



NOVATO FIRE DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA

AUGUST 7, 2024

Time: 10:00 a.m.

Location: Administrative Office and virtually via Zoom

95 Rowland Way, Novato CA 94945

Website: www.novatofire.org

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jennifer Crayne at jcrayne@novatofire.org.

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 72 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

ROLL CALL

President Lj Silverman

Director William Davis

Director Michael Hadfield

Director Bruce Goines

Director Shane Francisco

OPEN TIME FOR PUBLIC EXPRESSION

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

ASSOCIATION PRESIDENTS' REPORT

This is an opportunity for the President, or designee, of each labor association to address the Board.

Zoom Conference Information
Join at Zoom.com

Meeting ID: 232 811 1856
Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone
+1 669 900 6833 US (San Jose)

Join by telephone only:
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:

During Open Time for public expression item

Public comment period on agenda items.

You may use the "raise hand" zoom feature or press *9 if connecting only by phone.



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DIRECTOR MATTERS

Directors may report on their activities and meetings.

President may report to the Board on the Novato Fire Foundation.

CHIEF'S REPORT

The Fire Chief will report on District business activities and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. 4/4/24 Special Facilities Committee Meeting Minutes

2. 5/23/24 Special Finance Committee Meeting Minutes

3. 7/3/24 Regular Board Meeting Minutes

4. Bad Debt Write-Off – Uncollectible Novato Ambulance Billing Accounts

Board approval of staff's recommendation to write off the designated multi-year uncollectible ambulance billing accounts totaling \$83,574.36.

5. Ambulance Fee Debt Write-Off Due to Hardship

Board approval is requested to approve a write-off of the designated ambulance billing accounts.

The following accounts have submitted a written request for write-off consideration from the Board of Directors. The requests are claiming financial hardship.

▶ F22034215	\$1,757.04
▶ F24001984	\$ 487.50
▶ F24013849	\$ 487.50

NEW BUSINESS

1. Adoption of the Annual Budget for Fiscal Year 2024/2025

Board approval is requested to accept the Finance Committee's recommendation to adopt the Annual Budget for Fiscal Year 2024/2025.

2. Marin Emergency Radio Authority (MERA) JPA Renewal

Board approval is requested to accept Staff's recommendation to renew the MERA JPA.



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3. Property and Casualty Package Insurance Policy 9/1/24-8/31/25

Board approval is requested to discuss a proposal for the package property and liability insurance policy (“Package Policy”) from the District’s insurance broker, Arthur J. Gallagher Risk Management Services, LLC (“Gallagher”), for the period beginning September 1, 2024 through August 31, 2025.

4. Establish a Not-to-Exceed Amount for the Allstar Contract through June 2025

Staff requests Board approval to establish a not-to-exceed amount for the purchase of fire equipment from Allstar Fire Equipment (“Allstar”).

5. Establish a Not-to-Exceed Amount for the Bound Tree Medical Contract through June 2025

Staff requests approval from the Board to establish a not-to-exceed amount for the contract with Bound Tree Medical, Inc. for the procurement of Advanced Life Support (ALS) and Basic Life Support (BLS) medical supplies for the District.

COMMITTEE REPORTS

Directors may report on committee activities and meetings.

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)
3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

FINANCIAL REPORTS

Informational items for review. No action is needed.

1. Financial Reports, June 2024:
 - a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
 - b. Revenues and Expenditures Detail Financial Report
 - c. Vendor Summary Financial Report
 - d. MWPA Revenues and Expenditures
2. District Monthly Contracts Information

INFORMATION

Items of a general nature that the staff wishes to bring to the attention of the Board.

1. Customer Surveys May and June 2024
2. MERA Update: July 2024
3. Upcoming meetings and events:
 - Labor Day Holiday 9/2/24 – Admin Office Closed
 - Leadership Novato Kickoff & Fire District Day 9/4/24



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- Next Regular Board Meeting 9/4/24 @ 10:00 am
- Facilities Committee Meeting 9/10/24 @ 9:00 am
- 4. MWPA Q4 Work Plan Impact Report
- 5. Written Communications

ADJOURNMENT

Association Presidents' Report
(verbal report)

**Directors' Matters
(Verbal Report)**

**Chief's Report
(verbal report)**

Consent Calendar Items Section



Novato Fire District Board of Directors
Special Facilities Committee Meeting Minutes
April 4, 2024

1 The meeting was called to order by President Silverman at 9:00 a.m.

2

3 **ROLL CALL**

4 President Silverman, Director Hadfield

5

6 **STAFF MEMBERS PRESENT**

7 Fire Chief Bill Tyler, Deputy Chief John Dicochea, ASM Jenn Crayne, and B/C Jeff Whittet

8

9 **OTHERS PRESENT**

10 None.

11

12 **AGENDA ADJUSTMENTS**

13 Chief Tyler called attention to the new addition to the agenda, new business item 7, Possible
14 Future Capital Facilities Improvement Projects.

15

16 **OPEN TIME FOR PUBLIC EXPRESSION**

17 None.

18

19 **CONSENT CALENDAR ITEMS**

20 1. Minutes of Facilities Committee Meeting 12.13.23

21 There was no public comment.

22 M/s Hadfield/Silverman to approve the Consent Calendar.

23 Motion carried: 2-0-0

24

25 **NEW BUSINESS**

26 1. Station 62 Concrete Retaining Wall Project

27 B/C Whittet will provide a report to the Facilities Committee on the concrete retaining wall project at
28 Station 62.

29 Chief Whittet reported that this project was approved by the full BOD yesterday. The goal of this project
30 is to improve drainage and to keep water out of the area. The retaining wall will be replaced, and the v-
31 ditch will be extended. He noted that work would begin in one week and should not impact the Academy.

32

33 2. Station 62 Concrete Path and V ditch Project

34 B/C Whittet will provide a report to the Facilities Committee on the concrete path and V-ditch
35 project at Station 62.

36 Chief Whittet commented that the path (walkway) was demoed when the septic was done. This
37 has become a safety/trip hazard. He noted that the bid for the v-ditch includes the walkway
38 which will complete the patch from the apron and improve the safety for visitors.

39 3. Station 62 Water Heater Replacement



Novato Fire District Board of Directors
Special Facilities Committee Meeting Minutes
April 4, 2024

40 B/C Whittet will provide a report to the Facilities Committee on the replacement of the water
41 heater at Station 62.

42 Chief Whittet commented that the water heater at S62 was installed in 1988 and a recent
43 inspection cited concerns of failure. The quote from Marin H2O is 19K to replace the water
44 heater and will take an estimated 1 day. The BC on duty will make arrangements for crews to
45 cook and shower during the installation. The 80-gallon commercial unit will work with the solo
46 rescue unit extractor.

47 4. Station 61 and 65 Water Heater Replacement Program – Willdan Energy Solutions

48 B/C Whittet will provide a report to the Finance Committee on the PG&E Government K-12
49 Program for replacing the water heaters at Station 61 and Station 65.

50 Chief Whittet discussed the PG&E rebate program administered through Willdan, for converting
51 gas water heaters to heat pumps. He noted that legal is reviewing the terms of the program. Only
52 S61 and S65 are eligible for this program.

- 53 • Total costs for S61 \$92,145
- 54 PG&E Incentive \$80,145
- 55 MCE Match \$12,000
- 56 Net Cost: \$0
- 57 • Total costs for S65 \$20,256
- 58 PG&E Incentive \$17,256
- 59 MCE Match \$3,000
- 60 • Net Cost: \$0

61 Chief Whittet noted there is a small shed at S61 that will need to be removed at the District's
62 expense.

63 Chief Whittet commented that this is a first come-first serve program, so the money may be gone
64 soon. Additionally, if we participate in this program, we cannot participate in any more PG&E
65 grants for 5 years. Director Hadfield commented that he is okay with the single contract with
66 Willdan and installing heat pumps, but he is concerned about future grants and not being able to
67 participate.

68 The Committee agreed to moving forward with the program and confirming whether or not the
69 District is restricted from participating in future grants.

70 5. Station 62 and 65 Solo Rescue Washer Installation Project – Clark Brownstein

71 B/C Whittet will provide the Facilities Committee with an update on the Solo Rescue Washer
72 Installation Project at Station 62 and Station 65.

73 Chief Whittet reported that this project is part of the cancer prevention plan. We received five
74 bids and awarded Clark Brownstein with the project. Priority will be given to S62 and then S65.



Novato Fire District Board of Directors
Special Facilities Committee Meeting Minutes
April 4, 2024

75 They will need to widen the door and order a new door. At S65, they will need to elevate for
76 proper drainage. The washers arrive in Texas mid-month.

77 Director Hadfield asked about proper exhaust and the potential for releasing contaminated air.
78 Chief Whittet will look into adding an exhaust fan to the project at S62- at S65, the washer sits in
79 the apparatus bay.

80 6. Mechanic Shop Column Lift System Replacement

81 B/C Whittet will provide the Facilities Committee with an update on the mechanic shop column
82 lift system replacement.

83 Chief Whittet commented that this item was approved at the April 3rd BOD meeting. He
84 discussed background information on the events that led to the urgent need to replace the lift
85 system. Replacing the system will significantly improve safety and address the lack of
86 operational safety with the old lift system. He noted that the City of San Rafael uses the Steril
87 KONI lift system and has provided positive feedback.

88 7. Possible Future Capital Facilities Improvement Projects

89 The Facilities Committee will discuss possible future capital facilities improvement projects and
90 provide direction to staff.

91 The Committee discussed the following items as possible future capital facilities projects:

- 92 • Contract with a person to conduct a bi-annual inspection of facilities and provide a
93 roadmap for planning and budgeting for what needs to be replaced. Anticipates less than
94 6K per year to inspect all six facilities.
 - 95 1) External – gutters, windows, roofs, paint, etc.
 - 96 2) Internal – HVAC, faucets, showers, toilets, etc.
- 97 • House Captain- expand/update AD 95 form
- 98 • Facilities Committee to have a scheduled walking tour of buildings a few times per year
99 so they are familiar with projects, issues, etc.
- 100 • Fresh Service- a program that has already been implemented to help with documenting
101 and tracking repairs and issues
- 102 • Licensed contractor to prepare a binder including a 10-year scope of projects and what to
103 look for. This can be used to assist with budgeting/planning. This would be inspection-
104 only- bid process for repairs.
- 105 • Solar charging stations including solar parking structures. They will work with Tom
106 Welch to locate grant funds. Chief Whittet noted that charging stations need to be
107 available to the public. Chief Whittet will work with an independent consultant to
108 measure the ability to install solar parking structures. He will bring the assessment and
109 options back to the Facilities Committee for review.
- 110 • Sewer project- potentially seeking a second opinion. They received a recommendation for
111 Newt Engineering of San Rafael.



Novato Fire District Board of Directors
Special Facilities Committee Meeting Minutes
April 4, 2024

- 112 • Strategic Plan- plans for the lot at S62
113 • SCBA fill station- looking at grants for replacement, possibly an air truck
114 • Admin Backyard redesign project
115 • New law- preventing violence in the workplace- enhancing security, hardening the front
116 reception area, ring cameras, security

117 **INFORMATIONAL ITEMS**

- 118 1. Next Facilities Committee Meeting 6/11/24 @ 9:00 am

119

120 **TENTATIVE AGENDA ITEMS FOR FUTURE MEETINGS**

121 *Committee members may discuss or request future agenda items for Committee consideration.*

122 The Committee would like Chief Whittet to schedule station tours after meetings. He will
123 coordinate that.

124

125 **ADJOURNMENT**

126 There being no further business to conduct, President Silverman adjourned the meeting at 10:54
127 a.m.

128

129 Submitted by,

A handwritten signature in cursive script that reads "Jennifer Crayne".

132 Jennifer Crayne

133 ASM, Clerk of the Board

134

135

136



Novato Fire District Board of Directors
Special Finance Committee Meeting Minutes
May 23, 2024

1 The meeting was called to order by Director Davis at 9:00 am.

2

3 **ROLL CALL**

4 Directors Bill Davis and Bruce Goines.

5

6 **STAFF MEMBERS PRESENT**

7 Fire Chief Bill Tyler, Finance Director Joe Valenti, ASM/Board Clerk Jennifer Crayne, B/C Jeff
8 Whittet, D/C John Dicochea, and Accountant Erilou Santos.

9

10 **OTHERS PRESENT**

11 None.

12

13 **OPEN TIME FOR PUBLIC EXPRESSION**

14 No public comments were made.

15

16 **AGENDA ADJUSTMENTS**

17 Chief Tyler noted that the MWPA reports will be included in the information section.

18

19 **CONSENT CALENDAR**

- 20 1. Special Finance Committee Meeting Minutes 4/30/24
21 2. Review of Fire Chief's credit card expenses: February 2024-April 2024
22 3. Review of Deputy Fire Chief's credit card expenses: February 2024-April 2024
23

24

24 No public comment.

25

26 M/s Goines/Davis to approve the consent calendar

27 Motion carried: 2-0-0

28

29 **NEW BUSINESS**

30 1. Review of Draft Preliminary Budget for FY 2024-2025

31 The Finance Committee will review the Draft Preliminary Annual Budget for fiscal year 2024-
32 2025 and make a recommendation to the full Board of Directors.

33

33 Finance Director Valenti provided a detailed summary of the preliminary budget for the 2024/25
34 fiscal year. He noted that the special tax is 11.29 cents per square foot residential and 16.93 cents
35 per square foot commercial. The preliminary budget must be adopted at the June BOD meeting
36 to begin spending by 7/1/24.

37

- 38 • **Total Revenues** \$40,768,766
- 39 • **Operating Expenditures** \$36,808,952
- 40 **Inter-Governmental Transfers** \$1,200,000
- 41 **Capital Expenditures** \$5,976,250
- 41 **Total Expenditures** \$43,985,202



Novato Fire District Board of Directors
Special Finance Committee Meeting Minutes
May 23, 2024

42 FD Valenti presented a graph of property tax revenue trends over the past 10 years and discussed
43 the relationship between revenues and expenditures. He noted the critical importance of the
44 Special Tax. Without it, the District would not be able to cover the costs of salaries and benefits
45 and existing expenses. FD Valenti noted that a 1.0% increase in tax revenue equates to an
46 additional 230K while a 1.0% increase in salaries and benefits equates to an additional \$290K in
47 expenditures. Following the language in the MOU, the current tax revenue estimates from the
48 county result in a 2.0% increase in salaries, however, the salaries are budgeted at a 3.0% increase
49 in anticipation of final estimates from the county.

50 Director Goines inquired about the potential impacts on home prices/sales/valuation due to the
51 substantial increase in property insurance and policyholders being dropped. Chief Tyler said
52 there is no indication of a large % of policyholders being dropped in Novato. Chief Tyler noted
53 that the District does not have a database available to track and measure non-renewal
54 information, but he will research if there is a way to acquire this data.

55 FD Valenti reported a 5% increase in salaries and benefits over the current year estimate of
56 \$1.3M. He cited the following factors:

- 57 • 3% salary increases, 4 new positions, and 6 additional Reserve Firefighters (\$179K)
- 58 • 4 positions added: Director of Org Resources (funded by reserves), PT Fire Inspector,
59 and 2 PT IT Technicians
- 60 • 6% increase of \$314K in retirement for salary increases and MCERA contribution rate
61 increase from 44.27% to 44.68%.
- 62 • Health insurance premiums are not available yet, assuming a 5% increase
- 63 • OPEB contribution increased by \$391K due to a reduction of the rate of return from 7%
64 to 6%.

65 FD Valenti reported a 37% increase over the current year of \$1.9M. He cited the following
66 factors:

- 67 • Dispatch fees increased by \$429K
- 68 • Facilities improvements over \$300K (Admin security gate and fencing, S62 retaining
69 wall, HVAC, etc.)
- 70 • Pre-plans NPF partnership \$100K
- 71 • New payroll system implementation and annual service costs \$80K
- 72 • Increase in utilities and insurance (property and liability) by \$69K

74 FD Valenti provided an overview of the assigned and unassigned funds. He noted that the
75 District is in a healthy position and would be able to cover 12 months of expenditures if there
76 were to be a major financial crisis.

77 There was no public comment.

78 M/s Goines/Davis to make a recommendation to the full board to accept the preliminary draft of
79 the FY 2024/25 annual budget.



Novato Fire District Board of Directors
Special Finance Committee Meeting Minutes
May 23, 2024

80 Motion carried: 2-0-0

81 **MWPA REPORTS**

82 1. MWPA Revenue and Expenditure Report

83 This item was moved to Informational Items.

84

85 **INFORMATIONAL ITEMS**

86 1. MWPA Reports

87 FD Valenti provided MWPA financial reports for July through April. He noted that we will not
88 have a complete financial picture until all core and D-space reimbursements have been received.

89

90 Director Goines asked Chief Tyler when the Board will have the opportunity to review the FY
91 2024/25 MWPA budget. Chief Tyler explained that the Board will not review the MWPA budget
92 as that budget is prepared and adopted by the MWPA Board. FD Valenti commented that we
93 report the financials for the MWPA as a separate Measure C Fund. Chief Tyler added that the
94 work plan for the year is shared with the full Board, which includes costs budgeted for each
95 project.

96

97 The next Finance Committee meeting will be held on July 16, 2024.

98

99 There was no public comment.

100

101 **TENTATIVE AGENDA ITEMS FOR FUTURE MEETINGS**

102 Committee members may discuss or request future agenda items for Committee consideration.

103

104 **ADJOURNMENT**

105 There being no further business to conduct, Director Davis adjourned the meeting at 10:30 am.

106

107 Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Jennifer Crayne".

110 Jennifer Crayne

111 Clerk of the Board



Novato Fire District Board of Directors
Regular Board Meeting Minutes
July 3, 2024

1 The meeting was called to order by President Silverman at 10:00 a.m.

2

3 **ROLL CALL**

4 Present: President Silverman, Directors Bill Davis, Mike Hadfield, Shane Francisco, and Bruce
5 Goines

6 Absent: None.

7

8 **STAFF MEMBERS PRESENT**

9 Fire Chief Bill Tyler, Deputy Chief Dicochea, ASM/Board Clerk Jennifer Crayne, Finance
10 Director Joe Valenti, Fire Marshal Lynne Osgood, B/C Dan Peters, VMS Lizzy Neill, Vegetation
11 Management Program Supervisor Sarah Labberton, Captain Mark Larroque, and IT Manager
12 Azar Mashintchian.

13

14 **OTHERS PRESENT**

15 District Counsel Riley Hurd, Novato resident Bruce Bartel

16

17 **OPEN TIME FOR PUBLIC EXPRESSION**

18 None.

19

20 **AGENDA ADJUSTMENTS**

21 None.

22

23 **ASSOCIATION PRESIDENTS' REPORT**

24 NPFA President Mark Larroque thanked the Board of Directors and Novato Fire for the excellent
25 behavioral health standards during this time of serious loss within our fire family.

26 President Larroque also commented on the agenda item for the Board's consideration of a pay
27 increase, the NPFA would appreciate the consideration of the higher rate due to both the cost of
28 inflation and the increase in tax revenue last year.

29

30 **DIRECTOR MATTERS**

31 Director Davis commented that he had attended the Fire Squirts Muster. He noted that it was
32 amazing to watch the future generation in action.

33 Director Francisco commented that his daughter participated as a mentor this year at Fire Squirts.
34 He feels it is an amazing program and he is getting a lot of inquiries from other parents.

35 President Silverman also attended the Fire Squirts and noted that it is a great event and our staff
36 does an amazing job putting it together. He also attended Coffee with Cops and Firefighters,
37 which was a great event and well attended.

38

38 **CHIEF'S REPORT**

39 **Calendar of Events:**

- 40
- Wednesday, July 3rd BOD Monthly Meeting
 - Thursday, July 4th Novato Downtown Independence Day Parade (Office Closed)
- 41



Novato Fire District Board of Directors
Regular Board Meeting Minutes
July 3, 2024

- 42 • Friday, July 5th C60 off through July 13th John Dicochea will be acting fire chief in my
43 absence
44 • Fire Prevention Inspectors Position Interviews July 15th & 16th
45 • Finance Committee meeting July 24th
46

47 **Administrative Items:**

- 48 • Atypical Call: Crews responded to the cardiac arrest of one of our firefighter's wives. The
49 organization supports both the firefighter and his family and supporting the organization
50 as a whole with shift defusing and agency debriefing sessions. We will continue to
51 support the firefighter and his family and the organization going forward, as it will take
52 time to process this incident. The firefighters' shifts have been covered by leave and staff
53 volunteering to pick up shifts, funds are being raised for future needs, and meals are
54 voluntarily covered through the end of the summer. Memorial Services have been
55 announced for Tuesday, July 9th at Valley Memorial – a flyer will follow.
56 • Huge success and thank you to Erin Rhodes and the team. Tues-Sat June 25th to 29th Fire
57 Squirts Camp (Saturday Muster & BBQ Family Lunch) Station 62.
58 • The Art & Wine Festival on June 8th and 9th was a huge success: Thanks to all staff and
59 crews that supported the event, especially Phoebe Marshall
60 • Thursday, June 13th NFD Academy Graduation Station 62: 3 new FF/PM to shift. All
61 have completed their 3 person rotations and are working independently on shift.
62 • I participated in an interview by CSAA Insurance focused on zone zero at station 63. The
63 interview also highlighted a recent defensible space landscape competition to demonstrate that
64 landscapes can be beautiful and fire safe.
65 • Workplace Violence Prevention Plan: Chief Dicochea is taking the lead on the completion and
66 implementation of this OSHA required mandate set to commence in July 2024. Includes a plan,
67 policy, in-person and online training, and facility assessment and plan to address any
68 vulnerabilities. NPD has cooperated with their policies and procedures for continuity of training.
69 • Completed a Facilities Committee Meeting - Chief Whittet reported out on all current activities
70 by Station.
71 • Participated in Coffee with the COPS at Marin Coffee Roasters on June 12th – there was a great
72 turnout.
73 • NFD Staff Participated in the Emergency Communications Center (ECC) ribbon-cutting event at
74 the Los Gamos facility.
75 • City of Novato Staff visited the Joint EOC Center at Novato Admin building: We set up the EOC
76 and reviewed the setup and EOC binder which outlines procedures to take if the EOC needs to be
77 opened; followed by a Q & A session with staff.

78 **OPS: D/C Dicochea:**

79 Weather and PSPS:

- 80 • The NWS has extended the Red Flag Warning through Friday at 5 am.



Novato Fire District Board of Directors
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- 81 • The excessive heat warning and heat advisory have been extended through next Tuesday
82 night.
83 • The Margaret Todd Center is the only cooling center in Novato and is only open during
84 normal business hours - closed on July 4th.
85 • PG&E has planned PSPSs for the following counties and Rancherias:

- 86 ▪ BUTTE, COLUSA, GLENN, LAKE, NAPA, SHASTA, SOLANO, SONOMA,
87 TEHAMA, YOLO. FRESNO, MONTEREY, SAN BENITO, AND SAN LUIS
88 OBISPO
89 ▪ CORTINA RANCHERIA GRINDSTONE RANCHERIA
90 ▪ Marin County is not on the list, but approximately 4400 residents in Novato lost
91 power yesterday evening.

92 **Staffing and resources:**

- 93 • Red Flag Warning protocol is in place – no additional staffing available, due to
94 mandatory OT's.
95 • If you are available to work or available for OOC, please update your status on Telestaff.
96 • The Thompson Fire in Oroville is approximately 3,000 acres with no containment.
97 • TF2140 with Chief Whittet as the TF Leader and several Marin County crews/ST's are
98 OOC at the Thompson Fire.
99 • 6PG is in service at Gness Field and available for dispatch through the ECC.

100 **Misc:**

- 101 • All fireworks are illegal in Marin County, so please call for LE if you see someone
102 setting off fireworks.
103 • 13R39 can assist with fireworks-related incidents.
104 • The 4th of July parade is scheduled from 10 am-12 pm tomorrow. Both EOY's will be in
105 the parade, so please come out and wave.
106 • Admin will be closed on July 4th, but open on July 5th.
107 • The new ECC is in service, but they are still working through some glitches, so be patient
108 with the dispatchers. The BC's are monitoring all the radio traffic and will correct
109 dispatches as needed.
110 • I will attend another Operational Area Briefing at 2 pm today, so I will update everyone
111 on any changes.

112
113 **Training: Mike Taul**

- 114 • Training Burns were canceled due to atypical incident and coverage and will be
115 rescheduled: Thurs/Fri June 27th & 28th S-219 Training Burn MVMCC + Bay Vista Open
116 Space Area

117
118 **Prevention: FM Lynne Osgood**

- 119 • 3 vegetation Crews working this month on fuel reduction projects. Suspended work
120 during red flag days - allows us to increase work on the identification of bird nesting.



Novato Fire District Board of Directors
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July 3, 2024

121 Once bird nesting season is complete, which is July 31st, we will increase the fuel crews
122 to 7 in August.

123

124 **IT Manager: Azar Mashintchian**

- 125 • Members Only Intranet is being set up and finalized this month.
- 126 • Initiating AI policy & training for best practices

127

128 **CONSENT CALENDAR ITEMS**

129 These items can be acted on in one consolidated motion or may be removed from the Consent
130 Calendar and separately considered at the request of any person.

131 1. 6/5/24 Regular Board Meeting Minutes

132 2. 6/18/24 Special Board Meeting Minutes

133 There was no public comment.

134 M/s Goines/Davis to approve consent calendar items 1 and 2.

135 Motion carried: 5-0-0

136 **NEW BUSINESS**

137 **1. Authorization of IGT Funds Transfer 3 of 4 to Department of Health Care Services**
138 **(DHCS) for participation in the Public Provider Ground Emergency Medical**
139 **Transportation (PP-GEMT) Program for CY 2024**

140 District staff recommends sending the third of four payments for CY 2024 (invoice amount
141 \$108,963.79) to DHCS as a voluntary contribution to the non-Federal share of Medi-Cal
142 expenditures for purposes of Assembly Bill 1705. This contribution is required in order to
143 qualify for the maximum Federal funds match which enables the District to obtain the maximum
144 reimbursements for Managed Care (MC) and Fee-For-Service (FFS) transports.

145 There was no public comment.

146 M/s Davis/Francisco to authorize IGT Funds Transfer 3 of 4 to the Department of Health Care
147 Services (DHCS) for participation in the Public Provider Ground Emergency Medical
148 Transportation (PP-GEMT) Program for CY 2024.

149 Motion carried: 5-0-0

150 **2. Review Anticipated Net Property Tax Revenue Estimates and Discuss Annual Salary**
151 **Increase Adjustments Across All Employee MOUs and Employment Agreements**

152 District staff recommends the Board discuss and approve either a 2.5% or 3% salary increase for
153 employees

154 There was no public comment.

155 M/s Francisco/Hadfield to approve a 3.0% salary increase for employees.



Novato Fire District Board of Directors
Regular Board Meeting Minutes
July 3, 2024

156 Motion carried: 5-0-0

157 **3. Resolution 2024-09 a Resolution of the Novato Fire Protection District Amending the**
158 **Employment Agreement Between the Novato Fire District and Information Technology**
159 **(IT) Manager Azar Mashintchian**

160 Board approval is requested to adopt resolution 2024-09 amending the Employment Agreement
161 of IT Manager Azar Mashintchian.

162 There was no public comment.

163 M/s Hadfield/Goines to adopt resolution 2024-09 amending the Employment Agreement of IT
164 Manager Azar Mashintchian.

165 Roll Call Vote:

166 Ayes: Davis, Francisco, Goines, Hadfield, Silverman

167 Noes: None.

168 Absent: None.

169 Motion carried: 5-0-0

170 **4. Fire Hydrant Painting Contract**

171 Staff recommends renewing the contract for fire hydrant painting with Marianne's Painting for
172 another year with the option to renew in fiscal year 2025-2026.

173 There was no public comment.

174 Chief Tyler explained that the District has a long-standing agreement with the North Marin
175 Water District to paint Novato's 2,700 fire hydrants on a five-year rotating schedule, including
176 the replacement of reflective blue markers in the roadway if they are damaged or missing.

177 HouseSavers DeckMasters painted the hydrants for many years and in 2021, an informal
178 solicitation for bids was conducted. Only two bids were received. Marianne's Painting won the
179 bid. Marianne's Painting was 80% less than the competitive bid. Even though Marianne has a
180 staff, she does the work herself and her attention to detail goes beyond the contract
181 specifications.

182 M/s Hadfield/Silverman to approve the renewal of the contract for fire hydrant painting with
183 Marianne's Painting for another year with the option to renew in fiscal year 2025-2026.

184 Motion carried: 5-0-0

185 **5. Installation of New Retaining Wall**

186 Staff recommends the removal of the old wooden retaining wall and the installation of a new
187 concrete wall against the hillside behind Station 62.

188 Chief Tyler noted that the current retaining wall, constructed around 1990 when the station was
189 built, is made of wood and needs replacement before it fails. The engineering of the new
190 concrete retaining wall includes the installation of a concrete v-ditch on the backside of the new



Novato Fire District Board of Directors
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191 wall which will slope to the existing drain box at the parking lot. Van Midde & Son was the only
192 contractor to respond to a request for bids.

193 There was no public comment.

194 M/s Davis/Francisco to approve the removal of the old wooden retaining wall and the installation
195 of a new concrete wall against the hillside behind Station 62.

196 Motion carried: 5-0-0

197 **6. Surplus Fleet Vehicles**

198 Board approval is requested to accept staff's recommendation to surplus 6 department vehicles.

199 Chief Tyler provided background information on the new vehicle replacement/fleet management
200 program. He noted that all vehicles listed below have exceeded 10 years of continuous service.

201 The 6 units that need to be replaced are:

202 Unit 26 – 2012 Chevy Tahoe, 133,913 Miles

203 Unit 29 – 2008 Chevy Tahoe, 115,379 Miles

204 Unit 32- 2013 Chevy Tahoe, 117,978 Miles

205 Unit 15- 2008 Chevy Malibu, 41,082 Miles

206 Unit 19 – 2008 Ford Van, 23,172 Miles

207 Unit 35 – 2002 Chevrolet Pickup, 103,294 Miles

208 There was no public comment.

209 M/s Hadfield/Davis to accept staff's recommendation to surplus 6 department vehicles.

210 Motion carried: 5-0-0

211 **7. Vegetation Management Contract**

212 Staff recommends that the Board approve a new contract with Sonoma-Marín Arborists for both
213 the Vegetation Management program under the District's budget and the Marin Wildfire
214 Prevention Authority ("MWPA") budget.

215 There was no public comment.

216 M/s Goines/Davis to approve a new contract with Sonoma-Marín Arborists for both the
217 Vegetation Management program under the District's budget and the Marin Wildfire Prevention
218 Authority ("MWPA") budget.

219 Motion carried: 5-0-0

220 **COMMITTEE REPORTS**

221 Directors may report on committee activities and meetings.

222 1. MERA (Directors Silverman and Hadfield)- Director Hadfield reported that MERA is
223 making rapid progress, construction is complete, bid packages are complete, they are



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- 224 alarming the buildings, and plan to migrate over in August. President Silverman added
225 that MERA will be switching to meeting every other month.
- 226 2. Finance Committee (Directors Davis and Goines)- Director Davis noted that the Finance
227 Committee will meet on 7/24 for a Special Meeting.
- 228 3. Marin Wildfire Prevention Authority Board (Director Goines)- Director Goines reported
229 that MWPA voted to approve a 3.5% pay increase for employees based on the current
230 CPI. He announced that MWPA elected a new President- Rachael Kurtz and Vice
231 President- Catherine Hilliard.
- 232 4. Facilities Committee (Silverman and Hadfield)- President Silverman commented that the
233 Facilities Committee met on June 11th. Chief Whittet reported on the various facility
234 projects. The heat pump at S65 was completed last week.
- 235

236 **FINANCIAL REPORTS**

237 Informational items for review. No action is needed.

- 238 1. Financial Reports, April 2024:
- 239 a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
- 240 b. Revenues and Expenditures Detail Financial Report
- 241 c. Vendor Summary Financial Report
- 242 d. MWPA Revenues and Expenditures
- 243
- 244 2. District Monthly Contracts Information
- 245

246 **INFORMATION**

247 Items of a general nature that the staff wishes to bring to the attention of the Board.

- 248 1. Customer Surveys May 2024 (will be in August BOD packet)
- 249 2. MERA Update: June 2024
- 250 3. Upcoming meetings and events:
- 251 • July 4th Parade, Downtown Novato
- 252 • 7/24/24 Special Finance Committee Meeting
- 253 • Next Regular Board Meeting 8/7/24 @ 10:00 am
- 254 4. Written Communications – ASM Crayne read communication from two student interns
255 who worked at the District from the Magnolia Project. She also read a thank you letter
256 from Leila McClay from Bay School thanking Vegetation Management Program
257 Supervisor Sarah Labberton and VMS Lizzy Neill for their presentation on the Greater
258 Novato Shaded Fuel Break.
- 259 President Silverman commented that he had received a phone call from a retired SF
260 Firefighter thanking the crews from S62 and S63 for moving an elderly neighbor who had
261 fallen and broken his hip. He wanted to thank Captain Forest Blue and the rest of the
262 crew for their professionalism, compassion, and kindness.
- 263



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July 3, 2024

264 *The Board entered into closed session at 11:09 am.*

265 **CLOSED SESSION**

266 1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

267 Government Code Section 54956.9(d)(2)

268 Significant exposure to litigation: 1 case

269 The Board returned to Open Session at 12:03 pm.

270 Legal Counsel Riley Hurd reported that a government tort claim was received from a member of
271 the public in writing and is available for review at the District Office during business hours.

272 No action was taken in closed session.

273

274 **ADJOURNMENT**

275 There being no further business to conduct, President Silverman adjourned the meeting at

276

277 Respectfully Submitted,

A handwritten signature in cursive script that reads "Jennifer Crayne".

280

281 Jennifer Crayne, Clerk of the Board

282

283



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: July 30, 2024

Topic: Bad Debt Write Off – Uncollectible Novato Ambulance Billing Accounts

Recommendation

Board approval of staff’s recommendation to write off the designated multi-year uncollectible ambulance billing accounts totaling \$83,574.36.

Background

The District is taking all steps necessary and utilizing all collection tools available to minimize accounts in arrears. In order to maintain the District’s ambulance billing accounts, it is our practice to make accounting adjustments when the accounts have been processed through the billing department, Resolve Insurance Recovery Systems and Wakefield Collections have been determined to be uncollectible.

Financial Impact

The current uncollectable debt for the years 2022, 2023 and 2024 is listed in the table below for a grand total of \$83,574.36.

Each year’s total represents multiple accounts that have been processed through the District’s customary billing and collections practices and are determined to be uncollectible.

	2022	2023	2024
Amount	\$3,494.79	\$67,965.53	\$12,114.04

Reviewed by:

_____	Administration
<u>SWAGER</u>	EMS
_____	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

Bill Tyler
Fire Chief

Attachments: None



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: July 30, 2024

Topic: Ambulance Fee Debt Write Off Due to Hardship

Recommendation

Board approval is requested to approve a write-off of the designated ambulance billing accounts.

Background

The following accounts have submitted a written request for write-off consideration from the Board of Directors. The requests are claiming financial hardship.

▶ F22034215	\$1,757.04
▶ F24001984	\$ 487.50
▶ F24013849	\$ 487.50

Financial Impact

There is a potential decrease of ambulance revenue by adding \$2,753.04 to the \$7,019.26 of prior approved hardship cases this calendar year, reducing the year-to-date total to \$9,772.30. Total decrease in revenue due to hardship cases for calendar year 2023 was \$16,475.55.

Reviewed by:

_____	Administration
SWAGER	EMS
_____	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

A handwritten signature in black ink, appearing to read "Bill Tyler", with a long horizontal flourish extending to the right.

Bill Tyler

Fire Chief

Attachments: None

New Business Section



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: August 2, 2024

Topic: Adoption of the Final Annual Budget for Fiscal Year 2024/25

Recommendation

Board approval is requested to accept the Finance Committee’s recommendation to adopt the Annual Budget for Fiscal Year 2024/25

Background

The annual budget reflects the funding of all the strategic goals and objectives developed by the Board of Directors and the District leadership staff. The final budget incorporates any updates or revisions to revenues or expenses for budget items that were unavailable at the time the preliminary budget was required to be adopted.

A summary of the 2024/25 Final Budget with comparison to Preliminary adopted Budget is as follows:

	Final 2024-25 Budget	Prelim 2024-25 Budget	Increase / (Decrease)
Salaries & Benefits	29,529,264	29,464,614	64,650
Services & Supplies	7,051,760	7,178,780	(127,020)
Debt Service	165,558	165,558	-
Total Operating Budget	36,746,582	36,808,952	(62,370)
Capital Outlay	5,985,700	5,976,250	9,450
Intergovernmental Transfers	1,500,000	1,200,000	300,000
Total Expenditures	44,232,282	43,985,202	247,080
Revenues	41,704,215	40,768,766	935,449
Decrease in Assigned Fund Balances	6,559,700	6,550,250	9,450
(Increase) Unassigned Fund Balance	(4,031,633)	(3,333,814)	(697,819)
Total Revenues and Decrease in Fund Balances	44,232,282	43,985,202	247,080

Financial Impact

The increase in Unassigned Fund Balance in the Final Budget increased by **\$697,819** from the Preliminary Budget. Following are the significant changes from the Preliminary Budget to the Final Budget:

- Total Revenue increased by **\$935,449** - Updated revenue using final property tax revenue estimate provided by County of Marin Dept. of Finance on 7/2/2024. Revenue estimate

increased from previous estimate of 1.95% growth (estimate dated 4/30/2024) to 3.81% growth.

