



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
OCTOBER 2, 2024**

Time: 10:00 a.m.

Location: Administrative Office and virtually via Zoom
95 Rowland Way, Novato CA 94945

Website: www.novatofire.org

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jennifer Crayne at jcrayne@novatofire.org.

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 72 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

ROLL CALL

President Lj Silverman

Director William Davis
Director Michael Hadfield

Director Bruce Goines
Director Shane Francisco

OPEN TIME FOR PUBLIC EXPRESSION

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

ASSOCIATION PRESIDENTS' REPORT

This is an opportunity for the President, or designee, of each labor association to address the Board.

Zoom Conference Information
Join at Zoom.com

Meeting ID: 232 811 1856
Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone
+1 669 900 6833 US (San Jose)

Join by telephone only:
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:

During Open Time for public expression item

Public comment period on agenda items.

You may use the "raise hand" zoom feature or press *9 if connecting only by phone.



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DIRECTOR MATTERS

Directors may report on their activities and meetings.

President may report to the Board on the Novato Fire Foundation.

CHIEF'S REPORT

The Fire Chief will report on District business activities and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. 9/4/24 Regular Board Meeting Minutes

2. Ambulance Fee Debt Write-Off Due to Hardship

The following accounts have submitted a written request for write-off consideration from the Board of Directors. The requests are claiming financial hardship.

▶ F24009835 \$1,040.20

NEW BUSINESS

1. Resolution 2024-12, Fire Prevention Week,

Board approval is requested to adopt Resolution 2024-12 proclaiming October 6-12, 2024, as Fire Prevention Week.

2. Resolution 2024-13, Great California Shake Out

Board approval is requested to adopt Resolution 2024-13 acknowledging the district's desire to participate in the Great California Shake Out and continue our work toward making our community more prepared and resilient.

3. Resolution 2024-14, Breast Cancer Awareness Month

Board approval is requested to adopt Resolution 2024-14 designating October 2024 as National Breast Cancer Awareness Month.

4. Paramedic Preceptor/Intern Fee Assessment Compensation Benefit Side Letter

Board approval is requested to accept staff's recommendation to enter into a side letter agreement with the Novato Professional Firefighters Association to implement a new Paramedic Preceptor/Intern Fee Assessment Compensation Benefit



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5. Resolution 2024-15, a Resolution of the Novato Fire Protection District Ratifying the Employment Agreement Between the Novato Fire District and Information Technology (IT) Technician – Communications Scott Freedman

Board approval is requested to adopt resolution 2024-15 ratifying the Employment Agreement of IT Technician Scott Freedman.

6. Authorization of IGT Funds Transfer 4 of 4 to Department of Health Care Services (DHCS) for participation in the Public Provider Ground Emergency Medical Transportation (PP-GEMT) Program for CY 2024

District staff recommends sending the fourth and final quarter payment for CY 2024 (invoice amount \$108,008.27) to DHCS as a voluntary contribution to the non-Federal share (NFS) of Medi-Cal expenditures for purposes of Assembly Bill 1705. This contribution is required in order to qualify for the maximum Federal funds match which enables the District to obtain the maximum reimbursements for Managed Care (MC) and Fee-For-Service (FFS) transports.

7. Stryker gurney (2) purchase, trade-in and warranty

Board approval is requested for Staff's recommendation to purchase 2 new Stryker Power Pro 2 gurneys with batteries and assemblies for \$70,626.70 paid in one installment due upon Board approval.

Board approval is requested for Staff's recommendation to single-source the above contract based on the following criteria:
Stryker is the manufacturer of the Stryker Power Pro-2 gurney, and the recommendation meets the criteria for single source justification due to Stryker being the exclusive provider and supplier of product standardization, specifications, and/or compatibility with existing equipment.

COMMITTEE REPORTS

Directors may report on committee activities and meetings.

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)
3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

FINANCIAL REPORTS

Informational items for review. No action is needed.

1. Financial Reports, August 2024:
 - a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
 - b. Revenues and Expenditures Detail Financial Report



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- c. Vendor Summary Financial Report
2. District Monthly Contracts Information

INFORMATION

Items of a general nature that the staff wishes to bring to the attention of the Board.

1. Customer Surveys August 2024
2. MERA Update: September 2024
3. Upcoming meetings and events:
 - Open House and Pancake Breakfast 10/13/24
 - Next Regular Board Meeting 11/6/24 @ 10:00 am
4. Written Communications

CLOSED SESSION

1. Public Employee Appointment (Gov. Sec. 54957(b)(1).)
Title: Fire Chief
2. Conference with Legal Counsel- Anticipated Litigation (Gov.Code Sec.54956.9(d)(2).)
Significant Exposure to Litigation: 1 matter
3. Conference with Legal Counsel- Anticipated Litigation (Gov.Code Sec.54956.9(d)(2).)
Significant Exposure to Litigation: 1 matter
4. Conference with Labor Negotiators (Gov.Code Sec.54957.6)
 - a. Agency designated representatives: Jenica Maldonado
 - b. Employee organizations: NFCOA, NPFA, NSAS

ADJOURNMENT