



NOVATO FIRE DISTRICT BOARD OF DIRECTORS REGULAR BOARD MEETING AGENDA

JUNE 5, 2024

Time: 10:00 a.m.

Location: Administrative Office and virtually via Zoom

95 Rowland Way, Novato CA 94945

Website: www.novatofire.org

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, but any interested member of the public can participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jennifer Crayne at jcrayne@novatofire.org.

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 72 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

ROLL CALL

President Lj Silverman

Director William Davis

Director Michael Hadfield

Zoom Conference Information
Join at Zoom.com

Meeting ID: 232 811 1856

Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone
+1 669 900 6833 US (San Jose)

Join by telephone only:
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:

During Open Time for public expression item

Public comment period on agenda items.

You may use the "raise hand" zoom feature or press *9 if connecting only by phone.

OPEN TIME FOR PUBLIC EXPRESSION

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

ASSOCIATION PRESIDENTS' REPORT

This is an opportunity for the President, or designee, of each labor association to address the Board.



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DIRECTOR MATTERS

Directors may report on their activities and meetings.

President may report to the Board on the Novato Fire Foundation.

CHIEF'S REPORT

The Fire Chief will report on District business activities and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Special Finance Committee Meeting Minutes 4/30/24
2. Minutes of Regular Board Meeting 5/1/24
3. Ambulance Fee Debt Write-Off Due to Hardship
Board approval is requested to approve a write-off of the designated ambulance billing accounts.
 - ▶ F22029660 \$1,326.73
 - ▶ F23033488 (\$3,388.46) – Patient acquired Medi-Cal

NEW BUSINESS

1. Resolution 2024-07, a Resolution of the Governing Body of the Novato Fire Protection District Consolidating Elections With Other Elections Being Conducted on November 5, 2024.

A Regularly Scheduled Election To Be Held In This Jurisdiction; Requesting The Board Of Supervisors To Consolidate With Any Other Election Conducted On Said Date, And Requesting Election Services By The Marin County Elections Department.

2. Adoption of the Preliminary Budget for FY 2024/2025

Board approval is requested to accept the Finance Committee's recommendation to:

- a. Adopt the Preliminary Budget for Fiscal Year 2024/2025
- b. Establish the date for adopting the Final Budget for Fiscal Year 2024/2025 on the August 7, 2024, regular board meeting.

3. Contract Increase for Electrical Services

Staff recommends that the Board approve an increase to the not-to-exceed amount of the contract with Fowler Electric Services, Inc. ("Fowler") for as-needed electrical repairs and projects.



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4. Enterprise Fleet Management Lease Agreement

Board approval is requested to accept staff's recommendation to contract with Enterprise Fleet Management (EFM) to implement a vehicle replacement plan and improve Novato Fire Light Vehicle Fleet.

5. Landscape Management Contract

Staff recommends contracting with Le Jardinier Landscape Management for landscape management services for all six (6) District sites for an initial twelve (12) month term.

6. Vegetation Management Contract Extension and Increase

Staff recommends that the Board approve the extension of the contract term and increase the contract amount for one (1) vegetation management agreement under the Vegetation Management program and the MWPA program.

1. Forster Kroeger Landscape Maintenance Inc.

7. Fuel Delivery Contract

Board approval is requested to approve Staff's recommendation to renew the fuel delivery Master Services Agreement (MSA) with North Bay Petroleum for one (1) twelve (12) month term as allowed by the MSA.

8. LAWCX's JPA for Worker's Compensation Insurance Renewal through FRMS Membership

Board approval is requested to accept Staff's recommendation to renew the Local Agency Worker's Compensation Excess ("LAWCX") Joint Powers Authority ("JPA") for the Worker's Compensation insurance policy as a covered member of Fire Risk Management Services ("FRMS"). The coverage period ends on July 1, 2024.

9. Contract Increase for Plumbing Services

Staff recommends that the Board approve an increase to the not-to-exceed amount of the contract with Marin H2O, Inc. ("Marin H2O") for as-needed plumbing repairs.

10. Renewal of IT Support Services Contract with Marin IT

Board approval is requested to accept the Staff's recommendation to renew the IT Support Services contract for another twelve (12) months with Marin IT for a total cost of \$155,000.

COMMITTEE REPORTS

Directors may report on committee activities and meetings.

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)



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3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

FINANCIAL REPORTS

Informational items for review. No action is needed.

1. Financial Reports, April 2024:
 - a. Revenues, Expenditures, and Changes in Fund Balance Financial Report
 - b. Revenues and Expenditures Detail Financial Report
 - c. Vendor Summary Financial Report
 - d. MWPA Revenues and Expenditures

2. District Monthly Contracts Information

INFORMATION

Items of a general nature that the staff wishes to bring to the attention of the Board.

1. Customer Surveys April 2024
2. MERA Update: May 2024
3. Upcoming meetings and events:
 - 6/11/24 Regular Facilities Committee Meeting Time-TBD
 - 7/3/24 Regular Board Meeting
 - Regular Finance Committee Meeting 7/16/24 9:00 am
4. Written Communications

ADJOURNMENT

Association Presidents' Report
(verbal report)

**Directors' Matters
(Verbal Report)**

**Chief's Report
(verbal report)**

Consent Calendar Items Section



Novato Fire District Board of Directors
Special Finance Committee Meeting Minutes
April 30, 2024

1 The meeting was called to order by Director Davis at 1:00 pm.

2

3 **ROLL CALL**

4 Directors Bill Davis and Bruce Goines.

5

6 **STAFF MEMBERS PRESENT**

7 Fire Chief Bill Tyler, Finance Director Joe Valenti, ASM Jennifer Crayne, B/C Dan Peters, B/C
8 Jeff Whittet, D/C John Dicochea, and IT Manager Azar Mashintchian.

9

10 **OTHERS PRESENT**

11 Thomas Gairing

12

13 **OPEN TIME FOR PUBLIC EXPRESSION**

14 No public comments were made.

15

16 **AGENDA ADJUSTMENTS**

17 None.

18

19 **CONSENT CALENDAR**

20 1. Finance Committee Meeting Minutes 2/20/24

21

22 No public comment.

23 M/s Goines/Davis to accept the consent calendar

24 Motion carried: 2-0-0

25

26 **NEW BUSINESS**

27 1. Review of Draft Preliminary Budget for FY 2024-2025

28 The Finance Committee will review the Draft Preliminary Annual Budget 2024-2025, and make
29 a recommendation to the full Board of Directors.

30 Chief Tyler thanked FD Valenti and the staff for carefully reviewing their budget items,
31 reviewing terms of contracts, and determining areas where money could be saved, especially in
32 the IT Division. Chief Tyler commented that we are on track with the timeline for the budget,
33 however, we are still waiting for the final numbers from MCERA (contribution rates), FRMS
34 (work comp premiums), and health insurance premiums. He anticipates there will need to be a
35 Special Finance Committee in May.

36 FD Valenti reviewed the FY 24/25 preliminary annual budget.

37 **Summary**

- 38 • Total Revenues \$40,568,766
- 39 • Total Expenditures \$43,961,493
- 40 • Decreases to Fund Balance \$6,550,250

41 **Revenue:**

- 42 • Total Property Taxes \$34,867,749 = 2.2% increase from FY 23/24



Novato Fire District Board of Directors
Special Finance Committee Meeting Minutes
April 30, 2024

- 43 • Charges for Services \$3,257,660
- 44 • Revenue from Use of Money \$156,920
- 45 • Total Revenues \$40,568,766

46 **Expenditures:**

- 47 • Operating Budget Expenditures \$36,785,243
- 48 • Inter-Governmental Transfers \$1,200,000
- 49 • Capital Budget Expenditures \$5,976,250
- 50 • Total Expenditures = \$43,961,493

51 **Budget Comparison:**

52 FD Valenti provided a budget comparison between the FY 23/24 adopted budget and the
53 proposed FY 24/25 budget. He noted the following:

- 54 • Program Expenditures which include EMS, Prevention, Operations, Organizational
55 Resources and Support, and Training increased by 4.64% or \$1,631,816 compared to the
56 adopted FY 23/24 budget.
- 57 • Personnel increased by 6.62% or \$1,832,844 compared to the adopted FY 23/24 budget.
- 58 • Services and Supplies decreased by -0.47% or -\$33,824 compared to the adopted FY
59 23/24 budget.
- 60 • Debt Service decreased by -50.25% or \$167,204 to the adopted FY 23/24 budget.
- 61 • Personnel (Allocated Positions) increased by 2 for a total of 86
- 62 • Revenue increased by 1.59% or \$634,750 compared to the adopted FY 23/24 budget.

63 Chief Tyler discussed planning for additional staffing. In addition to the Director of
64 Organizational Resources and the Training Captain, currently funded out of reserves, the
65 proposed budget includes 2 part-time IT assistants and 1 part-time inspector.

66
67 Director Goines asked if FD Valenti could prepare a document that identifies key vulnerabilities
68 or indicators that may directly affect the economy, expenditures, revenues, and property taxes.
69 FD Valenti responded that it is a work in progress and he has started to build the key indicators
70 and variables.

71
72 Director Goines asked how much money is set aside in reserves. FD Valenti reported that there is
73 enough money in reserves to cover one year of expenditures.

74
75 Chief Tyler explained that the preliminary budget will be brought back to the Finance Committee
76 before the end of June for a more intensive review with final numbers included. If there are any
77 questions or if committee members want to see a different analysis of the preliminary budget,
78 please contact Chief Tyler or FD Valenti.

79
80 There was no public comment.

81
82 **INFORMATIONAL ITEMS**

- 83 • The next Finance Committee meeting will be held on July 16, 2024.

84



Novato Fire District Board of Directors
Special Finance Committee Meeting Minutes
April 30, 2024

85 **TENTATIVE AGENDA ITEMS FOR FUTURE MEETINGS**

86 Committee members may discuss or request future agenda items for Committee consideration.

87

88 **ADJOURNMENT**

89 There being no further business to conduct, Director Davis adjourned the meeting at 1:52 pm

90

91 Respectfully Submitted,

A handwritten signature in cursive script that reads "Jennifer Crayne".

95 Jennifer Crayne

96 Clerk of the Board



Novato Fire District Board of Directors
Regular Board Meeting Minutes
May 1, 2024

1 The meeting was called to order by President Silverman at 10:00 a.m.

2

3 **ROLL CALL**

4 Present: President Silverman, Directors Bill Davis, Mike Hadfield, Shane Francisco, and Bruce
5 Goines

6 Absent: none

7

8 **STAFF MEMBERS PRESENT**

9 Fire Chief Bill Tyler, Deputy Chief Dicochea, ASM/Board Clerk Jennifer Crayne, Finance
10 Director Joe Valenti, Fire Marshal Lynne Osgood, B/C Jeff Whittet, B/C Dan Peters,
11 Administrative Assistant Kelley Penney, Contract/Purchasing Administrator Colleen Walraven,
12 EMS Billing Analyst Shannon Wager, WMS Kyle Nicholes, Vegetation Management Program
13 Manager Sarah Labberton, VMS Lizzy Neil, Captain Mark Larroque, and IT Manager Azar
14 Mashintchian.