- Change in property tax estimate increased net property tax revenue by **\$435,449**
- Increased Intergovernmental (IGT) Revenue from anticipated matching funds from Department of Health Care Services (DHCS)/Partnership Health Plan (PHP) CY 2023 Voluntary Rate Range Program by **\$500,000**
- Health Insurance increased by **\$76,000** due to increase in premiums
- Services & Supplies decreased by **\$127,000** primarily due to reductions in IT budget
- Capital Outlay increased by **\$9,450** due to addition of Contract Lifecycle Management Software
- Intergovernmental Transfer increased by **\$300,000** due to increase in funding required for participation in Department of Health Care Services (DHCS)/Partnership Health Plan (PHP) CY 2023 Voluntary Rate Range Program. Offset by anticipated additional matching revenue of \$500,000 included in Revenue.

Reviewed by:

_____ Administration
_____ EMS
_____JV_____ Finance
_____ Prevention
_____ Human Resources
_____ Operations

Approved by:



Bill Tyler
Fire Chief

Attachments: Exhibit 1: Annual Budget for Fiscal Year 2024/25

FINAL BUDGET FISCAL YEAR 2024-2025



Novato Fire District Overview

The Novato Fire Protection District provides all-risk emergency response from five fire stations and provides administrative oversight from our administrative headquarters. We care for, protect, and serve more than 60,000 residents who live, work, and play across approximately 75 square miles encompassing the City of Novato and surrounding unincorporated areas. At the Novato Fire District we prepare financially responsible budgets that are tied to the adopted mission, goals, and strategies.



This year we have drafted a new 3-year strategic plan and identified lines of effort that will focus on our Service Model & Delivery, Staffing & Professional Development, and revisit our Vision, Values, & Expectations. We will address Compensation, Benefits & Work Life Balance in an honest and transparent way. Provide full integration of the Marin Wildfire Prevention Authority with plans identified to mitigate impacts to staff and daily operations are considered. We will update and standardize documents and doctrine across all shifts and the administration office.

Our guiding principles remain a cornerstone of our relationship with the communities that we serve. Our ongoing commitment to solid, transparent, financial practices are evident by having recently received our sixteenth consecutive Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada. This is the highest form of recognition in the area of governmental accounting and financial reporting.

We continuously evaluate our programs, services, supplies, and capital improvement projects to analyze their cost effectiveness and efficiency of service.

Tips for Reading the Novato Fire District Annual Budget

The District operates on a fiscal year from July 1 through June 30. Each year, the Board must adopt a preliminary budget before June 30 to allow the District to spend funds effective July 1 the following fiscal year. A final budget is adopted by the Board by August or September.

The budget consists of the following components:

Revenues

- Property taxes
- Charges for Services
- Other

Operating Budget

- Salaries and Benefits
- Services and Supplies
- Debt Service

Capital Budget

- Apparatus
- Equipment
- Facilities

Fund Balances

- Assigned Fund Balances – funds already earmarked for specific purposes
- Unassigned Fund Balance – all other remaining funds

The District is comprised of five distinct cost centers or departments. Descriptions of the functions of each department can be found in the budget document preceding each departmental budget. Each department has their own standalone operating budget.

- Emergency Medical Services
- Fire Prevention
- Operations
- Organizational Resources & Support
- Training

The budget document begins with details in a summary style view.

A more detailed and granular budget is found in each of the departmental budgets.

Novato Fire Protection District
Budget Index
Divisions 9305, 9306, 9307, 9308 & 9313

Code	Description	Page Numbers				
		9305	9306	9307	9308	9313
1517	Admin Allowance	2	2	2	2	
2029	Advertising		2		3	
4820	Ambulances				13	
6984	Apparatus Replacement				14	
2717	Audit & Accounting Fees	5			10	
2028	Board Expense				3	
2131	Books & Periodicals	4	3		4	2
4048	Building Facilities				13	
2020	Cal-OSHA Requirements			3		
2528	Central Dispatch				9	
2021	Clothing	3			3	
4834	Communication & Computers & Equipment					
6999	Compensated Absences				15	
2164	Computer System Maintenance				6	
2141	Computer Supplies		3		5	
2151	Computer System Software	4	3		5	
2049	Conferences & Meetings	4	3		4	
2718	Consulting Fees		4		10	
2038	CPR Materials					
1019	CTO Pay	1	1	1	1	1
4880	Data Processing - Computers & Equipment				13	
3302	Debt Service - Interest Payments				12	
3301	Debt Service - Principal Payments				12	
6995	Debt Sinking Fund					
1706	Deferred Compensation	2	2	2	3	2
1510	Dental Insurance	2	2	2	2	1
1022	Director Fees				1	
2137	Document Reproduction				5	
1026	Education Incentive	1	1	1		1
2129	Election Expense				4	
2732	Electricity				10	
2530	Emergency Operations Center				9	
2273	Empl Service & Recog	4			6	
6981	EMS Capital Equipment Reserve				14	
4810	EMS Equipment				13	
2050	Equipment Testing				4	
4818	Exercise Equipment				13	
2042	Extinguishing Agents			3		
2396	Facilities Prevent Maintenance				6	
2397	Facilities Projects				7	
2398	Facilities Repairs	4			7	
6985	Facility Capital Improvement				14	

Code	Description	Page Numbers				
		9305	9306	9307	9308	9313
1404	FICA Medicare	1	1	1	1	1
6902	Fire-based Dispatch				15	
4815	Fire Suppression Equipment				13	
2024	First Aid Supplies	3				
2041	Food				4	
2736	Garbage				10	
2501	Gas, Oil & Grease Vehicles				8	
2262	Hazardous Materials Prog				6	
1513	Health Insurance	2	2	2	2	1
2400	Hydrants		3			
6901	Infrastructure Improvement				15	
2026	Investigative Tools		2			
2713	Legal Fees				9	
2059	Liability & Property				4	
1502	Life Insurance	2	1	2	2	1
6986	Management Info Sys Reserve				14	
2533	Marin Emergency Radio Authority				9	
2401	Memberships	4	3		8	
2407	Office Supplies	5	4		8	
1021	Out of Class Pay	1		1		
2510	Out of County Logistics			3	9	
2034	Outside Assistance	3			3	
1020	Overtime - Callback	1	1	1	1	1
2025	Oxygen	3				
2087	Parts & Outside Labor				4	
2406	Payroll Service Charge				8	
1703	Physicals				2	
2269	Property Tax Fee				6	
6996	Protective Equipment Reserve				15	
2537	Radio & MDC Maintenance				9	
6810	Rainy Day Fund				14	
1003	Regular Staff Salaries	1	1	1	1	1
1023	Response Pay					
6993	Retiree Health Benefits Reserve				14	
1402	Retirement	1	1	1	1	1
6987	Retirement Unfunded Liability				14	
2074	School and Seminars				4	
2039	Schools and Seminars		2		4	2
2737	Sewage				10	
2088	Shop Supplies				4	
1704	Sick Leave Buyback					
2268	Special Fire Equipment & Supplies			3	6	

Novato Fire Protection District
 Budget Index
 Divisions 9305, 9306, 9307, 9308 & 9313

Code	Description	Page Numbers				
		9305	9306	9307	9308	9313
2399	Station Supplies				7	
2539	Tablet Command				9	
2738	Telephone System				10	
2027	Tool Replacement				3	
2040	Training Aids and Materials	4	3			2
6990	Training Captain Pilot Program				14	
6983	Unemployment Insurance Reserve				14	
1025	Vacation Pay	1	1	1	1	1
2121	Vegetation Mgmt		3			
1514	Vision Plan	2	2	2	2	2
2731	Water				10	
1701	Workers' Comp				2	
6992	Workers Comp Fund Reserve				14	

Code	Description	Page Numbers				
		9305	9306	9307	9308	9313

2024/25 ANNUAL BUDGET SUMMARY

Revenues (Page 1)	\$ 41,704,215
Operating Budget Expenditures (Pages 2 - 7)	\$ 36,746,582
Inter Governmental Transfers	1,500,000
Capital Budget Expenditures (Page 8)	<u>5,985,700</u>
Total Expenditures	<u>44,232,282</u>
Decreases to Assigned Fund Balances (Page 9)	
Building Facilities	2,080,000
Apparatus Replacement	3,500,000
EMS Equipment	146,000
Management Info Sys Reserve	233,700
Training Captain Reserve	250,000
Director of Org Resources Reserve	<u>350,000</u>
Total Decreases to Assigned Fund Balances	6,559,700
(Increase) to Unassigned Fund Balance	<u>(4,031,633)</u>
Total Revenues and Changes to Assigned and Unassigned Fund Balances	<u>\$ 44,232,282</u>

Special Tax 11.29 cents per square foot residential and 16.93 cents per square foot commercial

2024/25 ANNUAL BUDGET SUMMARY

	Adopted Budget 2023/24	Proposed Budget 2024/25	Percentage Change
<u>Program Expenditures</u>			
Emergency Medical Services	\$ 8,886,112	\$ 9,497,704	
Fire Prevention	1,576,368	1,674,894	
Operations	12,643,877	12,492,813	
Organizational Resources & Support	11,008,506	11,861,979	
Training	1,038,564	1,219,192	
Total Program Expenditures	<u>\$ 35,153,427</u>	<u>\$ 36,746,582</u>	4.53%
<u>Summary by Category</u>			
Personnel	\$ 27,690,601	\$ 29,529,264	6.64%
Services and Supplies	7,130,064	7,051,760	-1.10%
Debt Service	332,762	165,558	-50.25%
Total Summary by Category	<u>\$ 35,153,427</u>	<u>\$ 36,746,582</u>	4.53%
<u>Personnel (Allocated Positions)</u>			
Full Time	82	86	
<u>Revenues</u>			
General Funds	<u>\$ 39,934,016</u>	<u>\$ 41,704,215</u>	4.43%
<u>Capital Outlay</u>			
Emergency Medical Services	\$ -	\$ -	
Fire Prevention	-	-	
Operations	-	-	
Organizational Resources & Support	4,188,700	5,985,700	
Training	-	-	
Total Capital Outlay	<u>\$ 4,188,700</u>	<u>\$ 5,985,700</u>	42.90%

2024 / 25 ANNUAL BUDGET REVENUE

Description	Account Code	2015 / 16 Revenue	2016 / 17 Revenue	2017 / 18 Revenue	2018 / 19 Revenue	2019 / 20 Revenue	2020 / 21 Revenue	2021 / 22 Revenue	2022 / 23 Revenue	2023 / 24 Estimated Revenue	2024 / 25 Budgeted Revenue	% of Change Incr (Decr) Last Year
Property Taxes												
Current Secured	9001	\$ 15,389,493	\$ 16,196,130	\$ 17,040,725	\$ 18,174,611	\$ 18,529,707	\$ 19,407,579	\$ 20,496,486	\$ 21,453,757	\$ 22,389,744	\$ 23,289,779	3.9%
Current Unsecured	9002	306,487	315,561	319,805	331,347	352,069	364,552	366,415	381,966	442,767	442,767	
Prior Secured Delinquent	9003	-	-	-	-	-	-	-	-	-	-	
Prior Secured Redemptions	9004	-	-	-	-	-	-	-	-	-	-	
Prior Unsecured	9006	11,331	12,440	17,750	12,932	13,868	10,910	21,385	21,187	21,187	21,187	
Special Assessment	9007	5,104,626	5,234,421	5,398,412	5,579,586	5,806,224	6,025,364	6,296,489	6,524,530	6,901,242	7,154,518	3.7%
Special Assessment Delinquent	9008	-	-	-	-	-	-	-	-	-	-	
Supplemental Assessment Current	9041	467,117	417,350	434,629	434,258	434,388	419,387	724,072	811,449	745,192	745,192	
Supplemental Assessment Unsec	9042	5,328	5,525	6,234	3,755	16,970	8,052	15,869	26,609	26,609	26,609	
Supplemental Assessment Redemp.	9043	7,480	17,117	7,198	12,765	15,705	13,859	11,488	19,961	16,230	16,230	
Novato Hamilton RDA	9045	496,087	586,997	614,901	621,347	718,007	1,004,575	827,091	1,489,928	874,662	892,155	
Education Revenue Augm Fund - Redistribution	9046	1,296,419	1,586,286	1,610,724	1,673,825	1,882,786	1,912,610	2,330,034	2,057,007	2,491,242	2,491,242	
Novato Downtown Redevelopment	9047	629,888	637,662	214,591	180,496	262,083	167,629	184,027	212,290	219,136	223,519	
Property Tax Reduction Shift to State	9001	-	-	-	-	-	-	-	-	-	-	
Total Property Taxes		23,714,256	25,009,489	25,664,969	27,024,922	28,031,808	29,334,517	31,273,366	32,998,684	34,128,011	35,303,198	3.4%
Charges for Services												
CPR Fees	9576	2,430	2,265	1,290	-	-	-	-	-	-	-	
GEMT Service Fees	9920	-	-	-	-	-	-	-	-	-	-	
GEMT Revenue	9925	65,228	52,554	184,334	54,236	(7,437)	60,322	(79,714)	253,637	-	-	
Outside Agency Ambulance Billing Service	9931	242,652	290,662	344,424	40,529	-	-	-	-	-	-	
Novato Ambulance Service Fees	9932	2,093,469	2,556,424	2,380,446	2,995,568	3,033,420	3,041,030	3,238,278	3,502,793	4,000,000	3,400,000	
Plan Checks & Inspection Fees	9935	52,586	37,813	30,946	33,688	44,304	30,906	50,914	54,668	57,660	57,660	
MEIRA & HazMat Administrative Services	9945	74,429	58,307	66,081	50,766	-	-	-	-	-	-	
Renaissance Faire Contract	9946	-	-	-	-	-	-	-	-	-	-	
Total Charges for Services		2,530,794	2,998,025	3,007,521	3,174,787	3,070,287	3,132,258	3,209,478	3,811,098	4,057,660	3,457,660	
Revenue From Use of Money												
Interest	9201	29,950	55,464	133,664	267,947	383,197	139,051	19,705	415,939	156,920	156,920	
Loan Interest	9798	-	-	-	-	-	-	-	-	-	-	
Total Revenue From Use of Money		29,950	55,464	133,664	267,947	383,197	139,051	19,705	415,939	156,920	156,920	
Intergovernmental Revenue												
State:												
Home Owners Property Tax Reduction	9280	86,993	84,983	84,756	84,043	82,915	81,618	80,740	79,902	78,134	78,134	
Other State Aid	9367	129,311	269,012	488,984	833,440	2,245,913	2,995,598	1,534,610	1,162,575	1,800,000	2,500,000	
Federal:												
Grant Received	9419	-	57,773	-	-	-	-	-	-	-	-	
Intergovernmental Transfer to DHCS					(364,540)	(979,989)	(1,227,932)	(701,793)	-	-	-	
Transfer to MWPA for Admin Support					-	-	-	-	56,510	-	-	
OES Reimbursements	9942	1,277,761	835,655	1,642,352	583,339	532,053	1,147,131	878,758	266,447	200,000	200,000	
Total Intergovernmental Revenue		1,494,065	1,247,423	2,216,092	1,136,282	1,880,892	2,996,415	1,792,315	1,565,434	2,078,134	2,778,134	
Other Revenue												
Parking Lot Rent	9250	30,000	30,000	30,000	27,500	30,000	30,000	27,100	5,000	5,000	5,000	
Donations	9761	-	-	-	-	-	-	-	-	-	-	
COVID-19 Relief Funds	9930	-	-	-	-	42,617	(42,617)	-	-	-	-	
Fire Reports / Ambulance Reports	9933	-	-	-	-	-	-	-	-	-	-	
Impact Fees	9934	27,862	12,949	-	-	-	-	-	-	-	-	
Sale of Assets	9936	8,720	13,864	115,316	-	-	-	-	-	-	-	
Elections	9938	900	600	1,000	500	600	-	-	-	-	-	
In Lieu Housing	9483	3,300	3,300	3,302	3,303	3,310	3,315	3,330	3,303	3,303	3,303	
MWPA Core Reimbursement								(624,047)	-	-	-	
Other Refunds / Reimbursements	9940	7,253	923	5,058	75,880	113,924	232,928	1,056,344	69,490	-	-	
Total Other Revenue		78,035	61,636	154,676	107,183	190,451	223,626	462,727	77,793	8,303	8,303	
Total Revenue (Excluding Measure C)		\$ 27,847,100	\$ 29,372,037	\$ 31,176,922	\$ 31,711,121	\$ 33,556,635	\$ 35,825,867	\$ 36,757,591	\$ 38,868,948	\$ 40,429,028	\$ 41,704,215	
Percentage Change From Prior Year (Total Property Taxes)		7.33%	5.46%	2.62%	5.30%	3.73%	4.65%	6.61%	5.52%	3.42%	3.44%	
Percentage Change From Prior Year (Net Tax Revenue)		6.39%	5.16%	5.11%	6.56%	2.02%	4.69%	5.49%	4.64%	4.54%	3.93%	
Percentage Change From Prior Year (Total Revenue)		10.61%	5.48%	6.14%	1.71%	5.82%	6.76%	2.60%	5.74%	4.01%	3.15%	

**Novato Fire Protection District
Summary of Operating Program Budgets
Fiscal Year 2024 / 25**

Description	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
	Estimated	Proposed	Estimated	Proposed	Estimated	Proposed	Estimated	Proposed	Estimated	Proposed	Estimated	Proposed
	2023 / 24	2024 / 25	2023 / 24	2024 / 25	2023 / 24	2024 / 25	2023 / 24	2024 / 25	2023 / 24	2024 / 25	2023 / 24	2024 / 25
Salaries and Fringe Benefits	\$ 8,384,584	\$ 8,787,054	\$ 929,263	\$ 1,284,504	\$ 12,679,777	\$ 12,323,813	\$ 5,354,482	\$ 6,037,351	\$ 835,724	\$ 1,096,542	\$ 28,183,830	\$ 29,529,264
Services and Supplies	392,945	710,650	30,983	390,390	237,876	169,000	4,505,692	5,659,070	81,784	122,650	5,249,280	7,051,760
Debt Service	-	-	-	-	-	-	332,770	165,558	-	-	332,770	165,558
Total Operating Budgets	\$ 8,777,529	\$ 9,497,704	\$ 960,246	\$ 1,674,894	\$ 12,917,653	\$ 12,492,813	\$ 10,192,944	\$ 11,861,979	\$ 917,508	\$ 1,219,192	\$ 33,765,880	\$ 36,746,582

**Novato Fire Protection District
Operating Program Budgets
Fiscal Year 2024 / 25**

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
SALARIES AND FRINGE BENEFITS													
Salaries													
Regular Staff Salaries	1003	\$ 3,769,803	\$ 3,963,666	\$ 517,752	\$ 764,158	\$ 6,024,459	\$ 5,441,529	\$ 1,308,166	\$ 1,816,762	\$ 357,322	\$ 548,309	\$ 11,977,502	\$ 12,534,424
Director Fees	1022	-	-	-	-	-	-	28,320	27,000	-	-	28,320	27,000
Sub-total Salaries		3,769,803	3,963,666	517,752	764,158	6,024,459	5,441,529	1,336,486	1,843,762	357,322	548,309	12,005,822	12,561,424
Premium Pay													
CTO Pay	1019	210,239	150,000	3,236	4,000	391,095	407,400	84,380	94,600	18,684	19,000	707,634	675,000
Overtime - Callback	1020	1,390,049	1,356,000	5,492	18,000	1,939,892	1,968,000	65,773	66,000	162,142	186,000	3,563,348	3,594,000
Out of Class Pay	1021	3,531	6,000	15,031	-	4,774	5,000	-	-	-	-	23,336	11,000
Response Pay	1023	341	-	256	-	-	-	-	-	-	-	597	-
Vacation Pay	1025	34,893	105,000	25,563	16,000	185,301	169,000	55,688	90,000	16,634	15,000	318,079	395,000
Education Incentive	1026	16,200	24,300	2,400	3,360	35,025	31,500	-	-	3,113	1,200	56,738	60,360
Sub-total Premium Pay		1,655,253	1,641,300	51,978	41,360	2,556,087	2,580,900	205,841	250,600	200,573	221,200	4,669,732	4,735,360
Fringe Benefits													
Retirement	1402	1,833,442	1,970,020	212,182	232,210	2,607,073	2,672,250	431,432	525,300	213,416	212,210	5,297,545	5,611,990
FICA Medicare	1404	80,623	86,200	8,720	9,400	104,181	108,500	26,908	31,200	10,222	9,000	230,654	244,300
Life Insurance	1502	(3,757)	4,500	(1,196)	1,000	(5,948)	6,000	30,587	2,000	(655)	500	19,031	14,000
Dental Insurance	1510	45,522	75,000	3,538	14,000	60,651	100,000	81,478	34,000	990	7,000	192,179	230,000
Flexible Savings Account	1512	-	-	-	-	-	-	6,882	-	-	-	6,882	-
Health Insurance	1513	869,993	906,000	92,344	171,000	1,142,759	1,208,000	1,521,012	1,594,000	37,137	82,000	3,663,245	3,961,000
Vision Plan	1514	3,800	6,000	329	1,500	5,078	8,000	6,246	3,000	107	1,000	15,560	19,500
Admin Allowance	1517	1,890	2,000	4,658	5,000	1,890	2,000	15,525	16,000	-	-	23,963	25,000
Workers' Comp	1701	-	-	-	-	1,183	-	1,591,487	1,642,200	-	-	1,592,670	1,642,200
Unemployment Insurance	1702	-	-	-	-	-	-	3,696	-	-	-	3,696	-
Physicals	1703	-	-	-	-	-	-	37,322	25,000	-	-	37,322	25,000
Sick Leave Buyback	1704	6,756	-	-	-	-	-	2,972	-	-	-	9,728	-
Admin Leave	1705	-	-	-	-	-	-	-	-	-	-	-	-
Deferred Compensation	1706	121,259	132,368	38,958	44,876	182,364	196,634	56,608	70,289	16,612	15,323	415,801	459,490
Sub-total Fringe Benefits		2,959,528	3,182,088	359,533	478,986	4,099,231	4,301,384	3,812,155	3,942,989	277,829	327,033	11,508,276	12,232,480
Total Salaries and Fringe Benefits		\$ 8,384,584	\$ 8,787,054	\$ 929,263	\$ 1,284,504	\$ 12,679,777	\$ 12,323,813	\$ 5,354,482	\$ 6,037,351	\$ 835,724	\$ 1,096,542	\$ 28,183,830	\$ 29,529,264

**Novato Fire Protection District
Operating Program Budgets
Fiscal Year 2024 / 25**

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
SERVICES AND SUPPLIES													
Clothing & Personal Supplies													
Services & Supplies	2000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,643	\$ -	\$ -	\$ -	\$ 24,643	\$ -
Cal-OSHA Requirements	2020	\$ -	\$ -	\$ -	\$ -	\$ 168,460	\$ 80,500	\$ -	\$ -	\$ -	\$ -	\$ 168,460	\$ 80,500
Clothing	2021	42	1,140	-	-	-	-	7,570	8,000	-	-	7,612	9,140
Sub-total Clothing & Personal Supplies		42	1,140	-	-	168,460	80,500	32,213	8,000	-	-	200,715	89,640
Medical													
COVID-19 Expenses	2023	-	-	-	-	-	-	-	-	-	-	-	-
First Aid Supplies	2024	208,102	151,930	-	-	-	-	1,439	-	-	-	209,541	151,930
Oxygen	2025	4,429	7,000	-	-	-	-	264	-	-	-	4,693	7,000
Sub-total Medical		212,531	158,930	-	-	-	-	1,703	-	-	-	214,234	158,930
Small Tools & Instruments													
Investigative Tools	2026	-	-	320	2,500	-	-	-	-	-	-	320	2,500
Tool Replacement	2027	-	-	-	-	-	-	34,280	20,000	-	-	34,280	20,000
Sub-total Small Tools & Instruments		-	-	320	2,500	-	-	34,280	20,000	-	-	34,600	22,500
District Special Expense													
Board Expense	2028	-	-	-	-	-	-	8,837	15,000	-	-	8,837	15,000
Advertising	2029	-	-	-	50,000	-	-	26,233	20,000	-	-	26,233	70,000
Outside Assistance	2034	133,880	192,500	-	-	10,045	-	81,933	166,900	-	-	225,858	359,400
EMS Certification	2036	-	-	-	-	-	-	-	-	-	-	-	-
CPR Materials	2038	-	-	-	-	-	-	-	-	-	-	-	-
Schools and Seminars	2039	-	-	8,110	9,400	-	-	7,482	7,700	60,443	83,700	76,035	100,800
Training Aids and Materials	2040	840	10,600	(12,551)	19,000	-	-	1,195	-	17,557	37,850	7,041	67,450
Food	2041	-	-	-	-	-	-	39,409	50,000	-	-	39,409	50,000
Extinguishing Agents	2042	-	-	-	-	1,593	6,000	-	-	-	-	1,593	6,000
Conferences & Meetings	2049	11,663	23,000	4,443	4,600	-	-	18,324	28,500	2,680	-	37,110	56,100
Equipment Testing	2050	-	-	-	-	-	-	23,234	64,500	-	-	23,234	64,500
Election Expense	2129	-	-	-	-	-	-	-	35,375	-	-	-	35,375
Books & Periodicals	2131	260	1,535	671	3,250	-	-	-	500	125	1,100	1,056	6,385
Document Reproduction	2137	-	-	-	-	-	-	1,450	54,500	-	-	1,450	54,500
Computer Supplies	2141	1,760	-	39	6,000	(46)	-	15,897	119,200	-	-	17,650	125,200
Computer System Software	2151	27,417	27,100	334	2,400	-	-	145,541	240,900	-	-	173,292	270,400
Computer System Maintenance	2164	-	-	-	-	-	-	113,274	276,350	-	-	113,274	276,350
Hazardous Materials Prog	2262	-	-	-	-	-	-	13,102	10,000	-	-	13,102	10,000
Property Tax Fee	2269	-	-	-	-	-	-	318,889	338,150	-	-	318,889	338,150
Empl Service & Recog	2273	-	251,200	-	-	-	-	170,449	115,000	-	-	170,449	366,200
Central Dispatch	2528	-	-	-	-	-	-	577,868	1,070,420	-	-	577,868	1,070,420
Emergency Operations Center	2530	-	-	-	-	-	-	2,845	40,000	-	-	2,845	40,000
Marin Emergency Radio Authority	2533	-	-	-	-	-	-	217,356	181,000	-	-	217,356	181,000
Radio & MDC Maintenance	2537	-	-	-	-	2,789	-	216,501	80,270	-	-	219,290	80,270
Tablet Command	2539	-	-	-	-	-	-	30,806	34,000	-	-	30,806	34,000
Sub-total District Special Expense		175,820	505,935	1,046	94,650	14,381	6,000	2,030,625	2,948,265	80,805	122,650	2,302,677	3,677,500

Novato Fire Protection District
Operating Program Budgets
Fiscal Year 2024 / 25

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
SERVICES AND SUPPLIES													
Insurance													
Liability & Property	2059	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 224,588	\$ 247,500	\$ -	\$ -	\$ 224,588	\$ 247,500
Sub-total Insurance		-	-	-	-	-	-	224,588	247,500	-	-	224,588	247,500
Maintenance Repair													
School and Seminars	2074	-	-	-	-	-	-	2,275	5,000	-	-	2,275	5,000
Sub-total Maintenance Repair		-	-	-	-	-	-	2,275	5,000	-	-	2,275	5,000
Apparatus Maintenance & Repair													
Parts & Outside Labor	2087	-	-	-	-	-	-	166,734	250,000	-	-	166,734	250,000
Shop Supplies	2088	-	-	-	-	-	-	7,509	10,000	-	-	7,509	10,000
Special Fire Equipment & Supplies	2268	-	-	740	3,000	51,504	75,500	13,609	1,000	-	-	65,853	79,500
Sub-total Apparatus Maintenance & Repair		-	-	740	3,000	51,504	75,500	187,852	261,000	-	-	240,096	339,500
Fuel & Oil													
Gas, Oil & Grease Vehicles	2501	-	-	-	-	3,318	-	219,167	256,200	-	-	222,485	256,200
Out of County Logistics	2510	-	-	-	-	-	7,000	3,415	12,000	-	-	3,415	19,000
Sub-total Fuel & Oil		-	-	-	-	3,318	7,000	222,582	268,200	-	-	225,900	275,200
Professional Services													
Litigation Settlement	2710	-	-	-	-	-	-	-	-	-	-	-	-
Legal Fees	2713	-	-	-	-	-	-	238,000	300,000	-	-	238,000	300,000
Audit & Accounting Fees	2717	-	11,600	-	-	-	-	44,925	42,750	-	-	44,925	54,350
Consulting Fees	2718	-	-	23,103	208,100	-	-	125,000	149,600	-	-	148,103	357,700
Sub-total Professional Services		-	11,600	23,103	208,100	-	-	407,925	492,350	-	-	431,028	712,050
Utilities													
Water	2731	-	-	-	-	-	-	30,000	44,000	-	-	30,000	44,000
Electricity	2732	-	-	-	-	-	-	181,531	184,000	979	-	182,510	184,000
Garbage	2736	-	-	-	-	-	-	25,000	40,000	-	-	25,000	40,000
Sewage	2737	-	-	-	-	-	-	32,000	34,500	-	-	32,000	34,500
Telephone System	2738	-	-	-	-	-	-	136,768	182,700	-	-	136,768	182,700
Sub-total Utilities		-	-	-	-	-	-	405,299	485,200	979	-	406,278	485,200
Structure & Grounds Maintenance													
Facilities Prevent Maintenance	2396	-	-	-	-	-	-	161,000	227,500	-	-	161,000	227,500
Facilities Projects	2397	-	-	-	-	-	-	178,000	378,000	-	-	178,000	378,000
Facilities Repairs	2398	2,475	19,300	-	-	-	-	449,667	107,500	-	-	452,142	126,800
Station Supplies	2399	-	-	20	-	213	-	33,288	35,000	-	-	33,521	35,000
Hydrants	2400	-	-	-	18,000	-	-	-	-	-	-	-	18,000
Sub-total Structure & Grounds Maintenance		2,475	19,300	20	18,000	213	-	821,955	748,000	-	-	824,663	785,300

Novato Fire Protection District
 Operating Program Budgets
 Fiscal Year 2024 / 25

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		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
SERVICES AND SUPPLIES													
Memberships													
Memberships	2401	\$ -	\$ 2,445	\$ 5,754	\$ 13,040	\$ -	\$ -	\$ 36,394	\$ 42,175	\$ -	\$ -	\$ 42,148	\$ 57,660
Sub-total Memberships		-	2,445	5,754	13,040	-	-	36,394	42,175	-	-	42,148	57,660
Office Expense													
Payroll Service Charge	2406	-	-	-	-	-	-	51,261	78,480	-	-	51,261	78,480
Office Supplies	2407	2,077	11,300	-	1,100	-	-	46,740	54,900	-	-	48,817	67,300
Sub-total Office Expense		2,077	11,300	-	1,100	-	-	98,001	133,380	-	-	100,078	145,780
Miscellaneous Expense													
Vegetation Mgmt	2121	-	-	-	50,000	-	-	-	-	-	-	-	50,000
Sub-total Miscellaneous Expense		-	-	-	50,000	-	-	-	-	-	-	-	50,000
Total Services and Supplies		\$ 392,945	\$ 710,650	\$ 30,983	\$ 390,390	\$ 237,876	\$ 169,000	\$ 4,505,692	\$ 5,659,070	\$ 81,784	\$ 122,650	\$ 5,249,280	\$ 7,051,760

Novato Fire Protection District
 Operating Program Budgets
 Fiscal Year 2024 / 25

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total		
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	
Debt Service														
Debt Service - Principal Payments	3301	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000	\$ 164,000	\$ -	\$ -	\$ 325,000	\$ 164,000
Debt Service - Interest Payments	3302	-	-	-	-	-	-	-	7,770	1,558	-	-	7,770	1,558
Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 332,770	\$ 165,558	\$ -	\$ -	\$ 332,770	\$ 165,558
Summary														
Total Salaries and Fringe Benefits		\$ 8,384,584	\$ 8,787,054	\$ 929,263	\$ 1,284,504	\$ 12,679,777	\$ 12,323,813	\$ 5,354,482	\$ 6,037,351	\$ 835,724	\$ 1,096,542	\$ 28,183,830	\$ 29,529,264	
Total Services and Supplies		392,945	710,650	30,983	390,390	237,876	169,000	4,505,692	5,659,070	81,784	122,650	5,249,280	7,051,760	
Total Debt Service		-	-	-	-	-	-	332,770	165,558	-	-	332,770	165,558	
Grand Total		\$ 8,777,529	\$ 9,497,704	\$ 960,246	\$ 1,674,894	\$ 12,917,653	\$ 12,492,813	\$ 10,192,944	\$ 11,861,979	\$ 917,508	\$ 1,219,192	\$ 33,765,880	\$ 36,746,582	

Novato Fire Protection District
 Operating Program Budgets
 Fiscal Year 2024 / 25

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total		
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	
CAPITAL OUTLAY														
Building Facilities	4048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 188,362	\$ 2,080,000	\$ -	\$ -	\$ 188,362	\$ 2,080,000
EMS Equipment	4810	-	-	-	-	-	-	-	\$ 751,610	146,000	-	-	751,610	146,000
Fire Suppression Equipment	4815	-	-	-	-	-	-	-	-	2,750,000	-	-	-	2,750,000
Exercise Equipment	4818	-	-	-	-	-	-	-	\$ 29,043	26,000	-	-	29,043	26,000
Ambulances	4820	-	-	-	-	-	-	-	\$ 6,896	750,000	-	-	6,896	750,000
Communication & Computers & Equipment	4834	-	-	-	-	-	-	-	-	-	-	-	-	-
Data Processing - Computers & Equipment	4880	-	-	-	-	-	-	-	-	233,700	-	-	-	233,700
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 975,911	\$ 5,985,700	\$ -	\$ -	\$ 975,911	\$ 5,985,700

Novato Fire Protection District
Operating Program Budgets
Fiscal Year 2024 / 25

	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
COMMITTED FUND BALANCES													
Rainy Day Fund	6810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,071,552	\$ 5,071,552	\$ -	\$ -	\$ 5,071,552	\$ 5,071,552
ASSIGNED FUND BALANCES													
EMS Capital Equipment Reserve	6981	-	-	-	-	-	-	-	543,000	-	-	-	543,000
Unemployment Insurance Reserve	6983	-	-	-	-	-	-	93,600	93,600	-	-	93,600	93,600
Apparatus Replacement	6984	-	-	-	-	-	-	1,740,000	4,717,000	-	-	1,740,000	4,717,000
Facility Capital Improvement	6985	-	-	-	-	-	-	3,866,300	4,700,000	-	-	3,866,300	4,700,000
Management Info Sys Reserve	6986	-	-	-	-	-	-	696,500	1,151,500	-	-	696,500	1,151,500
Workers Comp Fund Reserve	6992	-	-	-	-	-	-	1,022,400	989,000	-	-	1,022,400	989,000
Protective Equipment Reserve	6996	-	-	-	-	-	-	481,800	1,586,800	-	-	481,800	1,586,800
Compensated Absences	6999	-	-	-	-	-	-	1,258,038	1,670,386	-	-	1,258,038	1,670,386
Retirement Unfunded Liability	6987	-	-	-	-	-	-	4,440,000	5,040,000	-	-	4,440,000	5,040,000
Retiree Health Benefits Reserve	6993	-	-	-	-	-	-	1,591,352	2,373,508	-	-	1,591,352	2,373,508
Training Captain Pilot Program	6990	-	-	-	-	-	-	936,635	1,187,500	-	-	936,635	1,187,500
Infrastructure Improvement Implementation		-	-	-	-	-	-	1,400,000	1,400,000	-	-	1,400,000	1,400,000
Fire-based Dispatch		-	-	-	-	-	-	581,162	1,218,552	-	-	581,162	1,218,552
PP-GEMT-IGT		-	-	-	-	-	-	-	-	-	-	-	-
Total Assigned Fund Balances		-	-	-	-	-	-	18,107,787	26,670,846	-	-	18,107,787	26,670,846
Total Committed and Assigned Fund Balances		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,179,339	\$ 31,742,398	\$ -	\$ -	\$ 23,179,339	\$ 31,742,398

Emergency Medical Services

The Novato Fire District EMS Division exists to provide the delivery of exceptional patient care, transportation, and customer service to our citizens and visitors during their times of need.

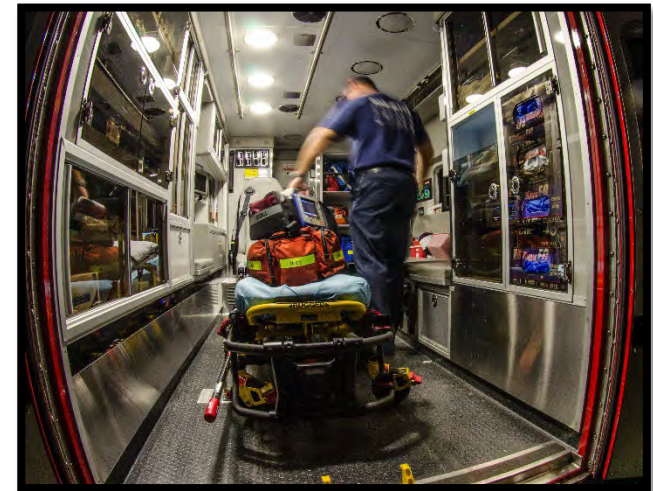
The EMS Division is overseen by an EMS Battalion Chief and consists of our highly trained Firefighter/Paramedics as well as our Medical Director, EMS Educator and CQI Coordinator. All members of the division work closely with our community partners to foster relationships toward accomplishing our goal of exceptional patient care.

