



NOVATO FIRE DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
NOVEMBER 6, 2024

Time: 10:00 a.m.

Location: Administrative Office and virtually via Zoom
95 Rowland Way, Novato CA 94945

Website: www.novatofire.org

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jennifer Crayne at jcrayne@novatofire.org.

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 72 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

ROLL CALL

President Lj Silverman

Director William Davis
Director Michael Hadfield

Director Bruce Goines
Director Shane Francisco

OPEN TIME FOR PUBLIC EXPRESSION

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

ASSOCIATION PRESIDENTS' REPORT

This is an opportunity for the President, or designee, of each labor association to address the Board.

Zoom Conference Information
Join at Zoom.com

Meeting ID: 232 811 1856
Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone
+1 669 900 6833 US (San Jose)

Join by telephone only:
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:

During Open Time for public expression item

Public comment period on agenda items.

You may use the "raise hand" zoom feature or press *9 if connecting only by phone.



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DIRECTOR MATTERS

Directors may report on their activities and meetings.

President may report to the Board on the Novato Fire Foundation.

CHIEF'S REPORT

The Fire Chief will report on District business activities and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. 10/2/24 Regular Board Meeting Minutes
2. Bad Debt Write Off – Uncollectible Novato Ambulance Billing Accounts
Board approval of staff's recommendation to write off the designated multi-year uncollectible ambulance billing accounts totaling \$14,721.90.

NEW BUSINESS

1. Resolution 2024-16 a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Wildfire Mitigation Specialist Supervisor Yvette Blount.

Board approval is requested to adopt resolution 2024-16 ratifying the Employment Agreement of Wildfire Mitigation Specialist Supervisor Yvette Blount.

2. Resolution 2024-17 a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Wildfire Mitigation Specialist Daniel Russo.

Board approval is requested to adopt resolution 2024-17 ratifying the Employment Agreement of Wildfire Mitigation Specialist Daniel Russo.

3. Resolution 2024-18 a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Wildfire Mitigation Specialist Joseph Doherty.

Board approval is requested to adopt resolution 2024-18 ratifying the Employment Agreement of Wildfire Mitigation Specialist Joseph Doherty.

4. Polaris UTV Purchase & Budget Adjustment

Board approval is requested to accept staff' recommendation to purchase Two Polaris XD 1500 Utility Terrain Vehicles (UTV) and QTAC EMS-F Rescue Skids in an amount not to exceed \$75,000.



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5. Purchase of 6 Motorola APX8000XE Portable Radios & Budget Adjustment

Board approval is requested to accept staff's recommendation to purchase 6 new Motorola APX8000XE Portable Radios and accessories in accordance with MERA specifications.

6. Motorola Mach Alerting System

Staff recommends approving a District agreement with MERA for the point-to-point connection of the new Motorola Mach Alerting System for all District fire stations to connect to 1600 Los Gamos Drive, San Rafael, CA.

COMMITTEE REPORTS

Directors may report on committee activities and meetings.

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)
3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

FINANCIAL REPORTS

Informational items for review. No action is needed.

1. Financial Reports, September 2024:
 - a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
 - b. Revenues and Expenditures Detail Financial Report
 - c. Vendor Summary Financial Report
2. District Monthly Contracts Information

INFORMATION

Items of a general nature that the staff wishes to bring to the attention of the Board.

1. Customer Surveys September 2024
2. MERA Update: October 2024
3. MWPA Q1 Report
4. Upcoming meetings and events:
 - Veterans Day 11/11/24 - Admin Office Closed
 - Badge Pinning Ceremony 11/14/24 at 6:00 pm Buck Center
 - Next Regular Board Meeting 12/4/24 at 10:00 am
 - Regular Facilities Committee Meeting 12/10/24 at 9:00 am

5. Written Communications

ADJOURNMENT

Association Presidents' Report
(verbal report)

**Directors' Matters
(Verbal Report)**

**Chief's Report
(verbal report)**

Consent Calendar Items Section



Novato Fire District Board of Directors
Regular Board Meeting Minutes
October 2, 2024

1 The meeting was called to order by President Silverman at 10:00 a.m.
2
3 District Counsel Riley Hurd addressed the Board providing background information on the new
4 law AB2449 which establishes rules for a Board member to participate in a meeting remotely.
5 He noted that as long as there is a quorum of the Board in person from a singular location in the
6 District open to the public, if a Board member has a qualifying reason due to emergency
7 circumstances, they may request to participate remotely with both the audio and video on. If the
8 Board member has anyone over the age of 18 in the room with them, they must state their
9 relationship with that person. The Board needs to vote and approve the request to participate
10 remotely.
11 Director Michael Hadfield addressed the Board and requested remote participation in the Board
12 meeting due to having a contagious illness. There were no adults over the age of 18 in the room
13 with Director Hadfield.
14
15 There was no public comment.
16
17 M/s Davis/Goines to accept Director Hadfield's request to participate remotely in the Regular
18 Board Meeting on 10/2/24.
19
20 Roll Call Vote:
21 Ayes: Goines, Davis, Silverman
22 Noes: None
23 Absent: Francisco
24 Motion Carried: 3-0-1
25
26 **ROLL CALL**
27 Present: President Silverman, Directors Bill Davis, Mike Hadfield (remote), and Bruce Goines
28 Absent: Shane Francisco
29
30 **STAFF MEMBERS PRESENT**
31 Fire Chief Bill Tyler, Deputy Chief Dicochea, B/C Dan Peters, B/C Whittet, ASM/Board Clerk
32 Jennifer Crayne, Finance Director Joe Valenti, FM Lynne Osgood, Accountant Jessica Nguyen,
33 IT Manager Azar Mashintchian, Fire Prevention Specialist Lauren Galli, EMS Billing Analyst
34 Shannon Wager, Administrative Assistant Kelley Penney, and WMS Kyle Nicholes.
35
36 **OTHERS PRESENT**
37 District Counsel Riley Hurd, Peter Lewicki
38
39 **OPEN TIME FOR PUBLIC EXPRESSION**
40 None.
41
42 **AGENDA ADJUSTMENTS**
43 None.
44



Novato Fire District Board of Directors
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45 **ASSOCIATION PRESIDENTS' REPORT**

46 None.

47

48 **DIRECTOR MATTERS**

49 Director Davis commented on the obituary for former board member, Skip Fenner. Chief Tyler
50 noted that the District sent flowers to the family.

51

52 **CHIEF'S REPORT**

53 **Calendar**

- 54 • Tuesday October 1st Novato High School Healthcare and first responder career night
- 55 • Wednesday October 2nd BOD Monthly Meeting
- 56 • Friday Oct 4th Fire-resilient Lands Alliance (*Management of Everything*) *FLAME* semi-
57 *annual meeting. Sarah Labberton participation*
- 58 • Friday Oct 11th College of Marin Career Day - NFD Booth
- 59 • Sunday Oct 13th NFD Open House and Pancake Breakfast Station 62, 8:00 to 12:00
- 60 • Tues to Thurs, Oct 15th to the 17th Cal Chiefs Conference in Orange County.
- 61 • Thursday Oct 17th at 10:17 am - Great Shake Out
- 62 • Sat Oct 19th NMCS/NFD Spanish Speaking Community Outreach
- 63 • Tue Oct 22nd GNSFB Field Trip 10:00 am End of Fairway in Marin Country Club
- 64 • October 24-25th S219 Burn at Marin Valley -VMS will have a table at MVMCC

65

66 **Administrative Items:**

- 67 • **SPECIALIZED ASSISTANCE FOR EVERYONE (SAFE)** City of Novato proposed
68 program: This mobile crisis response team is modeled after the successful Crisis
69 Assistance Helping Out on the Streets (CAHOOTS) in Eugene, Oregon. Key to
70 programming is alleviating the burden placed on police, fire, emergency medical
71 services, and hospital emergency departments to manage crises that derive from
72 emotional and physical distress, substance use, and homelessness. PPSC will be able to
73 leverage existing behavioral health programs in Novato and Marin County as post-de-
74 escalation referrals. The program is currently being used in San Rafael, Petaluma, and
75 Santa Rosa
- 76 • The cutover to the NextGen MERA system is complete. 10/3/24 Hospitals first at 0800
77 Hrs. the ECC will make a notification to all the agencies that they serve to keep all their
78 EMS radio traffic to *MMC 1, KTL 1, and NCH 1*. If there is an in-progress call the
79 notification will be delayed. This will be on the current Gen MERA. If at any time there
80 is a failure, medics will refer to the LEMSA policy 7003 for hospital contact processes.
81 Once the broadcast has been made, Technicians from Red Cloud Communications and
82 Motorola will “hot swap” radios *KTL 2 and HOSP ALL* at Kaiser Terra Linda. This
83 process includes the replacement of antennas, radio consoles, and handsets. These Talk
84 Groups will not be available during this time
85 At the same time the work is occurring at Kaiser, a Marin County Radio Technician will
86 be at Marin Medical Center and Novato Community installing the updated code plug into



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87 their existing radios. Again, MMC 2, NCH 2, and HOSP ALL will not be available during
88 this time. At approximately 0900 Hrs., the Kaiser team and the Tech at Marin General will
89 be contacted to ensure their work has been completed, or when it is expected to be
90 completed. Once the first phase of work has been completed at Kaiser, Novato, and Marin
91 Medical Center, the ECC will make a notification to all the agencies that they serve via
92 radio and TTO to move all their EMS radio traffic to NCH 2, KTL 2 and MMC 2,
93 respectively. These will both be on the NextGen MERA system. Additionally, HOSP ALL
94 will be available.

95
96 Once all the EMS radios are operational, which is expected to be late morning, the ECC
97 will make a notification to all the agencies that they serve that they are to switch over to
98 the MERA Next Gen system. Should there be an in-progress event this cutover will be
99 postponed, and a new cutover time will be given. At that time, the ECC will notify all
100 agencies to switch to the NextGen System and that the “regular” use of the EMS radios can
101 resume.

102 *To accomplish this, each Zone’s stations (Central, North, South) will be rung down one*
103 *zone at a time and advised to switch to NextGen MERA with an additional ring down and*
104 *radio check 5 minutes later using NextGen MERA.*

105 Once all three Zones are confirmed to be switched and in service on NextGen MERA the
106 ECC will then begin to utilize the callsign of “Marin” on all talk groups moving forward
107 The ECC and field units will use the callsign “Marin” for all traffic

- 108 ▪ The naming convention for Control D2 will be North
- 109 ▪ The naming convention for Control E2 will be Central
- 110 ▪ The naming convention for Control G2 will be South
- 111 • Strategic Plan Tracking Tool – we reviewed one option, but Azar has built an internal tool
112 that we are looking at this week.
- 113 • Ember Stomp Wildfire Festival last month was a huge success. Expanded activities, great
114 interactions, demonstrations, collaborations, and relationship building.
- 115 • Rucker Golf Tournament was a success! Special thanks to DG Peters for coordinating all
116 elements of the event.
- 117 • Marin Economic Forum & Economist Robert Eyster: *Deliverables due by October 22,*
118 *2024*
- 119 • Chief Tyler completed an interview with a UC Berkeley professor associated with Connected
120 Communities under a National Science Foundation Grant looking into best practices on wildfire
121 mitigation in the community of Novato.
- 122 • New NFD Payroll System transition is full steam ahead. The coordination of this process
123 is being led by Azar and Jenn. All finance members and HR are fully engaged. Working
124 on integrating the vacation accrual integration as it relates to the vacation bid process for
125 January 2025.
- 126 • SOC update: Bulk of CAD info has been dumped. Working on updating the 20 to 30
127 questionnaires.



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- 128 • NFD 100 Year Celebration Committee: Expanding participation including a design
129 committee and outside fire historian support.
130 • Updating all Forms to fillable PDF and renaming by division and type ongoing in
131 accordance with strategic plan LOE.
132 • Conversion of all documents to electronic versions and reorganizing per the records
133 retention policy. Presentation completed on vendor used for our EMS billing
134 documentation. Any policy changes or contracts will come to the BOD for authorization.

135 **MWPA Field Projects:**

- 136 • Work completed in the last 2 weeks:
137 • Robinhood Dr. hazard tree removal, Sonoma-Marin Arborists*
138 • Rowland Blvd. private parcel, Forster & Kroeger *
139 • Blackberry removal in Pacheco Creek, Forster & Kroeger *
140 • Bahia open space, Hanford *
141 • Glen Rd. hazard tree removals, Sonoma-Marin Arborists*
142 • Canyon Rd. & Trumbull Ave. evacuation route clearing, Sonoma-Marin Arborists

143 **Work in progress:**

- 144 • Robinhood Dr. private parcels, Conservation Corps North Bay *
145 • Carnoustie Heights private parcels and open space, Tam Crew *
146 • End of Fairway Drive private parcels, Conservation Corps North Bay *
147 • Sherwood Place private parcels, Forster & Kroeger*
148 • Garner Dr. private parcels, Forster & Kroeger *
149 • Green Point private parcels, Hanford *
150 • St. Andrew's Drive private parcel, Conservation Corps North Bay *
151 • Calle de la Selva private parcel, Forster & Kroeger *
152 * Greater Novato Shaded Fuel Break
153

154 **OPS: D/C Dicochea:**

- 155 • Reviewed the ERS reports from the previous weeks - corrected and sent back to captains
156 to update as needed
157 • Met with retired NPD detective Bill Welch to discuss the WVPP training for ALL NFD
158 members. We developed a criterion for training that meets the WVPP.
159 • Attended the Los Robles MHP community meeting and participated in a fire resilience
160 board game that was created by Professor Thomas Maiorana from UC DAVIS. Marin IJ
161 covered the meeting.
162 • Chief Dicochea presented badges to 5 Reserve firefighters at the Reserve firefighter
163 training at station 62.
164 • NFD support with coverage in Petaluma and Rancho Adobe fire memorial service for a
165 fire captain who recently passed away.

166 **EMS: B/C Dan Peters**



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- 167 • Paramedic Internship Project- Agency/Intern agreement draft completed. Side letter
- 168 drafted. NPFA voted to support now included in new business for BOD authorization.
- 169 Complete - Thank you!
- 170 • Confer with Dr. Salz and Katie Grossman on changes to the upcoming EMS Academy.
- 171 • Services Agreement Completed for Culturally Competent Clinicians for BHA agreement.
- 172 • Facilitating Galleri Cancer Screening and Pinnacle physicals coming up

173 **Training: B/C Mike Taul**

- 174 • Tentatively re-scheduled the S-219 buns for October 24/25
- 175 • Conducted a meeting for possible ALA certification at the training tower. 8 to 12-month
- 176 process - the goal is to be able to be certified to proctor FF1 and FF2 certifications in-
- 177 house.
- 178 • Worked with OPS and BC group regarding additional mayday policy and procedure
- 179 updates.
- 180 • In the process of placing the yellow forcible entry door into the tower

181 **Prevention: FM Lynne Osgood**

- 182 • MCFIT monthly meeting
- 183 • 10 Solar Inspection
- 184 • 7 ESS
- 185 • New plan submittals received for the week: 7
- 186 • Plan reviews: 2 completed
- 187 • 4 plan reviews that require a quick review from Lynne.
- 188 • Inspections: 1 School inspection
- 189 • Attended Car-Fit program at Valley Memorial
- 190 • Met with Sarah regarding VMS marketing with Kiosk
- 191 • Put together materials for Firewise group meeting - Nick
- 192 • Managed GIS datasets for all Novato Zone vegetation projects
- 193 • Attended weekly GNSFB check-in meeting with Panorama, MWPA
- 194 • Facilitated weekly WMS/VMS huddle
- 195 • Kicked off the outreach for the 3 apartment complexes/HOAs that will be the most
- 196 impacted by the S-219 burn
- 197 • Attended MWPA's 2nd science integration meeting via zoom
 - 198 ▪ Q&A on Pathways presentation
 - 199 ▪ dive into on-parcel risk
- 200 • Maintained budget tracking spreadsheet and contractor invoices spreadsheet and began to
- 201 compile invoices and numbers for Q1 reporting
- 202 • Updated the crew calendar for upcoming locations and prepared contractor maps
- 203 • Coordinated with CCNB & F&K's crew supervisors to assist with crew checks next week
- 204 • completed Vector Solutions trainings for the month
- 205 • Managed Hanford through broom removal in Green Point - coordinating crew access
- 206 with property owners and collecting new Right of Entry agreements



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- 207 • Assisted Tam Crew with the CCNB burn pile training in Country Club
- 208 • Contacted the 3 apartment complexes/HOAs that will be most impacted by the S-219
- 209 burn
- 210 • Updated the flyer for the controlled burn
- 211 • Communicated with Marin Valley Mobile Country Club to host an info table at their
- 212 clubhouse during burn
- 213 • 29 Home assessments completed (WMA DSI)
- 214 • 73 Roadside assessments completed (Zone 25, Indian Valley)
- 215 • 0 HOA Assessments completed (ERS)
- 216 • 126 Grants processed

217
218 **Organizational Resources: B/C Jeff Whittet**

219 **Fleet:**

- 220 • Made additional communication with PSS regarding ongoing delays with ambulance
- 221 remount contract. We are awaiting drawings of change orders completed during pre-
- 222 construction meeting.
- 223 • Reviewed quote from Polaris for 2 UTV vehicles. Sent necessary changes back and
- 224 requested updated quote with input from floor personnel on desired specifications to
- 225 best serve district needs.
- 226 • Completed surplus vehicles process
- 227 • Completed troubleshooting of Station 62 water leak in dorm #3, 4. Found leak with
- 228 mini split pump in attic space. Made immediate notifications to crews and leadership.
- 229 Started mold remediation and repairs the same day. All drywall affected by mold will
- 230 be replaced and repaired by Integrity

231 **Facilities:**

- 232 • E/V Charger Project at Administration office completed by Fowler Electric. Now have
- 233 capacity to rapidly charge 2 E/V's while also Trickle charging 3 other units if necessary.
- 234 • Inspected final project completion of HVAC at 63. Project is fully completed and all
- 235 systems working well.
- 236 • Monitored progress of work at Station 61 Heat Pump Shed Construction and Heat Pump
- 237 Installation. Project nearly completed awaiting delivery and installation of last security
- 238 door.

239 **Communications:**

- 240 • MERA Next GEN2 now online
- 241 • Scott Freedman has rejoined the team as a retired annuitant, IT communication tech

242
243 **IT: Azar Mashintchian**

- 244 • UKG Ready meeting – gather all involved from UKG side to get better understanding of
- 245 integrating into Telestaff - UKG Ready HR meeting & status call
- 246 • Interview and made a job offer for IT Communications position



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- 247 • View “Click Up” demo for Strategic Plan LOE tracking
- 248 • Build Project Mgt for Strategic Planning – saving district \$\$
- 249 • Meeting with Finance & HR to discuss how many integrations we need
- 250 • Work with Colleen on creating a contract between us and MERA for point to point
- 251 • Set up interviews for 2 candidates for IT Tech position
- 252 • Get stats to Citygate for BC Peters

253
254 There was no public comment.

255
256 **CONSENT CALENDAR ITEMS**

- 257 1. 9/4/24 Regular Board Meeting Minutes
- 258 2. Ambulance Fee Debt Write-Off Due to Hardship
- 259 The following accounts have submitted a written request for write-off consideration from
- 260 the Board of Directors. The requests are claiming financial hardship.
- 261 ► F24009835 \$1,040.20

262
263 There was no public comment.

264
265 M/s Goines/Davis to approve the consent calendar.

266 Roll Call Vote:
267 Aye: Davis, Goines, Hadfield, Silverman
268 No: None
269 Absent: Francisco
270 Motion Carried: 4-0-1 absent (Francisco)

271
272 **NEW BUSINESS**

- 273 1. Resolution 2024-12, Fire Prevention Week
- 274 Board approval is requested to adopt Resolution 2024-12 proclaiming October 6-12, 2024, as
- 275 Fire Prevention Week.

276 Chief Tyler discussed the importance of Fire Prevention Week and noted that the District will

277 host its annual Open House along with the Novato Fire Foundation Pancake Breakfast to

278 highlight fire safety efforts. The resolution proclaims 10/6-12 as Fire Prevention Week.

279 There was no public comment.

280
281 M/s Davis/Goines to adopt Resolution 2024-12 proclaiming October 6-12, 2024, as Fire

282 Prevention Week.

283 Roll Call Vote:
284 Aye: Davis, Goines, Hadfield, Silverman
285 No: None
286 Absent: Francisco
287 Motion Carried: 4-0-1 absent (Francisco)



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288 2. Resolution 2024-13, Great California Shake Out

289 Board approval is requested to adopt Resolution 2024-13 acknowledging the district's desire to
290 participate in the Great California Shake Out and continue our work toward making our community
291 more prepared and resilient.

292 Chief Tyler discussed the Great California Shake Out and noted the District's desire to
293 participate in an earthquake drill and continue working toward making the community prepared
294 for a major earthquake.

295
296 There was no public comment.

297
298 M/s Silverman/Hadfield to adopt Resolution 2024-13 acknowledging the district's desire to
299 participate in the Great California Shake Out and continue our work toward making our community
300 more prepared and resilient.

301 Roll Call Vote:

302 Aye: Davis, Goines, Hadfield, Silverman

303 No: None

304 Absent: Francisco

305 Motion Carried: 4-0-1 absent (Francisco)

306

307 3. Resolution 2024-14, Breast Cancer Awareness Month

308 Board approval is requested to adopt Resolution 2024-14 designating October 2024 as National
309 Breast Cancer Awareness Month.

310 Chief Tyler noted the District's desire to continue participating in the Breast Cancer Awareness
311 Program that happens during the month of October. Staff will wear pink to raise awareness about
312 breast cancer.

313
314 There was no public comment.

315
316 M/s Hadfield/Davis to adopt Resolution 2024-14 designating October 2024 as National Breast
317 Cancer Awareness Month.

318 Roll Call Vote:

319 Aye: Davis, Goines, Hadfield, Silverman

320 No: None

321 Absent: Francisco

322 Motion Carried: 4-0-1 absent (Francisco)

323

324 4. Paramedic Preceptor/Intern Fee Assessment Compensation Benefit Side Letter

325 Board approval is requested to accept staff's recommendation to enter into a side letter
326 agreement with the Novato Professional Firefighters Association to implement a new Paramedic
327 Preceptor/Intern Fee Assessment Compensation Benefit

328



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329 Chief Tyler commented that this program was brought to him by EMS B/C Dan Peters and noted
330 that this is already being done in the Bay Area. The proposed fee will be redistributed in the form
331 of a one-time stipend to the designated Paramedic Preceptor, ensuring the program's
332 sustainability and continued excellence in providing hands-on experience to aspiring paramedics.
333

334 There was no public comment.

335
336 M/s Davis/Goines to accept staff's recommendation to enter into a side letter agreement with the
337 Novato Professional Firefighters Association to implement a new Paramedic Preceptor/Intern
338 Fee Assessment Compensation Benefit.

339 Roll Call Vote:

340 Aye: Davis, Goines, Hadfield, Silverman

341 No: None

342 Absent: Francisco

343 Motion Carried: 4-0-1 absent (Francisco)

344

345 5. Resolution 2024-15, a Resolution of the Novato Fire Protection District Ratifying the
346 Employment Agreement Between the Novato Fire District and Information Technology (IT)
347 Technician – Communications Scott Freedman

348 Board approval is requested to adopt resolution 2024-15 ratifying the Employment Agreement of
349 IT Technician Scott Freedman.

350 Chief Tyler commented that this is a position that the Board authorized during the budget
351 process. Scott Freedman is a retired B/C who was very involved with communications. He will
352 provide valuable support to the IT Division.
353

354 There was no public comment.

355

356 M/s Hadfield/Goines to adopt resolution 2024-15 ratifying the Employment Agreement of IT
357 Technician Scott Freedman.

358 Roll Call Vote:

359 Aye: Davis, Goines, Hadfield, Silverman

360 No: None

361 Absent: Francisco

362 Motion Carried: 4-0-1 absent (Francisco)

363

364 6. Authorization of IGT Funds Transfer 4 of 4 to Department of Health Care Services (DHCS)
365 for participation in the Public Provider Ground Emergency Medical Transportation (PP-GEMT)
366 Program for CY 2024

367 District staff recommends sending the fourth and final quarter payment for CY 2024 (invoice
368 amount \$108,008.27) to DHCS as a voluntary contribution to the non-Federal share (NFS) of
369 Medi-Cal expenditures for purposes of Assembly Bill 1705. This contribution is required in



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370 order to qualify for the maximum Federal funds match which enables the District to obtain the
371 maximum reimbursements for Managed Care (MC) and Fee-For-Service (FFS) transports.

372 Finance Director Valenti explained that this is the fourth and final payment for the IGT-PP-
373 GEMT program and must be received by 10/15/24.

374
375 There was no public comment.

376
377 M/s Davis/Silverman to send the fourth and final quarter payment for CY 2024 (invoice amount
378 \$108,008.27) to DHCS as a voluntary contribution to the non-Federal share (NFS) of Medi-Cal
379 expenditures for purposes of Assembly Bill 1705.

380 Roll Call Vote:
381 Aye: Davis, Goines, Hadfield, Silverman
382 No: None
383 Absent: Francisco
384 Motion Carried: 4-0-1 absent (Francisco)

385
386 7. Stryker gurney (2) purchase, trade-in and warranty
387 Board approval is requested for Staff's recommendation to purchase 2 new Stryker Power Pro 2
388 gurneys with batteries and assemblies for \$70,626.70 paid in one installment due upon Board
389 approval.

390
391 Board approval is requested for Staff's recommendation to single source the above contract
392 based on the following criteria:
393 Stryker is the manufacturer of the Stryker Power Pro-2 gurney, and the recommendation meets
394 the criteria for single source justification due to Stryker being the exclusive provider and supplier
395 of product standardization, specifications, and/or compatibility with existing equipment.

396
397 There was no public comment.

398
399 M/s Davis/Goines to purchase 2 new Stryker Power Pro 2 gurneys with batteries and assemblies
400 for \$70,626.70 paid in one installment due upon Board approval using a single source contract
401 with Stryker.

402
403 Roll Call Vote:
404 Aye: Davis, Goines, Hadfield, Silverman
405 No: None
406 Absent: Francisco
407 Motion Carried: 4-0-1 absent (Francisco)

408
409 **COMMITTEE REPORTS**
410 Directors may report on committee activities and meetings.

411



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- 412 1. MERA (Directors Silverman and Hadfield)- no meeting last month, next meeting is 10/23
413 2. Finance Committee (Directors Davis and Goines)- no meeting, next meeting TBD
414 3. Marin Wildfire Prevention Authority Board (Director Goines)- MWPA met 9/19
415 • Approved an environmental document (ingress/egress) for western and southern
416 Marin Coastal Zone- uncontested
417 • Completed an evaluation for Mark Brown- CPI 3.5% increase and 2.5% merit
418 increase
419 • No meeting in October
420 4. Facilities Committee (Silverman and Hadfield)- next meeting is 12/10/24
421

422 **FINANCIAL REPORTS**

423 Informational items for review. No action is needed.

- 424 1. Financial Reports, August 2024:
425 a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
426 b. Revenues and Expenditures Detail Financial Report
427 c. Vendor Summary Financial Report
428
429 2. District Monthly Contracts Information
430

431 **INFORMATION**

432 Items of a general nature that the staff wishes to bring to the attention of the Board.

- 433 1. Customer Surveys August 2024
434 2. MERA Update: September 2024
435 3. Upcoming meetings and events:
436 • Open House and Pancake Breakfast 10/13/24
437 • Next Regular Board Meeting 11/6/24 @ 10:00 am
438 4. Written Communications- ASM Crayne read written correspondence:
439 • Resident thanking WMS Jim MacDougall for assistance submitting grant forms
440 • Letters from Assistant Chief Hellver thanking D/C Dicochea and B/C Dague for
441 assistance with their B/C selection process.
442 • Two letters thanking B/C Whittet for the evacuation presentation he gave to the
443 Marin Valley Emergency Safety Team
444

445 *The Board entered closed session at 10:58 am*
446

447 **CLOSED SESSION**

- 448 1. Public Employee Appointment (Gov. Sec. 54957(b)(1).)
449 Title: Fire Chief
450
451 2. Conference with Legal Counsel- Anticipated Litigation (Gov.Code Sec.54956.9(d)(2).)
452 Significant Exposure to Litigation: 1 matter
453
454 3. Conference with Legal Counsel- Anticipated Litigation (Gov.Code Sec.54956.9(d)(2).)



Novato Fire District Board of Directors
Regular Board Meeting Minutes
October 2, 2024

455 Significant Exposure to Litigation: 1 matter

456

457 4. Conference with Labor Negotiators (Gov.Code Sec.54957.6)

458 a. Agency designated representatives: Jenica Maldonado

459 b. Employee organizations: NFCOA, NPFA, NSAS

460

461 *The Board returned to open session at 1:10 pm. No reportable action was taken.*

462

463 **ADJOURNMENT**

464 There being no further business, President Silverman adjourned the meeting at 1:10 pm.

465

466 Respectfully Submitted,

467 *Jennifer Crayne*

468 Jennifer Crayne

469 ASM/Clerk of the Board

470



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: November 1, 2024

Topic: Bad Debt Write Off – Uncollectible Novato Ambulance Billing Accounts

Recommendation

Board approval of staff’s recommendation to write off the designated multi-year uncollectible ambulance billing accounts totaling \$14,721.90.

Background

The District is taking all steps necessary and utilizing all collection tools available to minimize accounts in arrears. In order to maintain the District’s ambulance billing accounts, it is our practice to make accounting adjustments when the accounts have been processed through the billing department, Resolve Insurance Recovery Systems and Wakefield Collections have been determined to be uncollectible.

Financial Impact

The current uncollectable debt for the years 2023 and 2024 is listed in the table below for a grand total of \$14,721.90.

Each year’s total represents multiple accounts that have been processed through the District’s customary billing and collections practices and are determined to be uncollectible.

	2023	2024
Amount	\$11,586.98	\$3,314.92

Reviewed by:

_____	Administration
<u>SWAGER</u>	EMS
_____	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

Bill Tyler
Fire Chief

Attachments: None

New Business Section



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director William Davis, Director Shane Francisco

Date: November 1, 2024

Topic: Resolution 2024-16 a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Wildfire Mitigation Specialist Supervisor Yvette Blount.

Recommendation

Board approval is requested to adopt resolution 2024-16 ratifying the Employment Agreement of Wildfire Mitigation Specialist Supervisor Yvette Blount.

Summary

The amendments are as follows:

1. *Contract Term:* November 16, 2024 through November 15, 2026.
2. *Salary:*
 - a. Effective November 16, WMS Supervisor Yvette Blount’s base salary shall not exceed \$65,856.00 annually

Financial Impact

Finance Director Joe Valenti conducted an analysis of the total employment agreement costs per year of the contract and total employment agreement costs (Exhibit 1).

Reviewed by:

_____ Administration
 _____ EMS
 _____ Finance
 _____ Prevention
 _____ GF _____ Human Resources
 _____ Operations

Approved by:

Bill Tyler
Fire Chief

Attachments: Exhibit 1: Resolution 2024-16, with attached Exhibit A, Employment Agreement with Wildfire Mitigation Specialist Supervisor Yvette Blount.

RESOLUTION NO. 2024-16

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NOVATO FIRE PROTECTION DISTRICT
AUTHORIZING THE BOARD OF DIRECTORS TO EXECUTE THE DISTRICT'S
EMPLOYMENT AGREEMENT WITH WILDFIRE MITIGATION SPECIALIST SUPERVISOR
YVETTE BLOUNT**

WHEREAS, Wildfire Mitigation Specialist Supervisor Yvette Blount is a non-represented employee of the Novato Fire Protection District and;

WHEREAS, Wildfire Mitigation Specialist Supervisor Yvette Blount provides a valuable service to the Novato Fire Protection District; and

WHEREAS, the Board of Directors finds the salary and benefits for the Wildfire Mitigation Specialist Supervisor Yvette Blount, as described in the Employment Agreement attached hereto as Exhibit A, are necessary to maintain a competitive salary and benefits plan and effectively retain District employees.

NOW, THEREFORE, BE IT PROCLAIMED that the President of the Board of Directors is authorized to execute the Employment Agreement attached hereto as Exhibit A, and to bind the District by his signature to the terms thereof.