15

16 **OTHERS PRESENT**

17 District Counsel Riley Hurd, Bruce Bartel, and Travis Matteri of Enterprise Rentals

18

19 **OPEN TIME FOR PUBLIC EXPRESSION**

20 None.

21

22 **AGENDA ADJUSTMENTS**

23 None.

24

25 **PRESENTATION**

26 *MWPA Quarterly Report and Workplan Updates*

27 Sarah Labberton, Vegetation Management Program Manager and Lynne Osgood, B/C
28 Prevention/Fire Marshal

29 Vegetation Management Program Manager Sarah Labberton presented the MWPA Q3 Work
30 Plan for fiscal year 2023-2024. The Q3 impact highlights and FY 23/24 YTD included:

- 31 • 323 Home Assessments Completed (YTD 1,947)
- 32 • 1789 Roadside Assessments Completed (YTD 3,824)
- 33 • 99% residents satisfied with the program
- 34 • 72 Vegetation Management Grants, \$56,401 grants awarded in Q3, \$201,600 spent by
35 residents in Q3
- 36 • 62 Home Hardening Grants, \$111,602 grants awarded, \$606,162 spent by residents in Q3
- 37 • Total number of Firewise Communities 14
- 38 • 15 Emergency Notifications sent in Q3
- 39 • 15 Chipper Days completed YTD FY 23/24
- 40 • 1,428 Cubic Yards of Vegetation Chipped YTD 23/24
- 41 • 3.6 Miles of Evacuation Clearing YTD 23/24



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- 42 • 35 Fire Mitigation Ranger encampment observations

43 Sarah Labberton provided information on the work plan for the upcoming fiscal year 24/25 with
44 the corresponding draft budget. The proposed budget for core projects totaled \$1,628,858, total
45 D-Space \$1,075,221, and local total \$1,075,221.

46 Director Goines thanked Chief Osgood and Sarah and their team for all the hard work they are
47 completing on these projects.

48 There was no public comment.

49 **ASSOCIATION PRESIDENTS' REPORT**

50 NPFA President Mark Larroque noted that there have been few complaints from the Association
51 which indicates things are better than they were a year ago. He reported that the Engineer/Medic
52 position is paying off. They conducted a 3-month (Jan, Feb, March) statistical review and found
53 that 43 mandatory overtime shifts were alleviated because of the Engineer/Medic position. Mark
54 commented that like all the citizens of the United States, NPFA members are feeling the crunch
55 of inflation.

56

57 **DIRECTOR MATTERS**

58 Director Davis reported that he had attended the FDAC Conference in Monterey and found it
59 very informative. He enjoyed learning the various problem-solving mechanisms other districts
60 use to manage issues facing their communities, particularly the Moraga-Orinda Fire District.

61

62 Director Goines also attended the FDAC Conference and noted it was a valuable use of their
63 time. He has 6-8 follow-up items from that conference and would like to schedule a debriefing
64 with the Chief.

65

66 Director Francisco commented that he noticed a lot of new construction in town. He hopes the
67 District actively considering the impacts of response times and is engaged in the development
68 process. He noted larger buildings like hotels are not typical for Novato.

69

70 President Silverman commented that the FDAC Conference was well received, well-attended,
71 and provided positive networking opportunities. He also noted the passing of Dave Jeffries, a
72 good friend and colleague. His loss will certainly be felt by the MERA committee. His thoughts
73 are with his family.

74

75 **CHIEF'S REPORT**

76 **Calendar Items:**

- 77 • Wed May 1st Regular BOD Meeting
- 78 • Wed May 1st Colleen Walraven Novato Chamber Leadership Project Unveiling: invitation
79 from the Novato Chamber of Commerce for the Novato Visitor Center ribbon cutting ceremony.
80 Colleen's Novato Leadership team renovated the Visitor Center, and we are unveiling the project
81 on May 1st from 5:30-6:30.



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- 82 • Thurs May 2nd MWPA OPS meeting
- 83 • Mon May 6th Heros Walk for NCH Nurses and staff 6:30 am
- 84 • Wed May 8th Colleen Walraven Graduates Novato Leadership Class of 2024 graduation ceremony
- 85 where all three teams present their community projects, from 4:00 until 6:00 at City Hall.
- 86 • Wed May 8th EOY Azar Mashintchian and Ryan Hamilton recognition dinner Druids Hall, doors
- 87 open at 4:30 pm, dinner is served at 6:00 pm, casual attire
- 88 • Thurs May 9th Pacheco Valle Firewise Neighborhood Presentation, Novato Oaks Inn, 7:00 to 8:30
- 89 pm
- 90 • Sun May 12th Mother's Day
- 91 • RT 130 + FI 110 May 13, 16,30th
- 92 • Thurs May 16th MCFCA Retreat - all Chief Officers and Captains are invited to Eric Saylor's
- 93 Presenting Leadership Discussion
- 94 • Thurs May 16th MWPA BOD Meeting
- 95 • Thurs May 16th Survivors Dinner, Indian Valley Jonas Center, 2 NFD incidents
- 96 • Stand Down for Safety: Healing Our Own 19th to 25th
- 97 • Mon May 20th Rick Addicks Funeral - Fort Baker TBD
- 98 • Mon May 20th Rucker Golf Tournament rescheduled TBD
- 99 • Wed May 22nd NFD OPS meeting
- 100 • Thurs May 23rd Rotary Club of Ignacio, Service Above Self Luncheon (Azar)
- 101 • Wed June 5th NFD Monthly BOD Meeting
- 102 • June 6th, 12 20 26 Active Shooter - MCSO at Fireman's Fund
- 103 • June 6th & 7th S219 Burn Operations: Class, Burn Days June 27th/28th (20 students filling fast)
- 104 • Tues June 11th New ECC Ribbon Cutting Ceremony 11:00 am Los Gamos, 3rd Floor
- 105 • Thurs June 13th New FF/PM will graduate their academy—station 62 afternoon, time TBD
- 106 **Administrative Items:**
- 107 • FDAC Conference in Monterey - attended by Bill Davis, LJ Silverman, and Bruce
- 108 Goines. Training, Networking, exhibitors, current trends in the fire service, legislation
- 109 updates, white paper, Wildfire and impacts on Insurance coverage tied to property
- 110 values (*Threat to Marin*)
- 111 • Annual budget for 2024/25 reviewed by Finance Committee
- 112 • Welcome Eirilou-Joy Santos 1st Day today in the Finance Division
- 113 • MWPA OPS Ad hoc completed its review of the 2024/25 work plan
- 114 • Our new FF/PM have completed all aspects of the EMS Academy and have
- 115 transitioned into the fire portion of their academy.
- 116 • New design concepts for the Admin backyard area improvements are submitted and
- 117 being reviewed by all staff. Feel free to go to the breakroom and look at the plans.
- 118 • Marin Emergency Command Center Division Chief Position Interviews
- 119 • Dispatch Center is still on track for a July 1 start



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- 120 • The National Emergency Response Information System (NERIS) is a new platform
121 developed by the U.S. Fire Administration (USFA) to modernize and transform the
122 existing National Fire Incident Reporting System (NFIRS)
123 1. Purpose and Objectives:
124 ➤ NERIS aims to provide an empirical basis for decision-making within the fire
125 and emergency services community.
126 ➤ It equips responders with reliable predictive analytics to enhance preparedness
127 and response to various incidents, including wildland-urban interface events,
128 community risk reduction efforts, climate change threats, and pandemic
129 emergencies.
130 2. Transition from NFIRS:
131 ➤ NFIRS will remain operational during the development and launch of NERIS.
132 ➤ The projected timeline is to transition all users to the new NERIS system by
133 early 2025, at which point the current NFIRS platform will be
134 decommissioned.
135 3. Data Framework and Development:
136 ➤ NERIS will be a secure, cloud-hosted system that fulfills the NFDC's
137 obligations under the Federal Fire Prevention and Control Act of 1974.
138 ➤ Its goals include mitigating the fire problem, reducing loss of life and
139 property, and educating the public on fire safety, prevention, and protection
140 ➤ As a result of ESO purchasing ERS and phasing out ERS database, NFD is
141 reviewing a new Records Management Systems (RMS) in conjunction with all
142 Marin Fire Agencies for: PCRs + NFIRS to National Emergency Response
143 Information System (NERIS) + Prevention software

144 There was no public comment.

145
146 **CONSENT CALENDAR ITEMS**

147 These items can be acted on in one consolidated motion or may be removed from the Consent
148 Calendar and separately considered at the request of any person.

- 149 1. Minutes of Regular Board Meeting 4/3/24
150 2. Bad Debt Write-Off – Uncollectible Novato Ambulance Billing Accounts
151 Board approval of staff's recommendation to write off the designated multi-year
152 uncollectible ambulance billing accounts totaling \$30,575.80

153 There was no public comment.

154 M/s Hadfield/Goines to approve the consent calendar.

155 Motion carried: 5-0-0

156 **NEW BUSINESS**

157 **1. Enterprise Fleet Management – Presentation**



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158 Board approval is requested to accept staff's recommendation to begin reviewing the contracts
159 with Enterprise Fleet Management to implement a vehicle replacement plan and improve Novato
160 Fire Light Vehicle Fleet.

161 B/C Jeff Whittet introduced Aaron Nasa and Travis Materi, Fleet Consultants with Enterprise
162 Fleet Management. They prepared and reviewed a fleet synopsis including a proactive 10-year
163 model for fleet replacement. B/C Whittet provided background information noting that the
164 current light vehicle fleet is greater than 10 years old and lacks modern technology and safety
165 features including anti-lock braking, electronic stability control, and back-up cameras. Another
166 goal of fleet management is to reduce fuel consumption and maintenance costs.

167
168 Travis Materi noted that one of the main objectives of this program is to identify a vehicle life
169 cycle that maximizes potential equity at the time of resale, creating conservative savings of over
170 \$230,733 in 10 years. The initial capital outlay for the first year of the contract would be
171 approximately 90K and would result in the replacement of 7 outdated and oversized vehicles in
172 the first year. Aaron noted that the District would have a dedicated, local account team to
173 proactively manage and develop the fleet. They meet with the District 3-4 times per year for
174 financial and strategic planning. The account team provides ongoing analysis including the most
175 cost-effective makes/models. The report included local government partners that we could
176 contact for references. B/C Whittet noted that only the pool vehicles will be replaced for now.
177 Finance Director Valenti commented that this lease may require additional financial accounting
178 and reporting under GASB requirements.

179
180 This item was information only, requiring no action. If the Board approves of the fleet
181 management program, the goal would be to have contracts ready for review and signature at the
182 June BOD meeting.

183
184 There was no public comment.

185 **2. Resolution 2024-04 Arson Awareness Week May 5-11, 2024**

186 Staff recommends adoption of Resolution 2024-04: a resolution of The Board of Directors of
187 The Novato Fire Protection District declaring May 5-11, 2024, to be Arson Awareness Week.

188 Chief Tyler noted this is an annual consideration for the Board declaring Arson Awareness Week
189 as May 5-11. The goal of this year's campaign is to provide residents with strategies to combat
190 arson in their neighborhoods and focus public attention on the importance of collaboration with
191 local agencies.

192 There was no public comment.

193 M/s Davis/Hadfield to approve Resolution 2024-04 declaring May 5-11, 2024, as Arson
194 Awareness Week.

195 Roll Call:



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196 Ayes: Davis, Goines, Hadfield, Francisco, Silverman
197 Noes: None
198 Absent: None
199 Motion carried: 5-0-0

200 **3. Resolution 2024-05 Proclaiming May 4-10, 2024, as Wildfire Preparedness Week**

201 Board approval is requested to adopt Resolution 2024-05 proclaiming May 4-10, 2024, as
202 Wildfire Preparedness Week encouraging residents to take steps to reduce the threat of wildfire
203 to their homes and communities.

204 Chief Tyler introduced Resolution 2024-05, proclaiming May 4-10 as “Wildfire Preparedness
205 Week.” This is an important opportunity to increase public safety and awareness through
206 education on fire safety, preparation, and prevention.