During this last year, the EMS Division was very busy with training and recruitment. With many fire agencies in the state hiring entry-level Firefighter/Paramedics, the hiring pool has been diminished. The EMS Division has put forth great effort in actively seeking out and hiring new candidates and providing a high-quality EMS component to our new-hire academies.

Through ongoing EMS training and our CQI program, Novato Fire continues to improve and remain on the cutting edge of emergency medical care.

In the coming year, the EMS Division will continue to provide excellent support to our staff as they concentrate on training our newest employees to our high standard of care.

The 2024/2025 budget secures fiscally responsible funding that allows for continued achievement of our goals while keeping up with relevant changes in Pre-Hospital Emergency Medical Care.



Division	Account Code	Description	Amount
9305	1003	Regular Staff Salaries	\$ 3,963,666
		Base salaries as designated by 2021/25 Memorandum of Understanding with Novato Professional Firefighters Association (NPFA), 2020/25 MOU with Novato Fire Chief Officers' Association (NFCOA) and 2021/25 MOU with Non-Sworn Administrative Staff (NSAS). (1 Battalion Chief, 27 Medics and 1 EMS Billing Analyst)	3,963,666
9305	1019	CTO Pay	\$ 150,000
		A. As per District policy, CTO is reconciled at 96 hours per year.	150,000
9305	1020	Overtime - Callback	\$ 1,356,000
		A. Overtime pay is paid to uniformed personnel called back to shift duty when authorized by the Fire Chief or his designated representative, in order to maintain minimum staffing or due to unusual emergencies at time and one-half of the base rate.	1,356,000
9305	1021	Out of Class Pay	\$ 6,000
		A. Out of class pay for working outside of regular classification on regular shift	4,000
		B. Acting Fire Chief pay	2,000
9305	1025	Vacation Pay	\$ 105,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	85,000
		B. Vacation leave paid at retirement	20,000
9305	1026	Education Incentive	\$ 24,300
		MOU Education Incentives	24,300
9305	1402	Retirement	\$ 1,970,020
		A. Funds for employee retirement contributions including Safety employer contribution of Tier 1 51.32%, Tier 2 55.33%, Tier 3 43.09%, Tier 3A 39.68% and non-safety employer contribution of 23.27% and education incentives to maximum 5%.	1,935,000
		B. Retirement on vacation cash out	35,020
9305	1404	FICA Medicare	\$ 86,200
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	64,000
		B. Medicare on overtime, CTO and vacation at retirement	22,200

Emergency Medical Services

Division	Account Code	Description	Amount
9305	1502	<u>Life Insurance</u>	\$ 4,500
		The District contributes a maximum of \$12 per month per employee for members of the Firefighters Bargaining Group. The District pays \$12 or 50% whichever is greater of the life insurance premium for Director of EMS-B/C.	4,500
9305	1510	<u>Dental Insurance</u>	\$ 75,000
		The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	75,000
9305	1513	<u>Health Insurance</u>	\$ 906,000
		A. Effective 1/1/2025 estimated 7% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser.	420,000
		B. Effective 1/1/2025 estimated 7% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan.	400,000
		C. Retiree health savings plan	86,000
9305	1514	<u>Vision Plan</u>	\$ 6,000
		The District pays 100% of the vision insurance premium for all employees. Estimated 5% increase in premiums	6,000
9305	1517	<u>Admin Allowance</u>	\$ 2,000
		Disability insurance allowance for non safety employees	2,000
9305	1706	<u>Deferred Compensation</u>	\$ 132,368
		A. Per Memorandum of Understanding with Novato Professional Firefighters Association and Memorandum of Understanding with Battalion Chief Officers Association, the District will contribute up to \$100 per month dollar for dollar match toward an employee's deferred compensation plan. Per Compensation and Benefits Agreement with Professional Management and Administrative Support Staff, the District will contribute up to \$150 per month dollar for dollar match toward an employee's deferred compensation plan.	35,400
		B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter.	48,968
		C. Allowance for employees not participating in group medical	42,000

Division	Account Code	Description	Amount
		D. Education incentive deferred compensation.	6,000
9305	2021	Clothing	\$ 1,140
		A. Polo shirts and soft shell jackets	500
		B. Sonoma Design Embroidery	500
		C. NFD patches for new employees - 2 patches (at \$3.50) per new employee (20 employees annually)	140
9305	2024	First Aid Supplies	\$ 151,930
		A. Infection control supplies	3,100
		B. ALS/BLS supplies	29,700
		C. ALS/BLS electrodes	4,900
		D. Gloves	8,500
		E. Glucometer Test Strips	1,350
		F. Medications	29,000
		G. Fluids	2,900
		H. IV tubing	7,000
		I. IV start kits/Needleless Equip	11,200
		J. Replacement equipment	1,350
		K. Disposable Linen	30,250
		L. EZ IO Needles	6,800
		M. Pediatric Restraint Systems	1,150
		N. Replace 3 Gurney Batteries	1,550
		O. Replace 2 Suction Units	680
		P. NarcBox/Image Trend yearly subscription	5,000
		Q. Breezy Blue - Disinfection units x 2 (apparatus + stations)	7,500
9305	2025	Oxygen	\$ 7,000
		A. Delivery & refill oxygen	6,000
		B. Gauges/fittings	200
		C. Demand Valves/Regulators	400
		D. Hydrostatic testing	400
9305	2034	Outside Assistance	\$ 192,500
		A. Medicare revalidation fee	800
		B. ECS Images (scanning EOB)	4,500
		C. Flu vac	2,500

Emergency Medical Services

Division	Account Code	Description	Amount
		D. Copying - protocol books	2,500
		E. EMS Educator	56,000
		F. Maintenance and repair of exercise equipment	4,200
		G. CQI Coordinator	28,800
		H. Novato Fire FTE biller	83,200
		I. EMS billing rate study	10,000
9305	2040	<u>Training Aids and Materials</u>	\$ 10,600
		A. CPR, ACLS, PALS, MCEMSA	8,600
		B. EMS Skills Mannequin	2,000
9305	2049	<u>Conferences & Meetings</u>	\$ 23,000
		A. CFED West	6,000
		B. PWW/ABC Billing Conference	10,000
		C. Conference for EMS Purchaser and EMS Battalion Chief	7,000
9305	2131	<u>Books & Periodicals</u>	\$ 1,535
		A. Ambulance billing required books	1,000
		B. JEMS (1)	165
		C. EMS Insider	185
		D. Infection Control Network	185
9305	2151	<u>Computer System Software</u>	\$ 27,100
		A. Billing software - Tri-tech	17,000
		B. CPF Exposure Reporting annual subscription	700
		C. Billing software - Trizetto	2,700
		D. Billing software - Zoll Data	6,700
9305	2273	<u>Empl Service & Recog</u>	\$ 251,200
		A. EMS Week	1,200
		B. Cancer Prevention & Mitigation (CPM)	250,000
9305	2398	<u>Facilities Repairs</u>	\$ 19,300
		A. Gurney/Power loader PM	11,500
		B. Funds for Misc. Repairs of durable medical equipment	7,800
9305	2401	<u>Memberships</u>	\$ 2,445
		A. Cal. Fire Chiefs Assoc. annual dues Active & Assoc. member	250
		B. IAFC	195
		C. American Ambulance Assoc. Membership	2,000

Division	Account Code	Description	Amount
9305	2407	Office Supplies	\$ 11,300
		A. Postage for billing department	7,800
		B. Billing clerk supplies	3,500
9305	2717	Audit & Accounting Fees	\$ 11,600
		A. Lockbox NFD	3,600
		B. EMS billing agreed upon procedures	8,000
9305		Total Emergency Medical Services Operating Budget	\$ 9,497,704

Emergency Medical Services

Fire Prevention Division

The Novato Fire District maintains effective and efficient fire prevention activities through its *Fire Prevention Division*.

Areas of responsibility include: Development and Construction Plan Reviews, Fire Inspections, Fire Investigations, Public Education, Community Risk Reduction, Wildfire Mitigation Assessments, Vegetation Management--Wildland Urban Interface (WUI) Awareness, Fire Protection Standards & Code Development, and Code Enforcement. The 2024-2025 budget reflects resources necessary to accomplish the organizational mission.

This year the Fire Prevention Division will focus on refining its programs with an emphasis on leadership, supervision, succession planning, and project management development.



Additional focus is directed to the creation of new prevention policies, continue implementing its cloud-based field management information system use, modify and implement a cost recovery fee structure, maintain or increase required State Fire Marshal regulated occupancy inspections, implement business inspections, enhance fire investigations, streamline plan reviews, and tailor public education programs based on our communities' risk.

Wildfire preparedness efforts remain critical to building safer communities and we will continue to do home assessments and

provide Vegetation Management and Home Hardening Matching Grants for the residents of the Novato Fire District. Funded by the passage of Marin County Measure C, the Marin Wildfire Prevention Authority (MWPA) will allow for District participation to help coordinate and target areas of defined risk, with a reliable funding source making it possible to provide effective wildland fire mitigation. The MWPA program budgets and work plans will provide enhanced wildfire prevention activities through 2030.

Division	Account Code	Description	Amount
9306	1003	Regular Staff Salaries	\$ 764,158
		Base salaries as designated by 2021/25 Memorandum of Understanding with Novato Professional Firefighters Association (NPFA), 2020/25 MOU with Novato Fire Chief Officers' Association (NFCOA) and 2021/25 MOU with Non-Sworn Administrative Staff (NSAS). (1 B/C Fire Marshal, 1 Deputy Fire Marshal, 1 Fire Inspector, 1 P/T Fire Inspector, 1 Administrative Assistant RPM, and 1 P/T Fire Prevention Specialist)	764,158
9306	1019	CTO Pay	\$ 4,000
		A. As per District policy, CTO is reconciled at 96 hours per year.	4,000
9306	1020	Overtime - Callback	\$ 18,000
		A. Overtime pay is paid to uniformed personnel called back to shift duty when authorized by the Fire Chief or his designated representative, in order to maintain minimum staffing or due to unusual emergencies at time and one-half of the base rate.	18,000
9306	1023	Response Pay	\$ -
9306	1025	Vacation Pay	\$ 16,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	16,000
9306	1026	Education Incentive	\$ 3,360
		MOU Education Incentives	3,360
9306	1402	Retirement	\$ 232,210
		A. Funds for employee retirement contributions including Safety employer contribution of Tier 1 51.32%, Tier 2 55.33%, Tier 3 43.09%, Tier 3A 39.68% and non-safety employer contribution of 23.27% and education incentives to maximum 5%.	225,000
		B. Retirement on vacation cash out	7,210
9306	1404	FICA Medicare	\$ 9,400
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	9,000
		B. Medicare on overtime and CTO	400
9306	1502	Life Insurance	\$ 1,000
		The District contributes a maximum of \$12 per month per employee for members of the Firefighters Bargaining Group. The District contributes \$12 or 50% whichever is greater of the life insurance premium for Fire Marshal.	1,000

Fire Prevention

Division	Account Code	Description	Amount
9306	1510	<u>Dental Insurance</u>	\$ 14,000
		The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	14,000
9306	1513	<u>Health Insurance</u>	\$ 171,000
		A. Effective 1/1/2025 estimated 7% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser.	80,000
		B. Effective 1/1/2025 estimated 7% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan.	80,000
		C. Retiree health savings plan	11,000
9306	1514	<u>Vision Plan</u>	\$ 1,500
		The District pays 100% of the vision insurance premium for all employees. Estimated 5% increase in premiums	1,500
9306	1517	<u>Admin Allowance</u>	\$ 5,000
		Disability insurance allowance for non safety employees	5,000
9306	1706	<u>Deferred Compensation</u>	\$ 44,876
		A. Per Memorandum of Understanding with Novato Professional Firefighters Association and Memorandum of Understanding with Battalion Chief Officers Association, the District will contribute up to \$100 per month dollar for dollar match toward an employee's deferred compensation plan. Per Compensation and Benefits Agreement with Professional Management and Administrative Support Staff, the District will contribute up to \$150 per month dollar for dollar match toward an employee's deferred compensation plan.	6,600
		B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter.	8,376
		C. Allowance for employees not participating in group medical	25,200
		D. Education incentive deferred compensation.	4,700
9306	2026	<u>Investigative Tools</u>	\$ 2,500
		Investigative tools	2,500
9306	2029	<u>Advertising</u>	\$ 50,000
		A. Marketing/Advertising	50,000
9306	2039	<u>Schools and Seminars</u>	\$ 9,400

Fire Prevention

Division	Account Code	Description	Amount
		A. State Fire Training Classes (Regional)	5,500
		B. Nor-Cal Code Classes	2,400
		C. Fire Marshal Career Development	1,500
9306	2040	Training Aids and Materials	\$ 19,000
		A. Props, tools, equipment, stickers, hats, program support & , (3) logo pop-ups	10,000
		B. PSA's, Media Support, PIO	5,000
		C. Pamphlets and brochures	1,000
		D. MCFPO Safety House & Fire Investigation Team Fees	500
		E. CERT supplies	1,000
		F. Open House Supplies	1,000
		G. Smoke Alarms	500
9306	2049	Conferences & Meetings	\$ 4,600
		Nor-Cal Fire Prevention Officers	4,600
9306	2121	Vegetation Mgmt	\$ 50,000
		NFD Vegetation management / Fire Wise	50,000
9306	2131	Books & Periodicals	\$ 3,250
		A. NFPA Amendment Service	1,500
		B. Barclay's CCR Title 19-subscription	250
		C. Reference materials - Fire prevention and Investigation	1,500
9306	2141	Computer Supplies	\$ 6,000
		iPads/laptops with data plans	6,000
9306	2151	Computer System Software	\$ 2,400
		Renewal of Bluebean Software	2,400
9306	2268	Special Fire Equipment & Supplies	\$ 3,000
		Fire Locks	3,000
9306	2400	Hydrants	\$ 18,000
		A. Labor	16,000
		B. Materials	1,000
		C. Blue markers	1,000
9306	2401	Memberships	\$ 13,040
		A. Nor Cal FPO Renewals	300
		B. ICC Government Voting Rights	265
		C. NFPA	1,725

Fire Prevention

Division	Account Code	Description	Amount
		D. CCAI	450
		E. IAFC	300
		F. NFPA Community Risk Reduction dashboard - 2 year membership	10,000
9306	2407	Office Supplies	\$ 1,100
		A. Smoke Detector Cards	500
		B. Paper for plotter	600
9306	2718	Consulting Fees	\$ 208,100
		A. Contract fire protection engineer as needed	25,000
		B. Consultant occupancy / inspection database updates	5,000
		C. Weed abatement-Code enforcement	10,000
		D. ARC GIS Editor License	1,600
		E. Hazmat Program Update	10,000
		F. Pre-plans (NPD partnership)	110,000
		G. Fire Life & Safety Consultant	5,000
		H. Inspect ER annual license	1,500
		I. Plan Review contract services	30,000
		J. Fire Investigation contract services	10,000
9306		Total Fire Prevention Operating Budget	\$ 1,674,894

Fire Prevention

Operations

The Operations Division is the largest division within the Novato Fire District and provides all-hazards emergency response services to the community. This includes but is not limited to emergency medical services, fire suppression, mitigation of disasters and advanced rescues.

The Operations Division supports several technical teams such as the Hazardous Materials Response Team (HMRT), the Urban Search and Rescue Team (USAR) and the North Bay Incident Management Team. The Operations Division is also an integral part of Novato's Emergency Operations Center (EOC) in which the Division works with other Novato governmental partners in the handling of large-scale events within the District.

Operations personnel and equipment are the first line responders for the District emergency response system. The Division staffs five fire stations with 20 personnel daily. These highly trained first responders staff four fire engines, one truck company, two dedicated paramedic rescue ambulances and one Shift Battalion Chief. Our goal is to respond to *all* threats to life, property and the environment.

We often find ourselves being the community's first, and sometimes last, resort for help. We are almost always called first in an emergency and often called last when the community simply cannot find a resolution to their problem through any other public service or private company. In these situations, our philosophy is to find safe, effective, timely, and economical solutions.

Our mission is to care for, protect, and serve our communities.



Division	Account Code	Description	Amount
9307	1003	Regular Staff Salaries	\$ 5,441,529
		Base salaries as designated by 2021/25 Memorandum of Understanding with Novato Professional Firefighters Association (NPFA), 2020/25 MOU with Novato Fire Chief Officers' Association (NFCOA) and 2021/25 MOU with Non-Sworn Administrative Staff (NSAS). (1 Deputy Chief, 3 Battalion Chiefs, 15 Captains, 15 Engineers, and 1 Mechanic)	5,441,529
9307	1019	CTO Pay	\$ 407,400
		A. As per District policy, CTO is reconciled at 96 hours per year.	397,000
		B. Deputy Fire Chief 100 hours CTO	10,400
9307	1020	Overtime - Callback	\$ 1,968,000
		A. Overtime pay is paid to uniformed personnel called back to shift duty when authorized by the Fire Chief or his designated representative, in order to maintain minimum staffing or due to unusual emergencies at time and one-half of the base rate.	1,968,000
9307	1021	Out of Class Pay	\$ 5,000
		A. Out of class pay for working outside of regular classification on regular shift	5,000
9307	1023	Response Pay	\$ -
9307	1025	Vacation Pay	\$ 169,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	169,000
9307	1026	Education Incentive	\$ 31,500
		MOU Education Incentives	31,500
9307	1402	Retirement	\$ 2,672,250
		A. Funds for employee retirement contributions including Safety employer contribution of Tier 1 51.32%, Tier 2 55.33%, Tier 3 43.09%, Tier 3A 39.68% and non-safety employer contribution of 23.27% and education incentives to maximum 5%.	2,595,000
		B. Retirement on vacation cash out	77,250
9307	1404	FICA Medicare	\$ 108,500
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	74,000

Operations

Division	Account Code	Description	Amount
		B. Medicare on overtime and CTO	34,500
9307	1502	<u>Life Insurance</u>	\$ 6,000
		The District contributes a maximum of \$12 per month per employee for members of the Firefighters Bargaining Group. The District pays \$12 or 50% whichever is greater of the life insurance premium for B/C's.	6,000
9307	1510	<u>Dental Insurance</u>	\$ 100,000
		The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	100,000
9307	1513	<u>Health Insurance</u>	\$ 1,208,000
		A. Effective 1/1/2025 estimated 7% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser.	570,000
		B. Effective 1/1/2025 estimated 7% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan.	550,000
		C. Retiree health savings plan	88,000
9307	1514	<u>Vision Plan</u>	\$ 8,000
		The District pays 100% of the vision insurance premium for all employees. Estimated 5% increase in premiums	8,000
9307	1517	<u>Admin Allowance</u>	\$ 2,000
		Disability insurance allowance for non safety employees	2,000
9307	1704	<u>Sick Leave Buyback</u>	\$ -
9307	1706	<u>Deferred Compensation</u>	\$ 196,634
		A. Per Memorandum of Understanding with Novato Professional Firefighters Association and Memorandum of Understanding with Battalion Chief Officers Association, the District will contribute up to \$100 per month dollar for dollar match toward an employee's deferred compensation plan. Per Compensation and Benefits Agreement with Professional Management and Administrative Support Staff, the District will contribute up to \$150 per month dollar for dollar match toward an employee's deferred compensation plan.	43,200

Operations

Division	Account Code	Description	Amount
		B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter.	67,234
		C. Allowance for employees not participating in group medical	67,200
		D. Education incentive deferred compensation.	19,000
9307	2020	<u>Cal-OSHA Requirements</u>	\$ 80,500
		A. Wildland PPE	5,500
		B. Bi-Annual inspection/cleaning of structure gear (per NFPA)	30,000
		C. Structure PPE (new)	45,000
9307	2034	<u>Outside Assistance</u>	\$ -
9307	2042	<u>Extinguishing Agents</u>	\$ 6,000
		A. Fire Extinguisher Powder	500
		B. Class A Foam	5,500
9307	2268	<u>Special Fire Equipment & Supplies</u>	\$ 75,500
		A. Misc. parts	1,000
		B. USAR uniforms and boots	2,000
		C. Small Batteries	2,500
		D. Thermal Imager Camera Repairs	2,500
		E. Flashlight Lenses, Bulbs (converting to LED)	2,000
		F. Repair & replacement of small tools (need to replace old handtools)	1,500
		G. Thermal Imaging Cameras	15,000
		H. Fire hose	12,000
		I. Cobra Chainsaw Chains	4,000
		J. Nozzle & Fittings Repair	2,000
		K. Confined space equipment	10,000
		L. Tools and Equipment for new Apparatus	15,000
		M. CO/Methane Monitors (5)	2,500
		N. RainCoats (Reflective)	3,500
9307	2510	<u>Out of County Logistics</u>	\$ 7,000
		K9 program expenses	7,000
9307		Total Operations Operating Budget	<u>\$ 12,492,813</u>

Operations

Organizational Resources and Support Services

The Organizational Resources and Support Divisions support the Board of Directors, Command and Executive Staff, and all Novato Fire District personnel by providing the following support services:

- Executive Leadership
- Administrative Support Services
- Financial Management
- Human Resources Management
- General Legal Counsel and Labor Law Support Services
- IT, Radio, Telephone, and Wireless Communications Services
- Liability Insurance Coverage
- Services and Supplies
- All Risk Standards of Cover, and Strategic Planning
- Response time Data Analysis
- Vendor Contract Management
- Facilities, Apparatus, and Equipment



Strategic goals budgeted for and contained in this functional area of the organization include but are not limited to: Provide well-maintained apparatus, facilities, and equipment that enable personnel to perform their jobs safely and effectively; identify, establish and support programs to enhance personal and professional development as well as health, safety and welfare of our people and our communities; define, maintain and update core documents within established time frames; elevate internal and external communications and enhance our use of current and future technology.

With the Marin Wildfire Prevention Authority (MWPA) now in its fifth year, our administrative staff supports a wide range of wildfire prevention and mitigation projects including but not limited to processing hundreds of thousands of matching grant awards to help the community better harden their homes and create defensible space to reduce the ignitability of homes and businesses and other unwanted effects of wildfire.

Division	Account Code	Description	Amount
9308	1003	Regular Staff Salaries	\$ 1,816,762
		Base salaries as designated by 2021/25 Memorandum of Understanding with Non-Sworn Administrative Staff (NSAS). (Fire Chief, HR Manager, Admin Services Manager, Director of Org Resources, IT Manager, Finance Director, Sr. Accountant, 2 Accountants, Contracts & Purchasing Administrator, 2 P/T IT Techs, and 2 Administrative Assistants)	1,816,762
9308	1019	CTO Pay	\$ 94,600
		A. As per District policy, CTO is reconciled at 96 hours per year.	60,000
		B. Fire Chief 100 hours CTO	12,200
		C. Finance Director 100 hours CTO	9,500
		D. Admin Services Manager 40 hours CTO	3,500
		E. Human Resources Manager 40 hours CTO	3,500
		F. IT Manager 40 hours CTO	3,500
		G. Senior Accountant 40 hours CTO	2,400
9308	1020	Overtime - Callback	\$ 66,000
		A. Overtime pay is paid to administration support staff at time and one-half of the base rate.	66,000
9308	1022	Director Fees	\$ 27,000
		\$200 fee is paid for each meeting attended, 12 regular meetings, 12 special meetings plus workshops, study sessions and committee meetings for five directors.	27,000
9308	1023	Response Pay	\$ -
9308	1025	Vacation Pay	\$ 90,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	30,000
		B. Vacation leave paid at retirement	60,000
9308	1402	Retirement	\$ 525,300
		A. Funds proposed for employee retirement contributions including Safety employer contribution of Tier 1 51.32% and 75% of Fire Chief's employee contribution, and non-safety employer contribution of Tier 1 23.27% and Tier 2A 19.33%.	515,000
		B. Retirement on vacation cash out	10,300
9308	1404	FICA Medicare	\$ 31,200

Organizational Resources and Support Services

9308-1

Division	Account Code	Description	Amount
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	24,000
		B. Medicare on overtime, CTO and vacation at retirement	3,200
		D. Social Security for part-time and limited term employees	4,000
9308	1502	<u>Life Insurance</u>	\$ 2,000
		The District contributes \$12 or 50% whichever is greater of the life insurance premium per month. The District pays 100% of the life insurance premium per month for the Fire Chief.	2,000
9308	1510	<u>Dental Insurance</u>	\$ 34,000
		The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	34,000
9308	1513	<u>Health Insurance</u>	\$ 1,594,000
		A. Effective 1/1/2025 estimated 7% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser.	190,000
		B. Effective 1/1/2025 estimated 7% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan.	185,000
		C. Retiree health savings plan	19,000
		D. Retiree health OPEB pre-funding contribution	1,200,000
9308	1514	<u>Vision Plan</u>	\$ 3,000
		The District pays 100% of the vision insurance premium for all employees. Estimated 5% increase in premiums	3,000
9308	1517	<u>Admin Allowance</u>	\$ 16,000
		Disability insurance allowance for non safety employees	16,000
9308	1701	<u>Workers' Comp</u>	\$ 1,642,200
		A. FRMS Workers Compensation premiums net of estimated reimbursements	1,566,000
		B. Athens Administration	30,000
		C. Self insured open claims	34,000
		D. Workers Comp actuarial study	3,200
		E. EDD Unemployment Insurance	7,000
		F. Self insurance fees miscellaneous	2,000
9308	1703	<u>Physicals</u>	\$ 25,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		Annual employee physicals and new hire physicals	25,000
9308	1706	<u>Deferred Compensation</u>	\$ 70,289
		A. Per Compensation and Benefits Agreement with Professional Management and Administrative Support Staff, the District will contribute up to \$150 per month dollar for dollar match toward an employee's deferred compensation plan.	20,100
		B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter.	20,789
		C. Allowance for employees not participating in group medical	8,400
		D. Education incentive deferred compensation.	21,000
9308	2021	<u>Clothing</u>	\$ 8,000
		A. Badges & Insignia	8,000
9308	2027	<u>Tool Replacement</u>	\$ 20,000
		Replacement of Broken/Worn-out tools & New Special Tools - Mechanics Shop	20,000
9308	2028	<u>Board Expense</u>	\$ 15,000
		A. Annual Board of Directors training & conferences	10,000
		B. Board events and miscellaneous	5,000
9308	2029	<u>Advertising</u>	\$ 20,000
		A. Legal Notices	1,000
		B. Website	11,000
		C. NEOGOV	8,000
9308	2034	<u>Outside Assistance</u>	\$ 166,900
		A. Concern Employee Assistance Program	19,900
		B. Behavioral Health Training - In Person Speaker/Training	8,000
		C. BHAP Miscellaneous	11,000
		D. BHAP VR System - Reulay (all stations and admin)	8,000
		E. Finance consulting (UKG Ready / HCM Unlocked)	50,000
		F. Pinnacle Fitness Testing	40,000
		G. IT Temp	30,000
9308	2039	<u>Schools and Seminars</u>	\$ 7,700
		A. Leadership Novato Tuition	1,700
		B. Computer classes and conferences for Admin Assistant staff	6,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	2041	Food	\$ 50,000
		Food for incidents, events, classes, meetings	50,000
9308	2049	Conferences & Meetings	\$ 28,500
		A. Cal Chiefs Conference	10,000
		B. FDAC Conference	5,000
		C. AFSS Annual Education Forum / CSDA Conference	6,000
		D. Telestaff Annual Conference	7,500
9308	2050	Equipment Testing	\$ 64,500
		A. Service SCBA Air Compressor	5,000
		B. Annual SCBA flow testing and repairs	25,000
		C. Annual Hose and ground ladder testing (DCS)	18,000
		D. Annual Test of Shop Trolley Crane	500
		E. Annual Test and Service for rescue tool	3,500
		F. Annual Test and Repair of Shop Lifts	3,000
		G. Annual Test of Aerial Ladder	2,500
		H. SCBA bottle hydro testing	7,000
9308	2059	Liability & Property	\$ 247,500
		Buildings, property and liability insurance	247,500
9308	2074	School and Seminars	\$ 5,000
		California Fire Mechanics Academy	5,000
9308	2087	Parts & Outside Labor	\$ 250,000
		Parts & accessories required to maintain & repair vehicles by District personnel, Outside labor that cannot be performed in the District Shop & tire replacement	250,000
9308	2088	Shop Supplies	\$ 10,000
		A. Mechanic Uniform Services (S62): Weekly	2,000
		B. Sundry supplies for shop operations: welding rods, nuts, bolts, hose clamps, electrical supplies and inventory items needed for maintenance of equipment	8,000
9308	2129	Election Expense	\$ 35,375
		Director vacancies - Elections	35,375
9308	2131	Books & Periodicals	\$ 500
		A. Periodicals/reference books (National Fire/EMS Directory, Fire Engineering, MarinScope)	500

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	2137	Document Reproduction	\$ 54,500
		A. Annual Service Contract for Copiers Admin	4,500
		B. Printing of new maps for all apparatus and stations	50,000
9308	2141	Computer Supplies	\$ 119,200
		A. I-Pads for EMS use (4 units + cases)	7,200
		B. Vanzebo Toner & printer Maintenance	20,000
		C. Hardware upgrades and repair	6,000
		D. Computer Replacement (40)	40,000
		E. Laser printers	5,000
		F. iPad Replacements	3,000
		G. Laptop Replacements	5,000
		H. Monitor Replacement	5,000
		I. UPS for all Station Computers	5,000
		J. New computer for EMS Batt Chief (Apple laptop + case + service)	3,000
		K. Misc. IT Supplies (hard drive, ram, tapes, ipad cover, iphone cover, Amazon, Staples, cables, UPS & battery for each pc @ each station, IT racks & organizer, mouse, keyboard, etc.)	10,000
		L. iPhone Replacements	10,000
9308	2151	Computer System Software	\$ 240,900
		A. Vector Solutions	8,800
		B. KnowBe4	3,000
		C. Personnel Exposure Report (PER)	1,500
		D. Veeam	5,000
		E. TeleStaff license renewal, upgrades, Gateway Mgr, training	30,000
		F. Emergency Reporting Annual Service Fee	15,000
		G. Proof Point	7,000
		H. Wi-Fi Controller & Wireless Access Point Upgrade	20,000
		I. Filemaker Pro Licenses	6,500
		J. Cisco Vsphere Host Upgrade	20,000
		K. Team Up	1,600
		L. Nixle Alerting Software	5,000
		M. Zoom	5,000
		N. Avenza Mapping	3,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		O. Misc. IT Software (Dameware SnagIT, DNSTwister, Network Solutions)	3,000
		P. New UKG Payroll Software	50,000
		Q. Blue Beam software	2,500
		R. Fresh Service	11,000
		S. New RMS Replacement	35,000
		T. OpenGov Contract Lifecycle Management Software	8,000
9308	2164	<u>Computer System Maintenance</u>	\$ 276,350
		A. Apple Care (maintenance) 5 units	750
		B. Printer Maintenance & Repair	4,000
		C. Marin IT contract	100,000
		D. Cyber Security	150,000
		E. UPS Server room annual maintenance (Power Maintenance/S and J)	9,000
		F. Trend Micro Renewal & Support	3,000
		G. Airwatch licenses, annually	1,200
		H. Qualys Security Intrusion Testing	3,000
		I. 11:11 DraaS for Zerto Disaster Recovery	5,000
		J. Cisco SWSS 5 AP licese for 5508 Controller	400
9308	2262	<u>Hazardous Materials Prog</u>	\$ 10,000
		Annual expense for participation in the Marin County Hazardous Materials JPA	10,000
9308	2268	<u>Special Fire Equipment & Supplies</u>	\$ 1,000
		Fire scene respirator protection	1,000
9308	2269	<u>Property Tax Fee</u>	\$ 338,150
		A. County of Marin property tax collection fee	274,000
		B. County of Marin special assessment collection fee	42,000
		C. LAFCO charge	22,000
		D. County of Marin special assessment data fee	150
9308	2273	<u>Empl Service & Recog</u>	\$ 115,000
		A. Recruitment and Retention (R&R)	100,000
		B. Employee recognition	15,000
9308	2396	<u>Facilities Prevent Maintenance</u>	\$ 227,500
		A. HVAC	65,000
		B. Landscaping	45,000
		C. Generators	11,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		D. Carpet / tile cleaning	15,000
		E. Elevator	3,500
		F. Garage Doors	4,500
		G. Fire Spinkler systems	4,000
		H. Sta 62 Classroom Maintenance and Repair	5,000
		I. Septic system	2,000
		J. Fire Extinguishers	3,000
		K. Janitorial Service	11,000
		L. Pest Control	10,000
		M. CUPA	3,500
		N. Vortex Victaulic Fire Suppression (Admin & Station 64): Bi-annual Inspections	5,000
		O. Water Dispensers (all sites)	4,500
		P. Sta 64 grease trap	4,000
		Q. Station 61 boiler prevent main	2,500
		R. annual monitoring fee (generators)	4,000
		S. Roof prevent main	25,000
9308	2397	Facilities Projects	\$ 378,000
		A. Ergonomic Work Station Adjustments (all sites): As needed	3,000
		B. Station 62 retaining wall	75,000
		C. Facility painting Station 63, 65, and Admin	100,000
		D. Admin Security Gate and fencing	200,000
9308	2398	Facilities Repairs	\$ 107,500
		A. Appliances	6,000
		B. Electrical	6,000
		C. Garage Doors	20,000
		D. Generators (all sites): Repairs	10,000
		E. Heating Ventilation Air Conditioning	30,000
		F. Landscaping	2,500
		G. Plumbing	15,000
		H. Roofing repairs	10,000
		I. Plymovent repairs	6,000
		J. S62: Septic Tank Repairs	2,000
9308	2399	Station Supplies	\$ 35,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		Supplies used in the everyday maintenance of the fire stations	35,000
9308	2401	<u>Memberships</u>	\$ 42,175
		A. Government Finance Officers Association	150
		B. IAFC	275
		C. FDAC	750
		D. Peloton membership	3,000
		E. MCFCA Installation Event	1,500
		F. MC Fire Chiefs	10,000
		G. Novato Chamber of Commerce Dues, Honors Dinner, Paint the Town Red	2,000
		H. Firestrong Annual membership	1,500
		I. Marin Map Phase II	5,000
		J. Nor Cal Fire Mechanics (2 members)	500
		K. CA Fire Chiefs Membership	2,000
		L. Fire District Assoc FDAC	500
		M. CSDA	10,000
		N. Chamber of Commerce Novato	3,000
		O. Rowland Plaza Owners Association (Admin): Annual Fees for Operating Expenses	2,000
9308	2406	<u>Payroll Service Charge</u>	\$ 78,480
		A. Payroll processing, quarterly reports, W-2 reports, direct deposit activity, ADP training classes and miscellaneous bank charges	44,000
		B. WageWorks POP and FSA Annual and Monthly Fees	4,000
		C. UKG Ready Annual Service	30,480
9308	2407	<u>Office Supplies</u>	\$ 54,900
		A. CA Labor Law Posters for all Stations and Admin	400
		B. Supplies for office use	27,000
		C. Customer survey forms - printing	1,800
		D. Records and archiving and shredding	4,000
		E. Lease/service contract for postage machine	2,700
		F. NFD Neopost Postage	13,000
		G. Printing envelopes, business cards, certificate covers	6,000
9308	2501	<u>Gas, Oil & Grease Vehicles</u>	\$ 256,200
		A. Auto mileage and tolls (FastTrak fees)	3,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		B. #2 Diesel fuel	100,000
		C. Gasoline	100,000
		D. Haz/Mat Disposal, motor oil, filters	1,500
		E. Service and Haz/Mat disposal of solvent tank	1,500
		F. BAAQMD - tank permits	3,500
		G. Fuel Tanks (S61, S62, S65): Quarterly Inspections, Maintenance and Repairs	35,000
		H. Small Engine Lubricants	1,200
		I. Clean and Paint Fuel Tanks at S61, S62, S64,S65	5,000
		J. Small Engine Fuel (non-ethanol)	5,500
9308	2510	<u>Out of County Logistics</u>	\$ 12,000
		Food, lodging, fuel and miscellaneous for deployed resources	12,000
9308	2528	<u>Central Dispatch</u>	\$ 1,070,420
		ECC Fire-based Dispatch (Annual cost + 3.5% Admin fee + Startup cost annual payment + 2% interest on unpaid balance)	1,070,420
9308	2530	<u>Emergency Operations Center</u>	\$ 40,000
		Emergency Services Consultant Contract	40,000
9308	2533	<u>Marin Emergency Radio Authority</u>	\$ 181,000
		A. MERA operational cost	181,000
9308	2537	<u>Radio & MDC Maintenance</u>	\$ 80,270
		A. Communication equipment repairs, replacement, parts, labor, and maintenance	15,000
		B. MDC Service Agreement with MCSO	33,000
		C. Big Rock Raws Maintenance	1,060
		D. Robin Hood Raws Maintenance	1,060
		E. VHF Radio annual programing & FCC Maint	15,000
		F. RACES (Radio Amateur Civil Emergency Service) EOC update	1,200
		G. 5 Year RAWs Maintenance Contract	13,950
9308	2539	<u>Tablet Command</u>	\$ 34,000
		A. MDT / Tablet Command - Reserve iPads and Mounting Equipment	7,500
		B. MDT / Tablet Command - Annual Licenses and Subscription (25 licenses)	25,500
		C. MDT / Tablet Command / Telestaff staffing integration annual cost	1,000
9308	2713	<u>Legal Fees</u>	\$ 300,000
		District Counsel, Personnel, and Litigation fees.	300,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	2717	<u>Audit & Accounting Fees</u>	\$ 42,750
		A. Annual audit	23,650
		B. Audit services - agreed upon procedures	5,000
		C. Government Finance Officers Association ACFR & PAFR fees	800
		D. ACFR statistics	1,000
		E. OPEB Actuarial Valuation Fees	10,000
		F. State Controller's Report	2,300
9308	2718	<u>Consulting Fees</u>	\$ 149,600
		A. Strategic Plan Consultant Support	30,000
		B. Pre-employment background and testing	50,000
		C. Workers Comp liaison	50,000
		D. Lexipol	9,600
		E. My Sidewalk	10,000
9308	2731	<u>Water</u>	\$ 44,000
		Costs charged by North Marin Water District for water usage	44,000
9308	2732	<u>Electricity</u>	\$ 184,000
		Costs charged by Pacific Gas & Electric for electricity & Gas usage.	184,000
9308	2736	<u>Garbage</u>	\$ 40,000
		Cost of Garbage and Trash Pickup (Special Pickups)	40,000
9308	2737	<u>Sewage</u>	\$ 34,500
		Costs charged by Novato Sanitary District for sewer service	34,500
9308	2738	<u>Telephone System</u>	\$ 182,700
		A. Vcom Lease lines	45,000
		B. Alpha Pagers	2,400
		C. Satellite Phone Service	2,500
		D. Verizon Wireless & CradlePont Router SIMS	60,000
		E. FirstNet & AT&T	23,000
		F. MIDAS from Marin.org (fiber optic to County)	18,000
		G. Comcast/ATT DSL services	4,000
		H. Dish Satellite TV Services Admin	1,500
		I. Verizon Cardiac Monitor Lines	1,300
		J. Verizon Wireless	4,000
		K. Twilio SMS	1,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		L. MIDAS Silver Peak Firewall	20,000
9308		Total Organization Resources & Support Operating Budget	<u>\$ 11,696,421</u>

