



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
JULY 3, 2024**

Time: 10:00 a.m.

Location: Administrative Office and virtually via Zoom
95 Rowland Way, Novato CA 94945
Website: www.novatofire.org

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jennifer Crayne at jcrayne@novatofire.org.

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 72 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

ROLL CALL

President Lj Silverman

Director William Davis
Director Michael Hadfield

Director Bruce Goines
Director Shane Francisco

OPEN TIME FOR PUBLIC EXPRESSION

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

ASSOCIATION PRESIDENTS' REPORT

This is an opportunity for the President, or designee, of each labor association to address the Board.

Zoom Conference Information
Join at Zoom.com

Meeting ID: 232 811 1856
Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone
+1 669 900 6833 US (San Jose)

Join by telephone only:
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:

During Open Time for public expression item

Public comment period on agenda items.

You may use the "raise hand" zoom feature or press *9 if connecting only by phone.



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DIRECTOR MATTERS

Directors may report on their activities and meetings.

President may report to the Board on the Novato Fire Foundation.

CHIEF'S REPORT

The Fire Chief will report on District business activities and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. 6/5/24 Regular Board Meeting Minutes
2. 6/18/24 Special Board Meeting Minutes

NEW BUSINESS

1. Authorization of IGT Funds Transfer 3 of 4 to Department of Health Care Services (DHCS) for participation in the Public Provider Ground Emergency Medical Transportation (PP-GEMT) Program for CY 2024

District staff recommends sending the third of four payments for CY 2024 (invoice amount \$108,963.79) to DHCS as a voluntary contribution to the non-Federal share of Medi-Cal expenditures for purposes of Assembly Bill 1705. This contribution is required in order to qualify for the maximum Federal funds match which enables the District to obtain the maximum reimbursements for Managed Care (MC) and Fee-For-Service (FFS) transports.

2. Review Anticipated Net Property Tax Revenue Estimates and Discuss Annual Salary Increase Adjustments Across All Employee MOUs and Employment Agreements

District staff recommends the Board discuss and approve either a 2.5% or 3% salary increase for employees

3. Resolution 2024-09 a Resolution of the Novato Fire Protection District Amending the Employment Agreement Between the Novato Fire District and Information Technology (IT) Manager Azar Mashintchian

Board approval is requested to adopt resolution 2024-09 amending the Employment Agreement of IT Manager Azar Mashintchian.

4. Fire Hydrant Painting Contract

Staff recommends renewing the contract for fire hydrant painting with Marianne's Painting for another year with the option to renew in fiscal year 2025-2026.



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5. Installation of New Retaining Wall

Staff recommends the removal of the old wooden retaining wall and the installation of a new concrete wall against the hillside behind Station 62.

6. Surplus Fleet Vehicles

Board approval is requested to accept staff's recommendation to surplus 6 department vehicles.

7. Vegetation Management Contract

Staff recommends that the Board approve a new contract with Sonoma-Marín Arborists for both the Vegetation Management program under the District's budget and the Marin Wildfire Prevention Authority ("MWPA") budget.

COMMITTEE REPORTS

Directors may report on committee activities and meetings.

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)
3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

FINANCIAL REPORTS

Informational items for review. No action is needed.

1. Financial Reports, April 2024:
 - a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
 - b. Revenues and Expenditures Detail Financial Report
 - c. Vendor Summary Financial Report
 - d. MWPA Revenues and Expenditures
2. District Monthly Contracts Information

INFORMATION

Items of a general nature that the staff wishes to bring to the attention of the Board.

1. Customer Surveys May 2024 (will be in August BOD packet)
2. MERA Update: June 2024
3. Upcoming meetings and events:
 - July 4th Parade, Downtown Novato
 - 7/24/24 Special Finance Committee Meeting
 - Next Regular Board Meeting 8/7/24 @ 10:00 am
4. Written Communications



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CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

Government Code Section 54956.9(d)(2)

Significant exposure to litigation: 1 case

ADJOURNMENT