207 There was no public comment.

208 M/s Goines/Davis to adopt Resolution 2024-05 proclaiming May 4-10, 2024, as Wildfire
209 Preparedness Week encouraging residents to take steps to reduce the threat of wildfire to their
210 homes and communities.

211 Roll Call:

212 Ayes: Davis, Goines, Hadfield, Francisco, Silverman
213 Noes: None
214 Absent: None
215 Motion carried: 5-0-0

216 **4. Adoption of Resolution 2024-06, A Resolution of the Board of Directors of the Novato**
217 **Fire District Establishing the Special Tax Rate for 2024/2025**

218 Board approval is requested to accept Staff’s recommendation to:

- 219 1. Apply the Consumer Price Index annual adjustment for 2023 of 3.67% (Exhibit D).
220

221 Chief Tyler noted that this item presents the Board with an opportunity to apply the Consumer
222 Price Index annual adjustment and establish the Special Tax Rate for fiscal year 2024/25. FD
223 Valenti reported that the CPI for 2023 was 3.7%. Based upon approximately 58.3 million taxable
224 square feet, the 2023/24 Special Assessment tax rate of 10.89 cents per square foot for
225 Residential and 16.33 cents per square foot for Commercial generated \$6.9 million in revenue.
226 An adjustment in the 2024/25 Special Assessment tax rate for inflation to 11.29 cents per square
227 foot for Residential and 16.93 cents per square foot for Commercial would generate
228 approximately \$7.2 million in revenue, an increase of approx. \$254,000.

229 FD Valenti commented that the Board may elect not to apply the CPI adjustment for inflation
230 and leave the special tax rates unchanged for 2024/25. By doing so, the District would forgo
231 approx. \$254,000 of additional revenue in 2024/25 and an estimated \$3.1 million in revenue over
232 the next ten years. This could have a detrimental effect on future budgets, since the District is



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233 also impacted by inflationary cost increases in many of its operating expenses including supplies
234 & equipment, fuel, utilities, vehicle and facilities repairs & maintenance, insurance, and contract
235 services.

236 There was no public comment.

237 M/s Davis/Goines to accept Staff's recommendation to apply the Consumer Price Index annual
238 adjustment for 2023 of 3.67%.

239 Roll Call:

240 Ayes: Davis, Goines, Hadfield, Francisco, Silverman

241 Noes: None

242 Absent: None

243 Motion carried: 5-0-0

244 2. Adopt Resolution 2024-06 establishing the Special Assessment Tax Rate for Residential
245 at 11.29 cents per square foot and Commercial/Industrial at 16.93 cents per square foot for
246 the 2024/25 fiscal year (Exhibit A).

247 There was no public comment.

248 M/s Davis/Goines to adopt Resolution 2024-06 establishing the Special Assessment Tax Rate for
249 Residential at 11.29 cents per square foot and Commercial/Industrial at 16.93 cents per square
250 foot for the 2024/25 fiscal year.

251 Roll Call:

252 Ayes: Davis, Goines, Hadfield, Francisco, Silverman

253 Noes: None

254 Absent: None

255 Motion carried: 5-0-0

256 **5. Renewal of contract with Katie Grossman, RN for EMS Educator**

257 Staff recommends that the Board approve the renewal of the EMS Educator contract with Katie
258 Grossman, RN

259 Chief Tyler commented that Katie Grossman, RN provides a variety of mandated courses and
260 assists with the EMS class calendar with oversight from the EMS B/C and Medical Director.

261 Additionally, Katie is part of the community, works in the hospitals, and has become an
262 ambassador for NFD. The contract presented is equal to the CQI Coordinator, so there is no
263 disparity.

264 There was no public comment.

265 M/s Davis/Hadfield to approve the renewal of the EMS Educator contract with Katie Grossman,
266 RN.

267 Motion Carried: 5-0-0



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268 **6. Bank Signature Card Change**

269 Board approval is requested to accept Staff's recommendation to make the following revisions to
270 the bank signature card listed below and direct the Finance Director to revise the necessary
271 documents.

- 272 1. Account#XXX057 Bank of America Novato Fire District Operating Fund Signature Card
273 a. Add Lynne Osgood

274 There was no public comment.

275 M/s Goines/Silverman to revise the bank signature card for account #XXX057 Bank of America
276 Novato Fire District Operating Fund adding Lynne Osgood.

277 Motion Carried: 5-0-0

278 **7. HVAC Maintenance & Repair Contract**

279 Staff recommends contracting with Peterson Mechanical, Inc. for HVAC maintenance and repair
280 services for all six (6) District sites for an initial twelve (12) month term.

281 Chief Tyler reported that after a competitive solicitation process for HVAC services, including
282 site visits, the District received bids from five of seven licensed contractors. Staff recommends
283 contracting with Peterson Mechanical, Inc for HVAC maintenance.

284 There was no public comment.

285 M/s Goines/Davis to approve the contract with Peterson Mechanical, Inc. for HVAC
286 maintenance and repair services for all six (6) District sites for an initial twelve (12) month term.

287 Motion Carried: 5-0-0

288 **8. Contract Extension for Supplemental Staffing with Aston Carter, Inc. for (1) EMS Biller**

289 Staff recommends the Board approve an extension of the contract with Aston Carter, Inc. for an
290 additional two (2) years for the temporary staffing needs in the EMS Billing department to
291 employ the services of one (1) EMS Biller.

292 Chief Tyler provided a summary of the need to extend the contract for supplemental staffing
293 with Aston Carter for EMS billing. Due to the additional workload in the EMS Billing Division,
294 the District anticipates a need for up to 40 hours per week, not to exceed \$83,200 annually. Some
295 of the increases are due to a 10% increase in billable calls, the passage of AB716 which makes
296 negotiating with insurance companies more difficult, AB1705 adding another layer of work, the
297 effects of cyberattacks, and the new Ground Ambulance Collection System program.

298 There was no public comment.

299 M/s Hadfield/Francisco to approve an extension of the contract with Aston Carter, Inc. for an
300 additional two (2) years for the temporary staffing needs in the EMS Billing department to
301 employ the services of one (1) EMS Biller.



Novato Fire District Board of Directors
Regular Board Meeting Minutes
May 1, 2024

302 Motion Carried: 5-0-0

303 **9. Advertising Campaign Services for MWPA**

304 Staff recommends renewing the Kiosk Creative, LLC (“Kiosk”) Schedule No. 1 in support of the
305 Marin Wildfire Prevention Authority (“MWPA”) advertising campaign.

306 Chief Tyler commented that Kiosk Creative has been supporting and developing an advertising
307 campaign since January 2022 for the MWPA aimed at increasing resident and business
308 participation in the program.

309 There was no public comment.

310 M/s Goines/Davis to renew Kiosk Creative, LLC (“Kiosk”) Schedule No. 1 in support of the
311 Marin Wildfire Prevention Authority (“MWPA”) advertising campaign.

312 Motion Carried: 5-0-0

313 **10. Surplus Radio Equipment Donation**

314 Board approval is requested to accept staff’s recommendation to donate 15 Bendix King Model
315 P150-CMD to Sonoma County Fire District.

316 B/C Jeff Whittet reported that the District had recently replaced all portable Bendix King radios
317 with Model BKR 9000. He noted that after researching fair market value for individual sale (less
318 than \$200 per unit), per the Surplus Product Policy #221, if the total value of the radios is less
319 than \$5,000, they may be donated to another government agency. Staff’s recommendation is to
320 donate the radios to Sonoma County Fire District.

321 There was no public comment.

322 M/s Hadfield/Silverman to accept staff’s recommendation to donate 15 Bendix King Model
323 P150-CMD to Sonoma County Fire District.

324 Motion Carried: 5-0-0

325 **COMMITTEE REPORTS**

326 *Directors may report on committee activities and meetings.*

- 327 1. **MERA** (Directors Silverman and Hadfield)- There was no meeting in April.
328 2. **Finance Committee** (Directors Davis and Goines)- Director Davis commented that the
329 Finance Committee met 4/30 to review the preliminary draft budget. They will report to
330 the full Board when the preliminary budget is complete.
331 3. **Marin Wildfire Prevention Authority Board** (Director Goines)- Director Goines noted
332 that the MWPA did not meet in April. MWPA will meet on 5/16.
333 4. **Facilities Committee** (Silverman and Hadfield)- Director Hadfield noted that the next
334 meeting is scheduled on 6/11 at 9:00 am, however, the time of the meeting may need to
335 be adjusted.

336

337 **FINANCIAL REPORTS**

338 Informational items for review. No action needed.



Novato Fire District Board of Directors
Regular Board Meeting Minutes
May 1, 2024

- 339 1. Financial Reports, March 2024:
340 a. Revenues, Expenditures and Changes in Fund Balance Financial Report
341 b. Revenues and Expenditures Detail Financial Report
342 c. Vendor Summary Financial Report
343 d. MWPA Revenues and Expenditures
344 2. District Monthly Contracts Information
345

346 **INFORMATION**

347 Items of a general nature that the staff wishes to bring to the attention of the Board.

- 348 1. Customer Surveys March 2024
349 2. MERA Update: April 2024
350 3. MWPA Quarterly Report Q3
351 4. Upcoming meetings and events:
352 • 5/8/24 Druids Employee of the Year Dinner 6:00 pm
353 • 5/8/24 Novato Leadership Ceremony 4:00 -7:00 pm
354 • 5/16/24 Marin County Survivors' Celebration 5:00 - 9:00 pm
355 • 5/20/24 Steve Rucker Memorial Gold Tournament
356 • 5/27/24 Memorial Day Observed- Admin Office Closed
357 • 6/5/24 Regular Board Meeting
358 • 6/11/24 Facilities Committee Meeting 9:00 am
359 5. Written Communications- ASM Crayne read a letter from a resident thanking WMS Kyle
360 Nicholes for his work on her home assessment.
361

362 **ADJOURNMENT**

363 There was a moment of silence remembering Dave Jeffries and Rick Addicks. There being no
364 further business to conduct, President Silverman adjourned the meeting at 11:51 am.
365

366 Respectfully Submitted,

367 A handwritten signature in cursive script that reads "Jennifer Crayne".
368

369 Jennifer Crayne, Clerk of the Board
370
371
372



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 31, 2024

Topic: Ambulance Fee Debt Write Off Due to Hardship

Recommendation

Board approval is requested to approve a write-off of the designated ambulance billing accounts.

Background

The following accounts have submitted a written request for write-off consideration from the Board of Directors. The requests are claiming financial hardship.

- ▶ F22029660 \$1,326.73
- ▶ F23033488 (\$3,388.46) – Patient acquired Medi-Cal

Financial Impact

The total reversal due to the patient acquiring Medi-Cal resulted in a net offset of (\$2,061.73) to the \$9,080.99 of prior approved hardship cases this calendar year, reducing the year-to-date total to \$7,019.26. Total decrease in revenue due to hardship cases for calendar year 2023 was \$16,475.55.

