



NOVATO FIRE DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA

JULY 3, 2024

Time: 10:00 a.m.

Location: Administrative Office and virtually via Zoom

95 Rowland Way, Novato CA 94945

Website: www.novatofire.org

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jennifer Crayne at jcrayne@novatofire.org.

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 72 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

ROLL CALL

President Lj Silverman

Director William Davis

Director Michael Hadfield

Director Bruce Goines

Director Shane Francisco

OPEN TIME FOR PUBLIC EXPRESSION

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

ASSOCIATION PRESIDENTS' REPORT

This is an opportunity for the President, or designee, of each labor association to address the Board.

Zoom Conference Information
Join at Zoom.com

Meeting ID: 232 811 1856
Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone
+1 669 900 6833 US (San Jose)

Join by telephone only:
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:

During Open Time for public expression item

Public comment period on agenda items.

You may use the "raise hand" zoom feature or press *9 if connecting only by phone.



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DIRECTOR MATTERS

Directors may report on their activities and meetings.

President may report to the Board on the Novato Fire Foundation.

CHIEF'S REPORT

The Fire Chief will report on District business activities and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. 6/5/24 Regular Board Meeting Minutes
2. 6/18/24 Special Board Meeting Minutes

NEW BUSINESS

1. Authorization of IGT Funds Transfer 3 of 4 to Department of Health Care Services (DHCS) for participation in the Public Provider Ground Emergency Medical Transportation (PP-GEMT) Program for CY 2024

District staff recommends sending the third of four payments for CY 2024 (invoice amount \$108,963.79) to DHCS as a voluntary contribution to the non-Federal share of Medi-Cal expenditures for purposes of Assembly Bill 1705. This contribution is required in order to qualify for the maximum Federal funds match which enables the District to obtain the maximum reimbursements for Managed Care (MC) and Fee-For-Service (FFS) transports.

2. Review Anticipated Net Property Tax Revenue Estimates and Discuss Annual Salary Increase Adjustments Across All Employee MOUs and Employment Agreements

District staff recommends the Board discuss and approve either a 2.5% or 3% salary increase for employees

3. Resolution 2024-09 a Resolution of the Novato Fire Protection District Amending the Employment Agreement Between the Novato Fire District and Information Technology (IT) Manager Azar Mashintchian

Board approval is requested to adopt resolution 2024-09 amending the Employment Agreement of IT Manager Azar Mashintchian.

4. Fire Hydrant Painting Contract

Staff recommends renewing the contract for fire hydrant painting with Marianne's Painting for another year with the option to renew in fiscal year 2025-2026.



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5. Installation of New Retaining Wall

Staff recommends the removal of the old wooden retaining wall and the installation of a new concrete wall against the hillside behind Station 62.

6. Surplus Fleet Vehicles

Board approval is requested to accept staff's recommendation to surplus 6 department vehicles.

7. Vegetation Management Contract

Staff recommends that the Board approve a new contract with Sonoma-Marine Arborists for both the Vegetation Management program under the District's budget and the Marin Wildfire Prevention Authority ("MWPA") budget.

COMMITTEE REPORTS

Directors may report on committee activities and meetings.

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)
3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

FINANCIAL REPORTS

Informational items for review. No action is needed.

1. Financial Reports, April 2024:
 - a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
 - b. Revenues and Expenditures Detail Financial Report
 - c. Vendor Summary Financial Report
 - d. MWPA Revenues and Expenditures
2. District Monthly Contracts Information

INFORMATION

Items of a general nature that the staff wishes to bring to the attention of the Board.

1. Customer Surveys May 2024 (will be in August BOD packet)
2. MERA Update: June 2024
3. Upcoming meetings and events:
 - July 4th Parade, Downtown Novato
 - 7/24/24 Special Finance Committee Meeting
 - Next Regular Board Meeting 8/7/24 @ 10:00 am
4. Written Communications



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CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Government Code Section 54956.9(d)(2)

Significant exposure to litigation: 1 case

ADJOURNMENT

Association Presidents' Report
(verbal report)

**Directors' Matters
(Verbal Report)**

**Chief's Report
(verbal report)**

Consent Calendar Items Section



Novato Fire District Board of Directors
Regular Board Meeting Minutes
June 5, 2024

1 The meeting was called to order by President Silverman at 10:00 a.m.

2

3 **ROLL CALL**

4 Present: President Silverman, Directors Bill Davis, Mike Hadfield, and Bruce Goines

5 Absent: Shane Francisco

6

7 **STAFF MEMBERS PRESENT**

8 Fire Chief Bill Tyler, Deputy Chief Dicochea, ASM/Board Clerk Jennifer Crayne, Finance

9 Director Joe Valenti, Fire Marshal Lynne Osgood, Administrative Assistant Kelley Penney,

10 Accountant Erilou Santos, Captain Geoff Larkin, and IT Manager Azar Mashintchian.

11

12 **OTHERS PRESENT**

13 District Counsel Riley Hurd, Novato resident Bruce Bartel

14

15 **OPEN TIME FOR PUBLIC EXPRESSION**

16 None.

17

18 **AGENDA ADJUSTMENTS**

19 None.

20

21 **ASSOCIATION PRESIDENTS' REPORT**

22 None.

23

24 **DIRECTOR MATTERS**

25 None.

26

26 **CHIEF'S REPORT**

27 **Calendar of Events:**

28 • Monday, June 3rd Novato Sunset Rotary Presentation

29 • Wednesday, June 5th June BOD meeting

30 • June 6th & 7th S-219 Firing Operations Class

31 • Sat/Sun June 8th & 9th Art & Wine Festival

32 • Monday, June 10th FMRS BOD Meeting

33 • Monday, June 10th MWPA Operations Meeting

34 • Tuesday, June 11th Facilities Committee Meeting

35 • Tuesday, June 11th New ECC Ribbon Cutting

36 • Thursday, June 13th NFD Academy Graduation Station 62

37 • Wednesday, June 12th Coffee with the COPS Ignacio Marin Coffee Roasters

38 • Tuesday, June 14th Wildfire Risk Reduction & Asset Protection Project Working Group

39 • Sunday, June 16th (Father's Day) Wheels & Wings Car Show 9am to 1:00 pm

40 • Tuesday, June 18th NPD open house at the Novato Farmers Market (NFD booth)



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- 41 • Tues-Sat, June 25th to 29th Fire Squirts Camp (Saturday Muster & BBQ Family Lunch)
- 42 Station 62
- 43 • Wednesday, June 26 NFD OPS Meeting
- 44 • Thurs/Fri, June 27th & 28th S-219 Training Burn MVMCC + Bay Vista Open Space Area
- 45 • Wednesday, July 3rd BOD Monthly Meeting
- 46 • Thursday, July 4th Novato Downtown Independence Day Parade (Office Closed)

47 **Administrative Items:**

- 48 • Honoring Dave Jeffries: May 14th at City Hall the City of Novato presented a proclamation
- 49 honoring Dave Jeffries for his years of service both as an officer with NPD and for his work on
- 50 disaster preparedness. There were dozens of agency representatives including elected officials,
- 51 city managers, law enforcement and fire in attendance.
- 52 • The Marin County Fire Chiefs Association held a one-day retreat to focus on reporting out of all
- 53 sections and special teams. In addition, there was a leadership training component where a
- 54 presentation was given by El Cerrito Fire Chief Eric Saylor focusing on succession planning and
- 55 demonstrating the value of fire agency response.
- 56 • Survivors Dinner: May 16th at IVC Wonder event bringing together first responders, hospital
- 57 staff, law enforcement, and dispatchers to be reunited with the individuals and families they
- 58 “saved” during the course of the year’s incidents. Novato was featured in two of the six featured
- 59 stories.
- 60 • Draft budget for 2024/25 is complete and has been reviewed by the finance committee and
- 61 recommended to the full board for acceptance.
- 62 • I participated in an interview by CSAA insurance focused on zone zero at station 63. The
- 63 interview also highlighted a recent defensible space landscape competition to demonstrate that
- 64 landscape can be beautiful and also fire safe.
- 65 • RVFD Capt. Rick Addicks, Line of Duty Death memorial service was May 20th at Fort Baker’s
- 66 horseshoe cove. It was a moving tribute to Rick and well attended by the Marin Fire Service
- 67 community.
- 68 • Admin Bingo Night May 21st supporting the NFF was a big success bringing in just under \$900.
- 69 Fun was had by all who attended.
- 70 • The Rotary Service Above Self Award on May 23rd recognized Azar for her exemplary work as
- 71 an unsung hero. The lunch sponsored by Ignacio Rotary was attended by Azar, Lynne Osgood,
- 72 Jenn Crayne, and me.
- 73 • NFD OPS Meeting May 29th and rule of 5 for engineer: Jason Pace selected for promotion.
- 74 • NFD Academy released one FF/PM new hire—three are anticipated to graduate to shift work
- 75 later this month.
- 76 • Draft Strategic Planning LOE sessions May 30th: Completed final two LOE work, and the final
- 77 draft compilation is underway. Anticipated bringing it to the BOD in July for acceptance and
- 78 reporting out schedule.
- 79 • Workplace Violence Prevention Plan: Chief Dicochea is taking the lead on the completion and
- 80 implementation of this OSHA-required mandate set to commence in July 2024. Includes a plan,
- 81 policy, in-person and online training, and facility assessment and plan to address any
- 82 vulnerabilities. NPD has cooperated with their policies and procedures for continuity of training.
- 83
- 84



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85 **OPS: D/C Dicochea:**

- 86 • The heatwave started Tuesday and will last through Thursday: Moderate and minor heat risk will
87 be present for most regions on the hottest day, Wednesday. High temperatures are forecast to
88 reach the mid to upper 90s on Tuesday and Wednesday, with a few spots reaching the low 100s on
89 Wednesday for inland areas. Low to mid-90s expected Thursday for inland areas.
- 90 • Responded to a large oak tree into a couple of buildings at ADP X Puffin and Cinnamon
91 Teal. Supported the incident and contacted the homeowners affected, HOA leaders, and
92 citizens of that community
- 93 • 900 Diablo Ave (Safeway) fire in their produce area
- 94 • Chief Dicochea is working with Marin County Office of Education for a summer internship, for
95 high school students interested in the Fire Service.
- 96 • Attended the electric vehicle “lunch and learn” event at the City of Novato Corp yard
- 97 • Met with David Glasgow from the Marin County Office of Education and Chief Taul to
98 discuss recruitment and possible internship opportunities
- 99 • Met with Jerry Foster and Kevin Johnston from the RACES amateur HAM radio
100 operators group- an OEM resource

101 **Training: Mike Taul**

- 102 • Met with B63, Captain Valuch, and Engineer Kiser to present him with an Acting Captain
103 Task Book.
- 104 • The same group met with Aaron Hakenen to discuss his training devotion to re-engaging in
105 his Acting Engineer Training. Aaron stated he was ready to devote the time to completing his
106 A/E TB, so he was issued a new Engineer TB and TE64.
- 107 • Met with C-61 regarding the Explorer and Reserve programs.
- 108 • Had a phone meeting with Mark Ladas from IEC regarding their support fire department
109 process. with classes and training reimbursement.
- 110 • Talked with the lawyer from Birkenstocks to get approval to train at Birkenstocks property.
- 111 • Initiated an Engine Boss Task Book for Dave Schiavo

112 **EMS: B/C Dan Peters:**

- 113 • Meeting with Frank O'Connor RE; Doubleguard Pilot Program
- 114 • Review of Meaghan Carroll’s 2024 CQI Plan

115 **Prevention: FM Lynne Osgood:**

- 116 • NFD Newsletter meetings with Kiosk.
- 117 • Completed 7 plan reviews.
- 118 • 12 Solar Plan Reviews & 1 PV ESS Inspections
- 119 • Fire Alarm/ESS/ERCES Class in Petaluma
- 120 • 4 Sprinkler finals, 1 Final Occupancy, 1 Temporary Occupancy
- 121 • 2 Close in hold inspections, 3 Fire alarm finals, 5 Building finals, 1 Rough and Hydro
122 inspections
- 123 • 21 Solar inspections, 11-ESS, 3-PV



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- 124 • Managed GIS datasets for all Novato Zone vegetation projects: Updated GNSFB Activity
125 Table, Continued updating Treated Area layer to match Activity Table, Created Fire Road
126 PDFs
127 • Met with the fire roads team and NFD Ranger to continue fire road planning.
128 • Met with the agency-wide Vegetation Managers for our monthly coffee hour and
129 Ridgewood site visit. Viewed the Eucalyptus removal demo from the contractor.
130 • Managed the Hanford crew through broom removal behind Posada East & West
131 apartments.
132 • Started Hanford on broom removal in the Wild Horse Valley neighborhood.

133 **B/C Organizational Resources: Jeff Whittet:**

- 134 • Attended EV Vehicle Seminar 5/15.
135 • Reviewed Bid for Mobile SCBA Fill Station Trailer (\$200K)
136 • Final Colors for Admin Lobby Paint project chosen and communicated to Marianne
137 Dwelly for work dates.
138 • Confirmed renewal of 5-year RAWs maintenance plan with FES.

139 **IT Manager: Azar Mashintchian:**

- 140 • Station 63 Server Equipment move – completed
141

142 **CONSENT CALENDAR ITEMS**

143 These items can be acted on in one consolidated motion or may be removed from the Consent
144 Calendar and separately considered at the request of any person

- 145 1. Special Finance Committee Meeting Minutes 4/30/24
146 2. Minutes of Regular Board Meeting 5/1/24
147 3. Ambulance Fee Debt Write-Off Due to Hardship
148 Board approval is requested to approve a write-off of the designated ambulance billing
149 accounts.
150 ▶ F22029660 \$1,326.73
151 ▶ F23033488 (\$3,388.46) – Patient acquired Medi-Cal

152 There was no public comment

153 M/s Hadfield/Davis to approve the consent calendar.

154 Motion carried: 4-0-1 absent (Francisco)

155 **NEW BUSINESS**

156 **1. Resolution 2024-07, a Resolution of the Governing Body of the Novato Fire Protection**
157 **District Consolidating Elections With Other Elections Being Conducted on November 5,**
158 **2024.**



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159 A Regularly Scheduled Election To Be Held In This Jurisdiction; Requesting The Board Of
160 Supervisors To Consolidate With Any Other Election Conducted On Said Date and Requesting
161 Election Services By The Marin County Elections Department.

162 ASM Crayne explained that this resolution needs to be approved and submitted to the Marin
163 County Elections Office for the District to be included in the 11/5/24 general election. She noted
164 that terms expire for President Silverman, Director Hadfield, and Director Francisco in
165 December 2024. The filing period for incumbents and other candidates is 7/15-8/9/24.
166 Incumbents can extend the filing period through 8/14.

167 There was no public comment.

168 M/s Goines/Hadfield to approve Resolution 2024-07 to consolidate with the November 5, 2024,
169 election and request election services by The Marin County Elections Department.

170 Roll Call Vote:

171 Ayes: Davis, Goines, Hadfield, Silverman

172 Noes: None

173 Absent: Francisco

174 Motion Carried: 4-0-1 absent (Francisco)

175

176 **2. Adoption of the Preliminary Budget for FY 2024/2025**

177 Board approval is requested to accept the Finance Committee's recommendation to:

178 a. Adopt the Preliminary Budget for Fiscal Year 2024/2025

179 b. Establish the date for adopting the Final Budget for Fiscal Year 2024/2025 on the
180 August 7, 2024, regular board meeting.

181 Chief Tyler commented that a draft of the preliminary budget was reviewed by the Finance
182 Committee on 5/23/24 and we are on track for adoption at the August BOD meeting.

183 Finance Director Joe Valenti provided the Board with the highlights of the FY 204/25
184 preliminary budget.

185 • Total Revenues \$40.8 million

186 • Total Expenditures \$43.9 million

187 ▪ Operating Budget Expenditures \$36.8 million

188 ▪ Inter-Governmental Transfers \$1.2 million

189 ▪ Capital Budget Expenditures \$6.0 million (money set aside in reserves)

190 FD Valenti presented a 10-year visual chart of revenues and expenditures by major sources and
191 categories from 2015/16 through 2024/25. He discussed the close relationship of the special tax
192 revenue and coverage of salaries and benefits. He noted that a 1.0% increase in tax revenue
193 equates to an additional 230K while a 1.0% increase in salaries and benefits equates to an
194 additional \$290K in expenditures.



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195 FD Valenti discussed new positions that are included in the FY 24/25 budget. These include a
196 retired annuitant and one part-time, non-benefitted position that will work in the IT Division.

197 FD Valenti noted the significant increase in fire-base dispatch fees, nearly doubling, however,
198 this will not be a debt service/loan as money will be set aside in reserves to cover the annual
199 payments. He also noted that debt service will decrease as there is only 1 payment remaining on
200 Station 64.

201 FD Valenti commented that the total funds balance allows for 11.91 months of coverage

202 There was no public comment.

203 M/s Hadfield/Davis to adopt the preliminary budget for Fiscal Year 2024/2025 and to
204 establish the date for adopting the Final Budget for Fiscal Year 2024/2025 on the August 7,
205 2024, regular board meeting.

206 Motion Carried: 4-0-1 absent (Francisco)

207

208 **3. Contract Increase for Electrical Services**

209 Staff recommends that the Board approve an increase to the not-to-exceed amount of the contract
210 with Fowler Electric Services, Inc. ("Fowler") for as-needed electrical repairs and projects.

211 Chief Tyler provided a summary of the need for an increase in the contract for electrical services
212 noting since the award of the contract, the demand for professional electrical services has grown
213 significantly and is expected to continue to grow in the coming year. Also, the addition of the
214 Director of Organizational Resources position allows more focus on the need for facilities
215 upgrades and repairs.

216 There was no public comment.

217 M/s Goines/Davis to approve an increase to the not-to-exceed amount of the contract with
218 Fowler Electric Services, Inc. ("Fowler") for as-needed electrical repairs and projects.

219 Motion Carried: 4-0-1 absent (Francisco)

220 **4. Enterprise Fleet Management Lease Agreement**

221 Board approval is requested to accept staff's recommendation to contract with Enterprise Fleet
222 Management (EFM) to implement a vehicle replacement plan and improve Novato Fire Light
223 Vehicle Fleet.

224 Chief Tyler commented that the Board heard a presentation by Enterprise Fleet Management at
225 the last BOD meeting. This program would result in the replacement of 7 outdated and oversized
226 vehicles in the first year and anticipated savings of over \$230K over 10 years.

227 President Silverman asked if the District could get out of the contract. Colleen replied, yes we
228 can cancel with a 60-day notice.

229 There was no public comment.



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230 M/s Hadfield/Davis to contract with Enterprise Fleet Management (EFM) to implement a vehicle
231 replacement plan and improve the Novato Fire light vehicle fleet.
232 Motion Carried: 4-0-1 absent (Francisco)

233 **5. Landscape Management Contract**

234 Staff recommends contracting with Le Jardinier Landscape Management for landscape
235 management services for all six (6) District sites for an initial twelve (12) month term.

236 Chief Tyler reported that after a competitive solicitation for landscape management services was
237 publicly advertised in accordance with District policy, staff recommends contracting with Le
238 Jardinier Landscape Management for all six sites.

239 There was no public comment.

240 M/s Goines/Davis approving a contract with Le Jardinier Landscape Management for landscape
241 management services for all six (6) District sites for an initial twelve (12) month term.
242 Motion Carried: 4-0-1 absent (Francisco)

243 **6. Vegetation Management Contract Extension and Increase**

244 Staff recommends that the Board approve the extension of the contract term and increase the
245 contract amount for one (1) vegetation management agreement under the Vegetation
246 Management program and the MWPA program.

247 1. Forster Kroeger Landscape Maintenance Inc.

248
249 Chief Tyler commented that staff recommends extending the contract with Forster Kroeger
250 Landscape Maintenance. Their work included some of the MWPA vegetation management
251 projects. For projects using funds from the NFD prevention budget, the projects will not exceed
252 \$50,000 within a fiscal year. For all MWPA projects, MWPA reimburses the District for the
253 amounts invoiced under these contracts.

254
255 There was no public comment.

256
257 M/s Goines/Hadfield to approve the extension of the contract term and increase the contract
258 amount for one (1) vegetation management agreement with Forster Kroeger Landscape
259 Maintenance, Inc. under the Vegetation Management program and the MWPA program.
260 Motion Carried: 4-0-1 absent (Francisco)

261 **7. Fuel Delivery Contract**

262 Board approval is requested to approve Staff's recommendation to renew the fuel delivery
263 Master Services Agreement (MSA) with North Bay Petroleum for one (1) twelve (12) month
264 term as allowed by the MSA.

265 Chief Tyler noted that based on the District's increased fuel consumption and the increase in fuel
266 costs since the commencement of the Agreement on July 1, 2021, the District has spent an



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267 estimated \$457,268 for fuel delivery services under the Agreement. The not-to-exceed amount of
268 the current three-year agreement was underestimated in 2021 at \$330,000. To make up for the
269 underestimate and taking into consideration that the District's consumption will likely remain flat
270 and fuel prices will decrease over the next fiscal year, Staff recommends increasing the total
271 contract amount from \$330,000 to \$647,268.

272 There was no public comment.

273
274 M/s Davis/Hadfield to approve Staff's recommendation to renew the fuel delivery Master
275 Services Agreement (MSA) with North Bay Petroleum for one (1) twelve (12) month term as
276 allowed by the MSA.

277 Motion Carried: 4-0-1 absent (Francisco)

278 **8. LAWCX's JPA for Worker's Compensation Insurance Renewal through FRMS**

279 **Membership**

280 Board approval is requested to accept Staff's recommendation to renew the Local Agency
281 Worker's Compensation Excess ("LAWCX") Joint Powers Authority ("JPA") for the Worker's
282 Compensation insurance policy as a covered member of Fire Risk Management Services
283 ("FRMS"). The coverage period ends on July 1, 2024.

284 FD Valenti noted that he is working with the JPA to correct and reconcile a mistake that was
285 made with the payroll estimate. FRMS will invoice the District if there is any additional amount
286 due or issue a refund if money is owed back to the District.

287 There was no public comment.

288
289 M/s Hadfield/Goines to renew the Local Agency Worker's Compensation Excess ("LAWCX")
290 Joint Powers Authority ("JPA") for the Worker's Compensation insurance policy as a covered
291 member of Fire Risk Management Services ("FRMS"). The coverage period ends on July 1,
292 2024.

293 Motion Carried: 4-0-1 absent (Francisco)

294 **9. Contract Increase for Plumbing Services**

295 Staff recommends that the Board approve an increase to the not-to-exceed amount of the contract
296 with Marin H2O, Inc. ("Marin H2O") for as-needed plumbing repairs.

297 Chief Tyler noted that the District had conducted a solicitation for plumbing services in May
298 2023 resulting in the award of a three-year contract to Marin H2O which terms on June 30, 2026.

299 There was no public comment.

300
301 M/s Davis/Silverman to approve an increase to the not-to-exceed amount of the contract with
302 Marin H2O, Inc. ("Marin H2O") for as-needed plumbing repairs.

303 Motion Carried: 4-0-1 absent (Francisco)



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304 **10. Renewal of IT Support Services Contract with Marin IT**

305 Board approval is requested to accept the Staff's recommendation to renew the IT Support
306 Services contract for another twelve (12) months with Marin IT for a total cost of \$155,000.

307 Chief Tyler commented that IT Manager Azar Mashintchian has worked to clean up and tighten
308 the contract with Marin IT. Marin IT will continue to assist the District's IT Department with
309 special projects such as support with conducting ongoing systems analysis and proactive
310 planning for IT infrastructure needs.

311 Some of the other services include:

- 312 • Administrative Services (Networks, Servers, VOIP, Virtual Environment etc.)
- 313 • Hardware Purchases (switches, controllers, firewalls, Wi-Fi access points, etc.)
- 314 • Network Monitoring and Security
- 315 • Subscription maintenance (quoted individually)
- 316 • Security Intrusion testing and reporting
- 317 • MERA Project
- 318 • Cyber Security

319

320 There was no public comment.

321

322 M/s Davis/Silverman to renew the IT Support Services contract for another twelve (12) months
323 with Marin IT for a total cost of \$155,000.

324 Motion Carried: 4-0-1 absent (Francisco)

325

326 **COMMITTEE REPORTS**

327 Directors may report on committee activities and meetings.

- 328 1. MERA (Directors Silverman and Hadfield)- President Silverman commented that the
329 next meeting is in two weeks.
- 330 2. Finance Committee (Directors Davis and Goines)- Director Davis reported that the
331 Finance Committee met on May 23rd and will meet again in July.
- 332 3. Marin Wildfire Prevention Authority Board (Director Goines)- Director Goines reported
333 that the MWPA Board had met last month.
 - 334 ▪ Renewed a contract with CEQA consultant
 - 335 ▪ Approved list of preapproved contractors
 - 336 ▪ Approved FY 24/25 Work Plan \$22M

337 Director Goines reported that there is an emerging MWPA policy regarding how funds are
338 allocated and reimbursed. He would like to discuss this with the full Board and will request
339 that it be added as a future agenda item.

- 340 4. Facilities Committee (Silverman and Hadfield)- The Facilities Committee is scheduled to
341 meet

342

343 **FINANCIAL REPORTS**

344 Informational items for review. No action is needed.



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June 5, 2024

- 345 1. Financial Reports, April 2024:
346 a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
347 b. Revenues and Expenditures Detail Financial Report
348 c. Vendor Summary Financial Report
349 d. MWPA Revenues and Expenditures
350

351 2. District Monthly Contracts Information

352 **INFORMATION**

353 Items of a general nature that the staff wishes to bring to the attention of the Board.

- 354 1. Customer Surveys April 2024
355 2. MERA Update: May 2024
356 3. Upcoming meetings and events:
357 • 6/11/24 Regular Facilities Committee Meeting Time-TBD
358 • 7/3/24 Regular Board Meeting
359 • Regular Finance Committee Meeting 7/16/24 9:00 am
360 4. Written Communications- ASM Crayne read a letter Cheryl Paddack and Stephanie
361 Williams of North Marin Community Services thanking Chief Tyler and the District for
362 the donation of a one-hour station tour and NFD swag in support of their fundraiser,
363 Brunch, Bubbles, and Bocce. D/C Dicochea noted that the item raised \$600 for NMCS.
364

365 **ADJOURNMENT**

366 There being no further business to conduct, President Silverman adjourned the meeting at 11:57
367 am.

368 Respectfully Submitted,
369

A handwritten signature in cursive script that reads "Jennifer Crayne".

373 Jennifer Crayne, Clerk of the Board
374
375



Novato Fire District Board of Directors
Special Board Meeting Minutes
June 18, 2024

1 The meeting was called to order by President Silverman at 10:00 am

2

3 **ROLL CALL**

4 Present: President Silverman, Directors Bill Davis, and Shane Francisco

5 Absent: Directors Bruce Goines and Mike Hadfield

6

7 **STAFF MEMBERS PRESENT**

8 Fire Chief Bill Tyler, Deputy Fire Chief John Dicochea, ASM/Board Clerk Jennifer Crayne, HR

9 Manager Gretchen Felciano, and Finance Director Joe Valenti.

10

11 **OTHERS PRESENT**

12 Jenica Maldonado, Peter Sporel

13

14 **OPEN TIME FOR PUBLIC EXPRESSION**

15 None.

16

17 **AGENDA ADJUSTMENTS**

18 None.

19

20 **NEW BUSINESS**

21 1. Resolution 2024-08, a resolution of the Board of Directors of the Novato Fire Protection
22 District authorizing the appointment of Jenica Maldonado as designated representative for labor
23 negotiations.

24 Board to consider approval of Resolution 2024-08 authorizing the appointment of Jenica
25 Maldonado as the designated representative for labor negotiations.

26 Chief Tyler noted that the purpose of this agenda item is to recommend that staff appoint Jenica
27 Maldonado, a partner at the law firm Atkinson Andelson Loya Ruud & Romo, as the District's designated
28 representative in these upcoming negotiations, in accordance with Government Code section 54957.6.
29 Nate Kowalski will be stepping back from his primary role as the designated representative for the
30 District.

31

32 There was no public comment.

33

34 M/s Davis/Francisco to approve Resolution 2024-08 authorizing the appointment of Jenica
35 Maldonado as the designated representative for labor negotiations.

36 Roll Call Vote:

37 Ayes: Davis, Francisco, Silverman

38 Noes: None

39 Absent: Goines, Hadfield

40 Motion Carried: 3-0-2 absent (Goines, Hadfield)

41

42 ***The Board entered closed session at 10:05 am***



Novato Fire District Board of Directors
Special Board Meeting Minutes
June 18, 2024

43 **CLOSED SESSION**

44 1. CONFERENCE WITH LABOR NEGOTIATORS, pursuant to California Government Code
45 54957.6 and 54954.5(f)

46 Agency Designated Representatives: Jenica Maldonado

47 *The Board returned to open session at 11:09 am. No reportable action was taken.*

48

49 **ADJOURNMENT**

50 There being no further business to conduct, President Silverman adjourned the meeting at 11:09
51 am.

52

53

54 Respectfully submitted by,

A handwritten signature in cursive script that reads "Jennifer Crayne".

58 Jennifer Crayne

59 Clerk of the Board

New Business Section



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: June 27, 2024

Topic: Authorization of IGT Funds Transfer 3 of 4 to Department of Health Care Services (DHCS) for participation in the Public Provider Ground Emergency Medical Transportation (PP-GEMT) Program for CY 2024

Recommendation

District staff recommends sending the third of four payments for CY 2024 (invoice amount \$108,963.79) to DHCS as a voluntary contribution to the non-Federal share of Medi-Cal expenditures for purposes of Assembly Bill 1705. This contribution is required in order to qualify for the maximum Federal funds match which enables the District to obtain the maximum reimbursements for Managed Care (MC) and Fee-For-Service (FFS) transports.

Background

The intergovernmental transfer (IGT) to the Department of Health Care Service (DHCS) is a voluntary contribution to the non-federal share of Medi-Cal expenditures for purposes of Assembly Bill 1705.

For the Program year CY 2024, DHCS will be collecting four quarterly contributions. Future invoice amounts may fluctuate depending on changes in funding entity participation. These invoices do not include the 10% administrative fee. DHCS is deferring administrative fee collections to allow participating providers additional time to secure IGT funds.

For the first two quarters of CY 2024, the District has netted approximately \$31,000 of revenue from the add-on payments minus the amounts paid to DHCS. The District is awaiting payment on 178 primary and 43 dual coverage calls totaling approx. \$166,000 which would increase the projected net revenue to \$197,000 for the first half of CY 2024.

The District submitted its IGT Certification form on June 19, 2024. Funding entities are asked to submit an IGT Certification with every collection. After receiving this form, DHCS sends a Wire Request Memo that provides specific payment instructions. Payment must be made via ACH and is due by July 15, 2024. The invoice does not include the 10% deferred admin fee.

Financial Impact

\$108,963.79

Reviewed by:

_____	Administration
_____ SW	EMS
_____ <i>Jac Valmont</i>	Finance
_____	Prevention
_____	Human Resources

_____ Operations

Approved by:

A handwritten signature in black ink, appearing to read "Bill Tyler", with a horizontal line extending to the right.

Bill Tyler
Fire Chief

Attachments: Exhibit 1: Signed PP-GEMT-IGT Certification Form for CY 2024

Exhibit 2: PP-GEMT Managed Care and Fee-For-Service Invoice 3 of 4 for CY 2024

DEPARTMENT OF HEALTH CARE SERVICES
PUBLIC PROVIDER INTERGOVERNMENTAL TRANSFER PROGRAM FOR
GROUND EMERGENCY MEDICAL TRANSPORTATION SERVICES
CERTIFICATION FORM FOR STATE CALENDAR YEAR 2024

I, the undersigned, hereby declare and certify on behalf of Novato Fire Protection District (the "Public Entity") as follows:

1. As a public administrator, a public officer, or other public individual, I am duly authorized to make this certification.
2. The Public Entity elects to make this intergovernmental transfer (IGT) to the Department of Health Care Service (DHCS) as a voluntary contribution to the non-federal share of Medi-Cal expenditures for purposes of Assembly Bill 1705 (2019) pursuant to Sections 14105.94, 14105.945, 14129, 14129.3, and 14164 of the Welfare and Institutions (W&I) Code. All funds transferred pursuant to this certification qualify for federal financial participation (FFP) pursuant to Section 1903(w) of the Social Security Act and Title 42 of the Code of Federal Regulations, Section 433 Subpart B, and are not derived from impermissible sources such as recycled Medicaid payments, federal money excluded from use as the non-federal share (NFS), impermissible health care-related taxes, or non-bona fide provider-related donations.
3. Voluntary contributions attributable to the period of January 1, 2023, through December 31, 2024, will be made via recurring transfers as indicated on the invoices provided to the Public Entity by DHCS. The voluntary contributions made by the Public Entity may also include adjustments related to the CY 2023 rating period's NFS reconciliation as described in paragraph 7 below. Please note, the total IGT amount at the bottom of this IGT certification will continue to be itemized on your invoice which is sent to you along with this IGT certification form 45-days in advance of the IGT contribution due date. The Public Entity acknowledges that any transfers made pursuant to this certification during this time period are considered an elective IGT made pursuant to W&I Code sections 14105.945 and 14164, to be used by DHCS, subject to paragraph four herein, exclusively as the source for the NFS of ground emergency medical transport public provider supplemental payments in both Medi-Cal fee-for-service payments and the portion of the risk-based capitation rate to Medi-Cal managed care health plans associated with reimbursement made in accordance with Section 14105.945, subdivision (h)(1) (hereafter, the AB 1705 Public Provider (PP) Ground Emergency Medical Transportation (GEMT) Program, or the PP-GEMT Program), and DHCS costs associated with administering the PP-GEMT Program.
4. DHCS may accept this voluntary contribution to the extent it is able to obtain FFP for the PP-GEMT Program as permitted by federal law. In the event DHCS is unable to obtain FFP for the PP-GEMT Program, or the full payments cannot otherwise be made to and retained by eligible public providers, and, therefore, all or a portion of the transferred amount cannot be used as the NFS of payments,

DEPARTMENT OF HEALTH CARE SERVICES
PUBLIC PROVIDER INTERGOVERNMENTAL TRANSFER PROGRAM FOR
GROUND EMERGENCY MEDICAL TRANSPORTATION SERVICES
CERTIFICATION FORM FOR STATE CALENDAR YEAR 2024

DHCS will notify the Public Entity via e-mail and return the applicable portion of the unused IGT amount.