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	3301	<u>Debt Service - Principal Payments</u>	\$ 164,000
		Station 64 - Principal Payments	164,000
9308	3302	<u>Debt Service - Interest Payments</u>	\$ 1,558
		Station 64 - Interest Payments	1,558
9308		Total Organizational Resources & Support Debt Service Budget	\$ 165,558

Division	Account Code	Description	Amount
9308	4048	<u>Building Facilities</u>	\$ 2,080,000
		A. Paving of station 62 drill grounds and all parking areas	150,000
		B. upgrade cubicles to create more work areas	80,000
		C. Replace SCBA Refill Station	300,000
		D. EV Charging 2 per station & Admin	50,000
		E. Sewer extension	1,500,000
9308	4810	<u>EMS Equipment</u>	\$ 146,000
		A. Power Gurney	78,000
		B. New Chair stair Ferno/Stryker	68,000
9308	4815	<u>Fire Suppression Equipment</u>	\$ 2,750,000
		A. 1 Type 3 Engine	600,000
		B. 2 Type 1 Fire Engines	1,750,000
		C. 3 Command vehicles (C60, B66, B63)	250,000
		D. 6 Light Fleet Vehicles	150,000
9308	4818	<u>Exercise Equipment</u>	\$ 26,000
		Replacement of 2 treadmills plus maintenance and Misc gym equipment	26,000
9308	4820	<u>Ambulances</u>	\$ 750,000
		2 Ambulance Remounts	750,000
9308	4880	<u>Data Processing - Computers & Equipment</u>	\$ 233,700
		A. MERA (fire station alerting)	100,000
		B. Internet Redundancy (Admin)	50,000
		C. Admin Conference Room Equipment Upgrade & Install	10,000
		D. Fiber Internet at All Stations	50,000
		E. UKG Ready Software Implementation	14,250
		F. OpenGov Contract Lifecycle Management Software Implementation	9,450
9308		Total Organizational Resources and Support Capital Budget	<u><u>\$ 5,985,700</u></u>

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	6810	<u>Rainy Day Fund</u> Rainy Day Fund minimum two months of expenditures	\$ 5,071,552
9308	6981	<u>EMS Capital Equipment Reserve</u> Funds for Emergency Medical Services equipment replacement	543,000
9308	6983	<u>Unemployment Insurance Reserve</u> The District is self-insured for unemployment insurance	93,600
9308	6984	<u>Apparatus Replacement</u> This reserve is maintained to insure that all apparatus and vehicles are replaced as per the District's Replacement Schedule	4,717,000
9308	6985	<u>Facility Capital Improvement</u> These funds are maintained to provide necessary funding for future construction of fire facilities	4,700,000
9308	6986	<u>Management Info Sys Reserve</u> Funds for management information systems due to technological enhancements	1,151,500
9308	6987	<u>Retirement Unfunded Liability</u> Funds are to provide for retirement unfunded liability	5,040,000
9308	6990	<u>Training Captain Pilot Program</u> Funds Training Captain position for three 2-year rotations	1,187,500
9308	6992	<u>Workers Comp Fund Reserve</u> Reserve for open self insured Workers Compensation claims	989,000
9308	6993	<u>Retiree Health Benefits Reserve</u> Funds are to provide future payment of retiree health benefits	2,373,508

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	6995	Debt Sinking Fund Funds are to provide future principal payments on the unpaid apparatus lease purchase payments	-
9308	6996	Protective Equipment Reserve Funds are to provide for future replacement of personal protective equipment	1,586,800
9308		Infrastructure Improvement Implementation Soft costs support for infrastructure projects (\$350K per year x 4 years)	1,400,000
9308		Fire-based Dispatch Cost increase due to need for independently managed dispatch center and surge capacity (annual cost plus one-time operational costs)	1,218,552
9308	6999	Compensated Absences Funds are for unused sick leave, vacation and other leave	1,670,386
9308		Total Committed and Assigned Fund Balances	\$ 31,742,398

Training and Education

The Training Division provides a wide variety of training opportunities to the District. The Division is led by a 40 hour Operations Battalion Chief with support from a 40-hour Operations Training Captain utilizing internal and external instructors for the delivery of training services.

The Division provides extensive training to Novato Fire members, our communities, and fire service leadership through:

- Regularly scheduled training in structural and wildland fire suppression tactics, emergency vehicle operations, auto extrication, special operations rescue systems to include confined space rescue, and hazardous material incident mitigation
- Serving as District Safety Officer
- Conducting live fire training for both structural and wildland firefighting
- Coordination and delivery of training to our Explorer Post 61 & Reserve Firefighter programs
- Development, training, and testing of acting engineers, captains, and battalion chiefs, and coordinating access to career development courses.
- Joint training with our local law enforcement agencies and with the MCFCA Training Officers countywide
- Management of the Vocational Education Program and the California Joint Apprenticeship Committee (CalJAC) participation
- Maintaining current and best practices in professional operations and training associations through memberships on the local and state level.
- Ensuring best practice compliance with contemporary risk management guidelines and applicable safety standards and regulations.
- Managing the training facility located behind Station 62 which is utilized daily by the Novato Fire Protection District, local Marin County Fire and law enforcement agencies, and local neighborhood groups throughout the Novato Fire Protection District.
- Leadership of the Research and Development Committee, the Safety Committee, and the Recruitment & Retention Committee
- Assisting in all levels of hiring new employees from recruitment and the application process to the new recruit academy and throughout their 12-month probationary period
- Management of the Vector Solutions training system and the CICCS Red Card qualification database
- Involvement in all in-servicing of new tools and equipment
- Management of all task books for all personnel
- Creating and updating all Job Performance Requirements (JPR) for all members
- Providing operational Battalion Chief coverage and assistance to the District whenever needed



Division	Account Code	Description	Amount
9313	1003	Regular Staff Salaries	\$ 548,309
		A. Base salaries as designated by 2021/25 Memorandum of Understanding with Novato Professional Firefighters Association (NPFA) and 2020/25 MOU with Novato Fire Chief Officers' Association (NFCOA). (1 Battalion Chief and 1 Training Captain)	368,909
		B. 6 Fire Reserves plus addition of 6 more	179,400
9313	1019	CTO Pay	\$ 19,000
		A. As per District policy, CTO is reconciled at 96 hours per year.	19,000
9313	1020	Overtime - Callback	\$ 186,000
		A. Overtime pay is paid to uniformed personnel called back to shift duty when authorized by the Fire Chief or his designated representative, in order to maintain minimum staffing or due to unusual emergencies at time and one-half of the base rate.	186,000
9313	1025	Vacation Pay	\$ 15,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	15,000
9313	1026	Education Incentive	\$ 1,200
		MOU Education Incentives	1,200
9313	1402	Retirement	\$ 212,210
		A. Funds proposed for employee retirement contributions for Training Director-Battalion Chief and Training Captain Safety employer contribution of Tier 1 51.32% and education incentives to maximum 5%.	205,000
		B. Retirement on vacation cash out	7,210
9313	1404	FICA Medicare	\$ 9,000
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	6,000
		B. Medicare on overtime and CTO on retirement	3,000
9313	1502	Life Insurance	\$ 500
		The District contributes \$12 or 50% whichever is greater of the life insurance premium per month.	500
9313	1510	Dental Insurance	\$ 7,000
		The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	7,000
9313	1513	Health Insurance	\$ 82,000

Training and Education

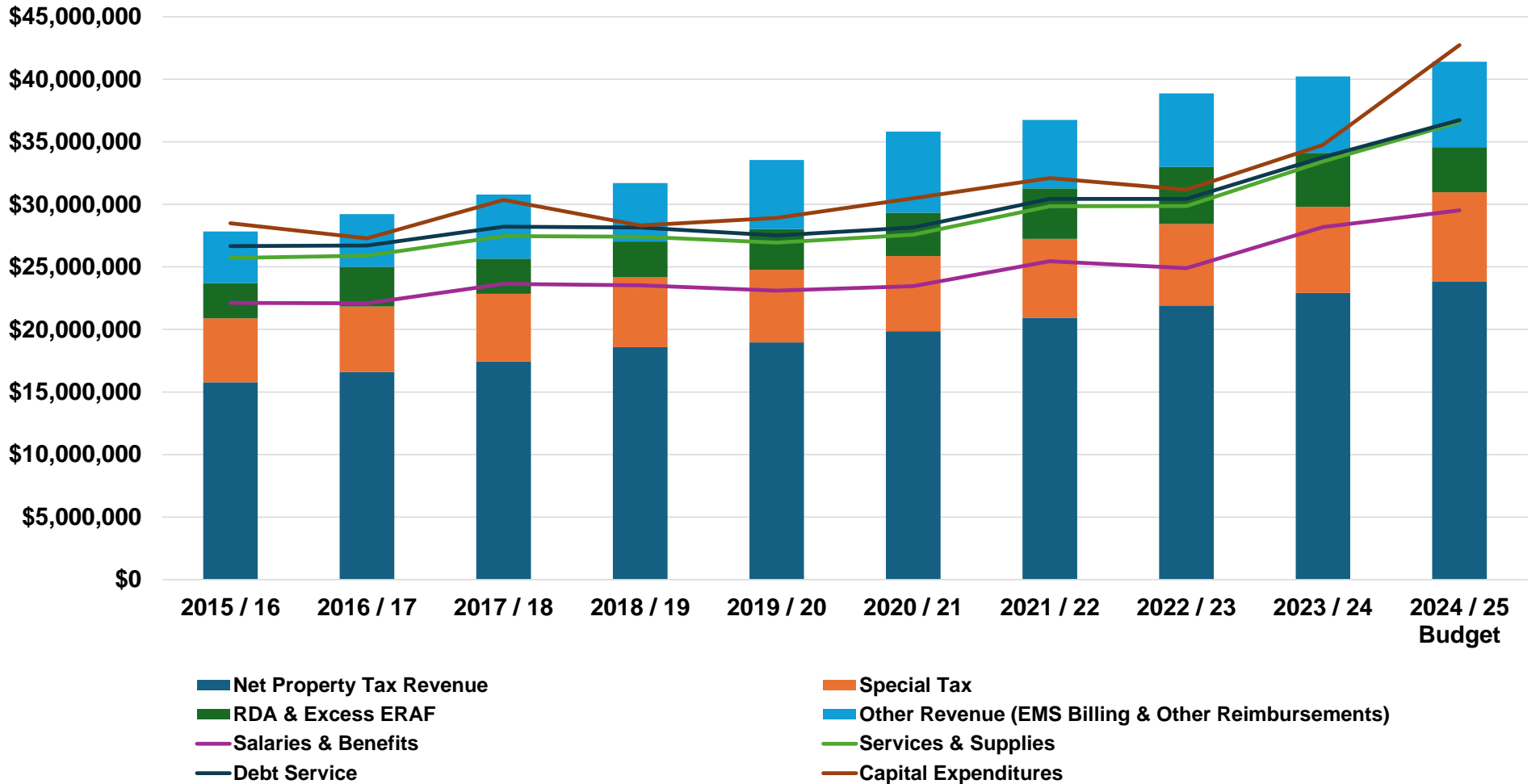
Division	Account Code	Description	Amount
		A. Effective 1/1/2025 estimated 7% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser.	39,000
		B. Effective 1/1/2025 estimated 7% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan.	37,000
		C. Retiree health savings plan	6,000
9313	1514	Vision Plan	\$ 1,000
		The District pays 100% of the vision insurance premium for all employees.	1,000
		Estimated 5% increase in premiums	
9313	1706	Deferred Compensation	\$ 15,323
		A. Per Memorandum of Understanding with Battalion Chief Officers Association, the District will contribute up to \$100 per month dollar for dollar match toward an employee's deferred compensation plan.	2,400
		B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter.	4,523
		C. Allowance for employees not participating in group medical	8,400
9313	2039	Schools and Seminars	\$ 83,700
		A. Career Development Guide-Based Courses	20,000
		B. Instructor, Contemporary Topic	20,000
		C. Conferences (Fresno TO, FDIC)	15,000
		D. Special Operations - Burn Permits e.t.c. BAAQMD	200
		E. Shift BC Continuing Education (Chief Officer Certification)	16,000
		F. Fire Control 3 Fixed Facilities Course. 6 members	12,000
		G. ISFSI, Sims U Share, additional memberships(no longer use evals.net)	500
9313	2040	Training Aids and Materials	\$ 37,850
		A. Vent training prop, Burn Room Construction / Maintenance / Creams	15,000
		B. Reserves	6,000
		C. Explorer	6,000
		D. Recruit academy	10,850
9313	2131	Books & Periodicals	\$ 1,100
		A. NWCG Supplies	500
		B. Station Libraries - Fire Engineering Texts	600

Training and Education

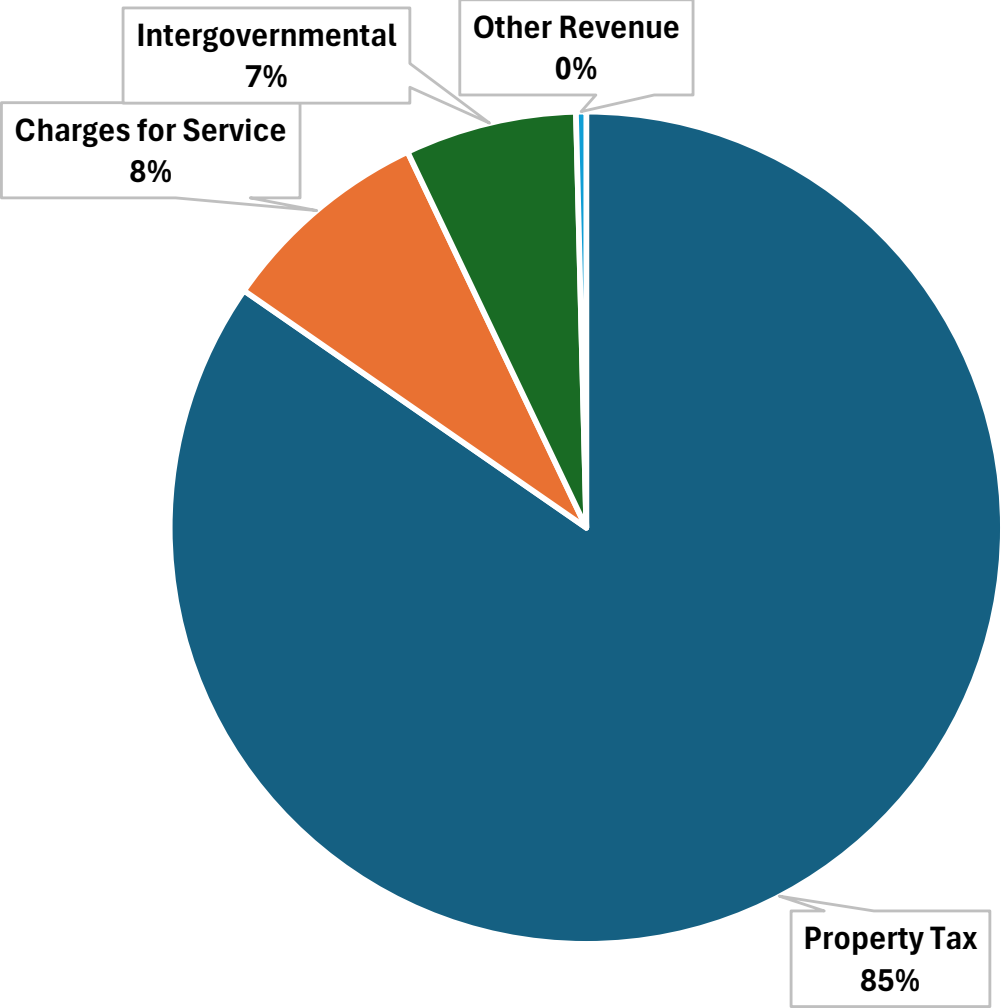
Division	Account Code	Description	Amount
9313		Total Training Operating Budget	<u>\$ 1,219,192</u>

Training and Education

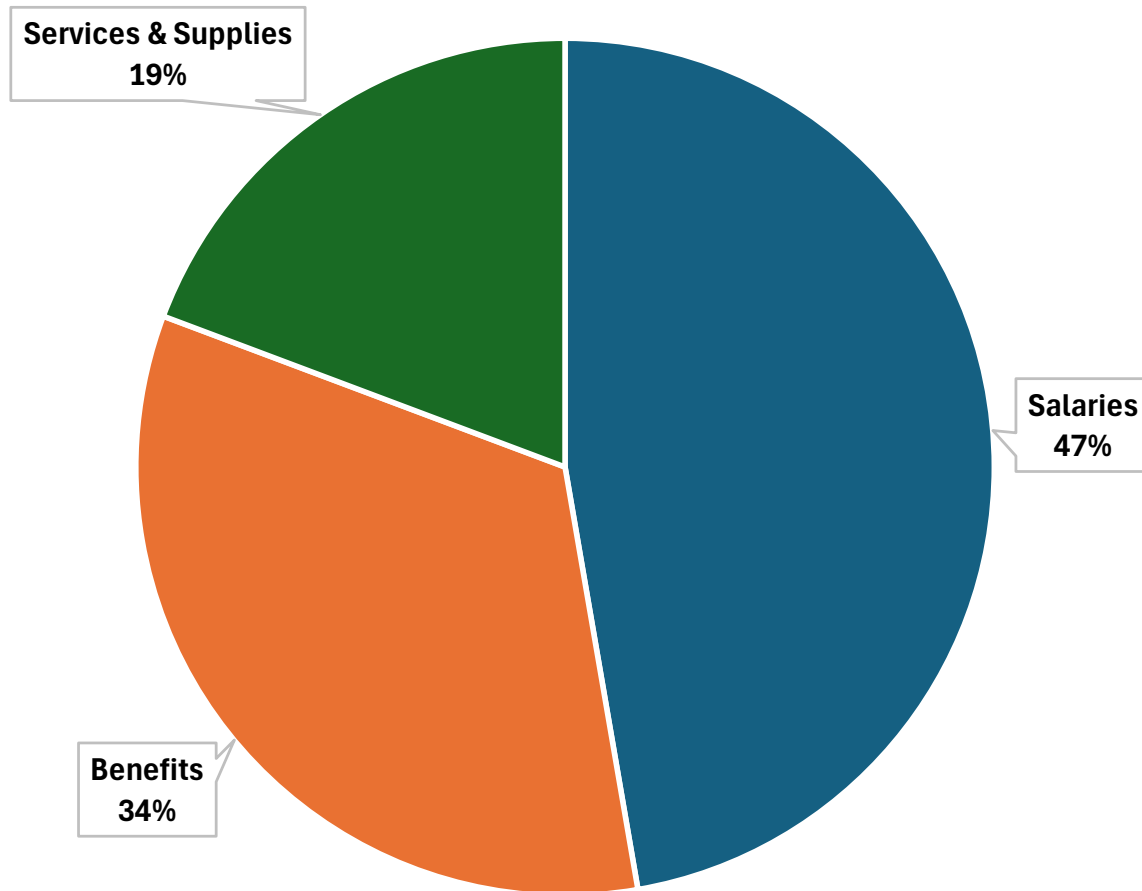
Revenues & Expenditures by Source



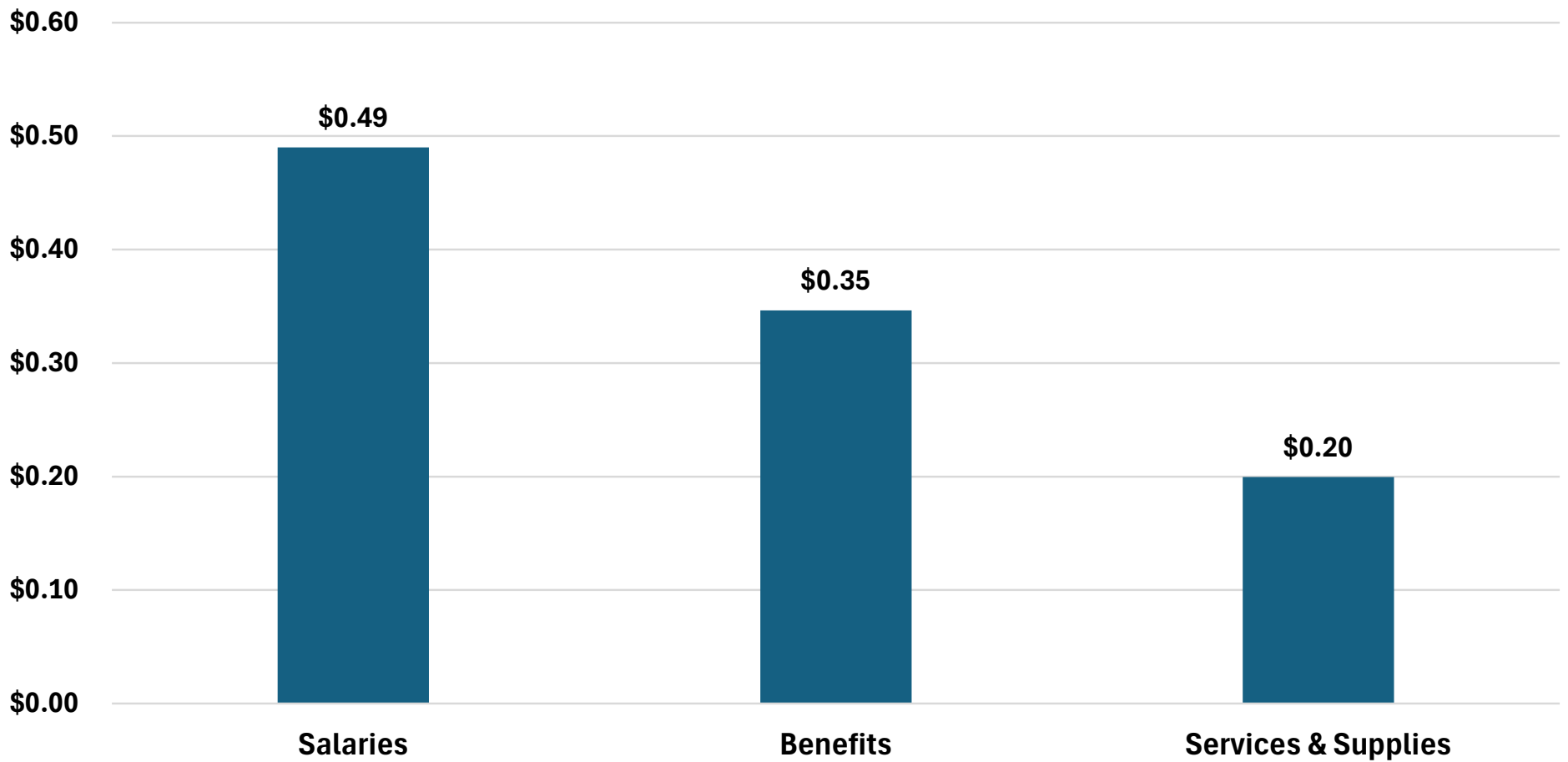
2024/25 % of Total Revenue



2024/25 % of Total Expenditures



Expenditures Per \$1 of Property Tax Revenue





Novato Fire District Board of Directors

Lj Silverman, President
Michael Hadfield, Vice President
Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: July 30, 2024

Topic: Marin Emergency Radio Authority (MERA) JPA Renewal

Recommendation

Board approval is requested to accept Staff's recommendation to renew the MERA JPA.

Background

This JPA was established to plan, finance, implement, manage, own and operate a multi-jurisdictional and county-wide Public Safety and Emergency Radio System with the attendant facilities.

Financial Impact

The District's total contribution for Fiscal Year 2024-2025 is \$184,999. This is for both Operating and Capital Replacement. This is a two percent (2%) increase over Fiscal Year 2023-2024 when the District paid \$181,130.

The annual payment is due on August 18, 2024.

Reviewed by:

_____	Administration
_____	EMS
<u> <u> </u> / <u> </u> </u>	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

A handwritten signature in black ink, appearing to read "Bill Tyler", written over a horizontal line.

Bill Tyler
Fire Chief

Attachments: MERA 2024/2025 Schedule of Member Agency Contribution

MERA 2024/2025 Total Member Contributions

2024/25

Jurisdiction	Board Agreed Formula	5% Entry	95% Formula	Jurisdiction Total	Agency Total
Belvedere PD	0.57%	\$6,648	\$18,718	\$25,366	\$33,247
Belvedere PW	0.24%		\$7,881	\$7,881	
Bolinas FPD	0.42%	\$6,648	\$13,694	\$20,342	\$20,342
Central Marin Police Authority	6.33%	\$13,295	\$207,972	\$221,267	\$221,267
Corte Madera FD	0.85%	\$6,648	\$27,979	\$34,627	\$49,241
Corte Madera PW	0.45%		\$14,614	\$14,614	
Fairfax PD	1.51%	\$6,648	\$49,555	\$56,203	\$69,207
Fairfax PW	0.40%		\$13,004	\$13,004	
Inverness PUD	0.32%	\$6,648	\$10,574	\$17,222	\$17,222
Kentfield FPD	0.65%	\$6,648	\$21,411	\$28,059	\$28,059
Larkspur FD	1.06%	\$6,648	\$34,810	\$41,458	\$58,797
Larkspur PW	0.53%		\$17,339	\$17,339	
Marin Community College District	0.18%	\$6,648	\$5,845	\$12,493	\$12,493
Marin County FD	7.13%		\$234,276	\$234,276	\$1,205,582
Marin County PW	4.32%		\$141,899	\$141,899	
Marin County SO	25.05%	\$6,648	\$822,759	\$829,407	
Marin Transit	0.85%	\$6,648	\$27,815	\$34,463	\$34,463
Marinwood CSD (Fire)	0.54%	\$6,648	\$17,700	\$24,348	\$30,653
Marinwood CSD (LM)	0.19%		\$6,305	\$6,305	
Mill Valley FD	1.24%	\$6,648	\$40,819	\$47,467	\$157,150
Mill Valley PD	2.74%		\$89,947	\$89,947	
Mill Valley PW	0.60%		\$19,736	\$19,736	
MMWD	0.24%	\$6,648	\$7,783	\$14,431	\$14,431
Novato FPD	5.43%	\$6,648	\$178,351	\$184,999	\$184,999
Novato PD	9.89%	\$6,648	\$324,848	\$331,496	\$390,410
Novato PW	1.79%		\$58,914	\$58,914	
Ross PD	0.40%	\$6,648	\$13,037	\$19,685	\$19,685
Ross Valley Fire	2.06%	\$6,648	\$67,551	\$74,199	\$74,199
San Anselmo PW	0.55%		\$17,930	\$17,930	\$17,930
San Rafael FD	4.10%		\$134,707	\$134,707	\$513,918
San Rafael PD	9.60%	\$6,648	\$315,258	\$321,906	
San Rafael PW	1.75%		\$57,305	\$57,305	
Sausalito PD	1.53%	\$6,648	\$50,211	\$56,859	\$69,995
Sausalito PW	0.40%		\$13,136	\$13,136	
Skywalker Ranch	0.18%	\$6,648	\$5,911	\$12,559	\$12,559
Southern Marin FPD	2.34%	\$6,648	\$76,779	\$83,427	\$83,427
Stinson Beach FPD	0.36%	\$6,648	\$11,691	\$18,339	\$18,339
Tiburon FPD	1.05%	\$6,648	\$34,547	\$41,195	\$41,195
Tiburon PD	1.74%	\$6,648	\$57,075	\$63,723	\$77,975
Tiburon PW	0.43%		\$14,252	\$14,252	
Total	1	\$172,839	\$3,283,938	\$3,456,777	\$3,456,781



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: July 31, 2024

Topic: Package Insurance Policy Renewal

Recommendation

Board approval is requested to discuss a proposal for the package property and liability insurance policy ("Package Policy") from the District's insurance broker, Arthur J. Gallagher Risk Management Services, LLC ("Gallagher"), for the period beginning September 1, 2024 through August 31, 2025.

Background

VFIS has insured the District for the past six years under a Package Policy. This year, VFIS' property premiums almost doubled due to their U.S. book of business having an incredibly large wildfire score. VFIS did not renew with some of their clients in the northernmost regions of California due to those agencies' high wildfire scores.

In past years, the District has explored a similar Package Policy from the Fire Agencies Insurance Risk Authority ("FAIRA"). This policy is part of a Special District pool. However, the District's current loss ratio of 86% exceeds FAIRA's underwriting requirement, which has a maximum allowable loss ratio of 40%. Loss ratio is used in the insurance industry to assess the financial health and performance of a policyholder. An 86% loss ratio means that for every dollar in premium earned, \$0.86 is being paid out in claims.

The District's loss ratio has dropped overall in the last five years, however, there was a small increase between 2023 and 2024. In two (2) years almost \$600,000 in losses will drop off and this will reduce the District's loss ratio making FAIRA within reach. For a comparison of the premiums paid versus losses over 10 years, refer to the District's Loss Ratio table below in Table 1.

Every year, Gallagher brings the District's business to the commercial marketplace for insurance bids. In 2017, the District received a competitive offer from Allied World, also known as FirePlus. As a result, the District chose to insure with FirePlus, which offered a 28% reduction in premiums compared to the previous year's insurer, VFIS. In 2018, VFIS lowered their rates, leading the District to return its business to them. Recently, FirePlus decided to wind down its fire agency book of business and can no longer compete with VFIS.

Due to the hard insurance market otherwise known as a "seller's market", Gallagher explored a number of options on the District's behalf:

1. Dropping the Earthquake and Flood policies.
2. Increasing the Property policy deductible from \$1,000 to \$5,000.
3. Removing the Property policy entirely and looking for a better deal in the commercial marketplace.

The Package Policy includes the following coverage types. Pollution liability is a stand-alone policy renewed at the same time as the Package Policy.

- Property
- Automobile Liability
- Portable Equipment
- Management Liability
- General Liability
- Excess Liability
- Pollution Liability

Financial Impact

Gallagher’s proposal will be received after the board meeting agenda is published but will be available for the Board Meeting held on August 7, 2024. The total costs for the Package Policy including the stand-alone Pollution Policy will be discussed at the meeting.

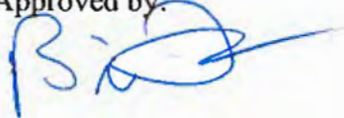
Refer to Table 2 below for a comparison of premiums from 2017 to the present.

In addition to the Package Policy, there are three (3) other policies that the District purchases throughout the year amounting to \$34,605. These policies are listed below in Table 3.

Reviewed by:

- _____ Administration
- _____ EMS
- CW/JV Finance
- _____ Prevention
- _____ Human Resources
- _____ Operations

Approved by:



Bill Tyler
Fire Chief

TABLE 1

District's Loss Ratio

2023/24	PACKAGE PREMIUMS	PACKAGE LOSSES	Loss Ratio	2024/2025	PACKAGE PREMIUMS	PACKAGE LOSSES	Loss Ratio
2013/14	\$ 132,543.00	\$ -		2014/15	\$ 135,678.00	\$ 288,415.00	
2014/15	\$ 135,678.00	\$ 288,415.00		2015/16	\$ 143,304.00	\$ 309,341.00	
2015/16	\$ 143,304.00	\$ 309,341.00		2016/17	\$ 153,667.00	\$ 315,974.00	
2016/17	\$ 153,667.00	\$ 315,974.00		2017/18	\$ 112,354.00	\$ 12,324.00	
2017/18	\$ 112,354.00	\$ 12,324.00		2018/19	\$ 111,996.00	\$ -	
2018/19	\$ 111,996.00	\$ -		2019/20	\$ 114,948.00	\$ 218,221.00	
2019/20	\$ 114,948.00	\$ 108,221.00		2020/21	\$ 126,531.00	\$ 8,052.00	
2020/21	\$ 126,531.00	\$ 8,053.00		2021/22	\$ 145,419.00	\$ 3,625.00	
2021/22	\$ 145,419.00	\$ 3,625.00		2022/23	\$ 156,476.00	\$ 2,641.00	
2022/23	\$ 156,476.00	\$ 2,741.00		2023/24	\$ 169,017.00	\$ 13,199.00	
TOTAL PREMIUM	\$ 1,332,916.00	\$ 1,048,694.00	79%	TOTAL	\$ 1,369,390.00	\$ 1,171,792.00	86%

TABLE 2

Package Policy Expenditure History – 2017 to Present

Fiscal Year	Premium	Percentage Change from Previous Year	Event(s) Causing Change
2017-2018	\$112,390	(28%)	New broker brought the District's business to commercial marketplace. Moved from carrier VFIS to Allied World.
2018-2019	\$111,996	(0.4%)	VFIS lowered premiums, increased coverages, and offered earthquake coverage. District elected to award business back to VFIS.
2019-2020	\$116,584	+4.1%	Auto and portable equipment premiums increased sharply.
2020-2021	\$126,531	+8.5%	Auto and portable equipment premiums continue to increase.
2021-2022	\$145,419	+15.0%	All premiums increasing due to wildfires, liability carriers cutting capacity, litigation & the pandemic.
2022-2023	\$156,476	+7.6%	All premiums increasing due to the same factors as noted last year. District also purchased a new ladder truck, 3 new incident command vehicles, and a mobile classroom in the last year.
2023-2024	\$181,988	+16.3%	All premiums increasing due to wildfires, liability carriers cutting capacity, litigation.
2024-2025	To be discussed	To be discussed	Added 4 EV vehicles but will be selling 7 vehicles in 2024-2025. Also removed USAR dog from policy,

TABLE 3

Other Policies Renewing at Different Times Throughout the Year

Policy Type	Cost at Last Renewal	Next Renewal Date
1. Crime Liability	\$2,909	December 2024
3. Fuel Storage Tank Liability	\$2,223	March 2025
2. Cyber Liability	\$29,473	July 2025
Total	\$34,605	



**Novato Fire District
Board of Directors**

**Lj Silverman, President
William Davis, Vice President
Bruce Goines, Secretary**

Director Shane Francisco, Director Michael Hadfield

Date: July 30, 2024

Topic: Establish a Not-to-Exceed Amount for the Allstar Contract through June 2025

Recommendation

Staff requests Board approval to establish a not-to-exceed amount for the purchase of fire equipment from Allstar Fire Equipment ("Allstar").

Background

The District purchases Lion brand turnout gear, and other fire equipment from Allstar. Allstar is an authorized Lion reseller. The District currently piggybacks onto the NPPGov cooperative pricing agreement between the League of Oregon Cities and Lion Contract # PS20065 terminating on April 13, 2026.

The District routinely obtains quotes from Allstar Fire Equipment and their competitor L.N. Curtis for Elhart nozzles, and selects the supplier with the lowest price.

Financial Impact

In addition to the 35% discounted contract pricing for Lion brand equipment, Allstar extends a loyal customer discount bringing the savings to greater than 50% off of the Lion list price for turnout gear, and other Lion equipment.

The District spent \$90,910 with Allstar in fiscal year 2023-2024. The anticipated spend in the current fiscal year 2024-2025 is \$100,000.

Reviewed by:

_____	Administration
_____	EMS
<u>qu/cw</u>	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

**Bill Tyler
Fire Chief**



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: July 30, 2024

Topic: Establish a Not-to-Exceed Amount for the Bound Tree Medical Contract through June 2025

Recommendation

Staff requests approval from the Board to establish a not-to-exceed amount for the contract with Bound Tree Medical, Inc. for the procurement of Advanced Life Support (ALS) and Basic Life Support (BLS) medical supplies for the District.

Background

The District was using the Kern County's competitively bid solicitation for ALS and BLS medical supplies (contract # 1280) and subsequent pricing agreement until June 30, 2024 when Kern County decided to allow the agreement to term. Staff found another cooperative agreement through the National Purchasing Cooperative otherwise known as BuyBoard Contract # 704-23 with a term date of May 31, 2026. A no cost Participation Agreement was executed so that the District could continue to receive discounted pricing. The approved spend through June 30, 2024 was \$65,000. The actual spend was \$49,799.

Financial Impact

Staff requests approval of a not-to-exceed amount of \$65,000 in the new fiscal year 2024-2025.