Reviewed by:

_____ Administration
 _____ SWAGER _____ EMS
 _____ Finance
 _____ Prevention
 _____ Human Resources
 _____ Operations

Approved by:

Bill Tyler
Fire Chief

Attachments: None

New Business Section

RESOLUTION NO. 2024-07

**RESOLUTION OF THE GOVERNING BODY OF THE
NOVATO FIRE PROTECTION DISTRICT**

**A REGULARLY SCHEDULED ELECTION TO BE HELD IN THIS JURISDICTION;
REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE WITH ANY
OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING
ELECTION SERVICES BY THE MARIN COUNTY ELECTIONS DEPARTMENT**

WHEREAS, it is the determination of said governing body the regularly scheduled election to be held on the 5th day of November, 2024, at which election the issue to be presented to the voters shall be to elect the following members to the Board of Directors:

Number of Regular Term Positions (4-year) 3

Number of Short-Term Positions (2-year) 0

NOW, THEREFORE, BE IT RESOLVED, pursuant to Elections Code §10002, the Board of Supervisors of the County of Marin is hereby requested to:

- 1) Consolidate said election with any other applicable election conducted on the same day in the manner prescribed in Elections Code §10418;
- 2) Authorize and direct the Marin County Elections Department at District expense, to provide all necessary election services and to canvass the results of said election.

PASSED AND ADOPTED this 5th day of June , 2024 by the following vote, to wit:

AYES:

NOES:

ABSENT:

PRESIDENT, BOARD OF DIRECTORS

ATTEST: _____
Clerk of the Board



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 31, 2024

Topic: Adoption of the Preliminary Budget for Fiscal Year 2024/25

Recommendation

Board approval is requested to accept the Finance Committee’s recommendation to:

1. Adopt the Preliminary Budget for Fiscal Year 2024/25
2. Establish the date for adopting the Final Budget for Fiscal Year 2024/25 on the August 7, 2024 regular Board meeting.

The District is required to adopt a preliminary budget by June 30, 2024. The preliminary budget reflects the funding of all the strategic goals and objectives developed by the Board of Directors and the District leadership staff.

Financial Impact

A summary of the Preliminary Budget for 2024/25 is as follows:

Salaries & Benefits	29,464,614
Services & Supplies	7,178,780
Debt Service	<u>165,558</u>
Total Operating Budget	36,808,952
Capital Outlay	5,976,250
Intergovernmental Transfers	<u>1,200,000</u>
Total Expenditures	<u><u>43,985,202</u></u>
Revenues	40,768,766
Decrease in Assigned Fund Balances	6,550,250
(Increase) Unassigned Fund Balance	<u>(3,333,814)</u>
Total Revenues and Decrease in Fund Balances	<u><u>43,985,202</u></u>

The final annual budget will be presented to the Board for adoption on August 7, 2024. This final version may include revisions to certain revenues and expenditures.

Reviewed by:

_____ Administration
 _____ EMS
 _____ *Jac Valente* Finance
 _____ Prevention
 _____ Human Resources
 _____ Operations

Approved by:

A handwritten signature in black ink, appearing to read "Bill Tyler", with a horizontal line extending to the right.

Bill Tyler
Fire Chief

Attachments: Exhibit 1: Preliminary Budget for Fiscal Year 2024/25



Novato Fire District Preliminary Budget

Fiscal Year 2024-2025

Tips for Reading the Novato Fire District Annual Budget

The District operates on a fiscal year from July 1 through June 30. Each year, the Board must adopt a preliminary budget before June 30 to allow the District to spend funds effective July 1 the following fiscal year. A final budget is adopted by the Board by August or September.

The budget consists of the following components:

Revenues

- Property taxes
- Charges for Services
- Other

Operating Budget

- Salaries and Benefits
- Services and Supplies
- Debt Service

Capital Budget

- Apparatus
- Equipment
- Facilities

Fund Balances

- Assigned Fund Balances – funds already earmarked for specific purposes
- Unassigned Fund Balance – all other remaining funds

The District is comprised of five distinct cost centers or departments. Descriptions of the functions of each department can be found in the budget document preceding each departmental budget. Each department has their own standalone operating budget.

- Emergency Medical Services
- Fire Prevention
- Operations
- Organizational Resources & Support
- Training

The budget document begins with details in a summary style view.

A more detailed and granular budget is found in each of the departmental budgets.

2024/25 ANNUAL BUDGET SUMMARY

Revenues (Page 1)	\$ 40,768,766
Operating Budget Expenditures (Pages 2 - 7)	\$ 36,808,952
Inter Governmental Transfers	1,200,000
Capital Budget Expenditures (Page 8)	<u>5,976,250</u>
Total Expenditures	<u>43,985,202</u>
Decreases to Assigned Fund Balances (Page 9)	
Building Facilities	2,080,000
Apparatus Replacement	3,500,000
EMS Equipment	146,000
Management Info Sys Reserve	224,250
Training Captain Reserve	250,000
Director of Org Resources Reserve	<u>350,000</u>
Total Decreases to Assigned Fund Balances	6,550,250
(Increase) to Unassigned Fund Balance	<u>(3,333,814)</u>
Total Revenues and Changes to Assigned and Unassigned Fund Balances	<u>\$ 43,985,202</u>

Special Tax 11.29 cents per square foot residential and 16.93 cents per square foot commercial

2024/25 ANNUAL BUDGET SUMMARY

	Adopted Budget 2023/24	Proposed Budget 2024/25	Percentage Change
<u>Program Expenditures</u>			
Emergency Medical Services	\$ 8,886,112	\$ 9,492,204	
Fire Prevention	1,576,368	1,663,044	
Operations	12,643,877	12,519,163	
Organizational Resources & Support	11,008,506	11,936,349	
Training	<u>1,038,564</u>	<u>1,198,192</u>	
Total Program Expenditures	<u>\$ 35,153,427</u>	<u>\$ 36,808,952</u>	4.71%
<u>Summary by Category</u>			
Personnel	\$ 27,690,601	\$ 29,464,614	6.41%
Services and Supplies	7,130,064	7,178,780	0.68%
Debt Service	<u>332,762</u>	<u>165,558</u>	-50.25%
Total Summary by Category	<u>\$ 35,153,427</u>	<u>\$ 36,808,952</u>	4.71%
<u>Personnel (Allocated Positions)</u>			
Full Time	82	86	
<u>Revenues</u>			
General Funds	<u>\$ 39,934,016</u>	<u>\$ 40,768,766</u>	2.09%
<u>Capital Outlay</u>			
Emergency Medical Services	\$ -	\$ 146,000	
Fire Prevention	-	-	
Operations	-	-	
Organizational Resources & Support	4,188,700	5,830,250	
Training	<u>-</u>	<u>-</u>	
Total Capital Outlay	<u>\$ 4,188,700</u>	<u>\$ 5,976,250</u>	42.68%

2024 / 25 ANNUAL BUDGET REVENUE

Description	Account Code	2015 / 16 Revenue	2016 / 17 Revenue	2017 / 18 Revenue	2018 / 19 Revenue	2019 / 20 Revenue	2020 / 21 Revenue	2021 / 22 Revenue	2022 / 23 Revenue	2023 / 24 Estimated Revenue	2024 / 25 Budgeted Revenue	% of Change Incr (Decr) Last Year
Property Taxes												
Current Secured	9001	\$ 15,389,493	\$ 16,196,130	\$ 17,040,725	\$ 18,174,611	\$ 18,529,707	\$ 19,407,579	\$ 20,496,486	\$ 21,453,757	\$ 22,389,744	\$ 22,854,330	2.0%
Current Unsecured	9002	306,487	315,561	319,805	331,347	352,069	364,552	366,415	381,966	442,767	442,767	
Prior Secured Delinquent	9003	-	-	-	-	-	-	-	-	-	-	
Prior Secured Redemptions	9004	-	-	-	-	-	-	-	-	-	-	
Prior Unsecured	9006	11,331	12,440	17,750	12,932	13,868	10,910	21,385	21,187	21,187	21,187	
Special Assessment	9007	5,104,626	5,234,421	5,398,412	5,579,586	5,806,224	6,025,364	6,296,489	6,524,530	6,901,242	7,154,518	3.7%
Special Assessment Delinquent	9008	-	-	-	-	-	-	-	-	-	-	
Supplemental Assessment Current	9041	467,117	417,350	434,629	434,258	434,388	419,387	724,072	811,449	745,192	745,192	
Supplemental Assessment Unsec	9042	5,328	5,525	6,234	3,755	16,970	8,052	15,869	26,609	26,609	26,609	
Supplemental Assessment Redemp.	9043	7,480	17,117	7,198	12,765	15,705	13,859	11,498	19,961	16,230	16,230	
Novato Hamilton RDA	9045	496,087	586,997	614,901	621,347	718,007	1,004,575	827,091	1,489,928	874,662	892,155	
Education Revenue Augm Fund - Redistribution	9046	1,296,419	1,586,286	1,610,724	1,673,825	1,882,786	1,912,610	2,330,034	2,057,007	2,491,242	2,491,242	
Novato Downtown Redevelopment	9047	629,888	637,662	214,591	180,496	262,083	167,629	184,027	212,290	219,136	223,519	
Property Tax Reduction Shift to State	9001	-	-	-	-	-	-	-	-	-	-	
Total Property Taxes		23,714,256	25,009,489	25,664,969	27,024,922	28,031,808	29,334,517	31,273,366	32,998,684	34,128,011	34,867,749	2.2%
Charges for Services												
CPR Fees	9576	2,430	2,265	1,290	-	-	-	-	-	-	-	
GEMT Service Fees	9920	-	-	-	-	-	-	-	-	-	-	
GEMT Revenue	9925	65,228	52,554	184,334	54,236	(7,437)	60,322	(79,714)	253,637	-	-	
Outside Agency Ambulance Billing Service	9931	242,652	290,662	344,424	40,529	-	-	-	-	-	-	
Novato Ambulance Service Fees	9932	2,093,469	2,556,424	2,380,446	2,995,568	3,033,420	3,041,030	3,238,278	3,502,793	3,800,000	3,400,000	
Plan Checks & Inspection Fees	9935	52,586	37,813	30,946	33,688	44,304	30,906	50,914	54,668	57,660	57,660	
MERA & HazMat Administrative Services	9945	74,429	58,307	66,081	50,766	-	-	-	-	-	-	
Renaissance Faire Contract	9946	-	-	-	-	-	-	-	-	-	-	
Total Charges for Services		2,530,794	2,998,025	3,007,521	3,174,787	3,070,287	3,132,258	3,209,478	3,811,098	3,857,660	3,457,660	
Revenue From Use of Money												
Interest	9201	29,950	55,464	133,664	267,947	383,197	139,051	19,705	415,939	156,920	156,920	
Loan Interest	9798	-	-	-	-	-	-	-	-	-	-	
Total Revenue From Use of Money		29,950	55,464	133,664	267,947	383,197	139,051	19,705	415,939	156,920	156,920	
Intergovernmental Revenue												
State:												
Home Owners Property Tax Reduction	9280	86,993	84,983	84,756	84,043	82,915	81,618	80,740	79,902	78,134	78,134	
Other State Aid	9367	129,311	269,012	488,984	833,440	2,245,913	2,995,598	1,534,610	1,162,575	1,800,000	2,000,000	
Federal:												
Grant Received	9419	-	57,773	-	-	-	-	-	-	-	-	
Intergovernmental Transfer to DHCS					(364,540)	(979,989)	(1,227,932)	(701,793)	-	-	-	
Transfer to MWPA for Admin Support					-	-	-	-	56,510	-	-	
OES Reimbursements	9942	1,277,761	835,655	1,642,352	583,339	532,053	1,147,131	878,758	266,447	200,000	200,000	
Total Intergovernmental Revenue		1,494,065	1,247,423	2,216,092	1,136,282	1,880,892	2,996,415	1,792,315	1,565,434	2,078,134	2,278,134	
Other Revenue												
Parking Lot Rent	9250	30,000	30,000	30,000	27,500	30,000	30,000	27,100	5,000	5,000	5,000	
Donations	9761	-	-	-	-	-	-	-	-	-	-	
COVID-19 Relief Funds	9930	-	-	-	-	42,617	(42,617)	-	-	-	-	
Fire Reports / Ambulance Reports	9933	-	-	-	-	-	-	-	-	-	-	
Impact Fees	9934	27,862	12,949	-	-	-	-	-	-	-	-	
Sale of Assets	9936	8,720	13,864	115,316	-	-	-	-	-	-	-	
Elections	9938	900	600	1,000	500	600	-	-	-	-	-	
In Lieu Housing	9483	3,300	3,300	3,302	3,303	3,310	3,315	3,330	3,303	3,303	3,303	
MWPA Core Reimbursement								(624,047)	-	-	-	
Other Refunds / Reimbursements	9940	7,253	923	5,058	75,880	113,924	232,928	1,056,344	69,490	-	-	
Total Other Revenue		78,035	61,636	154,676	107,183	190,451	223,626	462,727	77,793	8,303	8,303	
Total Revenue (Excluding Measure C)		\$ 27,847,100	\$ 29,372,037	\$ 31,176,922	\$ 31,711,121	\$ 33,556,635	\$ 35,825,867	\$ 36,757,591	\$ 38,868,948	\$ 40,229,028	\$ 40,768,766	
Percentage Change From Prior Year (Total Property Taxes)		7.33%	5.46%	2.62%	5.30%	3.73%	4.65%	6.61%	5.52%	3.42%	2.17%	
Percentage Change From Prior Year (Net Tax Revenue)		6.39%	5.16%	5.11%	6.56%	2.02%	4.69%	5.49%	4.64%	4.54%	2.03%	
Percentage Change From Prior Year (Total Revenue)		10.61%	5.48%	6.14%	1.71%	5.82%	6.76%	2.60%	5.74%	3.50%	1.34%	