PASSED AND ADOPTED by the Board of Directors of the Novato Fire Protection District, at a meeting held on this 6th day of November 2024, by the following vote:

AYES:

NOES:

ABSENT:

Board President Lj Silverman

Attest:

Clerk of the Board, Jennifer Crayne



Employment Agreement

Between

Novato Fire Protection District

And

Wildfire Mitigation Specialist Supervisor
Yvette Blount

TABLE OF CONTENTS:

Article I: Full Understanding and Agreement

Article II: At-Will Employment

Article III: Pay

Article IV: Leaves Article

Article V: Driver's License Requirements

Article VI: Existing District Personnel Rules, Policies and Procedures

Article VII: Additional Provisions

Employment Agreement

This Agreement is entered into by and between the NOVATO FIRE PROTECTION DISTRICT (“District”) and Wildfire Mitigation Specialist Supervisor Yvette Blount. This employment agreement will be in effect November 16, 2024 through November 15, 2026. If either party chooses to terminate employment, the employment agreement will be discontinued.

ARTICLE I - FULL UNDERSTANDING AND AGREEMENT

This Agreement will serve to memorialize the understanding of the parties regarding the Wildfire Mitigation Specialist Supervisor’s terms and conditions of employment with the District. No modification or amendment of any of the provisions of this Agreement shall be effective unless approved in writing and signed by both parties.

ARTICLE II – AT WILL EMPLOYMENT

The Wildfire Mitigation Specialist Supervisor’s employment with the District shall be for a maximum limited term of two (2) years, and will be part-time, not to exceed 960 hours per calendar year. It is understood and agreed that the Wildfire Mitigation Specialist Supervisor serves as a at-will employee, meaning her employment with the District may be terminated by her or the District at any time with or without cause, and cause is not required. No one other than the District’s Board of Directors has the authority to alter this at-will employment arrangement, to enter into an agreement or to make any agreement contrary to this at-will arrangement. Furthermore, any such agreement must be in writing and must be signed by the Fire Chief and approved by the Board of Directors.

ARTICLE III – PAY RATE

The Wildfire Mitigation Specialist Supervisor’s pay shall be as follows, effective November 16, 2024

Position	Pay Rate
Wildfire Mitigation Specialist Supervisor Effective 11/16/2024	Not to exceed \$65,856.00 annually

Marin Wildfire Prevention Authority Annual Cost of Living Adjustment (COLA)

If the Marin Wildfire Prevention Authority (MWPA) continues to provide an annual COLA equal to the San Francisco Bay Area Consumer Price index (CPI) with an annual cap of 3%, then Wildfire Mitigation Specialist Supervisor Blount will receive an hourly base salary increase on November 16, 2025 equal to the annual COLA amount approved by MWPA.

Overtime

The Wildfire Mitigation Specialist Supervisor may earn overtime when working more than 40 hours per week, in accordance with the Overtime Policy.

Disability – AFLAC Insurance

The District will contribute \$150.00 per month to the base salary for disability insurance for the Wildfire Mitigation Specialist Supervisor.

One-Time Uniform Allowance

The Wildfire Mitigation Specialist Supervisor will receive a one-time, \$500 uniform allowance to be paid in the November 30, 2024 payroll.

ARTICLE IV - LEAVES

This section includes descriptions for the different type of leave programs available to the Wildfire Mitigation Specialist Supervisor.

A. General Sick Leave

1. The Wildfire Mitigation Specialist Supervisor shall accrue sick leave at a rate one (1) hour for every thirty (30) hours worked, in accordance with State law.
2. Sick leave will be accrued to a maximum of 40 hours annually, and may be carried over to the following year, with a maximum total accrual of 80 hours.
3. Any sick leave accrued by the Wildfire Mitigation Specialist Supervisor shall not be cashed out upon separation from employment.

B. Floating Holiday

The Wildfire Mitigation Specialist Supervisor will receive one (1) floating holiday per calendar year. Any floating holiday not used in the calendar year may not be carried over to the next year.

ARTICLE V – DRIVER LICENSE REQUIREMENTS

The Wildfire Mitigation Specialist Supervisor is required to possess and maintain a valid California Driver License, Class C

ARTICLE VI- EXISTING DISTRICT PERSONNEL RULES, POLICES AND PROCEDURES

Unless changed by the express terms of this Agreement, all terms and conditions of employment established by written District personnel rules, policies and procedures in effect at the time of adoption of this Agreement shall remain in full force and effect unless and until changed in accordance with State law.

ARTICLE VII – ADDITIONAL PROVISIONS

A. Severability.

It is the desire of the parties that this Agreement be binding and enforceable to the maximum extent permitted by law. Should any term or provision of this Agreement be declared or determined by a final and binding arbitrator or by a court of law or other tribunal of valid jurisdiction to be invalid or unenforceable in whole or in part, that adjudication shall not affect the validity of the remainder of the Agreement, which shall remain in force.

No modification or amendment of any of the provisions of this Agreement shall be effective unless approved in writing and signed by the Wildfire Mitigation Specialist and the District. The failure of the Wildfire Mitigation Specialist or the District to enforce any of the provisions of this Agreement shall in no way be construed as a waiver of such provisions and shall not affect the right of either party thereafter to enforce each and every provision hereof in accordance with its terms.

C. Governing Law.

This Agreement has been negotiated and entered into in the State of California and shall be governed by, construed, and enforced in accordance with the laws of the State of California.

D. Counterparts.

This Agreement may be executed by the parties in counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties specifically agree that signatures on this Agreement received by facsimile or electronic transmission (i.e., a PDF version) shall be legally binding and that each party is entitled and authorized to rely on the signatures transmitted by facsimile or electronically of the other parties as if they were original signatures.

I hereby accept all terms and conditions of the above Employment Agreement.

Wildfire Mitigation Specialist Supervisor Yvette Blount

Date

Accepted by the Novato Fire Protection District

Board President on behalf of the Novato Fire Protection District

Date

	Effective 11/16/2024 - 11/15/2025	Effective 11/16/2025 - 11/15/2026	Total
Wildfire Mitigation Specialist Supervisor			
Annual Increase based on SF Bay Area CPI (up to 3%)		3.0%	
Hourly Rate	\$68.60	\$70.66	
Hours Per Year (Not to exceed 960 hours per year)	960	960	
Hours Per Month	80	80	
Monthly Base Salary	5,488	5,653	
AFLAC Insurance	150	150	
Monthly Gross Salary	5,638	5,803	
Medicare	82	84	
Total Monthly Costs	5,720	5,887	
Months FY 2024/25	7.5		
Uniform allowance	500		
Total Costs by Fiscal Year - 2024/25	43,398	-	43,398
Months FY 2025/26	4.5	7.5	
Total Costs by Fiscal Year - 2025/26	25,739	44,151	69,890
Months FY 2026/27		4.5	
Total Costs by Fiscal Year - 2026/27		26,491	26,491
Total Costs Entire Contract	69,137	70,641	139,778



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director William Davis, Director Shane Francisco

Date: November 1, 2024

Topic: Resolution 2024-17 a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Wildfire Mitigation Specialist Daniel Russo.

Recommendation

Board approval is requested to adopt resolution 2024-17 ratifying the Employment Agreement of Wildfire Mitigation Specialist Daniel Russo.

Summary

The amendments are as follows:

1. *Contract Term:* November 16, 2024 through November 15, 2026.
2. *Salary:*
 - a. Effective November 16, 2024, Wildfire Mitigation Specialist Daniel Russo base salary will increase by 3% to \$45.35/hour.

Financial Impact

Finance Director Joe Valenti conducted an analysis of the total employment agreement costs per year of the contract and total employment agreement costs (Exhibit 1).

Reviewed by:

_____ Administration
 _____ EMS
 _____ Finance
 _____ Prevention
 _____ GF _____ Human Resources
 _____ Operations

Approved by:

Bill Tyler
Fire Chief

Attachments: Exhibit 1: Resolution 2024-17, with attached Exhibit A, Employment Agreement with Wildfire Mitigation Specialist Daniel Russo.

RESOLUTION NO. 2024-17

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NOVATO FIRE PROTECTION DISTRICT
AUTHORIZING THE BOARD OF DIRECTORS TO EXECUTE THE DISTRICT'S
EMPLOYMENT AGREEMENT WITH WILDFIRE MITIGATION SPECIALIST DANIEL
RUSSO**

WHEREAS, Wildfire Mitigation Specialist Daniel Russo is a non-represented employee of the Novato Fire Protection District and;

WHEREAS, Wildfire Mitigation Specialist Daniel Russo provides a valuable service to the Novato Fire Protection District; and

WHEREAS, the Board of Directors finds the salary and benefits for the Wildfire Mitigation Specialist Daniel Russo, as described in the Employment Agreement attached hereto as Exhibit A, are necessary to maintain a competitive salary and benefits plan and effectively retain District employees.

NOW, THEREFORE, BE IT PROCLAIMED that the President of the Board of Directors is authorized to execute the Employment Agreement attached hereto as Exhibit A, and to bind the District by his signature to the terms thereof.

PASSED AND ADOPTED by the Board of Directors of the Novato Fire Protection District, at a meeting held on this 6th day of November 2024, by the following vote:

AYES:

NOES:

ABSENT:

Board President Lj Silverman

Attest:

Clerk of the Board, Jennifer Crayne



Employment Agreement

Between

Novato Fire Protection District

And

Wildfire Mitigation Specialist Daniel Russo

TABLE OF CONTENTS:

Article I: Full Understanding and Agreement

Article II: At-Will Employment

Article III: Salary

Article IV: Benefits Article

Article V: Leaves Article

Article VI: Driver's License Requirements

Article VII: Existing District Personnel Rules, Policies and Procedures

Article VIII: Additional Provisions

Employment Agreement

This Agreement is entered into by and between the NOVATO FIRE PROTECTION DISTRICT (“District”) and Wildfire Mitigation Specialist Daniel Russo. This employment agreement will be in effect November 16, 2024 through November 15, 2026. If either party chooses to terminate employment, the employment agreement will be discontinued.

ARTICLE I - FULL UNDERSTANDING AND AGREEMENT

This Agreement will serve to memorialize the understanding of the parties regarding the Wildfire Mitigation Specialist’s terms and conditions of employment with the District. No modification or amendment of any of the provisions of this Agreement shall be effective unless approved in writing and signed by both parties.

ARTICLE II – AT WILL EMPLOYMENT

The Wildfire Mitigation Specialist’s employment with the District shall be for a maximum limited term of two (2) years. It is understood and agreed that the Wildfire Mitigation Specialist serves as an at-will employee, meaning his employment with the District may be terminated by him or the District at any time with or without cause, and cause is not required. No one other than the District’s Board of Directors has the authority to alter this at-will employment arrangement, to enter into an agreement or to make any agreement contrary to this at-will arrangement. Furthermore, any such agreement must be in writing and must be signed by the Fire Chief and approved by the Board of Directors.

ARTICLE III – SALARY

The Wildfire Mitigation Specialist’s salary shall be as follows, effective November 16, 2024.

Position	Hourly Base Salary
Wildfire Mitigation Specialist Effective 11/16/2024	\$45.35/hour

Marin Wildfire Prevention Authority Annual Cost of Living Adjustment (COLA)

If the Marin Wildfire Prevention Authority (MWPA) continues to provide an annual COLA equal to the San Francisco Bay Area Consumer Price Index (CPI) with an annual cap of 3%, then Wildfire Mitigation Specialist Russo will receive an hourly base salary increase on November 16, 2025 equal to the annual COLA amount approved by MWPA.

Acting Wildfire Mitigation Specialist Supervisor

Wildfire Mitigation Specialist Daniel Russo may serve as Acting Wildfire Mitigation Specialist Supervisor. He will only serve in this capacity at the request of the Deputy Fire Marshal or Prevention Battalion Chief, and for a specified time period. During the specified time period, his hourly rate will increase by 8% over base pay.

ARTICLE IV - BENEFITS

The Wildfire Mitigation Specialist is eligible for the following benefits:

A. Deferred Compensation (457 Plan) Contributions

The District will contribute up to \$100.00 per month dollar for dollar match toward the Wildfire

Mitigation Specialist's deferred compensation (457) plan, provided the Wildfire Mitigation Specialist contributes at least \$100.00 per month to his deferred compensation plan.

B. Overtime Pay

The Wildfire Mitigation Specialist shall be compensated at time and one-half for actual hours worked for all overtime. Overtime must be approved in accordance with the terms set forth in the Overtime Policy #1009.

C. Physical Fitness

The Wildfire Mitigation Specialist may use Physical Fitness time per the District physical fitness policy.

D. Health Insurance - Medical

The District requires all employees to have a medical insurance plan. Employees choosing to waive District sponsored medical coverage shall submit a Waiver of Medical Insurance Coverage form.

The Wildfire Mitigation Specialist is eligible for the following medical plan contribution schedule.

District Employer Contribution for Medical Insurance Benefits

On January 1, 2011 or the earliest allowable date, the District agrees to contract with the California Public Employees Retirement System (CalPERS) Health Benefits Program for the purpose of providing members and their dependents with access to medical insurance benefits. Members must comply with all applicable rules and regulations of the CalPERS Health Benefits Program and the Public Employees Medical and Hospital Care Act (PEMHCA).

The amount required by Government Code Section 22892 shall be the District's Employer Contribution for medical insurance benefits. This contribution is required only to the extent mandated by law and only as long as the District participates in the PEMHCA plan.

Beginning January 1, 2011, the District will provide a maximum employer contribution that is equal to the minimum contribution required under the PEMHCA.

Supplemental Benefit Allowance

The District agrees to provide a Supplemental Benefit Allowance to all fulltime represented members eligible to participate in the District's medical insurance benefits. Receipt of any Supplemental Benefit Allowance shall be in addition to the District Employer Contribution that is provided in the previous paragraphs.

The Supplemental Benefit Allowance provided to a member shall be determined based on a member's participation level. Any Supplemental Benefit Allowance can only be used by a member to offset the cost of

participation in District sponsored medical benefits that are available through an IRS Section 125 cafeteria plan. Upon ratification of this agreement, the District shall provide a Supplemental Benefit Allowance that when added to the PEMHCA contribution, totals 80% of the Kaiser HMO premium for active members who enroll in medical insurance for Member Only, Member + 1 Dependent, or Member + Family.

Members are responsible for paying the difference between the cost of their selected medical insurance premium and the established Supplemental Benefit Allowance.

E. Dental Insurance

The District shall pay 100% of the premium for dental coverage for the Wildfire Mitigation Specialist and his dependents.

F. Vision Insurance

The District shall pay 100% of the premium for vision coverage for the Wildfire Mitigation Specialist and his dependents.

G. Social Security

1. The District shall contribute to Social Security, per applicable Federal law

H. Life Insurance, All Tiers

The District will contribute twelve dollars (\$12.00) per month toward life insurance plan(s) and will deduct the remaining required premium from the Wildfire Mitigation Specialist's paycheck. The Wildfire Mitigation Specialist will be responsible for the full premium amount of additional voluntary life insurance coverage through the District plan.

I. Disability - AFLAC Insurance, All Tiers

The District will contribute \$150.00 per month to the base salary for disability insurance for the Wildfire Mitigation Specialist.

J. Employee Assistance Program (EAP)

The Wildfire Mitigation Specialist may participate in any Employee Assistance Program offered to District employees. The current EAP program through the Managed Health Network (MHN) offers employees and their dependents 10 counseling sessions per incident, per year along with on-line services.

K. One-Time Uniform Allowance

The Wildfire Mitigation Specialist will receive a one-time, \$500 uniform allowance to be paid in the November 30, 2024 payroll.

L. Continuing Education

Wildfire Mitigation Specialist Russo will be provided with time off, cost of tuition, books, food, mileage, and lodging to attend courses that are related to the five (5) goals and objectives of the Marin Wildfire Prevention Authority (MWPA). These goals and objectives are:

- i. Vegetation Management
- ii. Detection, Alert, and Evacuation
- iii. Grants
- iv. Public Outreach and Education
- v. Defensible Space and Home Hardening

Attendance at any course will require the approval of the Battalion Chief of Prevention or the Deputy Fire Marshal.

ARTICLE V - LEAVES

This section includes descriptions for the different type of leave programs available to the Wildfire Mitigation Specialist.

A. Bereavement Leave

This leave is available to the Wildfire Mitigation Specialist for the purpose of attending to family needs that arise in connection with the death of a member of the Wildfire Mitigation Specialist's immediate family. "Family" for bereavement leave includes: Spouse, domestic partners (as defined by the State of California), mother, father, child, step-child, grandmother, grandfather, sister, brother, brother-in-law, sister-in-law, spouse's parents and spouse's grandmother and grandfather.

B. FMLA Leave

FMLA leave is available for employee use under the following circumstances, as defined by 29 USC § 2612, Government Code § 12945.1 and Government Code § 12945.2:

- The birth or placement of a child for adoption or foster care.
- To care for an immediate family member (spouse, child, parent, or legally registered domestic partner) with a serious health condition.
- When an employee is unable to work because of his/her own serious health condition.
- To care for a spouse, son, daughter, parent or next of kin service member of the United States Armed Forces, who has a serious injury or illness incurred in the line of duty.

C. Floating Holidays

- 37 1. The Wildfire Mitigation Specialist shall receive 16 hours of Floating Holiday time

annually.

- 2. Floating Holiday leave must be used in 4 hour or greater increments.
- 3. If the Wildfire Mitigation Specialist has a floating holiday hour balance of less than four (4) hours, she may use the accrued hours in any increment up to the maximum of her accrued vacation hours.

D. General Sick Leave

- 1. The Wildfire Mitigation Specialist shall accrue sick leave at a rate of 8.5 hours per month.
- 2. A day-shift employee’s accumulated sick leave will be capped at of 2,080 hours.

E. Sick Leave Incentive

- 1. The Wildfire Mitigation Specialist shall receive the equivalent of 8.5 hours of pay for each quarter of the year in which Sick Leave is not used.
- 2. FMLA leave shall not be considered as Sick Leave.
- 3. The 8.5 hours of pay shall be contributed into the Wildfire Mitigation Specialist’s deferred compensation account (457 plan).

F. Office Holidays

Paid holidays for day staffmembers are: New Years’ Day, Martin Luther King’s Birthday, Presidents Day, Memorial Day, July 4th, Labor Day, Veteran’s Day, Thanksgiving, Friday following Thanksgiving, and Christmas; and a 4-hour (p.m.) holiday on weekday Christmas EveDay.

G. Vacation

- 1. After one (1) year of service, the Wildfire Mitigation Specialist shall receive 102 hours of vacation leave.
- 2. Vacation leave must be used in 4 hour or greater increments.
- 3. If the Wildfire Mitigation Specialist has a vacation hour balance of less than four (4) hours, she may use the accrued hours in any increment up to the maximum of her accrued vacation hours.

ARTICLE VI – DRIVER LICENSE REQUIREMENTS

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ARTICLE VII- EXISTING DISTRICT PERSONNEL RULES, POLICES AND PROCEDURES

Unless changed by the express terms of this Agreement, all terms and conditions of employment established by written District personnel rules, policies and procedures in effect at the time of adoption of this Agreement shall remain in full force and effect unless and until changed in accordance with State law.

ARTICLE VIII – ADDITIONAL PROVISIONS

A. Severability.

It is the desire of the parties that this Agreement be binding and enforceable to the maximum extent permitted by law. Should any term or provision of this Agreement be declared or determined by a final and binding arbitrator or by a court of law or other tribunal of valid jurisdiction to be invalid or unenforceable in whole or in part, that adjudication shall not affect the validity of the remainder of the Agreement, which shall remain in force.

B. Modification, Amendment, Waiver.

No modification or amendment of any of the provisions of this Agreement shall be effective unless approved in writing and signed by the Wildfire Mitigation Specialist and the District. The failure of the Wildfire Mitigation Specialist or the District to enforce any of the provisions of this Agreement shall in no way be construed as a waiver of such provisions and shall not affect the right of either party thereafter to enforce each and every provision hereof in accordance with its terms.

C. Governing Law.

This Agreement has been negotiated and entered into in the State of California and shall be governed by, construed, and enforced in accordance with the laws of the State of California.

D. Counterparts.

This Agreement may be executed by the parties in counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties specifically agree that signatures on this Agreement received by facsimile or electronic transmission (i.e., a PDF version) shall be legally binding and that each party is entitled and authorized to rely on the signatures transmitted by facsimile or electronically of the other parties as if they were original signatures.

I hereby accept all terms and conditions of the above Employment Agreement.

Wildfire Mitigation Specialist Daniel Russo

Date

Board President on behalf of the Novato Fire Protection District

Date

Wildfire Mitigation Specialist	Effective 11/16/2024 - 11/15/2025	Effective 11/16/2025 - 11/15/2026	Total
Annual Increase based on SF Bay Area CPI (up to 3%)		3.0%	
Hourly Rate	\$45.35	\$46.71	
Hours Per Year	2,080	2,080	
Hours Per Month	173	173	
Monthly Base Salary	7,861	8,096	
AFLAC Insurance	150	150	
Monthly Gross Salary	8,011	8,246	
Social Security	497	511	
Medicare	116	120	
FICA & Medicare	613	631	
Medical Stipend	700	700	
Dental insurance	-	-	
Vision insurance	23	23	
457 Match	100	100	
Total Benefits	1,436	1,454	
Total Monthly Costs	9,447	9,701	
Months FY 2024/25	7.5		
Uniform allowance	500		
Total Costs by Fiscal Year - 2024/25	71,350	-	71,350
Months FY 2025/26	4.5	7.5	
Total Costs by Fiscal Year - 2025/26	42,510	72,754	115,264
Months FY 2026/27		4.5	
Total Costs by Fiscal Year - 2026/27	-	43,652	43,652
Total Costs Entire Contract	113,860	116,407	230,267



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director William Davis, Director Shane Francisco

Date: November 1, 2024

Topic: Resolution 2024-18 a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Wildfire Mitigation Specialist Joseph Doherty.

Recommendation

Board approval is requested to adopt resolution 2024-18 ratifying the Employment Agreement of Wildfire Mitigation Specialist Joseph Doherty.

Summary

The amendments are as follows:

1. *Contract Term:* November 1, 2024 through October 31, 2026.
2. *Salary:*
 - a. Effective November 1, WMS Joseph Doherty’s base salary shall not exceed \$43,536.00 annually.

Financial Impact

Finance Director Joe Valenti conducted an analysis of the total employment agreement costs per year of the contract and total employment agreement costs (Exhibit 1).

Reviewed by:

_____ Administration
 _____ EMS
 _____ Finance
 _____ Prevention
 _____ GF _____ Human Resources
 _____ Operations

Approved by:

Bill Tyler
Fire Chief

Attachments: Exhibit 1: Resolution 2024-18, with attached Exhibit A, Employment Agreement with Wildfire Mitigation Specialist Joseph Doherty.

RESOLUTION NO. 2024-18

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NOVATO FIRE PROTECTION DISTRICT
AUTHORIZING THE BOARD OF DIRECTORS TO EXECUTE THE DISTRICT'S
EMPLOYMENT AGREEMENT WITH WILDFIRE MITIGATION SPECIALIST JOSPEH
DOHERTY**

WHEREAS, Wildfire Mitigation Specialist Joseph Doherty is a non-represented employee of the Novato Fire Protection District and;

WHEREAS, Wildfire Mitigation Specialist Joseph Doherty provides a valuable service to the Novato Fire Protection District; and

WHEREAS, the Board of Directors finds the salary and benefits for the Wildfire Mitigation Specialist Joseph Doherty, as described in the Employment Agreement attached hereto as Exhibit A, are necessary to maintain a competitive salary and benefits plan and effectively retain District employees.

NOW, THEREFORE, BE IT PROCLAIMED that the President of the Board of Directors is authorized to execute the Employment Agreement attached hereto as Exhibit A, and to bind the District by his signature to the terms thereof.

PASSED AND ADOPTED by the Board of Directors of the Novato Fire Protection District, at a meeting held on this 6th day of November 2024, by the following vote:

AYES:

NOES:

ABSENT:

Board President Lj Silverman

Attest:

Clerk of the Board, Jennifer Crayne



Employment Agreement
Between
Novato Fire Protection District
And
Wildfire Mitigation Specialist
Joseph Doherty

TABLE OF CONTENTS:

Article I: Full Understanding and Agreement

Article II: At-Will Employment

Article III: Pay

Article IV: Leaves Article

Article V: Driver's License Requirements

Article VI: Existing District Personnel Rules, Policies and Procedures

Article VII: Additional Provisions

Employment Agreement

This Agreement is entered into by and between the NOVATO FIRE PROTECTION DISTRICT (“District”) and Wildfire Mitigation Specialist Joe Doherty. This employment agreement will be in effect November 1, 2024 through October 31, 2026. If either party chooses to terminate employment, the employment agreement will be discontinued.

ARTICLE I - FULL UNDERSTANDING AND AGREEMENT

This Agreement will serve to memorialize the understanding of the parties regarding the Wildfire Mitigation Specialist’s terms and conditions of employment with the District. No modification or amendment of any of the provisions of this Agreement shall be effective unless approved in writing and signed by both parties.

ARTICLE II – AT WILL EMPLOYMENT

The Wildfire Mitigation Specialist’s employment with the District shall be for a maximum limited term of two (2) years, and will be part-time, not to exceed 960 hours per fiscal year. It is understood and agreed that the Wildfire Mitigation Specialist serves as an at-will employee, meaning his employment with the District may be terminated by him or the District at any time with or without cause, and cause is not required. No one other than the District’s Board of Directors has the authority to alter this at-will employment arrangement, to enter into an agreement or to make any agreement contrary to this at-will arrangement. Furthermore, any such agreement must be in writing and must be signed by the Fire Chief and approved by the Board of Directors.

ARTICLE III – PAY RATE

The Wildfire Mitigation Specialist’s pay shall be as follows, effective November 1, 2024:

Position	Pay Rate
Wildfire Mitigation Specialist Effective 11/1/2024	Not to exceed \$43,536.00 annually

Marin Wildfire Prevention Authority Annual Cost of Living Adjustment (COLA)

If the Marin Wildfire Prevention Authority (MWPA) continues to provide an annual COLA equal to the San Francisco Bay Area Consumer Price index (CPI) with an annual cap of 3%, then Wildfire Mitigation Specialist Doherty will receive an hourly base salary increase on November 1, 2025 equal to the annual COLA amount approved by MWPA.

Overtime

The Wildfire Mitigation Specialist may earn overtime when working more than 40 hours per week, in accordance with the Overtime Policy.

Disability – AFLAC Insurance

The District will contribute \$150.00 per month to the base salary for disability insurance for the Wildfire Mitigation Specialist.

One-Time Uniform Allowance

The Wildfire Mitigation Specialist will receive a one-time, \$500 uniform allowance to be paid on the November 30, 2024 payroll.

ARTICLE IV - LEAVES

This section includes descriptions for the different type of leave programs available to the Wildfire Mitigation Specialist.

A. General Sick Leave

1. The Wildfire Mitigation Specialist shall accrue sick leave at a rate of one (1) hour for every thirty (30) hours worked, in accordance with State law.
2. Sick leave will be accrued to a maximum of 40 hours annually, and may be carried over to the following year, with a maximum total accrual of 80 hours.
3. Any sick leave accrued by the Wildfire Mitigation Specialist shall not be cashed out upon separation from employment.

B. Floating Holiday

The Wildfire Mitigation Specialist will receive one (1) floating holiday per calendar year. Any floating holiday not used in the calendar year may not be carried over to the next year.

ARTICLE V – DRIVER LICENSE REQUIREMENTS

The Wildfire Mitigation Specialist is required to possess and maintain a valid California Driver License, Class C

ARTICLE VI- EXISTING DISTRICT PERSONNEL RULES, POLICES AND PROCEDURES

Unless changed by the express terms of this Agreement, all terms and conditions of employment established by written District personnel rules, policies and procedures in effect at the time of adoption of this Agreement shall remain in full force and effect unless and until changed in accordance with State law.

ARTICLE VII – ADDITIONAL PROVISIONS

A. Severability.

It is the desire of the parties that this Agreement be binding and enforceable to the maximum extent permitted by law. Should any term or provision of this Agreement be declared or determined by a final and binding arbitrator or by a court of law or other tribunal of valid jurisdiction to be invalid or unenforceable in whole or in part, that adjudication shall not affect the validity of the remainder of the Agreement, which shall remain in force.

B. Modification, Amendment, Waiver.

47 No modification or amendment of any of the provisions of this Agreement shall be effective

unless approved in writing and signed by the Wildfire Mitigation Specialist and the District. The failure of the Wildfire Mitigation Specialist or the District to enforce any of the provisions of this Agreement shall in no way be construed as a waiver of such provisions and shall not affect the right of either party thereafter to enforce each and every provision hereof in accordance with its terms.

C. Governing Law.

This Agreement has been negotiated and entered into in the State of California and shall be governed by, construed, and enforced in accordance with the laws of the State of California.

D. Counterparts.

This Agreement may be executed by the parties in counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties specifically agree that signatures on this Agreement received by facsimile or electronic transmission (i.e., a PDF version) shall be legally binding and that each party is entitled and authorized to rely on the signatures transmitted by facsimile or electronically of the other parties as if they were original signatures.

I hereby accept all terms and conditions of the above Employment Agreement.

Wildfire Mitigation Specialist Joseph Doherty

Date

Accepted by the Novato Fire Protection District

Board President on behalf of the Novato Fire Protection District

Date

	Effective 11/1/2024 - 10/31/2025	Effective 11/1/2025 - 10/31/2026	Total
Wildfire Mitigation Specialist (Part-time Retired Annuitant)			
Annual Increase based on SF Bay Area CPI (up to 3%)		3.0%	
Hourly Rate	\$45.35	\$46.71	
Hours Per Year (Not to exceed 960 hours per year)	960	960	
Hours Per Month	80	80	
Monthly Base Salary	3,628	3,737	
AFLAC Insurance	150	150	
Monthly Gross Salary	3,778	3,887	
Medicare	55	56	
Medicare	55	56	
Total Monthly Costs	3,833	3,943	
Months FY 2024/25	8.0		
One-time Uniform allowance	500		
Total Costs by Fiscal Year - 2024/25	31,162	-	31,162
Months FY 2025/26	4.0	8.0	
Total Costs by Fiscal Year - 2025/26	15,331	31,546	46,877
Months FY 2026/27		4.0	
Total Costs by Fiscal Year - 2026/27	-	15,773	15,773
Total Costs Entire Contract	46,493	47,318	93,812



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: November 1, 2024

Topic: Polaris UTV Purchase & Budget Adjustment

Recommendation

Board approval is requested to accept staff recommendation to purchase Two Polaris XD 1500 Utility Terrain Vehicles (UTV) and QTAC EMS-F Rescue Skids in an amount not to exceed \$75,000.

Background

The District currently utilizes Type 3 Engines and Ford F250 Utility Vehicles to manage rescues in our open space, fire roads and hiking trails. These platforms are proving a bit more difficult to navigate in our open space due to their large size and lack of mobility. Adjoining agencies like San Rafael, Marin County and Southern Marin Fire have integrated the use of the UTV platform into their operations. The units will include 4 door, fully enclosed operator and passenger compartment and an EMS Rescue Sled to safely transport patient and rescuer.

Financial Impact:

The purchase of 2 Polaris Ranger XD 1500 UTV's and QTAC Rescue Skids was not budgeted so it will require transferring \$75,000 from the Unassigned Fund to the Fire Suppression Equipment Capital account 9308-4815.