5. The Public Entity acknowledges that, in accordance with W&I Code section 14105.945, subdivision (h)(2), DHCS shall assess a ten percent (10%) fee on each transfer of public funds to the state to pay for health care coverage and to reimburse DHCS its costs associated with administering the PP-GEMT Program.
6. The Public Entity acknowledges that the IGT is to be used by DHCS for the filing of a claim with the federal government for federal funds and understands that any misrepresentation regarding the IGT may violate federal and state law.
7. The amount voluntarily transferred to DHCS is based on the estimated Medi-Cal fee-for-service and Medi-Cal managed care non-federal share of ground emergency medical transport payments, as referenced in paragraph three herein. Because the amount to be voluntarily transferred to DHCS will be based on an estimate, the Public Entity acknowledges that a reconciliation of the voluntary NFS contributions to the actual NFS expenditures will occur. To the degree necessary to fund the NFS for the PP-GEMT Program, amounts due to or owed by Public Entity as a result of the reconciliation may be offset against, or added to, future transfers as applicable and as determined by DHCS. DHCS may accept a voluntary contribution to the extent it is able to obtain FFP for PP-GEMT payments as permitted by federal law.
8. The Public Entity acknowledges that all records of funds transferred are subject to review and audit upon DHCS' request. The Public Entity will maintain documentation supporting the allowable funding source of the IGTs.
9. Upon notice from the federal government of a disallowance or deferral related to this IGT, the Public Entity responsible for this IGT shall be the entity responsible for the federal portion of that expenditure.

I hereby declare under penalty of perjury under the law of the United States that the foregoing is true and correct to the best of my knowledge. I further understand that the known filing of a false or fraudulent claim, or making false statements in support of a claim, may violate the Federal False Claims Act or other applicable statute and federal law and may be punishable thereunder.

DEPARTMENT OF HEALTH CARE SERVICES
PUBLIC PROVIDER INTERGOVERNMENTAL TRANSFER PROGRAM FOR
GROUND EMERGENCY MEDICAL TRANSPORTATION SERVICES
CERTIFICATION FORM FOR STATE CALENDAR YEAR 2024

Executed on this 19 day of JUNE, 2024 at Novato, California.

Signature of Authorized Person: Bill Tyler

Name of Authorized Person: Bill Tyler

Title of Authorized Person: Fire Chief

Name of Public Entity: Novato Fire Protection District

NPI of Public Entity: 1528170602

Amount of IGT: \$108,963.79

###



**PUBLIC PROVIDER GROUND EMERGENCY MEDICAL TRANSPORTATION (PP-GEMT) PROGRAM
MANAGED CARE AND FEE FOR SERVICE — INVOICE**

Provider Information:
Provider Name: Novato Fire Protection District
NPI: 1528170602

Due Date:	7/15/2024
------------------	------------------

Payment Details:		
Year:	2024	Collection #: 3
Total Amount Due:	\$108,963.79	

Program/Payee Information:
Vendor Name: California Department of Health Care Services
PP-GEMT Program Email: AB1705@dhcs.ca.gov

Banking Information:
Bank Name: US Bank <i>Please await Wire Request Memo for payment instructions</i>
Payment Methods Accepted: ACH or Wire Transfer

Payment Instructions:
Attention: Please review, sign, and submit the Intergovernmental Transfer (IGT) Certification form by **July 1, 2024**, to AB1705@dhcs.ca.gov. IGT Certification forms are required to be submitted prior to each collection due date. Once the IGT Certification form is received, DHCS will send a Wire Request Memo providing payment details and instructions.
Please do not send your IGT payment until you have received the Wire Request Memo as payment details are subject to change.

IGT Non-Federal Share (NFS) Breakdown By DHCS Delivery System		
Managed Care (MC)		
	MC NFS #3	\$100,251.80
	MC Admin Fee #3	\$0.00
	MC Reconciliation #1 (Jan - Jun 2023)	\$3,626.81
Fee For Service (FFS)		
	FFS NFS #3	\$5,085.18
	FFS Admin Fee #3	\$0.00
	Total* IGT Transfer Amount:	\$108,963.79

**Any differences are due to rounding.*

CY 2024 Invoicing Schedule		
CY 2024 Invoice #1	Invoice Packets Sent	12/1/2023
	IGT Certifications Due	1/1/2024
	Payment Due	1/15/2024
CY 2024 Invoice #2	Invoice Packets Sent	3/1/2024
	IGT Certifications Due	4/1/2024
	Payment Due	4/15/2024
CY 2024 Invoice #3	Invoice Packets Sent	5/31/2024
	IGT Certifications Due	7/1/2024
	Payment Due	7/15/2024
CY 2024 Invoice #4	Invoice Packets Sent	8/30/2024
	IGT Certifications Due	10/1/2024
	Payment Due	10/15/2024



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: June 27, 2024

Topic: Review Anticipated Net Property Tax Revenue Estimates and Discuss Annual Salary Increase Adjustments Across All Employee MOUs and Employment Agreements

Recommendation

Staff recommends the Board discuss and approve either a 2.5% or 3% raise

Background

The estimated property tax revenue increase in the FY 2024-25 Preliminary Budget approved by the Board on June 5, 2024 was 2.0% or \$465,000. This was the last estimate provided by the County of Marin prior to adoption of the Preliminary Budget. Salary increases were budgeted at 3.0%.

The language in the MOUs and employment agreements provides a minimum 2% salary increase and states that if the property tax estimate provided by the County of Marin in June is more than 2% above the previous year's property tax revenue, then for each full percentage increase in property tax the District realizes over 2%, the employee or member will receive an additional 0.5% increase in their annual base salary, capped at a maximum possible additional increase of 1%. Thus, a 4.0% increase in the property tax would trigger the maximum possible 3.0% salary increase. A 1.0% increase in Salaries & Benefits equates to roughly \$250,000.

The County provided a final estimate on June 3, 2024 after the Preliminary Budget had been finalized for the Board meeting on June 5th. This last estimated property tax increase is 3.78%. This equates to approximately \$429,000 in additional revenue and increases the Unassigned fund balance by that same amount, from \$3.4 million to \$3.8 million. These updates will be reflected in the final budget that will be presented to the Board at the August BOD meeting.

Salary increases are effective on July 1st and the first July payroll must be submitted by July 10th.

Financial Impact

The increase in estimated property tax revenue will add approximately \$429,000 to the final FY 2024-25 Budget, excluding any other changes. Reducing the budgeted MOU increases from 3.0% to 2.5% would further increase Unassigned fund balance by approximately \$125,000.

Reviewed by:

_____	Administration
_____	EMS
_____ <i>Joe Valente</i> _____	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

A handwritten signature in black ink, appearing to read "Bill Tyler", with a horizontal line extending to the right.

Bill Tyler
Fire Chief

Attachments:



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director William Davis, Director Shane Francisco

Date: June 26, 2024

Topic: Resolution 2024-09 a Resolution of the Novato Fire Protection District Amending the Employment Agreement Between the Novato Fire District and Information Technology (IT) Manager Azar Mashintchian

Recommendation

Board approval is requested to adopt resolution 2024-09 amending the Employment Agreement of IT Manager Azar Mashintchian.

Summary

The amendments are as follows:

1. *Contract Term:* July 1, 2024 through June 30, 2025.
2. *Base Salary Increase:*
 - a. Effective July 1, 2024, IT Manager Azar Mashintchian base salary will increase to \$174,353.45 annually.
 - b. Effective July 1, 2024, IT Manager Azar Mashintchian will receive a salary increase of a minimum of 2%, not to exceed 3% based on property tax revenue.
3. *Compensatory Time:* Forty (40) hours of Compensatory Time (CTO) will be given to the IT Manager on July 1, 2024.
4. *Overtime for Emergency Operations Center Activation:* The IT Manager shall only be eligible for overtime pay in the event of an Emergency Operations Center (EOC) activation, during which time the IT Manager is required to staff the EOC.

Financial Impact

Finance Director Joe Valenti conducted an analysis of the total employment agreement costs per year of the contract and total employment agreement costs (Exhibit 1).

Reviewed by:

_____ Administration
_____ EMS
_____ Finance
_____ Prevention
_____ GF _____ Human Resources
_____ Operations

Approved by:

Bill Tyler, Fire Chief

Attachments: Exhibit 1: Resolution 2024-09, with attached Exhibit A, Employment Agreement with IT Manager Azar Mashintchian.

IT Manager		Effective 7/1/2024 - 6/30/2025 Monthly	Effective 7/1/2024 - 6/30/2025 Annual
	Rate		
Salary increase %	3.0%		
Base Salary	86.34	14,965	179,584
Pensionable earnings		14,965	179,584
Member contribution rate	10.33%		
Retirement employer contribution rate	23.27%		
District employer contribution		3,482	41,789
Medicare	1.45%	217	2,604
Education incentive - 457	3.00%	449	5,388
CTO Hours	40	288	3,454
Sick incentive	8.5	245	2,936
457 match	150	150	1,800
Medical		817	9,806
Dental		178	2,132
Vision		14	173
Disability - AFLAC		150	1,800
Retirement health savings		165	1,978
Total benefits & other compensation		6,155	73,858
Total Salary & Benefits		21,120	253,442



Employment Agreement
Between
Novato Fire Protection District
And
Information Technology Manager
Azar Mashintchian

TABLE OF CONTENTS:

Article I: Full Understanding and Agreement

Article II: For Cause Employment

Article III: Termination of Agreement

Article IV: Salary

Article V: Benefits

Article VI: Leave

Article VII: Retirement

Article VIII: Driver License Requirements

Article IX: Existing District Personnel Rules, Policies, and Procedures

Article X: Additional Provisions

Employment Agreement

This Agreement is entered into by and between the NOVATO FIRE PROTECTION DISTRICT (“District”) and the Information Technology (IT) Manager. This employment agreement will be in effect July 1, 2024, through June 30, 2025. If either party chooses to terminate employment, the employment agreement will be discontinued.

ARTICLE I – FULL UNDERSTANDING AND AGREEMENT

This Agreement will serve to memorialize the understanding of the parties regarding the IT Manager’s terms and conditions of employment with the District. No modification or amendment of any of the provisions of this Agreement shall be effective unless approved in writing and signed by both parties.

ARTICLE II – FOR CAUSE EMPLOYMENT

The IT Manager’s employment with the District shall not be for any particular term and she will be subject to all applicable District personnel rules and regulations pertaining to performance and discipline. In this regard, it is understood that the IT Manager serves as a “for cause” employee, meaning her employment with the District may be terminated by the District for reasons and in the procedural manner provided by the District personnel rules.

ARTICLE III – TERMINATION OF AGREEMENT

As provided above, the IT Manager shall be separated from employment with the District and the terms and conditions of employment of this Agreement terminated only for cause in accordance with District personnel rules, policies and procedures regarding employee performance and discipline.

ARTICLE IV – SALARY

Effective July 1, 2024, the Novato Fire Protection District (District) and IT Manager agree:

Position	Monthly Base Salary
Effective 7/1/2024	\$14,529.45*

1. Effective July 1, 2024 - Increase to individual employee base salary of the same percentage given to NPFA, NFCOA, NSAS, ASM, Finance Director, and HR Manager for the agreement period of July 1, 2024, through June 30, 2025. **On July 3, 2024, the BOD will meet to review anticipated net property tax revenue estimated and discuss annual salary increase adjustments for all MOU and employment agreement.*

ARTICLE V – BENEFITS

The IT Manager is eligible for the following benefits:

A. Deferred Compensation (457 Plan) Contributions

The District will contribute up to \$150.00 per month dollar for dollar match toward the IT Manager’s deferred compensation (457) plan, provided the IT Manager contributes at least \$150.00 per month to her deferred compensation plan.

B. Overtime Pay

The IT Manager shall only be eligible for overtime pay at one and a half time actual hours worked in the event of an Emergency Operations Center (EOC) activation, during which time the IT Manager is required to staff the EOC. This time may be taken as overtime or Compensatory Time (CTO), both are non-pensionable pay items.

C. Compensatory Time Pay

1. Forty (40) hours of Compensatory Time (CTO) will be given to the IT Manager on July 1, 2024.
2. CTO On may be accrued up to a maximum of 96 hours. CTO On hours in excess of 96 shall be cashed out.
3. CTO On time older than one year shall be cashed out.
4. Compensatory Time (CTO) is non-pensionable.
5. CTO Off time may be used in minimum increments of 1 hour.

D. Physical Fitness

The IT Manger may use Physical Fitness time per the District physical fitness policy.

E. Health Insurance - Medical

The District requires all employees to have a medical insurance plan. Employees choosing to waive District sponsored medical coverage shall submit a Waiver of Medical Insurance Coverage form.

The IT Manager is eligible to continue on the following medical plan contribution schedule, specific to their appropriate tier based upon the hiring dates below.

1. Medical Insurance Tier 1: Employees hired prior to January 1, 2015: District Employer Contribution for Medical Insurance Benefits

The District has contracted with the California Public Employees Retirement System (CalPERS) Health Benefits Program for the purpose of providing the IT Manager and their dependents with access to medical insurance benefits. The IT Manager must comply with all applicable rules and regulations of the CalPERS Health Benefits Program and the Public Employees Medical and Hospital Care Act (PEMHCA).

The amount required by Government Code Section 22892 shall be the District’s Employer Contribution for medical insurance benefits. The District agrees to pay this

contribution only to the extent mandated by law and only as long as the District participates in the PEMHCA plan.

The District shall provide a maximum employer contribution that is equal to the minimum contribution required under the PEMHCA.

a. Supplemental Benefit Allowance

The District provides a Supplemental Benefit Allowance to all full-time employees eligible to participate in the District's medical insurance benefits. Receipt of any Supplemental Benefit Allowance shall be in addition to the District Employer Contribution that is provided in the previous paragraphs.

The Supplemental Benefit Allowance provided to an employee shall be determined based on an employee's participation level. Any Supplemental Benefit Allowance can only be used by an employee to offset the cost of participation in District sponsored medical benefits that are available through an IRS Section 125 cafeteria plan. Upon the effective date of this Agreement, the District shall provide a Supplemental Benefit Allowance that when added to the PEMHCA contribution, totals 80% of the Kaiser HMO premium for active employees who enroll in medical insurance for Employee Only, Employee + 1 Dependent, or Employee + Family.

The District's contribution towards medical insurance premiums is based upon the CalPERS Kaiser HMO premium in 2015. This rate shall be adjusted annually based upon the Kaiser HMO premium.

The IT Manager is responsible for paying the difference between the cost of their selected medical insurance premium and the established Supplemental Benefit Allowance.

b. Section 125 Cafeteria Plan

The District maintains a cafeteria plan pursuant to Section 125 of the Internal Revenue Code, for the purpose of providing employees with access to various health benefits.

Medical Insurance for Retired Employees: District Employer Contribution for Retiree Medical Insurance Benefits

2. Effective November 16, 2018, the District shall establish a Retirement Health Savings (RHS) plan that will provide tax advantaged income to pay for retirement medical insurance premiums. The District shall contribute \$150.00 per month, in addition to the mandatory employee contribution of \$75.00 per month for a total of \$225.00 per month.

Both employee and District contributions shall be adjusted annually beginning on June 30, 2022 at a percentage rate equal to the United State Department of Labor, Bureau of Statistics, San Francisco-Oakland-San Jose annual consumer price index (CPI).

3. Members hired on or after January 1, 2015 may purchase medical insurance through the District in retirement and the District will pay the minimum contribution required under the PEMHCA law.

For members hired after January 1, 2015 the District shall establish a Retirement Health Savings (RHS) plan that will provide tax advantaged income to pay for retirement medical insurance premiums. The District shall contribute a \$100 per month contribution to the mandatory \$50.00 per month member contribution for members under the age of 40 for a total combined contribution of \$150 per month. When current members reach the age of 40, the member contribution shall increase to \$75.00 per month and the District contribution will increase to \$125 per month for a total combined contribution of \$200 per month. For members over the age of 40 at the time of this MOU ratification, the District shall contribute \$150 per month to the mandatory member contribution of \$75.00 per month for a total of \$225 per month.

F. Dental Insurance, All Tiers

The District shall pay 100% of the premium for dental coverage for the IT Manager and their dependents.

1. Dental Insurance in Retirement: Retired members may purchase dental insurance through the District for themselves and their eligible dependents. The retired member pays 100% of the premium cost.

G. Vision Insurance, All Tiers

The District shall pay 100% of the premium for vision coverage for the IT Manager and their dependents.

1. Vision Insurance in Retirement: Retired members may purchase vision insurance through the District for themselves and their eligible dependents. The retired member pays 100% of the premium cost.

H. Marin County Employee's Retirement Association

Full time employees shall be eligible for retirement benefits through the Marin County Public Employee's Retirement Agency (MCERA).

I. Life Insurance, All Tiers

The District will contribute twelve dollars (\$12.00) per month toward life insurance plan(s) and will deduct the remaining required premium from the IT Manager's paycheck. The IT

Manager will be responsible for the full premium amount of additional voluntary life insurance coverage through the District plan.

J. Disability - AFLAC Insurance

The District will contribute \$150.00 per month to the base salary for disability insurance for the IT Manager.

K. Employee Assistance Program (EAP)

The IT Manager may participate in any Employee Assistance Program offered to District employees. The current EAP program through FASIS using Concern Health offers employees and their dependents ten (10) counseling sessions per incident, per year, along with on-line services.

L. Continuing Education/Career Development

As funding allows, and as approved by the Fire Chief, career development for the IT Manager includes books, tuition or conference fee, and up to 80 hours of paid leave per year. The selection of the conferences and/or classes shall be selected by mutual agreement between the IT Manager and Fire Chief, but must be within the scope of the job requirements for the position.

M. Educational Incentive contributions to 457 Plan

1. The IT Manager may earn a maximum of 3% of their base salary from educational incentives for one of the items listed below. The District recognizes that that the field of Information Technology is ever changing and acknowledges the value of on-the-job experience over solely a college degree.
 - a. Associate's Degree – 1%
 - b. Cisco Certified Network Associate (CCNA) – 2%
 - c. Bachelor's Degree OR 10 years' experience in the field of Information Technology and an Associate's Degree – 3%
2. Education incentive payments may not be used as a form of retirement subvention.
3. The Educational Incentive amount shall be deposited into the IT Manager's deferred compensation plan.
4. The IT Manager's must have an active District sponsored 457 plan account to be eligible to receive the Educational Incentive pay.
5. The Educational Incentive amount earned shall not be pensionable.

N. Excess Sick Leave - Retirement

A day-shift employee's accumulated sick leave may be applied toward retirement up to a cap of 2,080 hours.

O. Notice Incentive Program

In order to preserve valuable institutional knowledge and provide sufficient time for knowledge transfer, the NFPD will offer an incentive of \$1,000 to the IT Manager if they provide three (3) months' notice of pending resignation/retirement; of \$2,000 for six (6) months' notice, payable at the time of separation from employment with the NFPD.

The IT Manager is eligible for this incentive if:

- They have been employed full-time for two (2) or more years with the NFPD
- They have provided written, irrevocable notice of their resignation/retirement, including effective date; and
- They agree that during their final month of District employment, they will remain in a regular working state through their stated date of separation from employment, and take no more than five (5) days of pre-approved accrued time off, which shall not be taken in the final two weeks of employment.

ARTICLE VI – LEAVES

This section includes descriptions for the different type of leave programs available to the IT Manager.

A. Bereavement Leave

This leave is available to the IT Manager for the purpose of attending to family needs that arise in connection with the death of a member of the IT Manager’s immediate family. “Family” for bereavement leave includes: Spouse, domestic partners (as defined by the State of California), mother, father, child, step-child, grandmother, grandfather, sister, brother, brother-in-law, sister-in-law, spouse’s parents, and spouse’s grandparents. Refer to policy for additional information.

B. Catastrophic Leave

This leave is available to the IT Manager. Catastrophic Leave is for use after a catastrophic illness or injury or a severe illness or injury which is unusual, unexpected, or immediate in nature; and which is expected to preclude IT Manager from returning to work for an extended period of time, during which IT Manager will exhaust all of their accumulated leave balances. In order to request catastrophic, leave the IT Manager must have exhausted all of their accrued leave, including sick leave, compensatory time off, and vacation time and received the approval of the Fire Chief to open a Personal Catastrophic Leave account. If the IT Manager is incapacitated, their legally recognized representative may request that the account be opened. Refer to policy for additional information.

C. FMLA Leave

FMLA leave is available for employee use under the following circumstances, as defined by 29 USC § 2612, Government Code § 12945.1 and Government Code § 12945.2:

- The birth or placement of a child for adoption or foster care.
- To care for an immediate family member (spouse, child, parent, or legally registered domestic partner) with a serious health condition.
- When an employee is unable to work because of their own serious health condition.

- To care for a spouse, son, daughter, parent or next of kin service member of the United States Armed Forces, who has a serious injury or illness incurred in the line of duty.

Refer to policy for additional information.

D. Floating Holidays

1. The IT Manager shall receive two Floating Holidays annually.
2. Floating Holiday leave must be used in 4 hour or greater increments.
3. If the IT Manager has a floating holiday hour balance of less than four (4) hours, they may use the accrued hours in any increment up to the maximum of their accrued vacation hours.

Refer to policy for additional information.

E. General Sick Leave

The IT Manager shall accrue sick leave at a rate of 8.5 hours per month.

A day-shift employee's accumulated sick leave may be applied toward retirement up to a cap of 2,080 hours. Refer to policy for additional information.

F. Sick Leave Incentive

1. The IT Manager shall receive the equivalent of 8.5 hours of pay for each quarter of the year in which Sick Leave is not used.
2. FMLA leave shall not be considered as Sick Leave.
3. The 8.5 hours of pay shall be contributed into the IT Manager deferred compensation account (457 plan).

Refer to policy for additional information.

G. Excess Sick Leave Contribution to Deferred Compensation (457 Plan)

1. Upon request the District will contribute the IT Manager's deferred compensation account an amount equivalent to the hours in their sick leave bank in excess of 500 hours.
2. The IT Manager must request this transfer of excess sick leave hours by the first pay period in January.
3. If the IT Manager has less than 500 hours, they may not request a transfer; in addition, no transfer of sick leave hours shall cause their sick leave bank to contain less than 500 hours.
4. The transferred sick leave shall be calculated at 50% of the IT Manager's hourly rate.

H. Office Holidays

Paid holidays for management and administrative support staff members are: New Years' Day, Martin Luther King's Birthday, Presidents Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Friday following Thanksgiving, Christmas Eve and Christmas Day.

Refer to policy for additional information.

I. Vacation

1. The IT Manager shall start receiving Vacation Leave accruals based upon the rate of five (5) years of service, which is 153 hours annually. Upon date of hire, IT Manager will have 153 hours of vacation deposited into their vacation bank. Future vacation will be accrued throughout the year for use the following year. For purposes of calculating years of service, the hire date is considered to be January 1 of the year an employee is hired.

EXAMPLE: an employee hired on April 1, 2000 will have their years of service calculated for vacation leave purposes with a hire date of January 1, 2000.

2. Vacation leave must be used in 4 hour or greater increments.
3. If the IT Manager has a vacation hour balance of less than four (4) hours, they may use the accrued hours in any increment up to the maximum of their accrued vacation hours.
4. Vacation may not be accrued in excess of two times the IT Manager’s annual accrual rate. The IT Manager will cease to accrue vacation once they have accrued twice their annual vacation accrual until such time as their accrued vacation is reduced below this limit.

Refer to policy for additional information.

J. Vacation Cash Out

The District may pay the IT Manager, at their request, up to 50% of their total accrued vacation. Cash out will only take place during the last pay period of June. Refer to policy for additional information.

ARTICLE VII -RETIREMENT

The IT Manager shall be responsible for 100% of their retirement contribution to the Marin County Employee’s Retirement Association (MCERA).

Based on the IT Manager’s previous MCERA membership at Marin County Sheriff’s Office:

Tier 1 Retired Employees

Full time employees hired prior to December 31, 2012, shall be eligible for retirement benefits through the Marin County Public Employee’s Retirement Agency (MCERA) as follows:

1. 2% @ age 55
2. Annual Cost of Living Adjustment not to exceed 4%
3. Highest 12-month period for determining final compensation for retirement pay.

ARTICLE VIII – DRIVER LICENSE REQUIREMENTS

The IT Manager is required to possess a valid California Driver License, Class C.

ARTICLE IX – EXISTING DISTRICT PERSONNEL RULES, POLICIES, AND PROCEDURES

Unless changed by the express terms of this Agreement, all terms and conditions of employment established by written District personnel rules, policies and procedures in effect at the time of adoption of this Agreement shall remain in full force and effect unless and until changed in accordance with State law.

ARTICLE X – ADDITIONAL PROVISIONS

A. **Severability**

It is the desire of the parties that this Agreement be binding and enforceable to the maximum extent permitted by law. Should any term or provision of this Agreement be declared or determined by a final and binding arbitrator or by a court of law or other tribunal of valid jurisdiction to be invalid or unenforceable in whole or in part, that adjudication shall not affect the validity of the remainder of the Agreement, which shall remain in force.

B. **Modification, Amendment, Waiver**

No modification or amendment of any of the provisions of this Agreement shall be effective unless approved in writing and signed by the IT Manager and the District. The failure of the IT Manager or the District to enforce any of the provisions of this Agreement shall in no way be construed as a waiver of such provisions and shall not affect the right of either party thereafter to enforce each and every provision hereof in accordance with its terms.

C. **Governing Law**

This Agreement has been negotiated and entered into in the State of California and shall be governed by, construed, and enforced in accordance with the laws of the State of California.

D. **Counterparts**

This Agreement may be executed by the parties in counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The parties specifically agree that signatures on this Agreement received by facsimile or electronic transmission (i.e., a PDF version) shall be legally binding and that each party is entitled and authorized to rely on the signatures transmitted by facsimile or electronically of the other parties as if they were original signatures.

I hereby accept all terms and conditions of the above Employment Agreement.

IT Manager, Azar Mashintchian

Date

Accepted by the Novato Fire Protection District

Board President on behalf of the Novato Fire Protection District

Date

RESOLUTION NO. 2024-09

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NOVATO FIRE PROTECTION DISTRICT
AUTHORIZING THE BOARD OF DIRECTORS TO EXECUTE AN AMENDMENT TO THE
DISTRICT’S EMPLOYMENT AGREEMENT WITH INFORMATION TECHNOLOGY MANAGER
AZAR MASHINTCHIAN**

WHEREAS, On January 4, 2023, the Novato Fire Protection District authorized execution of an Employment Agreement with Information Technology (IT) Manager Azar Mashintchian to govern the terms and conditions of the IT Manager’s employment with the District in order to retain the IT Manager’s experience, skills, abilities, background, and knowledge; and

WHEREAS, the IT Manager job description has been updated to encompass additional supervisory duties; and

WHEREAS, the IT Manager is a non-represented employee; and

WHEREAS, the Board finds that the salary and benefits adjustments are necessary to retain this valuable public employee.

NOW THEREFORE, be it resolved by the Board of Directors of the Novato Fire Protection District, that the Board of Directors hereby appoints Jenica Maldonado as the District’s designated representative in negotiations regarding potential amendments to labor MOUs with its three recognized employee organizations. The scope of this appointment shall include negotiations regarding topics that the parties had intended to address prior to negotiating the MOU terms, including potential changes to District personnel-related rules and policies and to identify District past practices.

PASSED AND ADOPTED by the Board of Directors, Novato Fire Protection District, on the 18th day of June 2024, by the following vote:

AYES:

NOES:

ABSENT:

Board President Lj Silverman

Attest:

Clerk of the Board, Jennifer Crayne



Novato Fire District Board of Directors

Lj Silverman, President
Michael Hadfield, Vice President
Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: June 13, 2024

Topic: Fire Hydrant Painting Contract

Recommendation: Staff recommends renewing the contract for fire hydrant painting with Marianne’s Painting for another year with the option to renew in fiscal year 2025-2026.

Background: The District has a long standing agreement with the North Marin Water District to paint Novato’s 2,700 fire hydrants on a five-year rotating schedule including the replacement of reflective blue markers in the roadway if they are damaged or missing. HouseSavers DeckMasters painted the hydrants for many years and in 2021, an informal solicitation for bids was conducted. Only two bids were received. Marianne’s Painting won the bid. Marianne’s Painting was 80% less than the competitive bid. Even though Marianne has a staff, she does the work herself and her attention to detail goes beyond the contract specifications.

Financial Impact

The District has spent \$45,000 on this contract over the past three years. Marianne's Painting will maintain their flat rate for the fiscal year 2024-2025. District will request a quote for the final renewal term, fiscal year 2025-2026, before putting the five-year project out to bid again.

Fiscal Year	Rate
2021-2022	\$13,800
2022-2023	\$15,000
2023-2024	\$16,200
2024-2025	\$16,200
Total	\$61,200

Reviewed by:

_____	Administration
_____	EMS
<u>CW</u> _____	Finance
<u>[Signature]</u> _____	Prevention
_____	Human Resources
_____	Operations

Approved by:

Bill Tyler
Fire Chief

Attachments:

MSA dated September 21, 2021 between Marianne's Painting and the Novato Fire Protection District

Amendment 3 to the MSA dated September 21, 2021 between Marianne's Painting and the Novato Fire Protection District



NOVATO FIRE PROTECTION DISTRICT

MASTER SERVICES AGREEMENT

THIS MASTER SERVICES AGREEMENT ("Agreement") by and between the Novato Fire Protection District, 95 Rowland Way, Novato, CA 94945, a Special District in California ("District") and Marianne's Painting, ("Contractor") (each a "Party", and collectively the "Parties"), is effective on September 21, 2021 (the "Effective Date").

WHEREAS, the District desires to retain Contractor to work on a project or projects as defined by District and to provide certain professional services for such projects, and Contractor desires to be retained by District to perform such services for such project(s) subject to and in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the promises set forth below, and for other valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. Prevailing Wages

Since District is a public agency, District's public works projects are subject to compliance monitoring, and enforcement by the Department of Industrial Relations. The DIR required notice to contractors is attached hereto as **Exhibit A "Notice to Contractors and Subcontractors Regarding Public Works Projects"**. For public works projects in excess of twenty-five thousand dollars (\$25,000), Contractor shall, before commencement of work, give a payment bond to and approved by District.

2. Schedule

"Schedule" means the document executed by the Parties' respective authorized representatives under this Agreement specifying the project and services as applicable, including, as appropriate, a delivery schedule, fees, and special terms applicable to the project and/or services. Contractor shall be responsible for any expenses unless otherwise provided for in an applicable Schedule. The Schedule shall also outline any products, items, documents or other deliverables to be provided by Contractor ("Deliverables"). All Schedules shall follow substantially the same form as **Exhibit B, "Schedule No. 1"**. Each such Schedule, whether executed contemporaneously with or subsequent to the Effective Date, shall be incorporated herein by reference. If there is a conflict between this Agreement and a Schedule, the terms contained in such Schedule shall control as to that Schedule. The terms of a Schedule will apply solely to that Schedule unless otherwise stated therein.

3. Performance of Services

Contractor shall perform painting services set forth in this Agreement and in each Schedule (the "Services") in accordance with the terms and conditions of this Agreement and the applicable Schedule. At the District's request, Contractor shall provide District with information regarding the performance of the Services, including, but not limited to, progress and other operational reports, and an opportunity to inspect and review work in progress.

4. Acceptance, Change Control

If the Schedule does not state acceptance procedures for the Services or Deliverables then acceptance shall be based on District's satisfaction ("Acceptance" or "Accepted"). Unless otherwise specified in an applicable Schedule, District may at any time request changes to a



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Schedule at no extra cost to District. Unless otherwise specified in an applicable Schedule, Contractor shall abide by any change control process.

5. Subcontractors and Personnel

Contractor may not subcontract any portion of the Services without District's written authorization within an applicable Schedule. If District permits subcontracting, Contractor shall remain fully liable for all acts and omissions of such subcontractors to the same extent such acts and omissions were performed by Contractor's employees, and all subcontractors will abide by the provisions of the Agreement as if they were Contractor.

6. Safety Requirements, Facilities Guidelines and Security Policies

If the Services are to be performed on District's premises, Contractor Personnel shall abide by District's safety requirements, facilities guidelines, and security policies.