**Novato Fire Protection District
Summary of Operating Program Budgets
Fiscal Year 2024 / 25**

Description	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
	Estimated	Proposed	Estimated	Proposed	Estimated	Proposed	Estimated	Proposed	Estimated	Proposed	Estimated	Proposed
	2023 / 24	2024 / 25	2023 / 24	2024 / 25	2023 / 24	2024 / 25	2023 / 24	2024 / 25	2023 / 24	2024 / 25	2023 / 24	2024 / 25
Salaries and Fringe Benefits	\$ 8,384,584	\$ 8,781,554	\$ 929,263	\$ 1,272,654	\$ 12,679,777	\$ 12,333,313	\$ 5,354,482	\$ 5,978,701	\$ 835,724	\$ 1,098,392	\$ 28,183,830	\$ 29,464,614
Services and Supplies	392,945	710,650	30,983	390,390	237,876	185,850	4,505,692	5,792,090	81,784	99,800	5,249,280	7,178,780
Debt Service	-	-	-	-	-	-	332,770	165,558	-	-	332,770	165,558
Total Operating Budgets	\$ 8,777,529	\$ 9,492,204	\$ 960,246	\$ 1,663,044	\$ 12,917,653	\$ 12,519,163	\$ 10,192,944	\$ 11,936,349	\$ 917,508	\$ 1,198,192	\$ 33,765,880	\$ 36,808,952

**Novato Fire Protection District
Operating Program Budgets
Fiscal Year 2024 / 25**

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
SALARIES AND FRINGE BENEFITS													
Salaries													
Regular Staff Salaries	1003	\$ 3,769,803	\$ 3,963,666	\$ 517,752	\$ 764,158	\$ 6,024,459	\$ 5,441,529	\$ 1,308,166	\$ 1,816,762	\$ 357,322	\$ 548,309	\$ 11,977,502	\$ 12,534,424
Director Fees	1022	-	-	-	-	-	-	28,320	27,000	-	-	28,320	27,000
Sub-total Salaries		3,769,803	3,963,666	517,752	764,158	6,024,459	5,441,529	1,336,486	1,843,762	357,322	548,309	12,005,822	12,561,424
Premium Pay													
CTO Pay	1019	210,239	150,000	3,236	4,000	391,095	407,400	84,380	91,100	18,684	19,000	707,634	671,500
Overtime - Callback	1020	1,390,049	1,356,000	5,492	18,000	1,939,892	1,968,000	65,773	66,000	162,142	186,000	3,563,348	3,594,000
Out of Class Pay	1021	3,531	6,000	15,031	-	4,774	5,000	-	-	-	-	23,336	11,000
Response Pay	1023	341	-	256	-	-	-	-	-	-	-	597	-
Vacation Pay	1025	34,893	105,000	25,563	16,000	185,301	169,000	55,688	90,000	16,634	15,000	318,079	395,000
Education Incentive	1026	16,200	24,300	2,400	3,360	35,025	31,500	-	-	3,113	1,200	56,738	60,360
Sub-total Premium Pay		1,655,253	1,641,300	51,978	41,360	2,556,087	2,580,900	205,841	247,100	200,573	221,200	4,669,732	4,731,860
Fringe Benefits													
Retirement	1402	1,833,442	1,970,020	212,182	232,210	2,607,073	2,672,250	431,432	525,300	213,416	212,210	5,297,545	5,611,990
FICA Medicare	1404	80,623	86,200	8,720	9,400	104,181	108,500	26,908	31,200	10,222	9,000	230,654	244,300
Life Insurance	1502	(3,757)	6,500	(1,196)	1,500	(5,948)	8,500	30,587	2,500	(655)	1,000	19,031	20,000
Dental Insurance	1510	45,522	73,500	3,538	13,650	60,651	105,000	81,478	28,350	990	7,350	192,179	227,850
Flexible Savings Account	1512	-	-	-	-	-	-	6,882	-	-	-	6,882	-
Health Insurance	1513	869,993	900,000	92,344	159,500	1,142,759	1,210,000	1,521,012	1,532,500	37,137	83,000	3,663,245	3,885,000
Vision Plan	1514	3,800	6,000	329	1,000	5,078	8,000	6,246	2,500	107	1,000	15,560	18,500
Admin Allowance	1517	1,890	2,000	4,658	5,000	1,890	2,000	15,525	16,000	-	-	23,963	25,000
Workers' Comp	1701	-	-	-	-	1,183	-	1,591,487	1,654,200	-	-	1,592,670	1,654,200
Unemployment Insurance	1702	-	-	-	-	-	-	3,696	-	-	-	3,696	-
Physicals	1703	-	-	-	-	-	-	37,322	25,000	-	-	37,322	25,000
Sick Leave Buyback	1704	6,756	-	-	-	-	-	2,972	-	-	-	9,728	-
Admin Leave	1705	-	-	-	-	-	-	-	-	-	-	-	-
Deferred Compensation	1706	121,259	132,368	38,958	44,876	182,364	196,634	56,608	70,289	16,612	15,323	415,801	459,490
Sub-total Fringe Benefits		2,959,528	3,176,588	359,533	467,136	4,099,231	4,310,884	3,812,155	3,887,839	277,829	328,883	11,508,276	12,171,330
Total Salaries and Fringe Benefits		\$ 8,384,584	\$ 8,781,554	\$ 929,263	\$ 1,272,654	\$ 12,679,777	\$ 12,333,313	\$ 5,354,482	\$ 5,978,701	\$ 835,724	\$ 1,098,392	\$ 28,183,830	\$ 29,464,614

**Novato Fire Protection District
Operating Program Budgets
Fiscal Year 2024 / 25**

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
SERVICES AND SUPPLIES													
Clothing & Personal Supplies													
Services & Supplies	2000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,643	\$ -	\$ -	\$ -	\$ 24,643	\$ -
Cal-OSHA Requirements	2020	\$ -	\$ -	\$ -	\$ -	\$ 168,460	\$ 80,500	\$ -	\$ -	\$ -	\$ -	\$ 168,460	\$ 80,500
Clothing	2021	42	1,140	-	-	-	-	7,570	8,000	-	-	7,612	9,140
Sub-total Clothing & Personal Supplies		42	1,140	-	-	168,460	80,500	32,213	8,000	-	-	200,715	89,640
Medical													
COVID-19 Expenses	2023	-	-	-	-	-	-	-	-	-	-	-	-
First Aid Supplies	2024	208,102	151,930	-	-	-	-	1,439	-	-	-	209,541	151,930
Oxygen	2025	4,429	7,000	-	-	-	-	264	-	-	-	4,693	7,000
Sub-total Medical		212,531	158,930	-	-	-	-	1,703	-	-	-	214,234	158,930
Small Tools & Instruments													
Investigative Tools	2026	-	-	320	2,500	-	-	-	-	-	-	320	2,500
Tool Replacement	2027	-	-	-	-	-	-	34,280	20,000	-	-	34,280	20,000
Sub-total Small Tools & Instruments		-	-	320	2,500	-	-	34,280	20,000	-	-	34,600	22,500
District Special Expense													
Board Expense	2028	-	-	-	-	-	-	8,837	15,000	-	-	8,837	15,000
Advertising	2029	-	-	-	50,000	-	-	26,233	20,000	-	-	26,233	70,000
Outside Assistance	2034	133,880	192,500	-	-	10,045	16,850	81,933	166,900	-	-	225,858	376,250
EMS Certification	2036	-	-	-	-	-	-	-	-	-	-	-	-
CPR Materials	2038	-	-	-	-	-	-	-	-	-	-	-	-
Schools and Seminars	2039	-	-	8,110	9,400	-	-	7,482	7,700	60,443	83,700	76,035	100,800
Training Aids and Materials	2040	840	10,600	(12,551)	19,000	-	-	1,195	-	17,557	15,000	7,041	44,600
Food	2041	-	-	-	-	-	-	39,409	50,000	-	-	39,409	50,000
Extinguishing Agents	2042	-	-	-	-	1,593	6,000	-	-	-	-	1,593	6,000
Conferences & Meetings	2049	11,663	23,000	4,443	4,600	-	-	18,324	28,500	2,680	-	37,110	56,100
Equipment Testing	2050	-	-	-	-	-	-	23,234	64,500	-	-	23,234	64,500
Election Expense	2129	-	-	-	-	-	-	-	35,375	-	-	-	35,375
Books & Periodicals	2131	260	1,535	671	3,250	-	-	-	500	125	1,100	1,056	6,385
Document Reproduction	2137	-	-	-	-	-	-	1,450	54,500	-	-	1,450	54,500
Computer Supplies	2141	1,760	-	39	6,000	(46)	-	15,897	122,700	-	-	17,650	128,700
Computer System Software	2151	27,417	27,100	334	2,400	-	-	145,541	234,900	-	-	173,292	264,400
Computer System Maintenance	2164	-	-	-	-	-	-	113,274	401,450	-	-	113,274	401,450
Hazardous Materials Prog	2262	-	-	-	-	-	-	13,102	10,000	-	-	13,102	10,000
Property Tax Fee	2269	-	-	-	-	-	-	318,889	338,150	-	-	318,889	338,150
Empl Service & Recog	2273	-	251,200	-	-	-	-	170,449	115,000	-	-	170,449	366,200
Central Dispatch	2528	-	-	-	-	-	-	577,868	1,070,420	-	-	577,868	1,070,420
Emergency Operations Center	2530	-	-	-	-	-	-	2,845	40,000	-	-	2,845	40,000
Marin Emergency Radio Authority	2533	-	-	-	-	-	-	217,356	181,000	-	-	217,356	181,000
Radio & MDC Maintenance	2537	-	-	-	-	2,789	-	216,501	80,270	-	-	219,290	80,270
Tablet Command	2539	-	-	-	-	-	-	30,806	34,000	-	-	30,806	34,000
Sub-total District Special Expense		175,820	505,935	1,046	94,650	14,381	22,850	2,030,625	3,070,865	80,805	99,800	2,302,677	3,794,100