Reviewed by:

_____	Administration
_____	EMS
_____jv_____	Finance
_____	Prevention
_____	Human Resources
_____jw_____	Operations

Approved by:

Bill Tyler
Fire Chief

Attachments: Polaris Sourcewell Quote 60557-Q3P4F2 ,MTech QTAC Sled Quote 902



Polaris Sales Inc., Medina, MN 55340
 gov.info@polaris.com
 Phone: 866-468-7783 Fax: 763-847-8288
 www.polaris.com/gov

QUOTE

Contact Information

Name: JEFF WHITTET
 Email: jwhittet@novatofire.org
 Phone: 4153106112
 Fax:

Quote Number: QUO-60557-Q3P4F2
 Revision #: 3
 Date: 10/9/2024 11:37 AM
 Quote Expires: 11/8/2024

Bill To: Novato Fire District
 95 ROWLAND WAY
 NOVATO, CA 94945

Contract Name: Sourcewell
 Contract #: 122220-PSI
 Expiration Date: 1/29/2025

Ship To: Novato Fire District
 95 ROWLAND WAY
 NOVATO, CA 94945

Cage: 3FP69
 Duns#: 123399383
 Tax ID#: 41-1921490
 Customer#:

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	180 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended	Install Amount
R25X6L1RBD	1	RANGER Crew XD 1500 NorthStar Edition Premium - Ghost White Metallic Smoke - 49 State	\$44,499.00	\$41,313.96	\$41,313.96	\$0.00
2891328	1	Action - XD 1500 Deluxe Emergency Light Kit	\$9,335.99	\$7,995.56	\$7,995.56	\$0.00
2891331	1	Action - XD 1500 Premium Emergency Light Bar (requires 2891328 & inc'l 2891190)	\$7,999.99	\$6,851.38	\$6,851.38	\$0.00
2883966	1	Action - XP 1000 / XD 1500 / Pro XD Custom Graphics for Fire or Law Enforcement	\$999.99	\$856.41	\$856.41	\$0.00
5418256	4	Pro Armor 32 in. Harvester Tire (32 x 10-15)	\$259.99	\$222.66	\$890.64	\$120.00
2889862	1	XD Door Mount Sideview Mirrors	\$179.99	\$154.15	\$154.15	\$37.50



Polaris Sales Inc., Medina, MN 55340
 gov.info@polaris.com
 Phone: 866-468-7783 Fax: 763-847-8288
 www.polaris.com/gov

QUOTE

Freight	Delivery Terms	Payment Terms	Payment Methods
FOB Destination-CONUS US Continental (CONUS) Only	180 Days	Net 30	Visa Mastercard Wire Check

Item #	QTY	Description	MSRP	Discount Price	Extended	Install Amount
2884878	1	XD Front Hood Storage Rack - req Upper Front Brushguard	\$299.99	\$256.92	\$256.92	\$75.00
2884872	1	XD Upper Front Brushguard	\$429.99	\$368.25	\$368.25	\$75.00
2884875	1	Crew XD Rockguard with Step	\$599.99	\$513.85	\$513.85	\$75.00
Red Body Panel Kit	1	Red Body Panel Kit		\$2,499.00	\$2,499.00	\$300.00

Comments: Sunset Red no longer available as a standard option for this unit

SUBTOTAL	\$61,700.12
INSTALL*	\$682.50
FREIGHT	\$1,500.00
TAX	\$0.00
TOTAL	\$63,882.62

Vehicle model year and color are subject to change dependent upon delivery date.

Acceptance and Payment Information

To accept the above quotation, please provide a purchase order via email (gov.info@polaris.com) and include the following:

- Bill to Address
- Billing Phone Number
- Ship to Address
- Point of Contact for Delivery
- Point of Contact E-Mail
- Point of Contact Phone
- Quote Number
- Alternate Point of Contact (Required)
- Do you have a loading dock, ramps, or forklift for offloading
- Tax exempt form for state we are shipping (or inform if taxable)

If you would like to submit payment via credit card, please call (866) 468-7783 to process payment during our hours of operation from 8:30 AM to 4:30 PM CST Monday through Friday. We accept Visa, Mastercard & American Express.



1072 Marauder Street
 Suite #210
 Chico CA 95973
 530-894-5091

PRO FORMA INVOICE

Date	Proforma#
10/9/2024	902

BILL TO:

NOVATO CALIFORNIA FIRE PROTECTION DISTRICT
 95 ROWLAND WAY
 NOVATO, CA 94945

SHIP TO:

Description	PO#	TERMS	ORD#
		C/C	8095
Description	Qty	Rate	Total
QTAC EMS-F, Includes:	2	2,395.00	4,790.00T
- Rescue/backboard rescue platform			
- Integrated latching rail/handle			
- Adjustable attendant seat with seatbelt			
- O2 Bottle Holder, PolyTough			
- Hand rail for attendant			
- Premium components			
QTAC Riser Platform, weld-on, for Polaris, EMS-R	2	245.00	490.00T
QTAC MOUNTING KIT, FOR POLARIS UTV W/85HP, EMS-C, EMS-R	2	600.00	1,200.00T
CA Sales tax		8.25%	534.60
Total-US Dollars			\$7,014.60



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: November 1, 2024

Topic: Purchase of 6 Motorola APX8000XE Portable Radios & Budget Adjustment

Recommendation

Board approval is requested to accept staff's recommendation to purchase 6 new Motorola APX8000XE Portable Radios and accessories in accordance with MERA specifications.

Background

The District is in need of additional Motorola Portable Radios to complete the necessary inventory requirements for all in service apparatus and staff vehicles with operational responsibilities. A total of 6 radios will ensure we have enough radios for all in service apparatus and spares in case of necessary repairs.

Financial Impact:

The cost of this purchase is \$53,169.58. This purchase was not budgeted so it will require transferring \$53,000 from the Unassigned Fund to the Communications Equipment Capital account 9308-4834.

Reviewed by:

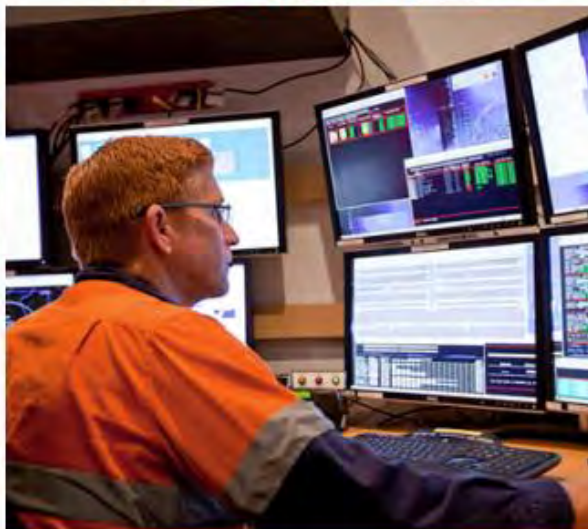
_____	Administration
_____	EMS
_____jv_____	Finance
_____	Prevention
_____	Human Resources
_____jw_____	Operations

Approved by:

Bill Tyler
Fire Chief

Attachments:

Motorola Quote-278879



MARIN COUNTY CALIFORNIA

APX8000XE Novato Fire

09/13/2024

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola. MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2020 Motorola Solutions, Inc. All rights reserved.

Billing Address:
 MARIN COUNTY CALIFORNIA
 13 PETER BEHR DR
 SAN RAFAEL, CA 94903
 US

Shipping Address:
 MARIN COUNTY CALIFORNIA
 1600 LOS GAMOS
 SAN RAFAEL, CA 94903
 US

Quote Date:09/13/2024
 Expiration Date:12/12/2024
 Quote Created By:
 Ronald Taylor
 Ronald.Taylor1@
 motorolasolutions.com

End Customer:
 MARIN COUNTY CALIFORNIA
 Jeff Whittet
 jwhittet@novatofire.org
 415 878 2690

Payment Terms:30 NET

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	ExL Sale Price
	APX™ 8000 Series	APX8000XE					
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	6	\$7,392.32	38.0%	\$4,583.24	\$27,499.44
1a	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA*	6	\$6.00	38.0%	\$3.72	\$22.32
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	6	\$567.00	38.0%	\$351.54	\$2,109.24
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	6	\$330.00	38.0%	\$204.60	\$1,227.60
1d	QA02006AC	ENH: APX8000XE RUGGED RADIO	6	\$880.00	38.0%	\$545.60	\$3,273.60
1e	QA00580AA	ADD: TDMA OPERATION	6	\$495.00	38.0%	\$306.90	\$1,841.40
1f	Q887AU	ADD: 5Y ESSENTIAL SERVICE	6	\$306.00	0.0%	\$306.00	\$1,836.00
1g	QA09007AA	ADD: OUT OF THE BOX WIFI PROVISIONING	6	\$0.00	0.0%	\$0.00	\$0.00
1h	QA09001AB	ADD: WIFI CAPABILITY	6	\$330.00	38.0%	\$204.60	\$1,227.60
1i	H38BS	ADD: SMARTZONE OPERATION	6	\$1,650.00	38.0%	\$1,023.00	\$6,138.00
1j	QA05751AA	ADD: NO ENCRYPTION, CLEAR RADIO (NO ADP) (US ONLY)	6	\$0.00	0.0%	\$0.00	\$0.00
1k	QA09113AB	ADD: BASELINE RELEASE SW	6	\$0.00	0.0%	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc. | 500 West Monroe, United States - #0661 - # 36-1115800

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
1	QA01427AG	ALT: APX8000/XE HOUSING GREEN	6	\$28.00	38.0%	\$17.36	\$104.16
2	PMNN4504A	BATT IMPRES 2 LIION UL2054 DIV2 R IP68 3400T	6	\$222.92	52.9%	\$105.00	\$630.00
3	PMMN4106D	AUDIO ACCESSORY- REMOTE SPEAKER, MICROPHONE, XE500 REMOTE SPKR MIC WITH CHANNEL KNOB, HIGH IMPACT GREEN	6	\$665.28	27.0%	\$485.65	\$2,913.90
Subtotal							\$48,823.26
Estimated Tax							\$4,346.32
Grand Total						\$53,169.58(USD)	

Notes:

- Additional information is required for one or more items on the quote for an order.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc. - 500 West Monroe, United States - 60661 - #: 36-1115800



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: November 1, 2024

Topic:

Motorola Mach Alerting System

Recommendation

Staff recommends approving a District agreement with MERA for the point-to-point connection of the new Motorola Mach Alerting System for all District fire stations to connect to 1600 Los Gamos Drive, San Rafael, CA.

Background

This choice was made to ensure that there is redundancy for Motorola Mach Alerting System for all of the District’s stations and to utilize the additional features that comes with this new system. MERA contracted directly with Comcast to provide the installation and maintenance services for the Motorola Mach Alerting System for point-to-point connection between the District’s five (5) fire stations and 1600 Los Gamos Drive. Comcast will provide the installation and maintenance services and invoice MERA. MERA will invoice the District each month for Comcast services.

District will purchase the required MERA network equipment from MarinIT for each District fire station and then MarinIT will monitor the lines/devices for the first two (2) years. The District will monitor for the remainder of the 38 month term.

Financial Impact:

The total first year costs will be \$96,148.58 to include one-time installations of the alerting system and network equipment, and the monthly fees for Comcast services and MarinIT system monitoring. If Comcast rates increase during the term, MERA will pass those increases onto the District. The initial two (2) invoices provided by Comcast to MERA will reflect a credit equal to one month of services excluding taxes, fee and surcharges.

Cost Analysis for MERA

38 month contract with 2 months free

	Monthly Cost	One Time Fee	Yearly
RF (radio frequency)	Free	N/A	N/A
Comcast Point to Point IP (redundancy) Ethernet Network Interface - Gig E (\$237.15) & ENS - Basic Network Bandwidth 20Mbps (\$218.91) Equipment Fee (\$34.95 ea) for each station 1 time Fee per station (\$199 ea)	\$2,455.05	\$995.00	\$29,460.60
MERA Network Equipment, Design & install services, pilot (5 Stations) from MarinIT	\$0.00	\$40,492.98	\$0.00
MarinIT System monitoring	\$2,100.00	\$0.00	\$25,200.00
Total Cost	\$4,555.05	\$41,487.98	\$54,660.60

Reviewed by:

_____	Administration
_____	EMS
_____	Finance
_____	Prevention
_____	Human Resources
_____	Operations
_____ AM _____	IT

Approved by:



Bill Tyler
Fire Chief

Attachment: Fire Station Point-to-Point Connection Services Agreement between MERA and the Novato Fire Protection District



District Doc # 065-092524

FIRE STATION POINT-TO-POINT CONNECTION SERVICES AGREEMENT

RECITALS

THIS AGREEMENT is made and entered into by and between the NOVATO FIRE PROTECTION DISTRICT formed under the provisions of the California Fire Protection District Law of 1987 with its principal place of business located at 95 Rowland Way, Novato, CA 94945 ("DISTRICT") and Marin Emergency Radio Authority ("MERA") (each a "Party", and collectively the "Parties"), is effective on the date last signed below (The "Effective Date").

WHEREAS, MERA was created under a Joint Powers Agreement dated February 28, 1998 to develop and operate a public safety and emergency radio system for local agencies in Marin County; and

WHEREAS, DISTRICT'S use of the Motorola Mach Alert fire station Alerting system provides a fire station point-to-point connection to connect DISTRICT fire stations to 1600 Los Gamos Drive, San Rafael, CA.

WHEREAS, MERA has contracted with Comcast to provide secure ethernet network interfaces (the "Services") servicing each of DISTRICT's five (5) fire stations enabling point-to-point connections with the new Motorola Mach Alert Fire Station Alerting system located at 1600 Los Gamos Drive, San Rafael, CA.

WHEREAS, DISTRICT agrees to pay MERA for the Services pursuant to the terms of this Agreement.

NOW THEREFORE, in consideration of the foregoing Recitals, which are incorporated herein by this reference, the Parties agree as follows:

AGREEMENT

1. DISTRICT shall pay MERA a one-time amount of \$995, such amount being \$199 for the installation of Comcast equipment at each of the five (5) DISTRICT fire station locations.
2. DISTRICT shall pay MERA a monthly amount for the Services equal to the monthly charges owed to Comcast by MERA for the Services at each of the five DISTRICT fire station locations.
3. For payment of the amounts required pursuant to paragraph 1 or 2 of this Agreement, MERA shall submit an invoice to DISTRICT by email to AccountsPayable@Novatofire.org, showing the amounts due and payable, or already paid, to Comcast by MERA. DISTRICT shall pay MERA within thirty (30) days after receipt of an invoice from MERA.



District Doc # 065-092524

4. The term of this Agreement shall commence on the Effective Date and continue for so long as MERA pays Comcast for the Services or until earlier terminated as set forth herein.
5. Payment Terms. The initial two (2) invoices provided to DISTRICT by MERA for the services set forth under this Agreement, shall each reflect a credit equal to one (1) month of the monthly recurring charge excluding applicable, federal, state, and local taxes, fees and surcharges, if any, as specified in EXHIBIT A
6. Assignment. The Parties agree that they shall not assign or transfer any interest in this Agreement nor the performance of any of their respective obligations hereunder, without the prior written consent of the other Party.
7. Amendment. No modification or amendment to this Agreement shall be effective unless it is in writing, executed by both Parties.
8. Entire Agreement. This Agreement represents the entire understanding and agreement of the Parties as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder.
9. Notices. All notices and other communications required or permitted to be given under this Agreement, including any notice of change of address, shall be in writing and given by personal delivery, mail or email, addressed to the respective parties as follows:

To DISTRICT:
 Novato Fire Protection District
 95 Rowland Way
 Novato, CA 94945
 Attention: Contract Administrator
 cwralaven@novatofire.org

To MERA
 Executive Officer
 PO BOX 159
 Corte Madera, CA 94925
 hplamondon@rgs.ca.gov

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year last signed below.

	NERA	DISTRICT
Signature:		
Printed Name:		
Title:		
Date (mm/dd/yyyy):		

Committee Reports Section

1. MERA
2. Finance Committee
3. Marin Wildfire Prevention Authority Board
4. Facilities Committee

Financial Reports Section



Novato Fire District
Finance Division
Revenues, Expenditures and Changes In
Fund Balance Report – September 2024

Bia

TO: Board of Directors
FROM: Senior Accountant Kerrigan
DATE: October 29, 2024
RE: Revenues, Expenditures and Changes in Fund Balance Report – September 2024

Revenues

The majority of the District's revenue is derived from property taxes. Property tax revenue is apportioned in two major installments, December and May. As of the September 30, 2024 report date the District has received \$270,989.17 in property tax revenue. This represents 0.8% of the annual budgeted amounts.

Ambulance service fee revenue collections were \$1,458,253.52 which represents 42.9% of annual budgeted amounts.

Expenditures

Total salaries & fringe benefits for the period amounted to \$6,366,785.91 and represents 21.6% of annual budgeted amounts. Total services & supplies for the period amounted to \$1,450,584.91 which represents 20.6% of annual budgeted amounts. Total debt service for the period amounted to \$165,618.59 and represents 100.0% of annual budgeted amounts.

Total capital outlay for the period totaled \$38,545.92 or 0.6% of annual budget.

Net Change in Fund Balance

The net change in fund balance for the period ended September 30, 2024 is (\$6,279,720.12).

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2024 to September 30, 2024

Account Code	Month Ended Sep-30-2024	Year to Date Sep-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9001 · Current Secured	-	-	23,289,779.00	(23,289,779.00)	0.0%	23,289,779.00	(23,289,779.00)	0.0%
9002 · Current Unsecured	-	-	442,767.00	(442,767.00)	0.0%	442,767.00	(442,767.00)	0.0%
9004 · Prior Secured Redemptions	-	-	-	-	0.0%	-	-	0.0%
9006 · Prior Unsecured	-	-	21,187.00	(21,187.00)	0.0%	21,187.00	(21,187.00)	0.0%
9007 · Special Assessment	-	-	7,154,518.00	(7,154,518.00)	0.0%	7,154,518.00	(7,154,518.00)	0.0%
9041 · Supplemental Assessment Current	-	-	745,192.00	(745,192.00)	0.0%	745,192.00	(745,192.00)	0.0%
9042 · Supplemental Assessment Unsec	-	-	26,609.00	(26,609.00)	0.0%	26,609.00	(26,609.00)	0.0%
9043 · Supplemental Assessment Redemp.	3,037.33	5,167.18	16,230.00	(11,062.82)	31.8%	16,230.00	(11,062.82)	31.8%
9045 · Novato Hamilton RDA	-	-	892,155.00	(892,155.00)	0.0%	892,155.00	(892,155.00)	0.0%
9046 · Education Rev Augm Fund-Redist	-	265,822.00	2,491,242.00	(2,225,420.00)	10.7%	2,491,242.00	(2,225,420.00)	10.7%
9047 · Novato Downtown Redevelopment	-	-	223,519.00	(223,519.00)	0.0%	223,519.00	(223,519.00)	0.0%
Sub-total Property Taxes	3,037.33	270,989.18	35,303,198.00	(35,032,208.82)	0.8%	35,303,198.00	(35,032,208.82)	0.8%
9201 · Interest	38.83	171.89	156,920.00	(156,748.11)	0.1%	156,920.00	(156,748.11)	0.1%
Sub-total Interest Income	38.83	171.89	156,920.00	(156,748.11)	0.1%	156,920.00	(156,748.11)	0.1%
9280 · State Homeowners Prop Tax Reduc	-	-	78,134.00	(78,134.00)	0.0%	78,134.00	(78,134.00)	0.0%
9367 · Other State Aid, Grant	-	-	2,500,000.00	(2,500,000.00)	0.0%	2,500,000.00	(2,500,000.00)	0.0%
9483 · In-Lieu Housing	-	-	3,303.00	(3,303.00)	0.0%	3,303.00	(3,303.00)	0.0%
Sub-total Intergovernmental	-	-	2,581,437.00	(2,581,437.00)	0.0%	2,581,437.00	(2,581,437.00)	0.0%
9576 · CPR Class Fees	-	-	-	-	0.0%	-	-	0.0%
9925 · GEMT Revenue	-	-	-	-	0.0%	-	-	0.0%
9931 · Outside Agency Amb Bill Serv	-	-	-	-	0.0%	-	-	0.0%
9932 · Novato Ambulance Service Fees	362,537.92	1,458,253.52	3,400,000.00	(1,941,746.48)	42.9%	3,400,000.00	(1,941,746.48)	42.9%
9935 · Plan Checks	968.00	3,432.00	57,660.00	(54,228.00)	6.0%	57,660.00	(54,228.00)	6.0%
9938 · Elections	-	-	-	-	0.0%	-	-	0.0%
9945 · MERA & HazMat Admin Services	-	-	-	-	0.0%	-	-	0.0%
Sub-total Charges for Services	363,505.92	1,461,685.52	3,457,660.00	(1,995,974.48)	42.3%	3,457,660.00	(1,995,974.48)	42.3%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2024 to September 30, 2024

Account Code	Month Ended Sep-30-2024	Year to Date Sep-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9250 · Parking Lot Rent	1,915.00	5,745.00	5,000.00	745.00	114.9%	5,000.00	745.00	114.9%
9930 · COVID-19 Relief Funds	-	-	-	-	0.0%	-	-	0.0%
9936 · Sale of Assets	-	-	-	-	0.0%	-	-	0.0%
9940 · Other Refunds/Reimbursements	45,119.95	72,543.01	-	72,543.01	0.0%	-	72,543.01	0.0%
9942 · OES Reimbursements	-	39,644.40	200,000.00	(160,355.60)	19.8%	200,000.00	(160,355.60)	19.8%
9943 · Health Premium Reimbursements	-	-	-	-	0.0%	-	-	0.0%
Sub-total Other Revenue	47,034.95	117,932.41	205,000.00	(87,067.59)	57.5%	205,000.00	(87,067.59)	57.5%
Total Revenues	413,617.03	1,850,779.00	41,704,215.00	(39,853,436.00)	4.4%	41,704,215.00	(39,853,436.00)	4.4%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2024 to September 30, 2024

Account Code	Month Ended Sep-30-2024	Year to Date Sep-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
1003 · Regular Staff Salaries	992,639.26	2,962,805.77	12,534,424.00	(9,571,618.23)	23.6%	12,534,424.00	(9,571,618.23)	23.6%
1019 · CTO Pay	9,905.34	63,184.14	675,000.00	(611,815.86)	9.4%	675,000.00	(611,815.86)	9.4%
1020 · Overtime - Callback	266,458.56	895,094.22	3,594,000.00	(2,698,905.78)	24.9%	3,594,000.00	(2,698,905.78)	24.9%
1021 · Out of Class Pay	495.96	2,001.08	11,000.00	(8,998.92)	18.2%	11,000.00	(8,998.92)	18.2%
1022 · Director Fees	1,600.00	5,600.00	27,000.00	(21,400.00)	20.7%	27,000.00	(21,400.00)	20.7%
1023 · Response Pay	1,619.45	5,575.19	-	5,575.19	0.0%	-	5,575.19	0.0%
1025 · Vacation Pay	1,374.02	8,187.45	395,000.00	(386,812.55)	2.1%	395,000.00	(386,812.55)	2.1%
1026 · Education Incentive	3,300.00	9,900.00	60,360.00	(50,460.00)	16.4%	60,360.00	(50,460.00)	16.4%
1027 · Executive Bonus	-	-	-	-	0.0%	-	-	0.0%
1402 · Retirement	443,309.12	1,178,132.73	5,611,990.00	(4,433,857.27)	21.0%	5,611,990.00	(4,433,857.27)	21.0%
1404 · FICA Medicare	16,988.53	52,536.51	244,300.00	(191,763.49)	21.5%	244,300.00	(191,763.49)	21.5%
1502 · Life Insurance	2,041.34	24,462.04	14,000.00	10,462.04	174.7%	14,000.00	10,462.04	174.7%
1510 · Dental Insurance	23,839.43	65,627.81	230,000.00	(164,372.19)	28.5%	230,000.00	(164,372.19)	28.5%
1512 · Flexible Savings Account	4,994.40	1,994.80	-	1,994.80	0.0%	-	1,994.80	0.0%
1513 · Health Insurance	203,567.79	631,403.90	3,961,000.00	(3,329,596.10)	15.9%	3,961,000.00	(3,329,596.10)	15.9%
1514 · Vision Plan	1,927.05	5,300.91	19,500.00	(14,199.09)	27.2%	19,500.00	(14,199.09)	27.2%
1517 · Administrative Allowance	2,006.25	6,168.75	25,000.00	(18,831.25)	24.7%	25,000.00	(18,831.25)	24.7%
1701 · Workers' Compensation	(32,201.33)	326,263.13	1,642,200.00	(1,315,936.87)	19.9%	1,642,200.00	(1,315,936.87)	19.9%
1702 · Unemployment Insurance	-	11,322.29	-	11,322.29	0.0%	-	11,322.29	0.0%
1703 · Physicals	42.00	468.00	25,000.00	(24,532.00)	1.9%	25,000.00	(24,532.00)	1.9%
1704 · Sick Leave Buyback	3,896.82	3,984.82	-	3,984.82	0.0%	-	3,984.82	0.0%
1705 · Admin Leave	-	-	-	-	0.0%	-	-	0.0%
1706 · Deferred Compensation	26,694.31	106,772.37	459,490.00	(352,717.63)	23.2%	459,490.00	(352,717.63)	23.2%
Total Salaries and Benefits	1,974,498.30	6,366,785.91	29,529,264.00	(23,162,478.09)	21.6%	29,529,264.00	(23,162,478.09)	21.6%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2024 to September 30, 2024

Account Code	Month Ended Sep-30-2024	Year to Date Sep-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2000 · Services & Supplies	-	-	-	-	0.0%	-	-	0.0%
2020 · Cal-OSHA Requirements	-	21,401.91	80,500.00	(59,098.09)	26.6%	80,500.00	(59,098.09)	26.6%
2021 · Clothing	223.09	1,083.53	9,140.00	(8,056.47)	11.9%	9,140.00	(8,056.47)	11.9%
2023 · COVID-19 Expenses	-	-	-	-	0.0%	-	-	0.0%
2024 · First Aid Supplies	13,596.86	41,280.96	151,930.00	(110,649.04)	27.2%	151,930.00	(110,649.04)	27.2%
2025 · Oxygen	955.60	2,112.96	7,000.00	(4,887.04)	30.2%	7,000.00	(4,887.04)	30.2%
2026 · Investigative Tools	233.87	331.81	2,500.00	(2,168.19)	13.3%	2,500.00	(2,168.19)	13.3%
2027 · Tool Replacement	1,479.73	2,166.27	20,000.00	(17,833.73)	10.8%	20,000.00	(17,833.73)	10.8%
2028 · Board Expense	-	-	15,000.00	(15,000.00)	0.0%	15,000.00	(15,000.00)	0.0%
2029 · Advertising	40.00	62,481.36	70,000.00	(7,518.64)	89.3%	70,000.00	(7,518.64)	89.3%
2034 · Outside Assistance	21,126.86	50,420.96	359,400.00	(308,979.04)	14.0%	359,400.00	(308,979.04)	14.0%
2036 · EMS Certification	-	-	-	-	0.0%	-	-	0.0%
2038 · CPR Materials	-	-	-	-	0.0%	-	-	0.0%
2039 · Schools and Seminars	384.00	3,517.00	100,800.00	(97,283.00)	3.5%	100,800.00	(97,283.00)	3.5%
2040 · Training Aids and Materials	7,099.50	12,255.23	67,450.00	(55,194.77)	18.2%	67,450.00	(55,194.77)	18.2%
2041 · Food	2,902.76	11,386.14	50,000.00	(38,613.86)	22.8%	50,000.00	(38,613.86)	22.8%
2042 · Extinguishing Agents	-	-	6,000.00	(6,000.00)	0.0%	6,000.00	(6,000.00)	0.0%
2049 · Conferences & Meetings	7,122.36	11,142.27	56,100.00	(44,957.73)	19.9%	56,100.00	(44,957.73)	19.9%
2050 · Equipment Testing	-	-	64,500.00	(64,500.00)	0.0%	64,500.00	(64,500.00)	0.0%
2059 · Liability & Property	250,216.73	297,814.98	247,500.00	50,314.98	120.3%	247,500.00	50,314.98	120.3%
2074 · School and Seminars	-	-	5,000.00	(5,000.00)	0.0%	5,000.00	(5,000.00)	0.0%
2087 · Parts & Outside Labor	13,352.77	37,801.70	250,000.00	(212,198.30)	15.1%	250,000.00	(212,198.30)	15.1%
2088 · Shop Supplies	746.60	1,682.05	10,000.00	(8,317.95)	16.8%	10,000.00	(8,317.95)	16.8%
2121 · Vegetation Mgmt	15,775.17	43,775.17	50,000.00	(6,224.83)	87.6%	50,000.00	(6,224.83)	87.6%
2129 · Election Expense	-	-	35,375.00	(35,375.00)	0.0%	35,375.00	(35,375.00)	0.0%
2131 · Books & Periodicals	154.83	359.32	6,385.00	(6,025.68)	5.6%	6,385.00	(6,025.68)	5.6%
2137 · Document Reproduction	-	-	54,500.00	(54,500.00)	0.0%	54,500.00	(54,500.00)	0.0%
2141 · Computer Supplies	1,647.46	26,451.49	125,200.00	(98,748.51)	21.1%	125,200.00	(98,748.51)	21.1%
2151 · Computer Software & Renewals	7,873.35	57,418.41	270,400.00	(212,981.59)	21.2%	270,400.00	(212,981.59)	21.2%
2164 · Computer System Maintenance	2,908.75	13,248.25	276,350.00	(263,101.75)	4.8%	276,350.00	(263,101.75)	4.8%
2262 · Hazardous Materials Prog	-	-	10,000.00	(10,000.00)	0.0%	10,000.00	(10,000.00)	0.0%
2268 · Special Fire Equipment & Suppl	3,992.03	11,926.16	79,500.00	(67,573.84)	15.0%	79,500.00	(67,573.84)	15.0%
2269 · Property Tax Fee	-	22,523.84	338,150.00	(315,626.16)	6.7%	338,150.00	(315,626.16)	6.7%
2273 · Employee Service & Recognition	2,014.41	3,895.93	366,200.00	(362,304.07)	1.1%	366,200.00	(362,304.07)	1.1%
2396 · Facilities Prevent Maintenance	40,437.07	75,937.16	227,500.00	(151,562.84)	33.4%	227,500.00	(151,562.84)	33.4%
2397 · Facilities Projects	29,057.34	95,891.89	378,000.00	(282,108.11)	25.4%	378,000.00	(282,108.11)	25.4%
2398 · Facilities Repair	16,083.25	50,081.08	126,800.00	(76,718.92)	39.5%	126,800.00	(76,718.92)	39.5%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2024 to September 30, 2024