7. Invoices and Payment

Contractor shall submit original invoices to Novato Fire Protection District, 95 Rowland Way, Novato, CA 94945, Attn: Accounts Payable Department. The invoices must contain the detail specified in each Schedule. Any invoice which does not include all required information is not valid. District may withhold payment for disputed portions of an invoice until the dispute is resolved and Contractor shall not receive interest. Contractor shall continue to perform all of its obligations under the Agreement during any period in which District withholds any portion of Contractor's invoice. District will process payment for undisputed portions of an invoice within thirty (30) days after receipt. Contractor must invoice District within ninety (90) days of Services being performed or any expense being incurred. If Contractor does not timely submit an invoice then District has no liability for and will not pay such invoice.

Payment may be withheld until all Certified Payroll Records for each Schedule are received by District.

8. Term and Termination

This Agreement shall commence as of the Effective Date and, unless sooner terminated as set forth herein, will continue until the later of (a) three (3) years after the Effective Date or (b) the completion and acceptance of all Services under all effective Schedules ("Term"). The District shall have the right to terminate this Agreement or any Schedule for any reason, at any time by giving written notice. Upon receipt of such notice, the Contractor shall not commit itself to any further expenditure of time or resources.

In the event of termination for any reason other than the fault of the Contractor, the Contractor shall be compensated for Services actually rendered and accepted under this Agreement or any Schedule.

9. Proprietary Information and Confidentiality

All information gained by Contractor in performance of this Agreement shall be considered confidential and shall not be released by Contractor without District's prior written authorization. Contractor, its officers, employees, agents, or subcontractors, shall not, without written authorization from the District or unless requested by the District's Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or



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property located within the District. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives District notice of such court order or subpoena. Contractor shall promptly notify District should Contractor, its officers, employees, agents, or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the District. District retains the right, but has no obligation, to represent Contractor and/or be present at any deposition, hearing, or similar proceeding. Contractor agrees to cooperate fully with District and to provide the opportunity to review any response to discovery requests provided by Contractor. However, District's right to review any such response does not imply or mean the right by District to control, direct, or rewrite said response.

10. Warranty

Contractor warrants and represents that: (a) its employees, partners, principals, directors, agents, representatives and authorized subcontractors ("Contractor Personnel") are legally able, properly trained and licensed as required to perform the Services; (b) Contractor has the proper skill and background to perform the Services set forth in each Schedule and that all Services will be performed in a timely, competent and professional manner in accordance with professional industry standards and as set forth in any such Schedule; and (c) all Work Product and Deliverables shall conform to the specifications in a Schedule or otherwise agreed to in writing by Contractor and District.

11. Indemnification

Contractor shall indemnify, defend and hold harmless the District and its officials, officers, employees, agents, and volunteers from and against any and all losses, liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state, or municipal law or ordinance, to the extent caused, in whole or in part, by the willful misconduct or negligent acts or omissions of Contractor or its employees, subcontractors, or agents by acts for which they could be held strictly liable, or by the quality or character of their work. The foregoing obligation of Contractor shall not apply when (1) the injury, loss of life, damage to property, or violation of law arises wholly from the gross negligence or willful misconduct of District or its officers, employees, agents, or volunteers and (2) the actions of Contractor or its employees, subcontractor, or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law. The indemnification provided in this Section "Indemnification" shall not be subject to the limitations on liability set forth in Section "Limitation of Liability" hereof.

12. Insurance

During the Term of this Agreement, Contractor shall, at its own cost and expense, obtain and maintain in full force and effect, the following insurance coverage:

- A. Workers' Compensation: As required by the State of California. If Contractor has employees, a copy of the certificate evidencing such insurance.
- B. Commercial General Liability for bodily injury and property damage including blanket contractual liability coverage and products and completed operations, with limits of not less than:

\$1,000,000	Bodily Injury and Property Damage; Per Occurrence
\$2,000,000	Annual Aggregate, other than Products and Completed Operations



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\$2,000,000 Annual Aggregate, Products and Completed Operations

- C. Automobile Liability with limits of not less than one million dollars (\$1,000,000) per occurrence.

Contractor shall name District, its directors, officers, employees, and agents as additional insured by endorsement under the Commercial General Liability and Auto Liability policies. All policies will be primary and non-contributory and will waive all rights of subrogation against District. Contractor shall provide District with an unqualified thirty (30) days written notice of cancellation or material change in terms or conditions. Contractor will deliver to the District a Certificate(s) of Insurance that complies with the above requirements, concurrent with the delivery of this Agreement and shall deliver renewal Certificates as and when issued throughout the Term of this Agreement.

13. Assignability

The Parties agree that they shall not assign or transfer any interest in this Agreement nor the performance of any of their respective obligations hereunder, without the prior written consent of the other Party, and any unauthorized attempt to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

14. Nondiscrimination

Contractor shall not discriminate in any way against any person on the basis of age, sex, race, color, religion, ancestry, national origin, or disability in connection with, or related to, the performance of its duties and obligations under this Agreement.

15. No Third Party Beneficiaries

District and Contractor do not intend, by any provision of this Agreement, to create in any third party, any benefit or right owed by one Party, under the terms and conditions of this Agreement, to the other Party.

16. Independent Contractor

For the purposes, and for the duration, of this Agreement, Contractor, its officers, agents, and employees, shall act in the capacity of an Independent Contractor, and not act as employees of the District. Contractor and District expressly intend and agree that the status of Contractor, its officers, agents, and employees, be that of an Independent Contractor and not that of an employee of the District.

17. Waivers

The waiver by either Party of any breach or violation of any term, covenant, or condition of this Agreement, or of any ordinance, law, or regulation, shall not be deemed to be a waiver of any other term, covenant, condition, ordinance, law, or regulation, or of any subsequent breach or violation of the same or other term, covenant, condition, ordinance, law, or regulation. The subsequent acceptance by either Party of any fee, performance, or other consideration which may become due or owing under this Agreement, shall not be deemed to be a waiver of any preceding breach or violation by the other Party of any term, condition, or covenant of this Agreement, or any applicable law, ordinance, or regulation.



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18. Undue Influence

Contractor declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the District in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the District will receive compensation, directly or indirectly, from Contractor, or from any officer, employee or agent of Contractor, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement.

19. No Benefit to Arise to Local Employees

No member, officer, or employee of District, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to this MSA during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or sub-contract, or the proceeds thereof, for work to be performed in connection with this MSA.

20. Licenses

At all times during the term of this Agreement, Contractor shall have in full force and effect, all licenses required of it by law for the performance of the Services.

The City of Novato ("City") Municipal Code (Section 14-18) requires that a business license is obtained when conducting any business activity within the City, even if the business is located outside of the City limits or if the business has a business license from another city.

21. Dispute Resolution

All claims, disputes, or any other matters in controversy between the Parties arising out of or in any way related to this Agreement shall first attempt to be resolved by informal telephone or written communication between the Parties. In the event that informal techniques do not resolve a dispute, the Parties agree that any dispute will be submitted to mediation, prior to pursuing any other remedies provided by law. The venue shall be in Marin County, California.

22. Attorney's Fees

In any action between the Parties arising out of or connected with this Agreement, including any arbitration proceeding, the prevailing party in such action shall be awarded, in addition to any damages, injunctions, or other relief, its costs and expenses, not limited to taxable costs, and reasonable attorney's fees.

23. Entire Agreement of the Parties

This Agreement and all effective Schedules supersede any and all Agreements, either oral or written, between the parties with respect to the rendering of services by Contractor for District and contains all of the representations, covenants, and Agreements between the parties with respect to the rendering of those services. Each party to this Agreement acknowledges that no representations, inducements, promises, or Agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not contained in this Agreement, and that no other Agreement, statement, or promise not contained in this Agreement will be valid or binding. Any modification of this Agreement shall be effective only if it is in writing signed by both parties.

24. Notices

All notices and other communications required or permitted to be given under this Agreement,



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including any notice of change of address, shall be in writing and given by personal delivery or deposited with the United States Postal Service, postage prepaid, addressed to the parties intended to be notified. Notice shall be deemed given as of the date of personal delivery or if mailed, upon the date of deposit with the United States Postal Service. Notice shall be given as follows:

To District:	To Contractor:
Novato Fire Protection District	Marianne's Painting
Attn: Contract Administrator	Marianne Dwelly
95 Rowland Way, Novato, CA 94945	32 Warner Court, San Rafael, CA 94901
415-878-2690	415-720-8259

25. Breach

In case of a failure on the part of the Contractor to complete the Services within the specified time, or if Contractor otherwise breaches a term of this Agreement, the Agreement may be terminated by the District and the District shall in such event not thereafter pay or allow to the Contractor any compensation for any labor, supplies or materials furnished by Contractor; and the District may proceed to complete the Services by other means, and the Contractor shall be liable to the District for all loss or damage which it may suffer on account of the Contractor's breach.

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority have executed this Agreement as of the day, month and year written below.

	CONTRACTOR	DISTRICT
Signature:	<i>Marianne Dwelly Delegate</i>	<i>Bill Tyler</i>
Printed Name:	Marianne Dwelly	Bill Tyler
Title:	Owner	Fire Chief
Date (mm/dd/yyyy):	09/17/2021	9-17-2021

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EXHIBIT A

Notice to Contractors and Subcontractors Regarding Public Works Projects

This is a Public Works Project. The California Department of Industrial Relations ("DIR") requires the Novato Fire Protection District ("District") to provide this notice to all contractors and subcontractors who bid or work on Public Works projects.

- No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code Section 1771.1(a)]: <http://www.dir.ca.gov/Public-Works/Contractors.html>
- No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5.
- Public Works projects are subject to prevailing wages. The applicable wage rates are available at <http://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>.
- Every contractor will be required to secure the payment of workers compensation to his or her employees. Labor Code Section 1860.
- Prime contractors must post job site notices informing all employees of Prevailing Wage Law. Labor Code Section 1771.4.
- Contractors and subcontractors must furnish electronic certified payroll records (eCPR's) directly to the Labor Commissioner aka DLSE. Click on this link for reporting help <http://www.dir.ca.gov/Public-Works/Certified-Payroll-Reporting.html>
- Pursuant to CIVIL CODE 9550 if a project is in excess of \$25,000 Contractor shall, before commencement of work, give a payment bond to and approved by District.
- This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

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EXHIBIT B
SCHEDULE NO. 1

This Schedule No. 1 is issued pursuant to the Master Services Agreement dated September 21, 2021 ("Agreement") by and between Novato Fire Protection District ("District") and Marianne's Painting ("Contractor"). Any term not otherwise defined herein, shall have the meaning ascribed to it in the Agreement.

I. Purpose

This Schedule No. 1 describes the services to be provided by Contractor for District for fire hydrant painting ("Services") as set forth in the Agreement.

II. Location of Services

The Services described in this Schedule No. 1 shall be provided at District locations in Novato, CA listed below:

III. Scope of Work

Approximately 2,700 fire hydrants are painted on a five (5) year rotating schedule based on annual assessments of each hydrant's appearance. Fire hydrants are color coded in accordance with NFPA Std. 291.

Annual fire hydrant painting includes a two (2) step process for 540 hydrants per year:

- Placement of reflective blue marker locator in roadway (if missing or damaged).
- Painting of Fire Hydrants.

A. District Responsibilities

District shall provide the materials listed below:

1. North Marin Water District Fire Hydrant Maps
2. District "runmap" book
3. Boundary line document (as needed)

B. Contractor Responsibilities

1. Contractor will provide all materials, supplies, equipment, and labor necessary for the Services. Contractor will be liable for defective, faulty or improper materials or workmanship.
2. Contractor's employees must wear reflective vests while installing the blue markers.
3. Contractor will protect the work, materials, hydrants, and adjacent properties from damage or loss. Contractor will also take proper precautions for the safety of the public.
4. Contractor will leave the Project area clean, swept, and free from waste and surplus materials.



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5. Contractor agrees to dispose of any and all toxic or hazardous substances used in the Projects in accordance with federal, state, and local statues and regulations, and further agrees to indemnify District from any liability resulting therefrom.

C. Blue Marker Application

Contractor shall:

1. Affix the blue markers in the roadway adjacent to the hydrant only if blue marker is missing or damaged.
2. Consult **Figure 1** for the location of the blue markers in the roadway.
3. Ensure that the weather and the roadway are dry and solid (do not apply to gravel or dirt roadways) on the day of application.
4. Apply blue markers with reflectors facing traffic.
5. Apply two (2) blue markers when the hydrant is the last hydrant on the street.

D. Hydrant Inspection

Contractor shall:

1. Check hydrant list and confirm hydrant by number on tag or if no tag then by address or location.
2. Note any damage, or leaks of the area to District; NMWD may also be notified as applicable.
3. Scrape, brush, and clean hydrant before painting.

E. Paint Application Instructions

1. Indicate on Hydrant Address List (**Attachment A**) where color coding a hydrant has taken place and what color the hydrant was painted. Most hydrants are painted yellow except for the hydrants that use reclaimed water. Those hydrants are painted purple.
2. Do not paint I.D. tags or overly paint chains.
3. Substitutions for the paint and primer are not permitted. District will provide the paint specifications.
4. Prime coat new hydrants only. Before any rusting occurs, the Contractor shall apply one coat of primer to all surfaces to achieve a wet film thickness recommended by the manufacturer. All peaks in the surface profile shall be thoroughly coated.
5. Top coat all surfaces to achieve a wet film thickness recommended by the manufacturer.
6. Second top coat new hydrants only. Apply a second top coat after the manufacturer's recommended drying time to provide complete coverage as needed. The need for a 2nd top coat will be determined by visual inspection and achieving the manufacturers recommended dry film thickness.
7. Dew or moisture condensation should be anticipated, and if such conditions are prevalent, painting shall be delayed until it is certain that the surfaces are dry.



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8. Protect the surrounding areas from splash-over, spills or overspray. Proper protection of the surfaces adjacent to the hydrants such as vehicles is required to prevent abrasion or coloring.
9. Contractor may be required to communicate with the public however it should be noted that confrontation with the public shall not be tolerated by the District. Explain your purpose but report any problems to the District immediately.

F. Traffic Control/Job Site Control

Contractor is responsible for providing, adequate traffic/pedestrian control, and to follow all OSHA safety protocols. The Contractor will also provide notification to the District of any accidents, injuries, and/or complaints from the general public to allow the District to follow up on these matters. All claims of negligence in painting and/or blasting will be resolved by the Contractor prior to final payment.

G. Containment/Disposal Requirements

Refer to applicable federal, state and local regulations prior to proceeding. When required by federal, state or local regulation, the entire hydrant shall be enclosed and surface preparation debris contained. All surface preparation debris must be disposed of in accordance with federal, state and local regulations. As part of this contract, the Contractor shall arrange and pay for all containment, tests, permits, transportation and disposal of all waste resulting from the surface preparation of these hydrants in strict accordance with California Environmental Protection Agency (IEPA) regulations. Copies of all documentation required by CEPA regulations shall be submitted to the District for verification prior to submission of the Contractor's request for final payment.

H. Documentation

1. Contractor shall submit a time-stamped photograph of each hydrant after painting is completed, and each photograph shall be labeled with the hydrant number or nearest address or GPS coordinates.
2. Contractor shall provide District with written documentation to warranty each fully completed fire hydrant for a minimum of five (5) years for deterioration of paint product.
3. The Contractor shall submit to the District, immediately upon completion of the job, certification from the paint manufacturer indicating that the quantity of each coating purchased was sufficient to coat all surfaces in accordance with the specifications and manufacturer's recommendations.

I. Damage to Property and Restoration

Contractor shall take all necessary precautions to eliminate damage to trees, grounds, driveways, streets, curbs, sidewalk, structures, and utilities on or adjacent to the work site. If any damage occurs, Contractor shall take date/time stamped photographs of each area of damage and send them to the Hydrant Officer via e-mail on the day the damage occurred. The Contractor shall also be responsible for notifying the property owner where applicable.

Any damage shall be repaired at Contractor's expense within ten (10) days of the occurrence (unless demonstrable reason for a delay can be shown with the consent of the District). Should the damage not be rectified within the agreed time or to the satisfaction of the District, said District reserves the right to repair or replace that which was damaged and assess the



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Contractor with such costs as may be reasonable and related to the damage caused by the Contractor and deduct these costs from any payment due the Contractor.

Contractor is responsible for clean-up of material from the sidewalk, driveway, surrounding paved area, turf, and/or landscaping. All material from operations shall be removed from the site and from the District the same day it is placed.

Debris shall be removed from the street and sidewalk before leaving the job site. The Contractor shall provide protection to any sidewalk, driveway, paved area, turf and/or landscaping so spray primer/paint material does not discolor said sidewalk, driveway, paved area, turf and/or landscaping. The Contractor is responsible for two (2) additional attempts to remove old paint, prime, and paint any fire hydrants that are passed over due to a hazard (i.e. car parked too close) preventing the Contractor from completing work during normal progress.

IV. Term

Services will begin on September 21, 2021 (the "Commencement Date") and end on September 20, 2022 (the "Completion Date") with the option to renew for two (2) twelve (12) month renewal terms. Notwithstanding the duration of the time between the Commencement Date and the Completion Date shown herein, Customer may terminate this Schedule at any time.

V. Payment and Fees

The total authorized price under this Schedule No. 1 shall not exceed \$13,800.

Contractor shall submit original invoices to District's Accounts Payable department at Novato Fire Protection District, 95 Rowland Way, Novato, CA 94945.

Invoices must indicate hydrant numbers services or if hydrant number is not known the nearest street address or GPS coordinates. Invoices without this information will be invalid.

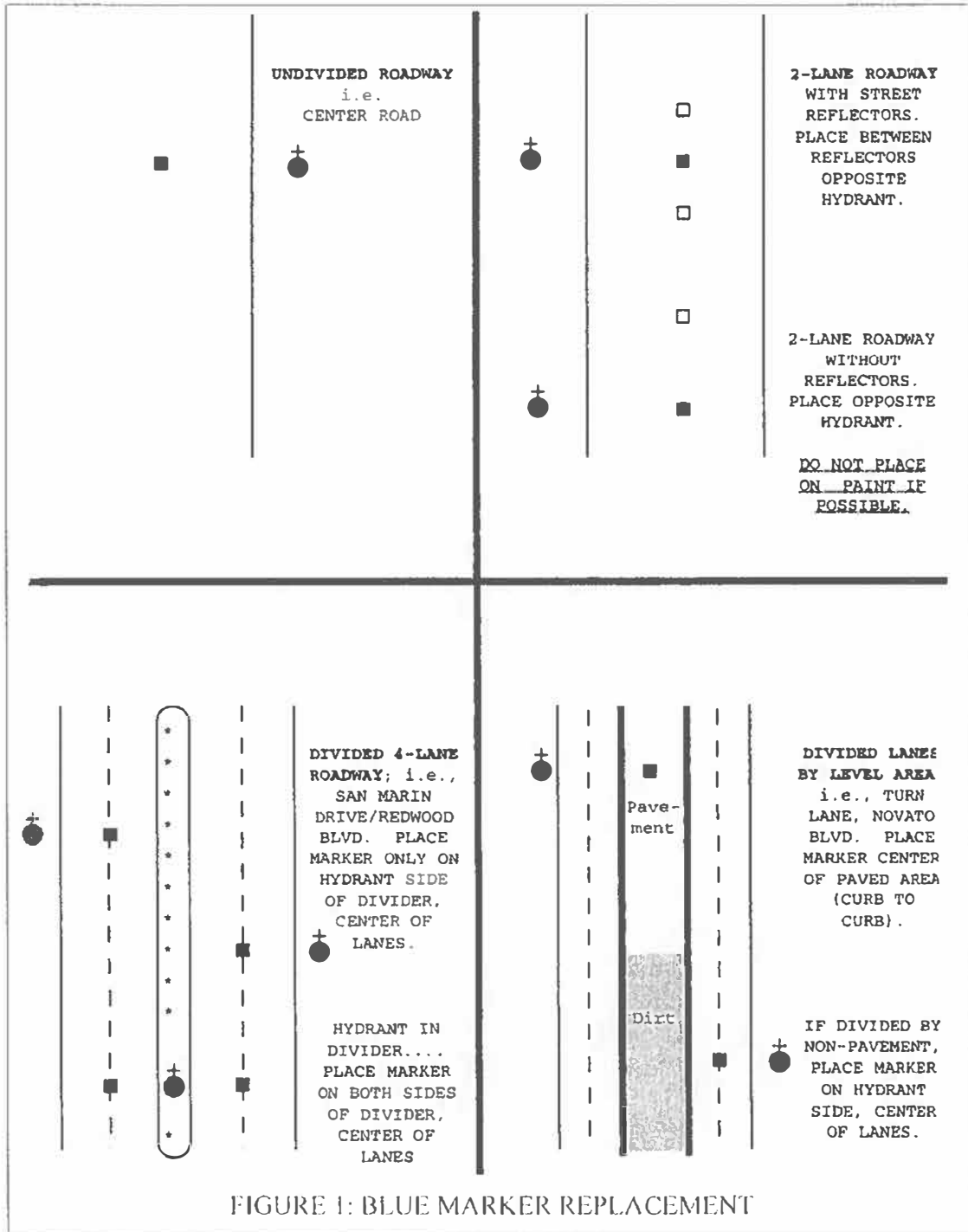
In the event of any inconsistency between the terms of this Schedule No. 1 and the terms of the Agreement, this Schedule No. 1 shall prevail in all respects.

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority have executed this Schedule No. 1 as of the day, month and year written below.

	CONTRACTOR	DISTRICT
Signature:		
Printed Name:	Marianne Dwelly	Bill Tyler
Title:	Owner	Fire Chief
Date (mm/dd/yyyy):	09/17/2021	9-17-2021



FIGURE 1





AMENDMENT NO. 3

This third amendment ("Amendment No. 3") is issued pursuant to the Master Services Agreement dated as of September 21, 2021 ("Agreement") by and between the Novato Fire Protection District ("District"), and Marianne's Painting ("Contractor") (each a "Party" and collectively the "Parties").

WHEREAS, the Parties previously entered into the above referenced Agreement for District to receive from Contractor fire hydrant painting services ("Services" as set forth therein); and

WHEREAS, effective on the last date signed below, the Parties have mutually agreed to amend certain terms and conditions of the Agreement to:

- **Extend the term to June 30, 2025 and increase the number of renewals.**
- **Confirm the value of the contract for fiscal year 2024-2025.**

NOW THEREFORE, in consideration of the mutual covenants and conditions stated herein, the Parties agree to amend the Agreement as set forth below and shall execute this Amendment No. 3 thereto, which shall be attached to and incorporated by reference into the Agreement.

1. Schedule No. 1, Section IV, "Term" is hereby amended to read as follows:

"Services will begin on September 21, 2021 (the "Commencement Date") and end on June 30, 2025 (the "Completion Date") with the option to renew for four (4) twelve (12) month renewal terms. Notwithstanding the duration of the time between the Commencement Date and the Completion Date shown herein, District may terminate this Schedule No. 1 at any time."

2. Schedule No. 1, Section V, "Payment and Fees" is hereby amended to read as follows:

"During the renewal term commencing on July 1, 2024 and ending on June 30, 2025, the total authorized price under this Schedule No. 1 shall not exceed \$16,200."

Except as set forth in this Amendment No. 3 the Agreement shall remain unchanged and in full force and effect. If there is any inconsistency between the terms of this Amendment No. 3 and the terms of the Agreement, the terms of this Amendment No. 3 shall prevail.

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority have executed this Agreement as of the day, month and year written below.

	CONTRACTOR	DISTRICT
Signature:		
Printed Name:		Bill Tyler
Title:		Fire Chief
Date (mm/dd/yyyy):		



**Novato Fire District
Board of Directors**

Lj Silverman, President
Michael Hadfield, Vice President
Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: June 14, 2024

Topic: Installation of New Retaining Wall

Recommendation

Staff recommends the removal of the old wooden retaining wall and the installation of a new concrete wall against the hillside behind Station 62.

Background

The current retaining wall, constructed around 1990 when the station was built, is made of wood and is in need of replacement before it fails. The engineering of the new concrete retaining wall includes the installation of a concrete v-ditch on the backside of the new wall which will slope to the existing drain box at the parking lot. Van Midde & Son was the only contractor to respond to a request for bids.

Financial Impact

A bid was received from Van Midde & Son in the amount of \$48,450. The cost of the DIR required payment bond is \$2,000. The total cost of the project is \$50,450.

Reviewed by:

_____ J.W.	Administration
_____	EMS
_____ CW JW	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

Bill Tyler
Fire Chief

Attachments: Schedule No. 4 between Van Midde & Son and The Novato Fire Protection District



District Doc # I205-041521S4

SCHEDULE NO. 4

This Schedule No. 4 is issued pursuant to the Master Services Agreement dated April 15, 2021 ("Agreement") by and between Novato Fire Protection District ("District") and Van Midde and Son Concrete ("Contractor"). Any term not otherwise defined herein, shall have the meaning ascribed to it in the Agreement.

1. Purpose

This Schedule No. 4 describes the services to be provided by Contractor for District for the installation of a concrete retaining wall at Station 62 ("Services" as set forth in the Agreement).

2. Location of Services

The Services described in this Schedule No. 4 shall be provided at Novato Fire Protection District, Station 62, 450 Atherton Avenue, Novato, CA.

3. Scope of Work

Contractor shall provide all labor and materials and:

- a) Remove old wood retaining wall at rear of parking lot. Length is approximately 198 feet long.
- b) Excavate soil as needed to meet new grades.
- c) Haul away debris to recycling center.
- d) Install new concrete retaining wall 6 inches thick and 12 inches tall with footing.
- e) Concrete shall be reinforced with ½ inch rebar 16 inch on center.
- f) On back side of new wall, install concrete v-ditch sloping to existing drain box at parking lot.
- g) New v-ditch shall be reinforced with 3/8 inch rebar as needed.

4. Term

Services will begin on or around July 29, 2024 (the "Commencement Date") and end no later than August 15, 2024 (the "Completion Date"). Notwithstanding the duration of the time between the Commencement Date and the Completion Date shown herein, Customer may terminate this Schedule at any time.

5. Payment and Fees

The total authorized price under this Schedule No. 4 will not exceed \$48,450.00 plus the cost of a payment bond at \$2,000.00.

Contractor shall submit invoices to District's Accounts Payable department by email to AccountsPayable@NovatoFire.org or by mail to Novato Fire District, Accounts Payable, 95 Rowland Way, Novato, CA 94945.

Payment may be withheld until the Certified Payroll Records are received by District.

In the event of any inconsistency between the terms of this Schedule and the terms of the Agreement, this Schedule shall prevail in all respects.



District Doc # I205-041521S4

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority have executed this Schedule as of the day, month and year written below.

	CONTRACTOR	DISTRICT
Signature:		
Printed Name:		Bill Tyler
Title:		Fire Chief
Date (mm/dd/yyyy):		

(The remainder of this page has been intentionally left blank)



EXHIBIT A

Notice to Contractors and Subcontractors Regarding Public Works Projects

This is a Public Works Project. The California Department of Industrial Relations ("DIR") requires the Novato Fire Protection District ("District") to provide this notice to all contractors and subcontractors who bid or work on Public Works projects.

- No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code Section 1771.1(a)]: <http://www.dir.ca.gov/Public-Works/Contractors.html>
- No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5.
- Public Works projects are subject to prevailing wages. The applicable wage rates are available at <http://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>.
- Every contractor will be required to secure the payment of workers compensation to his or her employees. Labor Code Section 1860.
- Prime contractors must post job site notices informing all employees of Prevailing Wage Law. Labor Code Section 1771.4.
- Contractors and subcontractors must furnish electronic certified payroll records (eCPR's) directly to the Labor Commissioner aka DLSE. Click on this link for reporting help. <http://www.dir.ca.gov/Public-Works/Certified-Payroll-Reporting.html>
- Pursuant to CIVIL CODE 9550 if a project is in excess of \$25,000 Contractor shall, before commencement of work, give a payment bond to and approved by District.
- This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

(End)



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: June 27, 2024

Topic: Surplus Fleet Vehicles

Recommendation

Board approval is requested to accept the recommendation of staff to surplus 6 department vehicles. All listed vehicles have exceeded 10 years of continuous service. Most have served as front line operational vehicles for emergency response and then served as pool vehicles. These units lack many safety features now common in newer vehicles, like back-up cameras and Electronic Stability control.

Unit 26 – 2012 Chevy Tahoe, 133,913 Miles

Unit 29 – 2008 Chevy Tahoe, 115,379 Miles

Unit 32- 2013 Chevy Tahoe, 117,978 Miles

Unit 15- 2008 Chevy Malibu, 41,082 Miles

Unit 19 – 2008 Ford Van, 23,172 Miles

Unit 35 – 2002 Chevrolet Pickup, 103,294 Miles

Background

These 6 units are some of the oldest in the fleet and they will be replaced as part of our Enterprise Fleet management program. Replacement units will improve the safety of our fleet and will include 4 Electric Vehicles.

Financial Impact:

Communications with other government agencies in need of vehicles will be attempted and all funds received from sale or public auction of any of the units will be deposited into the general fund per Surplus policy #221.

Reviewed by:

_____	Administration
_____	EMS
_____	Finance
_____	Prevention
_____	Human Resources
_____jw_____	Operations

Approved by:

A handwritten signature in black ink, appearing to read "Bill Tyler", with a horizontal line extending to the right.

Bill Tyler
Fire Chief

Attachments: None



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: June 25, 2024

Topic: Vegetation Management Contract

Recommendation

Staff recommends that the Board approve a new contract with Sonoma-Marín Arborists for both the Vegetation Management program under the District’s budget and the Marin Wildfire Prevention Authority (“MWPA”) budget.

Background

Since March 1, 2024, the majority of contracting for vegetation management projects has been through MWPA’s contracting process; however, there is a budget for vegetation management in the District Prevention budget so any project using District funds will require a District contract. Sonoma-Marín Arborists did not participate in the MWPA bid solicitation conducted earlier this year so any work assigned to them would need to be contracted directly through the District’s contracting process.

A formal solicitation was published under Invitation to Bid 01-22 (“ITB 01-22”) in January 2022. Ten (10) bids were received and evaluated. In addition to costs, the bids were evaluated using a set of qualifications including types of services offered, a minimum number of years of experience providing tree and/or landscaping services, licensing, the contractor’s Department of Industrialization (“DIR”) registration and commitment to pay prevailing wages on the District’s projects, etc.

Financial Impact

For projects using funds from the District Prevention budget, the projects will not exceed \$50,000 within Fiscal Year 2024-2025. For all MWPA projects, MWPA reimburses the District for the amounts invoiced under these contracts. The not-to-exceed amount requested for the agreement as a whole is \$260,000.

Reviewed by:

_____	Administration
_____	EMS
<u>JV / SW</u>	Finance
<u>JD</u>	Prevention
_____	Human Resources
_____	Operations

Approved by:

Bill Tyler
Fire Chief

Attachment: Schedule No. 3



Schedule No. 3

This Schedule No. 3 is issued pursuant to the Master Services Agreement (“Agreement”) dated as of February 15, 2022 by and between the Novato Fire Protection District (“District”) and Sonoma-Marine Arborists (“SMA” or “Contractor”). Any term not otherwise defined herein, shall have the meaning ascribed to it in the Agreement.

I. Purpose

The purpose of this Schedule No. 3 is for SMA to provide to District the removal of vegetation for the District’s Vegetation Management Projects in Novato, CA (“Services” or “Project”).

II. Contacts

District Project Manager	SMA Project Manager
Sarah Labberton, Vegetation Management Program Manager	Zachary Wilder, Certified Arborist
C: 415-858-9086	C: 415-519-0790
slabberton@novatofire.org	smarboria@gmail.com

III. Prevailing Wages

District is a public agency and must abide by the California Department of Industrial Relations ("DIR") Prevailing Wage requirements. The DIR required notice to contractors is attached hereto as **Attachment 1**, and made part of this Schedule No. 3, *“Notice to Contractors and Subcontractors Regarding Public Works Projects”* For public works projects in excess of twenty-five thousand dollars (\$25,000), Contractor shall, before commencement of work, provide a payment bond to and approved by District.

IV. Noise Ordinance and Construction Hours

All construction including warming-up or servicing equipment, and any preparation for construction shall occur within the City of Novato noise ordinance hours Section 19.22.070. Work start and end times shall be Monday through Friday 7:00 a.m. to 6:00 p.m., Saturday 9:00 a.m. to 5:00 p.m., and prohibited on Sundays and the following holidays: New Year’s Day, President’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

V. Pre-Project Requirements and Public Information and Communication

Information regarding the City of Novato Encroachment permit, County of Marin Right-of-Way permit, environmental requirements, and protocol for public information and communication is attached hereto as **Attachment 2**, and is expressly incorporated herein and made a part of this Schedule No. 3, *“Information for all Novato Fire Protection District Vegetation Management Contractors”*.

VI. Scope of Work

The scope of work is attached hereto as **Attachment 3** and is expressly incorporated herein and made a part of this Schedule No. 3, *“Scope of Work: Novato Vegetation Management Projects”*.



District Doc # I199-021022S3

A. Labor and Equipment

SMA shall provide one (1) four to five (4-5) man crew with bucket truck, dump truck, and chipper, traffic control, and all tools needed to provide roadside clearance throughout neighborhoods in Novato as the Parties have discussed. Additional crews may be requested.

B. SMA's Responsibility

In addition to the Pre-Project Requirements and Public Information and Communication requirements, SMA shall be responsible for:

- Holding and documenting daily safety meetings with SMAs crews.
- Upon District request, SMA shall present a map with treated areas documented for review by the District.
- Providing a certified arborist for homeowner questions as needed at no additional cost to District.