Vendor Name	Actual Spend 7/1/22 – 6/30/23	Actual Spend 7/1/23-6/30/24	Percentage Annual Decrease between FY 22/23 & FY 23/24
Bound Tree Medical, Inc.	\$55,419	\$49,799	(10%)

Reviewed by:

_____ Administration
 _____ EMS
JV/cw Finance
 _____ Prevention
 _____ Human Resources
 _____ Operations

Approved by:

Bill Tyler
Fire Chief


Committee Reports Section

1. MERA
2. Finance Committee
3. Marin Wildfire Prevention Authority Board
4. Facilities Committee

Financial Reports Section



Novato Fire District
Finance Division
Revenues, Expenditures and Changes In
Fund Balance Report – June 2024

TO: Board of Directors
FROM: Senior Accountant Kerrigan 
DATE: July 31, 2024
RE: Revenues, Expenditures and Changes in Fund Balance Report – June 2024

Revenues

The majority of the District's revenue is derived from property taxes. Property tax revenue is apportioned in two major installments, December and May. As of the June 30, 2024 report date the District has received \$33,662,207.73 in property tax revenue. This represents 97.2% of the annual budgeted amounts.

Ambulance service fee revenue collections were \$4,838,899.53 which represents 166.9% of annual budgeted amounts.

Expenditures

Total salaries & fringe benefits for the period amounted to \$26,562,144.31 and represents 95.9% of annual budgeted amounts. Total services & supplies for the period amounted to \$5,296,270.49 which represents 74.3% of annual budgeted amounts. Total debt service for the period amounted to \$332,770.00 and represents 100% of annual budgeted amounts.

Total capital outlay for the period totaled \$835,724.32 or 20.0% of annual budget.

Net Change in Fund Balance

The net change in fund balance for the period ended June 30, 2024 is \$7,459,097.52.

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to June 30, 2024

Account Code	Month Ended Jun-30-2024	Year to Date Jun-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9001 · Current Secured	1,093,166.82	22,620,227.71	22,678,456.00	(58,228.29)	99.7%	22,678,456.00	(58,228.29)	99.7%
9002 · Current Unsecured	-	418,736.43	402,069.00	16,667.43	104.1%	402,069.00	16,667.43	104.1%
9004 · Prior Secured Redemptions	-	-	-	-	0.0%	-	-	0.0%
9006 · Prior Unsecured	-	24,470.39	21,187.00	3,283.39	115.5%	21,187.00	3,283.39	115.5%
9007 · Special Assessment	-	6,556,179.43	6,889,905.00	(333,725.57)	95.2%	6,889,905.00	(333,725.57)	95.2%
9041 · Supplemental Assessment Current	41,457.41	449,207.65	745,192.00	(295,984.35)	60.3%	745,192.00	(295,984.35)	60.3%
9042 · Supplemental Assessment Unsec	-	29,169.88	26,609.00	2,560.88	109.6%	26,609.00	2,560.88	109.6%
9043 · Supplemental Assessment Redemp.	356.30	2,718.25	16,230.00	(13,511.75)	16.7%	16,230.00	(13,511.75)	16.7%
9045 · Novato Hamilton RDA	-	1,219,149.62	1,482,644.00	(263,494.38)	82.2%	1,482,644.00	(263,494.38)	82.2%
9046 · Education Rev Augm Fund-Redist	-	2,118,561.50	2,165,271.00	(46,709.50)	97.8%	2,165,271.00	(46,709.50)	97.8%
9047 · Novato Downtown Redevelopment	-	223,786.87	212,290.00	11,496.87	105.4%	212,290.00	11,496.87	105.4%
Sub-total Property Taxes	1,134,980.53	33,662,207.73	34,639,853.00	(977,645.27)	97.2%	34,639,853.00	(977,645.27)	97.2%
9201 · Interest	47.92	981,956.75	156,920.00	825,036.75	625.8%	156,920.00	825,036.75	625.8%
Sub-total Interest Income	47.92	981,956.75	156,920.00	825,036.75	625.8%	156,920.00	825,036.75	625.8%
9280 · State Homeowners Prop Tax Reduc	11,849.87	78,999.16	78,954.00	45.16	100.1%	78,954.00	45.16	100.1%
9367 · Other State Aid, Grant	-	2,594,952.54	1,800,000.00	794,952.54	144.2%	1,800,000.00	794,952.54	144.2%
9483 · In-Lieu Housing	-	-	3,303.00	(3,303.00)	0.0%	3,303.00	(3,303.00)	0.0%
Sub-total Intergovernmental	11,849.87	2,673,951.70	1,882,257.00	791,694.70	142.1%	1,882,257.00	791,694.70	142.1%
9576 · CPR Class Fees	-	-	-	-	0.0%	-	-	0.0%
9925 · GEMT Revenue	-	-	-	-	0.0%	-	-	0.0%
9931 · Outside Agency Amb Bill Serv	-	-	-	-	0.0%	-	-	0.0%
9932 · Novato Ambulance Service Fees	263,217.36	4,838,899.53	2,900,000.00	1,938,899.53	166.9%	2,900,000.00	1,938,899.53	166.9%
9935 · Plan Checks	1,936.00	24,724.00	57,660.00	(32,936.00)	42.9%	57,660.00	(32,936.00)	42.9%
9938 · Elections	-	-	-	-	0.0%	-	-	0.0%
9945 · MERA & HazMat Admin Services	-	-	-	-	0.0%	-	-	0.0%
Sub-total Charges for Services	265,153.36	4,863,623.53	2,957,660.00	1,905,963.53	164.4%	2,957,660.00	1,905,963.53	164.4%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to June 30, 2024

Account Code	Month Ended Jun-30-2024	Year to Date Jun-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9250 · Parking Lot Rent	3,830.00	12,575.00	5,000.00	7,575.00	251.5%	5,000.00	7,575.00	251.5%
9930 · COVID-19 Relief Funds	-	-	-	-	0.0%	-	-	0.0%
9936 · Sale of Assets	-	-	-	-	0.0%	-	-	0.0%
9940 · Other Refunds/Reimbursements	7,579.78	160,556.96	-	160,556.96	0.0%	-	160,556.96	0.0%
9942 · OES Reimbursements	-	154,103.34	292,326.00	(138,222.66)	52.7%	292,326.00	(138,222.66)	52.7%
9943 · Health Premium Reimbursements	-	-	-	-	0.0%	-	-	0.0%
Sub-total Other Revenue	11,409.78	327,235.30	297,326.00	29,909.30	110.1%	297,326.00	29,909.30	110.1%
Total Revenues	1,423,441.46	42,508,975.01	39,934,016.00	2,574,959.01	106.4%	39,934,016.00	2,574,959.01	106.4%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to June 30, 2024

Account Code	Month Ended Jun-30-2024	Year to Date Jun-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
1003 · Regular Staff Salaries	965,719.41	11,419,317.66	11,684,897.00	(265,579.34)	97.7%	11,684,897.00	(265,579.34)	97.7%
1019 · CTO Pay	82,008.44	384,372.88	725,700.00	(341,327.12)	53.0%	725,700.00	(341,327.12)	53.0%
1020 · Overtime - Callback	440,908.96	3,248,334.98	3,544,000.00	(295,665.02)	91.7%	3,544,000.00	(295,665.02)	91.7%
1021 · Out of Class Pay	2,157.84	23,416.91	12,000.00	11,416.91	195.1%	12,000.00	11,416.91	195.1%
1022 · Director Fees	3,200.00	27,400.00	24,000.00	3,400.00	114.2%	24,000.00	3,400.00	114.2%
1023 · Response Pay	-	2,550.32	7,000.00	(4,449.68)	36.4%	7,000.00	(4,449.68)	36.4%
1025 · Vacation Pay	217,682.86	277,993.51	330,000.00	(52,006.49)	84.2%	330,000.00	(52,006.49)	84.2%
1026 · Education Incentive	3,550.00	43,200.00	60,600.00	(17,400.00)	71.3%	60,600.00	(17,400.00)	71.3%
1027 · Executive Bonus	-	-	-	-	0.0%	-	-	0.0%
1402 · Retirement	424,134.97	4,831,692.45	5,268,000.00	(436,307.55)	91.7%	5,268,000.00	(436,307.55)	91.7%
1404 · FICA Medicare	20,596.12	222,547.14	240,200.00	(17,652.86)	92.7%	240,200.00	(17,652.86)	92.7%
1502 · Life Insurance	(388.47)	10,900.82	20,000.00	(9,099.18)	54.5%	20,000.00	(9,099.18)	54.5%
1510 · Dental Insurance	21,470.30	194,461.49	217,000.00	(22,538.51)	89.6%	217,000.00	(22,538.51)	89.6%
1512 · Flexible Savings Account	(2,959.98)	5,164.03	-	5,164.03	0.0%	-	5,164.03	0.0%
1513 · Health Insurance	219,574.61	3,757,561.33	3,624,154.00	133,407.33	103.7%	3,437,400.00	320,161.33	109.3%
1514 · Vision Plan	1,652.63	15,785.87	18,500.00	(2,714.13)	85.3%	18,500.00	(2,714.13)	85.3%
1517 · Administrative Allowance	2,137.50	23,175.00	18,000.00	5,175.00	128.8%	18,000.00	5,175.00	128.8%
1701 · Workers' Compensation	(12,369.65)	1,622,136.64	1,510,944.00	111,192.64	107.4%	1,510,944.00	111,192.64	107.4%
1702 · Unemployment Insurance	-	3,079.96	-	3,079.96	0.0%	-	3,079.96	0.0%
1703 · Physicals	-	31,965.30	25,000.00	6,965.30	127.9%	25,000.00	6,965.30	127.9%
1704 · Sick Leave Buyback	2,485.61	10,592.40	71,000.00	(60,407.60)	14.9%	71,000.00	(60,407.60)	14.9%
1705 · Admin Leave	-	-	-	-	0.0%	-	-	0.0%
1706 · Deferred Compensation	52,851.57	406,495.62	476,360.00	(69,864.38)	85.3%	476,360.00	(69,864.38)	85.3%
Total Salaries and Benefits	2,444,412.72	26,562,144.31	27,877,355.00	(1,315,210.69)	95.3%	27,690,601.00	(1,128,456.69)	95.9%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to June 30, 2024

Account Code	Month Ended Jun-30-2024	Year to Date Jun-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2000 · Services & Supplies	-	703.64	-	703.64	0.0%	-	703.64	0.0%
2020 · Cal-OSHA Requirements	7,837.99	157,610.36	457,800.00	(300,189.64)	34.4%	457,800.00	(300,189.64)	34.4%
2021 · Clothing	94.40	7,108.33	4,140.00	2,968.33	171.7%	4,140.00	2,968.33	171.7%
2023 · COVID-19 Expenses	-	-	-	-	0.0%	-	-	0.0%
2024 · First Aid Supplies	14,809.68	211,235.75	194,000.00	17,235.75	108.9%	194,000.00	17,235.75	108.9%
2025 · Oxygen	474.00	5,207.79	6,840.00	(1,632.21)	76.1%	6,840.00	(1,632.21)	76.1%
2026 · Investigative Tools	-	351.00	2,000.00	(1,649.00)	17.6%	2,000.00	(1,649.00)	17.6%
2027 · Tool Replacement	-	28,819.63	10,000.00	18,819.63	288.2%	10,000.00	18,819.63	288.2%
2028 · Board Expense	-	10,618.86	17,000.00	(6,381.14)	62.5%	17,000.00	(6,381.14)	62.5%
2029 · Advertising	57,716.54	81,197.26	70,200.00	10,997.26	115.7%	70,200.00	10,997.26	115.7%
2034 · Outside Assistance	13,218.65	206,446.26	328,350.00	(121,903.74)	62.9%	328,350.00	(121,903.74)	62.9%
2036 · EMS Certification	-	-	-	-	0.0%	-	-	0.0%
2038 · CPR Materials	-	-	-	-	0.0%	-	-	0.0%
2039 · Schools and Seminars	150.00	76,622.67	98,300.00	(21,677.33)	77.9%	98,300.00	(21,677.33)	77.9%
2040 · Training Aids and Materials	6,065.34	17,171.67	42,600.00	(25,428.33)	40.3%	42,600.00	(25,428.33)	40.3%
2041 · Food	1,315.16	39,743.33	50,000.00	(10,256.67)	79.5%	50,000.00	(10,256.67)	79.5%
2042 · Extinguishing Agents	-	2,876.21	7,500.00	(4,623.79)	38.3%	7,500.00	(4,623.79)	38.3%
2049 · Conferences & Meetings	6,187.39	43,016.56	49,600.00	(6,583.44)	86.7%	49,600.00	(6,583.44)	86.7%
2050 · Equipment Testing	10,313.35	31,281.36	52,500.00	(21,218.64)	59.6%	52,500.00	(21,218.64)	59.6%
2059 · Liability & Property	29,822.13	254,410.32	230,000.00	24,410.32	110.6%	230,000.00	24,410.32	110.6%
2074 · School and Seminars	1,445.41	5,302.54	5,000.00	302.54	106.1%	5,000.00	302.54	106.1%
2087 · Parts & Outside Labor	27,609.55	173,579.26	300,000.00	(126,420.74)	57.9%	300,000.00	(126,420.74)	57.9%
2088 · Shop Supplies	814.51	7,231.23	5,000.00	2,231.23	144.6%	5,000.00	2,231.23	144.6%
2121 · Vegetation Mgmt	25,200.00	25,200.00	50,000.00	(24,800.00)	50.4%	50,000.00	(24,800.00)	50.4%
2129 · Election Expense	-	-	-	-	0.0%	-	-	0.0%
2131 · Books & Periodicals	427.70	2,373.66	6,385.00	(4,011.34)	37.2%	6,385.00	(4,011.34)	37.2%
2137 · Document Reproduction	-	1,208.38	4,000.00	(2,791.62)	30.2%	4,000.00	(2,791.62)	30.2%
2141 · Computer Supplies	21,389.30	36,922.83	157,400.00	(120,477.17)	23.5%	157,400.00	(120,477.17)	23.5%
2151 · Computer Software & Renewals	28,624.31	177,837.65	233,800.00	(55,962.35)	76.1%	233,800.00	(55,962.35)	76.1%
2164 · Computer System Maintenance	26,000.98	126,371.51	383,800.00	(257,428.49)	32.9%	383,800.00	(257,428.49)	32.9%
2262 · Hazardous Materials Prog	-	10,918.00	10,000.00	918.00	109.2%	10,000.00	918.00	109.2%
2268 · Special Fire Equipment & Suppl	7,631.44	70,676.88	76,000.00	(5,323.12)	93.0%	76,000.00	(5,323.12)	93.0%
2269 · Property Tax Fee	-	286,759.05	338,125.00	(51,365.95)	84.8%	338,125.00	(51,365.95)	84.8%
2273 · Employee Service & Recognition	310.72	170,295.46	366,200.00	(195,904.54)	46.5%	366,200.00	(195,904.54)	46.5%
2396 · Facilities Prevent Maintenance	10,559.72	156,116.71	200,199.00	(44,082.29)	78.0%	200,199.00	(44,082.29)	78.0%
2397 · Facilities Projects	39,146.72	198,467.44	644,500.00	(446,032.56)	30.8%	644,500.00	(446,032.56)	30.8%
2398 · Facilities Repair	18,314.93	410,378.34	152,800.00	257,578.34	268.6%	152,800.00	257,578.34	268.6%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to June 30, 2024

Account Code	Month Ended Jun-30-2024	Year to Date Jun-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2399 · Station Supplies	3,485.50	33,530.98	30,000.00	3,530.98	111.8%	30,000.00	3,530.98	111.8%
2400 · Hydrants	-	4,050.00	18,000.00	(13,950.00)	22.5%	18,000.00	(13,950.00)	22.5%
2401 · Memberships	2,010.00	38,096.18	63,305.00	(25,208.82)	60.2%	63,305.00	(25,208.82)	60.2%
2406 · Payroll Service Charge	11,754.20	55,667.71	47,000.00	8,667.71	118.4%	47,000.00	8,667.71	118.4%
2407 · Office Supplies	5,263.71	50,480.52	60,700.00	(10,219.48)	83.2%	60,700.00	(10,219.48)	83.2%
2501 · Gas, Oil & Grease Vehicles	33,221.77	233,658.00	223,800.00	9,858.00	104.4%	223,800.00	9,858.00	104.4%
2510 · Out of County Logistics	-	2,845.43	10,000.00	(7,154.57)	28.5%	10,000.00	(7,154.57)	28.5%
2528 · Central Dispatch	48,155.71	577,868.00	578,000.00	(132.00)	100.0%	578,000.00	(132.00)	100.0%
2530 · Emergency Operations Center	-	2,370.64	37,500.00	(35,129.36)	6.3%	37,500.00	(35,129.36)	6.3%
2533 · Marin Emergency Radio Authority	-	181,130.00	181,000.00	130.00	100.1%	181,000.00	130.00	100.1%
2537 · Radio & MDC Maintenance	179.05	185,361.99	265,250.00	(79,888.01)	69.9%	265,250.00	(79,888.01)	69.9%
2539 · Tablet Command	-	25,884.18	32,000.00	(6,115.82)	80.9%	32,000.00	(6,115.82)	80.9%
2710 · Litigation Settlement	-	-	-	-	0.0%	-	-	0.0%
2713 · Legal Fees	63,849.63	279,391.02	300,000.00	(20,608.98)	93.1%	300,000.00	(20,608.98)	93.1%
2717 · Audit & Accounting Fees	25,625.00	43,145.00	44,925.00	(1,780.00)	96.0%	44,925.00	(1,780.00)	96.0%
2718 · Consulting Fees	10,844.16	137,481.28	240,420.00	(102,938.72)	57.2%	240,420.00	(102,938.72)	57.2%
2731 · Water	4,320.12	27,554.86	39,848.00	(12,293.14)	69.1%	39,848.00	(12,293.14)	69.1%
2732 · Electricity	29,316.60	195,339.31	166,980.00	28,359.31	117.0%	166,980.00	28,359.31	117.0%
2736 · Garbage	5,699.84	28,054.05	37,191.00	(9,136.95)	75.4%	37,191.00	(9,136.95)	75.4%
2737 · Sewage	-	17,118.20	33,206.00	(16,087.80)	51.6%	33,206.00	(16,087.80)	51.6%
2738 · Telephone System	18,815.09	143,183.20	166,900.00	(23,716.80)	85.8%	166,900.00	(23,716.80)	85.8%
Total Services and Supplies	618,020.30	5,296,270.49	7,130,064.00	(1,833,793.51)	74.3%	7,130,064.00	(1,833,793.51)	74.3%
3301 · Debt Service - Principal	-	325,000.00	325,000.00	-	100.0%	325,000.00	-	100.0%
3302 · Debt Service - Interest	-	7,770.00	7,762.00	8.00	100.1%	7,762.00	8.00	100.1%
Total Debt Service	-	332,770.00	332,762.00	8.00	100.0%	332,762.00	8.00	100.0%
4048 · Building Facilities	1,043.50	159,775.18	800,000.00	(640,224.82)	20.0%	800,000.00	(640,224.82)	20.0%
4810 · EMS Equipment	-	626,341.92	625,000.00	1,341.92	100.2%	-	626,341.92	0.0%
4815 · Fire Suppression Equipment	-	-	2,325,000.00	(2,325,000.00)	0.0%	2,325,000.00	(2,325,000.00)	0.0%
4818 · Exercise Equipment	3,168.00	29,509.22	33,700.00	(4,190.78)	87.6%	33,700.00	(4,190.78)	87.6%
4820 · Ambulances	-	5,848.00	575,000.00	(569,152.00)	1.0%	575,000.00	(569,152.00)	1.0%
4834 · Communication & Computer Equip	-	-	8,000.00	(8,000.00)	0.0%	8,000.00	(8,000.00)	0.0%
4880 · Computer & Hardware Equipment	14,250.00	14,250.00	447,000.00	(432,750.00)	3.2%	447,000.00	(432,750.00)	3.2%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to June 30, 2024

Account Code	Month Ended Jun-30-2024	Year to Date Jun-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
Total Capital Outlay	18,461.50	835,724.32	4,813,700.00	(3,977,975.68)	17.4%	4,188,700.00	(3,352,975.68)	20.0%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to June 30, 2024

Account Code	Month Ended Jun-30-2024	Year to Date Jun-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
8500 · Intergovernmental Transfers	388,341.48	2,022,968.37	1,500,000.00	522,968.37	134.9%	1,500,000.00	522,968.37	134.9%
Total Intergovernmental Transfers	388,341.48	2,022,968.37	1,500,000.00	522,968.37	134.9%	1,500,000.00	522,968.37	134.9%
Net Change in Fund Balance	(2,045,794.54)	7,459,097.52	(1,719,865.00)	9,178,962.52		(908,111.00)	8,367,208.52	
Budget Reconciliation								
Original Budget			<u>(908,111.00)</u>					
Revised Budget			<u>(908,111.00)</u>					



Novato Fire District
Finance Division
Revenues and Expenditures Detail Report
June 2024

TO: Board of Directors
FROM: Senior Accountant Kerrigan
DATE: July 31, 2024
RE: Revenues and Expenditures Detail Report – June 2024

Summary

Revenues	\$	1,423,441.46
Expenditures		<u>3,469,236.00</u>
Net Change in Fund Balance	\$	(2,045,794.54)

Novato Fire Protection District Revenues and Expenditures Detail

June 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Ordinary Income/Expense						
Income						
9001 - Current Secured						
General Journal	06/07/2024	GJ 063024	105250 0 LEVY		JA6121-002	130,291.42
General Journal	06/07/2024	GJ 063024	105250 8 LEVY % 0		JA6121-017	172.55
General Journal	06/07/2024	GJ 063024	105250 3 LEVY		JA6121-010	69,012.41
General Journal	06/07/2024	GJ 063024	105250 0 LEVY		JA6122-002	-1,898.94
General Journal	06/13/2024	GJ 061324	105250 0 LEVY		JA6114-002	895,589.38
Total 9001 - Current Secured						1,093,166.82
9041 - Supplemental Assessment Current						
General Journal	06/07/2024	GJ 063024	105250 0 LEVY		JA6130-002	19,455.36
General Journal	06/07/2024	GJ 063024	105250 0 % DLNQ PNLTY		JE 4614 320ASI JuneDLNQ	-117.65
General Journal	06/13/2024	GJ 061324	105250 0 LEVY		JA6117-002	22,119.70
Total 9041 - Supplemental Assessment Current						41,457.41
9043 - Supplemental Assessment Redemp.						
General Journal	06/14/2024	GJ 061223	105250 0 % DLNQ PNLTY		JA6118-013	28.23
General Journal	06/14/2024	GJ 061223	105250 0 % ADD PNLTY		JA6118-020	59.87
General Journal	06/14/2024	GJ 061223	105250 0 LEVY		JA6118-024	268.20
Total 9043 - Supplemental Assessment Redemp.						356.30
9201 - Interest						
Deposit	06/30/2024				Interest	0.29
Deposit	06/30/2024				Interest	0.32
Deposit	06/30/2024				Interest	47.31
Total 9201 - Interest						47.92
9250 - Parking Lot Rent						
Sales Receipt	06/04/2024	9083	NOVATO TOYOTA	NOVATO TOYOTA	Parking lot rent	1,915.00
Sales Receipt	06/19/2024	9142	NOVATO TOYOTA	NOVATO TOYOTA	Parking lot rent	1,915.00
Total 9250 - Parking Lot Rent						3,830.00
9280 - State Homeowners Prop Tax Reduc						
General Journal	06/07/2024	GJ 060724	105250 0 LEVY		JA6113-002	0.15
General Journal	06/07/2024	GJ 060724	105250 0 LEVY		JA6113-006	13.81
General Journal	06/07/2024	GJ 060724	105250 0 LEVY		JA6116-012	104.55
General Journal	06/07/2024	GJ 060724	105250 0 LEVY		JA6113-018	11,687.77
General Journal	06/07/2024	GJ 060724	105250 0 LEVY		JA6113-028	43.59
Total 9280 - State Homeowners Prop Tax Reduc						11,849.87
9932 - Novato Ambulance Service Fees						
Deposit	06/03/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	95,297.45
Deposit	06/03/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	6,923.05
Sales Receipt	06/04/2024	9123	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,581.24
Sales Receipt	06/04/2024	9124	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	318.24
Sales Receipt	06/04/2024	9125	ILWU-PMA Coastwise Claims	ILWU-PMA Coastwise Claims	EMS Ambulance Service Fees	3,289.27
Sales Receipt	06/04/2024	9126	ILWU-PMA Coastwise Claims	ILWU-PMA Coastwise Claims	EMS Ambulance Service Fees	487.50
Sales Receipt	06/04/2024	9127	AETNA cust.	AETNA cust.	EMS Ambulance Service Fees	163.93
Sales Receipt	06/04/2024	9128	GEHA	GEHA	EMS Ambulance Service Fees	144.24
Sales Receipt	06/04/2024	9129	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	613.47
Sales Receipt	06/04/2024	9130	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	484.00

**Novato Fire Protection District
Revenues and Expenditures Detail**

June 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Sales Receipt	06/04/2024	9131	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,354.24
Deposit	06/04/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	40,060.26
General Journal	06/04/2024	GJ 060424			Ambulance Fees	3,302.51
Check	06/05/2024	807617776	BLUE CROSS OF CALIFORNIA-	BLUE CROSS OF CALIFORNIA-	RUN #F23035818 / INS PD INCO...	-243.75
Check	06/05/2024	807617777	CHASE, CHRISTINE	CHASE, CHRISTINE	RUN #F23015740 / INS PD TWICE	-200.00
Check	06/05/2024	807617778	ESTUPINAN, ANTHONY	ESTUPINAN, ANTHONY	RUN #F23004104 / PT OVERPAID	-175.00
Check	06/05/2024	807617779	HEALTHNET OVERPAYMENT RECOVER...	HEALTHNET OVERPAYMENT RECOVERY ...	RUN #F20013591 / INS PD TWICE	-3,043.65
Check	06/05/2024	807617780	KAISER FOUNDATION HEALTH PLAN.	KAISER FOUNDATION HEALTH PLAN.	RUN #F23006587-1 / PTS CSAA...	-3,999.26
Check	06/05/2024	807617781	KAISER FOUNDATION HEALTH PLAN.	KAISER FOUNDATION HEALTH PLAN.	RUN #F23028260 / PT HAD WO...	-781.79
Check	06/05/2024	807617782	NEMECEK, NANCY	NEMECEK, NANCY	RUN #F21036290 / INS MADE A...	-568.18
Check	06/05/2024	807617783	NORDIAN MEDICARE JE PART B RFNDS ...	NORDIAN MEDICARE JE PART B RFNDS (N...	RUN #F23004483 / PT HAS FUL...	-287.72
Check	06/05/2024	807617784	PARTNERSHIP HEALTHPLAN OF CALIFO...	PARTNERSHIP HEALTHPLAN OF CALIFOR...	PHP MADE AN OVERPAYMENT	-1,024.84
Check	06/05/2024	807617785	THE RAWLINGS COMPANY	THE RAWLINGS COMPANY	RUN #F22001572 / PT HAD WO...	-4,303.67
Check	06/05/2024	807617786	SANCIMINO, ROBIN	SANCIMINO, ROBIN	RUN #F22019531 / BLUE CROS...	-1,596.04
Check	06/05/2024	807617787	UNITED HEALTH CARE	UNITED HEALTH CARE	RUN #F22031803 / INS OVERP...	-18.63
Deposit	06/05/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	15,712.28
Deposit	06/05/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	10,028.57
Deposit	06/05/2024		DEPOSIT LOCKBOX		CA PACIF HCCLAIMPMT	33.29
Deposit	06/06/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	144.26
Deposit	06/07/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	769.19
General Journal	06/07/2024	GJ 060724			Ambulance Fees	3,109.88
Deposit	06/10/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,485.78
Deposit	06/11/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,597.55
Deposit	06/11/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	2,571.76
General Journal	06/11/2024	GJ 061124			Returned Item	-29,928.47
Deposit	06/12/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	541.24
Deposit	06/13/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	8,541.11
Deposit	06/13/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	8,469.26
General Journal	06/13/2024	GJ 061324			Ambulance Fees	3,647.76
Deposit	06/14/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	6,474.32
Deposit	06/15/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	10,224.50
Deposit	06/17/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	2,025.41
Deposit	06/17/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	8,254.81
Check	06/18/2024	807617914	RESOLVE INSURANCE SYSTEMS	RESOLVE INSURANCE SYSTEMS	MAY 2024	-1,381.41
Sales Receipt	06/19/2024	9198	MANCINI, ANTHONY	MANCINI, ANTHONY	EMS Ambulance Service Fees	1,864.21
Sales Receipt	06/19/2024	9199	USAA	USAA	EMS Ambulance Service Fees	143.19
Sales Receipt	06/19/2024	9200	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	617.92
Sales Receipt	06/19/2024	9201	KAISER PERMANENTE	KAISER PERMANENTE	EMS Ambulance Service Fees	1,267.73
Sales Receipt	06/19/2024	9202	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,520.71
Sales Receipt	06/19/2024	9203	Cigna	Cigna	EMS Ambulance Service Fees	158.92
Sales Receipt	06/19/2024	9204	KLINGBEIL, BARBARA	KLINGBEIL, BARBARA	EMS Ambulance Service Fees	290.00
Check	06/20/2024	807617937	PARTNERSHIP HEALTHPLAN OF CALIFO...	PARTNERSHIP HEALTHPLAN OF CALIFOR...	RUN #F23007464 / OVERPAYM...	-636.41
Check	06/20/2024	807617938	DEPARTMENT OF HEALTH CARE SERVI...	DEPARTMENT OF HEALTH CARE SERVICE...	RUN #F23038132 / PD AS TRAN...	-922.00
Check	06/20/2024	807617939	BLUE CROSS	BLUE CROSS	RUN #F24009564 / OVERPAYM...	-2,300.56
Check	06/20/2024	807617940	KAISER FOUNDATION HEALTH PLAN.	KAISER FOUNDATION HEALTH PLAN.	RUN #F24007564 / INS PD TWICE	-565.10
Check	06/20/2024	807617941	BLUE CROSS - PERS	BLUE CROSS - PERS	RUN #F24002454 / INS PD TWICE	-142.47
Check	06/20/2024	807617942	KAISER FOUNDATION HEALTH PLAN.	KAISER FOUNDATION HEALTH PLAN.	RUN #F24009206 / PT HAD NO I...	-1,104.31
Check	06/20/2024	807617943	BLUE CROSS	BLUE CROSS	RUN #F24001022 / INS PD TWICE	-141.83
Check	06/20/2024	807617944	BLUE CROSS	BLUE CROSS	RUN #F23036978 / INS PD TWICE	-137.36
Check	06/20/2024	807617945	BLUE CROSS	BLUE CROSS	RUN #F23033673 / INS PD TWICE	-135.62
Check	06/20/2024	807617946	BLUE CROSS	BLUE CROSS	RUN #F23033004 / INS PD TWICE	-114.41
Check	06/20/2024	807617947	BLUE CROSS	BLUE CROSS	RUN #F23032802-1 / INS PD TW...	-1,116.69
Check	06/20/2024	807617948	BLUE CROSS	BLUE CROSS	RUN #F23030497 / INS PD TWICE	-135.79
Check	06/20/2024	807617949	BLUE CROSS - PERS	BLUE CROSS - PERS	RUN #F23031576 / INS PD TWICE	-117.20
Check	06/20/2024	807617950	BLUE CROSS	BLUE CROSS	RUN #F23027878 / INS PD TWICE	-109.36
Check	06/20/2024	807617951	UNITED HEALTHCARE.	UNITED HEALTHCARE.	RUN #F23029664 / INS PD TWICE	-208.04

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	06/20/2024	807617952	BLUE CROSS	BLUE CROSS	RUN #F23021496 / INS PD TWICE	-112.96
Check	06/20/2024	807617953	GANGADHAR, VINAY	GANGADHAR, VINAY	RUN #F23022641 / PT PD HAS ...	-40.20
Check	06/20/2024	807617954	BLUE SHIELD OF CALIFORNIA	BLUE SHIELD OF CALIFORNIA	RUN #F23018790 / INS PD TWICE	-259.62
Check	06/20/2024	807617955	LONDON, ORIAN	LONDON, ORIAN	RUN #F23018489 / PT HAD AUT...	-200.00
Check	06/20/2024	807617956	KAISER FOUNDATION HEALTH PLAN.	KAISER FOUNDATION HEALTH PLAN.	RUN #F23018489 / PT HAD AUT...	-488.54
Check	06/20/2024	807617957	BLUE CROSS	BLUE CROSS	RUN #F23017375 / INS PD AS P...	-477.65
Check	06/20/2024	807617958	KAISER FOUNDATION HEALTH PLAN.	KAISER FOUNDATION HEALTH PLAN.	RUN #F23010453-1 / INS PD PR...	-473.26
Check	06/20/2024	807617959	KAISER FOUNDATION HEALTH PLAN.	KAISER FOUNDATION HEALTH PLAN.	KAISER PD CLAIMS TWICE WI...	-29,928.47
Deposit	06/20/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	12,055.22
Deposit	06/21/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	487.50
Sales Receipt	06/24/2024	9187	SEDGWICK INSURANCE	SEDGWICK INSURANCE	EMS Ambulance Service Fees	1,308.52
Sales Receipt	06/24/2024	9188	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	236.63
Sales Receipt	06/24/2024	9189	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	587.04
Sales Receipt	06/24/2024	9190	BLUE SHIELD PAYMENT	BLUE SHIELD PAYMENT	EMS Ambulance Service Fees	123.06
Sales Receipt	06/24/2024	9191	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	658.76
Sales Receipt	06/24/2024	9192	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,146.42
Sales Receipt	06/24/2024	9193	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	371.33
Sales Receipt	06/24/2024	9194	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	515.13
Sales Receipt	06/24/2024	9195	HUMANA	HUMANA	EMS Ambulance Service Fees	480.32
Sales Receipt	06/24/2024	9196	Gallagher Bassett Ins	Gallagher Bassett Ins	EMS Ambulance Service Fees	487.50
Sales Receipt	06/24/2024	9197	HUMANA	HUMANA	EMS Ambulance Service Fees	145.51
Sales Receipt	06/25/2024	9209	KAISER PERMANENTE	KAISER PERMANENTE	EMS Ambulance Service Fees	959.11
Sales Receipt	06/25/2024	9210	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,745.15
Sales Receipt	06/25/2024	9211	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	828.84
Sales Receipt	06/25/2024	9212	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,710.65
Deposit	06/25/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	7,373.98
Deposit	06/25/2024		DEPOSIT LOCKBOX		NORIDIAN N. CA I HCLAIMPMT	16,905.63
Deposit	06/26/2024		DEPOSIT LOCKBOX		IN MAIL DEPOSIT	35,040.70
General Journal	06/26/2024	GJ 062624	LONDON, ORIAN		VOID 807617955 London, Orion	200.00
General Journal	06/26/2024	GJ 062624	Kaiser Foundation Health...		VOID 807617959 Kaiser	29,928.47
Check	06/27/2024	807618063	BLUE SHIELD OF CALIFORNIA	BLUE SHIELD OF CALIFORNIA	RUN #F23027251 / PAYMENT W...	-3,598.63
Check	06/27/2024	807618068	KAISER FOUNDATION HEALTH PLAN.	KAISER FOUNDATION HEALTH PLAN.	RUN #F23039892 / PT HAD OTH...	-2,982.83
Check	06/27/2024	807618069	MULLIGAN, MARIA	MULLIGAN, MARIA	RUN #F23035283-2 / PT PD AN...	-40.00
Check	06/27/2024	807618072	THE RAWLINGS COMPANY	THE RAWLINGS COMPANY	RUN #F22010677 / PT HAD WO...	-4,451.41
Check	06/27/2024	807618079	HUMANA HEALTH CARE PLANS	HUMANA HEALTH CARE PLANS	RUN #F24008316	-805.31
Sales Receipt	06/27/2024	9205	UMR_	UMR_	EMS Ambulance Service Fees	1,796.53
Sales Receipt	06/27/2024	9206	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	535.42
Sales Receipt	06/27/2024	9207	USAA	USAA	EMS Ambulance Service Fees	130.39
Sales Receipt	06/27/2024	9208	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	3,244.94
Total 9932 · Novato Ambulance Service Fees						263,217.36
9935 · Plan Checks						
Sales Receipt	06/07/2024	9138	HESS, JOHN	HESS, JOHN	Residential Fire Sprinkler	352.00
Sales Receipt	06/11/2024	9140	HESS, JOHN	HESS, JOHN	Commercial Fire Sprinklers Syste...	528.00
Sales Receipt	06/11/2024	9140	HESS, JOHN	HESS, JOHN	Residential Fire Sprinkler	352.00
Sales Receipt	06/12/2024	9139	BARRY, JOHN.	BARRY, JOHN.	VMP Single Family Dwelling	352.00
Sales Receipt	06/28/2024	9152	SWAN, GEORGE	SWAN, GEORGE	Residential Fire Sprinkler	352.00
Total 9935 · Plan Checks						1,936.00
9940 · Other Refunds/Reimbursements						
Sales Receipt	06/11/2024	9132	LAW OFFICES OF ARASH KHORSANDI, PC	LAW OFFICES OF ARASH KHORSANDI, PC	Other Refunds/Reimbursements	15.00
Sales Receipt	06/11/2024	9135	BD&J	BD&J	Other Refunds/Reimbursements	15.00
Sales Receipt	06/11/2024	9136	AUTOMATED RECORDS COLLECTION	AUTOMATED RECORDS COLLECTION	Other Refunds/Reimbursements	15.00
Sales Receipt	06/11/2024	9137	AUTOMATED RECORDS COLLECTION	AUTOMATED RECORDS COLLECTION	Other Refunds/Reimbursements	15.00
Sales Receipt	06/19/2024	9143	INDUSTRIAL EMERGENCY COUNCIL cust...	INDUSTRIAL EMERGENCY COUNCIL custo...	Other Refunds/Reimbursements	7,504.78