Account Code	Month Ended Sep-30-2024	Year to Date Sep-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2399 · Station Supplies	3,376.34	6,445.15	35,000.00	(28,554.85)	18.4%	35,000.00	(28,554.85)	18.4%
2400 · Hydrants	-	4,050.00	18,000.00	(13,950.00)	22.5%	18,000.00	(13,950.00)	22.5%
2401 · Memberships	1,570.00	11,988.46	57,660.00	(45,671.54)	20.8%	57,660.00	(45,671.54)	20.8%
2406 · Payroll Service Charge	2,395.68	24,516.56	78,480.00	(53,963.44)	31.2%	78,480.00	(53,963.44)	31.2%
2407 · Office Supplies	3,898.43	10,745.77	67,300.00	(56,554.23)	16.0%	67,300.00	(56,554.23)	16.0%
2501 · Gas, Oil & Grease Vehicles	20,518.28	54,190.78	256,200.00	(202,009.22)	21.2%	256,200.00	(202,009.22)	21.2%
2510 · Out of County Logistics	199.24	2,355.49	19,000.00	(16,644.51)	12.4%	19,000.00	(16,644.51)	12.4%
2528 · Central Dispatch	-	-	1,070,420.00	(1,070,420.00)	0.0%	1,070,420.00	(1,070,420.00)	0.0%
2530 · Emergency Operations Center	-	-	40,000.00	(40,000.00)	0.0%	40,000.00	(40,000.00)	0.0%
2533 · Marin Emergency Radio Authority	-	184,999.00	181,000.00	3,999.00	102.2%	181,000.00	3,999.00	102.2%
2537 · Radio & MDC Maintenance	1,108.66	6,078.08	80,270.00	(74,191.92)	7.6%	80,270.00	(74,191.92)	7.6%
2539 · Tablet Command	-	-	34,000.00	(34,000.00)	0.0%	34,000.00	(34,000.00)	0.0%
2710 · Litigation Settlement	-	-	-	-	0.0%	-	-	0.0%
2713 · Legal Fees	30,192.42	62,058.29	300,000.00	(237,941.71)	20.7%	300,000.00	(237,941.71)	20.7%
2717 · Audit & Accounting Fees	-	-	54,350.00	(54,350.00)	0.0%	54,350.00	(54,350.00)	0.0%
2718 · Consulting Fees	10,389.00	16,264.50	357,700.00	(341,435.50)	4.5%	357,700.00	(341,435.50)	4.5%
2731 · Water	1,356.61	6,500.64	44,000.00	(37,499.36)	14.8%	44,000.00	(37,499.36)	14.8%
2732 · Electricity	14,213.63	49,876.42	184,000.00	(134,123.58)	27.1%	184,000.00	(134,123.58)	27.1%
2736 · Garbage	2,849.92	11,399.68	40,000.00	(28,600.32)	28.5%	40,000.00	(28,600.32)	28.5%
2737 · Sewage	-	-	34,500.00	(34,500.00)	0.0%	34,500.00	(34,500.00)	0.0%
2738 · Telephone System	14,474.40	40,728.26	182,700.00	(141,971.74)	22.3%	182,700.00	(141,971.74)	22.3%
Total Services and Supplies	545,967.00	1,450,584.91	7,051,760.00	(5,601,175.09)	20.6%	7,051,760.00	(5,601,175.09)	20.6%
3301 · Debt Service - Principal	-	164,000.00	164,000.00	-	100.0%	164,000.00	-	100.0%
3302 · Debt Service - Interest	-	1,618.59	1,558.00	60.59	103.9%	1,558.00	60.59	103.9%
Total Debt Service	-	165,618.59	165,558.00	60.59	100.0%	165,558.00	60.59	100.0%
4048 · Building Facilities	-	-	2,230,000.00	(2,230,000.00)	0.0%	2,080,000.00	(2,080,000.00)	0.0%
4810 · EMS Equipment	-	-	146,000.00	(146,000.00)	0.0%	146,000.00	(146,000.00)	0.0%
4815 · Fire Suppression Equipment	5,348.02	11,320.14	3,100,000.00	(3,088,679.86)	0.4%	2,750,000.00	(2,738,679.86)	0.4%
4818 · Exercise Equipment	377.78	3,545.78	26,000.00	(22,454.22)	13.6%	26,000.00	(22,454.22)	13.6%
4820 · Ambulances	-	-	750,000.00	(750,000.00)	0.0%	750,000.00	(750,000.00)	0.0%
4834 · Communication & Computer Equip	-	-	-	-	0.0%	-	-	0.0%
4880 · Computer & Hardware Equipment	-	23,680.00	233,700.00	(210,020.00)	10.1%	233,700.00	(210,020.00)	10.1%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2024 to September 30, 2024

Account Code	Month Ended Sep-30-2024	Year to Date Sep-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
Total Capital Outlay	5,725.80	38,545.92	6,485,700.00	(6,447,154.08)	0.6%	5,985,700.00	(5,947,154.08)	0.6%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2024 to September 30, 2024

Account Code	Month Ended Sep-30-2024	Year to Date Sep-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
8500 · Intergovernmental Transfers	-	108,963.79	1,500,000.00	(1,391,036.21)	7.3%	1,500,000.00	(1,391,036.21)	7.3%
Total Intergovernmental Transfers	-	108,963.79	1,500,000.00	(1,391,036.21)	7.3%	1,500,000.00	(1,391,036.21)	7.3%
Net Change in Fund Balance	(2,112,574.07)	(6,279,720.12)	(3,028,067.00)	(3,251,653.12)		(2,528,067.00)	(3,751,653.12)	
Budget Reconciliation								
Original Budget				(2,528,067.00)				
Budget Adjustments								
4048 · Building Facilities		Admin Building Patio Remodel		(150,000.00)				
4815 · Fire Suppression Equipment		Two Type 1 Fire Eng Cost Inc.		(350,000.00)				
Revised Budget				(3,028,067.00)				



Novato Fire District
Finance Division
Revenues and Expenditures Detail Report
September 2024

TO: Board of Directors
FROM: Senior Accountant Kerrigan
DATE: October 29, 2024
RE: Revenues and Expenditures Detail Report – September 2024

Summary

Revenues	\$ 413,617.03
Expenditures	<u>\$ 2,526,191.10</u>
Net Change in Fund Balance	\$(2,112,574.07)

Novato Fire Protection District Revenues and Expenditures Detail

September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Ordinary Income/Expense						
Income						
9043 · Supplemental Assessment Redemp.						
General Journal	09/16/2024	GJ 091624	105250 0 LEVY		JA6149-013	2,552.52
General Journal	09/16/2024	GJ 091624	105250 0 % DLNQ PNLTY		JA6149-022	262.47
General Journal	09/16/2024	GJ 091624	105250 0 % ADD PNLTY		JA6149-028	222.34
Total 9043 · Supplemental Assessment Redemp.						3,037.33
9201 · Interest						
Deposit	09/30/2024		WestAmerica Bank		Deposit	0.39
Deposit	09/30/2024		WestAmerica Bank		APR LOCKBOX INTEREST	24.66
Deposit	09/30/2024				Interest	13.78
Total 9201 · Interest						38.83
9250 · Parking Lot Rent						
Sales Receipt	09/13/2024	9312	NOVATO TOYOTA	NOVATO TOYOTA	Parking lot rent	1,915.00
Total 9250 · Parking Lot Rent						1,915.00
9932 · Novato Ambulance Service Fees						
Deposit	09/03/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	8,550.85
Deposit	09/03/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	41,737.00
Sales Receipt	09/04/2024	9322	KAISER PERMANENTE	KAISER PERMANENTE	EMS Ambulance Service Fees	855.52
Sales Receipt	09/04/2024	9323	ILWU-PMA Coastwise Claims	ILWU-PMA Coastwise Claims	EMS Ambulance Service Fees	628.36
Sales Receipt	09/04/2024	9324	UMR_	UMR_	EMS Ambulance Service Fees	1,796.53
Sales Receipt	09/04/2024	9325	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	2,047.11
Sales Receipt	09/04/2024	9326	GEHA	GEHA	EMS Ambulance Service Fees	117.87
Sales Receipt	09/04/2024	9327	DEVIER, LANE	DEVIER, LANE	EMS Ambulance Service Fees	55.27
Sales Receipt	09/04/2024	9328	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	386.89
Sales Receipt	09/04/2024	9329	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	298.00
Sales Receipt	09/04/2024	9330	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,663.16
Deposit	09/04/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	15,971.19
Check	09/05/2024	807618568	UNITED HEALTHCARE - RECOVERY SER...	UNITED HEALTHCARE - RECOVERY SERVI...	RUN #F24001951, #F24004244	-974.80
Deposit	09/05/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	3,238.30
Deposit	09/06/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	6,475.24
Deposit	09/09/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	12.78
Deposit	09/09/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	14,942.86
Check	09/10/2024	807618580	BLUE CROSS - MEDICARE	BLUE CROSS - MEDICARE	RUN #F23037276 / INS PD TWI...	-320.76
Check	09/10/2024	807618587	UNITED HEALTHCARE - RECOVERY SER...	UNITED HEALTHCARE - RECOVERY SERVI...	RUN #F23038977 INS OVERRPD ...	-676.19
Sales Receipt	09/10/2024	9331	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,107.72
Deposit	09/10/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	3,352.02
Deposit	09/11/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	16,417.19
General Journal	09/12/2024	GJ 091224			Ambulance Fees	3,184.98
Deposit	09/12/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	301.51
Deposit	09/13/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	6,026.67
General Journal	09/16/2024	GJ 091624			Ambulance Fees	3,328.91
Deposit	09/16/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	3,318.03
Check	09/17/2024	807618678	RESOLVE INSURANCE SYSTEMS	RESOLVE INSURANCE SYSTEMS	AUGUST 2024 INVOICE	-1,405.98
Sales Receipt	09/17/2024	9332	ILWU-PMA Coastwise Claims	ILWU-PMA Coastwise Claims	EMS Ambulance Service Fees	610.02
Sales Receipt	09/17/2024	9333	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	543.44
Sales Receipt	09/17/2024	9334	UMR_	UMR_	EMS Ambulance Service Fees	1,774.18
Sales Receipt	09/17/2024	9335	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	22.95
Sales Receipt	09/17/2024	9336	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	120.37
Sales Receipt	09/17/2024	9337	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	521.68
Sales Receipt	09/17/2024	9338	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,457.09

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Deposit	09/17/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	5,557.07
Deposit	09/17/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	21,333.77
Deposit	09/18/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	45,201.61
Deposit	09/18/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	5,173.65
Deposit	09/19/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	3,857.07
Deposit	09/20/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	538.19
Deposit	09/23/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,800.69
Deposit	09/23/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	6,384.08
Sales Receipt	09/24/2024	9347	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	120.55
Sales Receipt	09/24/2024	9348	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	5,497.26
Sales Receipt	09/24/2024	9349	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,015.54
Sales Receipt	09/24/2024	9350	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	158.74
Sales Receipt	09/24/2024	9351	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	966.51
Sales Receipt	09/24/2024	9352	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	453.51
Sales Receipt	09/24/2024	9353	CAMPBELL, ELIZABETH	CAMPBELL, ELIZABETH	EMS Ambulance Service Fees	724.37
Deposit	09/24/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	12,247.41
Deposit	09/24/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	2,212.47
Sales Receipt	09/25/2024	9360	MARTINELLI, VICKI	MARTINELLI, VICKI	EMS Ambulance Service Fees	487.50
Deposit	09/25/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	35,153.60
Check	09/26/2024	807618759	KAISER FOUNDATION HEALTHPLAN	KAISER FOUNDATION HEALTHPLAN	RUN #F24016661 / PT HAD CIG...	-1,040.20
Check	09/26/2024	807618760	BLUE CROSS OF CALIFORNIA-	BLUE CROSS OF CALIFORNIA-	RUN #F23028604 / REF & APPE...	-1,040.20
Deposit	09/26/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	20,050.82
Deposit	09/26/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	3,289.05
Deposit	09/27/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	3,666.15
Sales Receipt	09/30/2024	9367	UNITED HEALTHCARE	UNITED HEALTHCARE	EMS Ambulance Service Fees	655.25
Sales Receipt	09/30/2024	9369	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,109.61
Deposit	09/30/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	36,449.43
Deposit	09/30/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	10,028.46
Total 9932 · Novato Ambulance Service Fees						362,537.92
9935 · Plan Checks						
Sales Receipt	09/05/2024	9302	MORRIS, TODD	MORRIS, TODD	Residential Fire Sprinkler	352.00
Sales Receipt	09/12/2024	9340	MAGALLON, NELIA	MAGALLON, NELIA	Commercial T.I. less than 11-30 h...	352.00
Sales Receipt	09/23/2024	9355	GONZALEZ, FRANCISCO	GONZALEZ, FRANCISCO	Fire Alarm/Detection Systems	264.00
Total 9935 · Plan Checks						968.00
9940 · Other Refunds/Reimbursements						
Sales Receipt	09/13/2024	9303	STAPLES	STAPLES	Other Refunds/Reimbursements	47.63
Sales Receipt	09/13/2024	9304	L.N. CURTIS & SONS	L.N. CURTIS & SONS	Other Refunds/Reimbursements	988.09
Sales Receipt	09/13/2024	9310	INDUSTRIAL EMERGENCY COUNCIL cust...	INDUSTRIAL EMERGENCY COUNCIL custo...	Other Refunds/Reimbursements	16,542.00
Sales Receipt	09/20/2024	9317	STINSON BEACH FIRE PROTECTION DIS...	STINSON BEACH FIRE PROTECTION DIST...	Other Refunds/Reimbursements	186.62
Sales Receipt	09/20/2024	9319	RANCHO ADOBE FIRE PROTECTION DIST	RANCHO ADOBE FIRE PROTECTION DIST	Other Refunds/Reimbursements	12,602.00
Sales Receipt	09/20/2024	9320	REGIONS	REGIONS	Other Refunds/Reimbursements	5,000.00
Sales Receipt	09/20/2024	9321	HARRIS PERSONAL INJURY LAWYERS	HARRIS PERSONAL INJURY LAWYERS	Other Refunds/Reimbursements	15.00
Sales Receipt	09/24/2024	9342	BRAND PETERS PC	BRAND PETERS PC	Other Refunds/Reimbursements	15.00
Sales Receipt	09/24/2024	9343	COMPEX LEGAL SERVICES	COMPEX LEGAL SERVICES	Other Refunds/Reimbursements	15.00
Sales Receipt	09/24/2024	9344	COMPEX LEGAL SERVICES	COMPEX LEGAL SERVICES	Other Refunds/Reimbursements	15.00
Sales Receipt	09/24/2024	9345	COMPEX LEGAL SERVICES	COMPEX LEGAL SERVICES	Other Refunds/Reimbursements	15.00
Sales Receipt	09/24/2024	9346	AUTOMATED RECORDS COLLECTION	AUTOMATED RECORDS COLLECTION	Other Refunds/Reimbursements	15.00
Sales Receipt	09/24/2024	9354	DOWNIEVILLE FIRE PROTECTION DISTR...	DOWNIEVILLE FIRE PROTECTION DISTRICT	Other Refunds/Reimbursements	7,101.00
Sales Receipt	09/25/2024	9358	AUTOMATED RECORDS COLLECTION	AUTOMATED RECORDS COLLECTION	Other Refunds/Reimbursements	15.00
Sales Receipt	09/25/2024	9359	PACIFIC DOCU-SCAN	PACIFIC DOCU-SCAN	Other Refunds/Reimbursements	15.00
Sales Receipt	09/30/2024	9368	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	Other Refunds/Reimbursements	2,532.61

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Total 9940 · Other Refunds/Reimbursements						45,119.95
9943 · Health Premium Reimbursements						
General Journal	09/01/2024	GJ 083124R			Reverse of GJE GJ 083124 -- Ac...	-27,018.23
Deposit	09/12/2024	11832	NOVATO FIRE PROTECTION DIST		Health Premium Reimb	14,198.65
Sales Receipt	09/13/2024	9311	MCERA	MCERA	Health Premium Reimb.	27,018.23
Deposit	09/27/2024	11843	NOVATO FIRE PROTECTION DIST		Health Premium Reimb	14,198.65
General Journal	09/30/2024	GJ 093024			Accrue Sept MCERA Health Insur...	27,018.23
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-50,587.99
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-283.97
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-3,975.62
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-567.95
Total 9943 · Health Premium Reimbursements						0.00
Total Income						413,617.03
Gross Profit						413,617.03
Expense						
1003 · Regular Staff Salaries						
Check	09/11/2024	807618604	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	9/15/2024 Payroll	672,100.73
Check	09/11/2024	11825	CALLAHAN,CONNOR	CALLAHAN,CONNOR	Final Paycheck (includes 24 hour...	5,466.41
General Journal	09/12/2024	PR 091524			09-15-2023 Payroll Salaries	-672,100.73
General Journal	09/13/2024	PR 091524	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/13/2024	PR 091524	FARRIS,CHAD	ADP PAYROLL IMPORT	Regular Earnings	5,125.41
General Journal	09/13/2024	PR 091524	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	5,125.41
General Journal	09/13/2024	PR 091524	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/13/2024	PR 091524	KOPPERT,JAMES K	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	MEYER,GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/13/2024	PR 091524	MYER,JARED	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/13/2024	PR 091524	PACK,ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	5,125.41
General Journal	09/13/2024	PR 091524	PERRY,LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	1,532.00
General Journal	09/13/2024	PR 091524	PETERS,DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	PETERS,DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	09/13/2024	PR 091524	POARCH,DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	5,125.41
General Journal	09/13/2024	PR 091524	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	RHOADES,ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	SCOTT,NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	SOLAR,DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	SWANSON,TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	VANLEUVEN,JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	WAGER,SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,352.21
General Journal	09/13/2024	PR 091524	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/13/2024	PR 091524	PERRY,LUCAS S	ADP PAYROLL IMPORT	WORKERS COMP	4,273.96
General Journal	09/13/2024	PR 091524	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	Regular Earnings	2,845.08
General Journal	09/13/2024	PR 091524	OSGOOD,LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	09/13/2024	PR 091524	WADE,DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,587.95
General Journal	09/13/2024	PR 091524	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,183.35

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	09/13/2024	PR 091524	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	BLANDON,MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	BLUE,FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	BRODY,WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	DAGUE,KYLE M	ADP PAYROLL IMPORT	Regular Earnings	8,056.82
General Journal	09/13/2024	PR 091524	DICOCHEA,JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,936.09
General Journal	09/13/2024	PR 091524	FLETCHER,DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	GODOY,RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/13/2024	PR 091524	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/13/2024	PR 091524	HAMILTON,RYAN J	ADP PAYROLL IMPORT	Regular Earnings	1,728.00
General Journal	09/13/2024	PR 091524	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,692.47
General Journal	09/13/2024	PR 091524	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/13/2024	PR 091524	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	1,689.94
General Journal	09/13/2024	PR 091524	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	LEAR,KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	LEMELIN,JEFF M	ADP PAYROLL IMPORT	Regular Earnings	1,365.23
General Journal	09/13/2024	PR 091524	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	2,676.42
General Journal	09/13/2024	PR 091524	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/13/2024	PR 091524	MESENBURG,ERICH W	ADP PAYROLL IMPORT	Regular Earnings	8,056.82
General Journal	09/13/2024	PR 091524	MEZQUITA,DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,533.84
General Journal	09/13/2024	PR 091524	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	PACHECO,NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/13/2024	PR 091524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	SHELINE,BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	SMITH,BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	4,869.62
General Journal	09/13/2024	PR 091524	TELDESCHI,MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	VALUCH,OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	WEHR,DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/13/2024	PR 091524	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/13/2024	PR 091524	ZANONI,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/13/2024	PR 091524	HAMILTON,RYAN J	ADP PAYROLL IMPORT	WORKERS COMP	4,455.35
General Journal	09/13/2024	PR 091524	KEADY,TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,889.95
General Journal	09/13/2024	PR 091524	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	WORKERS COMP	4,892.48
General Journal	09/13/2024	PR 091524	LEMELIN,JEFF M	ADP PAYROLL IMPORT	WORKERS COMP	5,217.19
General Journal	09/13/2024	PR 091524	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	3,906.00
General Journal	09/13/2024	PR 091524	SMITH,BARRETT A	ADP PAYROLL IMPORT	WORKERS COMP	3,187.20
General Journal	09/13/2024	PR 091524	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	09/13/2024	PR 091524	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	09/13/2024	PR 091524	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	5,008.33
General Journal	09/13/2024	PR 091524	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	09/13/2024	PR 091524	NGUYEN,JESSICA	ADP PAYROLL IMPORT	Regular Earnings	1,733.17
General Journal	09/13/2024	PR 091524	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,117.43
General Journal	09/13/2024	PR 091524	SANTOS,ERILOU-JOY	ADP PAYROLL IMPORT	Regular Earnings	3,755.21
General Journal	09/13/2024	PR 091524	TYLER,WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	10,534.64
General Journal	09/13/2024	PR 091524	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	8,215.91
General Journal	09/13/2024	PR 091524	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,121.76
General Journal	09/13/2024	PR 091524	WALRAVEN,GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,117.43
General Journal	09/13/2024	PR 091524	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	09/13/2024	PR 091524	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,911.55
General Journal	09/13/2024	PR 091524	BRINEGAR,MAX M	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	09/13/2024	PR 091524	ETHINGTON,JAKE MORRIS	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	09/13/2024	PR 091524	FITZPATRICK,DANIEL C	ADP PAYROLL IMPORT	Regular Earnings	66.00

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	09/13/2024	PR 091524	MARINOFF, THOMAS R	ADP PAYROLL IMPORT	Regular Earnings	176.00
General Journal	09/13/2024	PR 091524	PHILLIPS, RODERICK J	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	09/13/2024	PR 091524	QUINCI, FRANCESCO	ADP PAYROLL IMPORT	Regular Earnings	60.00
General Journal	09/13/2024	PR 091524	TAUL, MIKE S	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	09/13/2024	PR 091524	TEMPLE-THOMPSON, DAVID	ADP PAYROLL IMPORT	Regular Earnings	330.00
General Journal	09/13/2024	PR 091324	ADP PAYROLL ADJUSTMENT	ADP PAYROLL ADJUSTMENT	ADP 00350062 Adjustment	2,580.00
General Journal	09/13/2024	PR 091324	ADP PAYROLL ADJUSTMENT	ADP PAYROLL ADJUSTMENT	ADP 00350062 Adjustment	5,740.05
General Journal	09/13/2024	PR 091324	ADP PAYROLL ADJUSTMENT	ADP PAYROLL ADJUSTMENT	ADP 00350062 Adjustment	120.00
Check	09/26/2024	807618761	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	9/30/2024 Payroll	702,422.63
General Journal	09/27/2024	PR 092724			09-30-2024 Payroll Salaries	-702,422.63
General Journal	09/30/2024	GJ 093024	FONSECA, JUSTIN A	ADP PAYROLL IMPORT	REG	682.00
General Journal	09/30/2024	GJ 093024	POARCH, DANIEL J.	ADP PAYROLL IMPORT	REG	682.00
General Journal	09/30/2024	GJ 093024	BOWLDS, ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	FARRIS, CHAD	ADP PAYROLL IMPORT	Regular Earnings	5,125.41
General Journal	09/30/2024	GJ 093024	FONSECA, JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/30/2024	GJ 093024	HAKENEN, AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	KLEINSASSER, NATHANIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/30/2024	GJ 093024	KOPPERT, JAMES K	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	LARSON, KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	MEYER, GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/30/2024	GJ 093024	MYER, JARED	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/30/2024	GJ 093024	PACK, ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	5,125.41
General Journal	09/30/2024	GJ 093024	PERRY, LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	1,532.00
General Journal	09/30/2024	GJ 093024	PETERS, DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	PETERS, DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	09/30/2024	GJ 093024	POARCH, DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/30/2024	GJ 093024	POWELL, KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	RHOADES, ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	SALDANA, ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	SCOTT, NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	3,509.16
General Journal	09/30/2024	GJ 093024	SOLAR, DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	SWANSON, TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	VANLEUVEN, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	WAGER, SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,352.21
General Journal	09/30/2024	GJ 093024	WILKOSZ, GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	WOODWARD-SOLLESNES, KERRICK	ADP PAYROLL IMPORT	Regular Earnings	5,466.41
General Journal	09/30/2024	GJ 093024	PERRY, LUCAS S	ADP PAYROLL IMPORT	WORKERS COMP	4,273.96
General Journal	09/30/2024	GJ 093024	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	WORKERS COMP	2,296.80
General Journal	09/30/2024	GJ 093024	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	Regular Earnings	2,066.07
General Journal	09/30/2024	GJ 093024	GALLI, LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	-3,708.00
General Journal	09/30/2024	GJ 093024	OSGOOD, LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	09/30/2024	GJ 093024	WADE, DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,587.95
General Journal	09/30/2024	GJ 093024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/30/2024	GJ 093024	BARGIACCHI, ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	BLANDON, MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	BLUE, FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	BRODY, WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	DAGUE, KYLE M	ADP PAYROLL IMPORT	Regular Earnings	8,056.82
General Journal	09/30/2024	GJ 093024	DICOCEA, JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,936.09
General Journal	09/30/2024	GJ 093024	FLETCHER, DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	GODOY, RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/30/2024	GJ 093024	GOODSPEED, CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/30/2024	GJ 093024	HAMILTON, RYAN J	ADP PAYROLL IMPORT	Regular Earnings	1,718.49

**Novato Fire Protection District
Revenues and Expenditures Detail**

September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	09/30/2024	GJ 093024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,692.47
General Journal	09/30/2024	GJ 093024	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/30/2024	GJ 093024	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	1,689.94
General Journal	09/30/2024	GJ 093024	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	LEAR,KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	Regular Earnings	1,365.23
General Journal	09/30/2024	GJ 093024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	398.12
General Journal	09/30/2024	GJ 093024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/30/2024	GJ 093024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	Regular Earnings	8,056.82
General Journal	09/30/2024	GJ 093024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,533.84
General Journal	09/30/2024	GJ 093024	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	PACHECO,NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/30/2024	GJ 093024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	SHELIN,BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	SMITH,BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	8,056.82
General Journal	09/30/2024	GJ 093024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	VALUCH,OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	WEHR,DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,805.96
General Journal	09/30/2024	GJ 093024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,582.42
General Journal	09/30/2024	GJ 093024	ZANONI,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,183.35
General Journal	09/30/2024	GJ 093024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	TEMP DISABILITY	1,403.15
General Journal	09/30/2024	GJ 093024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	WORKERS COMP	4,464.86
General Journal	09/30/2024	GJ 093024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,889.95
General Journal	09/30/2024	GJ 093024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	WORKERS COMP	4,892.48
General Journal	09/30/2024	GJ 093024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	WORKERS COMP	5,217.19
General Journal	09/30/2024	GJ 093024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	43.45
General Journal	09/30/2024	GJ 093024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	09/30/2024	GJ 093024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	09/30/2024	GJ 093024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	5,008.33
General Journal	09/30/2024	GJ 093024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	Regular Earnings	7,482.67
General Journal	09/30/2024	GJ 093024	NGUYEN,JESSICA	ADP PAYROLL IMPORT	Regular Earnings	3,755.21
General Journal	09/30/2024	GJ 093024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,117.43
General Journal	09/30/2024	GJ 093024	SANTOS,ERILOU-JOY	ADP PAYROLL IMPORT	Regular Earnings	3,755.21
General Journal	09/30/2024	GJ 093024	TYLER,WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	10,534.64
General Journal	09/30/2024	GJ 093024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	8,215.91
General Journal	09/30/2024	GJ 093024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,121.76
General Journal	09/30/2024	GJ 093024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,117.43
General Journal	09/30/2024	GJ 093024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	09/30/2024	GJ 093024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,911.55
General Journal	09/30/2024	GJ 093024	BRINEGAR,MAX M	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	09/30/2024	GJ 093024	ETHINGTON,JAKE MORRIS	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	09/30/2024	GJ 093024	FITZPATRICK,DANIEL C	ADP PAYROLL IMPORT	Regular Earnings	33.00
General Journal	09/30/2024	GJ 093024	PHILLIPS,RODERICK J	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	09/30/2024	GJ 093024	QUINCI,FRANCHESCO	ADP PAYROLL IMPORT	Regular Earnings	60.00
General Journal	09/30/2024	GJ 093024	TAUL,MIKE S	ADP PAYROLL IMPORT	Regular Earnings	8,459.66
General Journal	09/30/2024	GJ 093024	TEMPLE-THOMPSON,DAVID	ADP PAYROLL IMPORT	Regular Earnings	264.00
General Journal	09/30/2024	PR 093024	ADP PAYROLL ADJUSTMENT	ADP PAYROLL ADJUSTMENT	ADP 0000320032 Adjustment	150.00
General Journal	09/30/2024	PR 093024	ADP PAYROLL ADJUSTMENT	ADP PAYROLL ADJUSTMENT	ADP 0000320032 Adjustment	4,727.87
General Journal	09/30/2024	PR 093024	ADP PAYROLL ADJUSTMENT	ADP PAYROLL ADJUSTMENT	ADP 00350062 Adjustment	4,375.01
General Journal	09/30/2024	PR 093024	ADP PAYROLL ADJUSTMENT	ADP PAYROLL ADJUSTMENT	ADP Misc Adjustment	-50.00

**Novato Fire Protection District
Revenues and Expenditures Detail**

September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Total 1003 · Regular Staff Salaries						992,639.26
1019 · CTO Pay						
General Journal	09/13/2024	PR 091524	BRODY,WILLIAM A	ADP PAYROLL IMPORT	CTO PAID	651.00
General Journal	09/13/2024	PR 091524	LEAR,KIRK M	ADP PAYROLL IMPORT	CTO PAID	3,445.20
General Journal	09/13/2024	PR 091524	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	CTO PAID	658.44
General Journal	09/13/2024	PR 091524	BRODY,WILLIAM A	ADP PAYROLL IMPORT	OC CTO2 paid	2,604.00
General Journal	09/30/2024	GJ 093024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	CTO OFF	1,229.82
General Journal	09/30/2024	GJ 093024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	CTO PAID	1,316.88
Total 1019 · CTO Pay						9,905.34
1020 · Overtime - Callback						
General Journal	09/13/2024	PR 091524	FARRIS,CHAD	ADP PAYROLL IMPORT	O/T	1,520.64
General Journal	09/13/2024	PR 091524	HAKENEN,AARON K	ADP PAYROLL IMPORT	O/T	1,963.04
General Journal	09/13/2024	PR 091524	KOPPERT,JAMES K	ADP PAYROLL IMPORT	O/T	3,460.32
General Journal	09/13/2024	PR 091524	LARSON,KEVIN D	ADP PAYROLL IMPORT	O/T	1,722.60
General Journal	09/13/2024	PR 091524	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	3,445.20
General Journal	09/13/2024	PR 091524	MURPHY, WILLIAM	ADP PAYROLL IMPORT	O/T	3,273.12
General Journal	09/13/2024	PR 091524	PACK,ETHAN K.	ADP PAYROLL IMPORT	O/T	1,520.64
General Journal	09/13/2024	PR 091524	POARCH,DANIEL J.	ADP PAYROLL IMPORT	O/T	1,536.48
General Journal	09/13/2024	PR 091524	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	1,722.60
General Journal	09/13/2024	PR 091524	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	3,460.32
General Journal	09/13/2024	PR 091524	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	2,278.86
General Journal	09/13/2024	PR 091524	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	3,489.84
General Journal	09/13/2024	PR 091524	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	O/T	3,494.88
General Journal	09/13/2024	PR 091524	SOLAR,DEVIN W	ADP PAYROLL IMPORT	O/T	1,722.60
General Journal	09/13/2024	PR 091524	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	O/T	1,740.38
General Journal	09/13/2024	PR 091524	CONNER, JUSTIN	ADP PAYROLL IMPORT	O/T	693.90
General Journal	09/13/2024	PR 091524	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	O/T	2,213.40
General Journal	09/13/2024	PR 091524	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	O/T	1,214.00
General Journal	09/13/2024	PR 091524	BLANDON,MARVIN J	ADP PAYROLL IMPORT	O/T	7,842.24
General Journal	09/13/2024	PR 091524	DAGUE,KYLE M	ADP PAYROLL IMPORT	O/T	373.50
General Journal	09/13/2024	PR 091524	GODOY,RICHARD S	ADP PAYROLL IMPORT	O/T	38.22
General Journal	09/13/2024	PR 091524	KISER,KEEF W	ADP PAYROLL IMPORT	O/T	1,737.36
General Journal	09/13/2024	PR 091524	LARROQUE,MARK L	ADP PAYROLL IMPORT	O/T	7,901.28
General Journal	09/13/2024	PR 091524	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	3,445.20
General Journal	09/13/2024	PR 091524	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	2,098.78
General Journal	09/13/2024	PR 091524	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	5,547.96
General Journal	09/13/2024	PR 091524	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	522.90
General Journal	09/13/2024	PR 091524	PACE,JASON A	ADP PAYROLL IMPORT	O/T	5,724.06
General Journal	09/13/2024	PR 091524	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	8,332.38
General Journal	09/13/2024	PR 091524	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	O/T	2,656.29
General Journal	09/13/2024	PR 091524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	1,730.16
General Journal	09/13/2024	PR 091524	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	1,730.16
General Journal	09/13/2024	PR 091524	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	2,283.96
General Journal	09/13/2024	PR 091524	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	3,921.12
General Journal	09/13/2024	PR 091524	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	3,460.32
General Journal	09/13/2024	PR 091524	ZANONI,JASON A	ADP PAYROLL IMPORT	O/T	1,878.84
General Journal	09/13/2024	PR 091524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	OT DAY CAPT	1,953.00
General Journal	09/13/2024	PR 091524	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	O/T	585.66
General Journal	09/13/2024	PR 091524	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OOCOTCAPT	3,906.00
Check	09/18/2024	11837	CALLAHAN,CONNOR	CALLAHAN,CONNOR	3.5 OVERTIME HOURS on 9/14/24	236.51
General Journal	09/30/2024	GJ 093024	PETERS,DANIEL J	ADP PAYROLL IMPORT	BC PM OT	2,390.40
General Journal	09/30/2024	GJ 093024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	O/T	71.78
General Journal	09/30/2024	GJ 093024	FARRIS,CHAD	ADP PAYROLL IMPORT	O/T	1,520.64
General Journal	09/30/2024	GJ 093024	HAKENEN,AARON K	ADP PAYROLL IMPORT	O/T	3,489.84