VII. Early Termination of Project

District may terminate this Schedule No. 3 at any time during the course of the Project by giving ten (10) calendar days' notice. If the Project is terminated before completion, District shall be liable for payment for any completed and accepted deliverables, and will pay time and materials charges for deliverables in progress but not accepted by District not to exceed ten (10) percent of the fixed price. Contractor shall also work to correct any logged issues against previously accepted deliverables at no charge to District.

VIII. Change Control Mechanism

During the term of this Schedule, events may occur which will necessitate a change to the service scope defined herein. These changes may affect some or all of the following:

- Cost
- Timescale
- Resource Utilization

Should any such change occur, the Parties shall review the proposed change. If there is agreement on any additional fees and the evaluation recommendation is approved by both Parties, the Parties will sign a change request document. Contractor will invoice District for any such additional fees only upon full execution and delivery of the appropriate change order document. Change control could result in a change in scope of services, resulting in a reduced or increased total cost. Actual reduced or increased cost as well as a revised payment schedule will be agreed to by the Parties in writing pursuant to an appropriate change request document. Work shall not begin on the change until both Parties agree to the change in writing.

IX. Term

Services shall begin on or after July 29, 2024 (the "Commencement Date") and end no later than June 30, 2025 (the "Completion Date"). Notwithstanding the duration of the time between the Commencement Date and the Completion Date shown herein, District may terminate this Schedule No. 3 in accordance with the Agreement.



District Doc # I199-021022S3

X. Fees and Invoicing

A. Fees

The cost for each crew shall be \$5,500 per day.

The total authorized fees shall not exceed \$260,000 during the term of this Schedule No. 3.

B. Invoice Requirements

1) Evacuation Route Clearing

- a. Project name.
- b. The name of the street worked.
- c. The street address beginning point and the street address ending point for the day.
- d. The number of tree trimmed and the number of trees removed for each street.
- e. Invoices shall include estimated volume of chips material disposed and the location of the disposal for the invoiced period.

2) Tree Removal Projects

- a. Project name.
- b. Trees removed by species/diameter.
- c. Quantity of chips or roundwood removed and location of disposal.
- d. Daily record of personnel and equipment used.

3) Fuel Break Work

- a. Project name and treatment unit (where appropriate).
- b. Estimated acreage completed per treatment unit.
- c. Daily record of personnel and equipment used.
- d. Quantity of chips broadcast or removed and location of disposal.

All invoices shall be submitted by email to AccountsPayable. Except for any amounts disputed by District, invoices shall be payable by District within thirty (30) days of District's receipt of each said invoice.

Payment may be withheld until the Certified Payroll Records are received by District.

In the event of any inconsistency between the terms of this Schedule No. 3 and the terms of the Agreement, this Schedule No. 3 shall prevail in all respects.



District Doc # I199-021022S3

IN WITNESS WHEREOF, the parties hereto, each acting under due and proper authority have executed this Schedule No. 3 as of the day, month and year last written below.

	SMA	DISTRICT
Signature:		
Name:		Bill Tyler
Title:		Fire Chief
Date (mm/dd/yyyy):		



District Doc # I199-021022S3

Attachment 1

Notice to Contractors and Subcontractors Regarding Public Works Projects

This is a Public Works Project. The California Department of Industrial Relations ("DIR") requires the Novato Fire Protection District ("District") to provide this notice to all contractors and subcontractors who bid or work on Public Works projects.

- No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code Section 1771.1(a)]:
<http://www.dir.ca.gov/Public-Works/Contractors.html>
- No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5.
- Public Works projects are subject to prevailing wages. The applicable wage rates are available at <http://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>.
- Every contractor will be required to secure the payment of workers compensation to his or her employees. Labor Code Section 1860.
- Prime contractors must post job site notices informing all employees of Prevailing Wage Law. Labor Code Section 1771.4.
- Contractors and subcontractors must furnish electronic certified payroll records (eCPR's) directly to the Labor Commissioner aka DLSE. Click on this link for reporting help.
<http://www.dir.ca.gov/Public-Works/Certified-Payroll-Reporting.html>
- Pursuant to CIVIL CODE 9550 if a project is in excess of \$25,000 Contractor shall, before commencement of work, give a payment bond to and approved by District.
- Project is subject to the skilled and trained workforce requirement pursuant to Public Contract Code §2600. AB 2311.
- This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.



Attachment 2

Information for all Novato Fire Protection District Vegetation Management Contractors

I. Pre-project Requirements

- A. City of Novato Encroachment permit requirements for any work that requires traffic control or work on City owned property
 - 1. Provide Certificate of Insurance to District's Project Manager designated under Section II of this Schedule No. 3. Insurance certificates: see attached for requirements
 - 2. City of Novato business license <https://novato.hdlgov.com/>
 - 3. Traffic control plan (generic to be submitted in advance of project.
- B. For work on County Right of Way (tree work only)
 - 1. Secure annual permit
 - 2. Notify 5 working days in advance of work
- C. Environmental Requirements for all work
 - 1. On-site natural and cultural resource training up to 2 hours. Bi-lingual written material available. All field personnel are required to undergo training.
 - 2. Bird surveys in advance of all work February 1 – July 31. Nesting sites are flagged and to be avoided. Clear surveys are good for one week.

II. Public info and Communication

- A. NFD will promote work in advance via social media, email, electronic signboards, and portable information sign boards. Contractor will be given portable signboards to carry as needed.
- B. Designated crew leader with cell phone will be required at all times. Crew leaders will be supplied business cards with contact info for any issues or concerns that cannot be managed by the contractor.

III. Invoice Requirements

- A. For evacuation route clearing
 - 1) Project name.
 - 2) The name of the street worked.
 - 3) The street address beginning point and the street address ending point for the day.
 - 4) The number of trees trimmed and the number of trees removed for each street.
 - 5) Invoices shall also include estimated volume of chips material disposed and the



District Doc # I199-021022S3

location of the disposal for the invoiced period.

B. For tree removal projects:

- 1) Project name
- 2) Trees removed by species/diameter
- 3) Quantity of chips or roundwood removed and location of disposal
- 4) Daily record of personnel and equipment used

C. For fuel break work

- 1) Project name and treatment unit (where appropriate)
- 2) Estimated acreage completed per treatment unit
- 3) Daily record of personnel and equipment used
- 4) Quantity of chips broadcast or removed and location of disposal



Attachment 3

Novato Fire Protection District

Scope of Work: Novato Vegetation Management Projects

I. Treatment Area

- II.** The project activities shall occur on roads or in open spaces within the District's jurisdiction. Work may occur on private properties, city open space, city right-of-way, county open space, and county right-of-way. **Treatment Method**

Treatment activities for evacuation route projects shall involve vegetation removal horizontally at least 1 foot from the traveled roadway and up to 10 feet as appropriate. Vertical vegetation clearance shall occur up to fifteen (15) feet to allow safe vehicle ingress and egress of emergency personnel and residents. Other treatments may include the removal of invasive, non-native, fire-hazardous, and dead vegetation along roadways or in open space. The project would enhance the health of native forest and plant communities through removal of competing invasive plants and the buildup of fire-hazardous trees up to 8 (eight) inches in diameter in breast height (DBH). Typically, hazard trees are only dead and dying trees, but rarely, may include a tree that is a structural hazard and is determined to be unstable due to a defect or other factors.

Vegetation will be removed using manual and mechanical hand tools. The equipment and tools that may be used include chainsaws, pole saws, bucket trucks, and chippers.

III. Disposal

Vegetative debris may be chipped on or off the work site and broadcast at work areas, where appropriate, or hauled away to a proper disposal facility. The facilities that may be used for disposal include West Marin Compost and the Redwood Landfill.

IV. Site Access

Project work will occur from public and private paved roadways. Lane or partial lane closures may be needed for work along roadways. All traffic control measures and coordination with local authorities are the responsibility of the contractor.

V. Schedule and Duration

Work will be conducted during weekdays from 8:00 am to 5:00 pm.



District Doc # I199-021022S3

Environmental Considerations

All contractor personnel involved with the project must receive mandatory training for ground disturbance and biological resources to be provided by Marin Wildfire Protection Authority (MWPA) consultants. After February 1 all work areas will require bird nesting surveys by third parties to be provided by MWPA, before work may proceed. Bird nest mitigation may take many forms including no work areas.


Committee Reports Section

1. MERA
2. Finance Committee
3. Marin Wildfire Prevention Authority Board
4. Facilities Committee

Financial Reports Section



Novato Fire District
Finance Division
Revenues, Expenditures and Changes In
Fund Balance Report – May 2024

TO: Board of Directors 
FROM: Senior Accountant Kerrigan
DATE: May 28, 2024
RE: Revenues, Expenditures and Changes in Fund Balance Report – May 2024

Revenues

The majority of the District's revenue is derived from property taxes. Property tax revenue is apportioned in two major installments, December and May. As of the May 31, 2024 report date, the District has received \$32,527,227.20 in property tax revenue. This represents 93.9% of the annual budgeted amounts.

Ambulance service fee revenue collections were \$4,575,682.17 which represents 157.8% of annual budgeted amounts.

Expenditures

Total salaries & fringe benefits for the period amounted to \$24,112,939.58 and represents 87.1% of annual budgeted amounts. Total services & supplies for the period amounted to \$4,678,250.19 which represents 65.6% of annual budgeted amounts. Total debt service for the period amounted to \$332,770.00 and represents 100% of annual budgeted amounts.

Total capital outlay for the period totaled \$817,262.82 or 19.5% of annual budget.

Net Change in Fund Balance

The net change in fund balance for the period ended May 31, 2024 is \$9,509,684.07.

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to May 31, 2024

Account Code	Month Ended May-31-2024	Year to Date May-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9001 · Current Secured	-	21,527,060.89	-	21,527,060.89	0.0%	22,678,456.00	(1,151,395.11)	94.9%
9002 · Current Unsecured	-	418,736.43	-	418,736.43	0.0%	402,069.00	16,667.43	104.1%
9004 · Prior Secured Redemptions	-	-	-	-	0.0%	-	-	0.0%
9006 · Prior Unsecured	-	24,470.39	-	24,470.39	0.0%	21,187.00	3,283.39	115.5%
9007 · Special Assessment	-	6,556,179.43	-	6,556,179.43	0.0%	6,889,905.00	(333,725.57)	95.2%
9041 · Supplemental Assessment Current	73,550.72	407,750.24	-	407,750.24	0.0%	745,192.00	(337,441.76)	54.7%
9042 · Supplemental Assessment Unsec	-	29,169.88	-	29,169.88	0.0%	26,609.00	2,560.88	109.6%
9043 · Supplemental Assessment Redemp.	904.53	2,361.95	-	2,361.95	0.0%	16,230.00	(13,868.05)	14.6%
9045 · Novato Hamilton RDA	738,085.99	1,219,149.62	-	1,219,149.62	0.0%	1,482,644.00	(263,494.38)	82.2%
9046 · Education Rev Augm Fund-Redist	-	2,118,561.50	-	2,118,561.50	0.0%	2,165,271.00	(46,709.50)	97.8%
9047 · Novato Downtown Redevelopment	103,262.14	223,786.87	-	223,786.87	0.0%	212,290.00	11,496.87	105.4%
Sub-total Property Taxes	915,803.38	32,527,227.20	-	32,527,227.20	0.0%	34,639,853.00	(2,112,625.80)	93.9%
9201 · Interest	45.48	981,908.83	-	981,908.83	0.0%	156,920.00	824,988.83	625.7%
Sub-total Interest Income	45.48	981,908.83	-	981,908.83	0.0%	156,920.00	824,988.83	625.7%
9280 · State Homeowners Prop Tax Reduc	27,649.71	67,149.29	-	67,149.29	0.0%	78,954.00	(11,804.71)	85.0%
9367 · Other State Aid, Grant	-	2,594,952.54	-	2,594,952.54	0.0%	1,800,000.00	794,952.54	144.2%
9483 · In-Lieu Housing	-	-	-	-	0.0%	3,303.00	(3,303.00)	0.0%
Sub-total Intergovernmental	27,649.71	2,662,101.83	-	2,662,101.83	0.0%	1,882,257.00	779,844.83	141.4%
9576 · CPR Class Fees	-	-	-	-	0.0%	-	-	0.0%
9925 · GEMT Revenue	-	-	-	-	0.0%	-	-	0.0%
9931 · Outside Agency Amb Bill Serv	-	-	-	-	0.0%	-	-	0.0%
9932 · Novato Ambulance Service Fees	458,093.79	4,575,682.17	-	4,575,682.17	0.0%	2,900,000.00	1,675,682.17	157.8%
9935 · Plan Checks	4,664.00	22,788.00	-	22,788.00	0.0%	57,660.00	(34,872.00)	39.5%
9938 · Elections	-	-	-	-	0.0%	-	-	0.0%
9945 · MERA & HazMat Admin Services	-	-	-	-	0.0%	-	-	0.0%
Sub-total Charges for Services	462,757.79	4,598,470.17	-	4,598,470.17	0.0%	2,957,660.00	1,640,810.17	155.5%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to May 31, 2024

Account Code	Month Ended May-31-2024	Year to Date May-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9250 · Parking Lot Rent	-	8,745.00	-	8,745.00	0.0%	5,000.00	3,745.00	174.9%
9930 · COVID-19 Relief Funds	-	-	-	-	0.0%	-	-	0.0%
9936 · Sale of Assets	-	-	-	-	0.0%	-	-	0.0%
9940 · Other Refunds/Reimbursements	70,579.95	152,977.18	-	152,977.18	0.0%	-	152,977.18	0.0%
9942 · OES Reimbursements	13,922.97	154,103.34	-	154,103.34	0.0%	292,326.00	(138,222.66)	52.7%
9943 · Health Premium Reimbursements	-	-	-	-	0.0%	-	-	0.0%
Sub-total Other Revenue	84,502.92	315,825.52	-	315,825.52	0.0%	297,326.00	18,499.52	106.2%
Total Revenues	1,490,759.28	41,085,533.55	-	41,085,533.55	0.0%	39,934,016.00	1,151,517.55	102.9%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to May 31, 2024

Account Code	Month Ended May-31-2024	Year to Date May-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
1003 · Regular Staff Salaries	973,267.36	10,453,598.25	376,441.27	10,077,156.98	2777.0%	11,684,897.00	(1,231,298.75)	89.5%
1019 · CTO Pay	14,836.52	302,364.44	-	302,364.44	0.0%	725,700.00	(423,335.56)	41.7%
1020 · Overtime - Callback	259,497.07	2,807,426.02	263.24	2,807,162.78	1066489.1%	3,544,000.00	(736,573.98)	79.2%
1021 · Out of Class Pay	1,115.39	21,259.07	803.28	20,455.79	2646.5%	12,000.00	9,259.07	177.2%
1022 · Director Fees	1,800.00	24,200.00	-	24,200.00	0.0%	24,000.00	200.00	100.8%
1023 · Response Pay	2,052.78	2,550.32	-	2,550.32	0.0%	7,000.00	(4,449.68)	36.4%
1025 · Vacation Pay	-	60,310.65	-	60,310.65	0.0%	330,000.00	(269,689.35)	18.3%
1026 · Education Incentive	3,650.00	39,650.00	-	39,650.00	0.0%	60,600.00	(20,950.00)	65.4%
1027 · Executive Bonus	-	-	-	-	0.0%	-	-	0.0%
1402 · Retirement	427,777.28	4,407,557.48	-	4,407,557.48	0.0%	5,268,000.00	(860,442.52)	83.7%
1404 · FICA Medicare	18,469.37	201,951.02	25,351.25	176,599.77	796.6%	240,200.00	(38,248.98)	84.1%
1502 · Life Insurance	(504.67)	11,289.29	(369.00)	11,658.29	-3059.4%	20,000.00	(8,710.71)	56.4%
1510 · Dental Insurance	20,427.68	172,991.19	3,833.18	169,158.01	4513.0%	217,000.00	(44,008.81)	79.7%
1512 · Flexible Savings Account	(2,772.49)	3,332.00	-	3,332.00	0.0%	-	3,332.00	0.0%
1513 · Health Insurance	223,979.01	3,537,986.72	64,494.82	3,473,491.90	5485.7%	3,437,400.00	100,586.72	102.9%
1514 · Vision Plan	1,651.10	14,133.24	313.43	13,819.81	4509.2%	18,500.00	(4,366.76)	76.4%
1517 · Administrative Allowance	2,062.50	21,037.50	8,175.00	12,862.50	257.3%	18,000.00	3,037.50	116.9%
1701 · Workers' Compensation	(19,116.73)	1,634,506.29	-	1,634,506.29	0.0%	1,510,944.00	123,562.29	108.2%
1702 · Unemployment Insurance	-	3,079.96	-	3,079.96	0.0%	-	3,079.96	0.0%
1703 · Physicals	864.00	31,965.30	-	31,965.30	0.0%	25,000.00	6,965.30	127.9%
1704 · Sick Leave Buyback	-	8,106.79	-	8,106.79	0.0%	71,000.00	(62,893.21)	11.4%
1705 · Admin Leave	-	-	-	-	0.0%	-	-	0.0%
1706 · Deferred Compensation	27,617.36	353,644.05	12,925.63	340,718.42	2736.0%	476,360.00	(122,715.95)	74.2%
Total Salaries and Benefits	1,956,673.53	24,112,939.58	492,232.10	23,620,707.48	4898.7%	27,690,601.00	(3,577,661.42)	87.1%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to May 31, 2024

Account Code	Month Ended May-31-2024	Year to Date May-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2000 · Services & Supplies	-	703.64	-	703.64	0.0%	-	703.64	0.0%
2020 · Cal-OSHA Requirements	7,832.58	149,772.37	434.00	149,338.37	34509.8%	457,800.00	(308,027.63)	32.7%
2021 · Clothing	670.38	7,013.93	-	7,013.93	0.0%	4,140.00	2,873.93	169.4%
2023 · COVID-19 Expenses	-	-	-	-	0.0%	-	-	0.0%
2024 · First Aid Supplies	16,004.79	196,426.07	2,330.58	194,095.49	8428.2%	194,000.00	2,426.07	101.3%
2025 · Oxygen	563.42	4,733.79	-	4,733.79	0.0%	6,840.00	(2,106.21)	69.2%
2026 · Investigative Tools	-	351.00	-	351.00	0.0%	2,000.00	(1,649.00)	17.6%
2027 · Tool Replacement	37.24	28,819.63	1,717.91	27,101.72	1677.6%	10,000.00	18,819.63	288.2%
2028 · Board Expense	3,254.76	10,618.86	-	10,618.86	0.0%	17,000.00	(6,381.14)	62.5%
2029 · Advertising	920.00	23,480.72	-	23,480.72	0.0%	70,200.00	(46,719.28)	33.4%
2034 · Outside Assistance	23,833.65	193,227.61	157,621.96	35,605.65	122.6%	328,350.00	(135,122.39)	58.8%
2036 · EMS Certification	-	-	-	-	0.0%	-	-	0.0%
2038 · CPR Materials	-	-	-	-	0.0%	-	-	0.0%
2039 · Schools and Seminars	11,422.07	76,472.67	3,541.93	72,930.74	2159.1%	98,300.00	(21,827.33)	77.8%
2040 · Training Aids and Materials	3,222.04	11,106.33	-	11,106.33	0.0%	42,600.00	(31,493.67)	26.1%
2041 · Food	946.83	38,428.17	30.16	38,398.01	127414.4%	50,000.00	(11,571.83)	76.9%
2042 · Extinguishing Agents	1,548.49	2,876.21	-	2,876.21	0.0%	7,500.00	(4,623.79)	38.3%
2049 · Conferences & Meetings	3,513.63	36,829.17	-	36,829.17	0.0%	49,600.00	(12,770.83)	74.3%
2050 · Equipment Testing	1,389.05	20,968.01	-	20,968.01	0.0%	52,500.00	(31,531.99)	39.9%
2059 · Liability & Property	-	224,588.19	-	224,588.19	0.0%	230,000.00	(5,411.81)	97.6%
2074 · School and Seminars	1,961.41	3,857.13	-	3,857.13	0.0%	5,000.00	(1,142.87)	77.1%
2087 · Parts & Outside Labor	6,802.14	145,969.71	8,255.29	137,714.42	1768.2%	300,000.00	(154,030.29)	48.7%
2088 · Shop Supplies	159.53	6,416.72	-	6,416.72	0.0%	5,000.00	1,416.72	128.3%
2121 · Vegetation Mgmt	-	-	216,857.27	(216,857.27)	0.0%	50,000.00	(50,000.00)	0.0%
2129 · Election Expense	-	-	-	-	0.0%	-	-	0.0%
2131 · Books & Periodicals	831.92	1,945.96	-	1,945.96	0.0%	6,385.00	(4,439.04)	30.5%
2137 · Document Reproduction	-	1,208.38	-	1,208.38	0.0%	4,000.00	(2,791.62)	30.2%
2141 · Computer Supplies	512.24	15,533.53	-	15,533.53	0.0%	157,400.00	(141,866.47)	9.9%
2151 · Computer Software & Renewals	3,856.21	149,213.34	42.71	149,170.63	349363.9%	233,800.00	(84,586.66)	63.8%
2164 · Computer System Maintenance	5,975.80	100,370.53	-	100,370.53	0.0%	383,800.00	(283,429.47)	26.2%
2262 · Hazardous Materials Prog	-	10,918.00	-	10,918.00	0.0%	10,000.00	918.00	109.2%
2268 · Special Fire Equipment & Suppl	7,111.59	63,045.44	1,687.64	61,357.80	3735.7%	76,000.00	(12,954.56)	83.0%
2269 · Property Tax Fee	-	286,759.05	-	286,759.05	0.0%	338,125.00	(51,365.95)	84.8%
2273 · Employee Service & Recognition	12,683.35	169,984.74	3.50	169,981.24	4856706.9%	366,200.00	(196,215.26)	46.4%
2396 · Facilities Prevent Maintenance	13,801.74	145,556.99	-	145,556.99	0.0%	200,199.00	(54,642.01)	72.7%
2397 · Facilities Projects	20,306.28	159,320.72	-	159,320.72	0.0%	644,500.00	(485,179.28)	24.7%
2398 · Facilities Repair	15,278.91	392,063.41	-	392,063.41	0.0%	152,800.00	239,263.41	256.6%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to May 31, 2024

Account Code	Month Ended May-31-2024	Year to Date May-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2399 · Station Supplies	1,711.99	30,045.48	423.00	29,622.48	7103.0%	30,000.00	45.48	100.2%
2400 · Hydrants	4,050.00	4,050.00	-	4,050.00	0.0%	18,000.00	(13,950.00)	22.5%
2401 · Memberships	963.00	36,086.18	-	36,086.18	0.0%	63,305.00	(27,218.82)	57.0%
2406 · Payroll Service Charge	73.37	43,913.51	-	43,913.51	0.0%	47,000.00	(3,086.49)	93.4%
2407 · Office Supplies	3,235.66	45,216.81	3,169.93	42,046.88	1426.4%	60,700.00	(15,483.19)	74.5%
2501 · Gas, Oil & Grease Vehicles	14,828.15	200,436.23	143.00	200,293.23	140165.2%	223,800.00	(23,363.77)	89.6%
2510 · Out of County Logistics	-	2,845.43	-	2,845.43	0.0%	10,000.00	(7,154.57)	28.5%
2528 · Central Dispatch	48,155.65	529,712.29	-	529,712.29	0.0%	578,000.00	(48,287.71)	91.6%
2530 · Emergency Operations Center	-	2,370.64	-	2,370.64	0.0%	37,500.00	(35,129.36)	6.3%
2533 · Marin Emergency Radio Authority	-	181,130.00	-	181,130.00	0.0%	181,000.00	130.00	100.1%
2537 · Radio & MDC Maintenance	2,441.25	185,182.94	-	185,182.94	0.0%	265,250.00	(80,067.06)	69.8%
2539 · Tablet Command	-	25,884.18	-	25,884.18	0.0%	32,000.00	(6,115.82)	80.9%
2710 · Litigation Settlement	-	-	-	-	0.0%	-	-	0.0%
2713 · Legal Fees	20,725.90	215,541.39	-	215,541.39	0.0%	300,000.00	(84,458.61)	71.8%
2717 · Audit & Accounting Fees	-	17,520.00	-	17,520.00	0.0%	44,925.00	(27,405.00)	39.0%
2718 · Consulting Fees	14,781.25	126,637.12	-	126,637.12	0.0%	240,420.00	(113,782.88)	52.7%
2731 · Water	666.86	23,234.74	-	23,234.74	0.0%	39,848.00	(16,613.26)	58.3%
2732 · Electricity	13,930.93	166,022.71	-	166,022.71	0.0%	166,980.00	(957.29)	99.4%
2736 · Garbage	2,849.92	22,354.21	-	22,354.21	0.0%	37,191.00	(14,836.79)	60.1%
2737 · Sewage	-	17,118.20	-	17,118.20	0.0%	33,206.00	(16,087.80)	51.6%
2738 · Telephone System	9,661.77	124,368.11	2,097.82	122,270.29	5928.4%	166,900.00	(42,531.89)	74.5%
Total Services and Supplies	302,515.75	4,678,250.19	398,356.70	4,279,893.49	1174.4%	7,130,064.00	(2,451,813.81)	65.6%
3301 · Debt Service - Principal	-	325,000.00	-	325,000.00	0.0%	325,000.00	-	100.0%
3302 · Debt Service - Interest	-	7,770.00	-	7,770.00	0.0%	7,762.00	8.00	100.1%
Total Debt Service	-	332,770.00	-	332,770.00	0.0%	332,762.00	8.00	100.0%
4048 · Building Facilities	1,758.28	158,731.68	-	158,731.68	0.0%	800,000.00	(641,268.32)	19.8%
4810 · EMS Equipment	-	626,341.92	-	626,341.92	0.0%	-	626,341.92	0.0%
4815 · Fire Suppression Equipment	-	-	80,281.00	(80,281.00)	0.0%	2,325,000.00	(2,325,000.00)	0.0%
4818 · Exercise Equipment	-	26,341.22	-	26,341.22	0.0%	33,700.00	(7,358.78)	78.2%
4820 · Ambulances	-	5,848.00	-	5,848.00	0.0%	575,000.00	(569,152.00)	1.0%
4834 · Communication & Computer Equip	-	-	-	-	0.0%	8,000.00	(8,000.00)	0.0%
4880 · Computer & Hardware Equipment	-	-	1,466.69	(1,466.69)	0.0%	447,000.00	(447,000.00)	0.0%

Novato Fire Protection District
 Revenues, Expenditures and Changes in Fund Balance
 July 1, 2023 to May 31, 2024

Account Code	Month Ended May-31-2024	Year to Date May-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
Total Capital Outlay	1,758.28	817,262.82	81,747.69	735,515.13	999.7%	4,188,700.00	(3,371,437.18)	19.5%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to May 31, 2024

Account Code	Month Ended May-31-2024	Year to Date May-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
8500 · Intergovernmental Transfers	-	1,634,626.89	1,500,000.00	134,626.89	109.0%	1,500,000.00	134,626.89	109.0%
Total Intergovernmental Transfers	-	1,634,626.89	1,500,000.00	134,626.89	109.0%	1,500,000.00	134,626.89	109.0%
Net Change in Fund Balance	(770,188.28)	9,509,684.07	(2,472,336.49)	11,982,020.56		(908,111.00)	10,417,795.07	
Budget Reconciliation								
Original Budget				<u>(908,111.00)</u>				
Revised Budget				<u>(908,111.00)</u>				



Novato Fire District
Finance Division
Revenues and Expenditures Detail Report
May 2024

TO: Board of Directors
FROM: Senior Accountant Kerrigan
DATE: May 28, 2024
RE: Revenues and Expenditures Detail Report – May 2024

Summary

Revenues	\$	1,490,759.28
Expenditures		<u>2,260,947.56</u>
Net Change in Fund Balance	\$	(770,188.28)

Novato Fire Protection District
Revenues and Expenditures Detail
 May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Ordinary Income/Expense					
Income					
9041 · Supplemental Assessment Current					
General Journal	05/14/2024	105250 0 LEVY		JA6102-002	73,550.72
Total 9041 · Supplemental Assessment Current					73,550.72
9043 · Supplemental Assessment Redemp.					
General Journal	05/31/2024	105250 0 LEVY		JA6100-013	503.17
General Journal	05/31/2024	105250 0 % DLNQ PNLTY		JA6100-021	42.89
General Journal	05/31/2024	105250 0 % ADD PNLTY		JA6100-025	358.47
Total 9043 · Supplemental Assessment Redemp.					904.53
9045 · Novato Hamilton RDA					
General Journal	05/30/2024	105250 0 LEVY		JA6109-001	342,656.05
General Journal	05/30/2024	105250 0 LEVY		JA6111-001	10,177.63
General Journal	05/30/2024	105250 0 LEVY		JA6110-001	211,260.00
General Journal	05/30/2024	105250 0 LEVY		JA6104-001	120,862.24
General Journal	05/30/2024	105250 0 LEVY		JA6105-001	53,130.07
Total 9045 · Novato Hamilton RDA					738,085.99
9047 · Novato Downtown Redevelopment					
General Journal	05/30/2024	105250 0 LEVY		JA6107-001	62,483.73
General Journal	05/30/2024	105250 0 LEVY		JA6108-001	40,778.41
Total 9047 · Novato Downtown Redevelopment					103,262.14
9201 · Interest					
Deposit	05/31/2024			Interest	45.48
Total 9201 · Interest					45.48
9280 · State Homeowners Prop Tax Reduc					
General Journal	05/07/2024	105250 0 LEVY		JA6099-002	0.35
General Journal	05/07/2024	105250 0 LEVY		JA6099-006	32.22
General Journal	05/07/2024	105250 0 LEVY		JA6099-012	243.95
General Journal	05/07/2024	105250 0 LEVY		JA6099-018	27,271.47
General Journal	05/07/2024	105250 0 LEVY		JA6099-028	101.72
Total 9280 · State Homeowners Prop Tax Reduc					27,649.71
9932 · Novato Ambulance Service Fees					
Sales Receipt	05/01/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,123.30
Sales Receipt	05/01/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,678.67
Sales Receipt	05/01/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,001.76
General Journal	05/01/2024			Ambulance Fees (April Dep in T...	3,292.92
Deposit	05/01/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,445.20
Check	05/02/2024	BLUE CROSS - ANTHEM	BLUE CROSS - ANTHEM	RUN #F23028604 / INS PD TW...	-1,040.20
Check	05/02/2024	JAMISON, DEANNE F.	JAMISON, DEANNE F.	RUN #F23034779 PT PD IS NO...	-600.69

Novato Fire Protection District
Revenues and Expenditures Detail
 May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Deposit	05/02/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	52,182.00
Deposit	05/03/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	123.23
Sales Receipt	05/06/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,054.98
Sales Receipt	05/06/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	774.04
Sales Receipt	05/06/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,387.48
Sales Receipt	05/06/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	540.20
Sales Receipt	05/06/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	575.03
Deposit	05/06/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,983.52
Deposit	05/07/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	12,092.98
Deposit	05/08/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	15,819.23
Deposit	05/08/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	13,512.96
Sales Receipt	05/09/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,346.89
Sales Receipt	05/09/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,270.52
Sales Receipt	05/09/2024	SISC INSURANCE	SISC INSURANCE	EMS Ambulance Service Fees	141.83
Sales Receipt	05/09/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,091.84
Sales Receipt	05/09/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,574.09
Sales Receipt	05/09/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	118.42
Sales Receipt	05/09/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	386.76
Sales Receipt	05/09/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	427.95
Sales Receipt	05/09/2024	LYONS, KATHLEEN	LYONS, KATHLEEN	EMS Ambulance Service Fees	487.50
Sales Receipt	05/09/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	581.06
Sales Receipt	05/09/2024	Cigna	Cigna	EMS Ambulance Service Fees	138.08
Sales Receipt	05/09/2024	HUMANA	HUMANA	EMS Ambulance Service Fees	166.97
Deposit	05/09/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	27,705.36
Deposit	05/10/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	441.18
Check	05/13/2024	DEPARTMENT OF HEALTH CARE SERV...	DEPARTMENT OF HEALTH CARE SERVIC...	RUN #F23038131 / MEDICAL P...	-993.58
General Journal	05/13/2024			Ambulance Fees	6,485.24
Deposit	05/13/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	737.72
Deposit	05/13/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	7,777.39
Deposit	05/14/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	5,060.01
Deposit	05/14/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	4,228.35
General Journal	05/15/2024	KAISER FOUND HOSP-VALLEJO	KAISER FOUND HOSP-VALLEJO	VOID 807617511 Kaiser	4,693.80
Deposit	05/15/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	2,193.67
Deposit	05/15/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	2,268.53
Check	05/16/2024	RESOLVE INSURANCE SYSTEMS	RESOLVE INSURANCE SYSTEMS	APRIL 2024 INVOICE	-3,558.03
Deposit	05/17/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	4,048.88
Sales Receipt	05/20/2024	National Elevator Ins	National Elevator Ins	EMS Ambulance Service Fees	144.44
Sales Receipt	05/20/2024	Kerdar, Jeila	Kerdar, Jeila	EMS Ambulance Service Fees	1,318.68
Sales Receipt	05/20/2024	HUMANA	HUMANA	EMS Ambulance Service Fees	314.52
General Journal	05/20/2024			Ambulance Fees	3,107.83
Deposit	05/20/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,596.04
Deposit	05/20/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	9,571.34
Deposit	05/21/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	7,099.56
Deposit	05/21/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	2,750.18
Deposit	05/22/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	43,508.11
Check	05/23/2024	O'SHELL, RAY	O'SHELL, RAY	RUN #F22020751-1 / PT PD O...	-50.00
Check	05/23/2024	THE RAWLINGS COMPANY	THE RAWLINGS COMPANY	RUN #F22020751-1 / KAISER ...	-3,776.46
General Journal	05/23/2024			Ambulance Fees	3,147.43
Deposit	05/23/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,000.00