Novato Fire Protection District
Operating Program Budgets
Fiscal Year 2024 / 25

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
SERVICES AND SUPPLIES													
Insurance													
Liability & Property	2059	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 224,588	\$ 247,500	\$ -	\$ -	\$ 224,588	\$ 247,500
Sub-total Insurance		-	-	-	-	-	-	224,588	247,500	-	-	224,588	247,500
Maintenance Repair													
School and Seminars	2074	-	-	-	-	-	-	2,275	5,000	-	-	2,275	5,000
Sub-total Maintenance Repair		-	-	-	-	-	-	2,275	5,000	-	-	2,275	5,000
Apparatus Maintenance & Repair													
Parts & Outside Labor	2087	-	-	-	-	-	-	166,734	250,000	-	-	166,734	250,000
Shop Supplies	2088	-	-	-	-	-	-	7,509	10,000	-	-	7,509	10,000
Special Fire Equipment & Supplies	2268	-	-	740	3,000	51,504	75,500	13,609	1,000	-	-	65,853	79,500
Sub-total Apparatus Maintenance & Repair		-	-	740	3,000	51,504	75,500	187,852	261,000	-	-	240,096	339,500
Fuel & Oil													
Gas, Oil & Grease Vehicles	2501	-	-	-	-	3,318	-	219,167	256,200	-	-	222,485	256,200
Out of County Logistics	2510	-	-	-	-	-	7,000	3,415	12,000	-	-	3,415	19,000
Sub-total Fuel & Oil		-	-	-	-	3,318	7,000	222,582	268,200	-	-	225,900	275,200
Professional Services													
Litigation Settlement	2710	-	-	-	-	-	-	-	-	-	-	-	-
Legal Fees	2713	-	-	-	-	-	-	238,000	300,000	-	-	238,000	300,000
Audit & Accounting Fees	2717	-	11,600	-	-	-	-	44,925	35,250	-	-	44,925	46,850
Consulting Fees	2718	-	-	23,103	208,100	-	-	125,000	147,320	-	-	148,103	355,420
Sub-total Professional Services		-	11,600	23,103	208,100	-	-	407,925	482,570	-	-	431,028	702,270
Utilities													
Water	2731	-	-	-	-	-	-	30,000	44,000	-	-	30,000	44,000
Electricity	2732	-	-	-	-	-	-	181,531	184,000	979	-	182,510	184,000
Garbage	2736	-	-	-	-	-	-	25,000	40,000	-	-	25,000	40,000
Sewage	2737	-	-	-	-	-	-	32,000	34,500	-	-	32,000	34,500
Telephone System	2738	-	-	-	-	-	-	136,768	182,900	-	-	136,768	182,900
Sub-total Utilities		-	-	-	-	-	-	405,299	485,400	979	-	406,278	485,400
Structure & Grounds Maintenance													
Facilities Prevent Maintenance	2396	-	-	-	-	-	-	161,000	227,500	-	-	161,000	227,500
Facilities Projects	2397	-	-	-	-	-	-	178,000	398,000	-	-	178,000	398,000
Facilities Repairs	2398	2,475	19,300	-	-	-	-	449,667	107,500	-	-	452,142	126,800
Station Supplies	2399	-	-	20	-	213	-	33,288	35,000	-	-	33,521	35,000
Hydrants	2400	-	-	-	18,000	-	-	-	-	-	-	-	18,000
Sub-total Structure & Grounds Maintenance		2,475	19,300	20	18,000	213	-	821,955	768,000	-	-	824,663	805,300

Novato Fire Protection District
 Operating Program Budgets
 Fiscal Year 2024 / 25

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
SERVICES AND SUPPLIES													
Memberships													
Memberships	2401	\$ -	\$ 2,445	\$ 5,754	\$ 13,040	\$ -	\$ -	\$ 36,394	\$ 42,175	\$ -	\$ -	\$ 42,148	\$ 57,660
Sub-total Memberships		-	2,445	5,754	13,040	-	-	36,394	42,175	-	-	42,148	57,660
Office Expense													
Payroll Service Charge	2406	-	-	-	-	-	-	51,261	78,480	-	-	51,261	78,480
Office Supplies	2407	2,077	11,300	-	1,100	-	-	46,740	54,900	-	-	48,817	67,300
Sub-total Office Expense		2,077	11,300	-	1,100	-	-	98,001	133,380	-	-	100,078	145,780
Miscellaneous Expense													
Vegetation Mgmt	2121	-	-	-	50,000	-	-	-	-	-	-	-	50,000
Sub-total Miscellaneous Expense		-	-	-	50,000	-	-	-	-	-	-	-	50,000
Total Services and Supplies		\$ 392,945	\$ 710,650	\$ 30,983	\$ 390,390	\$ 237,876	\$ 185,850	\$ 4,505,692	\$ 5,792,090	\$ 81,784	\$ 99,800	\$ 5,249,280	\$ 7,178,780

Novato Fire Protection District
 Operating Program Budgets
 Fiscal Year 2024 / 25

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total		
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	
Debt Service														
Debt Service - Principal Payments	3301	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000	\$ 164,000	\$ -	\$ -	\$ 325,000	\$ 164,000
Debt Service - Interest Payments	3302	-	-	-	-	-	-	-	7,770	1,558	-	-	7,770	1,558
Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 332,770	\$ 165,558	\$ -	\$ -	\$ 332,770	\$ 165,558
Summary														
Total Salaries and Fringe Benefits		\$ 8,384,584	\$ 8,781,554	\$ 929,263	\$ 1,272,654	\$ 12,679,777	\$ 12,333,313	\$ 5,354,482	\$ 5,978,701	\$ 835,724	\$ 1,098,392	\$ 28,183,830	\$ 29,464,614	
Total Services and Supplies		392,945	710,650	30,983	390,390	237,876	185,850	4,505,692	5,792,090	81,784	99,800	5,249,280	7,178,780	
Total Debt Service		-	-	-	-	-	-	332,770	165,558	-	-	332,770	165,558	
Grand Total		\$ 8,777,529	\$ 9,492,204	\$ 960,246	\$ 1,663,044	\$ 12,917,653	\$ 12,519,163	\$ 10,192,944	\$ 11,936,349	\$ 917,508	\$ 1,198,192	\$ 33,765,880	\$ 36,808,952	

Novato Fire Protection District
Operating Program Budgets
Fiscal Year 2024 / 25

Description	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total	
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25
Building Facilities	4048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 188,362	\$ 2,080,000	\$ -	\$ -	\$ 188,362	\$ 2,080,000
EMS Equipment	4810	-	146,000	-	-	-	-	751,610	-	-	-	751,610	146,000
Fire Suppression Equipment	4815	-	-	-	-	-	-	-	2,750,000	-	-	-	2,750,000
Exercise Equipment	4818	-	-	-	-	-	-	29,043	26,000	-	-	29,043	26,000
Ambulances	4820	-	-	-	-	-	-	6,896	750,000	-	-	6,896	750,000
Communication & Computers & Equipment	4834	-	-	-	-	-	-	-	-	-	-	-	-
Data Processing - Computers & Equipment	4880	-	-	-	-	-	-	-	224,250	-	-	-	224,250
Total Capital Outlay		\$ -	\$ 146,000	\$ -	\$ -	\$ -	\$ -	\$ 975,911	\$ 5,830,250	\$ -	\$ -	\$ 975,911	\$ 5,976,250

Novato Fire Protection District
Operating Program Budgets
Fiscal Year 2024 / 25

	Account Code	Emergency Medical Services 9305		Fire Prevention 9306		Operations 9307		Organizational Resources & Support 9308		Training 9313		Grand Total		
		Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	Estimated 2023 / 24	Proposed 2024 / 25	
COMMITTED FUND BALANCES														
Rainy Day Fund	6810	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,071,552	\$ 5,071,552	\$ -	\$ -	\$ 5,071,552	\$ 5,071,552
ASSIGNED FUND BALANCES														
EMS Capital Equipment Reserve	6981	-	-	-	-	-	-	-	-	543,000	-	-	-	543,000
Unemployment Insurance Reserve	6983	-	-	-	-	-	-	93,600	93,600	-	-	-	93,600	93,600
Apparatus Replacement	6984	-	-	-	-	-	-	1,740,000	4,717,000	-	-	-	1,740,000	4,717,000
Facility Capital Improvement	6985	-	-	-	-	-	-	3,866,300	4,700,000	-	-	-	3,866,300	4,700,000
Management Info Sys Reserve	6986	-	-	-	-	-	-	696,500	1,151,500	-	-	-	696,500	1,151,500
Workers Comp Fund Reserve	6992	-	-	-	-	-	-	1,022,400	989,000	-	-	-	1,022,400	989,000
Protective Equipment Reserve	6996	-	-	-	-	-	-	481,800	1,586,800	-	-	-	481,800	1,586,800
Compensated Absences	6999	-	-	-	-	-	-	1,258,038	1,670,386	-	-	-	1,258,038	1,670,386
Retirement Unfunded Liability	6987	-	-	-	-	-	-	4,440,000	5,040,000	-	-	-	4,440,000	5,040,000
Retiree Health Benefits Reserve	6993	-	-	-	-	-	-	1,591,352	2,373,508	-	-	-	1,591,352	2,373,508
Training Captain Pilot Program	6990	-	-	-	-	-	-	936,635	1,187,500	-	-	-	936,635	1,187,500
Infrastructure Improvement Implementation		-	-	-	-	-	-	1,400,000	1,400,000	-	-	-	1,400,000	1,400,000
Fire-based Dispatch		-	-	-	-	-	-	581,162	1,218,552	-	-	-	581,162	1,218,552
PP-GEMT-IGT		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Assigned Fund Balances		-	-	-	-	-	-	18,107,787	26,670,846	-	-	-	18,107,787	26,670,846
Total Committed and Assigned Fund Balances		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,179,339	\$ 31,742,398	\$ -	\$ -	\$ -	\$ 23,179,339	\$ 31,742,398

Division	Account Code	Description	Amount
9305	1003	Regular Staff Salaries	\$ 3,963,666
		Base salaries as designated by 2021/25 Memorandum of Understanding with Novato Professional Firefighters Association (NPFA), 2020/25 MOU with Novato Fire Chief Officers' Association (NFCOA) and 2021/25 MOU with Non-Sworn Administrative Staff (NSAS). (1 Battalion Chief, 27 Medics and 1 EMS Billing Analyst)	3,963,666
9305	1019	CTO Pay	\$ 150,000
		A. As per District policy, CTO is reconciled at 96 hours per year.	150,000
9305	1020	Overtime - Callback	\$ 1,356,000
		A. Overtime pay is paid to uniformed personnel called back to shift duty when authorized by the Fire Chief or his designated representative, in order to maintain minimum staffing or due to unusual emergencies at time and one-half of the base rate.	1,356,000
9305	1021	Out of Class Pay	\$ 6,000
		A. Out of class pay for working outside of regular classification on regular shift	4,000
		B. Acting Fire Chief pay	2,000
9305	1025	Vacation Pay	\$ 105,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	85,000
		B. Vacation leave paid at retirement	20,000
9305	1026	Education Incentive	\$ 24,300
		MOU Education Incentives	24,300
9305	1402	Retirement	\$ 1,970,020
		A. Funds for employee retirement contributions including Safety employer contribution of Tier 1 51.32%, Tier 2 55.33%, Tier 3 43.09%, Tier 3A 39.68% and non-safety employer contribution of 23.27% and education incentives to maximum 5%.	1,935,000
		B. Retirement on vacation cash out	35,020
9305	1404	FICA Medicare	\$ 86,200
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	64,000
		B. Medicare on overtime, CTO and vacation at retirement	22,200