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	09/30/2024	GJ 093024	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	O/T	3,243.60
General Journal	09/30/2024	GJ 093024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	O/T	3,479.76
General Journal	09/30/2024	GJ 093024	LARSON,KEVIN D	ADP PAYROLL IMPORT	O/T	71.78
General Journal	09/30/2024	GJ 093024	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	1,722.60
General Journal	09/30/2024	GJ 093024	PETERS,DANIEL J	ADP PAYROLL IMPORT	O/T	1,171.32
General Journal	09/30/2024	GJ 093024	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	1,730.16
General Journal	09/30/2024	GJ 093024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	1,902.04
General Journal	09/30/2024	GJ 093024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	3,489.84
General Journal	09/30/2024	GJ 093024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	O/T	3,479.76
General Journal	09/30/2024	GJ 093024	VANLEUVEN,JUSTIN	ADP PAYROLL IMPORT	O/T	3,445.20
General Journal	09/30/2024	GJ 093024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	O/T	1,722.60
General Journal	09/30/2024	GJ 093024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	O/T	4,368.00
General Journal	09/30/2024	GJ 093024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Overtime Earnings	236.51
General Journal	09/30/2024	GJ 093024	CONNOR, JUSTIN	ADP PAYROLL IMPORT	O/T	809.55
General Journal	09/30/2024	GJ 093024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	O/T	314.94
General Journal	09/30/2024	GJ 093024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	O/T	123.46
General Journal	09/30/2024	GJ 093024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	O/T	7,842.24
General Journal	09/30/2024	GJ 093024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	1,953.00
General Journal	09/30/2024	GJ 093024	DAGUE,KYLE M	ADP PAYROLL IMPORT	O/T	12,499.80
General Journal	09/30/2024	GJ 093024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	O/T	987.66
General Journal	09/30/2024	GJ 093024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	O/T	230.27
General Journal	09/30/2024	GJ 093024	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	2,362.05
General Journal	09/30/2024	GJ 093024	KISER,KEEF W	ADP PAYROLL IMPORT	O/T	1,737.36
General Journal	09/30/2024	GJ 093024	LARROQUE,MARK L	ADP PAYROLL IMPORT	O/T	2,139.93
General Journal	09/30/2024	GJ 093024	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	5,167.80
General Journal	09/30/2024	GJ 093024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	2,181.08
General Journal	09/30/2024	GJ 093024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	3,698.64
General Journal	09/30/2024	GJ 093024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	2,589.60
General Journal	09/30/2024	GJ 093024	PACE,JASON A	ADP PAYROLL IMPORT	O/T	8,469.45
General Journal	09/30/2024	GJ 093024	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	15,766.17
General Journal	09/30/2024	GJ 093024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	O/T	2,595.24
General Journal	09/30/2024	GJ 093024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	O/T	1,834.56
General Journal	09/30/2024	GJ 093024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	1,730.16
General Journal	09/30/2024	GJ 093024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	1,766.21
General Journal	09/30/2024	GJ 093024	SMITH,BARRETT A	ADP PAYROLL IMPORT	O/T	10,557.60
General Journal	09/30/2024	GJ 093024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	1,975.32
General Journal	09/30/2024	GJ 093024	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	1,960.56
General Journal	09/30/2024	GJ 093024	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	6,920.64
General Journal	09/30/2024	GJ 093024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	O/T	3,124.64
General Journal	09/30/2024	GJ 093024	ZANONI,JASON A	ADP PAYROLL IMPORT	O/T	311.88
General Journal	09/30/2024	GJ 093024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	OT DAY CAPT	3,906.00
General Journal	09/30/2024	GJ 093024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	BC PM OT	9,960.00
General Journal	09/30/2024	GJ 093024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	O/T	292.83
General Journal	09/30/2024	GJ 093024	TAUL,MIKE S	ADP PAYROLL IMPORT	BC PM OT	1,543.80
General Journal	09/30/2024	GJ 093024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	O/T	1,092.15
General Journal	09/30/2024	GJ 093024	TAUL,MIKE S	ADP PAYROLL IMPORT	O/T	146.42
General Journal	09/30/2024	GJ 093024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OOCOTCAPT	1,953.00
Total 1020 · Overtime - Callback						266,458.56
1021 · Out of Class Pay						
General Journal	09/13/2024	PR 091524	POWELL,KEVIN J	ADP PAYROLL IMPORT	OUTOFCCLASS ENG	74.64
General Journal	09/13/2024	PR 091524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	OUTOFCCLASS CP	307.20
General Journal	09/30/2024	GJ 093024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	OUTOFCCLASS ENG	37.32
General Journal	09/30/2024	GJ 093024	WEHR,DONALD J	ADP PAYROLL IMPORT	OUTOFCCLASS CP	76.80

Novato Fire Protection District
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September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Total 1021 · Out of Class Pay						495.96
1022 · Director Fees						
General Journal	09/13/2024	PR 091524	DAVIS,WILLIAM L	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	09/13/2024	PR 091524	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	09/13/2024	PR 091524	HADFIELD,MICHAEL	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	09/13/2024	PR 091524	SILVERMAN,LOUIS	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	09/30/2024	GJ 093024	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
Total 1022 · Director Fees						1,600.00
1023 · Response Pay						
General Journal	09/30/2024	GJ 093024	OSGOOD,LYNNE	ADP PAYROLL IMPORT	EMERG RESPON	1,194.72
General Journal	09/30/2024	GJ 093024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	EMERG RESPON	424.73
Total 1023 · Response Pay						1,619.45
1025 · Vacation Pay						
Check	09/11/2024	11826	CALLAHAN,CONNOR	CALLAHAN,CONNOR	15.25 HOURS VAC PAID	687.01
General Journal	09/13/2024	PR 091524	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	VAC PAY TERM	687.01
Total 1025 · Vacation Pay						1,374.02
1026 · Education Incentive						
General Journal	09/13/2024	PR 091524	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	HAKENEN,AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/13/2024	PR 091524	KOPPERT,JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	MURPHY, WILLIAM	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/13/2024	PR 091524	RHOADES,ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	SCOTT,NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/13/2024	PR 091524	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	SWANSON,TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/13/2024	PR 091524	CONNER, JUSTIN	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	09/13/2024	PR 091524	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/13/2024	PR 091524	BLANDON,MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	BLUE,FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/13/2024	PR 091524	FLETCHER,DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/13/2024	PR 091524	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	HAMILTON,RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/13/2024	PR 091524	KEADY,TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/13/2024	PR 091524	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/13/2024	PR 091524	KISER,KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/13/2024	PR 091524	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	LARROQUE,MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/13/2024	PR 091524	LEMELIN,JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/13/2024	PR 091524	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/13/2024	PR 091524	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/13/2024	PR 091524	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/13/2024	PR 091524	PACHECO,NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	SHELINE,BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	TELDESCHI,MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/13/2024	PR 091524	VALUCH,OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	WEHR,DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	09/13/2024	PR 091524	ZANONI, JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/13/2024	PR 091524	BERNARDINI JR, MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	09/30/2024	GJ 093024	FONSECA, JUSTIN A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	HAKENEN, AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/30/2024	GJ 093024	KOPPERS, JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/30/2024	GJ 093024	RHOADES, ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	SCOTT, NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/30/2024	GJ 093024	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	SWANSON, TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/30/2024	GJ 093024	CONNER, JUSTIN	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	09/30/2024	GJ 093024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	BARGIACCHI, ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/30/2024	GJ 093024	BLANDON, MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	BLUE, FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/30/2024	GJ 093024	FLETCHER, DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/30/2024	GJ 093024	GOODSPEED, CHRISTOPHER J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	HAMILTON, RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/30/2024	GJ 093024	KEADY, TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/30/2024	GJ 093024	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/30/2024	GJ 093024	KISER, KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/30/2024	GJ 093024	LARKIN, GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	LARROQUE, MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/30/2024	GJ 093024	LEMELIN, JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/30/2024	GJ 093024	LESIK, KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/30/2024	GJ 093024	MCGARGILL, ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/30/2024	GJ 093024	MCGUINNESS, MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	09/30/2024	GJ 093024	PACHECO, NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	PANNELL, JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	SCHIAVO, DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	SHELINE, BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	TELDESCHI, MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	09/30/2024	GJ 093024	VALUCH, OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	WEHR, DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	ZAGARIS, NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	ZANONI, JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	09/30/2024	GJ 093024	BERNARDINI JR, MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00

Total 1026 · Education Incentive

3,300.00

1402 · Retirement

Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/15/24 Retirement	69,521.13
Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/15/24 Retirement	9,327.50
Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/15/24 Retirement	113,225.95
Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/15/24 Retirement	21,375.61
Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/15/24 Retirement	8,319.37
Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/31/24 Retirement	69,461.14
Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/31/24 Retirement	9,327.50
Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/31/24 Retirement	113,055.94
Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/31/24 Retirement	21,375.61
Check	09/05/2024	EFT	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	8/31/24 Retirement	8,319.37
Check	09/11/2024	807618605	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/15/24 Payroll	65,674.05
Check	09/11/2024	807618605	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/15/24 Payroll	8,610.73
Check	09/11/2024	807618605	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/15/24 Payroll	117,010.54
Check	09/11/2024	807618605	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/15/24 Payroll	21,710.62
Check	09/11/2024	807618605	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/15/24 Payroll	8,319.37

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	09/12/2024	PR 091524			09-15-2023 Payroll MCERA	-65,674.05
General Journal	09/12/2024	PR 091524			09-15-2023 Payroll MCERA	-8,610.73
General Journal	09/12/2024	PR 091524			09-15-2023 Payroll MCERA	-117,010.54
General Journal	09/12/2024	PR 091524			09-15-2023 Payroll MCERA	-21,710.62
General Journal	09/12/2024	PR 091524			09-15-2023 Payroll MCERA	-8,319.37
Check	09/26/2024	807618762	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 Payroll	64,159.48
Check	09/26/2024	807618762	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 Payroll	9,327.50
Check	09/26/2024	807618762	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 Payroll	114,904.00
Check	09/26/2024	807618762	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 Payroll	22,101.49
Check	09/26/2024	807618762	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 Payroll	8,319.37
General Journal	09/27/2024	PR 092724	MCERA		9-30-2024 Payroll MCERA	-64,159.48
General Journal	09/27/2024	PR 092724	MCERA		9-30-2024 Payroll MCERA	-9,327.50
General Journal	09/27/2024	PR 092724	MCERA		9-30-2024 Payroll MCERA	-114,904.00
General Journal	09/27/2024	PR 092724	MCERA		9-30-2024 Payroll MCERA	-22,101.49
General Journal	09/27/2024	PR 092724	MCERA		9-30-2024 Payroll MCERA	-8,319.37
Total 1402 · Retirement						443,309.12
1404 · FICA Medicare						
General Journal	09/13/2024	PR 091524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	2,640.79
General Journal	09/13/2024	PR 091524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	333.84
General Journal	09/13/2024	PR 091524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,863.98
General Journal	09/13/2024	PR 091524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	1,009.15
General Journal	09/13/2024	PR 091524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	74.40
General Journal	09/13/2024	PR 091524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	284.99
General Journal	09/13/2024	PR 091524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	51.46
General Journal	09/30/2024	GJ 093024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	2,536.31
General Journal	09/30/2024	GJ 093024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	290.32
General Journal	09/30/2024	GJ 093024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	4,377.30
General Journal	09/30/2024	GJ 093024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	1,167.59
General Journal	09/30/2024	GJ 093024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	24.80
General Journal	09/30/2024	GJ 093024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	299.19
General Journal	09/30/2024	GJ 093024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	34.41
Total 1404 · FICA Medicare						16,988.53
1502 · Life Insurance						
Check	09/11/2024	11835	PROTECTIVE LIFE INSURANCE COMPANY	PROTECTIVE LIFE INSURANCE COMPANY	STATEMENT DATE 08/26/24	552.18
Check	09/17/2024	807618672	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	OCTOBER 2024 LIFE	2,133.80
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-173.31
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-33.40
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-237.86
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-79.40
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-16.13
General Journal	09/30/2024	GJ 093024			Expense Life Insurance	-2,133.80
General Journal	09/30/2024	GJ 093024			Expense Life Insurance	651.24
General Journal	09/30/2024	GJ 093024			Expense Life Insurance	125.47
General Journal	09/30/2024	GJ 093024			Expense Life Insurance	893.64
General Journal	09/30/2024	GJ 093024			Expense Life Insurance	298.31
General Journal	09/30/2024	GJ 093024			Expense Life Insurance	60.60
Total 1502 · Life Insurance						2,041.34
1510 · Dental Insurance						
Check	09/17/2024	807618672	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	OCTOBER 2024 DENTAL	29,043.38
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-1,213.36
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-233.77

Novato Fire Protection District Revenues and Expenditures Detail

September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-1,664.99
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-555.79
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-112.91
General Journal	09/30/2024	GJ 093024			Expense Dental Insurance	-29,043.38
General Journal	09/30/2024	GJ 093024			Expense Dental Insurance	8,864.04
General Journal	09/30/2024	GJ 093024			Expense Dental Insurance	1,707.75
General Journal	09/30/2024	GJ 093024			Expense Dental Insurance	12,163.37
General Journal	09/30/2024	GJ 093024			Expense Dental Insurance	4,060.26
General Journal	09/30/2024	GJ 093024			Expense Dental Insurance	824.83
Total 1510 - Dental Insurance						23,839.43
1512 - Flexible Savings Account						
Check	09/03/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		1,213.79
Check	09/04/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		355.93
Check	09/06/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		742.90
Check	09/11/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		30.15
Deposit	09/12/2024		WestAmerica Bank		Deposit	-2,453.05
Check	09/13/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		3,278.00
Check	09/16/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		100.00
Check	09/17/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		245.00
Check	09/17/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		24.96
Check	09/18/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		203.00
Check	09/19/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		127.72
Check	09/20/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		20.00
Check	09/24/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		192.00
Check	09/26/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		319.00
Check	09/27/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		480.00
Check	09/30/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		115.00
Total 1512 - Flexible Savings Account						4,994.40
1513 - Health Insurance						
Check	09/11/2024	11828	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/15/24 PYRL RHS	3,701.77
Check	09/11/2024	11828	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/15/24 PYRL RHS	404.07
Check	09/11/2024	11828	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/15/24 PYRL RHS	4,151.32
Check	09/11/2024	11828	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/15/24 PYRL RHS	1,058.84
Check	09/11/2024	11828	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/15/24 PYRL RHS	223.28
Check	09/26/2024	807618763	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 CalPERS Premium	75,049.35
Check	09/26/2024	807618763	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 CalPERS Premium	14,459.05
Check	09/26/2024	807618763	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 CalPERS Premium	102,983.86
Check	09/26/2024	807618763	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 CalPERS Premium	34,377.13
Check	09/26/2024	807618763	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	09/30/24 CalPERS Premium	6,983.62
Check	09/27/2024	11839	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/30/24 PYRL RHS	3,701.77
Check	09/27/2024	11839	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/30/24 PYRL RHS	473.37
Check	09/27/2024	11839	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/30/24 PYRL RHS	4,151.32
Check	09/27/2024	11839	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/30/24 PYRL RHS	1,058.84
Check	09/27/2024	11839	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	09/30/24 PYRL RHS	223.28
General Journal	09/27/2024	PR 092724	CalPERS		09-30-2024 Payroll CalPERS	-75,049.35
General Journal	09/27/2024	PR 092724	CalPERS		09-30-2024 Payroll CalPERS	-14,459.05
General Journal	09/27/2024	PR 092724	CalPERS		09-30-2024 Payroll CalPERS	-102,983.86
General Journal	09/27/2024	PR 092724	CalPERS		09-30-2024 Payroll CalPERS	-34,377.13
General Journal	09/27/2024	PR 092724	CalPERS		09-30-2024 Payroll CalPERS	-6,983.62
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-15,860.94
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-3,058.33
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-21,769.85
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-7,266.73

**Novato Fire Protection District
Revenues and Expenditures Detail**

September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-1,477.23
General Journal	09/30/2024	PR 093024	CalPERS	CalPERS	JE Accrual 09-30-2024 Payroll Ca...	75,049.35
General Journal	09/30/2024	PR 093024	CalPERS	CalPERS	JE Accrual 09-30-2024 Payroll Ca...	14,459.05
General Journal	09/30/2024	PR 093024	CalPERS	CalPERS	JE Accrual 09-30-2024 Payroll Ca...	102,983.86
General Journal	09/30/2024	PR 093024	CalPERS	CalPERS	JE Accrual 09-30-2024 Payroll Ca...	34,377.13
General Journal	09/30/2024	PR 093024	CalPERS	CalPERS	JE Accrual 09-30-2024 Payroll Ca...	6,983.62
Total 1513 · Health Insurance						203,567.79
1514 · Vision Plan						
Check	09/17/2024	807618672	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	OCTOBER VISION	2,310.32
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-86.67
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-16.70
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-118.93
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-39.70
General Journal	09/30/2024	GJ 093024	Reclass insurance receipts	Reclass insurance receipts		-8.06
General Journal	09/30/2024	GJ 093024			Expense Vision Insurance	-2,310.32
General Journal	09/30/2024	GJ 093024			Expense Vision Insurance	705.11
General Journal	09/30/2024	GJ 093024			Expense Vision Insurance	135.85
General Journal	09/30/2024	GJ 093024			Expense Vision Insurance	967.56
General Journal	09/30/2024	GJ 093024			Expense Vision Insurance	322.98
General Journal	09/30/2024	GJ 093024			Expense Vision Insurance	65.61
Total 1514 · Vision Plan						1,927.05
1517 · Administrative Allowance						
General Journal	09/13/2024	PR 091524	WAGER,SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	WADE,DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	MEZQUITA,DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	NGUYEN,JESSICA	ADP PAYROLL IMPORT	AFLAC INS	37.50
General Journal	09/13/2024	PR 091524	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	SANTOS,ERILLOU-JOY	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/13/2024	PR 091524	WALRAVEN,GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	WAGER,SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	GALLI,LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	-56.25
General Journal	09/30/2024	GJ 093024	WADE,DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	NGUYEN,JESSICA	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	SANTOS,ERILLOU-JOY	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	09/30/2024	GJ 093024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00

Novato Fire Protection District Revenues and Expenditures Detail

September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Total 1517 - Administrative Allowance						2,006.25
1701 - Workers' Compensation						
Check	09/05/2024	807618550	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000036761	29.05
Check	09/05/2024	10/25/2021	ATHENS INSURANCE SERVICES cust.	Progressive Medical LLC DBA Optum	Erskine, Paul	113.60
Check	09/05/2024	10/25/2021	ATHENS INSURANCE SERVICES cust.	David E Goodman MD	Lupo, Louis	116.15
Check	09/12/2024	807618608	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000037058	1,924.00
Deposit	09/12/2024	282	NOVATO FIRE PROTECTION DIST		Worker's Comp Reimbursement f...	-21,511.55
Sales Receipt	09/13/2024	9305	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-1,156.53
Sales Receipt	09/13/2024	9306	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	09/13/2024	9307	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,932.76
Sales Receipt	09/13/2024	9308	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-2,301.06
Sales Receipt	09/13/2024	9309	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Check	09/13/2024		NOVATO FIRE DISTRICT	NOVATO FIRE DISTRICT	Worker's Comp Reimbursement f...	21,511.55
Check	09/16/2024	10/25/2021	ATHENS INSURANCE SERVICES cust.	myMatrixx	Boals, Michael	17.04
Check	09/17/2024	10/25/2021	ATHENS INSURANCE SERVICES cust.	UNISOURCE DISCOVERY	Lupo, Louis	401.54
Sales Receipt	09/20/2024	9315	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	09/20/2024	9316	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	09/20/2024	9318	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	09/24/2024	9341	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,932.76
Sales Receipt	09/25/2024	9356	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-1,156.50
Sales Receipt	09/25/2024	9357	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	09/26/2024	9361	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Check	09/26/2024	10/25/2021	ATHENS INSURANCE SERVICES cust.	Maximus Federal Services Inc	Lupo, Louis	345.00
Total 1701 - Workers' Compensation						-32,201.33
1703 - Physicals						
Check	09/17/2024	807618677	PREFERRED ALLIANCE, INC	PREFERRED ALLIANCE, INC	INV #0198084-IN / PHYSICALS	42.00
Total 1703 - Physicals						42.00
1704 - Sick Leave Buyback						
Check	09/11/2024	11826	CALLAHAN,CONNOR	CALLAHAN,CONNOR	43.25 HOURS SICK LV PAID	1,948.41
General Journal	09/13/2024	PR 091524	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	SICK PAY TERM	1,948.41
Total 1704 - Sick Leave Buyback						3,896.82
1706 - Deferred Compensation						
General Journal	09/15/2024	PR 091524			Employer match - deferred comp	1,225.00
General Journal	09/15/2024	PR 091524			Employer match - deferred comp	175.00
General Journal	09/15/2024	PR 091524			Employer match - deferred comp	1,750.00
General Journal	09/15/2024	PR 091524			Employer match - deferred comp	800.00
General Journal	09/15/2024	PR 091524			Employer match - deferred comp	100.00
General Journal	09/15/2024	PR 091524			Education Incentive/SL INC - defe...	363.73
General Journal	09/15/2024	PR 091524			Education Incentive/SL INC - defe...	306.83
General Journal	09/15/2024	PR 091524			Education Incentive/SL INC - defe...	815.81
General Journal	09/15/2024	PR 091524			Education Incentive/SL INC - defe...	1,118.10
General Journal	09/15/2024	PR 091524			Education Incentive/SL INC - defe...	0.00
General Journal	09/15/2024	PR 091524			Medical Stipend - deferred comp	1,750.00
General Journal	09/15/2024	PR 091524			Medical Stipend - deferred comp	700.00
General Journal	09/15/2024	PR 091524			Medical Stipend - deferred comp	3,150.00
General Journal	09/15/2024	PR 091524			Medical Stipend - deferred comp	350.00
General Journal	09/15/2024	PR 091524			Medical Stipend - deferred comp	350.00
General Journal	09/30/2024	PR 093024			Employer match - deferred comp	1,225.00
General Journal	09/30/2024	PR 093024			Employer match - deferred comp	250.00
General Journal	09/30/2024	PR 093024			Employer match - deferred comp	1,750.00

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September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	09/30/2024	PR 093024			Employer match - deferred comp	875.00
General Journal	09/30/2024	PR 093024			Employer match - deferred comp	100.00
General Journal	09/30/2024	PR 093024			Education Incentive/SL INC - defe...	425.20
General Journal	09/30/2024	PR 093024			Education Incentive/SL INC - defe...	418.07
General Journal	09/30/2024	PR 093024			Education Incentive/SL INC - defe...	815.81
General Journal	09/30/2024	PR 093024			Education Incentive/SL INC - defe...	1,230.76
General Journal	09/30/2024	PR 093024			Education Incentive/SL INC - defe...	0.00
General Journal	09/30/2024	PR 093024			Medical Stipend - deferred comp	1,750.00
General Journal	09/30/2024	PR 093024			Medical Stipend - deferred comp	1,050.00
General Journal	09/30/2024	PR 093024			Medical Stipend - deferred comp	3,150.00
General Journal	09/30/2024	PR 093024			Medical Stipend - deferred comp	350.00
General Journal	09/30/2024	PR 093024			Medical Stipend - deferred comp	350.00
Total 1706 · Deferred Compensation						26,694.31
2000 · Services & Supplies						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	AUGUST 12, 2024 - SEPTEMBE...	0.00
Total 2000 · Services & Supplies						0.00
2021 · Clothing						
Check	09/17/2024	807618666	BUTLER'S UNIFORMS	BUTLER'S UNIFORMS	INV #S408-262 / UNIFORM ALT...	223.09
Total 2021 · Clothing						223.09
2024 · First Aid Supplies						
Check	09/05/2024	807618556	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #12156403	842.47
Check	09/05/2024	807618556	HENRY SCHEIN, INC	HENRY SCHEIN, INC	CM #23110584	-45.35
Check	09/05/2024	807618559	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1501957	1,135.45
Check	09/05/2024	807618559	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1497949	461.13
Check	09/05/2024	807618559	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1501657	897.84
Check	09/05/2024	807618571	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #4025951	258.01
Check	09/26/2024	807618750	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85474490	462.89
Check	09/26/2024	807618750	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85474490 / 3% ON NET 30	-13.89
Check	09/26/2024	807618751	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #13607082	1,013.95
Check	09/26/2024	807618751	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #14013219	1,684.85
Check	09/26/2024	807618751	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #13915255	39.28
Check	09/26/2024	807618751	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #12747892	611.77
Check	09/26/2024	807618752	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1503965	897.84
Check	09/26/2024	807618752	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1503464	451.79
Check	09/26/2024	807618752	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1505725	1,310.91
Check	09/26/2024	807618752	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1505858	1,077.41
Check	09/26/2024	807618752	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1510557	174.29
Check	09/26/2024	807618752	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1509583	590.96
Check	09/26/2024	807618753	MEDLINE INDUSTRIES, LP	MEDLINE INDUSTRIES, LP	INV #2334620669	227.80
Check	09/26/2024	807618754	MEDWASTE MANAGEMENT LLC	MEDWASTE MANAGEMENT LLC	INV #34522	175.00
Check	09/26/2024	807618756	TELEFLEX LLC	TELEFLEX LLC	INV #9508964326	1,209.00
Check	09/26/2024	807618758	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #4045586	133.46
Total 2024 · First Aid Supplies						13,596.86
2025 · Oxygen						
Check	09/10/2024	807618588	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0030137640	140.90
Check	09/12/2024	807618615	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0030170921 / S61 O2	252.99
Check	09/12/2024	807618615	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0030170944 / S64 O2	129.31
Check	09/26/2024	807618739	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0030313546 / S61 OXYGEN	55.45
Check	09/26/2024	807618739	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0030321541 / S61	248.61

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	09/26/2024	807618739	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0030321564 / S64 OXYGEN	128.34
Total 2025 · Oxygen						955.60
2026 · Investigative Tools						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE.COM / RECURRING	0.99
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE.COM / RECURRING	11.99
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE.COM / RECURRING	70.99
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	CANVA	149.90
Total 2026 · Investigative Tools						233.87
2027 · Tool Replacement						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MAC TOOLS / REFUND	-1,324.94
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MAC TOOLS / TOOL REPLACE ...	1,324.94
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MAC TOOLS / ACCIDENTAL DO...	1,324.94
Check	09/24/2024	807618706	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1KKH-T9PV-G6QX / MECH...	154.79
Total 2027 · Tool Replacement						1,479.73
2029 · Advertising						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MAILCHIMP / RECURRING	20.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MAILCHIMP / RECURRING	20.00
Total 2029 · Advertising						40.00
2034 · Outside Assistance						
Check	09/05/2024	807618549	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00744077 / PD ENDIN...	1,600.00
Check	09/05/2024	807618549	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00741430 / PD ENDIN...	1,200.00
Check	09/05/2024	807618549	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00759885 / PD ENDIN...	1,600.00
Check	09/17/2024	807618668	MEAGHAN CARROLL	MEAGHAN CARROLL	AUGUST STATEMENT	1,838.55
Check	09/17/2024	807618673	KATIE GROSSMAN BSN, RN	KATIE GROSSMAN BSN, RN	INV #60 / EMS EDUCATOR HO...	4,080.00
Check	09/17/2024	807618675	LANGUAGE LINE SERVICES, INC.	LANGUAGE LINE SERVICES, INC.	INV #11391219 / INTERPRETER...	111.50
Check	09/19/2024	807618697	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00765570 / PD ENDIN...	1,600.00
Check	09/19/2024	807618697	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00762910 / PD ENDIN...	1,600.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	CVS PHARMACY / COVID PCR ...	69.99
Check	09/26/2024	807618737	FIRST RESPONDER SUPPORT NETWORK	FIRST RESPONDER SUPPORT NETWORK	INV #3178 / WEST COAST TRA...	5,500.00
Check	09/26/2024	807618747	SACRAMENTO METROPOLITAN FIRE DIS...	SACRAMENTO METROPOLITAN FIRE DIST...	INV #2000011070 / GEMT	1,926.82
Total 2034 · Outside Assistance						21,126.86
2039 · Schools and Seminars						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	TRAIN FIREFIGHTERS ACADE...	349.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	NOVATO CHAMBER / LEADER...	35.00
Total 2039 · Schools and Seminars						384.00
2040 · Training Aids and Materials						
Check	09/10/2024	807618578	4IMPRINT, INC	4IMPRINT, INC	INV #12876977 / PUB ED SUPP...	4,706.46
Check	09/12/2024	807618611	JD SERVICES	JD SERVICES	INV #64036 / 3 CARS FOR TRAI...	900.00
Check	09/17/2024	807618674	JD SERVICES	JD SERVICES	INV #64599 / CARS FOR TRAINI...	900.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	PINI HARDWARE / TRAINING S...	65.07
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	NORTH BAY GAS / CO2 FOR S...	104.14
Check	09/24/2024	807618710	DURKIN SIGN & GRAPHICS	DURKIN SIGN & GRAPHICS	INV #145827 / SIGNS FOR POW...	337.04
Check	09/24/2024	807618725	NOVATO BUILDERS SUPPLY	NOVATO BUILDERS SUPPLY	INV #2409-103520	86.79
Total 2040 · Training Aids and Materials						7,099.50
2041 · Food						

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	09/17/2024	807618676	NOVATO CHAMBER OF COMMERCE	NOVATO CHAMBER OF COMMERCE	INV #37039 / LUNCH FOR LEAD...	712.76
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	DONUT WORKS / FOOD FOR I...	32.12
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	NOVATO CHAMBER / LEADER...	35.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	PEETS / COFFEE FOR MEETING	30.95
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	PANERA BREAD / FOOD FOR E...	253.97
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	TOMMY'S SALSA / EMBER STO...	11.94
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	LOCAL KITCHENS / LUNCH FO...	117.35
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	PANERA BREAD / FOOD FOR I...	28.77
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	BLUE BARN / LUNCH FOR PER...	142.59
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	BLUE BARN / FOOD FOR INCID...	67.54
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	CARMEN'S LA HACIENDA / FO...	348.29
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	SAFEWAY / ADMIN MTG FOOD	96.78
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	COSTCO / COOKIES FOR RUS...	28.97
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	SAFEWAY / S65 SUPPLIES	61.92
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	CARMEN'S LA HACIENDA / HA...	287.68
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	VALERO / RAILRIDGE FIRE	7.74
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS / RAILRIDGE FIRE	15.15
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	CARMEN'S LA HACIENDA / QU...	162.18
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	HABIT BURGER / QUEENSTON...	85.90
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MIWOK LOOP / ATHERTON FIRE	17.34
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MIWOK LOOP / ATHERTON FIRE	35.55
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MARIN COFFEE ROASTERS / A...	25.90
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MARIN COFFEE ROASTERS / D...	40.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	NUGGET MARKET / DRILL FOOD	46.59
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MARIN COFFEE ROASTERS / A...	33.50
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	SAFEWAY / CRITICAL INCIDENT...	90.27
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MARIN COFFEE ROASTERS / C...	21.95
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	HARVEST MARKET / GIFTCAR...	40.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	DONUT WORKS / GNOSS INCI...	24.06
Total 2041 - Food						2,902.76
2049 - Conferences & Meetings						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	UKG ASPIRE / CONFERENCE	1,949.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	HMP / EMS CONFERENCE	630.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	HMP / EMS CONFERENCE	920.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	SOUTHWEST / EMS CONFERE...	488.96
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	SOUTHWEST / EMS CONFERE...	419.96
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	HILTON / EMS CONFERENCE H...	364.07
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	HILTON / EMS CONFERENCE H...	401.37
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	UKG ASPIRE / CONFERENCE	1,949.00
Total 2049 - Conferences & Meetings						7,122.36
2059 - Liability & Property						
Check	09/26/2024	807618734	ARTHUR J GALLAGHER RISK MGMT SVC...	ARTHUR J GALLAGHER RISK MGMT SVCS,...	INV #5272216	43,963.00
Check	09/26/2024	807618734	ARTHUR J GALLAGHER RISK MGMT SVC...	ARTHUR J GALLAGHER RISK MGMT SVCS,...	INV #5272619	221,205.54
Check	09/26/2024	807618734	ARTHUR J GALLAGHER RISK MGMT SVC...	ARTHUR J GALLAGHER RISK MGMT SVCS,...	INV #5289104 / CREDIT TO CO...	-14,951.81
Total 2059 - Liability & Property						250,216.73
2087 - Parts & Outside Labor						
Check	09/05/2024	807618551	AUTOWORLD	AUTOWORLD	INV #45780W CHW / U44	141.04
Check	09/05/2024	807618555	HANSEL FORD	HANSEL FORD	INV #386109C	100.00
Check	09/05/2024	807618563	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #298305 / U28	114.19
Check	09/05/2024	807618563	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #297627 / U18	87.94
Check	09/05/2024	807618566	PROFESSIONAL SALES AND SERVICE, LC	PROFESSIONAL SALES AND SERVICE, LC	INV #31455 / U39	363.21

