



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
NOVEMBER 6, 2024**

Time: 10:00 a.m.

Location: Administrative Office and virtually via Zoom
95 Rowland Way, Novato CA 94945

Website: www.novatofire.org

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jennifer Crayne at jcrayne@novatofire.org.

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 72 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

ROLL CALL

President Lj Silverman

Director William Davis
Director Michael Hadfield

Director Bruce Goines
Director Shane Francisco

OPEN TIME FOR PUBLIC EXPRESSION

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

ASSOCIATION PRESIDENTS' REPORT

This is an opportunity for the President, or designee, of each labor association to address the Board.

Zoom Conference Information
Join at Zoom.com

Meeting ID: 232 811 1856
Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone
+1 669 900 6833 US (San Jose)

Join by telephone only:
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:

During Open Time for public expression item

Public comment period on agenda items.

You may use the "raise hand" zoom feature or press *9 if connecting only by phone.



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DIRECTOR MATTERS

Directors may report on their activities and meetings.

President may report to the Board on the Novato Fire Foundation.

CHIEF'S REPORT

The Fire Chief will report on District business activities and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. 10/2/24 Regular Board Meeting Minutes
2. Bad Debt Write Off – Uncollectible Novato Ambulance Billing Accounts
Board approval of staff's recommendation to write off the designated multi-year uncollectible ambulance billing accounts totaling \$14,721.90.

NEW BUSINESS

1. Resolution 2024-16 a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Wildfire Mitigation Specialist Supervisor Yvette Blount.

Board approval is requested to adopt resolution 2024-16 ratifying the Employment Agreement of Wildfire Mitigation Specialist Supervisor Yvette Blount.

2. Resolution 2024-17 a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Wildfire Mitigation Specialist Daniel Russo.

Board approval is requested to adopt resolution 2024-17 ratifying the Employment Agreement of Wildfire Mitigation Specialist Daniel Russo.

3. Resolution 2024-18 a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Wildfire Mitigation Specialist Joseph Doherty.

Board approval is requested to adopt resolution 2024-18 ratifying the Employment Agreement of Wildfire Mitigation Specialist Joseph Doherty.

4. Polaris UTV Purchase & Budget Adjustment

Board approval is requested to accept staff' recommendation to purchase Two Polaris XD 1500 Utility Terrain Vehicles (UTV) and QTAC EMS-F Rescue Skids in an amount not to exceed \$75,000.



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5. Purchase of 6 Motorola APX8000XE Portable Radios & Budget Adjustment

Board approval is requested to accept staff's recommendation to purchase 6 new Motorola APX8000XE Portable Radios and accessories in accordance with MERA specifications.

6. Motorola Mach Alerting System

Staff recommends approving a District agreement with MERA for the point-to-point connection of the new Motorola Mach Alerting System for all District fire stations to connect to 1600 Los Gamos Drive, San Rafael, CA.

COMMITTEE REPORTS

Directors may report on committee activities and meetings.

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)
3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

FINANCIAL REPORTS

Informational items for review. No action is needed.

1. Financial Reports, September 2024:
 - a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
 - b. Revenues and Expenditures Detail Financial Report
 - c. Vendor Summary Financial Report
2. District Monthly Contracts Information

INFORMATION

Items of a general nature that the staff wishes to bring to the attention of the Board.

1. Customer Surveys September 2024
2. MERA Update: October 2024
3. MWPA Q1 Report
4. Upcoming meetings and events:
 - Veterans Day 11/11/24 - Admin Office Closed
 - Badge Pinning Ceremony 11/14/24 at 6:00 pm Buck Center
 - Next Regular Board Meeting 12/4/24 at 10:00 am
 - Regular Facilities Committee Meeting 12/10/24 at 9:00 am

5. Written Communications

ADJOURNMENT