Emergency Medical Services

Division	Account Code	Description	Amount
9305	1502	<u>Life Insurance</u> The District contributes a maximum of \$12 per month per employee for members of the Firefighters Bargaining Group. The District pays \$12 or 50% whichever is greater of the life insurance premium for Director of EMS-B/C.	\$ 6,500
9305	1510	<u>Dental Insurance</u> The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	\$ 73,500
9305	1513	<u>Health Insurance</u> A. Effective 1/1/2024 estimated 10% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser. B. Effective 1/1/2024 estimated 10% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan. C. Retiree health savings plan	\$ 900,000
9305	1514	<u>Vision Plan</u> The District pays 100% of the vision insurance premium for all employees. Estimated 5% increase in premiums	\$ 6,000
9305	1517	<u>Admin Allowance</u> Disability insurance allowance for non safety employees	\$ 2,000
9305	1706	<u>Deferred Compensation</u> A. Per Memorandum of Understanding with Novato Professional Firefighters Association and Memorandum of Understanding with Battalion Chief Officers Association, the District will contribute up to \$100 per month dollar for dollar match toward an employee's deferred compensation plan. Per Compensation and Benefits Agreement with Professional Management and Administrative Support Staff, the District will contribute up to \$150 per month dollar for dollar match toward an employee's deferred compensation plan. B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter. C. Allowance for employees not participating in group medical	\$ 132,368

Emergency Medical Services

Division	Account Code	Description	Amount
		D. Education incentive deferred compensation.	6,000
9305	2021	Clothing	\$ 1,140
		A. Polo shirts and soft shell jackets	500
		B. Sonoma Design Embroidery	500
		C. NFD patches for new employees - 2 patches (at \$3.50) per new employee (20 employees annually)	140
9305	2024	First Aid Supplies	\$ 151,930
		A. Infection control supplies	3,100
		B. ALS/BLS supplies	29,700
		C. ALS/BLS electrodes	4,900
		D. Gloves	8,500
		E. Glucometer Test Strips	1,350
		F. Medications	29,000
		G. Fluids	2,900
		H. IV tubing	7,000
		I. IV start kits/Needleless Equip	11,200
		J. Replacement equipment	1,350
		K. Disposable Linen	30,250
		L. EZ IO Needles	6,800
		M. Pediatric Restraint Sytems	1,150
		N. Replace 3 Gurney Batteries	1,550
		O. Replace 2 Suction Units	680
		P. NarcBox/Image Trend yearly subscription	5,000
		Q. Breezy Blue - Disinfection units x 2 (apparatus + stations)	7,500
9305	2025	Oxygen	\$ 7,000
		A. Delivery & refill oxygen	6,000
		B. Gauges/fittings	200
		C. Demand Valves/Regulators	400
		D. Hydrostatic testing	400
9305	2034	Outside Assistance	\$ 192,500
		A. Medicare revalidation fee	800
		B. ECS Images (scanning EOB)	4,500
		C. Flu vac	2,500

Emergency Medical Services

Division	Account Code	Description	Amount
		D. Copying - protocol books	2,500
		E. EMS Educator	56,000
		F. Maintenance and repair of exercise equipment	4,200
		G. CQI Coordinator	28,800
		H. Novato Fire FTE biller	83,200
		I. EMS billing rate study	10,000
9305	2040	<u>Training Aids and Materials</u>	\$ 10,600
		A. CPR, ACLS, PALS, MCEMSA	8,600
		B. EMS Skills Mannequin	2,000
9305	2049	<u>Conferences & Meetings</u>	\$ 23,000
		A. CFED West	6,000
		B. PWW/ABC Billing Conference	10,000
		C. Conference for EMS Purchaser and EMS Battalion Chief	7,000
9305	2131	<u>Books & Periodicals</u>	\$ 1,535
		A. Ambulance billing required books	1,000
		B. JEMS (1)	165
		C. EMS Insider	185
		D. Infection Control Network	185
9305	2141	<u>Computer Supplies</u>	\$ -
9305	2151	<u>Computer System Software</u>	\$ 27,100
		A. Billing software - Tri-tech	17,000
		B. CPF Exposure Reporting annual subscription	700
		C. Billing software - Trizetto	2,700
		D. Billing software - Zoll Data	6,700
9305	2273	<u>Empl Service & Recog</u>	\$ 251,200
		A. EMS Week	1,200
		Cancer Prevention & Mitigation (CPM)	250,000
9305	2398	<u>Facilities Repairs</u>	\$ 19,300
		A. Gurney/Power loader PM	11,500
		Funds for Misc. Repairs of durable medical equipment	7,800
9305	2401	<u>Memberships</u>	\$ 2,445
		A. Cal. Fire Chiefs Assoc. annual dues Active & Assoc. member	250
		B. IAFC	195

Division	Account Code	Description	Amount
		C. American Ambulance Assoc. Membership	2,000
9305	2407	Office Supplies	\$ 11,300
		A. Postage for billing department	7,800
		B. Billing clerk supplies	3,500
9305	2717	Audit & Accounting Fees	\$ 11,600
		A. Lockbox NFD	3,600
		B. EMS billing agreed upon procedures	8,000
9305		Total Emergency Medical Services Operating Budget	\$ 9,492,204

Emergency Medical Services

Division	Account Code	Description	Amount
9306	1003	Regular Staff Salaries	\$ 764,158
		Base salaries as designated by 2021/25 Memorandum of Understanding with Novato Professional Firefighters Association (NPFA), 2020/25 MOU with Novato Fire Chief Officers' Association (NFCOA) and 2021/25 MOU with Non-Sworn Administrative Staff (NSAS). (1 B/C Fire Marshal, 1 Deputy Fire Marshal, 1 Fire Inspector, 1 P/T Fire Inspector, 1 Administrative Assistant RPM, and 1 P/T Fire Prevention Specialist)	764,158
9306	1019	CTO Pay	\$ 4,000
		A. As per District policy, CTO is reconciled at 96 hours per year.	4,000
9306	1020	Overtime - Callback	\$ 18,000
		A. Overtime pay is paid to uniformed personnel called back to shift duty when authorized by the Fire Chief or his designated representative, in order to maintain minimum staffing or due to unusual emergencies at time and one-half of the base rate.	18,000
9306	1023	Response Pay	\$ -
9306	1025	Vacation Pay	\$ 16,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	16,000
9306	1026	Education Incentive	\$ 3,360
		MOU Education Incentives	3,360
9306	1402	Retirement	\$ 232,210
		A. Funds for employee retirement contributions including Safety employer contribution of Tier 1 51.32%, Tier 2 55.33%, Tier 3 43.09%, Tier 3A 39.68% and non-safety employer contribution of 23.27% and education incentives to maximum 5%.	225,000
		B. Retirement on vacation cash out	7,210
9306	1404	FICA Medicare	\$ 9,400
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	9,000
		B. Medicare on overtime and CTO	400
9306	1502	Life Insurance	\$ 1,500

Fire Prevention

Division	Account Code	Description	Amount
		The District contributes a maximum of \$12 per month per employee for members of the Firefighters Bargaining Group. The District contributes \$12 or 50% whichever is greater of the life insurance premium for Fire Marshal.	1,500
9306	1510	<u>Dental Insurance</u>	\$ 13,650
		The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	13,650
9306	1513	<u>Health Insurance</u>	\$ 159,500
		A. Effective 1/1/2024 estimated 10% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser.	71,500
		B. Effective 1/1/2024 estimated 10% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan.	77,000
		C. Retiree health savings plan	11,000
9306	1514	<u>Vision Plan</u>	\$ 1,000
		The District pays 100% of the vision insurance premium for all employees. Estimated 5% increase in premiums	1,000
9306	1517	<u>Admin Allowance</u>	\$ 5,000
		Disability insurance allowance for non safety employees	5,000
9306	1706	<u>Deferred Compensation</u>	\$ 44,876
		A. Per Memorandum of Understanding with Novato Professional Firefighters Association and Memorandum of Understanding with Battalion Chief Officers Association, the District will contribute up to \$100 per month dollar for dollar match toward an employee's deferred compensation plan. Per Compensation and Benefits Agreement with Professional Management and Administrative Support Staff, the District will contribute up to \$150 per month dollar for dollar match toward an employee's deferred compensation plan.	6,600
		B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter.	8,376
		C. Allowance for employees not participating in group medical	25,200
		D. Education incentive deferred compensation.	4,700

Fire Prevention

Division	Account Code	Description	Amount
9306	2026	<u>Investigative Tools</u>	\$ 2,500
		Investigative tools	2,500
9306	2029	<u>Advertising</u>	\$ 50,000
		A. Marketing/Advertising	50,000
9306	2039	<u>Schools and Seminars</u>	\$ 9,400
		A. State Fire Training Classes (Regional)	5,500
		B. Nor-Cal Code Classes	2,400
		C. Fire Marshal Career Development	1,500
9306	2040	<u>Training Aids and Materials</u>	\$ 19,000
		A. Props, tools, equipment, stickers, hats, program support & , (3) logo pop-ups	10,000
		B. PSA's, Media Support, PIO	5,000
		C. Pamphlets and brochures	1,000
		D. MCFPO Safety House & Fire Investigation Team Fees	500
		E. CERT supplies	1,000
		F. Open House Supplies	1,000
		G. Smoke Alarms	500
9306	2049	<u>Conferences & Meetings</u>	\$ 4,600
		Nor-Cal Fire Prevention Officers	4,600
9306	2121	<u>Vegetation Mgmt</u>	\$ 50,000
		NFD Vegetation management / Fire Wise	50,000
9306	2131	<u>Books & Periodicals</u>	\$ 3,250
		A. NFPA Amendment Service	1,500
		B. Barclay's CCR Title 19-subscription	250
		C. Reference materials - Fire prevention and Investigation	1,500
9306	2141	<u>Computer Supplies</u>	\$ 6,000
		iPads/laptops with data plans	6,000
9306	2151	<u>Computer System Software</u>	\$ 2,400
		A. Renewal of Bluebean Software	2,400
9306	2268	<u>Special Fire Equipment & Supplies</u>	\$ 3,000
		Fire Locks	3,000
9306	2400	<u>Hydrants</u>	\$ 18,000
		A. Labor	16,000

Fire Prevention

Division	Account Code	Description	Amount
		B. Materials	1,000
		C. Blue markers	1,000
9306	2401	Memberships	\$ 13,040
		A. Nor Cal FPO Renewals	300
		B. ICC Government Voting Rights	265
		C. NFPA	1,725
		D. CCAI	450
		E. IAFC	300
		F. NFPA Community Risk Reduction dashboard - 2 year membership	10,000
9306	2407	Office Supplies	\$ 1,100
		A. Smoke Detector Cards	500
		B. Paper for plotter	600
9306	2718	Consulting Fees	\$ 208,100
		A. Contract fire protection engineer as needed	25,000
		B. Consultant occupancy / inspection database updates	5,000
		C. Weed abatement-Code enforcement	10,000
		D. ARC GIS Editor License	1,600
		E. Hazmat Program Update	10,000
		F. Pre-plans (NPD partnership)	110,000
		G. Fire Life & Safety Consultant	5,000
		H. Inspect ER annual license	1,500
		I. Plan Review contract services	30,000
		J. Fire Investigation contract services	10,000
9306		Total Fire Prevention Operating Budget	\$ 1,663,044