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	09/10/2024	807618579	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1JGP-M96Q-GDR7 / MECH...	44.48
Check	09/10/2024	807618582	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #179618 / U21	153.12
Check	09/10/2024	807618582	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #179627 / U8	155.06
Check	09/10/2024	807618584	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #298826 / U20	27.99
Check	09/10/2024	807618584	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #298976 / U4	366.64
Check	09/12/2024	807618606	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #686736 / U24	4,370.36
Check	09/12/2024	807618614	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #79967 FOW / U17	188.33
Check	09/12/2024	807618614	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #79851 FOW / U24	59.50
Check	09/12/2024	807618614	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #79855 FOW / U24	176.46
Check	09/12/2024	807618617	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #210630 / U3	301.52
Check	09/12/2024	807618621	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #287880R / U40	26.43
Check	09/12/2024	807618621	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #287754R / U40	458.85
Check	09/19/2024	807618699	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #179771 / U14	37.29
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	TAP PLASTICS / U40	39.11
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	ETRAILER.COM / U33	658.93
Check	09/24/2024	807618706	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1X3N-F444-7T1C / TRAINI...	38.93
Check	09/24/2024	807618707	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #687290 / U6	420.80
Check	09/24/2024	807618707	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	RETURNING MISTAKEN CREDI...	1,295.80
Check	09/24/2024	807618714	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #179875 / U3	45.12
Check	09/24/2024	807618714	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #179898 / U18	577.09
Check	09/24/2024	807618722	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #80011 FOW / U6	57.85
Check	09/24/2024	807618728	PROFESSIONAL SALES AND SERVICE, LC	PROFESSIONAL SALES AND SERVICE, LC	INV #31514 / U6	2,201.23
Check	09/26/2024	807618741	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #301510 / U45	64.98
Check	09/26/2024	807618741	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #301512 / U5	259.17
Check	09/26/2024	807618741	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #301513 / U5	245.23
Check	09/26/2024	807618741	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #301511 / U42	60.52
Check	09/26/2024	807618741	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #301509 / U41	111.57
Check	09/26/2024	807618744	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #288491R / U41	167.62
Check	09/26/2024	807618744	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #288544R / U41	218.83
Check	09/26/2024	807618744	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	CM287527R / U8 CREDIT	-282.42
Total 2087 · Parts & Outside Labor						13,352.77
2088 · Shop Supplies						
Check	09/05/2024	807618570	WINZER CORPORATION	WINZER CORPORATION	INV #INV2105682 / SHOP SUPP...	87.12
Check	09/12/2024	807618609	CINTAS	CINTAS	AUGUST STATEMENT	404.91
Check	09/12/2024	807618619	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #502892 / SHOP SUPPLIES	22.32
Check	09/19/2024	807618700	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0030171080 / SHOP EQUI...	34.52
Check	09/19/2024	807618701	WINZER CORPORATION	WINZER CORPORATION	INV #2406913 / SHOP SUPPLIES	197.73
Total 2088 · Shop Supplies						746.60
2121 · Vegetation Mgmt						
Check	09/17/2024	807618679	SONOMA-MARIN ARBORISTS, INC.	SONOMA-MARIN ARBORISTS, INC.	INV #0906241i / NFD BASE FUN...	15,775.17
Total 2121 · Vegetation Mgmt						15,775.17
2131 · Books & Periodicals						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	CPER / BOOKS	142.15
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / BOOKS	12.68
Total 2131 · Books & Periodicals						154.83
2141 · Computer Supplies						
Check	09/10/2024	807618579	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1FCL-W661-9LHP / IT	147.87
Check	09/24/2024	807618706	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1DTJ-QR6R-6MQR / IT	82.27
Check	09/24/2024	807618706	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1R71-17GH-GRHC / IT	27.11
Check	09/24/2024	807618724	NATIX	NATIX	INV #Natix-29436	325.50

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	09/24/2024	807618724	NATIX	NATIX	INV #Natix-29439	434.00
Check	09/24/2024	807618724	NATIX	NATIX	INV #Natix-29429	630.71
Total 2141 · Computer Supplies						1,647.46
2151 · Computer Software & Renewals						
Check	09/03/2024	EFT	AUTHORIZE.NET	AUTHORIZE.NET		23.30
Check	09/12/2024	807618623	TRITECH SOFTWARE SYSTEMS	TRITECH SOFTWARE SYSTEMS	INV #419503	1,071.00
Check	09/12/2024	807618625	ZOLL DATA SYSTEMS INC	ZOLL DATA SYSTEMS INC	INV #INV00182871	473.75
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	ZOOM	40.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	TEAMUP	129.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	TEAMUP / INTERNATIONAL TR...	2.58
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	ADOBE / ACROBAT PRO	5,181.96
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	GOOGLE GSUITE	432.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE.COM / RECURRING	19.99
Check	09/24/2024	807618731	STRATOGUARD, LLC	STRATOGUARD, LLC	INV #T07-13407	509.76
Check	09/26/2024	807618757	TRIZETTO PROVIDER SOLUTIONS	TRIZETTO PROVIDER SOLUTIONS	INV #3T0Z092400	113.06
General Journal	09/30/2024	GJ 093024	LANGUAGE LINE SERVICES, INC.	LANGUAGE LINE SERVICES, INC.	VOID 807616784 Language Line ...	-123.05
Total 2151 · Computer Software & Renewals						7,873.35
2164 · Computer System Maintenance						
Check	09/05/2024	807618562	MARIN IT, INC	MARIN IT, INC	INV #2024-25889	594.75
Check	09/12/2024	807618613	MARIN IT, INC	MARIN IT, INC	INV #2024-124365	2,021.50
Check	09/24/2024	807618721	MARIN IT, INC	MARIN IT, INC	INV #2024-124581	292.50
Total 2164 · Computer System Maintenance						2,908.75
2268 · Special Fire Equipment & Suppl						
Check	09/17/2024	807618661	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1461-KVRR-6XKD / STATI...	142.09
Check	09/17/2024	807618665	BARGIACCHI, ANTHONY employee	BARGIACCHI, ANTHONY employee	AMAZON / BOLT CUTTERS FO...	113.82
Check	09/17/2024	807618670	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV856940	408.11
Check	09/17/2024	807618670	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV860158	208.01
Check	09/17/2024	807618671	FIREHOUSE FABRICATORS	FIREHOUSE FABRICATORS	INV #2024-079 / TRAINING MAT...	3,120.00
Total 2268 · Special Fire Equipment & Suppl						3,992.03
2273 · Employee Service & Recognition						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	SPORTS BASEMENT / GIFTS F...	120.00
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	SAN MARIN FLOWERS	111.06
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	MORNING GLORY FLORIST / 9/...	119.35
Check	09/24/2024	807618705	AVIVA DESIGN	AVIVA DESIGN	INV #0910012024 / BREAST CA...	1,664.00
Total 2273 · Employee Service & Recognition						2,014.41
2396 · Facilities Prevent Maintenance						
Check	09/05/2024	807618557	JOHNSON CONTROLS FIRE PROTECTIO...	JOHNSON CONTROLS FIRE PROTECTION ...	INV #52193713	1,847.67
Check	09/05/2024	807618558	LE JARDINIER	LE JARDINIER	INV #4503	1,700.00
Check	09/05/2024	807618558	LE JARDINIER	LE JARDINIER	INV #4509	800.00
Check	09/05/2024	807618561	MARIN BUILDING MAINTENANCE, INC.	MARIN BUILDING MAINTENANCE, INC.	INV #2984	700.00
Check	09/12/2024	807618610	DCS TESTING & EQUIPMENT, INC.	DCS TESTING & EQUIPMENT, INC.	INV #20480	14,882.35
Check	09/12/2024	807618612	LE JARDINIER	LE JARDINIER	INV #4570 / ALL STATIONS LAN...	5,196.00
Check	09/17/2024	807618667	BIG BEAR FIRE EXTINGUISHER CO. INC	BIG BEAR FIRE EXTINGUISHER CO. INC	INV #28845 / S65 EXTINGUISHE...	143.50
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION SUPPLIES	244.08
Check	09/24/2024	807618702	ATCO	ATCO	INV #129217 / S61	69.63
Check	09/24/2024	807618702	ATCO	ATCO	INV #129218 / S61	85.96
Check	09/24/2024	807618702	ATCO	ATCO	INV #129200 / S62	69.63
Check	09/24/2024	807618702	ATCO	ATCO	INV #129199 / S62	85.96

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	09/24/2024	807618702	ATCO	ATCO	INV #129121 / S63	69.63
Check	09/24/2024	807618702	ATCO	ATCO	INV #129124 / S63	85.96
Check	09/24/2024	807618702	ATCO	ATCO	INV #129103 / S64	69.63
Check	09/24/2024	807618702	ATCO	ATCO	INV #129105 / S64	74.50
Check	09/24/2024	807618702	ATCO	ATCO	INV #129143 / S65	69.63
Check	09/24/2024	807618702	ATCO	ATCO	INV #129144 / S65	85.96
Check	09/24/2024	807618702	ATCO	ATCO	INV #129095 / ADMIN	69.63
Check	09/24/2024	807618702	ATCO	ATCO	INV #129096 / ADMIN	126.08
Check	09/24/2024	807618708	BAY ALARM	BAY ALARM	INV #21662960	606.68
Check	09/24/2024	807618717	JOHNSON CONTROLS FIRE PROTECTIO...	JOHNSON CONTROLS FIRE PROTECTION ...	INV #52252537	1,866.54
Check	09/24/2024	807618717	JOHNSON CONTROLS FIRE PROTECTIO...	JOHNSON CONTROLS FIRE PROTECTION ...	INV #52252512	1,866.54
Check	09/24/2024	807618717	JOHNSON CONTROLS FIRE PROTECTIO...	JOHNSON CONTROLS FIRE PROTECTION ...	INV #52252552	1,866.54
Check	09/24/2024	807618717	JOHNSON CONTROLS FIRE PROTECTIO...	JOHNSON CONTROLS FIRE PROTECTION ...	INV #52259632	1,847.67
Check	09/24/2024	807618717	JOHNSON CONTROLS FIRE PROTECTIO...	JOHNSON CONTROLS FIRE PROTECTION ...	INV #52257048	1,847.67
Check	09/24/2024	807618719	LE JARDINIER	LE JARDINIER	INV #4584 / ADMIN BACK PARK...	3,200.00
Check	09/24/2024	807618730	SIMPSON SHEET METAL, INC	SIMPSON SHEET METAL, INC	INV #46664	775.00
Check	09/26/2024	807618735	BIG BEAR FIRE EXTINGUISHER CO. INC	BIG BEAR FIRE EXTINGUISHER CO. INC	INV #28939 / APPARATUS	84.63
Total 2396 · Facilities Prevent Maintenance						40,437.07
2397 · Facilities Projects						
Check	09/05/2024	807618560	MARIANNE'S PAINTING	MARIANNE'S PAINTING	INV #24104	400.00
Check	09/10/2024	807618579	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #171H-CVXD-DGFD / WELL...	1,094.37
Check	09/10/2024	807618579	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #19R9-VRDR-CHYG / WELL...	542.38
Check	09/10/2024	807618579	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #16H1-4DQY-3FHX / WELL...	20.60
Check	09/17/2024	807618661	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1RCK-76LH-7HLG / S62 FA...	3,518.09
Check	09/17/2024	807618661	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1NN9-DNHM-GDWH / WEL...	253.92
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	STENCIL EASE / VEHICLE STE...	77.98
Check	09/24/2024	807618712	FOWLER ELECTRIC SERVICES INC.	FOWLER ELECTRIC SERVICES INC.	INV #5193 / ADMIN EV CHARGI...	18,950.00
Check	09/24/2024	807618712	FOWLER ELECTRIC SERVICES INC.	FOWLER ELECTRIC SERVICES INC.	INV #5194 / ADMIN DISTRIBUTI...	4,200.00
Total 2397 · Facilities Projects						29,057.34
2398 · Facilities Repair						
Check	09/05/2024	807618564	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #28717	863.69
Check	09/12/2024	807618620	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #28588 / S63 SERVER ROOM	5,000.00
Check	09/17/2024	807618669	CRANDALL ROOFING, INC	CRANDALL ROOFING, INC	INV #11045 / S61 LEAK REPAIR	895.00
Check	09/17/2024	807618669	CRANDALL ROOFING, INC	CRANDALL ROOFING, INC	INV #11044 / S63 LEAK REPAIR	1,010.00
Check	09/26/2024	807618743	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #29038	8,300.00
Check	09/26/2024	807618745	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #503304 / S65 SUPPLIES	14.56
Total 2398 · Facilities Repair						16,083.25
2399 · Station Supplies						
Check	09/05/2024	807618548	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1L3F-CPY9-4WYQ / S65 S...	301.10
Check	09/05/2024	807618548	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1JJ4-DJCX-K7TC / S62 SU...	100.63
Check	09/05/2024	807618548	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #19RK-QFMG-JKH6 / S62 S...	70.93
Check	09/05/2024	807618554	GRAINGER	GRAINGER	INV #9228534005 / S65 SUPPLIES	156.18
Check	09/12/2024	807618607	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1Y6M-6WHX-6KMG / S65 ...	361.05
Check	09/12/2024	807618607	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1C4C-RWGV-WQW3 / S65...	35.78
Check	09/12/2024	807618607	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1GMN-GH64-FJWG / S65 ...	79.80
Check	09/12/2024	807618619	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #503147 / S64 REPAIR	6.59
Check	09/12/2024	807618622	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6010507828 / S65 SUPPLIES	137.88
Check	09/17/2024	807618661	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1W64-9TMX-CYTG / S62 S...	134.55
Check	09/17/2024	807618661	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1KFH-4TT4-YX9J / S62 SU...	96.00
Check	09/17/2024	807618665	BARGIACCHI, ANTHONY employee	BARGIACCHI, ANTHONY employee	AMAZON / STATION SUPPLIES	202.80
Check	09/19/2024	807618695	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1QNY-1TYX-Y9NX / S64 S...	126.64

Novato Fire Protection District Revenues and Expenditures Detail

September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	CURTIS TOOLS / TURN-OUT C...	215.29
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	OC MOUNTS / REFUND	-31.91
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	OC MOUNTS / OFFICE SUPPLIES	31.91
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / S61 SUPPLIES	20.92
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / S64 SUPPLIES	115.62
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	GRAINGER / S64 SUPPLIES	76.80
Check	09/24/2024	807618706	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1JY7-V4HQ-JY43 / S65 SU...	412.67
Check	09/24/2024	807618713	GRAINGER	GRAINGER	INV #9252349783 / S65 SUPPLIES	685.20
Check	09/26/2024	807618733	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1CGG-PCYP-MQGG / S62 ...	39.91
Total 2399 · Station Supplies						3,376.34
2401 · Memberships						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	GFOA / MEMBERSHIP RENEWAL	160.00
Check	09/26/2024	807618740	NOVATO CHAMBER OF COMMERCE	NOVATO CHAMBER OF COMMERCE	INV #37066 / MEMBERSHIP DU...	1,410.00
Total 2401 · Memberships						1,570.00
2406 · Payroll Service Charge						
Check	09/03/2024	DEBIT	MERCHANT BNKCD FE	MERCHANT BNKCD FE	MERCHANT BNKCD FEE	68.88
Check	09/03/2024	DEBIT	MERCHANT BNKCD DI	MERCHANT BNKCD DI	MERCHANT BNKCD DISCOUNT	113.88
Check	09/03/2024	DEBIT	MERCHANT BNKCD IN	MERCHANT BNKCD IN	MERCHANT BNKCD INTERC...	683.75
Check	09/05/2024	807618569	WAGeworks, INC.	WAGeworks, INC.	INV #3006218	197.88
General Journal	09/10/2024	PR 091024	WestAmerica Bank	WestAmerica Bank	Bank Charge	14.95
General Journal	09/17/2024	PR 091724	WestAmerica Bank	WestAmerica Bank	Analysis Fees	116.46
Check	09/19/2024	807618696	ADP	ADP	INV #670157918	1,199.88
Total 2406 · Payroll Service Charge						2,395.68
2407 · Office Supplies						
Check	09/10/2024	807618583	INLAND BUSINESS SERVICES	INLAND BUSINESS SERVICES	INV #IN4343325	404.71
Check	09/10/2024	807618586	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6009800246 / ADMIN	24.64
Check	09/10/2024	807618586	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6009800239 / ADMIN	89.05
Check	09/17/2024	807618664	A and P MOVING, INC.	A and P MOVING, INC.	INV #4066745	55.60
Check	09/17/2024	807618680	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6011352999 / ADMIN	350.69
Check	09/17/2024	807618680	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6011353008 / ADMIN	69.10
Check	09/17/2024	807618681	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	INV #00002W5W60354	27.94
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / TRAINING SUPPLIES	108.24
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	COSTCO / LOBBY DECOR	36.88
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	STAPLES / S63 SUPPLIES	169.24
Check	09/24/2024	807618706	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1HHD-VLHH-RHW9 / HR	122.74
Check	09/26/2024	807618733	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1HV1-93FM-HC9P / ADMIN	24.06
Check	09/26/2024	807618742	PACIFIC COAST CONCEPTS	PACIFIC COAST CONCEPTS	INV #19132	218.33
Check	09/26/2024	807618746	QUADIENT FINANCE USA, Inc	QUADIENT FINANCE USA, Inc	ACCT #7900 0446 9920 2671 / A...	1,500.00
Check	09/26/2024	807618755	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	FY 23-24 INV #6002225200 / AD...	161.75
Check	09/26/2024	807618755	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	FY 23-24 INV #6002225205 / EMS	10.20
Check	09/26/2024	807618755	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	FY 23-24 INV #6002225208 / EMS	173.32
Check	09/26/2024	807618755	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	FY 23-24 INV #6000852638 / EMS	351.94
Total 2407 · Office Supplies						3,898.43
2501 · Gas, Oil & Grease Vehicles						
Check	09/05/2024	807618554	GRAINGER	GRAINGER	INV #9221428692 / S62 SUPPLIES	523.47
Check	09/05/2024	807618563	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #297792 / U8	68.29
Check	09/10/2024	807618584	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #298830 / U20	88.28
Check	09/12/2024	807618616	NORTH BAY PETROLEUM	NORTH BAY PETROLEUM	AUGUST FUEL	15,179.51
Check	09/12/2024	807618617	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #299714 / S64 VEHICLE	98.56
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	FASTRAK	120.00

**Novato Fire Protection District
Revenues and Expenditures Detail**

September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	09/24/2024	807618703	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-27429	410.00
Check	09/24/2024	807618703	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-27430	410.00
Check	09/24/2024	807618703	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-27431	410.00
Check	09/24/2024	807618703	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-27432	410.00
Check	09/24/2024	807618703	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-27465	628.00
Check	09/24/2024	807618703	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-27466	628.00
Check	09/24/2024	807618703	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-27467	628.00
Check	09/24/2024	807618726	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #300994	34.68
Check	09/24/2024	807618726	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #300262 / S61	98.56
Check	09/24/2024	807618729	SOUTHERN COUNTIES LUBRICANTS, LLC	SOUTHERN COUNTIES LUBRICANTS, LLC	INV #486658 / SHOP COOLANT	782.93
Total 2501 · Gas, Oil & Grease Vehicles						20,518.28
2510 · Out of County Logistics						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	76 / RAILRIDGE FIRE	87.77
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	SHELL / RAILRIDGE FIRE	89.44
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	DAYVILLE MINI MART / RAILRID...	22.03
Total 2510 · Out of County Logistics						199.24
2537 · Radio & MDC Maintenance						
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	DAVID CLARK / ENGINE SUPPL...	294.05
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	UPS STORE / RADIO REPAIR	55.43
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / ADMIN PARKING	88.86
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / ADMIN PARKING	595.44
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	UPS STORE / B/K MOBILE REP...	74.88
Total 2537 · Radio & MDC Maintenance						1,108.66
2713 · Legal Fees						
Check	09/24/2024	807618715	RILEY F. HURD III	RILEY F. HURD III	INV #92383297 / LEGAL FEES	1,950.00
Check	09/26/2024	807618749	AALR&R PROF CORP.	AALR&R PROF CORP.	INV #725224	9,174.40
Check	09/26/2024	807618749	AALR&R PROF CORP.	AALR&R PROF CORP.	INV #722088	19,068.02
Total 2713 · Legal Fees						30,192.42
2718 · Consulting Fees						
Check	09/05/2024	807618553	CLEMENTI, MARK A., PH.D.	CLEMENTI, MARK A., PH.D.	INV #08-15-24 / NGUYEN	844.00
Check	09/10/2024	807618581	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-27-R1 / 932 C STR...	250.00
Check	09/10/2024	807618581	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-37 / 140 LOBO VIS...	250.00
Check	09/10/2024	807618581	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-36 / 12 LAURIE C...	250.00
Check	09/10/2024	807618581	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-35 / 280 VINTAGE...	250.00
Check	09/24/2024	807618709	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-24-33 / 20 SADDLE L...	250.00
Check	09/24/2024	807618709	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-38 / 75 ROWLAND...	250.00
Check	09/24/2024	807618716	JLD INVESTIGATIONS, INC.	JLD INVESTIGATIONS, INC.	INV #24-026 / SHAW BACKGRO...	1,545.00
Check	09/24/2024	807618720	MARIN ECONOMIC FORUM	MARIN ECONOMIC FORUM	INV #1203 / CONSULTING REV...	6,000.00
Check	09/26/2024	807618736	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-35R1 / 280 VINTA...	250.00
Check	09/26/2024	807618736	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-38R1 / 75 ROWLA...	250.00
Total 2718 · Consulting Fees						10,389.00
2731 · Water						
Check	09/24/2024	807618723	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4297601 / ADMIN	896.27
Check	09/24/2024	807618723	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1833302 / ADMIN	98.26
Check	09/24/2024	807618723	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1833202 / ADMIN	362.08
Total 2731 · Water						1,356.61

**Novato Fire Protection District
Revenues and Expenditures Detail**

September 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
2732 · Electricity						
Check	09/05/2024	807618565	PG&E	PG&E	ACCT #2375449117-5 / S62	89.13
Check	09/05/2024	807618565	PG&E	PG&E	ACCT #6093478999-5 / ADMIN	19.21
Check	09/05/2024	807618565	PG&E	PG&E	ACCT #2886168221-0 / S61	236.11
Check	09/12/2024	807618618	PG&E	PG&E	ACCT #8209325619-4 / S63	1,577.45
Check	09/12/2024	807618618	PG&E	PG&E	ACCT #4566474349-4 / S64	1,038.38
Check	09/12/2024	807618618	PG&E	PG&E	ACCT #2333782453-8 / S62	2,712.08
Check	09/12/2024	807618618	PG&E	PG&E	ACCT #2844501557-2 / S61	4,872.34
Check	09/12/2024	807618618	PG&E	PG&E	ACCT #8167658955-9 / S63	98.30
Check	09/24/2024	807618727	PG&E	PG&E	ACCT #0554263785-4 / S65	3,570.63
Total 2732 · Electricity						14,213.63
2736 · Garbage						
Check	09/05/2024	807618567	RECOLOGY	RECOLOGY	ACCT #1812348993 / ADMIN	380.99
Check	09/05/2024	807618567	RECOLOGY	RECOLOGY	ACCT #1812424737 / S63	380.99
Check	09/05/2024	807618567	RECOLOGY	RECOLOGY	ACCT #1812254100 / S61	662.98
Check	09/05/2024	807618567	RECOLOGY	RECOLOGY	ACCT #1810872028 / S64	380.99
Check	09/05/2024	807618567	RECOLOGY	RECOLOGY	ACCT #1810291104 / S65	380.99
Check	09/05/2024	807618567	RECOLOGY	RECOLOGY	ACCT #1810135095 / S62	662.98
Total 2736 · Garbage						2,849.92
2738 · Telephone System						
Check	09/12/2024	807618618	PG&E	PG&E	ACCT #8783705711-3 / ADMIN	4,609.07
Check	09/12/2024	807618624	VERIZON BUSINESS	VERIZON BUSINESS	INV #9972551282	2,208.87
Check	09/17/2024	807618662	AT&T MOBILITY	AT&T MOBILITY	INV #991004252X09042024	73.98
Check	09/17/2024	807618662	AT&T MOBILITY	AT&T MOBILITY	INV #287305249834X09102024	2,983.02
Check	09/17/2024	807618662	AT&T MOBILITY	AT&T MOBILITY	INV #287332054555X09102024	282.66
Check	09/17/2024	807618682	VERIZON BUSINESS	VERIZON BUSINESS	INV #9972989005	805.79
Check	09/17/2024	807618683	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520240831	103.95
Check	09/17/2024	807618683	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #11906220240826	140.58
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	AMERICAN MESSAGING	150.85
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	COMCAST BUSINESS	307.29
Check	09/19/2024	807618698	CARD SERVICE CENTER	CARD SERVICE CENTER	DISH	76.10
Check	09/24/2024	807618704	AT&T	AT&T	ACCT #2340341-7360 039 0	120.48
Check	09/24/2024	807618704	AT&T	AT&T	ACCT #248 134-2690 563 2	8.86
Check	09/24/2024	807618732	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520240912	2,602.90
Total 2738 · Telephone System						14,474.40
4815 · Fire Suppression Equipment						
Check	09/05/2024	807618548	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1T64-9WNJ-HP47 / S62 SU...	103.58
Check	09/05/2024	807618552	BUCK'S SAW SERVICE, INC	BUCK'S SAW SERVICE, INC	INV #111739	920.63
Check	09/24/2024	807618711	ENTERPRISE FM TRUST	ENTERPRISE FM TRUST	STATEMENT #635515-090524 / ...	4,323.81
Total 4815 · Fire Suppression Equipment						5,348.02
4818 · Exercise Equipment						
Check	09/05/2024	807618548	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	INV #1JJ4-DJCX-K7TC / S62 EX...	377.78
Total 4818 · Exercise Equipment						377.78
Total Expense						2,526,191.10
Net Ordinary Income						-2,112,574.07
Net Income						-2,112,574.07



Novato Fire District
Finance Division
Vendor Summary
September 2024

TO: Board of Directors
FROM: Senior Accountant Kerrigan
DATE: October 29, 2024
RE: Vendor Summary –September 2024

Payments to all vendors during September 2024 totaled \$4,383,854.35.

Novato Fire Protection District
Vendor Summary
September 2024

	Sep 24	Jul - Sep 24
49ER COMMUNICATIONS	0.00	297.45
4IMPRINT, INC	4,706.46	6,049.55
A and P MOVING, INC.	55.60	166.80
AALR&R PROF CORP.	28,242.42	53,313.29
ABLE TIRE & BRAKE INC	6,086.96	9,756.94
ADP	1,199.88	20,292.86
ADP PAYROLL IMPORT	17,108.53	55,218.27
Advanced Pain Diagnostic & Solutions	0.00	183.50
AIR EXCHANGE, INC.	0.00	2,482.48
ALLMAN, MATTHEW	14,945.04	52,027.80
ALLSTAR FIRE EQUIPMENT, INC.	0.00	19,978.65
AMAZON CAPITAL SERVICES	8,454.12	10,588.33
APACHE SIGNS	0.00	262.57
ARMOUR PETROLEUM	3,524.00	4,910.00
ARTHUR J GALLAGHER RISK MGMT SVCS, LLC	250,216.73	267,678.85
ASTON CARTER INC	7,600.00	16,000.00
AT&T	129.34	388.02
AT&T MOBILITY	3,339.66	10,050.86
ATCO	962.20	3,639.95
ATHENS INSURANCE SERVICES, INC.	1,953.05	6,034.17
AUTHORIZE.NET	23.30	66.80
AUTOWORLD	141.04	141.04
AVIVA DESIGN	1,664.00	1,664.00
BARGIACCHI, ANTHONY employee	316.62	431.76
BARGIACCHI, ANTHONY D	14,652.30	47,932.96
BAVARO, LORENE L.	0.00	500.00
BAY ALARM	606.68	1,820.04
BAY AREA AIR QUALITY MGMT DIST	0.00	521.00
BERNARDINI JR, MARIO L	21,398.98	63,673.58
BICKMORE	0.00	3,300.00
BIG BEAR FIRE EXTINGUISHER CO. INC	228.13	228.13
BLANDON, MARVIN J	28,899.32	75,792.35
BLUE CROSS - ANTHEM	0.00	123.41
BLUE CROSS - MEDICARE	320.76	320.76
BLUE CROSS OF CALIFORNIA-	1,040.20	1,222.60
BLUE SHIELD OF CALIFORNIA	0.00	321.35
BLUE, FOREST H	13,264.84	61,098.60
BMO BANK NATIONAL ASSOCIATION	0.00	165,618.59
BOUND TREE MEDICAL, LLC	449.00	5,826.89
BOWLDS, ARTHUR J	11,683.70	37,677.72
BRINEGAR, MAX M	132.00	605.00
BRODY, WILLIAM A	18,372.84	56,363.64
BUCK'S SAW SERVICE, INC	920.63	920.63
BUTLER'S UNIFORMS	223.09	223.09
CALIFORNIA FIRE CHIEFS ASSOCIATION	0.00	200.00
CALLAHAN, CONNOR	16,676.68	46,651.32
CaIPERS	0.00	241,516.17
CAPITOL CLUTCH & BRAKE, INC	0.00	1,392.79
CARD SERVICE CENTER	21,730.37	72,676.12
CARLILE - MACY	0.00	11,735.65
CINTAS	404.91	787.14
CLEMENTI, MARK A., PH.D.	844.00	2,532.00
CONCERN	0.00	19,877.00
CONNER, JUSTIN	14,868.29	42,638.82
COWBELL INSURANCE AGENCY LLC	0.00	29,822.13
CRANDALL ROOFING, INC	1,905.00	1,905.00
CRASH CHAMPIONS	0.00	1,636.61
CRAYNE, JENNIFER	15,115.34	45,346.02
CROWN TROPHY	0.00	141.60
CUMMINS SALES AND SERVICE	0.00	881.07
DAGUE, KYLE M	28,986.94	80,935.02
DAVIS, WILLIAM L	200.00	1,000.00
DCS TESTING & EQUIPMENT, INC.	14,882.35	14,882.35
DELL MARKETING L.P.*	0.00	21,189.54
DEPARTMENT OF HEALTH CARE SERVICES	0.00	108,963.79
DEPT OF THE TREASURY	0.00	386.40