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Sales Receipt	06/19/2024	9144	RECORDS ON TIME	RECORDS ON TIME	Other Refunds/Reimbursements	15.00
Total 9940 · Other Refunds/Reimbursements						7,579.78
9943 · Health Premium Reimbursements						
General Journal	06/01/2024	GJ 053124R			Reverse of GJE GJ 053124 -- Ac...	-27,709.85
General Journal	06/01/2024	GJ 053124R			Accrue Peterson 2024 MCERA H...	2,772.49
Sales Receipt	06/04/2024	9087	MCERA	MCERA	Health Premium Reimb.	27,709.85
Deposit	06/12/2024	11766	NOVATO FIRE PROTECTION DIST		Health Premium Reimb	14,451.74
Deposit	06/27/2024	11776	NOVATO FIRE PROTECTION DIST		Health Premium Reimb	14,203.17
General Journal	06/30/2024	GJ 063024			Accrue June MCERA Health Insu...	28,039.63
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-48,026.08
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-497.06
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-7,781.80
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-3,162.09
Total 9943 · Health Premium Reimbursements						0.00
Total Income						1,423,441.46
Gross Profit						1,423,441.46
Expense						
1003 · Regular Staff Salaries						
Check	06/11/2024	807617820	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/2024 Payroll	727,760.22
General Journal	06/12/2024	PR 061224			06/15/24 MCERA Contributions	-727,760.22
General Journal	06/14/2024	PR 061524	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/14/2024	PR 061524	FARRIS,CHAD	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	06/14/2024	PR 061524	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	06/14/2024	PR 061524	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/14/2024	PR 061524	KOPPERT,JAMES K	ADP PAYROLL IMPORT	Regular Earnings	1,517.20
General Journal	06/14/2024	PR 061524	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/14/2024	PR 061524	MEYER,GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	MULLEN,SEANN	ADP PAYROLL IMPORT	Regular Earnings	4,678.59
General Journal	06/14/2024	PR 061524	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/14/2024	PR 061524	MYER,JARED	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/14/2024	PR 061524	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	PACK,ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	06/14/2024	PR 061524	PERRY,LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	PETERS,DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	PETERS,DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	06/14/2024	PR 061524	POARCH,DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	06/14/2024	PR 061524	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	RHOADES,ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	SCOTT,NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	SOLAR,DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	SWANSON,TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	VANLEUVEN,JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	WAGER,SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,225.45
General Journal	06/14/2024	PR 061524	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,636.85

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General Journal	06/14/2024	PR 061524	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/14/2024	PR 061524	ZANONI,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/14/2024	PR 061524	KOPPERT,JAMES K	ADP PAYROLL IMPORT	WORKERS COMP	4,119.65
General Journal	06/14/2024	PR 061524	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	Regular Earnings	3,814.66
General Journal	06/14/2024	PR 061524	GALLI,LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,600.00
General Journal	06/14/2024	PR 061524	OSGOOD,LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	06/14/2024	PR 061524	WADE,DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,454.32
General Journal	06/14/2024	PR 061524	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/14/2024	PR 061524	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	BLANDON,MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	BLUE,FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	BRODY,WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	DAGUE,KYLE M	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	06/14/2024	PR 061524	DICOCHEA,JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,675.82
General Journal	06/14/2024	PR 061524	FLETCHER,DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	GODOY,RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/14/2024	PR 061524	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/14/2024	PR 061524	HAMILTON,RYAN J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/14/2024	PR 061524	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,622.11
General Journal	06/14/2024	PR 061524	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/14/2024	PR 061524	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	LEAR,KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	LEMELIN,JEFF M	ADP PAYROLL IMPORT	Regular Earnings	3,862.54
General Journal	06/14/2024	PR 061524	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	1,882.26
General Journal	06/14/2024	PR 061524	MESENBURG,ERICH W	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	06/14/2024	PR 061524	MEZQUITA,DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,372.66
General Journal	06/14/2024	PR 061524	PACHECO,NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/14/2024	PR 061524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	SHELIN,BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	SMITH,BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	06/14/2024	PR 061524	TELDESCHI,MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	VALUCH,OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	WEHR,DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/14/2024	PR 061524	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/14/2024	PR 061524	KEADY,TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,768.59
General Journal	06/14/2024	PR 061524	LEMELIN,JEFF M	ADP PAYROLL IMPORT	WORKERS COMP	2,528.16
General Journal	06/14/2024	PR 061524	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	4,508.44
General Journal	06/14/2024	PR 061524	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	06/14/2024	PR 061524	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	06/14/2024	PR 061524	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	4,862.46
General Journal	06/14/2024	PR 061524	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	Regular Earnings	6,308.75
General Journal	06/14/2024	PR 061524	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	06/14/2024	PR 061524	SANTOS,ERILOU-JOY	ADP PAYROLL IMPORT	Regular Earnings	3,645.83
General Journal	06/14/2024	PR 061524	TYLER,WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	10,227.81
General Journal	06/14/2024	PR 061524	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	7,976.61
General Journal	06/14/2024	PR 061524	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,001.71
General Journal	06/14/2024	PR 061524	WALRAVEN,GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	06/14/2024	PR 061524	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	Regular Earnings	528.00
General Journal	06/14/2024	PR 061524	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	06/14/2024	PR 061524	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,710.24
General Journal	06/14/2024	PR 061524	FITZPATRICK,DANIEL C	ADP PAYROLL IMPORT	Regular Earnings	66.00

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General Journal	06/14/2024	PR 061524	GARCIA COVA,JOSE A	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	06/14/2024	PR 061524	PHILLIPS,RODERICK J	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	06/14/2024	PR 061524	TAUL,MIKE S	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	06/14/2024	PR 061524	TEMPLE-THOMPSON,DAVID	ADP PAYROLL IMPORT	Regular Earnings	638.00
Check	06/26/2024	807618036	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	6/30/2024 Payroll	956,380.74
General Journal	06/28/2024	PR 063024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/28/2024	PR 063024	FARRIS,CHAD	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	06/28/2024	PR 063024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	06/28/2024	PR 063024	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/28/2024	PR 063024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	Regular Earnings	2,291.73
General Journal	06/28/2024	PR 063024	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/28/2024	PR 063024	MEYER,GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/28/2024	PR 063024	MYER,JARED	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/28/2024	PR 063024	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	PACK,ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	06/28/2024	PR 063024	PERRY,LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	PETERS,DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	PETERS,DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	06/28/2024	PR 063024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	06/28/2024	PR 063024	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	RHOADES,ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	SWANSON,TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	WANLEUVEN,JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	WAGER,SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,225.45
General Journal	06/28/2024	PR 063024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	06/28/2024	PR 063024	ZANONI,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/28/2024	PR 063024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	WORKERS COMP	3,345.12
General Journal	06/28/2024	PR 063024	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	Regular Earnings	2,269.07
General Journal	06/28/2024	PR 063024	GALLI,LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,600.00
General Journal	06/28/2024	PR 063024	OSGOOD,LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	06/28/2024	PR 063024	WADE, DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,454.32
General Journal	06/28/2024	PR 063024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/28/2024	PR 063024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	BLUE,FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	DAGUE,KYLE M	ADP PAYROLL IMPORT	Regular Earnings	3,986.19
General Journal	06/28/2024	PR 063024	DICOCEHA,JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,675.82
General Journal	06/28/2024	PR 063024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	GODOY,RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/28/2024	PR 063024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/28/2024	PR 063024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/28/2024	PR 063024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,622.11
General Journal	06/28/2024	PR 063024	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/28/2024	PR 063024	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	06/28/2024	PR 063024	LARKIN, GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	LEAR, KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	LEMELIN, JEFF M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	LESIK, KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	MCGARGILL, ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	1,882.26
General Journal	06/28/2024	PR 063024	MESENBURG, ERICH W	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	06/28/2024	PR 063024	MEZQUITA, DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,372.66
General Journal	06/28/2024	PR 063024	PACHECO, NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	PANNELL, JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	PONTIUS, ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	06/28/2024	PR 063024	SCHIAVO, DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	SHELINE, BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	SMITH, BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	06/28/2024	PR 063024	TELDESCHI, MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	VALUCH, OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	WEHR, DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	06/28/2024	PR 063024	ZAGARIS, NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	06/28/2024	PR 063024	DAGUE, KYLE M	ADP PAYROLL IMPORT	WORKERS COMP	3,835.97
General Journal	06/28/2024	PR 063024	KEADY, TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,768.59
General Journal	06/28/2024	PR 063024	MCGARGILL, ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	4,508.44
General Journal	06/28/2024	PR 063024	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	06/28/2024	PR 063024	FELCIANO, GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	06/28/2024	PR 063024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	4,862.46
General Journal	06/28/2024	PR 063024	MASHINTCHIAN, AZAR	ADP PAYROLL IMPORT	Regular Earnings	6,308.75
General Journal	06/28/2024	PR 063024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	06/28/2024	PR 063024	SANTOS, ERILOU-JOY	ADP PAYROLL IMPORT	Regular Earnings	3,645.83
General Journal	06/28/2024	PR 063024	TYLER, WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	10,227.81
General Journal	06/28/2024	PR 063024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	7,976.61
General Journal	06/28/2024	PR 063024	WALRAVEN, COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,001.71
General Journal	06/28/2024	PR 063024	WALRAVEN, GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	06/28/2024	PR 063024	WEINZIERL, KATHERINE	ADP PAYROLL IMPORT	Regular Earnings	704.00
General Journal	06/28/2024	PR 063024	WHITTET, JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	06/28/2024	PR 063024	BERNARDINI JR, MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,710.24
General Journal	06/28/2024	PR 063024	BRINEGAR, MAX M	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	06/28/2024	PR 063024	FITZPATRICK, DANIEL C	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	06/28/2024	PR 063024	GARCIA COVA, JOSE A	ADP PAYROLL IMPORT	Regular Earnings	231.00
General Journal	06/28/2024	PR 063024	PHILLIPS, RODERICK J	ADP PAYROLL IMPORT	Regular Earnings	165.00
General Journal	06/28/2024	PR 063024	TAUL, MIKE S	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	06/28/2024	PR 063024	TEMPLE-THOMPSON, DAVID	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	06/28/2024	PR 063024			05/31/24 Salaries	-956,380.74
Total 1003 - Regular Staff Salaries						965,719.41
1019 - CTO Pay						
General Journal	06/14/2024	PR 061524	PACE, JASON A	ADP PAYROLL IMPORT	CTO PAID	4,773.77
General Journal	06/14/2024	PR 061524	POWELL, KEVIN J	ADP PAYROLL IMPORT	CTO PAID	4,460.16
General Journal	06/14/2024	PR 061524	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	OC CTO2 paid	6,690.24
General Journal	06/14/2024	PR 061524	LEAR, KIRK M	ADP PAYROLL IMPORT	CTO PAID	3,345.12
General Journal	06/14/2024	PR 061524	LEMELIN, JEFF M	ADP PAYROLL IMPORT	CTO PAID	1,273.92
General Journal	06/14/2024	PR 061524	VALUCH, OWEN E	ADP PAYROLL IMPORT	CTO PAID	6,980.16
General Journal	06/14/2024	PR 061524	BLANDON, MARVIN J	ADP PAYROLL IMPORT	OC CTO2 paid	9,518.40
General Journal	06/28/2024	PR 063024	MEYER, GREGORY	ADP PAYROLL IMPORT	CTO PAID	696.90
General Journal	06/28/2024	PR 063024	POWELL, KEVIN J	ADP PAYROLL IMPORT	CTO PAID	4,460.16
General Journal	06/28/2024	PR 063024	SCOTT, NICOLE M	ADP PAYROLL IMPORT	CTO PAID	2,118.60
General Journal	06/28/2024	PR 063024	SWANSON, TYLER J	ADP PAYROLL IMPORT	CTO PAID	843.66
General Journal	06/28/2024	PR 063024	WAGER, SHANNON M	ADP PAYROLL IMPORT	CTO PAID	248.65

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	06/28/2024	PR 063024	MYER,JARED	ADP PAYROLL IMPORT	OC CTO2 paid	3,149.28
General Journal	06/28/2024	PR 063024	RHOADES,ERIN N	ADP PAYROLL IMPORT	OC CTO2 paid	5,017.68
General Journal	06/28/2024	PR 063024	OSGOOD,LYNNE	ADP PAYROLL IMPORT	CTO PAID	974.24
General Journal	06/28/2024	PR 063024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	CTO PAID	10,231.68
General Journal	06/28/2024	PR 063024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	CTO PAID	4,479.02
General Journal	06/28/2024	PR 063024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	CTO PAID	2,479.60
General Journal	06/28/2024	PR 063024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	CTO PAID	1,278.96
General Journal	06/28/2024	PR 063024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	OC CTO2 paid	1,278.96
General Journal	06/28/2024	PR 063024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	OC CTO2 paid	1,264.08
General Journal	06/28/2024	PR 063024	DAGUE,KYLE M	ADP PAYROLL IMPORT	OC CTO2 paid	773.64
General Journal	06/28/2024	PR 063024	LEAR,KIRK M	ADP PAYROLL IMPORT	OC CTO2 paid	1,672.56
General Journal	06/28/2024	PR 063024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	OC CTO2 paid	3,359.52
General Journal	06/30/2024	GJ 063024			Accrue Payroll 6/30/24	639.48
Total 1019 - CTO Pay						82,008.44
1020 - Overtime - Callback						
General Journal	06/14/2024	PR 061524	PETERS,DANIEL J	ADP PAYROLL IMPORT	BC PM OT	1,353.87
General Journal	06/14/2024	PR 061524	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	06/14/2024	PR 061524	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	O/T	3,149.28
General Journal	06/14/2024	PR 061524	HAKENEN,AARON K	ADP PAYROLL IMPORT	O/T	1,765.50
General Journal	06/14/2024	PR 061524	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	O/T	3,149.28
General Journal	06/14/2024	PR 061524	KOPPERT,JAMES K	ADP PAYROLL IMPORT	O/T	87.88
General Journal	06/14/2024	PR 061524	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	5,343.84
General Journal	06/14/2024	PR 061524	MURPHY, WILLIAM	ADP PAYROLL IMPORT	O/T	3,408.84
General Journal	06/14/2024	PR 061524	PACE,JASON A	ADP PAYROLL IMPORT	O/T	5,017.68
General Journal	06/14/2024	PR 061524	PERRY,LUCAS S	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	06/14/2024	PR 061524	PETERS,DANIEL J	ADP PAYROLL IMPORT	O/T	852.93
General Journal	06/14/2024	PR 061524	POARCH,DANIEL J.	ADP PAYROLL IMPORT	O/T	2,968.10
General Journal	06/14/2024	PR 061524	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	06/14/2024	PR 061524	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	06/14/2024	PR 061524	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	2,892.14
General Journal	06/14/2024	PR 061524	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	1,818.47
General Journal	06/14/2024	PR 061524	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	06/14/2024	PR 061524	SOLAR,DEVIN W	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	06/14/2024	PR 061524	ZANONI,JASON A	ADP PAYROLL IMPORT	O/T	3,648.24
General Journal	06/14/2024	PR 061524	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	O/T	307.02
General Journal	06/14/2024	PR 061524	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	O/T	439.64
General Journal	06/14/2024	PR 061524	BLANDON,MARVIN J	ADP PAYROLL IMPORT	O/T	7,614.72
General Journal	06/14/2024	PR 061524	BLUE,FOREST H	ADP PAYROLL IMPORT	O/T	1,910.88
General Journal	06/14/2024	PR 061524	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	1,896.12
General Journal	06/14/2024	PR 061524	DAGUE,KYLE M	ADP PAYROLL IMPORT	O/T	338.47
General Journal	06/14/2024	PR 061524	FLETCHER,DONALD M	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	06/14/2024	PR 061524	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	5,971.76
General Journal	06/14/2024	PR 061524	KISER,KEEF W	ADP PAYROLL IMPORT	O/T	5,061.96
General Journal	06/14/2024	PR 061524	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	O/T	3,807.36
General Journal	06/14/2024	PR 061524	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	06/14/2024	PR 061524	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	3,836.88
General Journal	06/14/2024	PR 061524	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	338.47
General Journal	06/14/2024	PR 061524	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	7,614.72
General Journal	06/14/2024	PR 061524	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	O/T	1,781.28
General Journal	06/14/2024	PR 061524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	1,679.76
General Journal	06/14/2024	PR 061524	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	6,719.04
General Journal	06/14/2024	PR 061524	SMITH,BARRETT A	ADP PAYROLL IMPORT	O/T	701.11
General Journal	06/14/2024	PR 061524	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	7,614.72
General Journal	06/14/2024	PR 061524	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	1,679.76

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	06/14/2024	PR 061524	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	O/T	3,807.36
General Journal	06/14/2024	PR 061524	HAMILTON,RYAN J	ADP PAYROLL IMPORT	OOCOTCAPT	1,896.12
General Journal	06/14/2024	PR 061524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	OOCOTCAPT	1,896.12
General Journal	06/14/2024	PR 061524	WEHR,DONALD J	ADP PAYROLL IMPORT	OOCOTCAPT	1,896.12
General Journal	06/14/2024	PR 061524	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	O/T	1,349.64
General Journal	06/14/2024	PR 061524	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	O/T	852.93
General Journal	06/14/2024	PR 061524	TAUL,MIKE S	ADP PAYROLL IMPORT	BC PM OT	2,320.92
General Journal	06/14/2024	PR 061524	NICHOLAS,KYLE	ADP PAYROLL IMPORT	O/T	141.21
General Journal	06/28/2024	PR 063024	PETERS,DANIEL J	ADP PAYROLL IMPORT	BC PM OT	1,353.87
General Journal	06/28/2024	PR 063024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	O/T	5,017.68
General Journal	06/28/2024	PR 063024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	O/T	3,149.28
General Journal	06/28/2024	PR 063024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	O/T	2,997.36
General Journal	06/28/2024	PR 063024	HAKENEN,AARON K	ADP PAYROLL IMPORT	O/T	6,867.80
General Journal	06/28/2024	PR 063024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	O/T	3,374.64
General Journal	06/28/2024	PR 063024	LARROQUE,MARK L	ADP PAYROLL IMPORT	O/T	3,836.88
General Journal	06/28/2024	PR 063024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	5,343.84
General Journal	06/28/2024	PR 063024	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	4,285.94
General Journal	06/28/2024	PR 063024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	O/T	3,178.80
General Journal	06/28/2024	PR 063024	MYER,JARED	ADP PAYROLL IMPORT	O/T	6,298.56
General Journal	06/28/2024	PR 063024	PACE,JASON A	ADP PAYROLL IMPORT	O/T	5,017.68
General Journal	06/28/2024	PR 063024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	O/T	2,952.72
General Journal	06/28/2024	PR 063024	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	06/28/2024	PR 063024	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	06/28/2024	PR 063024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	06/28/2024	PR 063024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	1,694.88
General Journal	06/28/2024	PR 063024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	O/T	3,393.36
General Journal	06/28/2024	PR 063024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	06/28/2024	PR 063024	SWANSON,TYLER J	ADP PAYROLL IMPORT	O/T	210.92
General Journal	06/28/2024	PR 063024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	O/T	6,298.56
General Journal	06/28/2024	PR 063024	PACE,JASON A	ADP PAYROLL IMPORT	OOC OT 1	1,707.06
General Journal	06/28/2024	PR 063024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	O/T	3,991.26
General Journal	06/28/2024	PR 063024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	O/T	3,157.43
General Journal	06/28/2024	PR 063024	BLUE,FOREST H	ADP PAYROLL IMPORT	O/T	5,732.64
General Journal	06/28/2024	PR 063024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	1,896.12
General Journal	06/28/2024	PR 063024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	06/28/2024	PR 063024	GODOY,RICHARD S	ADP PAYROLL IMPORT	O/T	1,781.28
General Journal	06/28/2024	PR 063024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	O/T	111.78
General Journal	06/28/2024	PR 063024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	O/T	2,365.92
General Journal	06/28/2024	PR 063024	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	385.28
General Journal	06/28/2024	PR 063024	KISER,KEEF W	ADP PAYROLL IMPORT	O/T	1,687.32
General Journal	06/28/2024	PR 063024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	O/T	5,711.04
General Journal	06/28/2024	PR 063024	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	06/28/2024	PR 063024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	O/T	1,990.50
General Journal	06/28/2024	PR 063024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	2,517.95
General Journal	06/28/2024	PR 063024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	676.94
General Journal	06/28/2024	PR 063024	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	11,461.74
General Journal	06/28/2024	PR 063024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	O/T	1,749.75
General Journal	06/28/2024	PR 063024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	O/T	1,799.84
General Journal	06/28/2024	PR 063024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	06/28/2024	PR 063024	SMITH,BARRETT A	ADP PAYROLL IMPORT	O/T	5,560.54
General Journal	06/28/2024	PR 063024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	159.87
General Journal	06/28/2024	PR 063024	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	8,398.80
General Journal	06/28/2024	PR 063024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	O/T	3,807.36
General Journal	06/28/2024	PR 063024	WEHR,DONALD J	ADP PAYROLL IMPORT	OOCOTCAPT	1,896.12
General Journal	06/28/2024	PR 063024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	O/T	506.12
General Journal	06/28/2024	PR 063024	NICHOLAS,KYLE	ADP PAYROLL IMPORT	O/T	141.21

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	06/28/2024	PR 063024	TAUL,MIKE S	ADP PAYROLL IMPORT	O/T	788.95
General Journal	06/28/2024	PR 063024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OT BC DAY	3,792.24
General Journal	06/30/2024	GJ 063024			Accrue Payroll 6/30/24	55,673.32
General Journal	06/30/2024	GJ 063024			Accrue Payroll 6/30/24	92,912.18
General Journal	06/30/2024	GJ 063024			Accrue Payroll 6/30/24	224.94
General Journal	06/30/2024	GJ 063024			Accrue Payroll 6/30/24	5,145.51
Total 1020 · Overtime - Callback						440,908.96
1021 · Out of Class Pay						
General Journal	06/14/2024	PR 061524	SALDANA,ANDREW P	ADP PAYROLL IMPORT	OUTOFCLASS ENG	72.48
General Journal	06/14/2024	PR 061524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	OUTOF CLASS CP	149.04
General Journal	06/28/2024	PR 063024	PACE,JASON A	ADP PAYROLL IMPORT	OUTOFCLASS ENG	72.48
General Journal	06/28/2024	PR 063024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	OOO FIRE CHIEF	1,710.72
General Journal	06/30/2024	GJ 063024			Accrue Payroll 6/30/24	153.12
Total 1021 · Out of Class Pay						2,157.84
1022 · Director Fees						
General Journal	06/14/2024	PR 061524	DAVIS,WILLIAM L	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	06/14/2024	PR 061524	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	600.00
General Journal	06/28/2024	PR 063024	DAVIS,WILLIAM L	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	06/28/2024	PR 063024	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	06/28/2024	PR 063024	HADFIELD,MICHAEL	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	06/28/2024	PR 063024	SILVERMAN,LOUIS	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	06/30/2024	GJ 063024			Accrue Payroll 6/30/24	1,400.00
Total 1022 · Director Fees						3,200.00
1025 · Vacation Pay						
General Journal	06/14/2024	PR 061524	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	VAC PAY TERM	1,254.42
General Journal	06/14/2024	PR 061524	MULLEN,SEANN	ADP PAYROLL IMPORT	VAC PAY TERM	789.82
General Journal	06/28/2024	PR 063024	PETERS,DANIEL J	ADP PAYROLL IMPORT	VACATION PAID	2,622.29
General Journal	06/28/2024	PR 063024	WAGER,SHANNON M	ADP PAYROLL IMPORT	VACATION PAID	497.30
General Journal	06/28/2024	PR 063024	WADE,DENISE D	ADP PAYROLL IMPORT	VACATION PAID	2,463.74
General Journal	06/28/2024	PR 063024	BLUE,FOREST H	ADP PAYROLL IMPORT	VACATION PAID	3,821.76
General Journal	06/28/2024	PR 063024	DAGUE,KYLE M	ADP PAYROLL IMPORT	VACATION PAID	8,867.85
General Journal	06/28/2024	PR 063024	DICOCHEA,JOHN S	ADP PAYROLL IMPORT	VACATION PAID	12,413.64
General Journal	06/28/2024	PR 063024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	VACATION PAID	5,274.69
General Journal	06/28/2024	PR 063024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	VACATION PAID	26,757.28
General Journal	06/28/2024	PR 063024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	VACATION PAID	24,364.50
General Journal	06/28/2024	PR 063024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	VACATION PAID	6,199.00
General Journal	06/28/2024	PR 063024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	VACATION PAID	3,661.52
General Journal	06/28/2024	PR 063024	VALUCH,OWEN E	ADP PAYROLL IMPORT	VACATION PAID	5,830.02
General Journal	06/28/2024	PR 063024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	VACATION PAID	13,748.80
General Journal	06/28/2024	PR 063024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	VACATION PAID	16,130.45
General Journal	06/28/2024	PR 063024	TYLER,WILLIAM G	ADP PAYROLL IMPORT	VACATION PAID	27,142.30
General Journal	06/28/2024	PR 063024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	VACATION PAID	23,018.69
General Journal	06/28/2024	PR 063024	TAUL,MIKE S	ADP PAYROLL IMPORT	VACATION PAID	26,011.36
General Journal	06/30/2024	GJ 063024			Accrue Payroll 6/30/24	6,813.43
Total 1025 · Vacation Pay						217,682.86
1026 · Education Incentive						
General Journal	06/14/2024	PR 061524	HAKENEN,AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/14/2024	PR 061524	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	KOPPERT,JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	LARROQUE,MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	06/14/2024	PR 061524	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	MURPHY, WILLIAM	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	06/14/2024	PR 061524	RHOADES,ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	SCOTT,NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/14/2024	PR 061524	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	SWANSON,TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	ZANONI,JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	CONNOR, JUSTIN	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	06/14/2024	PR 061524	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/14/2024	PR 061524	BLANDON,MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	BLUE,FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	FLETCHER,DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/14/2024	PR 061524	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	HAMILTON,RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	KEADY,TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	KISER,KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	LEMELIN,JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/14/2024	PR 061524	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/14/2024	PR 061524	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/14/2024	PR 061524	PACHECO,NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	SHELIN,BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	TELDESCHI,MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/14/2024	PR 061524	VALUCH,OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	WEHR,DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/14/2024	PR 061524	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	06/14/2024	PR 061524	TAUL,MIKE S	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/28/2024	PR 063024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	HAKENEN,AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/28/2024	PR 063024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	LARROQUE,MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/28/2024	PR 063024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/28/2024	PR 063024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/28/2024	PR 063024	RHOADES,ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/28/2024	PR 063024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	SWANSON,TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/28/2024	PR 063024	ZANONI,JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	CONNOR, JUSTIN	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	06/28/2024	PR 063024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/28/2024	PR 063024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	BLUE,FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/28/2024	PR 063024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/28/2024	PR 063024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/28/2024	PR 063024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/28/2024	PR 063024	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/28/2024	PR 063024	KISER,KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	06/28/2024	PR 063024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	06/28/2024	PR 063024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/28/2024	PR 063024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/28/2024	PR 063024	PACHECO,NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	06/28/2024	PR 063024	VALUCH,OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	WEHR,DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	06/28/2024	PR 063024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	06/28/2024	PR 063024	TAUL,MIKE S	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
Total 1026 · Education Incentive						3,550.00
1402 · Retirement						
Check	06/11/2024	807617819	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	72,918.28
Check	06/11/2024	807617819	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	8,724.62
Check	06/11/2024	807617819	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	101,752.49
Check	06/11/2024	807617819	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	19,736.36
Check	06/11/2024	807617819	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	7,935.94
General Journal	06/12/2024	PR 061224			06/15/24 MCERA Contributions	-72,918.28
General Journal	06/12/2024	PR 061224			06/15/24 MCERA Contributions	-8,724.62
General Journal	06/12/2024	PR 061224			06/15/24 MCERA Contributions	-101,752.49
General Journal	06/12/2024	PR 061224			06/15/24 MCERA Contributions	-19,736.36
General Journal	06/12/2024	PR 061224			06/15/24 MCERA Contributions	-7,935.94
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	75,007.06
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	8,724.62
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	101,666.30
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	19,736.36
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	7,935.94
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	72,918.28
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	8,724.62
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	101,752.49
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	19,736.36
Check	06/24/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/15/24 Payroll	7,935.94
Check	06/26/2024	807618037	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 Payroll	71,294.30
Check	06/26/2024	807618037	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 Payroll	9,215.15
Check	06/26/2024	807618037	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 Payroll	139,768.98
Check	06/26/2024	807618037	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 Payroll	50,125.25
Check	06/26/2024	807618037	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 Payroll	21,490.46
General Journal	06/28/2024	PR 063024			05/31/24 MCERA Contributions	-71,297.30
General Journal	06/28/2024	PR 063024			05/31/24 MCERA Contributions	-9,215.15
General Journal	06/28/2024	PR 063024			05/31/24 MCERA Contributions	-139,768.98
General Journal	06/28/2024	PR 063024			05/31/24 MCERA Contributions	-50,125.25
General Journal	06/28/2024	PR 063024			05/31/24 MCERA Contributions	-21,490.46
Total 1402 · Retirement						424,134.97
1404 · FICA Medicare						
General Journal	06/14/2024	PR 061524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,556.93
General Journal	06/14/2024	PR 061524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	486.56
General Journal	06/14/2024	PR 061524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	379.27
General Journal	06/14/2024	PR 061524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,957.67
General Journal	06/14/2024	PR 061524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	970.27
General Journal	06/14/2024	PR 061524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	85.01
General Journal	06/14/2024	PR 061524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	258.79

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	06/14/2024	PR 061524	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	60.59
General Journal	06/28/2024	PR 063024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,770.78
General Journal	06/28/2024	PR 063024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	-1,716.46
General Journal	06/28/2024	PR 063024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	406.71
General Journal	06/28/2024	PR 063024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	5,648.52
General Journal	06/28/2024	PR 063024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	1,912.35
General Journal	06/28/2024	PR 063024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	108.33
General Journal	06/28/2024	PR 063024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	665.22
General Journal	06/28/2024	PR 063024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	45.58
Total 1404 · FICA Medicare						20,596.12
1502 · Life Insurance						
Check	06/11/2024	11770	PROTECTIVE LIFE INSURANCE COMPANY	PROTECTIVE LIFE INSURANCE COMPANY	STATEMENT DATE 5/28/24	627.00
Check	06/11/2024	11770	PROTECTIVE LIFE INSURANCE COMPANY	PROTECTIVE LIFE INSURANCE COMPANY	PACHECO May Early Payment	-3.74
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 LIFE	740.43
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 LIFE	85.37
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 LIFE	999.31
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 LIFE	209.06
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 LIFE	36.19
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-1,015.98
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-181.50
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-1,400.81
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-387.67
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-96.13
Total 1502 · Life Insurance						-388.47
1510 · Dental Insurance						
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 DENTAL	10,391.16
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 DENTAL	1,198.06
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 DENTAL	14,024.19
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 DENTAL	2,933.91
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 DENTAL	507.91
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-2,500.29
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-446.68
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-3,447.34
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-954.05
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-236.57
Total 1510 · Dental Insurance						21,470.30
1512 · Flexible Savings Account						
Check	06/03/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		45.48
Check	06/04/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		15.00
Check	06/04/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		5.00
Check	06/06/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		110.03
Check	06/07/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		15.00
Check	06/10/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		30.65
General Journal	06/12/2024	GJ 061524				-2,661.38
Check	06/18/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		245.00
Check	06/21/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		1,036.91
Check	06/24/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		10.00
Check	06/25/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		227.10
Check	06/25/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		8.31
Check	06/26/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		20.00
Check	06/26/2024	8/19/2021	HCFS A 2023	ADP BENEFIT SERV		20.00

Novato Fire Protection District Revenues and Expenditures Detail

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	06/28/2024	8/19/2021	HCFSA 2023	ADP BENEFIT SERV		574.30
General Journal	06/28/2024	GJ 063024				-2,661.38
Total 1512 - Flexible Savings Account						-2,959.98
1513 - Health Insurance						
Check	06/11/2024	11761	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/15/24 PYRL RHS	3,860.30
Check	06/11/2024	11761	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/15/24 PYRL RHS	458.56
Check	06/11/2024	11761	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/15/24 PYRL RHS	3,543.72
Check	06/11/2024	11761	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/15/24 PYRL RHS	904.64
Check	06/11/2024	11761	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/15/24 PYRL RHS	216.20
Check	06/26/2024	807618038	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	89,046.26
Check	06/26/2024	807618038	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	10,266.69
Check	06/26/2024	807618038	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	120,179.15
Check	06/26/2024	807618038	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	25,141.86
Check	06/26/2024	807618038	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	4,352.46
Check	06/26/2024	11772	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/30/24 PYRL RHS	3,814.94
Check	06/26/2024	11772	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/30/24 PYRL RHS	458.56
Check	06/26/2024	11772	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/30/24 PYRL RHS	3,543.72
Check	06/26/2024	11772	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/30/24 PYRL RHS	904.64
Check	06/26/2024	11772	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	06/30/24 PYRL RHS	216.20
Check	06/26/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	89,046.26
Check	06/26/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	10,266.69
Check	06/26/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	120,179.15
Check	06/26/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	25,141.86
Check	06/26/2024	EFT	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	06/30/24 CalPERS Premium	4,352.46
General Journal	06/28/2024	PR 063024			05/31/24 CalPERS Premium	-89,233.04
General Journal	06/28/2024	PR 063024			05/31/24 CalPERS Premium	-10,288.22
General Journal	06/28/2024	PR 063024			05/31/24 CalPERS Premium	-120,431.24
General Journal	06/28/2024	PR 063024			05/31/24 CalPERS Premium	-25,194.60
General Journal	06/28/2024	PR 063024			05/31/24 CalPERS Premium	-4,361.59
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-15,430.78
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-2,756.70
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-21,275.55
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-5,888.00
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-1,459.99
Total 1513 - Health Insurance						219,574.61
1514 - Vision Plan						
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 VISION	764.31
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 VISION	88.12
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 VISION	1,031.53
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 VISION	215.80
Check	06/18/2024	807617908	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JULY 2024 VISION	37.36
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-159.71
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-28.53
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-220.20
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-60.94
General Journal	06/30/2024	GJ 063024	Reclass insurance receipts	Reclass insurance receipts		-15.11
Total 1514 - Vision Plan						1,652.63
1517 - Administrative Allowance						
General Journal	06/14/2024	PR 061524	WAGER,SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	GALLI,LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25

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General Journal	06/14/2024	PR 061524	WADE,DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	MEZQUITA,DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	SANTOS,ERILLOU-JOY	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	WALRAVEN,GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/14/2024	PR 061524	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	AFLAC INS	37.50
General Journal	06/28/2024	PR 063024	WAGER,SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	GALLI,LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25
General Journal	06/28/2024	PR 063024	WADE,DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	SANTOS,ERILLOU-JOY	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	06/28/2024	PR 063024	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	AFLAC INS	37.50
Total 1517 · Administrative Allowance						2,137.50
1701 · Workers' Compensation						
Sales Receipt	06/04/2024	9086	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Check	06/10/2024	10/25/2021	ATHENS INSURANCE SERVICES cust.	David E Goodman MD	Brolan, Adam	140.15
Sales Receipt	06/11/2024	9133	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	06/11/2024	9134	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Check	06/18/2024	807617904	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #INC00000000036109	1,988.00
Sales Receipt	06/19/2024	9145	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Sales Receipt	06/19/2024	9146	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-231.30
Check	06/24/2024	10/25/2021	Athens Managed Care	Athens Managed Care	Lupe, Louis	353.00
Sales Receipt	06/25/2024	9151	FIRE AGENCIES SELF INSURANCE SYST...	FIRE AGENCIES SELF INSURANCE SYSTEM	Workers Comp	-3,238.30
Check	06/25/2024	10/25/2021	ATHENS INSURANCE SERVICES cust.	Athens Insurance Service...	Tripp, Phillip	18.00
Check	06/25/2024	10/25/2021	ATHENS INSURANCE SERVICES cust.	Witzig, Hannah, Sanders & Reagan, LLP	Brolan, Adam	1,554.00
Total 1701 · Workers' Compensation						-12,369.65
1704 · Sick Leave Buyback						
General Journal	06/14/2024	PR 061524	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	SICK PAY TERM	2,090.70
General Journal	06/14/2024	PR 061524	MULLEN,SEANN	ADP PAYROLL IMPORT	SICK PAY TERM	394.91
Total 1704 · Sick Leave Buyback						2,485.61
1706 · Deferred Compensation						
General Journal	06/15/2024	PR 061524			Employer match - deferred comp	1,675.00
General Journal	06/15/2024	PR 061524			Employer match - deferred comp	250.00
General Journal	06/15/2024	PR 061524			Employer match - deferred comp	1,550.00
General Journal	06/15/2024	PR 061524			Employer match - deferred comp	1,000.00
General Journal	06/15/2024	PR 061524			Employer match - deferred comp	100.00