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Type	Date	Name	Source Name	Memo	Paid Amount
Deposit	05/23/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	2,512.19
Deposit	05/24/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	40,372.59
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	542.57
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	761.79
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	269.35
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	141.83
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	436.70
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	3,549.96
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,928.38
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	433.14
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,831.15
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	253.90
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	124.67
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	635.03
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,151.54
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	424.45
Sales Receipt	05/28/2024	Gallagher Bassett Ins	Gallagher Bassett Ins	EMS Ambulance Service Fees	1,548.58
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,121.00
Sales Receipt	05/28/2024	GEHA	GEHA	EMS Ambulance Service Fees	121.09
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,728.93
Sales Receipt	05/28/2024	Highmark Ins	Highmark Ins	EMS Ambulance Service Fees	123.95
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	208.04
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	418.30
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	552.70
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	142.11
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,862.55
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,114.82
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	777.85
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	522.93
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,839.91
Sales Receipt	05/28/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	512.50
Sales Receipt	05/28/2024	KAISER PERMANENTE	KAISER PERMANENTE	EMS Ambulance Service Fees	840.82
Sales Receipt	05/28/2024	BLUE SHIELD PAYMENT	BLUE SHIELD PAYMENT	EMS Ambulance Service Fees	3,536.71
Deposit	05/28/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	33,977.34
Deposit	05/28/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	8,182.72
General Journal	05/29/2024			Ambulance Fees	3,034.79
Deposit	05/29/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	85,981.17
Deposit	05/29/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA HCCLAIMPMT	1,033.83
Check	05/30/2024	AARP	AARP	RUN #F23031900 / INS PD TW...	-147.29
Deposit	05/30/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	2,861.20
Deposit	05/31/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,329.29
Total 9932 · Novato Ambulance Service Fees					458,093.79
9935 · Plan Checks					
Sales Receipt	05/01/2024	FONTANA, DOMINIC	FONTANA, DOMINIC	Fire Alarm/Detection Systems	176.00
Sales Receipt	05/01/2024	FONTANA, DOMINIC	FONTANA, DOMINIC	Fire Alarm/Detection Systems	176.00
Sales Receipt	05/01/2024	DEMARTINI, RONALD	DEMARTINI, RONALD	Fire Alarm/Detection Systems	264.00
Sales Receipt	05/01/2024	DEMARTINI, RONALD	DEMARTINI, RONALD	Fire Alarm/Detection Systems	264.00

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Sales Receipt	05/01/2024	DEMARTINI, RONALD	DEMARTINI, RONALD	Fire Alarm/Detection Systems	264.00
Sales Receipt	05/01/2024	DEMARTINI, RONALD	DEMARTINI, RONALD	Fire Alarm/Detection Systems	264.00
Sales Receipt	05/01/2024	DEMARTINI, RONALD	DEMARTINI, RONALD	Fire Alarm/Detection Systems	264.00
Sales Receipt	05/08/2024	CONANAN, ESTELLA	CONANAN, ESTELLA	Fire Alarm/Detection Systems	264.00
Sales Receipt	05/28/2024	DUERIGN, PETER	DUERIGN, PETER	Pre-Engineered Systems	264.00
Sales Receipt	05/29/2024	LEMMONS, THOMAS	LEMMONS, THOMAS	Residential Fire Sprinkler	2,464.00
Total 9935 · Plan Checks					4,664.00
9940 · Other Refunds/Reimbursements					
Sales Receipt	05/06/2024	ONTELLUS	ONTELLUS	Other Refunds/Reimbursements	15.00
Sales Receipt	05/06/2024	US LEGAL SUPPORT	US LEGAL SUPPORT	Other Refunds/Reimbursements	15.00
Sales Receipt	05/06/2024	M&Y PERSONAL INJURY LAWYERS	M&Y PERSONAL INJURY LAWYERS	Other Refunds/Reimbursements	15.00
Sales Receipt	05/06/2024	LOGHMANA LAW FIRM, PLC	LOGHMANA LAW FIRM, PLC	Other Refunds/Reimbursements	15.00
Sales Receipt	05/10/2024	ONTELLUS	ONTELLUS	Other Refunds/Reimbursements	15.00
Sales Receipt	05/13/2024	SEFAC, USA	SEFAC, USA	Other Refunds/Reimbursements	70,442.95
Sales Receipt	05/13/2024	TIBURON FIRE DISTRICT	TIBURON FIRE DISTRICT	Other Refunds/Reimbursements	62.00
Total 9940 · Other Refunds/Reimbursements					70,579.95
9942 · OES Reimbursements					
Sales Receipt	05/10/2024	STATE OF CALIFORNIA	STATE OF CALIFORNIA	OES Reimbursements	13,922.97
Total 9942 · OES Reimbursements					13,922.97
9943 · Health Premium Reimbursements					
General Journal	05/01/2024			Reverse of GJE GJ 043024 -- A...	-27,418.76
General Journal	05/01/2024			Accrue Apr Health Insurance Pr...	-14,194.16
Sales Receipt	05/02/2024	NOVATO FIRE PROTECTION DIST	NOVATO FIRE PROTECTION DIST	Health Premium	14,194.16
Sales Receipt	05/10/2024	MCERA	MCERA	Health Premium Reimb.	27,418.76
Sales Receipt	05/10/2024	NOVATO FIRE PROTECTION DIST	NOVATO FIRE PROTECTION DIST	Health Premium	2,772.49
Sales Receipt	05/10/2024	NOVATO FIRE PROTECTION DIST	NOVATO FIRE PROTECTION DIST	Health Premium	14,398.44
Deposit	05/28/2024	Novato Fire Protection District		Health Insurance Premium	14,398.44
General Journal	05/31/2024			Accrue May MCERA Health Ins...	27,709.85
General Journal	05/31/2024			Accrue Peterson 2024 MCERA ...	-2,772.49
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-44,923.81
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-497.06
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-7,781.80
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-3,304.06
Total 9943 · Health Premium Reimbursements					0.00
Total Income					1,490,759.28
Gross Profit					1,490,759.28
Expense					
1003 · Regular Staff Salaries					
Check	05/07/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/2024 Payroll	695,906.25
General Journal	05/08/2024			05/15/24 Salaries	-695,906.25
General Journal	05/15/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85

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General Journal	05/15/2024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/15/2024	FARRIS,CHAD	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	05/15/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	05/15/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/15/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	Regular Earnings	3,406.77
General Journal	05/15/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/15/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	MULLEN,SEANN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/15/2024	MYER,JARED	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/15/2024	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	PACK,ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	05/15/2024	PERRY,LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	PETERS,DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	PETERS,DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	05/15/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	05/15/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	VANLEUVEN,JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	WAGER,SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,225.45
General Journal	05/15/2024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/15/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/15/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	WORKERS COMP	2,230.08
General Journal	05/15/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	Earnings ([NO CODE])	2,367.72
General Journal	05/15/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	GALLI,LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,600.00
General Journal	05/15/2024	OSGOOD,LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	05/15/2024	WADE,DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,454.32
General Journal	05/15/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/15/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	DAGUE,KYLE M	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	05/15/2024	DICOCHA,JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,675.82
General Journal	05/15/2024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	GODOY,RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/15/2024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/15/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25

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General Journal	05/15/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,622.11
General Journal	05/15/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/15/2024	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	1,882.26
General Journal	05/15/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	05/15/2024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,372.66
General Journal	05/15/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/15/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	05/15/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/15/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/15/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,768.59
General Journal	05/15/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	4,508.44
General Journal	05/15/2024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	05/15/2024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	05/15/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	4,862.46
General Journal	05/15/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	Regular Earnings	6,308.75
General Journal	05/15/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	05/15/2024	SANTOS,ERILOU-JOY	ADP PAYROLL IMPORT	Regular Earnings	3,645.83
General Journal	05/15/2024	TYLER,WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	10,227.81
General Journal	05/15/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	7,976.61
General Journal	05/15/2024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,001.71
General Journal	05/15/2024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	05/15/2024	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	Regular Earnings	528.00
General Journal	05/15/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	05/15/2024	GARCIA COVA,JOSE A	ADP PAYROLL IMPORT	Earnings ([NO CODE])	66.00
General Journal	05/15/2024	PHILLIPS,RODERICK J	ADP PAYROLL IMPORT	Earnings ([NO CODE])	66.00
General Journal	05/15/2024	WEHR,RYAN J.	ADP PAYROLL IMPORT	Earnings ([NO CODE])	66.00
General Journal	05/15/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,710.24
General Journal	05/15/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	05/15/2024	TEMPLE-THOMPSON,DAVID	ADP PAYROLL IMPORT	Regular Earnings	528.00
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	5/31/2024 Payroll	684,171.58
General Journal	05/23/2024			05/31/24 Salaries	-684,171.58
Check	05/28/2024	MULLEN,SEANN	MULLEN,SEANN	Final Paycheck 5/28/2024	4,678.59
General Journal	05/28/2024			VOID 11758 Mullen, Seann	-4,678.59
General Journal	05/31/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/31/2024	FARRIS,CHAD	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	05/31/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	05/31/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85

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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	05/31/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/31/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	Regular Earnings	2,823.96
General Journal	05/31/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/31/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	MULLEN,SEANN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/31/2024	MYER,JARED	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/31/2024	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	PACK,ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	05/31/2024	PERRY,LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	PETERS,DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	PETERS,DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	05/31/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	05/31/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	VANLEUVEN,JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	WAGER,SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,225.45
General Journal	05/31/2024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	05/31/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/31/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	WORKERS COMP	2,812.89
General Journal	05/31/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	GALLI,LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,600.00
General Journal	05/31/2024	OSGOOD,LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	05/31/2024	WADE,DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,454.32
General Journal	05/31/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/31/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	5,758.66
General Journal	05/31/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	DAGUE,KYLE M	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	05/31/2024	DICOCHEA,JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,675.82
General Journal	05/31/2024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	GODOY,RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/31/2024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/31/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/31/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,622.11
General Journal	05/31/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/31/2024	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85

Novato Fire Protection District
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	05/31/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	1,882.26
General Journal	05/31/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	05/31/2024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,372.66
General Journal	05/31/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	05/31/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	05/31/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	05/31/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	05/31/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	WORKERS COMP	632.04
General Journal	05/31/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,768.59
General Journal	05/31/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	4,508.44
General Journal	05/31/2024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	05/31/2024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	05/31/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	4,862.46
General Journal	05/31/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	Regular Earnings	6,308.75
General Journal	05/31/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	05/31/2024	SANTOS,ERILOU-JOY	ADP PAYROLL IMPORT	Regular Earnings	3,645.83
General Journal	05/31/2024	TYLER,WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	10,227.81
General Journal	05/31/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	7,976.61
General Journal	05/31/2024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,001.71
General Journal	05/31/2024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	05/31/2024	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	Regular Earnings	352.00
General Journal	05/31/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	05/31/2024	FITZPATRICK,DANIEL C	ADP PAYROLL IMPORT	Earnings ([NO CODE])	44.00
General Journal	05/31/2024	PHILLIPS,RODERICK J	ADP PAYROLL IMPORT	Earnings ([NO CODE])	44.00
General Journal	05/31/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,710.24
General Journal	05/31/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
Total 1003 · Regular Staff Salaries					973,267.36
1019 · CTO Pay					
General Journal	05/15/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	CTO PAID	1,687.32
General Journal	05/15/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	CTO PAID	639.48
General Journal	05/15/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	CTO PAID	5,115.84
General Journal	05/15/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	OC CTO2 paid	1,632.84
Check	05/28/2024	PACE,JASON A	PACE,JASON A	CTO CASH OUT 102.75 HOURS	4,773.77
General Journal	05/28/2024			VOID 11757 Pace, Jason	-4,773.77
General Journal	05/31/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	OC CTO2 paid	3,389.76
General Journal	05/31/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	CTO PAID	639.48
General Journal	05/31/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	OC CTO2 paid	1,731.80
Total 1019 · CTO Pay					14,836.52

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Type	Date	Name	Source Name	Memo	Paid Amount
1020 · Overtime - Callback					
General Journal	05/15/2024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	O/T	393.66
General Journal	05/15/2024	FARRIS,CHAD	ADP PAYROLL IMPORT	O/T	92.27
General Journal	05/15/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	O/T	1,476.36
General Journal	05/15/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	O/T	3,389.76
General Journal	05/15/2024	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	O/T	1,574.64
General Journal	05/15/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	O/T	1,687.32
General Journal	05/15/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	5,343.84
General Journal	05/15/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	05/15/2024	PACE,JASON A	ADP PAYROLL IMPORT	O/T	5,017.68
General Journal	05/15/2024	PERRY,LUCAS S	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	05/15/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	O/T	2,245.30
General Journal	05/15/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	05/15/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	05/15/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	3,589.04
General Journal	05/15/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	2,012.67
General Journal	05/15/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	05/15/2024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	O/T	3,149.28
General Journal	05/15/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	OT DAY CAPT	474.03
General Journal	05/15/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	O/T	921.06
General Journal	05/15/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	05/15/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	O/T	5,711.04
General Journal	05/15/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	O/T	3,821.76
General Journal	05/15/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	1,896.12
General Journal	05/15/2024	DAGUE,KYLE M	ADP PAYROLL IMPORT	O/T	2,852.80
General Journal	05/15/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	O/T	4,044.96
General Journal	05/15/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	2,311.65
General Journal	05/15/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	O/T	1,679.76
General Journal	05/15/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	5,017.68
General Journal	05/15/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	O/T	1,910.88
General Journal	05/15/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	05/15/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	5,125.37
General Journal	05/15/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	7,971.66
General Journal	05/15/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	O/T	5,039.28
General Journal	05/15/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	O/T	222.66
General Journal	05/15/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	05/15/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	05/15/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	O/T	483.53
General Journal	05/15/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	6,874.41
General Journal	05/15/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	1,903.68
General Journal	05/15/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	9,273.68
General Journal	05/15/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	O/T	1,903.68
General Journal	05/15/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	BC PM OT	3,674.79
General Journal	05/15/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	O/T	1,180.94
General Journal	05/15/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	O/T	142.16
General Journal	05/15/2024	NICHOLAS,KYLE	ADP PAYROLL IMPORT	O/T	145.13
General Journal	05/15/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OT DAY CAPT	2,844.18
General Journal	05/31/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	05/31/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	O/T	2,968.10

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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	05/31/2024	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	O/T	3,149.28
General Journal	05/31/2024	LARSON,KEVIN D	ADP PAYROLL IMPORT	O/T	1,706.04
General Journal	05/31/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	5,343.84
General Journal	05/31/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	818.86
General Journal	05/31/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	O/T	1,604.16
General Journal	05/31/2024	PACE,JASON A	ADP PAYROLL IMPORT	O/T	8,362.80
General Journal	05/31/2024	PETERS,DANIEL G	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	05/31/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	O/T	2,952.72
General Journal	05/31/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	05/31/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	05/31/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	05/31/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	5,084.64
General Journal	05/31/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	05/31/2024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	05/31/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	O/T	1,687.32
General Journal	05/31/2024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	O/T	139.38
General Journal	05/31/2024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	O/T	1,738.67
General Journal	05/31/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	O/T	110.61
General Journal	05/31/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	O/T	5,711.04
General Journal	05/31/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	1,896.12
General Journal	05/31/2024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	O/T	1,788.48
General Journal	05/31/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	O/T	1,831.68
General Journal	05/31/2024	KISER,KEEF W	ADP PAYROLL IMPORT	O/T	1,687.32
General Journal	05/31/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	O/T	3,807.36
General Journal	05/31/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	6,690.24
General Journal	05/31/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	O/T	1,910.88
General Journal	05/31/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	05/31/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	1,692.34
General Journal	05/31/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	5,711.04
General Journal	05/31/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	O/T	6,719.04
General Journal	05/31/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	3,184.55
General Journal	05/31/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	5,039.28
General Journal	05/31/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	O/T	628.58
General Journal	05/31/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	3,836.88
General Journal	05/31/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	1,903.68
General Journal	05/31/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	5,039.28
General Journal	05/31/2024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	OOCOTCAPT	1,896.12
General Journal	05/31/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	OOCOTCAPT	197.51
General Journal	05/31/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	OOCOTCAPT	1,896.12
General Journal	05/31/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	O/T	1,687.05
General Journal	05/31/2024	NICHOLAS,KYLE	ADP PAYROLL IMPORT	O/T	96.75
General Journal	05/31/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	O/T	717.23
General Journal	05/31/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OTW DC	4,937.81
Total 1020 · Overtime - Callback					259,497.07
1021 · Out of Class Pay					
General Journal	05/15/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	OUTOF CLASS CP	149.04
General Journal	05/15/2024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	OUTOF CLASS CP	149.04

Novato Fire Protection District
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	05/15/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	OUTOF CLASS CP	149.04
General Journal	05/15/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	OUTOF CLASS CP	298.08
General Journal	05/15/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	OUTOF CLASS CP	149.04
General Journal	05/15/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	OUT OF CLASS	213.60
General Journal	05/31/2024	PACE,JASON A	ADP PAYROLL IMPORT	OUTOFCLASS ENG	7.55
Total 1021 · Out of Class Pay					1,115.39
1022 · Director Fees					
General Journal	05/15/2024	DAVIS,WILLIAM L	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	05/15/2024	FRANCISCO,SHANE G.	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	05/15/2024	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	05/15/2024	HADFIELD,MICHAEL	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	05/15/2024	SILVERMAN,LOUIS	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	05/31/2024	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	05/31/2024	HADFIELD,MICHAEL	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
Total 1022 · Director Fees					1,800.00
1023 · Response Pay					
General Journal	05/15/2024	OSGOOD,LYNNE	ADP PAYROLL IMPORT	EMERG RESPON	1,730.03
General Journal	05/15/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	EMERG RESPON	322.75
Total 1023 · Response Pay					2,052.78
1025 · Vacation Pay					
Check	05/28/2024	MULLEN,SEANN	MULLEN,SEANN	17 HOURS VAC PAID	789.82
General Journal	05/28/2024			VOID 11759 Mullen, Seann	-789.82
Total 1025 · Vacation Pay					0.00
1026 · Education Incentive					
General Journal	05/15/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/15/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/15/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/15/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/15/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	05/15/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/15/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/15/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/15/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	05/15/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/15/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/15/2024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/15/2024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00

Novato Fire Protection District
Revenues and Expenditures Detail
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	05/15/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/15/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/15/2024	KISER,KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/15/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/15/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/15/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/15/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/15/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/15/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	05/15/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/31/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/31/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/31/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	05/31/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/31/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	05/31/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/31/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/31/2024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	KISER,KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	05/31/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/31/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/31/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	05/31/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00

Novato Fire Protection District
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	05/31/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	05/31/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	05/31/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
Total 1026 · Education Incentive					3,650.00
1402 · Retirement					
Check	05/02/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	04/15/24 Payroll	77,111.71
Check	05/02/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	04/15/24 Payroll	8,888.89
Check	05/02/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	04/15/24 Payroll	98,019.13
Check	05/02/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	04/15/24 Payroll	22,153.44
Check	05/02/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	04/15/24 Payroll	7,935.94
Check	05/07/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	75,002.92
Check	05/07/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	8,724.62
Check	05/07/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	102,154.88
Check	05/07/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	19,849.81
Check	05/07/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	7,935.94
General Journal	05/08/2024			05/15/24 MCERA Contributions	-75,002.92
General Journal	05/08/2024			05/15/24 MCERA Contributions	-8,724.62
General Journal	05/08/2024			05/15/24 MCERA Contributions	-102,154.88
General Journal	05/08/2024			05/15/24 MCERA Contributions	-19,849.81
General Journal	05/08/2024			05/15/24 MCERA Contributions	-7,935.94
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	75,007.06
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	8,724.62
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	101,666.30
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	19,736.36
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 Payroll	7,935.94
General Journal	05/23/2024			05/31/24 MCERA Contributions	-75,007.06
General Journal	05/23/2024			05/31/24 MCERA Contributions	-8,724.62
General Journal	05/23/2024			05/31/24 MCERA Contributions	-101,666.30
General Journal	05/23/2024			05/31/24 MCERA Contributions	-19,736.36
General Journal	05/23/2024			05/31/24 MCERA Contributions	-7,935.94
Check	05/28/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	75,002.92
Check	05/28/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	8,724.62
Check	05/28/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	102,154.88
Check	05/28/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	19,849.81
Check	05/28/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/15/24 Payroll	7,935.94
Total 1402 · Retirement					427,777.28
1404 · FICA Medicare					
General Journal	05/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,203.69
General Journal	05/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	441.75
General Journal	05/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	383.37
General Journal	05/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,882.90
General Journal	05/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	1,022.60
General Journal	05/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	122.21
General Journal	05/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	269.52
General Journal	05/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	54.01

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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	05/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,388.98
General Journal	05/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	485.61
General Journal	05/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	324.47
General Journal	05/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,579.42
General Journal	05/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	954.44
General Journal	05/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	49.30
General Journal	05/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	295.65
General Journal	05/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	11.45
Total 1404 · FICA Medicare					18,469.37
1502 · Life Insurance					
Check	05/13/2024	PROTECTIVE LIFE INSURANCE COMPA...	PROTECTIVE LIFE INSURANCE COMPANY	STATEMENT DATE 4/25/24	623.26
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 LIFE	748.36
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 LIFE	86.28
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 LIFE	1,010.01
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 LIFE	211.30
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 LIFE	36.58
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-1,061.59
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-189.65
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-1,463.70
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-405.08
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-100.44
Total 1502 · Life Insurance					-504.67
1510 · Dental Insurance					
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 DENTAL	10,018.29
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 DENTAL	1,155.07
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 DENTAL	13,520.94
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 DENTAL	2,828.63
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 DENTAL	489.68
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-2,500.29
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-446.68
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-3,447.34
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-954.05
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-236.57
Total 1510 · Dental Insurance					20,427.68
1512 · Flexible Savings Account					
Deposit	05/28/2024	NOVATO FIRE PROTECTION DIST		Health Premium	-2,772.49
Total 1512 · Flexible Savings Account					-2,772.49
1513 · Health Insurance					
Check	05/08/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/15/24 PYRL RHS	4,005.66
Check	05/08/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/15/24 PYRL RHS	458.56
Check	05/08/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/15/24 PYRL RHS	3,543.72
Check	05/08/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/15/24 PYRL RHS	904.64
Check	05/08/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/15/24 PYRL RHS	216.20

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Revenues and Expenditures Detail
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Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	89,233.04
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	10,288.22
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	120,431.24
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	25,194.60
Check	05/23/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	4,361.59
General Journal	05/23/2024			05/31/24 CalPERS Premium	-89,233.04
General Journal	05/23/2024			05/31/24 CalPERS Premium	-10,288.22
General Journal	05/23/2024			05/31/24 CalPERS Premium	-120,431.24
General Journal	05/23/2024			05/31/24 CalPERS Premium	-25,194.60
General Journal	05/23/2024			05/31/24 CalPERS Premium	-4,361.59
Check	05/24/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/31/24 PYRL RHS	4,005.66
Check	05/24/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/31/24 PYRL RHS	458.56
Check	05/24/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/31/24 PYRL RHS	3,543.72
Check	05/24/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/31/24 PYRL RHS	904.64
Check	05/24/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	05/31/24 PYRL RHS	216.20
Check	05/31/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	89,233.04
Check	05/31/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	10,288.22
Check	05/31/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	120,431.24
Check	05/31/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	25,194.60
Check	05/31/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	05/31/24 CalPERS Premium	4,361.59
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-14,434.02
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-2,578.63
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-19,901.25
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-5,507.66
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-1,365.68
Total 1513 · Health Insurance					223,979.01
1514 · Vision Plan					
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 VISION	763.76
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 VISION	88.06
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 VISION	1,030.79
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 VISION	215.65
Check	05/16/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	JUNE 2024 VISION	37.33
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-159.71
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-28.53
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-220.20
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-60.94
General Journal	05/31/2024	Reclass insurance receipts	Reclass insurance receipts		-15.11
Total 1514 · Vision Plan					1,651.10
1517 · Administrative Allowance					
General Journal	05/15/2024	WAGER,SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	GALLI,LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25
General Journal	05/15/2024	WADE,DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00

Novato Fire Protection District
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	05/15/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	SANTOS,ERILOU-JOY	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/15/2024	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	AFLAC INS	37.50
General Journal	05/31/2024	WAGER,SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	GALLI,LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25
General Journal	05/31/2024	WADE,DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	SANTOS,ERILOU-JOY	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	05/31/2024	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	AFLAC INS	37.50
Total 1517 · Administrative Allowance					2,062.50
1701 · Workers' Compensation					
Check	05/01/2024	ATHENS INSURANCE SERVICES cust.	Athens Insurance Service...	Brolan, Adam	18.00
Check	05/02/2024	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000035339	79.25
Sales Receipt	05/06/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Check	05/09/2024	Athens Managed Care	Athens Managed Care	Boals, Michael	35.00
Sales Receipt	05/10/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Sales Receipt	05/13/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Sales Receipt	05/13/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,007.03
Check	05/13/2024	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000035785	1,988.00
Check	05/13/2024	ATHENS INSURANCE SERVICES cust.	Robert Shubin	Shubin, Robert	402.25
Check	05/16/2024	ATHENS INSURANCE SERVICES cust.	Athens Insurance Service...	Taul, Mike	18.00
Check	05/16/2024	ATHENS INSURANCE SERVICES cust.	Athens Insurance Service...	Boals, Michael	18.00
Check	05/20/2024	ATHENS INSURANCE SERVICES cust.	Maximus Federal Services Inc	Boals, Michael	345.00
Check	05/21/2024	ATHENS INSURANCE SERVICES cust.	Maximus Federal Services Inc	Boals, Michael	345.00
Check	05/22/2024	ATHENS INSURANCE SERVICES cust.	myMatrixx	Boals, Michael	17.00
Check	05/23/2024	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000035780	54.60
Sales Receipt	05/28/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Sales Receipt	05/28/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Sales Receipt	05/28/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Total 1701 · Workers' Compensation					-19,116.73
1703 · Physicals					
Check	05/02/2024	PERMANENTE MEDICAL GROUP INC	PERMANENTE MEDICAL GROUP INC	INV #1000182621 / PHYSICAL ...	864.00

Novato Fire Protection District
Revenues and Expenditures Detail
 May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Total 1703 · Physicals					864.00
1704 · Sick Leave Buyback					
Check	05/28/2024	MULLEN,SEANN	MULLEN,SEANN	8.5 HOURS SICK LV PAID	394.91
General Journal	05/28/2024			VOID 11759 Mullen, Seann	-394.91
Total 1704 · Sick Leave Buyback					0.00
1706 · Deferred Compensation					
General Journal	05/15/2024			Employer match - deferred comp	1,425.00
General Journal	05/15/2024			Employer match - deferred comp	250.00
General Journal	05/15/2024			Employer match - deferred comp	1,550.00
General Journal	05/15/2024			Employer match - deferred comp	750.00
General Journal	05/15/2024			Employer match - deferred comp	100.00
General Journal	05/15/2024			Education Incentive/SL INC - de...	367.09
General Journal	05/15/2024			Education Incentive/SL INC - de...	361.36
General Journal	05/15/2024			Education Incentive/SL INC - de...	671.99
General Journal	05/15/2024			Education Incentive/SL INC - de...	966.04
General Journal	05/15/2024			Education Incentive/SL INC - de...	0.00
General Journal	05/15/2024			Medical Stipend - deferred comp	2,100.00
General Journal	05/15/2024			Medical Stipend - deferred comp	1,050.00
General Journal	05/15/2024			Medical Stipend - deferred comp	2,800.00
General Journal	05/15/2024			Medical Stipend - deferred comp	350.00
General Journal	05/15/2024			Medical Stipend - deferred comp	350.00
General Journal	05/31/2024			Employer match - deferred comp	1,675.00
General Journal	05/31/2024			Employer match - deferred comp	250.00
General Journal	05/31/2024			Employer match - deferred comp	1,550.00
General Journal	05/31/2024			Employer match - deferred comp	1,000.00
General Journal	05/31/2024			Employer match - deferred comp	100.00
General Journal	05/31/2024			Education Incentive/SL INC - de...	367.09
General Journal	05/31/2024			Education Incentive/SL INC - de...	361.36
General Journal	05/31/2024			Education Incentive/SL INC - de...	671.99
General Journal	05/31/2024			Education Incentive/SL INC - de...	2,600.44
General Journal	05/31/2024			Education Incentive/SL INC - de...	0.00
General Journal	05/31/2024			Medical Stipend - deferred comp	2,100.00
General Journal	05/31/2024			Medical Stipend - deferred comp	1,050.00
General Journal	05/31/2024			Medical Stipend - deferred comp	2,100.00
General Journal	05/31/2024			Medical Stipend - deferred comp	350.00
General Journal	05/31/2024			Medical Stipend - deferred comp	350.00
Total 1706 · Deferred Compensation					27,617.36
2000 · Services & Supplies					
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Statement date April 11, 2024 - ...	0.00
Total 2000 · Services & Supplies					0.00
2020 · Cal-OSHA Requirements					
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SGT FIRE BAGS	566.67
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	2-ELEVEN SHIELDS - NEW CA...	139.06

Novato Fire Protection District
Revenues and Expenditures Detail
May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SGT FIRE BAGS - SCBA MAS...	100.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	2-ELEVEN SHIELDS - BC SHIE...	192.69
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	PUBLIC SAFETY - STRUCTUR...	439.40
Check	05/30/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV820174	476.30
Check	05/30/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV817130	206.58
Check	05/30/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV813847	5,393.88
Check	05/30/2024	SCOTT'S PPE RECON, INC.	SCOTT'S PPE RECON, INC.	INV #39391	318.00
Total 2020 · Cal-OSHA Requirements					7,832.58
2021 · Clothing					
Check	05/09/2024	BUTLER'S UNIFORMS	BUTLER'S UNIFORMS	INV #S404-292	346.60
Check	05/09/2024	CROWN TROPHY	CROWN TROPHY	INV #40520 / NAME TAGS LAR...	73.78
Check	05/16/2024	POWELL, KEVIN	POWELL, KEVIN	CLASS A ALTERATIONS	250.00
Total 2021 · Clothing					670.38
2024 · First Aid Supplies					
Check	05/07/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85314249	215.00
Check	05/07/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85314249 / 3% ON NET 30	-6.45
Check	05/07/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85300235	4,858.76
Check	05/07/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #82116822	1,121.15
Check	05/07/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #79972473	175.44
Check	05/07/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1427500	990.82
Check	05/07/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1425238	189.80
Check	05/07/2024	TELEFLEX LLC	TELEFLEX LLC	INV #9508284433	1,860.00
Check	05/07/2024	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #3942985	1,096.11
Check	05/16/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #78204629	381.86
Check	05/16/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1416730	89.85
Check	05/16/2024	MEDLINE INDUSTRIES, LP	MEDLINE INDUSTRIES, LP	INV #2311678529	355.45
Check	05/16/2024	MEDLINE INDUSTRIES, LP	MEDLINE INDUSTRIES, LP	INV #2312026425	106.09
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - EMS SUPPLIES	48.28
Check	05/30/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85341512	1,399.10
Check	05/30/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85341512 / 3% ON NET 30	-41.97
Check	05/30/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #82571044	764.56
Check	05/30/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #82877230	482.07
Check	05/30/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #85102162	708.36
Check	05/30/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #85502123	250.35
Check	05/30/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #83492761	37.40
Check	05/30/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1431768	337.28
Check	05/30/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1432206	123.16
Check	05/30/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1433687	137.36
Check	05/30/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1432473	324.96
Total 2024 · First Aid Supplies					16,004.79
2025 · Oxygen					
Check	05/16/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0029671103 / S61 OXYGEN	134.09
Check	05/16/2024	VALLEJO FIRE EXTINGUISHER SERV	VALLEJO FIRE EXTINGUISHER SERV	INV #97325	429.33