Novato Fire Protection District
Vendor Summary
September 2024

	Sep 24	Jul - Sep 24
DICOCHA,JOHN S	17,872.18	68,377.10
DISTRICT AUXILLARY SERVICES FOUNDATION	0.00	28.00
DOHERTY, JOSEPH	5,061.15	15,894.72
DONALD D. DAMMEN, P.E., LLC	2,000.00	5,475.00
DURKIN SIGN & GRAPHICS	337.04	337.04
EMPLOYMENT DEVELOPMENT DEPT	0.00	11,322.29
ENTERPRISE FM TRUST	4,323.81	10,295.93
ESO SOLUTIONS, INC.	0.00	14,535.80
ETHINGTON,JAKE MORRIS	132.00	462.00
FARRIS,CHAD	13,292.10	45,958.86
FASTRAK INVOICE PROCESSING DEPT	0.00	9.75
FASTSIGNS	0.00	95.09
FEDEX FREIGHT	0.00	353.56
FELCIANO,GRETCHEN M	15,115.34	45,346.02
FIRE APPARATUS SOLUTIONS	0.00	387.09
FIREHOUSE FABRICATORS	3,120.00	3,120.00
FIRST RESPONDER SUPPORT NETWORK	5,500.00	5,500.00
FITZPATRICK,DANIEL C	99.00	231.00
FLETCHER,DONALD M	14,302.50	48,915.77
FONSECA,JUSTIN A	11,323.82	40,167.27
FORSTER & KROEGER LANDSCAPE MAINT. INC	0.00	28,000.00
FOWLER ELECTRIC SERVICES INC.	23,150.00	28,975.00
FRANCISCO,SHANE G.	0.00	400.00
FRESHWORKS INC.	0.00	10,079.95
FRMS-FIRE RISK MANAGEMENT SERVICES	0.00	388,778.75
FRMS (FORMERLY FDAC EBA)	33,487.50	98,258.24
GALLI,LAUREN C	-3,764.25	11,292.75
GODOY,RICHARD S	12,404.92	48,855.78
GOINES, BRUCE F	600.00	1,600.00
GOODSPEED,CHRISTOPHER J	16,552.97	69,195.40
GOVERNMENTJOBS.COM	0.00	9,908.00
GRAINGER	1,364.85	1,869.47
HADFIELD,MICHAEL	400.00	1,200.00
HAKENEN,AARON K	17,214.80	43,101.55
HAMILTON,RYAN J	12,466.70	46,905.30
HANSEL FORD	100.00	100.00
HENRY SCHEIN, INC	4,146.97	6,227.51
HI-TECH E.V.S. INC.	967.68	7,188.33
IMPERIAL HEALTH HOLDING MEDICAL GRP	0.00	399.89
INLAND BUSINESS SERVICES	404.71	1,214.13
INTEGRITY SHRED, LLC	0.00	45.00
IRVINE & JACHENS, INC	0.00	621.20
JD SERVICES	1,800.00	4,500.00
JLD INVESTIGATIONS, INC.	1,545.00	3,105.00
JOHNSON CONTROLS FIRE PROTECTION LP	11,142.63	11,142.63
JONES, TERRANCE D	0.00	50.00
JORGENSEN COMPANY	0.00	3,360.00
KAISER FOUNDATION HEALTH PLAN.	0.00	4,745.24
KAISER FOUNDATION HEALTHPLAN	1,040.20	1,040.20
KATIE GROSSMAN BSN, RN	4,080.00	16,052.32
KEADY,TRISTAN G	13,264.84	39,794.52
KEENA, JEFF T	14,828.75	50,721.32
KERRIGAN, BROOKE	10,166.66	32,857.58
KIOSK CREATIVE LLC	0.00	49,553.25
KISER,KEEF W	15,186.64	48,884.52
KLEINSASSER,NATHANIEL R	14,176.42	44,056.74
KOPPERT,JAMES K	18,639.32	56,636.03
KRONOS SAASHR, INC.	0.00	14,250.00
L. N. CURTIS & SONS	616.12	3,055.67
LAMONT, HANLEY & ASSOCIATES	0.00	724.37
LANGUAGE LINE SERVICES, INC.	-11.55	135.90
LARA, JENNIE	0.00	628.17
LARKIN,GEOFFREY P	13,214.84	39,644.52
LARROQUE,MARK L	23,356.05	73,487.48
LARSON,KEVIN D	13,406.30	41,833.83
LE JARDINIER	10,896.00	23,538.00

Novato Fire Protection District
Vendor Summary
September 2024

	Sep 24	Jul - Sep 24
LEAR,KIRK M	23,670.12	64,069.92
LEETE GENERATORS	0.00	11,120.43
LEMELIN,JEFF M	13,264.84	39,794.52
LEONARDI AUTO ELEC., INC.	0.00	559.39
LESIK,KIMBERLY D	19,570.02	56,658.90
LIFE ASSIST, INC.	6,997.62	15,877.78
MARIANNE'S PAINTING	400.00	7,450.00
MARIN BUILDING MAINTENANCE, INC.	700.00	6,375.00
MARIN COUNTY FORD	482.14	582.14
MARIN COUNTY TAX COLLECTOR	0.00	26,684.34
MARIN ECONOMIC FORUM	6,000.00	6,000.00
MARIN EMERGENCY RADIO AUTHORITY	0.00	184,999.00
MARIN H2O, INC.	0.00	460.00
MARIN INDEPENDENT JOURNAL	0.00	146.76
MARIN IT, INC	2,908.75	13,248.25
MARIN.ORG	0.00	3,983.28
MARINOFF,THOMAS R	176.00	374.00
MASHINTCHIAN,AZAR	15,115.34	59,197.82
MATHESON TRI-GAS INC	990.12	2,249.08
MCCLENDON III, JAMES	0.00	200.00
MCFCA	0.00	7,644.00
MCGARGILL,ANDREW J	9,806.96	36,436.64
MCGUINNESS,MICHAEL J	21,713.30	68,634.42
MEAGHAN CARROLL	1,838.55	5,816.55
MEDLINE INDUSTRIES, LP	227.80	391.96
MEDWASTE MANAGEMENT LLC	175.00	175.00
MESENBURG, ERICH employee	0.00	355.85
MESENBURG,ERICH W	19,226.14	72,662.72
MEYER,GREGORY	16,779.72	41,800.80
MEZQUITA,DAVID	11,217.68	33,653.04
MISSIONSQUARE - 803200	19,147.86	57,153.94
MURPHY, WILLIAM	14,305.94	39,597.54
MYER,JARED	10,932.82	39,608.92
NAPA AUTO PARTS	2,028.12	3,591.68
NATIX	1,390.21	1,390.21
NGUYEN,JESSICA	5,600.88	5,600.88
NICHOLAS,KYLE	0.00	282.42
NORCAL FPO	0.00	10.00
NORDIAN MEDICARE JE PART B RFNDS (NO CA)	0.00	1,087.90
NORTH BAY PETROLEUM	15,179.51	42,779.08
NORTH BAY RESTAURANT SERVICES	0.00	4,083.00
NORTH MARIN WATER DIST.	1,356.61	6,500.64
NOVATO BUILDERS SUPPLY	86.79	86.79
NOVATO CHAMBER OF COMMERCE	2,122.76	4,522.76
NOVATO FIRE PROTECTION DIST.	2,048,513.52	9,475,380.35
OPENGOV, INC	0.00	17,430.00
OSGOOD,LYNNE	18,114.04	53,053.32
PACE,JASON A	25,805.43	61,963.94
PACHECO,NOLE D	37,313.39	91,045.08
PACIFIC COAST CONCEPTS	218.33	608.34
PACK,ETHAN K.	11,771.46	41,537.19
PANNELL,JEFFREY S	14,257.16	41,888.39
PELTON INTERACTIVE, INC.	0.00	3,168.00
PENNEY, KELLEY A.	6,384.86	19,154.58
PERMANENTE MEDICAL GROUP INC	0.00	300.00
PERRY,LUCAS S	11,611.92	36,508.32
PERSONAL EXPOSURE REPORTING	0.00	670.00
PETERS,DANIEL G	11,611.92	41,626.08
PETERS,DANIEL J	20,481.04	65,987.65
PETERSON MECHANICAL, INC.	14,163.69	14,853.69
PETERSON TRUCKS, INC.	589.31	3,145.88
PG&E	18,822.70	54,485.49
PHILLIPS,RODERICK J	132.00	396.00
PINI HARDWARE INC.	43.47	547.13
POARCH,DANIEL J.	12,810.30	39,400.06
PONTIUS,ROSWELL B	16,857.55	45,206.79

Novato Fire Protection District
Vendor Summary
September 2024

	Sep 24	Jul - Sep 24
POWELL,KEVIN J	13,409.16	48,066.96
PREFERRED ALLIANCE, INC	42.00	168.00
PROFESSIONAL SALES AND SERVICE, LC	2,564.44	4,807.89
PROTECTIVE LIFE INSURANCE COMPANY	552.18	1,656.54
QUADIENT FINANCE USA, Inc	1,500.00	3,500.00
QUADIENT LEASING USA, INC.	0.00	490.70
QUENCH USA, Inc	0.00	987.17
RAY'S CATERING	0.00	2,500.00
RECOLOGY	2,849.92	11,399.68
RESOLVE INSURANCE SYSTEMS	1,405.98	4,392.08
RHOADES,ERIN N	16,852.40	52,114.56
RILEY F. HURD III	1,950.00	8,745.00
SACRAMENTO METROPOLITAN FIRE DISTRICT	1,926.82	1,926.82
SAFETY-KLEEN SYSTEMS, INC.	0.00	274.00
SALDANA,ANDREW P	15,792.82	45,389.74
SANTOS,ERILOU-JOY	7,660.42	22,981.22
SCHIAVO,DAVID A	17,382.44	67,547.92
SCOTT,NICOLE M	18,741.60	53,507.34
SEBASTOPOL CONST. DBA L.J. CONSTRUCTION	0.00	1,000.00
SHELINE,BRIAN C	15,158.29	43,725.63
SILVERMAN,LOUIS	400.00	1,400.00
SIMONS,HUNTER Q	18,636.56	54,141.72
SIMPSON SHEET METAL, INC	775.00	12,538.50
SMITH,BARRETT A	26,671.24	86,570.97
SOLAR,DEVIN W	13,334.52	41,747.90
SOLUTION-SUITE	0.00	569.63
SONOMA-MARIN ARBORISTS, INC.	15,775.17	15,775.17
SONOMA MEDIA INVESTMENTS, LLC	0.00	206.00
SOUTHERN COUNTIES LUBRICANTS, LLC	782.93	3,069.09
STAPLES BUSINESS ADVANTAGE	1,368.57	3,976.87
STATE STREET BANK & TRUST CO	443,309.12	1,177,746.33
STATION AUTOMATION, INC.	0.00	6,160.00
STRATOGUARD, LLC	509.76	1,529.28
SWANSON,TYLER J	11,711.92	40,234.80
TAUL,MIKE S	18,609.54	63,509.28
TELDESCHI,MARC R	17,574.12	56,821.89
TELEFLEX LLC	1,209.00	3,754.50
TEMPLE-THOMPSON,DAVID	594.00	1,760.00
THOMPSON GAS	0.00	211.45
TK ELEVATOR	0.00	2,414.30
TO THE POINT POLYGRAPH	0.00	3,800.00
TRITECH SOFTWARE SYSTEMS	1,071.00	3,213.00
TRIZETTO PROVIDER SOLUTIONS	113.06	817.59
TYLER,WILLIAM G	21,069.28	63,207.84
UKG KRONOS SYSTEMS LLC	0.00	64.34
UNISOURCE DISCOVERY	401.54	586.89
UNITED HEALTHCARE - RECOVERY SERVICES	1,650.99	2,262.26
UNITED PARCEL SERVICE	27.94	84.71
VALENTI, JOSEPH R	16,581.82	49,745.46
VALLEY POWER SYSTEMS, INC.	0.00	1,006.47
VALUCH,OWEN E	19,096.52	61,096.92
VAN MIDDE & SON CONCRETE	0.00	48,450.00
VANLEUVEN,JUSTIN	15,057.12	43,348.68
VANZEBO LASER, LLC	0.00	3,057.96
VCOM SOLUTIONS, INC.	2,847.43	11,068.80
VERIZON BUSINESS	3,014.66	9,043.78
VIPER EMR	0.00	1,386.00
WADE,DENISE D	9,325.90	27,977.70
WAGER,SHANNON M	8,854.42	26,563.26
WAGEWORKS, INC.	197.88	593.64
WALRAVEN,COLLEEN M	8,393.52	25,290.79
WALRAVEN,GRACE	6,384.86	19,154.58
WEHR,DONALD J	22,119.68	65,427.39
WEINZIERL,KATHERINE	0.00	3,804.06
WestAmerica Bank	-2,346.69	-7,630.27
WHITTET,JEFFREY J	27,757.81	85,900.25

Novato Fire Protection District
Vendor Summary
September 2024

	<u>Sep 24</u>	<u>Jul - Sep 24</u>
WILKOSZ,GABRIEL R	13,334.52	38,280.96
WINZER CORPORATION	284.85	411.94
WOODWARD-SOLLESNES,KERRICK	17,041.20	43,694.12
ZAGARIS,NIKOLAUS S	16,339.48	59,213.66
ZANONI,JASON A	14,607.42	41,848.09
ZOLL DATA SYSTEMS INC	473.75	1,895.00
ZOLL MEDICAL CORPORATION	391.47	3,493.87
TOTAL	<u>4,383,854.35</u>	<u>17,267,368.95</u>

Novato Fire Protection District
MWPA Revenues and Expenditures
 July through September 2024

	9901 MWPA Core	9902 MWPA D-Space	9903 MWPA Local Mitigation	Total Measure C Special Revenue Fund
Ordinary Income/Expense				
Income				
9940 · Other Refunds/Reimbursements	0.00	0.00	0.00	0.00
9950 · Measure C	0.00	0.00	0.00	0.00
Total Income	0.00	0.00	0.00	0.00
Gross Profit	0.00	0.00	0.00	0.00
Expense				
1003 · Regular Staff Salaries	51,698.92	98,633.19	0.00	150,332.11
1020 · Overtime - Callback	579.35	396.27	0.00	975.62
1021 · Out of Class Pay	0.00	435.69	0.00	435.69
1404 · FICA Medicare	4,026.50	6,716.82	0.00	10,743.32
1502 · Life Insurance	48.12	103.08	0.00	151.20
1510 · Dental Insurance	1,076.54	2,304.90	0.00	3,381.44
1513 · Health Insurance	28,558.50	4,799.12	0.00	33,357.62
1514 · Vision Plan	86.96	186.18	0.00	273.14
1517 · Administrative Allowance	900.00	2,081.25	0.00	2,981.25
1706 · Deferred Compensation	2,400.00	4,509.75	0.00	6,909.75
2029 · Advertising	16,834.54	0.00	0.00	16,834.54
2034 · Outside Assistance	0.00	51,376.77	0.00	51,376.77
2039 · Schools and Seminars	0.00	440.00	0.00	440.00
2040 · Training Aids and Materials	137.64	0.00	0.00	137.64
2087 · Parts & Outside Labor	0.00	38.80	0.00	38.80
2121 · Vegetation Mgmt	175,715.53	2,109.00	231,520.07	409,344.60
2151 · Computer Software & Renewals	0.00	911.64	0.00	911.64
2407 · Office Supplies	122.24	0.00	0.00	122.24
2738 · Telephone System	423.54	2,168.83	0.00	2,592.37
Total Expense	282,608.38	177,211.29	231,520.07	691,339.74
Net Ordinary Income	-282,608.38	-177,211.29	-231,520.07	-691,339.74
Net Income	-282,608.38	-177,211.29	-231,520.07	-691,339.74

Fire Chief's Report: Contract Administration

Executed Contracts

11/6/2024 Board of Director's Meeting

CONTRACTOR NAME	DCM	Cost	Term	DESCRIPTION	CODE
PROFESSIONAL SERVICES					
North Bay Security Group	Dicochea/Whittet	\$3,000	6/25/24-12/12/24	Bill Welch, security consultant, Site evals & training.	N
Debra Lee Roesler, LMFT	Peters	\$50,000	10/14/24-10/13/25	Critical Incident Stress Management & Culturally Competent Mental Health Counselor	N
Jill Peeler, LMFT	Peters	\$50,000	10/8/24-10/7/25	Critical Incident Stress Management & Culturally Competent Mental Health Counselor	N
Stryker Medical	Hamilton	\$70,627	10/4/24-10/3/27	Two new gurneys with ProCare maintenance service. Two older gurneys traded for credit.	N
Marianne's Painting	Whittet	\$4,500	10/10/24-10/31/24	Painting of generator shed and doors.	N
TK Elevator	Whittet	\$13,355	1/1/25-12/31/27	Elevator inspections and maintenance.	N
GRAIL, Inc.	Peters	\$51,920	11/18/24-11/21/24	Galleri early detection cancer screening.	N
Robert Half, Inc.	Crayne	\$50,000	10/22/24-10/21/25	Talent and Temporary Employee Agency	N
Buck's Saw Service	Schiavo	\$5,000	10/15/24-10/14/25	Blanket PO #1475 for saw repairs and parts.	R
Caio Gray	Peters	N/A	10/28/24-10/27/25	Paramedic student intern from Napa Valley College. For field training. Student paid District \$2,000.	N
GOODS					
Dell	Mashintchian	\$2,232	10/21/2024	PO 1474 fo four 22" monitors.	N
PIGGYBACK					
Cintas	Whittet	\$3,000	10/28/24-7/14/25	City of Tucson's price agreement through Omnia Partners.	N
RFP/ITB/RFQ					
Admin's Backyard Renovation	Whittet	TBD	10/29/24-12/10/24	ITB for the construction of the backyard renovation according to Carlile Macy's landscape plans.	N
OTHER					

Public Works/Non-Public Works Project Codes

E=Emergency, **SRM**=Scheduled Purchase/Repair/Maintenance/Upgrade, **R**=Contract Renewal

N=New Contract/New RFP, **CO**=Change Order, **Amend**=Amendment

Information Section

"I am so grateful to the Novato Fire District. The entire team has gone over and above all expectations for me. I appreciate and thank you all so very much."

"They were great. I was dizzy, vomiting. They couldn't get a vein, I was so dehydrated. They couldn't have been nicer. I was scared and very sick."

"I am thankful for the police officer who stayed with my daughter until her Aunt arrived to pick her up."

"Very professional."

"Thanks so much!"

"They were all wonderful – treated my husband with respect and excellent medical care."

"Great job. Thank you!!"

"They and the paramedics are always outstanding – They were 'halos!'"

"We are so very grateful for your services, your professionalism, your kindness, your patience. Turns out I was having a vascular 'events' and epilepsy. Thank you!"

"Glad this medical service was available when I needed it. Thank you!"

"Response team was awesome! Thank you so much to my Novato Fire firefighters/paramedics. You made my medical emergency situation feel totally taken care of by your professionalism and personal concern."



MARIN EMERGENCY RADIO AUTHORITY
c/o Town of Corte Madera
300 Tamalpais Drive – Corte Madera, CA 94925
PHONE: (415) 927-5050
WWW.MERAONLINE.ORG

Governing Board
Regular Meeting Notice

DATE: Wednesday, October 23, 2024 **TIME:** 3:30pm
PLACE: Marin County Sheriffs Assembly Room, #200
1600 Los Gamos Drive
San Rafael, CA 94903
There will be no ZOOM Link for this meeting.

CALL TO ORDER AND INTRODUCTIONS

The Governing Board may change the order for consideration of items on the Agenda.

- A. Consent Calendar
All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.
 - 1. Approve Minutes from June 26, 2024 Governing Board Regular Meeting
 - 2. Approve the Fifth Amendment to the Service Agreement with the Town of Corte Madera for Administrative Support.
 - 3. MERA September 2024 Operations Budget Report and Fund(s) Update

- B. Executive Officer's Report
 - 1. Receive Report #122 on the Next Gen System (Plamondon-Receive Report)
 - 2. Receive a Report on County of Marin Conventional Radio Upgrade Project (Plamondon-Receive Report)

- C. Operations Report: September System Report (Receive Report)

- D. Open Time for Items Not on agenda (limited to two minutes per speaker)
Anyone wishing to address the Governing Board on matters not on the posted agenda may do so. Each speaker is limited to two minutes. California Government Code Section 54954.2 provides that the Governing Board may not take action on, or even consider or debate, items not on the agenda except under narrow circumstances that meet statutory tests for emergencies

or urgent items that arise after the agenda is published. Accordingly, any response to comments on non-agenda items will be limited to factual information or clarifying questions from staff or Governing Board members. The President may refer the matter to staff for further follow up, or elect to have the matter placed on an agenda for a future meeting.

E. Adjournment

NEXT:

MERA Governing Board Regular Meeting
Wednesday – December 11, 2024 – 3:30pm

AGENDA AND STAFF REPORTS ARE AVAILABLE ONLINE AT: WWW.MERAONLINE.ORG

cc: TCM (for posting) MERA Staff General Counsel

Heather Plamondon suggested Dan Eilerman of Marin County be nominated as Chair Pro Tem to preside over meeting.

MOTION: M/S/C (Hilliard/Cutrano) to elect Dan Eilerman as Chair Pro Tem. (Gaffney not present for vote)

A. Consent Calendar

All matters on the Consent Calendar are to be approved with one motion unless a Member of the Governing Board or the public requests that a separate action be taken on a specific item.

1. Approve Minutes from May 8, 2024 Governing Board Regular Meeting and May 8, 2024 Special Meeting
2. MERA May 2024 Operations Budget Report and Fund(s) Update
3. Confirmation of MERA Meeting Schedule for FY 24-25

MOTION: M/S/C (Cutrano/Pomi) to approve items with correction to date of October meeting on item A3.

B. Executive Officer's Report

1. Receive Report #120 on the Next Gen System (Plamondon-Receive Report)

Plamondon reported to the board, beginning with updates to the project schedule. Continues by going over key project summary details, notably touching on Subscriber Programming, Connectivity, End User Training, Technician Training, and the Cutover Plan. Concludes with a review of the Project Summary Table.

2. Review and Approve FY 24-25 Service Agreements with County of Marin (Plamondon-Action)

Plamondon reviews agreements totaling \$1,037,490 for County staff to continue servicing work with MERA going into the Next Gen System.

MOTION: M/S/C (Pomi/Wick) to approve item B2 FY 24/25 Service Agreements with County of Marin

3. Review and Approve Quote for Alarm Wiring Installation Services from L.D. Strobel (Plamondon-Action)

Plamondon reviews proposal for \$32,078 from L.D. Strobel for Alarm Wiring Installation services, noting that the work would take approximately 2.5 weeks across 9 sites. Suggested funding to come from fund 38.

MOTION: M/S/C (Wick/Cutrano) to approve item B2 FY 24/25 Service Agreements with County of Marin

4. Review and Approve Proposal from Polygons Media for Migration of the MERAONLINE.org Website (Plamondon-Action)

Plamondon reviews proposal for \$18,500 for transition of existing MERAONLINE website to new platform, accessible by MERA staff. Current website budget of \$10,000 will cover ongoing expense; initial cost suggested to come from professional services line item in operating budget.

MOTION: M/S/C (Wick/Gaffney) to approve item B2 FY 24/25 Service Agreements with County of Marin

5. Review and Approve Change Order #7 for Fidato Construction Bid Package #4 (Coyote Peak, Muir Beach, Mt. Tamalpais, Point Reyes, and OTA) (Report to Follow) (Plamondon-Action)

Plamondon reviews change order #7, and the costs associated with each item across various MERA sites, totaling \$249,983.39. With the approval of all change orders in BP #4, the end result is still a savings of \$170,647.75.

MOTION: M/S/C (Norton/Hilliard) to approve item B2 FY 24/25 Service Agreements with County of Marin

6. Receive Presentation on MERA IP Network and Discussion on Next Steps (Plamondon-Report)

Plamondon gives thorough presentation to the Board on Dispatch Connectivity, Fire Station Alerting, and the Status of MERA IP Network. Concludes by requesting that the Board convene a Network Subcommittee to discuss sustainable options for Network development and management moving forward.

MOTION: M/S/C (Pomi/Wick) to approve item B2 FY 24/25 Service Agreements with County of Marin

7. Recognition of Contribution to MERA Next Gen from David Mortimer, Federal Engineering (Plamondon)

Plamondon and the Board recognize David Mortimer's contribution to the MERA Next Gen project and thanks him for his time and dedication.

C. Operations Reports (Williams)

1. Receive MERA System Operations Update-May (Williams-Discussion)

Todd Williams gives his report to the Board, noting that the first gen network has performed excellently over the period. Any issues that arose and were resolved promptly.

D. Open Time for Items Not on Agenda – None

E. Adjournment

The meeting was adjourned at 4:30 PM

Recording can be accessed on the Agendas and Minutes Page at: <http://www.meraonline.org>

Respectfully submitted by:

Heather Plamondon
MERA Executive Officer



October 23, 2024
Agenda Item A-2

Governing Board Communication

TO: MERA Governing Board

FROM: Heather Plamondon, Executive Officer

SUBJECT: Approve Fifth Amendment to Services Agreement Between MERA and Town of Corte Madera for Administrative Support Services (Action Item)

Recommended Action: Review and Approve the Fifth Amendment to the Services Agreement between MERA and Town of Corte Madera for Administrative Support Services.

Background:

In 2019 MERA entered into a Services Agreement with Town of Corte Madera to provide Administrative Support Services for the MERA Governing Board and Committees. The agreement has been amended annually to provide for continued Administrative Services, each time for a one-year extension. The services provided by Town of Corte Madera include direct MERA support from the Assistant to the City Manager, and as needed oversight by the Finance Director. The term of the agreement will be extended for another one-year term and the cost will be \$12,342.00. This agreement has been reviewed by the MERA General Counsel and Town of Corte Madera.

This amount has been included in the Operating Budget under Account 6020.

Attachment:
A-2 A) Fifth Amendment to Services Agreement

FIFTH AMENDMENT TO STAFF SERVICES AGREEMENT

THIS FIFTH AMENDMENT TO STAFF SERVICES AGREEMENT (this “Amendment”) is entered into as of July 1, 2024 (the “Amendment Effective Date”) by and between the Town of Corte Madera (“Provider”) and Marin Emergency Radio Authority (“Client”), with reference to the following facts:

RECITALS

A. Provider and Client previously entered into that certain Staff Services Agreement dated as of July 1, 2019 (the “Agreement”). Capitalized terms not otherwise defined herein shall have the meanings ascribed to them in the Agreement.

B. The parties desire to extend the Agreement for an additional year and to modify certain services, as provided below.

AGREEMENT

NOW THEREFORE, in consideration of the foregoing Recitals, which are incorporated herein by this reference, Provider and Client hereby agree as follows:

1. The Recitals above are declared to be true and correct, and are hereby incorporated into this Amendment as if fully set for the below.

2. Pursuant to Section 1.03, the Agreement is extended for an additional year through June 30, 2025.

3. Section 2.01 is hereby amended and restated in its entirety to read as follows:

Provider shall provide oversight of MERA/RGS financial/accounting services contract staff and administrative assistance services in an amount of staff time not to exceed the following: Finance Director - no time limit; and Town Clerk/Assistant to the Town Manager – 120 hours per year. Provider shall provide telephone service, copying services, internet access, office space for files, office supplies, and use of computers, and printers to support the staff services provided (the services described in this section collectively being the services).

4. Section 2.02 is hereby amended and restated in its entirety to read as follows:

Client shall pay Provider \$12,342 for the period of July 1, 2024, through June 30, 2025, for the services described in Section 2.01 (such amount being the sum of \$1,500 for Finance Director services, \$8,342 for Town Clerk/Assistant to the Town Manager services and \$2,500 for overhead expenses), with four equal payments made on the first business day of each quarter. In the event this Agreement is extended pursuant to Section 1.03, this amount shall be revised annually at each extension to reflect changes in service levels or personnel costs of Provider. In addition, Client shall reimburse Provider for postage, ACH/wire transfer fees and any special project costs.

5. Except as specifically modified herein, all of the other remaining terms and provisions of the Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, Provider and Client have executed this Amendment as of _____.

PROVIDER:

TOWN OF CORTE MADERA

By: _____

Name: _____

Title: _____

Date: _____

CLIENT:

MARIN EMERGENCY RADIO AUTHORITY

By: _____

Name: _____

Title: _____

Date: _____

Marin Emergency Radio Authority
Budget vs. Actual - 30 Operating
July 01, 2024 through September 30, 2024

		<u>August 2024</u>	<u>Annual Budget</u>	<u>\$ Over Budget (Under Budget)</u>	<u>% of Budget Earned/Spent</u>	<u>% of Reporting Fiscal Year</u>
Ordinary Income/Expense						
Income						
5020	Contributions for Services - Agencies	\$ 3,031,781	\$ 3,030,781	\$ 1,000	100%	25%
5200	Interest Earnings		1,000	(1,000)	0%	25%
Total Income		<u>3,031,781</u>	<u>3,031,781</u>	<u>-</u>	<u>100%</u>	
Expenses						
Contract Services						
6010	Professional Services	61,191	327,000	(265,809)	19%	25%
6020	Financial and Administrative Services	12,119	13,390	(1,271)	91%	25%
6030	Website	476	10,000	(9,524)	5%	25%
Total 6000 - Contract Services		<u>73,786</u>	<u>350,390</u>	<u>(276,604)</u>	<u>21%</u>	<u>25%</u>
County Systems Maintenance						
6110	Preventive and Corrective	-	568,858	(568,858)	0%	25%
6130	Parts, Materials, Factory Repairs	<u>88</u>	<u>100,000</u>	<u>(99,912)</u>	<u>0%</u>	<u>25%</u>
Total 6100 - County Systems Maintenance		<u>88</u>	<u>668,858</u>	<u>(668,770)</u>	<u>0%</u>	<u>25%</u>
County Technical Services						
6210	Training	-	10,857	(10,857)	-	
6220	Technical Services	-	57,750	(57,750)	0%	25%
6230	Administrative Services	<u>-</u>	<u>213,558</u>	<u>(213,558)</u>	<u>0%</u>	<u>25%</u>

Total 6200 County Technical Services	-	282,165	(282,165)	0%	25%
6300 County Communications	-	260,165	(260,165)	0%	25%
Site Rentals and Leases					
6410 Rent and Operating Leases	-	-			
6400 Site Rentals and Leases - Other	196,773	929,418	(732,646)	21%	25%
Total 6400 Site Rentals and Leases	196,773	929,418	(732,646)	21%	25%
Site Utilities					
6480 Utilities - Electricity	46,101	252,785	(206,684)	18%	25%
6460 Site Utilities - Other	829	-	829		25%
6430 Site Expenses	285	52,000	(51,715)	1%	25%
Total Site Expenses	47,215	304,785	(257,570)	15%	25%
6500 Insurance	156,854	161,000	(4,146)	97%	25%
6600 Auditing Services	-	35,000	(35,000)	0%	25%
6620 Legal Services	118	20,000	(19,882)	1%	25%
6950 General Contingency	-	15,000	(15,000)	-	
6700 Miscellaneous Expenses	1,304	5,000	(3,696)	26%	25%
Total Expenses	476,138	3,031,781	(2,555,643)	16%	25%

Net Income

\$ 2,555,643

-

25%

Marin Emergency Radio Authority
Cash Balances
9/30/2024

1030 · Cash - Marin County 30 - 8012 Operating	\$ 2,965,396
1032 · Cash - Marin County 32 - 8014 Project	187,178
1036 · Cash - Marin County 36 - 8015 Replacement	965,817
1037 · Cash - Marin County 37 - 8016 Emergency	500,000
1038 · Cash - Marin County 38 - 8127 Next Generation Project	3,090,355
1071 - US Bank 226055002 Parcel Tax Revenue	2,483,717
1081 · US Bank Interest 234778001	13,895
1082 · US Bank Principal 234778002	63,778
1083 · US Bank Surplus 234778003	6,293
1086 · US Bank Project Fund 234778006	1,428
1089 · US Bank Revenue 234778000	<u>1,732,899</u>
TOTAL	<u><u>\$ 12,010,756</u></u>

Governing Board Communication

TO: MERA Governing Board
FROM: Heather Tannehill-Plamondon, Executive Officer
SUBJECT: Report # 122 on the Next Gen System (Accept Report)

Recommended Action: For information or discussion only

Background:

1) Project Schedule: The following is based on the schedule dated 9/11/2024.