**Novato Fire Protection District
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Type	Date	Num	Name	Source Name	Memo	Paid Amount
General Journal	06/15/2024	PR 061524			Education Incentive/SL INC - defe...	367.09
General Journal	06/15/2024	PR 061524			Education Incentive/SL INC - defe...	361.36
General Journal	06/15/2024	PR 061524			Education Incentive/SL INC - defe...	671.99
General Journal	06/15/2024	PR 061524			Education Incentive/SL INC - defe...	2,600.44
General Journal	06/15/2024	PR 061524			Education Incentive/SL INC - defe...	0.00
General Journal	06/15/2024	PR 061524			Medical Stipend - deferred comp	2,100.00
General Journal	06/15/2024	PR 061524			Medical Stipend - deferred comp	1,050.00
General Journal	06/15/2024	PR 061524			Medical Stipend - deferred comp	2,100.00
General Journal	06/15/2024	PR 061524			Medical Stipend - deferred comp	350.00
General Journal	06/15/2024	PR 061524			Medical Stipend - deferred comp	350.00
General Journal	06/30/2024	PR 063024			Employer match - deferred comp	1,475.00
General Journal	06/30/2024	PR 063024			Employer match - deferred comp	250.00
General Journal	06/30/2024	PR 063024			Employer match - deferred comp	1,625.00
General Journal	06/30/2024	PR 063024			Employer match - deferred comp	800.00
General Journal	06/30/2024	PR 063024			Employer match - deferred comp	100.00
General Journal	06/30/2024	PR 063024			Education Incentive/SL INC - defe...	416.85
General Journal	06/30/2024	PR 063024			Education Incentive/SL INC - defe...	361.36
General Journal	06/30/2024	PR 063024			Education Incentive/SL INC - defe...	983.78
General Journal	06/30/2024	PR 063024			Education Incentive/SL INC - defe...	1,056.84
General Journal	06/30/2024	PR 063024			Education Incentive/SL INC - defe...	0.00
General Journal	06/30/2024	PR 063024			Medical Stipend - deferred comp	2,450.00
General Journal	06/30/2024	PR 063024			Medical Stipend - deferred comp	1,050.00
General Journal	06/30/2024	PR 063024			Medical Stipend - deferred comp	3,150.00
General Journal	06/30/2024	PR 063024			Medical Stipend - deferred comp	350.00
General Journal	06/30/2024	PR 063024			Medical Stipend - deferred comp	350.00
General Journal	06/30/2024	GJ 063024			06/30/2024 Accrual Sick Incentiv...	7,582.18
General Journal	06/30/2024	GJ 063024			06/30/2024 Accrual Sick Incentiv...	1,253.58
General Journal	06/30/2024	GJ 063024			06/30/2024 Accrual Sick Incentiv...	10,498.58
General Journal	06/30/2024	GJ 063024			06/30/2024 Accrual Sick Incentiv...	2,697.58
General Journal	06/30/2024	GJ 063024			06/30/2024 Accrual Sick Incentiv...	1,874.94
Total 1706 · Deferred Compensation						52,851.57
2000 · Services & Supplies						
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	STATEMENT MAY 11-JUN 10, 2...	0.00
Total 2000 · Services & Supplies						0.00
2020 · Cal-OSHA Requirements						
Check	06/06/2024	807617793	CONWAY SHIELD	CONWAY SHIELD	INV #0505054	30.12
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	2-ELEVEN SHIELDS / HELMET ...	407.19
Check	06/25/2024	807617998	WOODWARD-SOLLESNES,KERRICK	WOODWARD-SOLLESNES,KERRICK	LENSES FOR SCBA FACE PLATE	240.00
Check	06/27/2024	807618075	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV832177	1,981.13
Check	06/27/2024	807618075	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV826360	544.32
Check	06/27/2024	807618075	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV831597	544.32
Check	06/27/2024	807618076	SEAWESTERN	SEAWESTERN	INV #INV32624	1,635.75
Check	06/27/2024	807618077	ALLSTAR FIRE EQUIPMENT, INC.	ALLSTAR FIRE EQUIPMENT, INC.	INV #256125	491.98
General Journal	06/30/2024	JE1 063024	L. N. CURTIS & SONS		AP Accrual 6/30/2024	1,963.18
Total 2020 · Cal-OSHA Requirements						7,837.99
2021 · Clothing						
Check	06/27/2024	807618066	CROWN TROPHY	CROWN TROPHY	INV #40946 / PACE NAMETAG	47.20
General Journal	06/30/2024	JE1 063024	CROWN TROPHY		AP Accrual 6/30/2024	47.20
Total 2021 · Clothing						94.40
2024 · First Aid Supplies						

**Novato Fire Protection District
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June 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	EMS LOGIK / EMS SUPPLIES	1,500.00
Check	06/20/2024	807617920	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #86732256	385.00
Check	06/20/2024	807617920	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #89646436	290.85
Check	06/20/2024	807617920	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #89646374	1,754.14
Check	06/20/2024	807617920	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #86554084	77.28
Check	06/20/2024	807617920	HENRY SCHEIN, INC	HENRY SCHEIN, INC	CR #22976254	-253.44
Check	06/20/2024	807617920	HENRY SCHEIN, INC	HENRY SCHEIN, INC	CR #22971882	-316.82
Check	06/20/2024	807617920	HENRY SCHEIN, INC	HENRY SCHEIN, INC	CR #22973911	-63.36
Check	06/20/2024	807617922	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1436787	123.41
Check	06/20/2024	807617922	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1441435	1,099.06
Check	06/25/2024	807617978	LIFE ASSIST, INC.	LIFE ASSIST, INC.	FY23/24 INV #1439503	1,096.69
Check	06/25/2024	807617978	LIFE ASSIST, INC.	LIFE ASSIST, INC.	FY23/24 INV #1439581	198.56
Check	06/25/2024	807617985	MEDLINE INDUSTRIES, LP	MEDLINE INDUSTRIES, LP	FY23/24 INV #232151218	170.28
Check	06/25/2024	807618000	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	FY23/24 INV #3985717	106.76
Check	06/25/2024	807618000	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	FY23/24 INV #3985077	437.73
Check	06/27/2024	807618078	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1439488	1,009.66
General Journal	06/30/2024	JE1 063024	TELEFLEX LLC		AP Accrual 6/30/2024	609.25
General Journal	06/30/2024	JE1 063024	HENRY SCHEIN, INC		AP Accrual 6/30/2024	397.73
General Journal	06/30/2024	JE1 063024	HENRY SCHEIN, INC		AP Accrual 6/30/2024	15.88
General Journal	06/30/2024	JE1 063024	LIFE ASSIST, INC.		AP Accrual 6/30/2024	525.25
General Journal	06/30/2024	JE1 063024	LIFE ASSIST, INC.		AP Accrual 6/30/2024	897.84
General Journal	06/30/2024	JE1 063024	LIFE ASSIST, INC.		AP Accrual 6/30/2024	667.93
General Journal	06/30/2024	JE1 063024	KATIE GROSSMAN BSN, RN		AP Accrual 6/30/2024	4,080.00
Total 2024 · First Aid Supplies						14,809.68
2025 · Oxygen						
Check	06/14/2024	807617861	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0029727172	124.44
Check	06/14/2024	807617861	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0029727147	244.71
Check	06/14/2024	807617861	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0029750405	104.85
Total 2025 · Oxygen						474.00
2029 · Advertising						
Check	06/06/2024	807617799	GRANICUS	GRANICUS	INV #183974	10,767.54
Check	06/18/2024	807617911	MARIN INDEPENDENT JOURNAL	MARIN INDEPENDENT JOURNAL	STATEMENT #0001413699	1,024.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	MAILCHIMP RECURRING CHAR...	20.00
General Journal	06/30/2024	JE1 063024	KIOSK CREATIVE LLC		AP Accrual 6/30/2024	10,452.50
General Journal	06/30/2024	JE1 063024	KIOSK CREATIVE LLC		AP Accrual 6/30/2024	35,452.50
Total 2029 · Advertising						57,716.54
2034 · Outside Assistance						
Check	06/06/2024	807617790	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00726035 / PD ENDIN...	1,200.00
Check	06/06/2024	807617790	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00723513 / PD ENDIN...	1,200.00
Check	06/14/2024	807617847	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00728499 / PD ENDIN...	1,200.00
Check	06/14/2024	807617847	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00731105 / PD ENDIN...	1,200.00
Check	06/14/2024	807617858	LANGUAGE LINE SERVICES, INC.	LANGUAGE LINE SERVICES, INC.	INV #11317494	143.65
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	WELLNESS ON THE FRONT LI...	1,560.00
Check	06/20/2024	807617918	MEAGHAN CARROLL	MEAGHAN CARROLL	MAY STATEMENT	765.00
Check	06/25/2024	807617986	MARIN EMS AGENCY	MARIN EMS AGENCY	FY23/24 2024 EMS PROTOCOL ...	750.00
Check	06/27/2024	807618062	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00733608 / PD ENDIN...	1,600.00
Check	06/27/2024	807618062	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00736200 / PD ENDIN...	1,200.00
Check	06/27/2024	807618062	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00713135 / PD ENDIN...	1,200.00
General Journal	06/30/2024	JE1 063024	ASTON CARTER INC		AP Accrual 6/30/2024	1,200.00
Total 2034 · Outside Assistance						13,218.65

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
2039 · Schools and Seminars						
Check	06/18/2024	807617915	SONOMA COUNTY FIRE CHIEFS ASSOCI...	SONOMA COUNTY FIRE CHIEFS ASSOCIAT...	YOUTH FIRE SETTING PREVE...	150.00
Check	06/18/2024	807617917	ZANONI, JASON A	ZANONI, JASON A	COMPANY OFFICER 2E	425.00
Check	06/18/2024	807617917	ZANONI, JASON A	ZANONI, JASON A	ICS 300/400	530.00
Check	06/18/2024	807617917	ZANONI, JASON A	ZANONI, JASON A	COMPANY OFFICER 2D	425.00
Check	06/18/2024	807617917	ZANONI, JASON A	ZANONI, JASON A	S-270	260.00
General Journal	06/21/2024	GJ 062124	ZANONI, JASON		VOID 807617568 Zanoni Reimb	-1,640.00
Total 2039 · Schools and Seminars						150.00
2040 · Training Aids and Materials						
Check	06/14/2024	807617857	JD SERVICES	JD SERVICES	INV #63911	900.00
Check	06/18/2024	807617901	4IMPRINT, INC	4IMPRINT, INC	INV #12583196	2,884.24
Check	06/18/2024	807617909	GABA CORP	GABA CORP	INV #MAY 2024	200.00
Check	06/20/2024	807617923	NOVATO PARADE	NOVATO PARADE	MORELAND FIRE ENGINE 4TH ...	35.00
Check	06/25/2024	807617961	ALERT-ALL CORP.	ALERT-ALL CORP.	FY23/24 INV #W38263	2,018.10
General Journal	06/30/2024	JE1 063024	DISTRICT AUXILLARY SERVICES FOUND...		AP Accrual 6/30/2024	28.00
Total 2040 · Training Aids and Materials						6,065.34
2041 · Food						
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	RUSTIC BAKERY / ACADEMY F...	46.52
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	DONUT WORKS / S-219 CLASS...	41.70
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	PEETS / S-219 CLASS FOOD	62.90
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	PEETS / S-219 CLASS FOOD	61.90
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	DR INSOMNIACS / PUB ED EVE...	32.92
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	SOURDOUGH & CO / CALLS TH...	52.02
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	PANERA / OPS MTG FOOD	42.13
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	ACTIVE CULTURE / TRAINING ...	46.24
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	LA HACIENDA / TRAINING FOOD	101.07
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	DONUT WORKS / ACADEMY F...	36.94
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	NICK THE GREEK / TRAINING ...	53.56
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	LA HACIENDA / ART & WINE F...	155.86
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	NICK THE GREEK / FOOD FOR ...	161.52
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	COSTCO / FOOD FOR STRAT P...	73.43
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	PANERA / FOOD FOR STRAT P...	156.08
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	SAFEWAY / FOOD FOR MTG	60.09
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	REDWOOD BAGEL / CRIT INCI...	70.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	DONUT WORKS / PEER SUPP...	60.28
Total 2041 · Food						1,315.16
2049 · Conferences & Meetings						
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	MMANC / CONFERENCE	525.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	SOUTHWEST / CFED TRAVEL	411.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	RENAISSANCE HOTEL / CFED ...	18.24
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AIRPORT PARKING	76.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	RENAISSANCE HOTEL / CFED	626.38
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	SOUTHWEST / CFED TRAVEL	30.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER / CFED TRAVEL	73.10
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	RENAISSANCE HOTEL / CFED ...	28.71
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER / CFED TRAVEL	14.90
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER / CFED TRAVEL	14.97
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	TRAVEL TRADERS / CFED	25.47
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER / CFED TRAVEL	25.38
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER / CFED TRAVEL	22.93
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER / CFED TRAVEL	22.84

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER / CFED TRAVEL	27.24
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER / CFED TRAVEL	56.75
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	RENAISSANCE HOTEL / CFED ...	1,156.16
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	CAL CONFERENCE	110.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	CCAI / CONFERENCE	495.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	CCAI / CONFERENCE	23.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	CCAI / CONFERENCE	23.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	CCAI / CONFERENCE	388.95
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	RENAISSANCE HOTELS / CFED	276.60
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	MAMMA GIA / CFED	360.64
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	RENAISSANCE HOTELS / CFE...	578.08
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	RENAISSANCE HOTELS / CFE...	593.74
Check	06/20/2024	807617919	HAMILTON, RYAN	HAMILTON, RYAN	CFED PARKING AND TRANSP...	183.31
Total 2049 · Conferences & Meetings						6,187.39
2050 · Equipment Testing						
Check	06/25/2024	807617982	MUNICIPAL EMERGENCY SERVICES, INC.	MUNICIPAL EMERGENCY SERVICES, INC.	FY23/24 INV #IN2056561 / SCBA...	10,313.35
Total 2050 · Equipment Testing						10,313.35
2059 · Liability & Property						
General Journal	06/30/2024	JE1 063024	COWBELL INSURANCE AGENCY LLC		AP Accrual 6/30/2024	29,822.13
Total 2059 · Liability & Property						29,822.13
2074 · School and Seminars						
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	SOUTHWEST / SPARTAN FACT...	435.96
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	HILTON / SPARTAN FACTORY ...	1,009.45
Total 2074 · School and Seminars						1,445.41
2087 · Parts & Outside Labor						
Check	06/06/2024	807617794	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #898333	43.30
Check	06/06/2024	807617804	LEONARDI AUTO ELEC., INC.	LEONARDI AUTO ELEC., INC.	INV #0092559 / U29	89.97
Check	06/14/2024	807617862	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #287875 / U24	119.85
Check	06/14/2024	807617862	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #284495 / U8	6.42
Check	06/14/2024	807617866	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #284744R / U40	124.13
Check	06/14/2024	807617866	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #284744RX1 / U40	124.13
Check	06/14/2024	807617866	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #284746R	108.67
Check	06/18/2024	807617910	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #178919	2,500.50
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	BUYTRUCKWHEELS / U20	84.54
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / U36	128.26
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / SHOP SUPPLIES	33.32
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	NOVATO CAR WASH	18.00
Check	06/25/2024	807617972	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	FY23/24 INV #178975 / U3	136.69
Check	06/25/2024	807617972	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	FY23/24 INV #179050 / U3	198.30
Check	06/25/2024	807617972	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	FY23/24 INV #178993 / U40	1,643.91
Check	06/25/2024	807617977	LEONARDI AUTO ELEC., INC.	LEONARDI AUTO ELEC., INC.	FY23/24 INV #0092718 / U33	84.03
Check	06/25/2024	807617977	LEONARDI AUTO ELEC., INC.	LEONARDI AUTO ELEC., INC.	FY23/24 INV #0092750 / U15	63.07
Check	06/25/2024	807617983	MARIN COUNTY FORD	MARIN COUNTY FORD	FY23/24 INV #78723 / U24	669.73
Check	06/25/2024	807617983	MARIN COUNTY FORD	MARIN COUNTY FORD	FY23/24 INV #78736 / U24	74.17
Check	06/25/2024	807617983	MARIN COUNTY FORD	MARIN COUNTY FORD	FY23/24 INV #78809 / U6	414.01
Check	06/25/2024	807617983	MARIN COUNTY FORD	MARIN COUNTY FORD	FY23/24 INV #78808 / U6	242.82
Check	06/25/2024	807617991	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	FY23/24 INV #235269 / U40	1,384.45
Check	06/25/2024	807617972	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	FY23/24 INV #179033 / U20	17,202.77
Check	06/27/2024	807618074	WATTCO	WATTCO	INV #64117	353.37
General Journal	06/30/2024	JE1 063024	CUMMINS SALES AND SERVICE		AP Accrual 6/30/2024	881.07

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General Journal	06/30/2024	JE1 063024	L. N. CURTIS & SONS		AP Accrual 6/30/2024	66.25
General Journal	06/30/2024	JE1 063024	L. N. CURTIS & SONS		AP Accrual 6/30/2024	147.52
General Journal	06/30/2024	JE1 063024	HI-TECH E.V.S. INC.		AP Accrual 6/30/2024	82.07
General Journal	06/30/2024	JE1 063024	HI-TECH E.V.S. INC.		AP Accrual 6/30/2024	330.81
General Journal	06/30/2024	JE1 063024	PETERSON TRUCKS, INC.		AP Accrual 6/30/2024	253.42
Total 2087 · Parts & Outside Labor						27,609.55
2088 · Shop Supplies						
Check	06/06/2024	807617807	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0029571498 / SHOP	24.78
Check	06/14/2024	807617850	CINTAS	CINTAS	STATEMENT DATE 5/31/2024	212.35
General Journal	06/30/2024	JE1 063024	CINTAS		AP Accrual 6/30/2024	382.23
General Journal	06/30/2024	JE1 063024	MATHESON TRI-GAS INC		AP Accrual 6/30/2024	34.52
General Journal	06/30/2024	JE1 063024	WINZER CORPORATION		AP Accrual 6/30/2024	127.09
General Journal	06/30/2024	JE1 063024	MATHESON TRI-GAS INC		AP Accrual 6/30/2024	33.54
Total 2088 · Shop Supplies						814.51
2121 · Vegetation Mgmt						
General Journal	06/30/2024	JE1 063024	FORSTER & KROEGER LANDSCAPE MAI...		AP Accrual 6/30/2024	25,200.00
Total 2121 · Vegetation Mgmt						25,200.00
2131 · Books & Periodicals						
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	STAPLES / TRAINING	28.70
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	NFPA / TEXTBOOKS	399.00
Total 2131 · Books & Periodicals						427.70
2141 · Computer Supplies						
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	ZOOM	149.90
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / IT SUPPLIES	49.86
General Journal	06/30/2024	JE1 063024	DELL MARKETING L.P.*		AP Accrual 6/30/2024	5,217.54
General Journal	06/30/2024	JE1 063024	DELL MARKETING L.P.*		AP Accrual 6/30/2024	15,972.00
Total 2141 · Computer Supplies						21,389.30
2151 · Computer Software & Renewals						
Check	06/06/2024	807617816	UKG KRONOS SYSTEMS LLC	UKG KRONOS SYSTEMS LLC	INV #12248380	27.40
Check	06/14/2024	807617851	TRITECH SOFTWARE SYSTEMS	TRITECH SOFTWARE SYSTEMS	INV #412653	1,071.00
Check	06/18/2024	807617916	TARGETSOLUTIONS LEARNING, LLC	TARGETSOLUTIONS LEARNING, LLC	INV #INV96502	8,800.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	MAILCHIMP / NEWSLETTER SO...	20.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE.COM / RECURRING CH...	0.99
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE.COM / RECURRING CH...	11.99
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE.COM / RECURRING CH...	39.99
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	ZOOM	879.90
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	NETWORK SOLUTIONS / WEB...	64.95
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	TEAMUP	129.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	TEAMUP / INTERNATIONAL FEE	2.58
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	GOOGLE GSUITE	462.65
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE / RECURRING CHARGE	19.99
Check	06/25/2024	807617964	AVENZA MAPS	AVENZA MAPS	FY23/24 INV #00044258	994.40
Check	06/25/2024	807617994	STRATO GUARD, LLC	STRATO GUARD, LLC	FY23/24 INV #T07-13097	509.76
Check	06/25/2024	807617994	STRATO GUARD, LLC	STRATO GUARD, LLC	FY23/24 INV #T07-12993	509.76
Check	06/25/2024	807617996	UKG KRONOS SYSTEMS LLC	UKG KRONOS SYSTEMS LLC	FY23/24 INV #12259333 / MIGR...	5,000.00
General Journal	06/30/2024	JE1 063024	FRESHWORKS INC.		AP Accrual 6/30/2024	10,079.95

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Total 2151 · Computer Software & Renewals						28,624.31
2164 · Computer System Maintenance						
Check	06/06/2024	807617811	POWER MAINTENANCE CORP.	POWER MAINTENANCE CORP.	INV #34135	2,400.00
Check	06/06/2024	807617816	UKG KRONOS SYSTEMS LLC	UKG KRONOS SYSTEMS LLC	INV #12250452	720.00
Check	06/14/2024	807617860	MARIN IT, INC	MARIN IT, INC	INV #2024-123514	13,183.31
Check	06/14/2024	807617860	MARIN IT, INC	MARIN IT, INC	INV #2024-123589	1,042.64
Check	06/14/2024	807617860	MARIN IT, INC	MARIN IT, INC	INV #2024-123543	2,021.50
Check	06/14/2024	807617860	MARIN IT, INC	MARIN IT, INC	INV #2024-25764	578.50
Check	06/14/2024	807617860	MARIN IT, INC	MARIN IT, INC	INV #2024-123607	292.50
Check	06/14/2024	807617860	MARIN IT, INC	MARIN IT, INC	INV #2024-25793	2,100.00
Check	06/14/2024	807617860	MARIN IT, INC	MARIN IT, INC	INV #2024-25792	250.00
Check	06/25/2024	807617980	MARIN IT, INC	MARIN IT, INC	FY23/24 INV #2024-25806	2,100.00
Check	06/25/2024	807617980	MARIN IT, INC	MARIN IT, INC	FY23/24 INV #2024-123514 / BA...	43.28
Check	06/27/2024	807618070	MARIN IT, INC	MARIN IT, INC	INV #2024-123728	687.50
Check	06/27/2024	807618070	MARIN IT, INC	MARIN IT, INC	INV #2024-25817	581.75
Total 2164 · Computer System Maintenance						26,000.98
2268 · Special Fire Equipment & Suppl						
Check	06/18/2024	807617906	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV824798	230.43
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	SGT FIRE BAGS / SCBA MASK ...	303.15
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / U3 DECON TENT	33.20
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	MICHAELS / STENCILS AND PA...	20.19
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / BPPE NAMETAGS	28.47
Check	06/25/2024	807617967	BWS DISTRIBUTORS	BWS DISTRIBUTORS	FY23/24 INV #292181	952.95
Check	06/27/2024	807618075	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV831013	186.81
Check	06/27/2024	807618075	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV831645	5,706.79
General Journal	06/30/2024	JE1 063024	AMAZON CAPITAL SERVICES		AP Accrual 6/30/2024	169.45
Total 2268 · Special Fire Equipment & Suppl						7,631.44
2273 · Employee Service & Recognition						
Check	06/06/2024	807617808	NOVATO PARADE	NOVATO PARADE	4TH OF JULY PARADE ENTRY ...	170.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	FLOWERS BY RACHELLE / WO...	122.27
Check	06/25/2024	807617969	CROWN TROPHY	CROWN TROPHY	FY 23/24 INV #40909	18.45
Total 2273 · Employee Service & Recognition						310.72
2396 · Facilities Prevent Maintenance						
Check	06/06/2024	807617791	ATCO	ATCO	INV #105670 / S63	80.60
Check	06/06/2024	807617791	ATCO	ATCO	INV #105704 / S62	65.00
Check	06/06/2024	807617791	ATCO	ATCO	INV #105707 / S62	80.25
Check	06/06/2024	807617791	ATCO	ATCO	INV #105652 / S61	65.00
Check	06/06/2024	807617791	ATCO	ATCO	INV #105651 / S61	80.25
Check	06/06/2024	807617791	ATCO	ATCO	INV #105589 / S64	65.00
Check	06/06/2024	807617791	ATCO	ATCO	INV #105587 / S64	69.55
Check	06/06/2024	807617791	ATCO	ATCO	INV #105565 / S65	65.00
Check	06/06/2024	807617791	ATCO	ATCO	INV #105564 / S65	80.25
Check	06/06/2024	807617791	ATCO	ATCO	INV #105616 / ADMIN	65.00
Check	06/06/2024	807617791	ATCO	ATCO	INV #105615 / ADMIN	117.70
Check	06/06/2024	807617813	SIMPSON SHEET METAL, INC	SIMPSON SHEET METAL, INC	INV #46653	700.00
Check	06/06/2024	807617813	SIMPSON SHEET METAL, INC	SIMPSON SHEET METAL, INC	INV #46702	145.00
Check	06/14/2024	807617848	COUNTY OF MARIN ENVIRONMENTAL H...	COUNTY OF MARIN ENVIRONMENTAL HEA...	BILL #40506	1,256.00
Check	06/14/2024	807617849	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #347694 / S61	611.00
Check	06/14/2024	807617849	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #347692 / S62	806.00
Check	06/14/2024	807617849	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #347693 / S63	507.00

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Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	06/14/2024	807617849	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #347691 / S64	510.00
Check	06/14/2024	807617849	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #347690 / S65	468.00
Check	06/14/2024	807617849	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #347695 / ADMIN	600.00
Check	06/14/2024	807617859	MARIN BUILDING MAINTENANCE, INC.	MARIN BUILDING MAINTENANCE, INC.	INV #2596	1,115.00
Check	06/14/2024	807617863	QUENCH USA, Inc	QUENCH USA, Inc	INV #INV07543361	11.82
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	RING / SECURITY CAMERA	100.00
Check	06/25/2024	807617976	LEETE GENERATORS	LEETE GENERATORS	FY23/24 INV #57448 / S64	41.30
Check	06/25/2024	807617995	SIMPSON SHEET METAL, INC	SIMPSON SHEET METAL, INC	FY23/24 INV #46914 / S65	930.00
General Journal	06/30/2024	JE1 063024	MARIN BUILDING MAINTENANCE, INC.		AP Accrual 6/30/2024	925.00
General Journal	06/30/2024	JE1 063024	SEBASTOPOL CONST. DBA L.J. CONSTR...		AP Accrual 6/30/2024	1,000.00
Total 2396 · Facilities Prevent Maintenance						10,559.72
2397 · Facilities Projects						
Check	06/06/2024	807617797	FOWLER ELECTRIC SERVICES INC.	FOWLER ELECTRIC SERVICES INC.	INV #5126 / SERVER ROOM W...	2,795.00
Check	06/06/2024	807617798	FIRE FACILITIES	FIRE FACILITIES	INV #INV283907	1,316.05
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	LOWES / TOILETS FOR S62	665.61
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	LOWES / S63 KITCHEN FLOOR	476.38
Check	06/25/2024	807617968	CARLILE - MACY	CARLILE - MACY	FY 23/24 INV #202405048	4,718.75
Check	06/25/2024	807617970	FOWLER ELECTRIC SERVICES INC.	FOWLER ELECTRIC SERVICES INC.	FY 23/24 INV #5134	3,225.00
Check	06/25/2024	807617970	FOWLER ELECTRIC SERVICES INC.	FOWLER ELECTRIC SERVICES INC.	FY23/24 INV #5133	1,085.00
Check	06/25/2024	807617981	MARIANNE'S PAINTING	MARIANNE'S PAINTING	FY23/24 INV #24561 / ADMIN LO...	7,300.00
Check	06/25/2024	807617981	MARIANNE'S PAINTING	MARIANNE'S PAINTING	FY23/24 INV #24562 / ADMIN LO...	400.00
Check	06/25/2024	807617981	MARIANNE'S PAINTING	MARIANNE'S PAINTING	FY23/24 INV #24651 / HYDRANTS	8,100.00
Check	06/25/2024	807617990	PINI HARDWARE INC.	PINI HARDWARE INC.	FY23/24 INV #497638	71.58
General Journal	06/30/2024	JE1 063024	PINI HARDWARE INC.		AP Accrual 6/30/2024	10.85
General Journal	06/30/2024	JE1 063024	CARLILE - MACY		AP Accrual 6/30/2024	8,982.50
Total 2397 · Facilities Projects						39,146.72
2398 · Facilities Repair						
Check	06/06/2024	807617795	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #341396 / ADMIN REPAIRS	591.00
Check	06/06/2024	807617795	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #341395 / S62 REPAIRS	1,224.63
Check	06/18/2024	807617907	DURKIN SIGN & GRAPHICS	DURKIN SIGN & GRAPHICS	INV #145710	137.04
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / FACILITIES	237.62
Check	06/25/2024	807617966	BAY ALARM	BAY ALARM	FY23/24 INV #21471376	606.68
Check	06/25/2024	807617973	JONES GARAGE DOOR CO., INC.	JONES GARAGE DOOR CO., INC.	FY23/24 INV #50459	1,503.00
Check	06/25/2024	807617989	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	FY23/24 INV #28186	760.36
Check	06/27/2024	807618065	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #352658 / LEAKING ROTOR	978.10
Check	06/27/2024	807618065	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #352432 / RUNNING VALVE	400.00
Check	06/27/2024	807618073	WESTERN STATE DESIGN INC	WESTERN STATE DESIGN INC	INV #0600175-IN	503.00
General Journal	06/30/2024	JE1 063024	SIMPSON SHEET METAL, INC		AP Accrual 6/30/2024	10,886.00
General Journal	06/30/2024	JE1 063024	SIMPSON SHEET METAL, INC		AP Accrual 6/30/2024	487.50
Total 2398 · Facilities Repair						18,314.93
2399 · Station Supplies						
Check	06/06/2024	807617814	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6002437269 / S65	326.05
Check	06/06/2024	807617814	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6002776280 / S61	202.75
Check	06/06/2024	807617814	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6002076575 / S61	277.25
Check	06/14/2024	807617854	GRAINGER	GRAINGER	INV #9114269591 / S62 SUPPLIES	19.79
Check	06/14/2024	807617854	GRAINGER	GRAINGER	INV #9138399333 / S65 SUPPLIES	48.99
Check	06/14/2024	807617854	GRAINGER	GRAINGER	INV #9116746992 / S63 SUPPLIES	285.30
Check	06/14/2024	807617867	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6004179044 / ADMIN	104.91
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 62 SUPPLI...	33.13
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 62 SUPPLI...	130.20
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 62 SUPPLI...	64.55

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Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 62 SUPPLI...	54.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 62 SUPPLI...	29.28
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 62 SUPPLI...	126.89
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 61 SUPPLI...	39.68
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 61 SUPPLI...	158.30
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 64 SUPPLI...	54.23
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 64 SUPPLI...	4.33
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 64 SUPPLI...	102.15
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 64 SUPPLI...	70.71
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 64 SUPPLI...	128.56
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / STATION 64 SUPPLI...	42.35
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / S61 SUPPLIES	242.20
Check	06/25/2024	807617965	BARGIACCHI, ANTHONY employee	BARGIACCHI, ANTHONY employee	STATION VACUUM	173.59
Check	06/25/2024	807617971	GRAINGER	GRAINGER	FY23/24 INV #9114269591	19.79
General Journal	06/30/2024	JE1 063024	STAPLES BUSINESS ADVANTAGE		AP Accrual 6/30/2024	59.52
General Journal	06/30/2024	JE1 063024	AMAZON CAPITAL SERVICES		AP Accrual 6/30/2024	687.00
Total 2399 - Station Supplies						3,485.50
2401 - Memberships						
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	NFPA / MEMBERSHIP RENEWAL	1,725.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	CCAI / MEMERSHIP	285.00
Total 2401 - Memberships						2,010.00
2406 - Payroll Service Charge						
Check	06/06/2024	807617788	ADP	ADP	INV #659951870	1,212.00
Check	06/06/2024	807617817	WAGeworks, INC.	WAGeworks, INC.	INV #6584653	197.88
Check	06/06/2024	807617818	WAGeworks, INC.	WAGeworks, INC.	INV #6584653	0.00
General Journal	06/30/2024	JE1 063024	ADP		AP Accrual 6/30/2024	3,040.32
General Journal	06/30/2024	JE1 063024	ADP		AP Accrual 6/30/2024	1,212.00
General Journal	06/30/2024	JE1 063024	ADP		AP Accrual 6/30/2024	2,418.58
General Journal	06/30/2024	JE1 063024	ADP		AP Accrual 6/30/2024	1,212.00
General Journal	06/30/2024	JE1 063024	ADP		AP Accrual 6/30/2024	2,461.42
Total 2406 - Payroll Service Charge						11,754.20
2407 - Office Supplies						
Check	06/05/2024	807617775	BARGIACCHI, ANTHONY employee	BARGIACCHI, ANTHONY employee	POSTAGE FOR MAILING EXTR...	16.70
Check	06/06/2024	807617800	GREATLAND CORPORATION	GREATLAND CORPORATION	INV #9451340	662.39
Check	06/06/2024	807617802	INLAND BUSINESS SERVICES	INLAND BUSINESS SERVICES	INV #IN4188657	404.71
Check	06/06/2024	807617814	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6002776274 / ADMIN	307.61
Check	06/14/2024	807617846	A and P MOVING, INC.	A and P MOVING, INC.	INV #4066098	55.60
Check	06/14/2024	807617865	PACIFIC COAST CONCEPTS	PACIFIC COAST CONCEPTS	INV #19261	157.57
Check	06/14/2024	807617867	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6004179043 / ADMIN	687.64
Check	06/14/2024	807617867	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6002437262 / EMS BILLING	89.49
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / TRAINING	50.85
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	STAPLES / SIGNS	35.77
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	SAFEWAY / CARDS	9.42
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	L PH BOLANDER & SONS / FLAG	55.41
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	STAPLES / SIGNS	40.66
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / LOBBY DECOR	108.48
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	SHUTTERFLY / PHOTOS FOR L...	16.89
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / FOB HOLDERS	27.09
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	ROSS / BATHROOM STORAGE	43.38
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	SHUTTERFLY / LOBBY PHOTOS	7.09
Check	06/20/2024	807617921	INTEGRITY SHRED, LLC	INTEGRITY SHRED, LLC	INV #158248	32.00

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Check	06/25/2024	807617988	QUADIENT FINANCE USA, Inc	QUADIENT FINANCE USA, Inc	FY23/24 ACCT #7900 0446 9920...	1,000.00
Check	06/25/2024	807617993	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	FY23/24 INV #6004554233 / AD...	81.36
Check	06/25/2024	807617999	WADE, DENISE employee	WADE, DENISE employee	4TH OF JULY POSTERS	53.74
General Journal	06/30/2024	JE1 063024	PACIFIC COAST CONCEPTS		AP Accrual 6/30/2024	297.60
General Journal	06/30/2024	JE1 063024	UNITED PARCEL SERVICE		AP Accrual 6/30/2024	22.26
General Journal	06/30/2024	JE1 063024	QUADIENT FINANCE USA, Inc		AP Accrual 6/30/2024	1,000.00
Total 2407 · Office Supplies						5,263.71
2501 · Gas, Oil & Grease Vehicles						
Check	06/06/2024	807617792	BAY AREA AIR QUALITY MGMT DIST	BAY AREA AIR QUALITY MGMT DIST	INV #T169099 S65 Gen	465.00
Check	06/14/2024	807617862	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #285506 / U8	49.28
Check	06/14/2024	807617862	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #284896 / S64	65.71
Check	06/18/2024	807617913	NORTH BAY PETROLEUM	NORTH BAY PETROLEUM	MAY FUEL	16,158.19
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	PETCO / K9 PROGRAM	82.98
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / COVER FOR FORKLI...	270.38
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / FLEET SUPPLIES	111.16
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	FASTRAK	50.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	FASTRAK	100.00
Check	06/25/2024	807617992	SAFETY-KLEEN SYSTEMS, INC.	SAFETY-KLEEN SYSTEMS, INC.	FY23/24 INV #93815547 / SHOP ...	294.58
Check	06/27/2024	807618064	BAY AREA AIR QUALITY MGMT DIST	BAY AREA AIR QUALITY MGMT DIST	INV #T172039 S62	617.00
General Journal	06/30/2024	JE1 063024	NORTH BAY PETROLEUM		AP Accrual 6/30/2024	14,683.49
General Journal	06/30/2024	JE1 063024	SAFETY-KLEEN SYSTEMS, INC.		AP Accrual 6/30/2024	274.00
Total 2501 · Gas, Oil & Grease Vehicles						33,221.77
2528 · Central Dispatch						
Check	06/18/2024	807617912	MARIN COUNTY SHERIFF'S OFFICE	MARIN COUNTY SHERIFF'S OFFICE	JUNE 2024 CAD, DISPATCH	48,155.71
Total 2528 · Central Dispatch						48,155.71
2537 · Radio & MDC Maintenance						
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	UPS STORE / RAW'S EQUIPME...	166.15
General Journal	06/30/2024	JE1 063024	PINI HARDWARE INC.		AP Accrual 6/30/2024	12.90
Total 2537 · Radio & MDC Maintenance						179.05
2713 · Legal Fees						
Check	06/14/2024	807617855	RILEY F. HURD III	RILEY F. HURD III	INV #2382145	5,055.00
Check	06/25/2024	807617963	AALR&R PROF CORP.	AALR&R PROF CORP.	FY23/24 INV #716471	23,241.77
Check	06/27/2024	807618067	IT'S PERSONNEL, P.C.	IT'S PERSONNEL, P.C.	INV #2598	5,486.99
General Journal	06/30/2024	JE1 063024	AALR&R PROF CORP.		AP Accrual 6/30/2024	25,070.87
General Journal	06/30/2024	JE1 063024	RILEY F. HURD III		AP Accrual 6/30/2024	4,995.00
Total 2713 · Legal Fees						63,849.63
2717 · Audit & Accounting Fees						
Check	06/06/2024	807617806	MAZE & ASSOCIATES	MAZE & ASSOCIATES	INV #53273	11,825.00
Check	06/25/2024	807617979	MAZE & ASSOCIATES	MAZE & ASSOCIATES	FY23/24 INV #53215 / EMS BILLI...	9,000.00
Check	06/25/2024	807617979	MAZE & ASSOCIATES	MAZE & ASSOCIATES	FY23/24 INV #53215 / CC BILLING	4,800.00
Total 2717 · Audit & Accounting Fees						25,625.00
2718 · Consulting Fees						
Check	06/06/2024	807617796	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-19 / 5400 HANNA...	350.00
Check	06/06/2024	807617803	JLD INVESTIGATIONS, INC.	JLD INVESTIGATIONS, INC.	INV #24-018 / RESERVE BROWN	840.00
Check	06/06/2024	807617805	LYNX TECHNOLOGIES	LYNX TECHNOLOGIES	INV #10156	1,125.00
Check	06/06/2024	807617815	TO THE POINT POLYGRAPH	TO THE POINT POLYGRAPH	INV #516 / NGUYEN, QUINCI, FI...	4,200.00