Novato Fire Protection District
Revenues and Expenditures Detail
May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Total 2025 · Oxygen					563.42
2027 · Tool Replacement					
Check	05/16/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #497213 / SHOP TOOLS	37.24
Total 2027 · Tool Replacement					37.24
2028 · Board Expense					
Check	05/13/2024	DAVIS, WILLIAM bod	DAVIS, WILLIAM bod	FDAC CONFERENCE MILEAG...	1,067.82
Check	05/13/2024	SILVERMAN, LJ bod	SILVERMAN, LJ bod	FDAC CONFERENCE	229.02
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CONFERENCE HOTEL FOR B...	196.68
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MONTEREY TIDES - FDAC SIL...	914.76
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MONTEREY TIDES - FDAC GO...	846.48
Total 2028 · Board Expense					3,254.76
2029 · Advertising					
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	JOB POSTING - REFUND	-990.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MAILCHIMP - ADVERTISING	20.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	JOB POSTING	990.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TEMPLEPUBLIC JOB POSTING	495.00
Check	05/23/2024	DAILY DISPATCH	DAILY DISPATCH	INV #004614 / EMPLOYMENT ...	405.00
Total 2029 · Advertising					920.00
2034 · Outside Assistance					
Check	05/02/2024	CROSSFIT NOVATO	CROSSFIT NOVATO	INV #20238 / ACADEMY FITNE...	5,425.00
Check	05/07/2024	SOFTRESOURCES	SOFTRESOURCES	INV #5130 / REDLINING CONS...	1,462.50
Check	05/07/2024	KONIK MD, ZITA	KONIK MD, ZITA	MARCH ACADEMY INSTRUCT...	2,700.00
Check	05/09/2024	KATIE GROSSMAN BSN, RN	KATIE GROSSMAN BSN, RN	INV #55 / MARCH EMS EDUCA...	3,811.20
Check	05/09/2024	KATIE GROSSMAN BSN, RN	KATIE GROSSMAN BSN, RN	INV #56.2 / APRIL EMS EDUC...	4,764.00
Check	05/13/2024	MEAGHAN CARROLL	MEAGHAN CARROLL	APRIL CQI INVOICE	1,938.00
Check	05/13/2024	LANGUAGE LINE SERVICES, INC.	LANGUAGE LINE SERVICES, INC.	INV #11289259	132.95
Check	05/16/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00720214 / PD ENDI...	1,200.00
Check	05/16/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00715647/ PD ENDI...	1,200.00
Check	05/16/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00718301 / PD ENDI...	1,200.00
Total 2034 · Outside Assistance					23,833.65
2039 · Schools and Seminars					
Check	05/02/2024	GODOY,RICHARD S	GODOY,RICHARD S	COMPANY OFFICER 2D	425.00
Check	05/02/2024	PANNELL, JEFFREY employee	PANNELL, JEFFREY employee	S219/S234 CLASS REIMBURS...	275.00
Check	05/02/2024	ZANONI,JASON A	ZANONI,JASON A	COMPANY OFFICER 2E	425.00
Check	05/02/2024	ZANONI,JASON A	ZANONI,JASON A	ICS 300/400	530.00
Check	05/02/2024	ZANONI,JASON A	ZANONI,JASON A	COMPANY OFFICER 2D	425.00
Check	05/02/2024	ZANONI,JASON A	ZANONI,JASON A	S-270	260.00
Check	05/07/2024	CRAYNE,JENNIFER	CRAYNE,JENNIFER	AFSS CONFERENCE MEALS	189.75
Check	05/21/2024	KISER,KEEF	KISER,KEEF	I-300 CLASS	160.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	PAPA CHEVOS TACOS - FDA...	15.01
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SANDBAR & GRILL - FDAC CO...	252.21
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SANDBAR & GRILL - FDAC CO...	362.92

Novato Fire Protection District
Revenues and Expenditures Detail
 May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	76 - FDAC CONF	125.29
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MONTEREY TIDES - FDAC CO...	1,012.77
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MARIN AIRPORTER - FDIC CO...	58.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER - FDIC CONF	67.49
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER - FDIC CONF	5.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UNITED - FDIC CONF	35.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	FILMORE RESTAURANT - FDI...	37.75
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	NADA - FDIC CONF	41.88
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC CONF	5.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HYATT REGENCY - FDIC CONF	35.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	YARD HOUSE - FDIC CONF	53.26
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	INDIANA CONV CNTR - FDIC ...	12.40
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	LE MERIDIEN - FDIC CONF	21.26
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HYATT REGENCY - FDIC CONF	31.11
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC CONF	5.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	BUCA DI BEPPO - FDIC CONF	52.49
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HYATT REGENCY - FDIC CONF	31.11
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC CONF	5.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	LE MERIDIEN - FDIC CONF	23.53
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	WEBER GRILL - FDIC CONF	30.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	NADA - FDIC CONF	50.06
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HYATT REGENCY - FDIC CONF	31.11
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UNITED - FDIC CONF	35.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC CONF	5.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER - FDIC CONF	5.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER - FDIC CONF	54.92
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HYATT REGENCY - FDIC CONF	3,006.90
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TINKER - FDIC CONF	8.14
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CHEVRON - FDIC CONF	14.17
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UNITED - FDIC CONF	35.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	GEORGIA ST GRIND - FDIC C...	12.84
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UNITED - FDIC CONF	35.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	RES PARK - FDIC CONF	75.81
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	EMBASSY SUITES - FDIC CONF	998.20
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER - FDIC	5.98
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER - FDIC	29.93
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CASA JALISCO - FDIC CONF	10.18
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	PEETS - FDIC CONF	7.28
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	YARD HOUSE - FDIC	52.04
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	NADA - FDIC CONF	68.86
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC CONF	7.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	YARD HOUSE - FDIC	52.88
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CLARION EVENTS - FDIC CONF	138.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HYATT REGENCY - FDIC CONF	28.11
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC CONF	7.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	BUCA DI BEPPO - FDIC CONF	50.49
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HYATT REGENCY - FDIC CONF	29.11
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC CONF	7.36
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	LE MERIDIEN - FDIC	34.34

Novato Fire Protection District
Revenues and Expenditures Detail
 May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	WEBER GRILL - FDIC CONF	74.13
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	NADA - FDIC CONF	48.06
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HYATT REGENCY - FDIC CONF	29.11
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC	7.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SAC AIRPORT - FDIC CONF	66.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER - FDIC	3.43
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UBER - FDIC	21.28
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CLARION EVENTS - FDIC CONF	31.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC CONF	4.74
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HYATT REGENCY - FDIC CONF	30.11
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - FDIC CONF	7.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	IN-N-OUT - FDIC CONF	13.32
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SHAPIROS - FDIC CONF	28.31
Check	05/23/2024	CAL FIRE	CAL FIRE	INV #CF-FADO1A1281	700.00
Check	05/30/2024	MEYER,GREGORY	MEYER,GREGORY	INSTRUCTOR 1	450.00
Total 2039 · Schools and Seminars					11,422.07
2040 · Training Aids and Materials					
Check	05/13/2024	KEENA, JEFF	KEENA, JEFF	ICS 300	440.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	VORPAL TACTICS - TRAINING...	193.50
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	FIRESCOPE - TRAINING SUP...	22.54
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - TRAINING SUPPLIES	34.78
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - TRAINING SUPPLIES	15.59
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMERICANSAF - TRAINING S...	2,289.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - ACADEMY 24.1 SU...	124.90
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - ACADEMY 24.1 SU...	62.29
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - ACADEMY 24.1 SU...	16.04
Check	05/30/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #495300	23.40
Total 2040 · Training Aids and Materials					3,222.04
2041 · Food					
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	BELLI DELI - LUNCH FOR INS...	27.23
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	NICK THE GREEK - FOOD FO...	169.69
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SUPER DUPER - CREW FOO...	48.49
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	COSTCO - EMPLOYEE APPRE...	207.34
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TRADER JONES - EMPLOYEE ...	62.41
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SAFeway - ADMIN MTG FOOD	40.79
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	DONUT WORKS - RUCKER FI...	40.08
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TAGLIAFERRI - RUCKER FIEL...	135.40
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MARIN COFFEE ROASTERS - ...	24.95
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	HIGH TECH BURRITO - LUNC...	20.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	ITALIAN DELITE - ACADEMY ...	119.77
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	PEETS - DRILL GROUND TES...	29.95
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TELDESCHI	20.15
Total 2041 · Food					946.83
2042 · Extinguishing Agents					

Novato Fire Protection District
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May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/16/2024	ENVIRONMENTAL & LUBRICATION SOL...	ENVIRONMENTAL & LUBRICATION SOLU...	INV #00000871	1,109.05
Check	05/30/2024	ENVIRONMENTAL & LUBRICATION SOL...	ENVIRONMENTAL & LUBRICATION SOLU...	INV #00000857	439.44
Total 2042 · Extinguishing Agents					1,548.49
2049 · Conferences & Meetings					
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	UNITED - CONFERENCE AIRF...	276.47
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SOUTHWEST - CFED TRAVEL	313.96
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CFED CONFERENCE	525.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CALCHIEFS CONFERENCE	500.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MONTEREY BAY - FDAC CONF	10.90
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SHELL - FDAC CONF FUEL	104.52
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MONTEREY TIDES - FDAC HO...	1,682.27
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MONTEREY TIDES - FDAC CO...	100.51
Total 2049 · Conferences & Meetings					3,513.63
2050 · Equipment Testing					
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - SCBA BATTERIES	214.20
Check	05/30/2024	BAUER COMPRESSORS, INC.	BAUER COMPRESSORS, INC.	INV #0000321442 / S62	1,174.85
Total 2050 · Equipment Testing					1,389.05
2074 · School and Seminars					
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SMART & FINAL - CFMA TRAI...	9.19
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MOUNTAIN MIKES - CFMA TR...	19.38
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	PANERA BREAD - CFMA TRAI...	18.68
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - CFMA TRAINING	15.66
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	WINGSTOP - CFMA TRAINING	17.39
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - CFMA TRAINING	12.07
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - CFMA TRAINING	12.07
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CANTARITOS TAQUERIA - CF...	21.77
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - CFMA TRAINING	12.07
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	IN-N-OUT - CFMA TRAINING	11.36
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MARRIOTT - CFMA CONFERE...	846.65
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STARBUCKS - CFMA TRAINING	15.12
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	FIRE TRUCK TRAINING CONF...	950.00
Total 2074 · School and Seminars					1,961.41
2087 · Parts & Outside Labor					
General Journal	05/06/2024	BUCK'S SAW SERVICE, INC	BUCK'S SAW SERVICE, INC	VOID 807617479 Bucks Saw Svc	-2,875.24
Check	05/07/2024	LEONARDI AUTO ELEC., INC.	LEONARDI AUTO ELEC., INC.	INV #0091631	84.13
Check	05/07/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #281430 / U51	48.69
Check	05/07/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #281904 / U45	167.20
Check	05/07/2024	CIRCUL-AIR CORP INTERNATIONAL	CIRCUL-AIR CORP INTERNATIONAL	INV #CAC-SERQ-011	1,850.00
Check	05/09/2024	BEARINGS & HYDRAULICS	BEARINGS & HYDRAULICS	INV #IP79335	166.31
Check	05/16/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #682144 / U33	443.82
Check	05/16/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #682173 / U11	37.50
Check	05/16/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #681865 / U39	38.80
Check	05/16/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #682753 / U16	1,206.99

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Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/16/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #682597 / U3	526.31
Check	05/16/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #682599 / U3 CREDIT	-35.00
Check	05/16/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #681801 / U42 CREDIT FR...	-1,295.80
Check	05/16/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #283914	50.49
Check	05/16/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #283918	14.44
Check	05/16/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #284149	41.73
Check	05/16/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #497019 / U3	6.05
Check	05/16/2024	PROFESSIONAL SALES AND SERVICE,...	PROFESSIONAL SALES AND SERVICE, LC	INV #31210 / U17	681.78
Check	05/21/2024	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #78430 / U17	42.92
Check	05/30/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE INC	INV #682272 / U3	1,151.97
Check	05/30/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #178677 / U14	1,549.79
Check	05/30/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #178750 / U4	420.81
Check	05/30/2024	LEONARDI AUTO ELEC., INC.	LEONARDI AUTO ELEC., INC.	INV #0092493 / U28	167.06
Check	05/30/2024	LEONARDI AUTO ELEC., INC.	LEONARDI AUTO ELEC., INC.	INV #0092543 / U12	69.93
Check	05/30/2024	LEONARDI AUTO ELEC., INC.	LEONARDI AUTO ELEC., INC.	INV #0092560 / U43	171.04
Check	05/30/2024	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #284325R / U40	603.75
Check	05/30/2024	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #284309R / U40	1,456.94
Check	05/30/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #497786 / S62	9.73
Total 2087 · Parts & Outside Labor					6,802.14
2088 · Shop Supplies					
Check	05/16/2024	CINTAS	CINTAS	APRIL STATEMENT	159.53
Total 2088 · Shop Supplies					159.53
2131 · Books & Periodicals					
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - B65 BOOKS	63.92
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - B65 BOOKS	63.92
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - B65 BOOKS	60.76
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - B65 BOOKS	36.38
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - B65 BOOKS	34.65
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CLARION BOOKS - FIRE ENGI...	273.14
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - TRAINING BOOKS	37.95
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CLARION BOOKS - TRAINING ...	261.20
Total 2131 · Books & Periodicals					831.92
2141 · Computer Supplies					
Check	05/16/2024	VANZEBO LASER, LLC	VANZEBO LASER, LLC	INV #101488	422.99
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - IT SUPPLIES	18.57
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - IT SUPPLIES	18.57
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - IT SUPPLIES	52.11
Total 2141 · Computer Supplies					512.24
2151 · Computer Software & Renewals					
Check	05/02/2024	UKG KRONOS SYSTEMS LLC	UKG KRONOS SYSTEMS LLC	INV #12235510	31.24
Check	05/07/2024	ZOLL DATA SYSTEMS INC	ZOLL DATA SYSTEMS INC	INV #INV00173010	473.75
Check	05/16/2024	BLUEBEAM	BLUEBEAM	INV #1926513	595.00
Check	05/16/2024	TRIZETTO PROVIDER SOLUTIONS	TRIZETTO PROVIDER SOLUTIONS	INV #3T0Z052400	128.71

Novato Fire Protection District
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Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/16/2024	TRITECH SOFTWARE SYSTEMS	TRITECH SOFTWARE SYSTEMS	INV #409875	1,071.00
Check	05/16/2024	UKG KRONOS SYSTEMS LLC	UKG KRONOS SYSTEMS LLC	INV #12239461	420.47
Check	05/16/2024	UKG KRONOS SYSTEMS LLC	UKG KRONOS SYSTEMS LLC	inv #12240233	26.30
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SQUARESPACE - ACUITY SC...	324.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE.COM - RECURRING C...	11.99
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE.COM - RECURRING C...	0.99
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	ZOOM	40.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE - IT SOFTWARE	5.99
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TEAMUP - IT SOFTWARE	129.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TEAMUP - INTERNATIONAL T...	2.58
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TWILIO - IT SOFTWARE	100.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	GOOGLE GSUITE - IT SOFTW...	475.20
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	APPLE - RECURRING CHARGE	19.99
Total 2151 · Computer Software & Renewals					3,856.21
2164 · Computer System Maintenance					
Check	05/09/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-123275	2,797.80
Check	05/13/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-123204	328.00
Check	05/13/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-25753	2,100.00
Check	05/16/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-25769	250.00
Check	05/16/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-123352	500.00
Total 2164 · Computer System Maintenance					5,975.80
2268 · Special Fire Equipment & Suppl					
Check	05/07/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV810477	648.42
Check	05/07/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV808012	2,816.25
Check	05/09/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #496579 / WILDLAND PAC...	37.71
Check	05/21/2024	GRAINGER	GRAINGER	INV #9102336501 / SPECIAL E...	155.40
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	T&J RESCUE - E63 SUPPLIES	841.30
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	T&J RESCUE - T64 SUPPLIES	841.30
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - E66 SUPPLIES	56.68
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	DINGESFIRE - E63 EXTRICATI...	550.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - E62 SUPPLIES	215.42
Check	05/30/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV816884	949.11
Total 2268 · Special Fire Equipment & Suppl					7,111.59
2273 · Employee Service & Recognition					
Check	05/02/2024	BROWNSTEIN CONSTRUCTION, INC	BROWNSTEIN CONSTRUCTION, INC	INV #32 / CANCER PREVENTI...	12,023.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	MILL VALLEY PASTA CO - EM...	837.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SAN MARIN FLOWERS - DAG...	108.90
Sales Receipt	05/28/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	-285.55
Total 2273 · Employee Service & Recognition					12,683.35
2396 · Facilities Prevent Maintenance					
Check	05/02/2024	MARIN BUILDING MAINTENANCE, INC.	MARIN BUILDING MAINTENANCE, INC.	INV #2484	650.00
Check	05/02/2024	QUENCH USA, Inc	QUENCH USA, Inc	INV #INV07386299	296.64
Check	05/07/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #331595 / S61 SEASONAL...	500.00

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Check	05/07/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #331593 / S62 SEASONAL...	500.00
Check	05/07/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #331594 / S63 SEASONAL...	500.00
Check	05/07/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #331592 / S64 SEASONAL...	500.00
Check	05/07/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #331591 / S65 SEASONAL...	500.00
Check	05/07/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #331596 / ADMIN SEASON...	500.00
Check	05/07/2024	MARIN BUILDING MAINTENANCE, INC.	MARIN BUILDING MAINTENANCE, INC.	INV #2488 / S62 CLASSROOM	200.00
Check	05/09/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #335969 / S65	468.00
Check	05/09/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #335974 / ADMIN	600.00
Check	05/09/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #335971 / S62	806.00
Check	05/09/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #335973 / S61	611.00
Check	05/09/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #335970 / S64	510.00
Check	05/09/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #335972 / S63	507.00
Check	05/09/2024	JORGENSEN COMPANY	JORGENSEN COMPANY	INV #6128832	742.50
Check	05/16/2024	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #27672	540.00
Check	05/21/2024	SIMPSON SHEET METAL, INC	SIMPSON SHEET METAL, INC	INV #46737	1,065.00
Check	05/21/2024	SIMPSON SHEET METAL, INC	SIMPSON SHEET METAL, INC	INV #46739	310.00
Check	05/21/2024	SIMPSON SHEET METAL, INC	SIMPSON SHEET METAL, INC	INV #46702	3,100.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	ENVIRONMENTAL PUMP SVC...	250.00
Check	05/30/2024	ATCO	ATCO	INV #104974 / S63	65.00
Check	05/30/2024	ATCO	ATCO	INV #104488 / S63	80.60
Total 2396 · Facilities Prevent Maintenance					13,801.74
2397 · Facilities Projects					
Check	05/02/2024	MARIANNE'S PAINTING	MARIANNE'S PAINTING	INV #2456 / S65 STUCCO REP...	6,500.00
Check	05/07/2024	ULINE, INC	ULINE, INC	INV #175478734 / SHELVING	2,529.46
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - EYEWASH STATION	96.85
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - EYEWASH STATION	193.10
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - SECURITY CAMER...	97.62
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	RING SUBSCRIPTION	100.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	RING SUBSCRIPTION	100.00
Check	05/30/2024	CARLILE - MACY	CARLILE - MACY	INV #202404041 / BACKYARD ...	4,534.25
Check	05/30/2024	KENWOOD FENCE COMPANY, INC.	KENWOOD FENCE COMPANY, INC.	INV #27838 / S63 GENERATO...	6,155.00
Total 2397 · Facilities Projects					20,306.28
2398 · Facilities Repair					
Check	05/02/2024	BAY BLINDS	BAY BLINDS	BLINDS FOR PETERS/KERRI...	882.14
Check	05/09/2024	JONES GARAGE DOOR CO., INC.	JONES GARAGE DOOR CO., INC.	INV #50440 / REPLACE SPRIN...	8,392.00
Check	05/09/2024	MARIN H2O, INC.	MARIN H2O, INC.	INV #98795 / ADMIN WOMEN'...	894.09
Check	05/16/2024	BAY ALARM	BAY ALARM	INV #21392277	606.68
Check	05/16/2024	MARIN H2O, INC.	MARIN H2O, INC.	INV #98838 / S63 EMERGENC...	540.00
Check	05/30/2024	JONES GARAGE DOOR CO., INC.	JONES GARAGE DOOR CO., INC.	INV #50443 / S65 SPRINGS AN...	3,964.00
Total 2398 · Facilities Repair					15,278.91
2399 · Station Supplies					
Check	05/16/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6002076581 / S62 SUPPL...	117.47
Check	05/21/2024	GRAINGER	GRAINGER	INV #9102336501 / S61 SUPPL...	90.27
Check	05/21/2024	GRAINGER	GRAINGER	INV #9084004051 / S63 SUPPL...	189.33

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Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	PINI HARDWARE - EXTENSIO...	15.18
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S63 STATION SUP...	46.62
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	PINI HARDWARE - S63 STATI...	20.80
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S63 STATION SUP...	79.63
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S62 SUPPLIES	126.55
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S62 SUPPLIES	68.10
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S64 SUPPLIES	123.09
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S65 SUPPLIES	16.64
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S65 SUPPLIES	199.47
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	PINI - S61 SUPPLIES	30.37
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - REFUND	-31.05
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S61 SUPPLIES	274.80
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S62/65 SUPPLIES	130.16
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	SMITH	214.56
Total 2399 · Station Supplies					1,711.99
2400 · Hydrants					
Check	05/16/2024	MARIANNE'S PAINTING	MARIANNE'S PAINTING	INV #2465 / ZONE 4 HYDRANTS	4,050.00
Total 2400 · Hydrants					4,050.00
2401 · Memberships					
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	NFPA - MEMBERSHIP	175.00
Check	05/30/2024	ROWLAND PLAZA OWNER'S ASSN	ROWLAND PLAZA OWNER'S ASSN	2Q24 RENT	788.00
Total 2401 · Memberships					963.00
2406 · Payroll Service Charge					
General Journal	05/10/2024	WestAmerica Bank	WestAmerica Bank	Bank Charge	14.95
General Journal	05/16/2024	WestAmerica Bank	WestAmerica Bank	Bank Charge	58.42
Total 2406 · Payroll Service Charge					73.37
2407 · Office Supplies					
Check	05/02/2024	INLAND BUSINESS SERVICES	INLAND BUSINESS SERVICES	INV #IN4133469	404.71
Check	05/09/2024	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	INV #00002W5W60164	12.69
Check	05/13/2024	A and P MOVING, INC.	A and P MOVING, INC.	INV #4065889	117.90
Check	05/13/2024	PACIFIC COAST CONCEPTS	PACIFIC COAST CONCEPTS	INV #19212 / BUSINESS CARDS	211.57
Check	05/16/2024	QUADIENT LEASING USA, INC.	QUADIENT LEASING USA, INC.	POSTAGE	490.70
Check	05/16/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #6002076568 / ADMIN	304.32
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	STAPLES - TRAINING OFFICE...	20.60
Check	05/30/2024	QUADIENT FINANCE USA, Inc	QUADIENT FINANCE USA, Inc	ACCT #7900 0446 9920 2671	1,673.17
Total 2407 · Office Supplies					3,235.66
2501 · Gas, Oil & Grease Vehicles					
Check	05/07/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #281880 / U45	95.10
Check	05/07/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #282330 / U14	56.38
Check	05/16/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #283915	89.32
Check	05/16/2024	NORTH BAY PETROLEUM	NORTH BAY PETROLEUM	APRIL FUEL	14,336.37

Novato Fire Protection District
Revenues and Expenditures Detail
May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	PETCO - K9 PROGRAM	82.98
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	FASTRAK	50.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	FASTRAK	50.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	FASTRAK	50.00
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	NOVATO CAR WASH - U28 W...	18.00
Total 2501 · Gas, Oil & Grease Vehicles					14,828.15
2528 · Central Dispatch					
Check	05/13/2024	MARIN COUNTY SHERIFF'S OFFICE	MARIN COUNTY SHERIFF'S OFFICE	INV #12516 / DISPATCH	48,155.65
Total 2528 · Central Dispatch					48,155.65
2537 · Radio & MDC Maintenance					
Check	05/07/2024	49ER COMMUNICATIONS	49ER COMMUNICATIONS	INV #74776-1	2,441.25
Total 2537 · Radio & MDC Maintenance					2,441.25
2713 · Legal Fees					
Check	05/16/2024	RILEY F. HURD III	RILEY F. HURD III	INV #2381732	3,697.50
Check	05/21/2024	IT'S PERSONNEL, P.C.	IT'S PERSONNEL, P.C.	INV #2576 / INVESTIGATIONS	262.50
Check	05/30/2024	AALR&R PROF CORP.	AALR&R PROF CORP.	INV #713578 / LEGAL FEES	16,765.90
Total 2713 · Legal Fees					20,725.90
2718 · Consulting Fees					
Check	05/09/2024	TO THE POINT POLYGRAPH	TO THE POINT POLYGRAPH	INV #507 / HANEDA	400.00
Check	05/16/2024	BUREAU VERITAS NORTH AMERICA, I...	BUREAU VERITAS NORTH AMERICA, INC.	INV #RI 24000962	236.25
Check	05/16/2024	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-18 / 932 C STRE...	200.00
General Journal	05/21/2024	TO THE POINT POLYGRAPH	TO THE POINT POLYGRAPH	VOID 807617203 To The Point ...	-1,900.00
Check	05/23/2024	GALLAGHER BENEFIT SERVICES, INC	GALLAGHER BENEFIT SERVICES, INC	INV #2024031680	9,295.00
Check	05/23/2024	JLD INVESTIGATIONS, INC.	JLD INVESTIGATIONS, INC.	INV #24-019 / GARCIA-COVA	1,485.00
Check	05/23/2024	JLD INVESTIGATIONS, INC.	JLD INVESTIGATIONS, INC.	INV #24-013 / ETHINGTON	1,515.00
Check	05/23/2024	JLD INVESTIGATIONS, INC.	JLD INVESTIGATIONS, INC.	INV #24-012 / MARINOFF	1,650.00
Check	05/23/2024	TO THE POINT POLYGRAPH	TO THE POINT POLYGRAPH	INV #486 / VANLEUVEN / REIS...	1,900.00
Total 2718 · Consulting Fees					14,781.25
2731 · Water					
Check	05/30/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1833202 / ADMIN	319.40
Check	05/30/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4297601 / ADMIN	256.90
Check	05/30/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1833302 / ADMIN	90.56
Total 2731 · Water					666.86
2732 · Electricity					
Check	05/02/2024	PG&E	PG&E	ACCT #2375449117-5 / S62	165.46
Check	05/02/2024	PG&E	PG&E	ACCT #2886168221-0 / S61	285.29
Check	05/02/2024	PG&E	PG&E	ACCT #6093478999-5 / ADMIN	132.51
Check	05/09/2024	PG&E	PG&E	ACCT #8783705711-3 / ADMIN	3,422.51
Check	05/09/2024	PG&E	PG&E	ACCT #2333782453-8 / S62	2,264.22

Novato Fire Protection District
Revenues and Expenditures Detail
May 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	05/09/2024	PG&E	PG&E	ACCT #2844501557-2 / S61	3,015.65
Check	05/09/2024	PG&E	PG&E	ACCT #8167658955-9 / S63	97.11
Check	05/16/2024	PG&E	PG&E	ACCT #8209325619-4 / S63	1,104.71
Check	05/16/2024	PG&E	PG&E	ACCT #4566474349-4 / S64	795.94
Check	05/16/2024	PG&E	PG&E	ACCT #0554263785-4 / S65	2,626.11
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMAZON - S62 SUPPLIES	21.42
Total 2732 · Electricity					13,930.93
2736 · Garbage					
Check	05/02/2024	RECOLOGY	RECOLOGY	ACCT #1812348993 / ADMIN	380.99
Check	05/02/2024	RECOLOGY	RECOLOGY	ACCT #1812254100 / S61	662.98
Check	05/02/2024	RECOLOGY	RECOLOGY	ACCT #1810135095 / S62	662.98
Check	05/02/2024	RECOLOGY	RECOLOGY	ACCT #1812424737 / S63	380.99
Check	05/02/2024	RECOLOGY	RECOLOGY	ACCT #1810872028 / S64	380.99
Check	05/02/2024	RECOLOGY	RECOLOGY	ACCT #1810291104 / S65	380.99
Total 2736 · Garbage					2,849.92
2738 · Telephone System					
Check	05/02/2024	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520240430	103.95
Check	05/02/2024	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #11906220240426	139.38
Check	05/16/2024	AT&T MOBILITY	AT&T MOBILITY	INV #287305249834X05102024	3,072.60
Check	05/16/2024	AT&T MOBILITY	AT&T MOBILITY	INV #287332054555X05102024	146.29
Check	05/16/2024	AT&T	AT&T	ACCT #248 134-2690 563 2	8.86
Check	05/16/2024	AT&T	AT&T	ACCT #234 341-7360 039 0	120.48
Check	05/16/2024	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520240512	2,528.32
Check	05/16/2024	VERIZON WIRELESS	VERIZON WIRELESS	INV #9963224779	800.85
Check	05/16/2024	VERIZON WIRELESS	VERIZON WIRELESS	INV #9962771316	2,208.61
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AMERICAN MESSAGING	138.39
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	COMCAST	317.94
Check	05/21/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	DISH	76.10
Total 2738 · Telephone System					9,661.77
4048 · Building Facilities					
Check	05/16/2024	DURKIN SIGN & GRAPHICS	DURKIN SIGN & GRAPHICS	INV #145678	1,719.78
Check	05/30/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #496709	38.50
Total 4048 · Building Facilities					1,758.28
Total Expense					2,260,947.56
Net Ordinary Income					-770,188.28
Net Income					-770,188.28



Novato Fire District
Finance Division
Vendor Summary
May 2024

TO: Board of Directors
FROM: Senior Accountant Kerrigan
DATE: May 28, 2024
RE: Vendor Summary – May 2024

Payments to all vendors during May 2024 totaled \$4,538,635.45.