Description	04/28/22 Baseline	04/11/24 Update	10/17/24 Update
Site Work and Tower Turnover – Complete	09/25/23	03/04/24	NC
P25 Installation – Complete	09/08/23	04/26/24	05/31/24
Microwave Install, Optimize and Test – Complete	10/13/23	04/29/24	05/8/24
Perform System Functional Testing – Complete	12/11/23	07/18/24	07/19/24
Perform CATP (Coverage Testing) – Complete	03/14/24	08/15/24	08/14/24
Dispatch Site Installations – Complete	04/16/24	08/08/24	09/3/24
Acceptance Test- Complete			9/6/24
Jail DAS Complete			10/8/24
Field User Cutover/Public Safety – Complete	05/01/24	10/03/24	10/4/24
Field User Cutover/Public Service-Complete			Pending
Fire Station Alerting (CO#1) -Complete			10/31/24
Beneficial Use (post 30 Day Burn In)			11/21/24
Final System Acceptance	10/08/24	06/24/25	NC

2) Key Project Summary Details:

- NG Radio System Cutover Complete for Public Safety
 - Law Agencies/Dispatch Centers
 - Jail Dispatch
 - Fire ECC/Departments (Not FSA)
 - Hospitals
 - MMWD
 - County Parks
- Public Service:
 - Tiburon DPW
 - Mill Valley DPM

- Sausalito DPW
 - Novato DPW
 - Fairfax DPW
 - Marin Humane
 - MCOE
 - Marin Transit expected completion 10/30
 - Remaining Public Service:
 - County DPW and Misc Roads Agencies
 - San Rafael
 - Corte Madera
 - San Anselmo
 - Larkspur
- 3) Fire Station Alerting:
- Issues with wiring and opto, delayed cutover. Next week of opto will be 10/28, cutover pending completions of all station/siren wiring confirmed.
- 4) Connectivity:
- MERA Network: EOF, NPD, FFX and SRF Dispatch connected and proven (AT&T).
 - Working on the on-going monitoring and maintenance plan for the CORE and Dispatch Center Equipment. Radio Shop and MARIN IT involved. AUVICK is the solution, expected 10/21
 - Comcast Connection ordered for CORE and Novato Fire Stations.
 - Redundant connections (dispatch) are still pending, but now capable with AT&T or Comcast.
 - Wi-Fi Access Points or MERA Mobile Hot Spots. Post cutover effort.
- 5) Sites:
- Outstanding issue with OTA electrical equipment, working with PG&E and Electrical Engineer for design alternatives.
 - Replacement piece of equipment due on 11/1, PG&E scheduled for the one-day de-energize /re-energize on 11/13
 - Road repairs completed for OTA/Mt Burdell (confirmed by property owner)
 - Road repairs being discussed for MCOE/Coyote Peak
 - Radio Shop facilitating Generator Maintenance/AC/warranty items
- 6) Working with Motorola on Post-Cutover items, such as warranty issues, Customer Support Plan, on-site Technical Support, site remediation for battery issues, and planning for the decommissioning of Gen One



October 23, 2024
Agenda Item B-2

Governing Board Communication

TO: MERA Governing Board
FROM: Heather Plamondon, Executive Officer
SUBJECT: Notice of County of Marin Conventional Radio System Upgrade Project

Recommended Action: No action, information only.

Background:

The County of Marin Department of Public Works is sponsoring a project to upgrade the Marin County Conventional Radio Network, which provides critical communications capabilities for most First Responders within the County including supplementary backup communications for the MERA network.

This project was approved by the Marin County Board of Supervisors after a comprehensive needs assessment was conducted in 2023. Key findings from the needs assessment highlighted that:

- The County VHF Conventional system is critical for statewide fire mutual aid communications.
- Fire Agencies depend on these channels during wildland fires.
- Reliability and occasional audio quality issues exist for these channels.
- The network has surpassed its normal operational life cycle, and is in need of this work.

While this is not a MERA effort, all the sites that are a part of the conventional system are co-located with MERA in the MERA owned Shelters. The MERA Next Gen effort took this co-location relationship into consideration during all of the site design and construction so we may continue to support the conventional network.

This is for information only, as MERA intends to continue to provide space within the shelters and on the towers under our existing agreements.

This effort is expected to begin in November 2024 and will have no impact on the completion of the Next Gen transition or on MERA operations.

Attachment:
B-2 A) Fifth Amendment to Services Agreement

Conventional Replacement & Move

Mt Sonoma:

- Move conventional radios for Marin Command, Marin Local, and VFire 21 into existing MERA shelter using a temporary rack location.
- Install equipment into permanent rack locations after old MERA equipment is decommissioned. Highlighted in figure 1.

Tomales:

- Move 700 Interop radio from the Bay Hill site and install two new repeaters for Marin Command and Marin Local in the empty rack labeled Conventional in the site drawings. Highlighted in figure 2.
- Install standoffs to existing collars on the tower for antenna mounting. Highlighted in figure 3.

Big Rock:

- Replace existing radio in rack highlighted in figure 4 & 5.

Pt Reyes:

- Install new repeaters for Marin Command and Marin Local in temporary rack until MERA equipment is decommissioned.
- Install equipment into permanent rack location after decommissioning highlighted in figure 6.
- Install standoffs to existing collars on the tower for antenna mounting. Highlighted in figure 7.

Stewart Point:

- Install new repeaters for Marin Command and Marin Local into existing rack where low band radio will be decommissioned. Highlighted in figure 8.
- Replace existing low band antenna with new VHF antenna and use existing empty standoff to mount a second antenna. Highlighted in figure 9.

Dollar Hill:

- Move existing radios CDF 1, CDF 2, and CA Law 1 from the Forbes site to Dollar Hill. Location in shelter and on the tower are still to be determined.

Figure 1



Figure 2



Figure 3



Figure 4



Figure 5



Figure 6

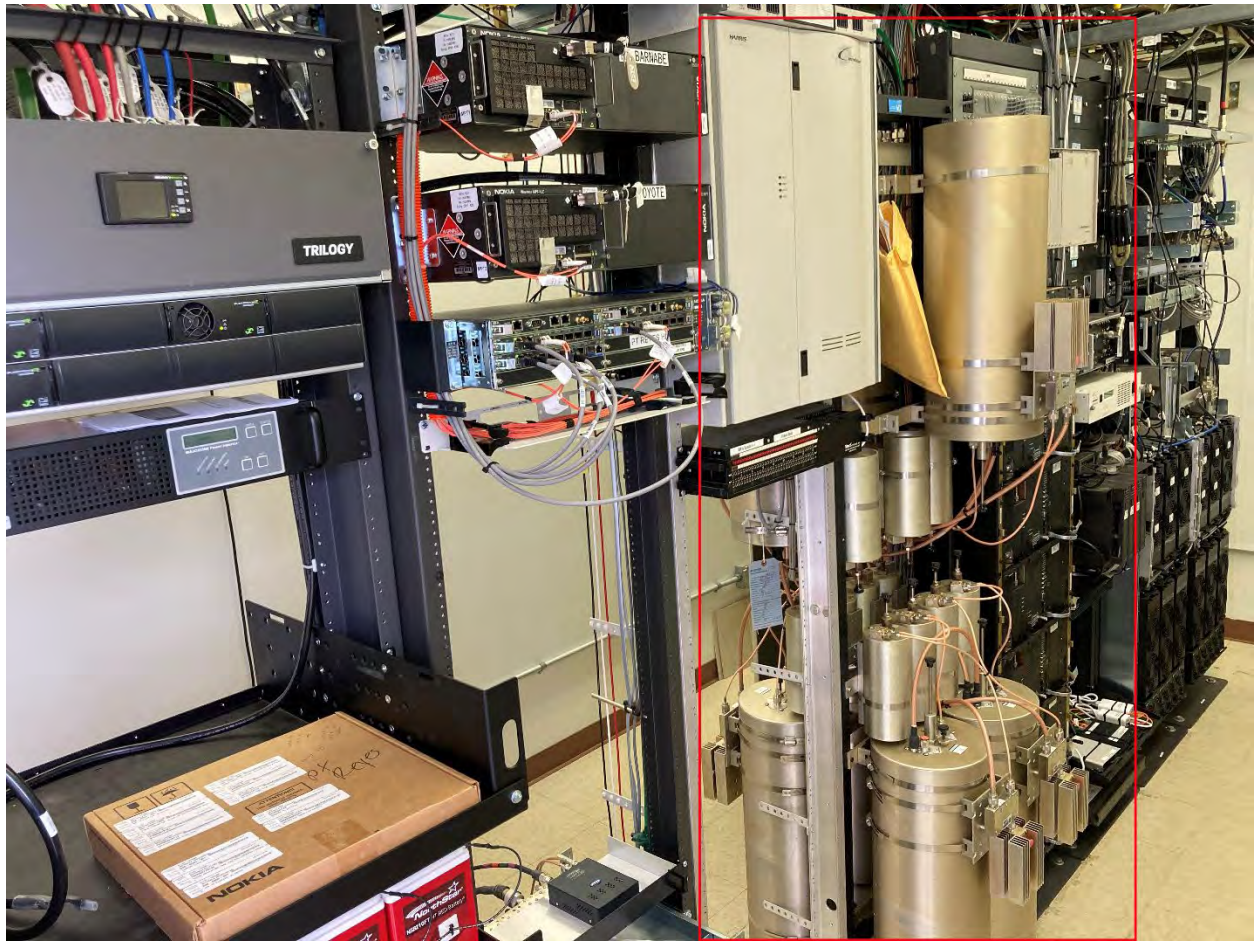


Figure 7



Figure 8



Figure 9

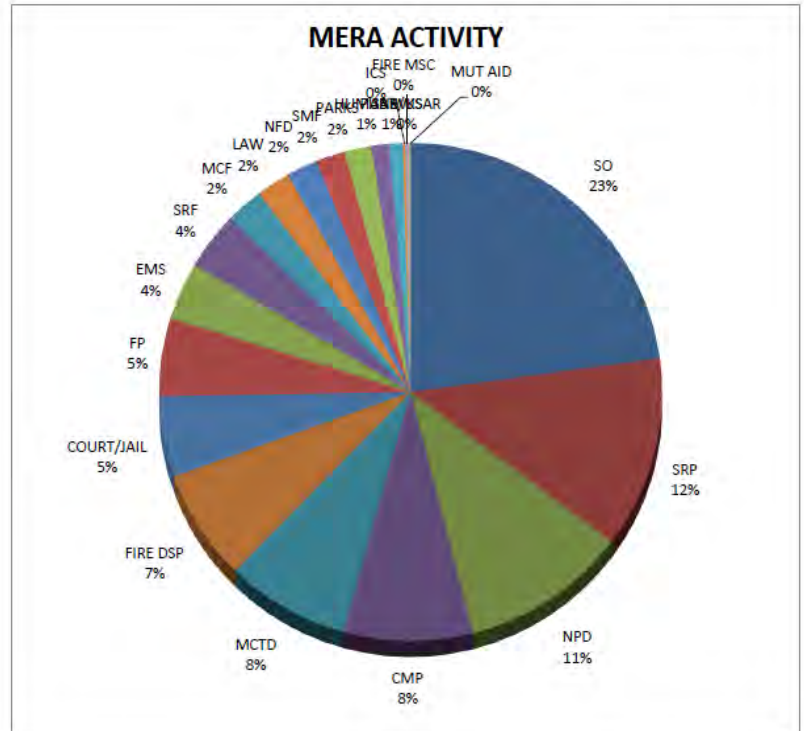




MERA SYSTEM OPERATION

September	2024		
Agency Grouping	Radio Calls	Call Time	Busy Time
SO	45,234	133:02:47	0:00:00
SRP	26,051	72:30:58	0:00:00
NPD	21,034	62:40:04	0:00:00
CMP	16,084	48:37:13	0:00:00
MCTD	15,141	46:19:44	0:00:01
FIRE DSP	17,274	42:05:17	0:00:00
COURT/JAIL	13,508	30:37:19	0:00:00
FP	10,775	29:25:36	0:00:00
EMS	3,032	21:51:32	0:00:00
SRF	7,436	21:47:23	0:00:00
MCF	4,856	14:01:10	0:00:00
LAW	4,733	12:50:59	0:00:00
NFD	3,739	11:34:52	0:00:01
SMF	3,916	10:53:34	0:00:00
PARKS	3,572	10:10:40	0:00:00
HUMANE	2,342	6:42:01	0:00:00
PUB WKS	2,080	4:58:28	0:00:00
ICS	528	1:01:25	0:00:00
FIRE MSC	182	0:41:47	0:00:00
SAR/USAR	189	0:36:03	0:00:00
MUT AID	132	0:18:40	0:00:00
SMP	60	0:07:53	0:00:00
CMF	46	0:07:00	0:00:00
OTHER	18	0:05:34	0:00:00
TOTAL:	201,962	583:07:59	0:00:02

Category	Radio Calls	Call Time	Busy Time
LAW TOTAL:	137,479	389:52:49	0:00:00
FIRE TOTAL:	40,670	123:38:38	0:00:01
PUBLIC WORKS TOTAL:	21,339	62:35:51	0:00:01
NON-MERA TOTAL:	2,474	7:00:41	0:00:00
TOTAL:	201,962	583:07:59	0:00:02



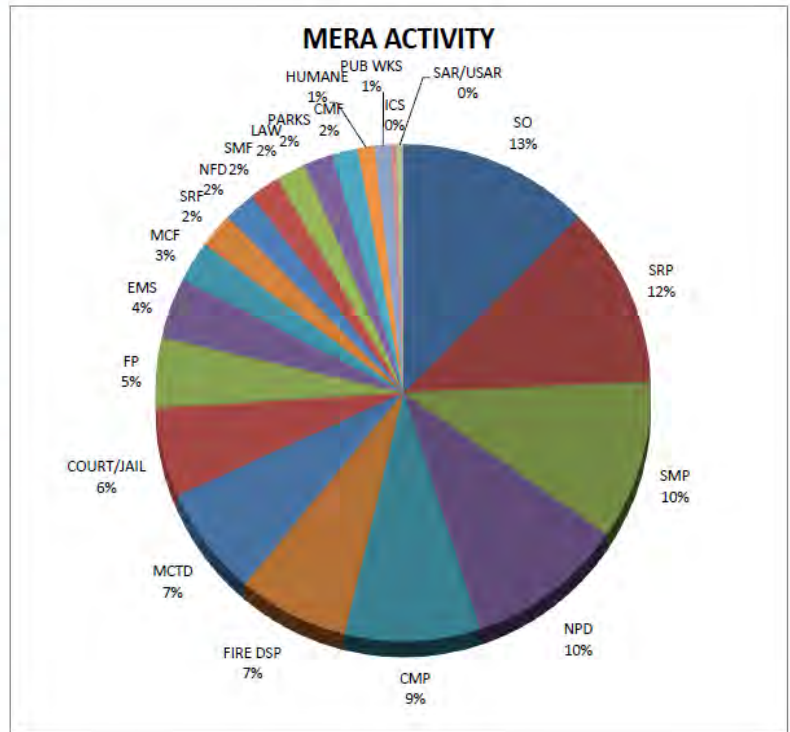


Oct 23, 2024

MERA SYSTEM OPERATION

Annual	2024		
Agency Grouping	Radio Calls	Call Time	Busy Time
SO	224,794	666:31:07	0:00:00
SRP	229,020	623:44:30	0:00:09
SMP	189,096	554:55:10	0:00:33
NPD	186,918	550:28:26	0:00:00
CMP	154,598	468:53:41	0:00:02
FIRE DSP	154,898	383:48:00	0:00:05
MCTD	126,657	381:57:02	0:00:01
COURT/JAIL	145,600	309:15:30	0:00:01
FP	89,606	242:27:17	0:00:05
EMS	29,857	210:33:44	0:00:02
MCF	48,117	141:18:12	0:00:36
SRF	44,505	121:30:31	0:00:11
NFD	34,979	108:09:44	0:00:01
SMF	38,388	106:04:47	0:00:07
LAW	39,369	103:09:57	0:00:02
PARKS	33,348	100:19:44	0:00:02
CMF	32,703	90:05:08	0:00:05
HUMANE	19,976	57:57:06	0:00:00
PUB WKS	23,168	56:30:20	0:00:22
ICS	7,977	21:18:17	0:00:00
SAR/USAR	5,760	16:07:40	0:00:00
FIRE MSC	1,009	3:54:04	0:00:00
MUT AID	948	2:00:17	0:00:00
OTHER	308	0:58:15	0:00:00
TOTAL:	1,861,599	5321:58:29	0:02:24

Category	Radio Calls	Call Time	Busy Time
LAW TOTAL:	1,259,001	3519:25:38	0:00:52
FIRE TOTAL:	390,216	1181:31:50	0:01:07
PUBLIC WORKS TOTAL:	191,458	561:03:38	0:00:25
NON-MERA TOTAL:	20,924	59:57:23	0:00:00
TOTAL:	1,861,599	5321:58:29	0:02:24



October 2024



Work Plan Impact Report

Q1

Novato Fire District - Marin Wildfire Prevention Authority



Novato Fire District - Marin
Wildfire Prevention
Authority

95 Rowland Way
Novato, CA 94945
<https://www.novatofire.org>



Novato Fire District has made significant progress in protecting Novato from wildfire. Working toward the goal of developing a fire adapted community; we have taken action aligned with the five goals of the MWPA:

- 1) Vegetation Management
- 2) Improvement of evacuations: detections and notifications
- 3) Participation in grant programs
- 4) Increase in public outreach and education
- 5) Develop Programs to support defensible space around homes and home hardening

In Q1, Fiscal Year 2024-2025, Novato Fire District continued local efforts to achieve the established goals of the Marin Wildfire Prevention Authority; 460 roadside assessments were completed and 412 Novato homeowners have joined in and requested full wildfire mitigation assessments of their homes and properties. We have treated 187 acres from the 12 active projects totaling over \$800,000. NFD will continue efforts to increase public awareness, education, and mitigate fire hazards in the open space with the Fire Mitigation Ranger.

Q1 Impact Highlights



412

Total Home Assessments Completed



460

Total Roadside Assessments Completed



98%

Percentage of Residents Satisfied with the Program
(Agreed or Strongly Agreed on Survey)



Vegetation Management Grants

172

Grants Awarded In Q1:

\$137,695

Spent by Residents in Q1:

\$489,465



Home Hardening Grants

97

Grants Awarded in Q1:

\$180,856

Spent by Residents in Q1:

\$730,169

Prevention Impact



Firewise Communities

Total Number of Firewise Communities : 15



New encampments observed by Fire Mitigation Ranger



Emergency Communications & Notifications

Number of Alerts or Notifications Sent in Q1 2024: 20



Fire Investigations conducted by Fire Mitigation Ranger

Promoted signups for emergency information and alerts for **AlertMarin, Nixle, Zonehaven** along with evacuation routes via direct mail, Novato Fire District's main website, and the campaign site [StopWildfire.net](https://www.stopwildfire.net).



“ Thank you and your crew VERY much for all the work you are doing. It is very helpful, to all of us. ”

Bob K..

YTD 24-25 Impact Report

Debris Reduction



Chipper Days Completed

10



Cubic Yards of Vegetation

908.5



Pickups Completed

227



Vegetation Management

Number of Grants Awarded
24/25 YTD

172

Total Grants Dollars Awarded
24/25 YTD

\$137,390

Total Dollars Spent by Homeowner's
24/25 YTD

\$489,465



Home Hardening

Number of Grants Awarded
24/25 YTD

97

Total Grant Dollars Awarded
24/25 YTD

\$180,856

Total Dollars Spent by Homeowner's
24/25 YTD

\$730,169

Vegetation Management Projects

PROJECT	DESCRIPTION	Spent in Q1	Spent YTD
Northeast Novato Evacuation Routes	Maintain primary, secondary, and tertiary evacuation routes in hilltop neighborhoods with limited ingress and egress. Includes Green Point area.	\$49,140	\$49,140
Novato Evacuation Routes	Maintain primary and secondary evacuation routes in key neighborhoods	\$77,525	\$77,525
Bahia Fuel Break Maintenance	Shaded fuel break and annual grass mowing in open space behind homes.	\$35,524	\$35,524
Ignacio Valley FB Maintenance	Shaded fuel break and annual grass mowing in open space behind homes.	\$23,800	\$23,800
Marin Highlands FB Maintenance	Shaded fuel break and annual grass mowing in open space behind homes.	\$23,466	\$23,466
Marin Valley Goat Grazing	Shaded fuel break and annual grass mowing in open space behind homes.	\$21,895	\$21,895
Novato Open Space and HOA Lands	Shaded fuel break in Novato open spaces and HOA-owned open spaces in Hamilton, near Arroyo Avichi Park, and multiple HOA communities.	\$52,564	\$52,564
Novato Fire Smart Demonstration Garden (Admin Building)	Renovation of front garden at the administration building to model best practices for a fire smart landscape.	\$0	\$0
Novato LRAD	Install long range acoustic devices at strategic sites to address alerting notification obstacles and enhance the safety and evacuation of residents and visitors.	\$0	\$0
Novato Fire Road Maintenance	Roadside vegetation management along critical fire roads.	\$0	\$0
Greater Novato Shaded Fuel Break	60-mile shaded fuel break around entire community of Novato that will reduce fire intensity, provide additional defensible space for firefighters, and limit the spread of introduced hazardous plants (<i>Marin Wildfire and CAL FIRE grant funded</i>)	\$528,499	\$528,499
Valley Memorial Park Eucalyptus Removal	Removal of 1.4 acres of large eucalyptus and restoration of native riparian woodland.	\$0	\$0
TOTAL		\$812,413	\$812,413

Acres treated
Q1

187

Acres treated
YTD

187

Miles treated
Q1

5

Miles treated
YTD

5

Promotion Impact

Social Media



IMPRESSIONS

466,864

of Ads seen by
Novato Users

REACH

1,668

Total users reached
through
stopwildfire.net

Clicks

1,300

Clicks from Social
Media Ads

COST PER LINK CLICK

\$5.11

Public Awareness & Education



12

Education Events &
Presentations



98%

Percentage of Residents
Satisfied with the Program
(Agreed or Strongly Agree on Survey)

Campaign Site



98%

Engagement Rate



53

Total Assessment
Requests Online

“

*We are very impressed with this program
and think it should be done all over
California. Great job!*

”

Janet Z.

*Novato Citizen
of the Year
Committee*



Novato Citizen of the Year 2024 – Call for Nominations

Spanish/English translations available

To: Novato Community Organizations

This year as in the prior years, the Novato Citizen of the Year Committee, made up of former Novato Citizens of the Year, is seeking nominations of people who could be selected as the Novato Citizen of the Year for 2024. What better place to look than among the community's clubs, religious institutions, and organizations?

I hope that you will take the time to copy and distribute the attached nomination form to your members. Do not be shy. If a member of your family deserves to be nominated, please do so. If you have nominated someone in the past who was not selected, please do so again as it is always a difficult choice, and this may be the year that your nominee is selected.

The deadline to return the application is November 25, 2024. Please submit your applications to: COTY Committee, P.O. Box 1296, Novato, CA 94948. Or email: mread1834@aol.com

Applications will be reviewed, and an awardee chosen by the Novato Citizen of the Year Committee.

The 2024 Citizen of the Year will be announced at this year's 65th annual Novato's Birthday Party on January 24, 2025.

We hope that you and members of your group will join us at the Buck Institute for Research on Aging, January 24, 2025, for Novato's Birthday Party and the naming of the 2024 Citizen of the Year!

Sincerely,

Michael Read, Chairman
Citizen of the Year Committee

Citizen of the Year Committee, P.O. Box 1296, Novato, CA 94948



Novato Citizen of the Year Nomination Guidelines 2024 **Spanish/English Form Available**

1. The nominee does not have to live or work in Novato, but the effect of their volunteering must be to the benefit of Novato for a period of at least 7 years.
2. Nominations are to be made and resumes obtained, with no prior knowledge on the part of the nominee.
3. Nominee names will not be divulged. Prior to the public announcement, the chosen recipient's name will only be disclosed to the appropriate organizations i.e., City of Novato, Senator, Assemblyperson, Congressional Representative and nominator etc. The media will not be advised of the recipient's identity until the award is made at the live or virtual event.
4. Nominations may be submitted at any time during the year, but **all nominations must be received by November 25, 2024**. Please send nominations to:
Novato Citizen of the Year Committee, P.O. Box 1296, Novato, CA 94948.
Or email; mread1834@aol.com.
5. The person or organization making the nomination will be responsible for obtaining the necessary information concerning the nominee. There will need to be close coordination with the COY liaison and nominator to make sure the recipient is available for in person attendance at the event in 2025. The goal is to make the presentation a surprise and successful for the recipient.
6. It is the effect of the nominees volunteering efforts on the richness and /or quality of life, and the experience of the Novato community rather than face/name recognition that is most important. The nominee cannot hold public office at the time of nomination.
7. The nominee must have been active in just one activity/organization or several.
8. All the nominee's activities to be considered in this award must be performed on a voluntary basis, i.e., unpaid.
9. The nominator should try to follow these guidelines.
10. References will be considered in the selection process and at least one is required.
11. Late nominations, i.e., received after the deadline, will not be considered.
12. If your nominee is not selected this year, please feel free to resubmit, with any additional information next year.
13. Only one person can receive this award for a given year. A couple, should they be nominated, will be considered as one person.

Novato Citizen of the Year Committee

P.O. Box 1296 Novato, CA 94948

Or mread1834@aol.com

*Novato Citizen
of the Year
Committee*



Novato Citizen of the Year 2024 - NOMINATION FORM
Spanish/English Form available

Full Name of Nominee _____

Address _____

Please provide the following information about the nominee. Other supporting information that you can provide may strengthen the nomination e.g., letters of recommendation.

How has your nominee contributed to the richness and/or quality of life in Novato?

For how many years has Novato been impacted by the community service of your nominee?

Examples of supporting information:

Please note: the nominee must have been active, as a volunteer, for at least 7 years.

Nominee does not have to live or work within the city boundaries, but the impact of the volunteering must be in Novato.

List the organizations in which the nominee is active, those specifically impacting Novato.

The volunteering activities could be in multiple areas or just one.

References are helpful and at least one reference is required.

Please look at the nominator guidelines – attached with this nomination form or at <https://paintthetownred.org/citizen-of-the-year/>. It may help you compose or organize your application.

This nomination will be held in confidence, to be divulged only if this person is chosen. If this person is chosen, they shall not be notified until the surprise announcement at the Birthday event.

If your candidate is chosen, it is possible that additional background material will be needed, and you will be contacted to provide this.

Name of Nominator _____ Signature _____

Address _____

Home Phone _____ Business Phone _____

Email _____

Organization represented (if any) _____

Please return no later than November 25, 2024 to:

Novato Citizen of the Year Committee

P.O. Box 1296

Novato, CA 94948

Or email mread1834@aol.com

From: [Lynne Osgood](#)
To: [Jennifer Crayne](#)
Subject: FW: [EXTERNAL] Re: [EXTERNAL] Re: Site Visit Today - NFD Vegetation Work
Date: Wednesday, October 2, 2024 10:18:04 AM
Attachments: [image001.png](#)
[image001.png](#)
[image001.png](#)

Nice positive feedback regarding vegetation work in the Country Club.

Lynne Osgood
Battalion Chief of Prevention
Novato Fire District
415-878-2693 Office
Office Hours: Mon-Thursday

From: Sarah Labberton <slabberton@novatofire.org>
Sent: Wednesday, October 2, 2024 10:12 AM
To: Lynne Osgood <losgood@novatofire.org>
Subject: FW: [EXTERNAL] Re: [EXTERNAL] Re: Site Visit Today - NFD Vegetation Work

Hi Lynne,

Some very positive feedback from one of the property owners in Country Club. A nice message in the middle of a busy week!

Best,

Sarah Labberton

Vegetation Management Program Manager | Biologist

Novato Fire Protection District

slabberton@novatofire.org

415-858-9086 (cell)

415-878-2668 (office)



From: Robert [REDACTED]
Sent: Wednesday, October 2, 2024 10:08 AM
To: Sarah Labberton <slabberton@novatofire.org>
Subject: [EXTERNAL] Re: [EXTERNAL] Re: Site Visit Today - NFD Vegetation Work

CAUTION: This is an external email and may be malicious. Please do not click on links or open attachments from senders you do not trust.

You are doing a fantastic job, Sarah. Thank you for your professionalism.

Bob

On Wed, Oct 2, 2024, 10:06 AM Sarah Labberton <slabberton@novatofire.org> wrote:

Good morning, Bob,

Thank you for flagging that tree. I will send you a photo of the finished tree once the contractors have removed the flagged branches.

Best,

Sarah Labberton

Vegetation Management Program Manager | Biologist

Novato Fire Protection District

slabberton@novatofire.org

415-858-9086 (cell)

415-878-2668 (office)



From: Robert [REDACTED]

Sent: Wednesday, October 2, 2024 10:04 AM

To: Sarah Labberton <slabberton@novatofire.org>

Subject: [EXTERNAL] Re: Site Visit Today - NFD Vegetation Work

CAUTION: This is an external email and may be malicious. Please do not click on links or open attachments from senders you do not trust.

Sarah — The fallen Manzanita is about 10 feet above the picnic table in back of my home. Very obvious. I have tied yellow caution tape around each of the limbs that need to be removed - they have all the dead leaves which are a fire hazard. Please do not cut the major trunk — it is not taped. This will be obvious as soon as you see the tree.

Thank you and your crew VERY much for all the work you are doing. It is VERY helpful to all of us.

I will be checking my phone so please text me if you have any questions. [REDACTED]

Bob

Sent from my iPad

On Oct 1, 2024, at 7:00 AM, Sarah Labberton <slabberton@novatofire.org> wrote:

Good morning,

I will be at your house between 8:00 and 8:15 this morning to walk through the potential work area. If you have any questions, please reach out to me. My phone number is 415-858-9086. I have also attached the work area map that we will provide to the contractor. I will also bring a physical copy for the site visit.

Thank you!

Sarah

Sarah Labberton

Vegetation Management Program Manager | Biologist

Novato Fire Protection District

slabberton@novatofire.org

415-858-9086 (cell)

415-878-2668 (office)

<image001.png>

Dear Novato Fire Family,

I want to thank you for the beautiful flowers you sent. Skip would have really liked them. Skip was very proud to serve on the District Fire Board. He felt he brought some expertise to the Board having served as the District Insurance Broker for so many years. He really enjoyed his association with the Fire District. Thank you again for the flowers and remembering Skip.

Sincerely,
LBA Jenner

From: [Bill Tyler](#)
To: [John Dicochea](#)
Cc: [Nole Pacheco](#); [Michael McGuinness](#); [Erin Granis](#); [Jennifer Crayne](#); [Barrett Smith](#); [Kyle Dague](#)
Subject: Re: [EXTERNAL] Thank you!
Date: Wednesday, October 30, 2024 4:04:15 PM

Hi Barry—

Happy to help

Bill

Sent from my iPhone

> On Oct 30, 2024, at 11:59 AM, John Dicochea <jdicochea@novatofire.org> wrote:

>

> Captain Pacheco, Engineer McGuinness, and FF/PM Rhoades,

> Please see the email below from the Novato Historical Guild. I really appreciate you helping set up their tents for this great event!!!

>

> Jenn, can you please include this email in the next BOD's packet.

>

>

> Thank You,

> John Dicochea

> Deputy Fire Chief

>

> Novato Fire District

> 95 Rowland way

> Novato, Ca 94945


> 415-878-2690 Office

> Please be advised that the preceding e-mail message (including any attachments) contains information that may be confidential, protected by the attorney-client privilege or other applicable privileges, protected by the right of privacy, or constitute other non-public information. It is intended to be conveyed only to the designated recipient(s). If you are not an intended recipient of this message, please notify the sender by replying to this message and then delete the message (including any attachments) from your system. Use, dissemination, distribution, or reproduction of this message by unintended recipients is not authorized and may be unlawful.

>

>

> -----Original Message-----

> From: Barry 

> Sent: Wednesday, October 30, 2024 10:21 AM

> To: Bill Tyler <btyler@novatofire.org>; John Dicochea <jdicochea@novatofire.org>

> Subject: [EXTERNAL] Thank you!

>

> CAUTION: This is an external email and may be malicious. Please do not click on links or open attachments from senders you do not trust.

>

> Hi Bill and John. On behalf of the Novato Historical Guild, I wanted to thank you for the assistance provided by Mr. McGuinness, Pacheco, and their female colleague (whose name I failed to write down).

> Through their efforts, erecting our 13 canopies was a piece of cake.

> I have attached a couple of photos.

>

> Gratefully yours,

>

> Barry

>

> --

> [REDACTED]

>

> [REDACTED] ■

>

> "You must accept the truth from whatever source it comes." -- Maimonides

>

> "...But as long as there be a foe, value him, respect him, measure him, be humble toward him; let him not strip from you, however strong he be, COMPASSION, the one wealth which can afford him." -- Lao Tzu

> <L_Michael McGinness and Nole Pacheco helped set up the canopies early Saturday morning.JPG>

> <IMG_1742.JPG>