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Check	06/14/2024	807617852	CLEMENTI, MARK A., PH.D.	CLEMENTI, MARK A., PH.D.	INV #06-01-24	3,870.00
Check	06/14/2024	807617853	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-22 / 841 SWEETS...	250.00
Check	06/14/2024	807617853	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-20A / 1339 N HAM...	450.00
Check	06/14/2024	807617853	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-21 / 1367 N HAMIL...	400.00
Check	06/14/2024	807617856	JLD INVESTIGATIONS, INC.	JLD INVESTIGATIONS, INC.	INV #24-020	1,530.00
Check	06/14/2024	807617852	CLEMENTI, MARK A., PH.D.	CLEMENTI, MARK A., PH.D.	INV #05-15-24	2,322.00
Sales Receipt	06/20/2024	9147	ROSS VALLEY FIRE DEPARTMENT	ROSS VALLEY FIRE DEPARTMENT	SALARY SURVEY	-4,647.50
Sales Receipt	06/20/2024	9148	KENTFIELD FIRE PROTECTION DIST.	KENTFIELD FIRE PROTECTION DIST.	SALARY SURVEY	-4,647.50
Check	06/25/2024	807617975	LEXIPOL LLC	LEXIPOL LLC	FY24/25 INV #INVLEX11237707	9,597.16
Check	06/25/2024	807617984	MYSIDEWALK, INC.	MYSIDEWALK, INC.	FY23/24 INV #33995	4,500.00
Sales Receipt	06/25/2024	9149	SOUTHERN MARIN FIRE DIST.	SOUTHERN MARIN FIRE DIST.	Salary Survey 2024 performed by...	-4,647.50
Sales Receipt	06/25/2024	9150	TIBURON FIRE DISTRICT	TIBURON FIRE DISTRICT	Salary Survey 2024 performed by...	-4,647.50
Total 2718 · Consulting Fees						10,844.16
2731 · Water						
Check	06/06/2024	807617809	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #703502 / S64	90.56
Check	06/06/2024	807617809	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #703402 / S64	294.76
Check	06/06/2024	807617809	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4188701 / S65	487.33
Check	06/06/2024	807617809	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4188801 / S65	90.56
Check	06/06/2024	807617809	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4291201 / S64	52.05
Check	06/25/2024	807617987	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	FY23/24 ACCT #958102 / S62	330.61
Check	06/25/2024	807617987	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	FY23/24 ACCT #1825601 / S62	90.56
Check	06/25/2024	807617987	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	FY23/24 ACCT #4272001 / S62	478.69
Check	06/25/2024	807617987	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	FY23/24 ACCT #1839301 / S63	64.46
Check	06/25/2024	807617987	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	FY23/24 ACCT #692801 / S63	204.17
Check	06/27/2024	807618071	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1708601 / S61	90.56
Check	06/27/2024	807618071	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1708501 / S61	669.14
General Journal	06/30/2024	JE1 063024	NORTH MARIN WATER DIST.		AP Accrual 6/30/2024	90.81
General Journal	06/30/2024	JE1 063024	NORTH MARIN WATER DIST.		AP Accrual 6/30/2024	320.93
General Journal	06/30/2024	JE1 063024	NORTH MARIN WATER DIST.		AP Accrual 6/30/2024	964.93
Total 2731 · Water						4,320.12
2732 · Electricity						
Check	06/06/2024	807617810	PG&E	PG&E	ACCT #2333782453-8 / S62	1,812.15
Check	06/06/2024	807617810	PG&E	PG&E	ACCT #2844501557-2 / S61	2,859.53
Check	06/06/2024	807617810	PG&E	PG&E	ACCT #8783705711-3 / ADMIN	3,720.04
Check	06/06/2024	807617810	PG&E	PG&E	ACCT #2375449117-5 / S62	80.10
Check	06/06/2024	807617810	PG&E	PG&E	ACCT #2886168221-0 / S61	219.96
Check	06/06/2024	807617810	PG&E	PG&E	ACCT #6093478999-5 / ADMIN	40.54
Check	06/06/2024	807617810	PG&E	PG&E	ACCT #8167658955-9 / S63	90.02
Check	06/14/2024	807617864	PG&E	PG&E	ACCT #0554263785-4	2,279.27
Check	06/14/2024	807617864	PG&E	PG&E	ACCT #8209325619-4	940.71
Check	06/14/2024	807617864	PG&E	PG&E	ACCT #4566474349-4	799.76
General Journal	06/30/2024	JE1 063024	PG&E		AP Accrual 6/30/2024	1,324.88
General Journal	06/30/2024	JE1 063024	PG&E		AP Accrual 6/30/2024	2,891.87
General Journal	06/30/2024	JE1 063024	PG&E		AP Accrual 6/30/2024	1,035.06
General Journal	06/30/2024	JE1 063024	PG&E		AP Accrual 6/30/2024	2,483.51
General Journal	06/30/2024	JE1 063024	PG&E		AP Accrual 6/30/2024	4,699.63
General Journal	06/30/2024	JE1 063024	PG&E		AP Accrual 6/30/2024	4,039.57
Total 2732 · Electricity						29,316.60
2736 · Garbage						
Check	06/06/2024	807617812	RECOLOGY	RECOLOGY	ACCT #1810135095 / S62	662.98
Check	06/06/2024	807617812	RECOLOGY	RECOLOGY	ACCT #1812348993 / ADMIN	380.99

**Novato Fire Protection District
Revenues and Expenditures Detail**

June 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Check	06/06/2024	807617812	RECOLOGY	RECOLOGY	ACCT #1812424737 / S63	380.99
Check	06/06/2024	807617812	RECOLOGY	RECOLOGY	ACCT #1812254100 / S61	662.98
Check	06/06/2024	807617812	RECOLOGY	RECOLOGY	ACCT #1810872028 / S64	380.99
Check	06/06/2024	807617812	RECOLOGY	RECOLOGY	ACCT #1810291104 / S65	380.99
General Journal	06/30/2024	JE1 063024	RECOLOGY		AP Accrual 6/30/2024	662.98
General Journal	06/30/2024	JE1 063024	RECOLOGY		AP Accrual 6/30/2024	380.99
General Journal	06/30/2024	JE1 063024	RECOLOGY		AP Accrual 6/30/2024	380.99
General Journal	06/30/2024	JE1 063024	RECOLOGY		AP Accrual 6/30/2024	662.98
General Journal	06/30/2024	JE1 063024	RECOLOGY		AP Accrual 6/30/2024	380.99
General Journal	06/30/2024	JE1 063024	RECOLOGY		AP Accrual 6/30/2024	380.99
Total 2736 · Garbage						5,699.84
2738 · Telephone System						
Check	06/06/2024	807617789	AT&T MOBILITY	AT&T MOBILITY	INV #991004252X06042024	73.98
Check	06/14/2024	807617868	VERIZON BUSINESS	VERIZON BUSINESS	INV #9965281622	2,208.63
Check	06/14/2024	807617869	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520240531	103.95
Check	06/14/2024	807617869	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #11906220240526	139.38
Check	06/18/2024	807617902	AT&T	AT&T	ACCT #248 134-2690 563 2	8.86
Check	06/18/2024	807617902	AT&T	AT&T	ACCT #234 341-7360 039 0	120.48
Check	06/18/2024	807617903	AT&T MOBILITY	AT&T MOBILITY	INV #287332054555X06102024	146.29
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMERICAN MESSAGING	139.47
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	ROADPOST	200.22
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	COMCAST BUSINESS	317.94
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	DISH	76.10
Check	06/25/2024	807617962	AT&T MOBILITY	AT&T MOBILITY	FY 23/24 INV #287305249834X0...	3,099.16
Check	06/25/2024	807617997	VERIZON WIRELESS	VERIZON WIRELESS	FY23/24 INV #9965732439	800.85
General Journal	06/30/2024	JE1 063024	AT&T MOBILITY		AP Accrual 6/30/2024	73.98
General Journal	06/30/2024	JE1 063024	AT&T MOBILITY		AP Accrual 6/30/2024	2,958.82
General Journal	06/30/2024	JE1 063024	AT&T MOBILITY		AP Accrual 6/30/2024	203.90
General Journal	06/30/2024	JE1 063024	VCOM SOLUTIONS, INC.		AP Accrual 6/30/2024	5,128.60
General Journal	06/30/2024	JE1 063024	VERIZON BUSINESS		AP Accrual 6/30/2024	2,208.69
General Journal	06/30/2024	JE1 063024	VERIZON BUSINESS		AP Accrual 6/30/2024	805.79
Total 2738 · Telephone System						18,815.09
4048 · Building Facilities						
Check	06/06/2024	807617801	HCD	HCD	DECAL: CCM2284	450.00
Check	06/06/2024	807617801	HCD	HCD	DECAL: CCM2285	450.00
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / CLASSROOM FACILI...	91.65
Check	06/18/2024	807617905	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON / CLASSROOM FACILI...	35.59
Check	06/25/2024	807617990	PINI HARDWARE INC.	PINI HARDWARE INC.	FY23/24 INV #497437	15.17
Check	06/25/2024	807617990	PINI HARDWARE INC.	PINI HARDWARE INC.	FY23/24 INV #497441	1.09
Total 4048 · Building Facilities						1,043.50
4818 · Exercise Equipment						
General Journal	06/30/2024	JE1 063024	PELTON INTERACTIVE, INC.		AP Accrual 6/30/2024	3,168.00
Total 4818 · Exercise Equipment						3,168.00
4880 · Computer & Hardware Equipment						
General Journal	06/30/2024	JE1 063024	KRONOS SAASHR, INC.		AP Accrual 6/30/2024	14,250.00
Total 4880 · Computer & Hardware Equipment						14,250.00
Total Expense						3,080,894.52

**Novato Fire Protection District
Revenues and Expenditures Detail**

June 2024

Type	Date	Num	Name	Source Name	Memo	Paid Amount
Net Ordinary Income						-1,657,453.06
Other Income/Expense						
Other Expense						
8500 · Intergovernmental Transfers						
Check	06/12/2024	EFT	DEPARTMENT OF HEALTH CARE SERVI...	DEPARTMENT OF HEALTH CARE SERVICES	IGT EFT PYMT CY2024	388,341.48
Total 8500 · Intergovernmental Transfers						388,341.48
Total Other Expense						388,341.48
Net Other Income						-388,341.48
Net Income						-2,045,794.54



Novato Fire District
Finance Division
Vendor Summary
June 2024

TO: Board of Directors
FROM: Senior Accountant Kerrigan
DATE: July 31, 2024
RE: Vendor Summary – June 2024

Payments to all vendors during June 2024 totaled \$5,854,542.06.

Novato Fire Protection District Vendor Summary

June 2024

	Jun 24
4IMPRINT, INC	2,884.24
A and P MOVING, INC.	55.60
AALR&R PROF CORP.	48,312.64
ADP	11,556.32
ADP PAYROLL IMPORT	20,596.12
ALERT-ALL CORP.	2,018.10
ALLMAN, MATTHEW	16,354.78
ALLSTAR FIRE EQUIPMENT, INC.	491.98
AMAZON CAPITAL SERVICES	856.45
ASTON CARTER INC	10,000.00
AT&T	129.34
AT&T MOBILITY	6,556.13
ATCO	833.60
ATHENS INSURANCE SERVICES, INC.	1,988.00
AVENZA MAPS	994.40
BARGIACCHI, ANTHONY employee	190.29
BARGIACCHI, ANTHONY D	28,039.11
BAY ALARM	606.68
BAY AREA AIR QUALITY MGMT DIST	1,082.00
BERNARDINI JR, MARIO L	17,412.72
BLANDON, MARVIN J	29,964.52
BLUE CROSS	4,782.23
BLUE CROSS - PERS	259.67
BLUE CROSS OF CALIFORNIA-	243.75
BLUE SHIELD OF CALIFORNIA	3,858.25
BLUE, FOREST H	24,346.68
BOWLDS, ARTHUR J	17,963.94
BRINEGAR, MAX M	66.00
BRODY, WILLIAM A	17,837.72
BWS DISTRIBUTORS	952.95
CAGWIN & DORWARD	6,695.73
CALLAHAN, CONNOR	16,912.94
CARD SERVICE CENTER	22,089.59
CARLILE - MACY	13,701.25
CHASE, CHRISTINE	200.00
CINTAS	594.58
CLEMENTI, MARK A., PH.D.	6,192.00
CONNER, JUSTIN	12,981.40
CONWAY SHIELD	30.12
COUNTY OF MARIN ENVIRONMENTAL HEALTH SERV	1,256.00
COWBELL INSURANCE AGENCY LLC	29,822.13
CRAYNE, JENNIFER	14,679.46
CROWN TROPHY	112.85
CUMMINS SALES AND SERVICE	881.07
DAGUE, KYLE M	25,624.28
DAVIS, WILLIAM L	400.00
DELL MARKETING L.P.*	21,189.54
DEPARTMENT OF HEALTH CARE SERVICES	388,341.48
DEPARTMENT OF HEALTH CARE SERVICES_	922.00
DICOCHEA, JOHN S	29,765.28
DISTRICT AUXILLARY SERVICES FOUNDATION	28.00
DOHERTY, JOSEPH	6,233.73
DONALD D. DAMMEN, P.E., LLC	1,450.00
DURKIN SIGN & GRAPHICS	137.04
FARRIS, CHAD	9,952.26
FELCIANO, GRETCHEN M	14,679.46
FIRE FACILITIES	1,316.05
FITZPATRICK, DANIEL C	132.00
FLETCHER, DONALD M	16,768.28
FONSECA, JUSTIN A	12,974.62
FORSTER & KROEGER LANDSCAPE MAINT. INC	25,200.00
FOWLER ELECTRIC SERVICES INC.	7,105.00
FRESHWORKS INC.	10,079.95
FRMS (FORMERLY FDAC EBA)	33,262.71
GABA CORP	200.00
GALLI, LAUREN C	7,312.50

Novato Fire Protection District Vendor Summary

June 2024

	Jun 24
GANGADHAR, VINAY	40.20
GARCIA COVA,JOSE A	297.00
GODOY,RICHARD S	13,787.78
GOINES, BRUCE F	1,000.00
GOODSPEED,CHRISTOPHER J	12,168.28
GRAINGER	373.87
GRANICUS	10,767.54
GREATLAND CORPORATION	662.39
HADFIELD,MICHAEL	200.00
HAKENEN,AARON K	20,057.00
HAMILTON, RYAN	183.31
HAMILTON,RYAN J	16,368.54
HCD	900.00
HEALTHNET OVERPAYMENT RECOVERY DEPT	3,043.65
HENRY SCHEIN, INC	2,287.26
HI-TECH E.V.S. INC.	22,095.05
HUMANA HEALTH CARE PLANS	805.31
INLAND BUSINESS SERVICES	404.71
INTEGRITY SHRED, LLC	32.00
IT'S PERSONNEL, P.C.	5,486.99
JD SERVICES	900.00
JLD INVESTIGATIONS, INC.	2,370.00
JONES GARAGE DOOR CO., INC.	1,503.00
KAISER FOUNDATION HEALTH PLAN.	40,323.56
KARABETSOS,ELANEY	9,031.97
KATIE GROSSMAN BSN, RN	4,080.00
KEADY,TRISTAN G	18,156.09
KEENA, JEFF T	18,463.54
KERRIGAN, BROOKE	9,874.92
KIOSK CREATIVE LLC	45,905.00
KISER,KEEF W	18,122.98
KLEINSASSER,NATHANIEL R	13,763.66
KOPPERT,JAMES K	14,786.22
KRONOS SAASHR, INC.	14,250.00
L. N. CURTIS & SONS	11,414.05
LANGUAGE LINE SERVICES, INC.	143.65
LARKIN,GEOFFREY P	49,107.08
LARROQUE,MARK L	16,768.28
LARSON,KEVIN D	11,273.70
LEAR,KIRK M	21,309.06
LEETE GENERATORS	41.30
LEMELIN,JEFF M	16,145.82
LEONARDI AUTO ELEC., INC.	237.07
LESIK,KIMBERLY D	23,765.25
LEXIPOL LLC	9,597.16
LIFE ASSIST, INC.	5,618.40
LONDON, ORIAN	0.00
LYNX TECHNOLOGIES	1,125.00
MARIANNE'S PAINTING	15,800.00
MARIN BUILDING MAINTENANCE, INC.	2,040.00
MARIN COUNTY FORD	1,400.73
MARIN COUNTY SHERIFF'S OFFICE	48,155.71
MARIN EMS AGENCY	750.00
MARIN INDEPENDENT JOURNAL	1,024.00
MARIN IT, INC	22,880.98
MASHINTCHIAN,AZAR	30,753.71
MATHESON TRI-GAS INC	566.84
MAZE & ASSOCIATES	25,625.00
MCGARGILL,ANDREW J	12,931.40
MCGUINNESS,MICHAEL J	22,794.18
MEAGHAN CARROLL	765.00
MEDLINE INDUSTRIES, LP	170.28
MESENBURG,ERICH W	42,734.95
MEYER,GREGORY	16,256.54
MEZQUITA,DAVID	19,573.92
MISSIONSQUARE - 803200	17,921.48

Novato Fire Protection District Vendor Summary

June 2024

	Jun 24
MULLEN,SEANN	5,863.32
MULLIGAN, MARIA	40.00
MUNICIPAL EMERGENCY SERVICES, INC.	10,313.35
MURPHY, WILLIAM	17,352.02
MYER,JARED	20,062.22
MYSIDEWALK, INC.	4,500.00
NAPA AUTO PARTS	241.26
NEMECEK, NANCY	568.18
NICHOLAS,KYLE	282.42
NORDIAN MEDICARE JE PART B RFNDS (NO CA)	287.72
NORTH BAY PETROLEUM	30,841.68
NORTH MARIN WATER DIST.	4,320.12
NOVATO FIRE PROTECTION DIST.	3,109,213.60
NOVATO PARADE	205.00
OSGOOD,LYNNE	17,400.76
PACE,JASON A	27,862.37
PACHECO,NOLE D	31,907.86
PACIFIC COAST CONCEPTS	455.17
PACK,ETHAN K.	9,952.26
PANNELL,JEFFREY S	16,432.97
PARTNERSHIP HEALTHPLAN OF CALIFORNIA	1,661.25
PELTON INTERACTIVE, INC.	3,168.00
PENNEY, KELLEY A.	6,203.26
PERRY,LUCAS S	12,946.26
PETERS,DANIEL G	11,273.70
PETERS,DANIEL J	22,609.48
PETERSON MECHANICAL, INC.	760.36
PETERSON TRUCKS, INC.	1,994.80
PG&E	29,316.60
PHILLIPS,RODERICK J	231.00
PINI HARDWARE INC.	111.59
POARCH,DANIEL J.	15,873.08
PONTIUS,ROSWELL B	19,249.14
POWELL,KEVIN J	26,884.26
POWER MAINTENANCE CORP.	2,400.00
PROTECTIVE LIFE INSURANCE COMPANY	623.26
QUADIENT FINANCE USA, Inc	2,000.00
QUENCH USA, Inc	11.82
RECOLOGY	5,699.84
RESOLVE INSURANCE SYSTEMS	1,381.41
RHOADES,ERIN N	23,031.62
RILEY F. HURD III	10,050.00
SAFETY-KLEEN SYSTEMS, INC.	568.58
SALDANA,ANDREW P	15,910.88
SANCIMINO, ROBIN	1,596.04
SANTOS,ERILOU-JOY	7,441.66
SCHIAVO,DAVID A	15,048.62
SCOTT,NICOLE M	17,055.65
SEAWESTERN	1,635.75
SEBASTOPOL CONST. DBA L.J. CONSTRUCTION	1,000.00
SHELINE,BRIAN C	21,402.26
SILVERMAN,LOUIS	200.00
SIMONS,HUNTER Q	24,777.42
SIMPSON SHEET METAL, INC	13,148.50
SMITH,BARRETT A	21,905.97
SOLAR,DEVIN W	16,291.38
SONOMA COUNTY FIRE CHIEFS ASSOCIATION	150.00
STAPLES BUSINESS ADVANTAGE	2,136.58
STRATOGUARD, LLC	1,019.52
SWANSON,TYLER J	12,428.28
TARGETSOLUTIONS LEARNING, LLC	8,800.00
TAUL,MIKE S	45,697.75
TELDESCHI,MARC R	14,370.23
TELEFLEX LLC	609.25
TEMPLE-THOMPSON,DAVID	704.00
THE RAWLINGS COMPANY	8,755.08

**Novato Fire Protection District
Vendor Summary
June 2024**

	Jun 24
TO THE POINT POLYGRAPH	4,200.00
TRITECH SOFTWARE SYSTEMS	1,071.00
TYLER,WILLIAM G	47,597.92
UKG KRONOS SYSTEMS LLC	5,747.40
UNITED HEALTH CARE	18.63
UNITED HEALTHCARE.	208.04
UNITED PARCEL SERVICE	22.26
VALENTI, JOSEPH R	16,103.22
VALUCH,OWEN E	33,256.30
VANLEUVEN,JUSTIN	11,273.70
VCOM SOLUTIONS, INC.	5,371.93
VERIZON BUSINESS	5,223.11
VERIZON WIRELESS	800.85
WADE, DENISE employee	53.74
WADE,DENISE D	11,522.38
WAGER,SHANNON M	9,346.85
WAGEWORKS, INC.	197.88
WALRAVEN,COLLEEN M	8,153.42
WALRAVEN,GRACE	6,203.26
WATTCO	353.37
WEHR,DONALD J	25,194.50
WEINZIERL,KATHERINE	1,307.00
WESTERN STATE DESIGN INC	503.00
WHITTET,JEFFREY J	40,298.14
WILKOSZ,GABRIEL R	11,273.70
WINZER CORPORATION	127.09
WOODWARD-SOLLESNES,KERRICK	17,152.94
ZAGARIS,NIKOLAUS S	34,194.92
ZANONI,JASON A	17,344.74
ZOLL MEDICAL CORPORATION	544.49
TOTAL	5,854,542.06

Novato Fire Protection District
MWPA Revenues and Expenditures
 July 2023 through June 2024

	9901 MWPA Core	9902 MWPA D-Space	9903 MWPA Local Mitigation	Total Measure C Special Revenue Fund
Ordinary Income/Expense				
Income				
9940 · Other Refunds/Reimbursements	1,054,830.97	0.00	0.00	1,054,830.97
9950 · Measure C	0.00	984,091.83	992,613.81	1,976,705.64
Total Income	1,054,830.97	984,091.83	992,613.81	3,031,536.61
Gross Profit	1,054,830.97	984,091.83	992,613.81	3,031,536.61
Expense				
1003 · Regular Staff Salaries	237,536.27	413,669.00	0.00	651,205.27
1020 · Overtime - Callback	622.03	659.51	0.00	1,281.54
1021 · Out of Class Pay	0.00	1,128.86	0.00	1,128.86
1025 · Vacation Pay	173.07	0.00	0.00	173.07
1404 · FICA Medicare	18,354.92	27,760.33	0.00	46,115.25
1502 · Life Insurance	-207.66	-374.65	0.00	-582.31
1510 · Dental Insurance	-466.88	4,496.82	0.00	4,029.94
1513 · Health Insurance	-2,658.85	71,085.90	0.00	68,427.05
1514 · Vision Plan	-29.76	363.77	0.00	334.01
1517 · Administrative Allowance	3,600.00	8,925.00	0.00	12,525.00
1706 · Deferred Compensation	14,253.82	14,674.15	0.00	28,927.97
2020 · Cal-OSHA Requirements	0.00	434.00	0.00	434.00
2024 · First Aid Supplies	0.00	2,330.58	0.00	2,330.58
2027 · Tool Replacement	0.00	1,717.91	0.00	1,717.91
2029 · Advertising	105,685.32	47.98	0.00	105,733.30
2034 · Outside Assistance	0.00	157,621.96	0.00	157,621.96
2039 · Schools and Seminars	0.00	3,541.93	0.00	3,541.93
2041 · Food	0.00	30.16	0.00	30.16
2049 · Conferences & Meetings	5,613.98	0.00	0.00	5,613.98
2087 · Parts & Outside Labor	0.00	9,911.18	0.00	9,911.18
2121 · Vegetation Mgmt	888,795.62	228,966.27	915,785.01	2,033,546.90
2141 · Computer Supplies	149.90	0.00	0.00	149.90
2151 · Computer Software & Renewals	1,535.00	42.71	0.00	1,577.71
2268 · Special Fire Equipment & Suppl	4,124.30	1,687.64	228.95	6,040.89
2273 · Employee Service & Recognition	0.00	3.50	0.00	3.50
2397 · Facilities Projects	43.39	0.00	0.00	43.39
2399 · Station Supplies	0.00	423.00	0.00	423.00
2407 · Office Supplies	16.00	3,538.14	0.00	3,554.14
2501 · Gas, Oil & Grease Vehicles	0.00	143.00	0.00	143.00
2718 · Consulting Fees	0.00	0.00	0.00	0.00
2738 · Telephone System	1,125.25	4,118.14	80.48	5,323.87
4815 · Fire Suppression Equipment	0.00	80,281.00	0.00	80,281.00
4880 · Computer & Hardware Equipment	0.00	1,466.69	0.00	1,466.69
Total Expense	1,278,265.72	1,038,694.48	916,094.44	3,233,054.64
Net Ordinary Income	-223,434.75	-54,602.65	76,519.37	-201,518.03
Net Income	-223,434.75	-54,602.65	76,519.37	-201,518.03

Fire Chief's Report: Contract Administration

Executed Contracts

8/7/2024 Board of Director's Meeting

CONTRACTOR NAME	DCM	Cost	Term	DESCRIPTION	CODE
PROFESSIONAL SERVICES					
Safety-Kleen Systems, Inc.	Mezquita	\$1,270	6/28/24-6/27/25	New parts washer for mechanics w/qrtly service.	N
Sonoma-Marin Arborists	Labberton	\$260,000	7/29/24-6/30/25	Vegetation management projects	N
Van Midde & Son	Whittet	\$50,450	7/29/24-8/16/24	Retaining wall construction at S62.	N
Pacific Coast Concepts	Crayne	\$10,000	7/1/23-6/30/25	Commercial printing of stationery, business cards.	R
The Howard E. Nyhart Co., Inc.	Valenti	\$9,600	7/8/24-10/31/24	Full actuarial valuation & GASB compliance reports	N
Fowler Electric	Whittet	\$18,950	7/15/24-8/5/24	Installation of 2 EV charging stations at Admin.	N
Marianne's Painting	Osgood	\$16,200	7/1/23-6/30/25	Fire hydrant painting.	R
Enterprise Fleet Management	Whitet	\$90,000	6/25/24-Until last lease expires	Leasing of pool vehicles.	N
Integrity Construction Maitnenance	Whittet	\$50,000	5/1/22-6/30/25	General building maintenance & repairs	R
Star Creek Land Stewards	Labberton	\$25,125	7/15/24-8/9/24	Annual goat grazing at Marin Valley Mobile Home Park	N
HCM Unlocked, LLC	Valenti	\$135,000	8/1/24-1/31/25	Software implementation consultant for UKG Ready payroll software	N
OpenGov, Inc.	Valenti	\$38,209	8/1/24-7/31/27	Contract Lifecycle Management software	N
Aston Carter, Inc.	Valenti	\$279,310	5/15/22-5/14/26	Temporary staffing for EMS Billing Dept.	R
Le Jardinier	Whittet	\$3,600	8/1/24-8/30/24	Irrigation mapping for all sites.	N
Meaghan Carroll	Peters	\$30,257	8/1/24-7/31/25	CQI Coordinator.	R
Johnson Controls Fire Protection	Whittet	\$11,064	8/1/24-8/30/24	Five-Year Fire Sprinkler Inspections.	N
GOODS					
Dell	Mashintchian	\$5,218	6/27/2024	4 Dell Latitude laptops	N
Edward & Sons Equipment	Mezquita	\$5,000	7/26/24-7/25/25	Blanket PO for auto equipment.	N
Quadient Finance	Crayne	\$17,000	8/1/24-7/31/25	Blanket PO for postage.	N
PIGGYBACK					
N/A					
RFP/ITB/RFQ					
Fuel Tank Maintenance	Whittet	TBD	9/1/24-8/31/27	Quarterly fuel tank maintenance.	N/A
OTHER					
Marin County Office of Education	Taul	Zero	7/8/24 until terminated	Student firefighter/paramedic intern	N

Public Works/Non-Public Works Project Codes

E=Emergency, **SRM**=Scheduled Purchase/Repair/Maintenance/Upgrade, **R**=Contract Renewal

N=New Contract/New RFP, **CO**=Change Order, **Amend**=Amendment

Information Section

lengthy. The surgeon said that if I had been 1 hour later my appendix would have burst. Think you should rethink that option.”



Novato Fire District

Customer Satisfaction Surveys

June 2024

To: Board of Directors
From: Bill Tyler, Fire Chief
Date: July 29, 2024
Re: Customer Service Satisfaction Survey Program

Reviewed by: 

 Fire Chief Bill Tyler

Results for the Customer Service Satisfaction Survey forms sent out for the month of June 2024 are as follows:

Type of Call	Surveys Sent Out	Surveys Received		Strongly Agree		Agree		Disagree		Strongly Disagree	
		#	%	#	%	#	%	#	%	#	%
Medical	79	15	19%	15	100%	0	0%	0	0%	0	0%
Fire/CO2	5	1	20%	0	100%	0	0%	0	0%	1	0%
Public Service/ Other	15	2	13%	2	100%	0	0%	0	0%	0	0%
Totals	99	18	18%	17	94%	0	0%	0	0%	1	6%

94% percent of the customer surveys received reflected positive ratings.

Customer Survey — Additional Comments

“Thank you for saving my life. I am doing very well working with a therapist with my family sadness. I am doing very well now. Thank you so very much for all your labor and hard work. I am back at work and helping others and seeing a therapist. Thank you again so very much. -With love.”

“Great people and a great department.”

“All the emergency personnel were very kind, gentle, thoughtful (asked for house key in order to lock up prior to heading for ER) and very professional. Thank you!”

“As usual your personnel were courteous, professional, and assessed things appropriately. You have gotten my partner to the hospital promptly many times, and allowed me to take her when full emergency intervention was not necessary. Thank you so so much! In every case, she got care, healed, and came home!”

“Call concerned possible stroke. My son was concerned since he has seen similar symptoms while on duty as a Marin Deputy Sherriff. Fire District crew couldn’t have been better. Novato Fire District should be proud of the crew. I trust all of your employees provide the same service. Thank you!

“I cannot say enough concerning the help and care that I received during my medical emergency. What outstanding men. Professional in every way.”

“They were all terrific.”

“I smelled intense smoke, they drove by my house in an engine but I heard NOTHING back.”

“We are very fortunate to have the NFD to help change the batteries and check the smoke alarms.”



July 2024



Work Plan Impact Report

Q4

Novato Fire District - Marin Wildfire Prevention Authority

STOP WILDFIRE

As a community, we can adapt our homes, landscapes, and city to make Novato safer from wildfires. We're in this together!

I am a homeowner I am a business owner

Sign up for emergency alerts
Download your neighborhood's evacuation plan

Novato Fire District - Marin Wildfire Prevention Authority

95 Rowland Way
Novato, CA 94945
<https://www.novatofire.org>

STOP WILDFIRE

1 PREPARE
2 PREVENT
3 PROMOTE

StopWildfire.net

Novato, are you ready?

Novato Fire District has made significant progress in protecting Novato from wildfire. Working toward the goal of developing a fire adapted community; we have taken action aligned with the five goals of the MWPA:

- 1) Vegetation Management
- 2) Improvement of evacuations: detections and notifications
- 3) Participation in grant programs
- 4) Increase in public outreach and education
- 5) Develop Programs to support defensible space around homes and home hardening

In Q4, Fiscal Year 2023-2024, Novato Fire District continued local efforts to achieve the established goals of the Marin Wildfire Prevention Authority; 710 roadside assessments were completed and 505 Novato homeowners and businesses have joined in and requested full wildfire mitigation assessments of their homes and properties. We have completed 6 major projects and currently have 6 active projects totaling over 1.7 million dollars that have begun in Q4 of 22/23. NFD will continue efforts to increase public awareness, education, and signups for property assessments.

Q4 Impact Highlights



505

Total Home Assessments Completed (YTD: 2435)



710

Total Roadside Assessments Completed (YTD: 4535)



399

Total Chipper Pick Ups Completed (YTD: 751)



Vegetation Management Grants

161

Grants Awarded In Q4:

\$206,283

Spent by Residents in Q4:

\$377,898



Home Hardening Grants

74

Grants Awarded in Q4:

\$126,821

Spent by Residents in Q4:

\$499,017

Prevention Impact



Firewise Communities

Total Number of Firewise Communities: **14**



505

Total Home Assessments Completed



Emergency Communications & Notifications

Number of Alerts or Notifications Sent in Q4 2024: **43**



710

Total Roadside Assessments Completed

Promoted signups for emergency information and alerts for **AlertMarin, Nixle, Zonehaven** along with evacuation routes via direct mail, Novato Fire District's main website, and the campaign site [StopWildfire.net](https://www.stopwildfire.net).



“The Novato Fire District specialist was very thorough and explained what needed to be done to improve the defensible space around our home.”

James B.

YTD 23-24 Impact Report

Clearing & Debris Reduction



Total Chipper Pick Ups

751



Cubic Yards of Vegetation Chipped

2787



Hazardous Trees Removed

114



Miles of Evacuation Clearing

3.8



Vegetation Management

Number of Grants Awarded 23/24 YTD

441

Total Grants Dollars Awarded FY 23/24 YTD

\$444,731

Total Dollars Spent by Homeowner's 23/24 YTD

\$1,345,794



Home Hardening

Number of Grants Awarded FY 23/24 YTD

281

Total Grant Dollars Awarded FY 23/24 YTD

\$505,819

Total Dollars Spent by Homeowner's FY 23/24 YTD

\$2,158,815

Vegetation Management Projects

PROJECT	DESCRIPTION	Spent in Q4	Spent YTD
Northeast Novato Evacuation Routes	Maintain primary, secondary, and tertiary evacuation routes in hilltop neighborhoods with limited ingress and egress. Includes Green Point area.	\$0	\$29,153
Novato Evacuation Routes	Maintain primary and secondary evacuation routes in key neighborhoods	\$0	\$190,243
Bahia Fuel Break Maintenance	Shaded fuel break and annual grass mowing in open space behind homes.	\$0	\$4,800
Ignacio Valley FB Maintenance	Shaded fuel break and annual grass mowing in open space behind homes.	\$19,600	\$55,900
Marin Highlands FB Maintenance	Shaded fuel break and annual grass mowing in open space behind homes.	\$7,584	\$17,984
Marin Valley Goat Grazing	Shaded fuel break and annual grass mowing in open space behind homes.	\$5,600	\$33,275
Novato Open Space and HOA Lands	Shaded fuel break in Novato open spaces and HOA-owned open spaces in Hamilton, near Arroyo Avichi Park, and multiple HOA communities.	\$0	\$84,410
Novato Fire Smart Demonstration Garden (Admin Building)	Renovation of front garden at the administration building to model best practices for a fire smart landscape.	\$2,856	\$115,527
Novato LRAD	Install long range acoustic devices at strategic sites to address alerting notification obstacles and enhance the safety and evacuation of residents and visitors.	\$0	\$0
Novato Fire Road Maintenance	Roadside vegetation management along critical fire roads.	\$0	\$1,432
Greater Novato Shaded Fuel Break	60-mile shaded fuel break around entire community of Novato that will reduce fire intensity, provide additional defensible space for firefighters, and limit the spread of introduced hazardous plants (MWPA and CAL FIRE grant funded)	\$354,712	\$1,569,975
Valley Memorial Park Eucalyptus Removal	Removal of 1.4 acres of large eucalyptus and restoration of native creekside woodland.	\$3,270	\$8,352
TOTAL		\$397,546	\$1,663,960

Acres treated
Q4

61

Acres treated
YTD

267

Miles treated
Q4

0.36

Miles treated
YTD

3.8

Promotion Impact

Social Media



IMPRESSIONS

637,880

of Ads seen by
Novato Users

REACH

2,405

Total users reached
through
stopwildfire.net

Clicks

2,176

Clicks from Social
Media Ads

COST PER LINK CLICK

\$5.00

Public Awareness & Education



9

Education Events &
Presentations



99%

Percentage of Residents
Satisfied with the Program
(Agreed or Strongly Agree on Survey)

Campaign Site



98%

Engagement Rate



180

Total Assessment
Requests Online

“

*We are very impressed with this program
and think it should be done all over
California. Great job!*

”

Janet Z.