Novato Fire Protection District
Vendor Summary
May 2024

	May 24	Jul '23 - May 24
49ER COMMUNICATIONS	2,441.25	137,829.59
4IMPRINT, INC	0.00	4,171.74
A and P MOVING, INC.	117.90	708.40
AALR&R PROF CORP.	16,765.90	116,264.17
AARP	147.29	147.29
AARP HEALTH CARE OPTIONS	0.00	116.15
ABELL, GREGORY	0.00	1,000.00
ABLE TIRE & BRAKE INC	2,074.59	32,899.61
ABRUZZO, JOE	0.00	1,000.00
ABRUZZO, NANCY	0.00	2,349.50
ACE ELECTRIC SERVICE	0.00	1,826.13
ACKENHEIL, ERIN	0.00	1,575.50
ADAMS, TAMRA	0.00	1,000.00
ADP	0.00	38,434.78
ADP PAYROLL IMPORT	22,086.38	237,225.53
AIR EXCHANGE, INC.	0.00	4,968.55
ALERT-ALL CORP.	0.00	1,936.72
ALL STAR RENTS	0.00	593.87
ALLEN, DAVE	0.00	2,500.00
ALLEN, MARK	0.00	500.00
ALLIANCE LAUNDRY SYSTEMS DISTRIBUTION LLC	0.00	18,087.53
ALLMAN, MATTHEW	12,977.56	166,066.72
ALLSTAR FIRE EQUIPMENT, INC.	0.00	90,417.91
ALTER, JENNIFER	0.00	3,500.00
ANDRES, JULIA	0.00	1,000.00
ANSARI, BIBI	0.00	376.88
ANTHEM BLUE CROSS	0.00	983.33
ANZALONE, MARY	0.00	1,342.60
APACHE SIGNS	0.00	286.44
APOSTOL, ANDREA	0.00	2,500.00
APPLEN, DAVID	699.50	699.50
ARGOS, TOM	0.00	2,500.00
ARIMURA, CHAD	0.00	3,000.00
ARMOUR PETROLEUM	0.00	36,914.36
ARNAL, AMADEO	0.00	1,000.00
ARNAUD, SARA	0.00	624.16
ARNTZ, DON	160.00	160.00
ARTHUR J. GALLAGHER & CO INS BROKER OF CA	0.00	219,588.19
ARTHUR, TOM	0.00	1,000.00
ASCENSUS	0.00	2,250.00
ASTON CARTER INC	3,600.00	55,400.00
AT&T	129.34	2,498.79
AT&T MOBILITY	3,400.25	37,835.29
ATCO	145.60	10,082.90
ATHENS INSURANCE SERVICES, INC.	2,121.85	27,390.34
AUTHORIZE.NET	0.00	154.60
AUTO WORLD	0.00	119.62
AUTOWORLD	0.00	131.32
AVENZA MAPS	0.00	1,199.88
AVERY, LORI	0.00	300.00
AVIVA DESIGN	0.00	1,336.00
BAILEY, DIANE	0.00	2,500.00
BAKER, STEVEN	342.50	342.50
BALDWIN, BRUCE	0.00	1,000.00
BALL, DAVID	0.00	2,500.00
BANK OF THE WEST	0.00	165,654.00
BARAN, MADELYN	0.00	2,500.00
BARBE, LISA	0.00	3,225.00
BARDEN, JAMES	0.00	860.11
BARGIACCHI, ANTHONY employee	0.00	9,698.89
BARGIACCHI, ANTHONY D	14,849.84	158,965.93
BARKSDALE, ALIA	0.00	1,000.00
BARONE, SCHERRIE LEONA	0.00	1,000.00
BAROSKO, MARK	0.00	575.00
BARRY, SEAN	0.00	1,000.00
BARTLEY, CAROL	0.00	1,000.00

Novato Fire Protection District
Vendor Summary
May 2024

	May 24	Jul '23 - May 24
BATMAN, JEAN L	1,000.00	1,000.00
BAUER COMPRESSORS, INC.	1,174.85	5,263.43
BAY ALARM	606.68	6,964.40
BAY AREA AIR QUALITY MGMT DIST	0.00	1,226.00
BAY BLINDS	882.14	882.14
BAY CITIES MOLD INSPECTIONS SERVICES, INC	0.00	9,916.00
BEACH, ANNA	0.00	2,000.00
BEALES, JENNIFER	0.00	1,000.00
BEARINGS & HYDRAULICS	166.31	637.71
BEASLEY, BETTY	0.00	500.00
BEDELL, JASON	0.00	2,031.50
BEHM, JOANN	0.00	856.50
BELL, MELISA	0.00	2,451.00
BERG, ADELE	0.00	1,000.00
BERGO, MARK	0.00	1,303.50
BERKIN, LAWERENCE	1,000.00	1,000.00
BERLING, ROBERT	0.00	2,153.45
BERNARDINI JR,MARIO L	21,402.47	230,175.65
BERTOTTI, KIM	0.00	3,206.50
BEST WESTERN	0.00	4,169.10
BETTS TRUCK PARTS & SERVICE	0.00	1,443.32
BICKMORE	0.00	3,200.00
BIG BEAR FIRE EXTINGUISHER CO. INC	0.00	2,363.05
BISHOP, DAVID	2,011.00	2,011.00
BLACK, ADAM employee	0.00	0.00
BLACK,ADAM R	0.00	185,461.76
BLAIR, CHRISTINA	0.00	1,000.00
BLANDON,MARVIN J	24,253.48	242,640.74
BLOUNT,YVETTE	4,295.85	53,690.71
BLUE CROSS - ANTHEM	1,040.20	1,467.38
BLUE CROSS OF CALIFORNIA-	0.00	552.70
BLUE SHIELD OF CALIFORNIA	0.00	726.29
BLUE,FOREST H	16,703.16	185,685.45
BLUEBEAM	595.00	595.00
BMO BANK NATIONAL ASSOCIATION	0.00	167,116.00
BOBBITT, ELISABETH_	0.00	610.09
BONSIGNORE, MICHELLE	0.00	1,000.00
BORDA, HUGO	0.00	2,500.00
BORDLEY, LISA	0.00	370.00
BOSCH, DEBBIE	372.00	372.00
BOUND TREE MEDICAL, LLC	6,424.44	49,799.14
BOURDET, KATHRYN LUNDBURG	0.00	1,000.00
BOWLDS,ARTHUR J	12,946.26	159,194.90
BRANDIS, JOANN	180.00	180.00
BREACHING TECHNOLOGIES INC	0.00	2,291.38
BREAZEALE, ELLEN	1,000.00	1,000.00
BREMER, KATHLEEN	0.00	1,000.00
BRINEGAR,MAX M	0.00	1,215.50
BRODY,WILLIAM A	16,573.64	197,542.43
BROOKS, PIPER	0.00	724.00
BROWNSTEIN CONSTRUCTION, INC	12,023.00	112,953.20
BUCHANAN, KATE	2,500.00	2,500.00
BUCK'S SAW SERVICE, INC	-2,875.24	1,960.40
BUELL,GRACE S	0.00	28,709.34
BUGOS, KATHY	0.00	675.00
BUILD WITH ROBOTS, INC	0.00	360.00
BUREAU VERITAS NORTH AMERICA, INC.	236.25	3,126.25
BURTON'S FIRE APPARATUS	0.00	551.09
BURTON, ALAN	0.00	3,500.00
BUSHORE, TARA	0.00	2,500.00
BUTLER'S UNIFORMS	346.60	404.39
BUTLER, ANTHONY	0.00	3,500.00
BWS DISTRIBUTORS	0.00	1,175.16
BYERS, PAMELA	0.00	350.00
CA DEPT OF TAX AND FEE ADMINISTRATION	0.00	19.39
CAGAN, DANIELLE	0.00	2,500.00

Novato Fire Protection District
Vendor Summary
May 2024

	May 24	Jul '23 - May 24
CAGWIN & DORWARD	9,358.00	180,178.57
CAHILL, DANIEL	0.00	500.00
CAHOON, LADD	0.00	2,853.23
CAL FIRE	700.00	4,745.00
CALIF SPECIAL DISTRICT ASSOC	0.00	9,275.00
CALIF STATE FIREFIGHTERS' ASSN	0.00	595.00
CALIFORNIA MUNICIPAL STATISTICS, INC.	0.00	1,080.00
CALLAHAN,CONNOR	11,008.04	172,952.95
CALPELRA	0.00	380.00
CaIPERS	0.00	462,868.98
CALPERS - FINANCIAL REPORTING	0.00	1,186,754.00
CAMPAS, SHAWN	0.00	1,300.00
CAMPOS, LILLY	0.00	2,322.28
CAMPOS, LILLY_	0.00	2,322.28
CAMPWAY'S TRUCK ACCESSORY WORLD	0.00	15,199.16
CANIHAN, BILL	0.00	1,000.00
CANOPY HEALTH	0.00	1,980.47
CAPF	0.00	5,664.00
CAPITOL CLUTCH & BRAKE, INC	0.00	5,516.72
CARBAJAL, KYLE	0.00	1,187.48
CARD SERVICE CENTER	29,803.74	258,923.43
CARLILE - MACY	4,534.25	11,609.25
CARLSON, BRIAN	0.00	1,000.00
CARLUCCI, BECKY	0.00	600.00
CAVALLERO, DONALD KEN	0.00	2,500.00
CAVALLERO, KEN.	0.00	845.00
CAVENEY, BRIAN	1,000.00	3,500.00
CENTRAL MARIN FIRE	0.00	450.00
CHACKO, JOSEPH	0.00	1,000.00
CHAMPAGNE, PAULA	0.00	6,169.70
CHAMPUS TRICARE refund	0.00	7.44
CHANG, GARY	0.00	1,000.00
CHEDA ACRES HOA_	0.00	1,215.00
CHO, JANET	0.00	1,000.00
CHRISTENSEN, EVAN	0.00	1,000.00
CHUCK WISE EVS	0.00	5,180.00
CINTAS	159.53	2,180.52
CIRCUL-AIR CORP INTERNATIONAL	1,850.00	1,850.00
CITY OF NOVATO	0.00	1,091.50
CITY OF NOVATO - FINANCE DIV	0.00	157,621.96
CLARIS INTERNATIONAL, INC.	0.00	6,181.00
CLEMENTI, MARK A., PH.D.	0.00	6,966.00
CLINE, LAUREN	0.00	120.00
COHEN, LESLIE ANN	0.00	700.00
COLE, SARAH	0.00	1,000.00
COLEMAN, KRISTY	0.00	1,662.25
COMYN, ROBERT	0.00	2,500.00
CONCERN	0.00	19,877.00
CONNER, JUSTIN	13,092.01	139,243.00
CONSERVATION CORPS NORTH BAY	0.00	151,873.87
COOK, CHRIS	0.00	1,000.00
COOK, JOHN	0.00	500.00
COOK, NATHAN	0.00	1,000.00
COOK, WILLIAM	0.00	1,000.00
COOPER, TOM	0.00	2,364.00
CORGAS, MICAELA	1,352.25	1,352.25
CORNER, GLENN	0.00	1,345.17
COSTELLO, HEATHER	0.00	100.00
COTIVITI	0.00	-1,040.20
COTRELL, JENAY	0.00	800.00
COVIDIEN SALES, LLC	0.00	12,748.75
COX, BRITTA	0.00	2,000.00
COYLE, CAROL	0.00	1,000.00
COYNE, GABRIELLA	0.00	950.00
CRANDALL ROOFING, INC	0.00	26,928.20
CRAWFORD, GAIL	0.00	175.00

Novato Fire Protection District
Vendor Summary
May 2024

	May 24	Jul '23 - May 24
CRAYNE,JENNIFER	14,869.21	163,016.31
CREAMS DISMANTLING, INC.	0.00	1,200.00
CRITICAL CONTROL	0.00	39,925.70
CROFTS, ARTHUR	0.00	1,000.00
CROSSFIT NOVATO	5,425.00	10,225.00
CROWN TROPHY	73.78	5,089.85
CSW/STUBER-STROEH, INC.	0.00	12,757.00
CUDDY, ROBERT & JULIA	0.00	1,000.00
CUEVAS, JOSE	1,906.38	1,906.38
CULLEN, KEVIN	0.00	2,000.00
CURTICE, CINDY	0.00	1,125.00
DADNIA, MOJGAN	0.00	1,000.00
DAGUE,KYLE M	18,497.12	228,157.12
DAHLSTROM, REBECCA	0.00	298.50
DAILY-DOHRMANN, ANGELA M	0.00	1,040.20
DAILY DISPATCH	405.00	405.00
DALE, WILLIAM	0.00	500.00
DANNEHL, DENNIS	0.00	1,370.28
DATERS, KC	0.00	2,500.00
DAVIS SIGN CO.	0.00	1,333.32
DAVIS, WILLIAM bod	1,067.82	1,067.82
DAVIS,WILLIAM L	400.00	4,400.00
DCS TESTING & EQUIPMENT, INC.	0.00	14,507.00
DEGABRIELE, CHRIS	0.00	1,000.00
DEGRAFF, THEODORE KRIEG	0.00	1,100.00
DEL TORRE, ROBERT	0.00	2,500.00
DELFINO, KEN	0.00	375.00
DELL MARKETING L.P.	0.00	261.37
DELL MARKETING L.P.*	0.00	9,031.22
DELUXE BUSINESS SYS	0.00	100.84
DENTON, DOROTHY	1,000.00	1,000.00
DEPARTMENT OF HEALTH CARE SERVICES	0.00	241,701.63
DEPARTMENT OF HEALTH CARE SERVICES_	993.58	993.58
DEPARTMENT OF INDUSTRIAL RELATIONS	0.00	225.00
DERRY, JAMES	0.00	3,353.44
DESJARDINS, SHARON_	0.00	1,000.00
DHCS	0.00	1,357,408.38
DIBIASIO, ROBERT	612.50	612.50
DICOCHEA,JOHN S	17,351.64	203,236.92
DIEGO TRUCK REPAIR, INC	0.00	2,867.73
DISTRICT AUXILLARY SERVICES FOUNDATION	0.00	250.00
DOHERTY, JOSEPH	2,442.72	36,746.19
DOLKAS, MATT	0.00	1,000.00
DONALD D. DAMMEN, P.E., LLC	200.00	14,600.00
DORRANCE, LINDA	0.00	1,000.00
DRACOPOULOS, ROXANNE	0.00	300.00
DRAGONETTE, MARK & LYNN	0.00	3,500.00
DREWS, DAVID	0.00	1,750.00
DU MEE, MEGHAN	0.00	3,316.99
DUBOIS, APRIL	0.00	1,254.25
DURFEE, BRENT	0.00	475.00
DURKIN SIGN & GRAPHICS	1,719.78	1,719.78
EBERHART, KATHIE	0.00	393.75
EDDINGS, DENISE	0.00	2,500.00
EDWARDS & SONS EQUIPMENT SERVICE, INC.	0.00	636.17
ELENA MAUL	0.00	2,134.50
ELGORT, DAVID	0.00	2,500.00
EMPLOYMENT DEVELOPMENT DEPT	0.00	5,349.66
EMS LOGIK	0.00	33,639.02
ENJAIAN, DONNA	0.00	209.31
ENVIRONMENTAL & LUBRICATION SOLUTIONS	1,548.49	2,876.21
ESHOFF, MARTY	0.00	1,000.00
ESO SOLUTIONS, INC.	0.00	14,535.80
ESPARZA, DANTE	0.00	2,500.00
ESRI, INC	0.00	1,535.00
Everbridge, Inc.	0.00	5,000.00

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FANFELLE, JEFF	0.00	2,500.00
FARESH, HAL	0.00	1,000.00
FARINARO,STEVEN F	0.00	209.00
FARNSWORTH, JAY	0.00	478.19
FARRIS,CHAD	10,044.53	19,996.79
FASTRAK INVOICE PROCESSING DEPT	0.00	28.00
FASTSIGNS	0.00	4,517.67
FDAC FIRE DISTRICTS ASSOCIATION OF CA	0.00	2,595.00
FELCIANO,GRETCHEN M	14,679.46	162,264.94
FENIMORE, JAN	0.00	2,500.00
FERGUSON, NICK	0.00	1,000.00
FERN, CAROL	0.00	1,000.00
FERNANDEZ, MEGHAN DUFF	0.00	960.00
FERNO WASHINGTON, INC.	0.00	536.38
FERRER, GIULIANA	0.00	900.00
FIEDZIUSZKO, GEORGE	0.00	190.00
FIRE APPARATUS SOLUTIONS	0.00	306.19
FIRE FACILITIES	0.00	14,405.61
FITZPATRICK,DANIEL C	44.00	1,111.00
FLANTZ, ANITA	0.00	1,781.00
FLETCHER,DONALD M	12,931.40	160,150.85
FONSECA,JUSTIN A	14,396.72	106,695.70
FORST, ANNE	0.00	3,260.50
FORSTER & KROEGER LANDSCAPE MAINT. INC	0.00	579,120.00
FORSTER PUMP & WELL	0.00	360.00
FOSTER, CINDY	0.00	2,500.00
FOWLER ELECTRIC SERVICES INC.	0.00	207,974.25
FOXALL, MARY	925.00	925.00
FRANCISCO,SHANE G.	200.00	2,600.00
FREEDMAN, SCOTT R. employee	0.00	0.00
FREEDMAN,SCOTT R	0.00	175,144.52
FREEMAN, PATRICIA	0.00	800.00
FREEMAN, PATRICIA_	0.00	800.00
FRESHWORKS INC.	0.00	10,079.95
FRMS-FIRE RISK MANAGEMENT SERVICES	0.00	1,777,587.00
FRMS (FORMERLY FDAC EBA)	33,152.42	301,066.21
FRY, LOUIS	0.00	1,000.00
FTS FOREST TECHNOLOGY SYSTEMS LTD.	0.00	4,600.40
FULLER, JACK	880.00	880.00
FURNANZ, DAVID L	0.00	2,500.00
GABRIEL, DAVID.	0.00	1,000.00
GALLAGHER BENEFIT SERVICES, INC	9,295.00	27,885.00
GALLI, JIM	0.00	2,045.85
GALLI, LAUREN	0.00	270.99
GALLI,LAUREN C	7,312.50	80,937.50
GAMMON, GREG	0.00	1,000.00
GAO, DONGFEN	0.00	387.50
GARATTI, JIM	812.50	812.50
GARCIA COVA,JOSE A	66.00	1,177.00
GARY BARNER INVESTIGATIVE SERVICES	0.00	10,032.00
GASSON, DIANE_	0.00	1,590.00
GATES, DORIS	0.00	770.00
GAUCK, HEATHER DAISY	0.00	1,000.00
GEBELE, ALEXANDRA	0.00	3,500.00
GEDNEY, MICHAEL	0.00	337.50
Gemini Legal Support, Inc.	0.00	505.48
GENASYS	0.00	50,042.50
GENTILE, ERIC	0.00	1,550.00
GEORGESON, SASHA	0.00	1,000.00
GHAZZAGH, CAMERON	0.00	1,255.94
GIBBONS, DINA	0.00	440.00
GIBSON, RANDY	0.00	500.00
GILL, TOM	0.00	273.00
GILLES. PAUL	0.00	2,450.00
GLATFELTER CLAIMS MANAGEMENT	0.00	5,000.00
GLOYSTEIN, LINDA	0.00	975.00

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GODOY,RICHARD S	12,431.50	184,179.42
GOINES, BRUCE F	600.00	7,400.00
GOMMERS, PETER	800.00	800.00
GONZALEZ, MARCIA	0.00	2,500.00
GOOD SHEPHERD LUTHERAN CHURCH	1,500.00	1,500.00
GOODRICH, RON	0.00	125.00
GOODSPEED,CHRISTOPHER J	15,890.14	220,986.91
GORENFELD, SUZANNE	0.00	1,000.00
GOVERNMENT FINANCE OFFICERS ASSOC.	0.00	460.00
GOVERNMENTJOBS.COM	0.00	7,926.40
GRADY, LORRAINE	0.00	939.07
GRAIL LLC	0.00	51,271.00
GRAINGER	435.00	13,285.15
GRANICUS	0.00	9,180.00
GRANT WRITING USA	0.00	465.00
GRAVES, CAROL	0.00	1,061.50
GRAY, DANIEL	0.00	220.50
GRUMET, JEANNE	0.00	2,500.00
GUEHRING, DANA	0.00	1,000.00
GUERRERO, CAROLIN	0.00	1,950.00
H AND S ASSOCIATES	0.00	1,662.50
HABITAT CORRIDOR PROJECT	0.00	18,800.00
HADFIELD,MICHAEL	400.00	5,000.00
HAKENEN,AARON	0.00	3,923.43
HAKENEN,AARON K	14,813.46	150,024.60
HALL, RON	0.00	897.81
HALLSTROM, BIRGITTA	0.00	2,500.00
HAM, JONATHAN	0.00	1,000.00
HAMILTON, RYAN	0.00	409.08
HAMILTON,RYAN J	17,983.14	205,186.11
HANSEL FORD	0.00	100.00
HANSEN, ZOE	0.00	1,024.50
HARAN, SREED	0.00	387.50
HARNEY, NOAH	0.00	1,000.00
HARTQUIST, KAREN	0.00	900.00
HATCHER, MARION	0.00	2,500.00
HAVEL, MELISSA	0.00	2,500.00
HAYMAN REFRIGERATION & AIR CONDITIONING	0.00	2,225.81
HCD	0.00	680.00
HEALTH NET OF CA REFUNDS	0.00	113.54
HEALTH PLAN OF SAN JOAQUIN	0.00	946.92
Hear To You, LLC	0.00	5,100.00
HEIDA, GRETA	0.00	420.00
HEIM, HARRY	0.00	500.00
HENRY SCHEIN, INC	3,921.19	24,331.51
HENSLEY, JOHN	0.00	1,000.00
HERNANDEZ, CAROLINA	0.00	2,242.00
HI-TECH E.V.S. INC.	1,970.60	27,113.92
HICKS, DAVID	812.50	812.50
HIGHIET, CATHY	0.00	2,500.00
HIRASHIMA, INGRID	750.00	750.00
HODGE, CHRIS	0.00	2,500.00
HOLDEN, CINDY	0.00	2,228.00
HOLLAND, LESLIE	0.00	2,500.00
HOLLAND, STANLEY	0.00	1,000.00
HOM, GILBERT	0.00	3,200.00
HOMEOWNERS AT LAUREL CREEK INC	0.00	1,500.00
HOWELL, SYDNEY	0.00	1,000.00
HUEY, ELSIE	900.00	900.00
HUGHES, POLLY ST JOHN	0.00	2,500.00
HUMANA HEALTH CARE PLANS	0.00	1,557.76
HUMPHREY, VIVIAN	0.00	755.00
HURLEY, ERIN	0.00	2,500.00
HUSER, SANDRA	0.00	300.00
HYDROPOINT DATA SYSTEMS, INC.	0.00	235.00
IAFC MEMBERSHIP	0.00	260.00

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IBS OF NORTH BAY	0.00	1,000.25
ICKOVIC, LEO	0.00	1,882.00
INGA, GLADYS	0.00	975.00
INLAND BUSINESS SERVICES	404.71	3,610.87
INTEGRITY CONSTRUCTION MAINTENANCE, INC.	0.00	84,460.21
INTEGRITY SHRED, LLC	0.00	323.50
INTERSTATE BATTERY	0.00	2,958.47
IRVINE & JACHENS, INC	0.00	3,275.34
IT'S PERSONNEL, P.C.	262.50	262.50
IZUNO, LAURA	0.00	1,000.00
JACKSON, SUSAN	0.00	2,500.00
JAMES, STEPHANIE	0.00	3,500.00
JAMISON, DEANNE F.	600.69	600.69
JAPAY, ROSALINA B	2,500.00	2,500.00
JD SERVICES	0.00	1,800.00
JEANSON, ROGER	0.00	1,000.00
JERNIGAN, LINDA	0.00	3,066.08
JLD INVESTIGATIONS, INC.	4,650.00	7,575.00
JOHNSON CONTROLS FIRE PROTECTION LP	0.00	5,672.48
JOHNSON, BRIAN	0.00	1,000.00
JOHNSON,ERIK D	0.00	85,785.68
JONES GARAGE DOOR CO., INC.	12,356.00	21,392.75
JORDAN, MEG	0.00	1,000.00
JORGENSEN COMPANY	742.50	4,112.50
JOSS, LAURA	0.00	1,000.00
KAISER FOUNDATION HEALTH PLAN.	0.00	12,218.65
KAISER FOUNDATION HEALTHPLAN	0.00	8,563.30
KAISER PERMANENTE- OHSS	0.00	2,922.00
KAISER PERMANENTE refund	0.00	3,028.85
KAISER SENIOR ADVANTAGE	0.00	1,739.97
KALEY, STEPHANIE	0.00	3,500.00
KARABETSOS,ELANEY	11,373.70	94,448.48
KATIE GROSSMAN BSN, RN	8,575.20	44,167.40
KAUFMAN, ALAN	0.00	1,000.00
KEADY,TRISTAN G	12,881.40	147,292.95
KEEHN, TED	0.00	3,500.00
KEENA, JEFF	440.00	3,425.00
KEENA, JEFF T	14,418.15	197,480.87
KELLOGG, DON	0.00	2,338.07
KELLY, DEBORAH	0.00	300.00
KENNEDY, CHRIS	0.00	2,500.00
KENWOOD FENCE COMPANY, INC.	6,155.00	19,410.38
KERRIGAN, BROOKE	9,874.92	110,355.33
KIM, YEONWON	0.00	1,242.50
KIOSK CREATIVE LLC	8,913.05	98,073.38
KIRKBRIDE, JOE	0.00	600.34
KISER,KEEF	160.00	160.00
KISER,KEEF W	13,061.02	129,047.78
KLAWUHN, MELISSA	0.00	1,266.00
KLEINSASSER,NATHANIEL R	15,338.30	165,662.52
KLINGENSMITH, ARTHUR	0.00	1,000.00
KLUNK, DARLENE	0.00	2,500.00
KNOWBE4	0.00	8,499.15
KOA, DANNY	0.00	2,454.73
KODAMA, RYAN	0.00	1,000.00
KOENIG, LOUISE	0.00	2,997.50
KONIK MD, ZITA	2,700.00	4,600.00
KOPPERT,JAMES K	14,698.34	215,146.18
KOZAK, MICHEL	0.00	6,950.00
KRAKAUER, WILLY	0.00	1,000.00
KRUSINSKI, PATRICIA	0.00	4,606.46
KUMAR, SIMMI	0.00	1,000.00
KURRASCH, JULIET	0.00	1,000.00
KUZMA, BILL	0.00	1,000.00
L. N. CURTIS & SONS	10,490.54	143,284.44
LA, HANK	0.00	2,500.00

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LABBERTON,SARAH	10,150.00	108,176.27
LAMBERT, JOSETTE	342.50	342.50
LAMBOY, MANUEL	0.00	1,400.00
LANCASTER, KAI	0.00	2,610.00
LANDIES, ANDREW	0.00	1,000.00
LANE, JAMES	0.00	271.34
LANGUAGE LINE SERVICES, INC.	132.95	599.15
LARA, PETER	0.00	447.50
LARKIN, GEOFFREY employee	0.00	1,754.40
LARKIN,GEOFFREY P	18,467.56	212,670.38
LARROQUE, MARK	0.00	385.00
LARROQUE,MARK L	13,554.47	174,132.01
LARSEN, KLAUS.	0.00	2,500.00
LARSON-HRDLIKA, CHERYL	1,000.00	1,000.00
LARSON, KEITH	0.00	1,000.00
LARSON, KEVIN employee	0.00	1,254.94
LARSON,KEVIN D	12,979.74	156,811.18
LAW, TODD	0.00	107.00
LAZURE, ALAN	0.00	760.28
LEADER, RUTH	1,850.00	1,850.00
LEAR, JENNIFER	0.00	600.00
LEAR, KIRK	0.00	2,130.00
LEAR,KIRK M	22,981.62	189,972.29
LECLERC, MARC	0.00	100.00
LEDUC, LISA	0.00	515.00
LEECH, DAVE	0.00	1,000.00
LEETE GENERATORS	0.00	10,432.76
LEMELIN, JEFF employee	0.00	121.38
LEMELIN,JEFF M	16,703.16	181,326.26
LEONARDI AUTO ELEC., INC.	667.71	5,925.42
LEPORTE, TENNESSEE	0.00	2,500.00
LESIK,KIMBERLY D	18,047.24	195,488.12
LEXIPOL LLC	0.00	9,053.92
LI, JINCHENG	0.00	250.00
LIDDELL, TATIANA	0.00	2,500.00
LIFE ASSIST, INC.	2,193.23	52,205.31
LIFFMANN, ROBIN	0.00	2,500.00
LINGNER, SCOTT	0.00	2,500.00
LITTLE, ROBERT	0.00	2,735.30
LOBER, MARK	0.00	549.20
LONSON, MARY JAYNE	0.00	937.50
LOPEZ,ANTHONY	0.00	96,790.02
LOSHIN, SUSAN	0.00	2,500.00
LOUGHRAN, JOELLEN	0.00	2,500.00
LU, MICHELLE	0.00	1,000.00
LUA, MARTHA	0.00	2,425.00
LUNDGREN, CARL	0.00	2,024.50
LYNX TECHNOLOGIES	0.00	525.00
LYONS, ROBERT	0.00	300.00
MACDONALD, KAREN	0.00	1,730.89
MACDOUGALL,JAMES	7,895.02	87,125.90
MACIOCI, LINDA	0.00	975.00
MADOLE, JOHN W	0.00	3,623.04
MAH, CINDY	0.00	725.00
MAHER, MICHAEL	1,000.00	1,000.00
MANNING, STEVENS	0.00	525.00
MANOS, MICHELE	0.00	1,000.00
MARCONI, BRUNO	0.00	2,500.00
MARIANNE'S PAINTING	10,550.00	18,223.00
MARIN BUILDING MAINTENANCE, INC.	850.00	14,715.00
MARIN COUNTY FIRE DEPARTMENT	1,400.00	1,400.00
MARIN COUNTY FORD	42.92	4,603.25
MARIN COUNTY HAZARDOUS MATERIALS JPA	0.00	10,918.00
MARIN COUNTY OAK CREEK CONDO HOA	0.00	1,500.00
MARIN COUNTY SHERIFF'S OFFICE	48,155.65	673,855.40
MARIN COUNTY TAX COLLECTOR	0.00	40,553.18

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MARIN EMERGENCY RADIO AUTHORITY	0.00	181,130.00
MARIN EMS AGENCY	0.00	2,555.00
MARIN H2O, INC.	1,434.09	38,763.61
MARIN INDEPENDENT JOURNAL	0.00	432.32
MARIN IT, INC	5,975.80	110,517.97
MARIN VINYL WRAPS	0.00	75.96
MARIN.ORG	0.00	15,948.99
MARQUEZ, JOHN G.	0.00	430.00
MARSHALL,PHOEBE D	7,560.00	79,880.00
MARTINEZ, CARLOS	0.00	625.00
MARY ANN RECHTFERTIG	0.00	1,000.00
MASHINTCHIAN, AZAR EE	0.00	814.43
MASHINTCHIAN,AZAR	15,635.49	154,951.16
MATHESON TRI-GAS INC	134.09	6,665.28
MATT AND JEFF'S CAR WASH	0.00	1,343.53
MAURO, JAMES	0.00	1,000.00
MAZE & ASSOCIATES	0.00	16,052.00
MAZZEI CHEVROLET	0.00	39,422.36
MAZZINA, ANTHONY	0.00	1,630.50
MCCARTHY,GERALD J	0.00	-39.48
MCCOMAS, MARK	0.00	2,500.00
MCCROSKEY, JAYNCE	0.00	1,000.00
MCGARGILL,ANDREW J	12,931.40	142,245.40
MCGILL, JENNIFER	0.00	1,862.50
MCGUINNESS,MICHAEL J	22,794.18	242,762.42
MCKISSACK, CATHY	0.00	1,930.00
MCLAUGHLIN, PATRICIA	0.00	525.00
MEAGHAN CARROLL	1,938.00	19,641.00
MEDLINE INDUSTRIES, LP	461.54	11,993.32
MedRisk Inc.	0.00	1,452.61
MEDWASTE MANAGEMENT LLC	0.00	1,786.85
MEECHAM, WILL	0.00	1,000.00
MELLO, BARBARA	0.00	2,500.00
MERITAGE MEDICAL NETWORK_	0.00	487.50
MEROFF, DON	0.00	2,500.00
MERRIMAN, JAMES	1,000.00	1,000.00
MESENBURG,ERICH W	22,462.03	247,113.09
MEYER, GREG	0.00	775.00
MEYER,GREGORY	15,887.68	159,140.11
MEZQUITA,DAVID	10,895.32	120,452.92
MIKOW, JOSSLYN	0.00	2,500.00
MILLER, APRIL	1,000.00	1,000.00
MILLER, BARBARA_	0.00	269.50
MILLER, DAVID	0.00	1,000.00
MILLERICK, LINDA	0.00	225.00
MILLINER, JAMIE	0.00	1,000.00
MISSION-CENTERED SOLUTIONS, INC	0.00	23,090.00
MISSIONSQUARE - 803200	18,257.56	194,917.06
MITCHELL, WILLIAM	692.04	692.04
MMANC	0.00	95.00
MOCIUN, MELANIE	0.00	827.50
MONTGOMERY, AMANDA	0.00	2,500.00
MOROZUMI, LEILA & DAMIEN	0.00	2,186.86
MORRIS, NANCY POLLACK	0.00	2,500.00
MORSE, LYN	0.00	1,807.50
MSI LITHO	0.00	1,619.65
MUELLER, JAMES	0.00	1,000.00
MUHLY, SOONWON	0.00	2,500.00
MULLEN,SEANN	17,137.02	28,410.72
MUNICIPAL EMERGENCY SERVICES, INC.	0.00	76,489.09
MUNICIPAL MAINTENANCE EQUIPMENT	0.00	4,296.55
MURPHY III,WILL	0.00	94,538.80
MURPHY, LISA	0.00	437.50
MURPHY, VICTORIA	0.00	2,500.00
MURPHY, WILLIAM	12,418.54	57,197.18
MVP MEDIA NETWORK	0.00	349.00

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MYER,JARED	10,614.38	145,950.98
MYR, CHERYL	0.00	2,862.50
MYSIDEWALK, INC.	0.00	13,390.00
NANNERY, JOSEPH	0.00	1,000.00
NAPA AUTO PARTS	563.35	8,890.81
NATIX	0.00	22,950.74
NAZARIAN, CYRUS	0.00	1,000.00
NEILL, ELIZABETH	0.00	1,959.44
NEILL,ELIZABETH	6,816.68	74,113.54
NELSON CONNECTS	0.00	49,644.83
NELSON, JOHN	275.00	275.00
NEWELL, ROBERT	0.00	637.00
NICHOLAS,KYLE	7,802.16	85,612.45
NICOL, JEAN	1,000.00	1,000.00
NIXON, JACK	0.00	425.00
NIXON, LUC	0.00	459.00
NORCAL FPO	0.00	230.00
NORDIAN MEDICARE JE PART B RFNDS (NO CA)	0.00	1,078.47
NORTH BAY PETROLEUM	14,336.37	168,644.51
NORTH BAY RESTAURANT SERVICES	0.00	2,029.00
NORTH MARIN WATER DIST.	666.86	24,352.01
NOVA-RO	0.00	1,500.00
NOVATO BUILDERS SUPPLY	0.00	5,080.86
NOVATO CHAMBER OF COMMERCE	0.00	3,810.00
NOVATO CHEVROLET	246.50	37,943.31
NOVATO CHEVROLET, INC.	0.00	629.56
NOVATO FIRE FOUNDATION	0.00	10.00
NOVATO FIRE PROTECTION DIST.	2,747,721.94	26,269,136.13
NOVATO SANITARY DISTRICT	0.00	17,118.20
NOZZLE FORWARD LLC	0.00	6,620.00
NUREDDIN, ADLI	0.00	1,000.00
O'SHELL, RAY	50.00	50.00
OGNEVA, ROZANNA	0.00	2,500.00
OHARA, MARY	0.00	656.50
OKAWA, AYA	0.00	2,500.00
OLDS, EMMA	0.00	500.00
OLIVE GARDEN HOMEOWNER ASSOCIATION	0.00	1,500.00
OLIVER WORLDCLASS LABS	0.00	6,693.54
OSBORN, ROSS	0.00	1,000.00
OSBORNE, ROSS	0.00	833.00
OSGOOD, LYNNE	0.00	491.78
OSGOOD,LYNNE	18,156.55	185,663.14
OVERPAYMENT RECOVERY SERVICES	0.00	563.55
PACE, JASON	0.00	5,781.81
PACE,JASON A	29,435.50	156,949.81
PACHECO VALLE WOODS HOA	0.00	1,500.00
PACHECO VILLA HOA	0.00	1,500.00
PACHECO,NOLE D	26,514.10	257,555.60
PACIFIC COAST CONCEPTS	211.57	6,269.61
PACK, ETHAN	0.00	1,221.67
PACK,ETHAN K.	9,952.26	21,208.02
PACKARD, DOMINIQUE LEGNITTO	0.00	2,082.50
PADRICK, BONNIE	0.00	1,428.00
PANAKEIA	0.00	8,250.00
PANNELL, JEFFREY employee	275.00	275.00
PANNELL,JEFFREY S	23,082.02	176,755.74
PAPPAS, CHRISTINE	0.00	3,500.00
PARILLE, ANN	500.00	3,000.00
PARKHAVEN HOA	0.00	1,500.00
PARTNERSHIP HEALTHPLAN OF CALIFORNIA	0.00	29,566.20
PATTERSON, DIANE	0.00	1,000.00
PAUL, JON	0.00	901.25
PAYNE, FRED	0.00	350.00
PEARCE, JEFF	0.00	2,490.72
PEBBLES, CHRISTIAN	1,500.00	1,500.00
PENNEY, KELLEY A.	6,203.26	68,235.86

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PERMANENTE MEDICAL GROUP INC	864.00	4,043.00
PERRY, LUCAS employee	0.00	223.00
PERRY,LUCAS S	12,946.26	168,560.47
PERSONAL EXPOSURE REPORTING	0.00	650.00
PETERS, BRUCE	0.00	2,500.00
PETERS, DAN employee	0.00	986.15
PETERS, GEOFFREY	0.00	341.91
PETERS, JERRY	0.00	914.00
PETERS,DAN J	0.00	84,476.76
PETERS,DANIEL G	12,946.26	153,454.73
PETERS,DANIEL J	16,426.52	127,780.45
PETERSON MECHANICAL, INC.	540.00	3,460.00
PETERSON TRUCKS, INC.	2,060.69	3,285.98
PETERSON, STEVEN	0.00	1,250.00
PFEIFFER, ERICH & JUTTA	0.00	2,500.00
PG&E	13,909.51	178,142.00
PHILLIPS,RODERICK J	110.00	1,364.00
PINI HARDWARE INC.	152.63	2,492.60
PINNACLE TRAINING SYSTEMS	0.00	14,803.30
PLACEK, JOSEPH	0.00	2,500.00
PLEASANT VALLEY 44 HOMEOWNERS ASSOC	0.00	1,500.00
POARCH,DANIEL J.	15,150.28	108,165.38
POGORZELSKI, STACEY	0.00	512.50
POLASKI, STEVEN	0.00	2,500.00
POLKINGHORNE, ADAM	2,500.00	2,500.00
PONTIUS,ROSWELL B	15,593.80	169,518.80
PORTMAN, JANET	0.00	1,000.00
POWELL, KEVIN	250.00	590.00
POWELL,KEVIN J	17,963.94	220,603.97
PRECISION CRANE SERVICE INC	0.00	3,320.00
PREFERRED ALLIANCE, INC	0.00	462.00
PRESBYTERIAN CHURCH - JAY HANEY	1,000.00	1,000.00
PRICE, TONI	0.00	1,072.00
PROCOPIO, JENNIFER	2,500.00	2,500.00
PROFESSIONAL SALES AND SERVICE, LC	681.78	2,587.21
PROMES, WILLIAM	0.00	1,095.51
PROSPECT PLACE HOMEOWNERS ASSOCIATION	0.00	1,500.00
PROTECTIVE LIFE INSURANCE COMPANY	623.26	5,470.75
PUBLIC EMPLOYEE BENEFIT PLAN	0.00	943.75
QUADIENT FINANCE USA, Inc	1,673.17	15,674.40
QUADIENT LEASING USA, INC.	490.70	1,962.80
QUAIL HOLLOW MEADOW HOA	0.00	1,500.00
QUENCH USA, Inc	296.64	2,916.17
R&M QUALITY WINDOWS AND DOORS	0.00	61,104.00
R.J. MARX, INC.	0.00	3,434.85
RACICH, RICK	0.00	2,399.85
RADWAN, NAEEMEH	0.00	500.00
RAMAMURTHY, ANAND	0.00	1,000.00
RAMIREZ, MARCIANO	950.00	950.00
RAMSEY, DIANE	0.00	2,500.00
RANAWEERA, DEEPIKA	0.00	957.50
RATTO, BOBBY	0.00	2,500.00
RAWSON, DEBORAH	2,007.21	3,007.21
RAY'S CATERING	0.00	9,207.85
RECOLOGY	2,849.92	30,330.43
REP FITNESS	0.00	19,470.39
RESCUE TECHNOLOGY	0.00	294.50
RESOLVE INSURANCE SYSTEMS	3,558.03	12,119.83
REULAY INC	0.00	4,800.00
REYES VASQUEZ, MAGDALI UDIEL	0.00	1,040.20
REYES, ANTHONY	0.00	1,000.00
REYES, THERESA	0.00	2,500.00
REYES, VERONICA	0.00	200.00
RHOADES,ERIN N	18,013.94	186,479.25
RICHARDSON, MAUREEN_	0.00	500.00
RILEY F. HURD III	3,697.50	57,772.50

Novato Fire Protection District
Vendor Summary
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	<u>May 24</u>	<u>Jul '23 - May 24</u>
ROE, LINDA	0.00	605.22
ROGAN, ARLENE	0.00	1,000.00
ROMANA INC	0.00	1,250.00
ROONEY, ELAINE	1,000.00	1,000.00
ROSA, MELISSA	0.00	787.50
ROSSI, KEVIN	0.00	1,406.32
ROTH, RON	0.00	1,054.00
ROTZ, BARBARA	0.00	325.00
ROUDEBUSH, ROB	0.00	2,446.75
ROWAN, CHRIS	2,500.00	2,500.00
ROWLAND PLAZA OWNER'S ASSN	788.00	3,940.00
ROY'S SEWER SERVICE, INC.	0.00	850.00
ROYCE, SUSAN	900.00	1,428.50
RUBEN, ANNE	0.00	2,500.00
RUDOLPH, MISTY	0.00	1,000.00
RUS, REGINA	0.00	800.00
RUSSO, DAN employee	0.00	4,657.46
RUSSO,DANIEL	7,782.30	84,967.19
RWRSRL TRUST	0.00	518.17
RYAN, KATHLEEN.	0.00	527.00
S ORLANDO	500.00	500.00
SAAME, KIMBERLY	0.00	1,880.00
SABER, RICK	0.00	1,000.00
SACRAMENTO METROPOLITAN FIRE DISTRICT	0.00	6,011.62
SAFEGUARD BUSINESS SYSTEMS	0.00	967.72
SAFETY-KLEEN SYSTEMS, INC.	0.00	1,266.41
SAHAGUN,BRYAN S	0.00	2,499.75
SALDANA,ANDREW P	18,207.86	198,264.42
SAMPSON, LIZ	0.00	1,935.50
SAN MARIN FLOWERS	0.00	1,030.76
SANCHEZ VALLE HOA	0.00	1,500.00
SANTA ROSA JUNIOR COLLEGE/ACCOUNTING	0.00	2,188.65
SANTA ROSA UNIFORM	0.00	2,494.02
SANTILLE, CHARIS	1,000.00	1,000.00
SANTOS,ERILOU-JOY	7,441.66	7,441.66
SARGENT, ROSS	0.00	275.00
SASS, KAREN	0.00	2,500.00
SCARPA, RICK	445.50	445.50
SCHAEFER, BART	0.00	1,000.00
SHELLER, PAUL	0.00	604.70
SCHIAVO,DAVID A	18,363.36	209,752.64
SCHIFFMAN, RICHARD	0.00	1,606.50
SCHILLING, SUSAN	0.00	381.00
SCHLOESSER, KATHLEEN	0.00	900.00
SCHMITZ, MARY	0.00	550.00
SCHNEBECK, MIKE	0.00	2,450.00
SCOTT'S PPE RECON, INC.	318.00	27,796.60
SCOTT, DANA F	0.00	1,454.00
SCOTT, MARY ANN	0.00	2,500.00
SCOTT,NICOLE M	21,910.77	205,281.93
SCUITTO, DONNA	0.00	1,000.00
SEAL, GREG	0.00	1,000.00
SEAVER, KEVEN	0.00	1,860.00
SEBASTOPOL BEAR.& HYD.CO.,INC	0.00	241.75
SEBASTOPOL CONST. DBA L.J. CONSTRUCTION	0.00	6,700.00
SEFAC USA, Inc.	0.00	4,977.35
SEGAL, OLGA	0.00	1,000.00
SELINSKY, CHERYL	0.00	2,500.00
SEQUOIA ECOLOGICAL CONSULTING INC	0.00	40,715.35
SESHARDRI, HARISH	0.00	1,000.00
SEVERAID, MATT	0.00	1,799.22
SEVERI, MATTHEW	0.00	700.00
SEWALL, BOB	0.00	1,000.00
SHEA, NICOLE	0.00	2,500.00
SHELINE,BRIAN C	19,722.50	205,947.44
SHENOY, RAMONA	0.00	650.00

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SHER, LARRY	0.00	175.00
SHERLEY, COLTEN L.	0.00	2,271.50
SHERON, MADELINE	0.00	2,500.00
SHIRKEY, MARK	0.00	2,784.00
SIERING, THOMAS	0.00	3,271.32
SIGN DYNAMICS	0.00	3,086.03
SILVERMAN, LJ bod	229.02	229.02
SILVERMAN, LOUIS	200.00	5,800.00
SIMONS, HUNTER Q	16,391.38	134,945.03
SIMPSON SHEET METAL, INC	4,475.00	144,990.50
SIMPSON, FAYE	0.00	1,000.00
SKARICH, GAIL	0.00	3,078.59
SKARICH, WILLIAM	0.00	3,084.85
SKIBOLA, VLADO	0.00	950.00
SKYHAWK PHOTOGRAPHY	0.00	1,700.00
SMITH, BARBARA -	0.00	1,000.00
SMITH, NICOLA	0.00	2,500.00
SMITH, PAUL	0.00	900.00
SMITH, PETER	0.00	1,000.00
SMITH, BARRETT A	16,756.43	220,468.16
SNAP-ON INDUSTRIAL-SACRAMENTO	0.00	14,389.77
SOFTRESOURCES	1,462.50	7,062.50
SOLAR, DEVIN W	14,618.82	168,173.14
SOLTERO, CARLENE	2,500.00	2,500.00
SOLUTION-SUITE	0.00	3,227.89
SOMERSTON HEIGHTS HOME OWNER'S ASSOC	0.00	1,500.00
SONOMA-MARIN ARBORISTS, INC.	0.00	271,562.56
SONOMA DESIGN APPAREL	0.00	1,335.62
SONOMA MEDIA INVESTMENTS, LLC	0.00	1,648.00
SONSINO, DANIEL	0.00	2,450.00
SORENSEN, RANDY	0.00	1,479.13
SORENSEN, RANDY	0.00	2,500.00
SOUTHERN COUNTIES LUBRICANTS, LLC	0.00	2,331.18
SOUTHERN MARIN FIRE PROTECTION DISTRICT	0.00	24,123.44
SPELMAN, BRIAN	0.00	864.50
SPENCER, NANCY	0.00	1,600.00
SPERO, MATT	0.00	1,750.00
SPORTS WORKS	0.00	3,077.50
SQUELLATI, LAURA	0.00	2,500.00
STAILEY, REGAN	0.00	2,500.00
STAPLES BUSINESS ADVANTAGE	421.79	25,537.88
STAPLETON, BRAD	0.00	300.00
STAR CREEK LAND STEWARDS, INC.	0.00	27,675.00
STATE FIRE TRAINING	0.00	100.00
STATE STREET BANK & TRUST CO	0.00	2,712,943.22
STATION AUTOMATION, INC.	0.00	2,976.75
STEPHAN, CHRISTINA D	0.00	1,487.00
STERTIL-KONI	0.00	99,875.00
STEVENSON, KEITH	0.00	0.00
STEVENSON, KEITH.	0.00	2,500.00
STRATOGUARD, LLC	0.00	5,082.48
STREICH, ROBERT	0.00	750.00
STRICKFADEN, CHARLIE	0.00	330.00
STROEBE, CAROLYN	0.00	994.89
STROM, MICHAEL R	0.00	2,500.00
STRYKER SALES CORP.	0.00	575.40
STRYKER SALES, LLC	0.00	2,337.38
SULLIVAN, CHRISTINA	0.00	1,447.50
SWANSON, TYLER	0.00	3,520.00
SWANSON, TYLER J	13,061.02	163,201.57
SWEENEY, MARILYN	2,500.00	2,500.00
SWEENEY, MARILYN	0.00	500.00
SWENSON, KRISTIN	0.00	1,000.00
SWEZY, MICHAEL	0.00	173.07
SWEZY, MICHAEL	0.00	45,173.07
SWIG, MAUREEN	0.00	1,000.00

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SWYSTUN, KAITLYN	0.00	693.36
SYMMES, LYNN	0.00	870.00
TABORYSKI, LARISSA	0.00	600.00
TAKAZONO, RYLAN	0.00	3,252.74
TAPKEN, JENNIFER	0.00	2,500.00
TARGETSOLUTIONS LEARNING, LLC	0.00	7,440.00
TAUL, MICHAEL	0.00	1,093.04
TAUL,MIKE S	17,616.50	230,493.65
TAYLOR, GRIFFIN	0.00	1,000.00
TECHSMITH	0.00	55.98
TEETER & SCHACHT	0.00	692.23
TELDESCHI, MARC employee	0.00	320.00
TELDESCHI, MARC R	28,758.53	222,919.11
TELEFLEX LLC	1,860.00	6,585.12
TEMPLE-THOMPSON,DAVID	528.00	5,802.50
TEVINI, EMIL	0.00	394.99
TEVIS, JESSICA	0.00	1,000.00
THE PROFESSIONAL TREE CARE CO.	0.00	111,200.00
THE RAWLING COMPANY	0.00	5,734.00
THE RAWLINGS COMPANY	3,776.46	3,776.46
THOMPSON, BERNADETTE T	0.00	5,000.00
THOMPSON, JENNIFER	0.00	175.00
THOMPSON, JOHN	0.00	150.00
THOMS, LARRY	400.00	400.00
THOMSON REUTERS - WEST	0.00	250.96
THOW, MARGARET W.	0.00	2,500.00
TK ELEVATOR	0.00	4,691.94
TO THE POINT POLYGRAPH	400.00	5,850.00
TOMASINI, SACHA	0.00	1,000.00
TOVAR, MOLLIE	0.00	1,000.00
TRITECH SOFTWARE SYSTEMS	1,071.00	13,773.00
TRIZETTO PROVIDER SOLUTIONS	128.71	1,417.86
TROTT, LISA	0.00	3,967.56
TUFF SHED, INC	0.00	4,453.94
TURINI,CAROL	0.00	500.00
TYLER, WILLIAM employee	0.00	370.50
TYLER,WILLIAM G	20,455.62	244,691.08
UKG KRONOS SYSTEMS LLC	478.01	46,894.47
UL LLC (UNDERWRITERS LABORATORIES)	0.00	2,290.00
ULINE, INC	2,529.46	31,013.00
UNISOURCE DISCOVERY	0.00	1,396.93
UNITED HEALTH CARE	0.00	819.57
UNITED HEALTHCARE - RECOVERY SERVICES	0.00	1,248.82
UNITED HEALTHCARE INSURANCE COMPANY	0.00	103.07
UNITED PARCEL SERVICE	12.69	414.34
UNITED PHOENIX FIREFIGHTERS CHARITIES	0.00	1,500.00
UPS_	0.00	48.55
UYESUGI, BRIAN	0.00	2,887.50
VALENTI, JOSEPH R	16,103.22	185,743.30
VALLEJO FIRE EXTINGUISHER SERV	429.33	429.33
VALLEY POWER SYSTEMS, INC.	0.00	27,440.59
VALUCH,OWEN E	16,638.76	222,671.00
VAN DERMYDEN MAKUS LAW CORP	0.00	57,993.88
VAN EPPS, CLARK	0.00	825.00
VAN MIDDE & SON CONCRETE	0.00	28,150.00
VANLEUVEN,JUSTIN	11,273.70	22,547.40
VANZEBO LASER, LLC	422.99	5,757.92
VCOM SOLUTIONS, INC.	2,771.65	30,561.94
VENEZIA, DONNA	0.00	1,000.00
VEREB, TERI	0.00	1,000.00
VERIZON BUSINESS	0.00	2,842.09
VERIZON WIRELESS	3,643.15	39,654.86
VERNON, ELIZABETH	0.00	800.00
VILLAGE MARIN MEADOWS HOA	0.00	1,500.00
VIPER EMR	0.00	610.91
VOGEE, KIM	0.00	1,750.00

Novato Fire Protection District
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	May 24	Jul '23 - May 24
VOLPE, KERYN	2,500.00	2,500.00
VORRISSES, PETER	0.00	1,000.00
VOSBURG, ROGER	0.00	1,525.00
WADE, DENISE employee	0.00	55.86
WADE, DENISE D	9,058.64	99,645.04
WAGER, SHANNON	0.00	285.38
WAGER, SHANNON M	8,600.90	94,609.90
WAGEWORKS, INC.	0.00	2,329.46
WAGNER, JAMES	0.00	2,432.00
WALKER, JEANNE	0.00	3,500.00
WALRAVEN, COLLEEN employee	0.00	1,075.03
WALRAVEN, GRACE employee	0.00	6,281.72
WALRAVEN, COLLEEN M	8,153.42	90,632.88
WALRAVEN, GRACE	6,203.26	49,626.08
WALSH, JOHN_	0.00	257.50
WARMERDAM, BRIGID	0.00	2,500.00
WATTCO	0.00	1,873.94
WEBSTER, MONIQUE	0.00	879.50
WEHR, DONALD J	27,681.82	249,146.70
WEHR, RYAN J.	66.00	2,161.50
WEHRMAN, SEAN	1,480.00	1,480.00
WEINSTEIN, LINDSEY	0.00	600.00
WEINZIERL, KATHERINE	955.00	4,753.00
WELTE, CARL	0.00	600.00
WestAmerica Bank	73.37	981.58
WESTERN EXTERMINATOR COMPANY	0.00	875.00
WESTERN EXTRICATION SPECIALISTS, INC.	0.00	565.70
WHITE, NORMAN	0.00	600.00
WHITE, STEVEN employee	0.00	108.21
WHITTET, JEFFREY J	20,457.07	240,415.07
WILKOSZ, JOHN	0.00	1,000.00
WILKOSZ, GABRIEL R	11,413.08	155,736.85
WILLIAMS SCOTSMAN, INC.	0.00	88,177.47
WILLIAMS, ALLISON	0.00	700.00
WILLIAMS, JANE	0.00	180.00
WILLIAMS, LAURIE	0.00	2,500.00
WILSON-HWANG, MAUREEN	0.00	1,000.00
WILSON, IAN	0.00	859.50
WILSON, JOANNA	0.00	640.00
WINTER, IRIS	0.00	2,500.00
WINZER CORPORATION	0.00	2,842.31
WITZEL, RON	0.00	1,000.00
WITZEL, RON-	0.00	1,000.00
WOJTKOWIAK, MARCUS	0.00	1,000.00
WOMACK, CRAIG	0.00	1,000.00
WONG, ABBY	0.00	1,185.00
WOODHILL WEST HOA	0.00	1,500.00
WOODWARD-SOLLESNES, KERRICK	15,502.33	149,139.14
WRIGHT, GEOFFREY	0.00	1,000.00
YANCEY, JANELLE	0.00	2,500.00
YEE, JOHN_	0.00	2,500.00
YEE, LANE	0.00	2,516.04
YOUNG, ALTON	0.00	1,792.33
YOUNG, CHANTAL PHILIPONA	0.00	1,000.00
YOUNG, DEREK	275.00	275.00
ZAGARIS, NIKOLAUS S	14,735.08	164,862.08
ZANIN, MAURIZIA_	0.00	525.00
ZANKO, LINDA	0.00	925.00
ZANONI, JASON A	13,696.50	153,385.28
ZAVISLAK, RAYMOND	0.00	240.00
ZECCHINI, GIOVANNI	1,000.00	1,000.00
ZEICHNER, ALAN	0.00	2,000.00
ZIEMER, LAURIE	0.00	2,500.00
ZOLL DATA SYSTEMS INC	473.75	5,237.07
ZOLL MEDICAL CORPORATION	3,426.69	645,955.27

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	<u>May 24</u>	<u>Jul '23 - May 24</u>
ZUCKER, HANK	0.00	233.75
TOTAL	<u>4,538,635.45</u>	<u>58,296,023.24</u>

Novato Fire Protection District

MWPA Revenues and Expenditures

July 2023 through May 2024

	9901 MWPA Core	9902 MWPA D-Space	9903 MWPA Local Mitigation	Total Measure C Special Revenue Fund
Ordinary Income/Expense				
Income				
9940 · Other Refunds/Reimbursements	999,830.97	0.00	0.00	999,830.97
9950 · Measure C	0.00	595,514.61	566,514.61	1,162,029.22
Total Income	999,830.97	595,514.61	566,514.61	2,161,860.19
Gross Profit	999,830.97	595,514.61	566,514.61	2,161,860.19
Expense				
1003 · Regular Staff Salaries	220,869.59	376,441.27	0.00	597,310.86
1020 · Overtime - Callback	535.49	263.24	0.00	798.73
1021 · Out of Class Pay	0.00	803.28	0.00	803.28
1025 · Vacation Pay	173.07	0.00	0.00	173.07
1404 · FICA Medicare	17,064.23	25,351.25	0.00	42,415.48
1502 · Life Insurance	-191.86	-369.00	0.00	-560.86
1510 · Dental Insurance	-427.98	3,833.18	0.00	3,405.20
1513 · Health Insurance	-2,418.72	64,494.82	0.00	62,076.10
1514 · Vision Plan	-27.27	313.43	0.00	286.16
1517 · Administrative Allowance	3,300.00	8,175.00	0.00	11,475.00
1706 · Deferred Compensation	13,453.82	12,925.63	0.00	26,379.45
2020 · Cal-OSHA Requirements	0.00	434.00	0.00	434.00
2024 · First Aid Supplies	0.00	2,330.58	0.00	2,330.58
2027 · Tool Replacement	0.00	1,717.91	0.00	1,717.91
2029 · Advertising	96,031.46	0.00	0.00	96,031.46
2034 · Outside Assistance	0.00	157,621.96	0.00	157,621.96
2039 · Schools and Seminars	0.00	3,541.93	0.00	3,541.93
2041 · Food	0.00	30.16	0.00	30.16
2049 · Conferences & Meetings	5,613.98	0.00	0.00	5,613.98
2087 · Parts & Outside Labor	804.78	8,255.29	0.00	9,060.07
2121 · Vegetation Mgmt	889,795.62	216,857.27	751,270.05	1,857,922.94
2141 · Computer Supplies	149.90	0.00	0.00	149.90
2151 · Computer Software & Renewals	1,535.00	42.71	0.00	1,577.71
2268 · Special Fire Equipment & Suppl	4,124.30	1,687.64	228.95	6,040.89
2273 · Employee Service & Recognition	0.00	3.50	0.00	3.50
2397 · Facilities Projects	43.39	0.00	0.00	43.39
2399 · Station Supplies	0.00	423.00	0.00	423.00
2407 · Office Supplies	233.26	3,169.93	0.00	3,403.19
2501 · Gas, Oil & Grease Vehicles	0.00	143.00	0.00	143.00
2718 · Consulting Fees	0.00	0.00	0.00	0.00
2738 · Telephone System	1,738.13	2,097.82	40.24	3,876.19
4815 · Fire Suppression Equipment	0.00	80,281.00	0.00	80,281.00
4880 · Computer & Hardware Equipment	0.00	1,466.69	0.00	1,466.69
Total Expense	1,252,400.19	972,336.49	751,539.24	2,976,275.92
Net Ordinary Income	-252,569.22	-376,821.88	-185,024.63	-814,415.73
Net Income	-252,569.22	-376,821.88	-185,024.63	-814,415.73

Fire Chief's Report: Contract Administration

Executed Contracts

7/3/2024 Board of Director's Meeting

CONTRACTOR NAME	DCM	Cost	Term	DESCRIPTION	CODE
PROFESSIONAL SERVICES					
Obsidian Specialty Insurance	Tyler	\$29,473	7/1/24-6/30/25	Cyber insurance policy.	N
Enterprise Fleet Management	Whittet	\$90,000	6/21/24-End of lease for last vehicle	Lease of pool vehicles including the use of telematic devices.	N
Simpson Sheet Metal	Whittet	\$5,000	7/8/24-7/31/24	Installation of new mini-split in S63's server room	N
Simpson Sheet Metal	Whittet	\$12,485	7/8/24-7/31/24	Removal of old HVAC system and installation of split system for S63 for all rooms except for the dorm rooms which have their own mini-splits.	N
Le Jardinier Landscape Management	Whittet	\$85,000	7/1/24-6/30/25	New landscape management service that replaces Cagwin & Dorward.	N
Kronos SaaShr, Inc. a UKG Company	Valenti	\$14,250	8/1/24-12/31/24	Implementation of UKG Ready is a new payroll/HR software.	N
Kronos SaaShr, Inc. a UKG Company	Valenti	\$85,248	6/13/27-6/12/27	UKG Ready subscription fees over 3-year term.	N
Kronos SaaShr, Inc. a UKG Company	Mashintchian	\$3,896	6/13/24-6/12/27	Software as a Service (SaaS) for Telestaff in Google Cloud over 3-year term.	N
Kronos SaaShr, Inc. a UKG Company	Mashintchian	\$6,250	6/13/24-12/31/24	Integration between Telestaff & UKG Ready.	N
Kronos SaaShr, Inc. a UKG Company	Mashintchian	\$5,000	6/13/24-12/31/24	Movement of Telestaff from Kronos Cloud to Google Cloud.	N
TriZetto	Wager	\$3,276	7/1/24-6/10/25	Addition of processing of Patient Statements	N
Avenza Maps	Mashintchian	\$1,200	6/4/24-6/3/25	Pro Subscription for 12 maps renewal	R
Avenza Maps	Mashintchian	\$994	6/6/24-6/4/25	Addition of 10 maps to Pro Subscription	N
Granicus	Crayne	\$10,768	7/1/24-6/30/25	District website hosting and management	R
BlueBeam	Osgood	\$595	4/23/24-3/24/25	Construction Software	R
Fowler Electric	Whittet	\$1,580	7/8/24-7/31/24	Add dedicated receptable & ground cabling at S61 for MERA radios	N
Fowler Electric	Whittet	\$2,459	7/8/24-7/31/24	Install new light fixtures in main hallway at S65	N
GOODS					
4Imprint	Osgood	\$2,884	5/20/2024	Firefighter pens, hold/cold paks, etc for District events.	N
Vanzebo	Mashintchian	\$10,000	7/1/24-6/30/25	Contract for toner	R
PIGGYBACK					
N/A					
RFP/ITB/RFQ					
N/A					
OTHER					
N/A					

Public Works/Non-Public Works Project Codes

E=Emergency, SRM=Scheduled Purchase/Repair/Maintenance/Upgrade, R=Contract Renewal

N=New Contract/New RFP, CO=Change Order, Amend=Amendment

Information Section



NEXT GENERATION PROJECT

June 2024 Governing Board UPDATE:

Construction:

Construction is complete on all MERA sites and Punch List and Change Orders are being reviewed for Bid Package 4 sites.

Radio Network:

Motorola has completed network installation at all sites. System optimization is complete, and they are working on punch list items at each site.

Dispatch Centers: Fire ECC was opened with NG Consoles and reach back capability to Gen One (thank you Radio Shop), the rest of the dispatch centers are preparing their back rooms and the install will begin in mid-July.

Microwave:

Punch list is underway.

Fire Station Alerting:

Installation of the system at the fire stations is completed. Functionality testing by Mach Alert is scheduled to begin in mid-July 2024. Reps from Hexagon, Mach Alert, Motorola, and MERA meet regularly to ensure project progress.

Cutover:

Cutover schedule provided by Motorola anticipates cutover to begin in August/September 2024. The process will require each agency to move over to new talk group templates and new frequencies, stepping away from the existing Gen 1 System. Cutover Plan specifics have been updated following the recent meeting in April 2024. MERA will also be replacing Marin County's Volunteer Paging Network with new technology. New equipment will be installed in all Dispatch Centers prior to final cutover creating a smooth transition.

From: [Lynne Osgood](#)
To: [Jennifer Crayne](#)
Subject: Fwd: Thank you, Novato Fire, from The Bay School!
Date: Wednesday, June 5, 2024 1:43:25 PM

FYI

Lynne Osgood
Battalion Chief of Prevention
Novato Fire District
415-878-2693

Sent from my iPhone

Begin forwarded message:

From: Laila McClay <lmcclay@bayschoolsf.org>
Date: June 5, 2024 at 1:23:20 PM PDT
To: Bill Tyler <btyler@novatofire.org>
Cc: Hayden Shea <hshea@bayschoolsf.org>, Ryan Poling <rpoling@bayschoolsf.org>, Elizabeth Neill <eneill@novatofire.org>, Lynne Osgood <losgood@novatofire.org>, Sarah Labberton <slabberton@novatofire.org>
Subject: Thank you, Novato Fire, from The Bay School!

Dear Chief Tyler,

I'm writing today to express my deep appreciation for the Novato Fire Protection District. I've been a resident of Novato for 20 years and today I had the pleasure of coming with the Fire Ecology class at my school to learn from two of your incredible biologists, Sarah and Elizabeth, who showed our group around the Novato Shaded Fuel Break and taught our students so much about fire prevention and vegetation management.

Everyone I have ever met from Novato Fire has been amazing and Sarah and Elizabeth are no exception.

Thank you all so much for all the incredible work you do and for making time to help educate our students about the innovative work of Novato Fire.

All the best,

Laila

Hey Sarah and Elizabeth,
Thanks for spending the whole
day w/ us. I learned so
much!

- Logan

Thank you so much
for your tour and
insights into the
fire management of
Novato. - Geri

Thank you so much
for the tour! It was
super cool to have that
view of you all!

Thank you!

Thank you guys for
educating us about
your job and how
important ecosystem
maintenance is.

Breacher

Hi!
Thank you both so much for
taking time out of your day to
share with us! Your jobs seem
so cool and I'm so glad I
was able to learn about them.

Thank you for sharing
what is being done
in our community
concerning fire management

- Evie

Thanks for taking
so much time out
of your days to teach
us about the specifics
of fire management
in wet areas - I
nearly forgot about
the heat.
- Marcelo ☺

THANKS FOR THE
TIME & THOUGHT
YOU PUT INTO
TEACHING OUR
GROUP ABOUT YOUR
IMPORTANT WORK!
RYAN

I learned so much about
what it's like to manage a
forest!

- WIKKI

Thanks for a great
presentation and
class!

- Zack

thanks for
presenting
and taking us on
a walk! - Max

Hi! Thank you so much for taking
the time to meet up with us & teach
us about your work! It was a lot
of fun and I learned a lot.

Allison

PS Thank you for the awesome leather!

Thank you for ~~being~~ the
tour, I learned a lot about
how defensible spaces work
and how that's all happening
nearby

- Winter

Dealing with people
and ecology and invasive
species all together
is a huerflean task!
Thank y'all so much.

- Emily

THANKS FOR SHARING
YOUR KNOWLEDGE AND ANSWERING
SOME MY QUIZ STAN'S EDEN
+ HOGA; IT WAS VERY HOT,
GEMT

Thank you for showing us
around the Fire Break!
It was a great morning.
- Hayden



Dear Novato Fire Department,

Thank you so much for having me as an intern. I am so grateful for you letting me be a part of you guys and making me feel comfortable with all of you. I miss you guys so much!! I would love to thank everyone who was with me the two weeks of my apprenticeship and my two amazing mentors.

Lauren, thanks for being so kind to me and for being there for me in the beginning of my internship which was the most nerve wracking part. I would also like to thank my second mentor. Thank you so much for being there for me and checking in with me everyday. You made my internship memorable. I appreciate you so much for making our internship experience so exciting and fun and taking the time out of your week to be with us and setting up our days. I also want to thank Phoebe. I loved being with you because I knew her before I knew everyone else because of the HERO's fire camp. I appreciate you for being there for me and sharing your stories. You inspired me so much! I would also like to thank my front office besties!! I am grateful to you for letting us hang out with you both!!! It was so much fun!

I learned so much in those two weeks being with all of you. Something I learned from being at the department is that working hard will get you to wherever you want to be. I loved hearing all of your stories. And I loved hearing the super man stories. They will forever be stuck in my head. It's so interesting! I will definitely be back to see if he sent more!! My favorite part about being there was eating all together in every station and the department. I appreciate every single one of you for making me feel comfortable. Thank you so much!

Love,

Julie Vicente

1410 Neotomas Ave.
Suite 200
Santa Rosa, CA 95405
www.magnolia-project.org



Dear Novato Fire Department,

Thank you for taking your time to give me such a good internship experience with the Novato Fire Department. I learned many new things about this job and also met a lot of people who love their jobs. What I learned was how you have different types of jobs that all work together, one to keep houses safe, one to check the safety of the vegetation, and firefighters and paramedics for any fires or emergencies. I have a lot of good memories from working there. The memory that sticks with me the most is learning how to break a car window. And then during my last couple of days in the office, it was interesting to read the weird letters from Superman. This internship helped me figure out my path for being a mechanic. It also showed me that it's good and fun to take different cars apart and then rebuild them.

My mentor told me to go to college even if you don't want to because it will help you in the long run if you do go to college. He said that it's a good idea because when they see my resume and the college on it, it will help me get more job opportunities.

It was exciting to talk to the mechanic who showed me how his job works and what he did during his work day. Since I'm interested in being a mechanic, it gave me a whole new path to strive for and helped me understand the benefits of working with the fire department. If a vehicle needs repair, he has an extra fire truck, ambulance, and cars to loan while the work is being done.

One of my biggest takeaways from my internship was that it takes a lot of communication, team bonding, teamwork, communication, and time management to make it work so well. This was a wonderful experience. It was fun and exciting and I would do this again if it was offered again.

Sincerely:

A handwritten signature in black ink that reads "Isaiah Camacho".

Isaiah Camacho

1410 Neotomas Ave.
Suite 200
Santa Rosa, CA 95405
www.magnolia-project.org



Thank You!

FOR BEING AN AMAZING ROLE MODEL TO OUR STUDENTS! WE ARE SO GRATEFUL FOR THE SUPPORT YOU'VE GIVEN TO US AND OUR KIDS, WE COULDN'T DO IT WITHOUT YOU!

*Gianna
Biaggi*

*Riley
Petersen*

Closed Session Section