Fire Prevention

Division	Account Code	Description	Amount
9307	1003	Regular Staff Salaries	\$ 5,441,529
		Base salaries as designated by 2021/25 Memorandum of Understanding with Novato Professional Firefighters Association (NPFA), 2020/25 MOU with Novato Fire Chief Officers' Association (NFCOA) and 2021/25 MOU with Non-Sworn Administrative Staff (NSAS). (1 Deputy Chief, 3 Battalion Chiefs, 15 Captains, 15 Engineers, and 1 Mechanic)	5,441,529
9307	1019	CTO Pay	\$ 407,400
		A. As per District policy, CTO is reconciled at 96 hours per year.	397,000
		B. Deputy Fire Chief 100 hours CTO	10,400
9307	1020	Overtime - Callback	\$ 1,968,000
		A. Overtime pay is paid to uniformed personnel called back to shift duty when authorized by the Fire Chief or his designated representative, in order to maintain minimum staffing or due to unusual emergencies at time and one-half of the base rate.	1,968,000
9307	1021	Out of Class Pay	\$ 5,000
		A. Out of class pay for working outside of regular classification on regular shift	5,000
9307	1023	Response Pay	\$ -
9307	1025	Vacation Pay	\$ 169,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	169,000
9307	1026	Education Incentive	\$ 31,500
		MOU Education Incentives	31,500
9307	1402	Retirement	\$ 2,672,250
		A. Funds for employee retirement contributions including Safety employer contribution of Tier 1 51.32%, Tier 2 55.33%, Tier 3 43.09%, Tier 3A 39.68% and non-safety employer contribution of 23.27% and education incentives to maximum 5%.	2,595,000
		B. Retirement on vacation cash out	77,250
9307	1404	FICA Medicare	\$ 108,500
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	74,000

Operations

Division	Account Code	Description	Amount
		B. Medicare on overtime and CTO	34,500
9307	1502	<u>Life Insurance</u>	\$ 8,500
		The District contributes a maximum of \$12 per month per employee for members of the Firefighters Bargaining Group. The District pays \$12 or 50% whichever is greater of the life insurance premium for B/C's.	8,500
9307	1510	<u>Dental Insurance</u>	\$ 105,000
		The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	105,000
9307	1513	<u>Health Insurance</u>	\$ 1,210,000
		A. Effective 1/1/2024 estimated 10% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser.	539,000
		B. Effective 1/1/2024 estimated 10% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan.	583,000
		C. Retiree health savings plan	88,000
9307	1514	<u>Vision Plan</u>	\$ 8,000
		The District pays 100% of the vision insurance premium for all employees. Estimated 5% increase in premiums	8,000
9307	1517	<u>Admin Allowance</u>	\$ 2,000
		Disability insurance allowance for non safety employees	2,000
9307	1704	<u>Sick Leave Buyback</u>	\$ -
9307	1706	<u>Deferred Compensation</u>	\$ 196,634
		A. Per Memorandum of Understanding with Novato Professional Firefighters Association and Memorandum of Understanding with Battalion Chief Officers Association, the District will contribute up to \$100 per month dollar for dollar match toward an employee's deferred compensation plan. Per Compensation and Benefits Agreement with Professional Management and Administrative Support Staff, the District will contribute up to \$150 per month dollar for dollar match toward an employee's deferred compensation plan.	43,200

Operations

Division	Account Code	Description	Amount
		B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter.	67,234
		C. Allowance for employees not participating in group medical	67,200
		D. Education incentive deferred compensation.	19,000
9307	2020	<u>Cal-OSHA Requirements</u>	\$ 80,500
		A. Wildland PPE	5,500
		B. Bi-Annual inspection/cleaning of structure gear (per NFPA)	30,000
		C. Structure PPE (new)	45,000
9307	2034	<u>Outside Assistance</u>	\$ 16,850
		A. Explorer Post	6,000
		B. Recruit academy	10,850
9307	2042	<u>Extinguishing Agents</u>	\$ 6,000
		A. Fire Extinguisher Powder	500
		B. Class A Foam	5,500
9307	2268	<u>Special Fire Equipment & Supplies</u>	\$ 75,500
		A. Misc. parts	1,000
		A. Small Batteries	2,500
		B. USAR uniforms and boots	2,000
		B. Thermal Imager Camera Repairs	2,500
		C. Flashlight Lenses, Bulbs (converting to LED)	2,000
		D. Repair & replacement of small tools (need to replace old handtools)	1,500
		E. Thermal Imaging Cameras	15,000
		F. Fire hose	12,000
		G. Cobra Chainsaw Chains	4,000
		H. Confined space equipment	10,000
		I. Tools and Equipment for new Apparatus	15,000
		J. Nozzle & Fittings Repair	2,000
		K. RainCoats (Reflective)	3,500
		L. Confined space equipment	10,000
		M. Tools and Equipment for new Apparatus	15,000
		CO/Methane Monitors (5)	2,500
9307	2510	<u>Out of County Logistics</u>	\$ 7,000
		K9 program expenses	7,000

Operations

Division	Account Code	Description	Amount
9307		Total Operations Operating Budget	<u>\$ 12,519,163</u>

Operations

Division	Account Code	Description	Amount
9308	1003	Regular Staff Salaries	\$ 1,816,762
		Base salaries as designated by 2021/25 Memorandum of Understanding with Non-Sworn Administrative Staff (NSAS). (Fire Chief, HR Manager, Admin Services Manager, Director of Org Resources, IT Manager, Finance Director, Sr. Accountant, 2 Accountants, Contracts & Purchasing Administrator, 2 P/T IT Techs, and 2 Administrative Assistants)	1,816,762
9308	1019	CTO Pay	\$ 91,100
		A. As per District policy, CTO is reconciled at 96 hours per year.	60,000
		B. Fire Chief 100 hours CTO	12,200
		C. Finance Director 100 hours CTO	9,500
		D. Admin Services Manager 40 hours CTO	3,500
		E. Senior Accountant 40 hours CTO	2,400
		F. Human Resources Manager 40 hours CTO	3,500
9308	1020	Overtime - Callback	\$ 66,000
		A. Overtime pay is paid to administration support staff at time and one-half of the base rate.	66,000
9308	1022	Director Fees	\$ 27,000
		\$200 fee is paid for each meeting attended, 12 regular meetings, 12 special meetings plus workshops, study sessions and committee meetings for five directors.	27,000
9308	1023	Response Pay	\$ -
9308	1025	Vacation Pay	\$ 90,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	30,000
		B. Vacation leave paid at retirement	60,000
9308	1402	Retirement	\$ 525,300
		A. Funds proposed for employee retirement contributions including Safety employer contribution of Tier 1 51.32% and 75% of Fire Chief's employee contribution, and non-safety employer contribution of Tier 1 23.27% and Tier 2A 19.33%.	515,000
		B. Retirement on vacation cash out	10,300
9308	1404	FICA Medicare	\$ 31,200

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	24,000
		B. Medicare on overtime, CTO and vacation at retirement	3,200
		C. Social Security for part-time and limited term employees	4,000
9308	1502	<u>Life Insurance</u>	\$ 2,500
		The District contributes \$12 or 50% whichever is greater of the life insurance premium per month. The District pays 100% of the life insurance premium per month for the Fire Chief.	2,500
9308	1510	<u>Dental Insurance</u>	\$ 28,350
		The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	28,350
9308	1513	<u>Health Insurance</u>	\$ 1,532,500
		A. Effective 1/1/2024 estimated 10% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser.	154,000
		B. Effective 1/1/2024 estimated 10% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan.	159,500
		C. Retiree health savings plan	19,000
		D. Retiree health OPEB pre-funding contribution	1,200,000
9308	1514	<u>Vision Plan</u>	\$ 2,500
		The District pays 100% of the vision insurance premium for all employees. Estimated 5% increase in premiums	2,500
9308	1517	<u>Admin Allowance</u>	\$ 16,000
		Disability insurance allowance for non safety employees	16,000
9308	1701	<u>Workers' Comp</u>	\$ 1,654,200
		A. FASIS Workers Compensation premiums net of estimated 4850 temporary disability reimbursements	1,578,000
		B. Athens Administration	30,000
		C. Self insured open claims	34,000
		D. Workers Comp actuarial study	3,200
		E. EDD Unemployment Insurance	7,000
		F. Self insurance fees miscellaneous	2,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	1703	Physicals	\$ 25,000
		Annual employee physicals and new hire physicals	25,000
9308	1706	Deferred Compensation	\$ 70,289
		A. Per Compensation and Benefits Agreement with Professional Management and Administrative Support Staff, the District will contribute up to \$150 per month dollar for dollar match toward an employee's deferred compensation plan.	20,100
		B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter.	20,789
		C. Allowance for employees not participating in group medical	8,400
		D. Education incentive deferred compensation.	21,000
9308	2021	Clothing	\$ 8,000
		A. Badges & Insignia	8,000
9308	2027	Tool Replacement	\$ 20,000
		Replacement of Broken/Worn-out tools & New Special Tools - Mechanics Shop	20,000
9308	2028	Board Expense	\$ 15,000
		A. Annual Board of Directors training & conferences	10,000
		B. Board events and miscellaneous	5,000
9308	2029	Advertising	\$ 20,000
		A. Legal Notices	1,000
		B. Website	11,000
		C. NEOGOV	8,000
9308	2034	Outside Assistance	\$ 166,900
		A. Concern Employee Assistance Program	19,900
		B. Behavioral Health Training - In Person Speaker/Training	8,000
		C. BHAP Miscellaneous	11,000
		D. BHAP VR System - Reulay (all stations and admin)	8,000
		E. Finance consulting (UKG Ready / HCM Unlocked)	50,000
		F. Pinnacle Fitness Testing	40,000
		G. IT Temp	30,000
9308	2039	Schools and Seminars	\$ 7,700
		A. Leadership Novato Tuition	1,700

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		B. Computer classes and conferences for Admin Assistant staff	6,000
9308	2041	Food	\$ 50,000
		Food for incidents, events, classes, meetings	50,000
9308	2049	Conferences & Meetings	\$ 28,500
		A. Cal Chiefs Conference	10,000
		B. FDAC Conference	5,000
		C. AFSS Annual Education Forum / CSDA Conf	6,000
		D. Telestaff Annual Conference	7,500
9308	2050	Equipment Testing	\$ 64,500
		A. Service SCBA Air Compressor	5,000
		B. Annual SCBA flow testing and repairs	25,000
		C. Annual Hose and ground ladder testing (DCS)	18,000
		D. Annual Test of Shop Trolley Crane	500
		E. Annual Test and Service for rescue tool	3,500
		F. Annual Test and Repair of Shop Lifts	3,000
		G. Annual Test of Aerial Ladder	2,500
		H. SCBA bottle hydro testing	7,000
9308	2059	Liability & Property	\$ 247,500
		Buildings, property and liability insurance	247,500
9308	2074	School and Seminars	\$ 5,000
		California Fire Mechanics Academy	5,000
9308	2087	Parts & Outside Labor	\$ 250,000
		Parts & accessories required to maintain & repair vehicles by District personnel, Outside labor that cannot be performed in the District Shop & tire replacement	250,000
9308	2088	Shop Supplies	\$ 10,000
		A. Mechanic Uniform Services (S62): Weekly	2,000
		B. Sundry supplies for shop operations: welding rods, nuts, bolts, hose clamps, electrical supplies and inventory items needed for maintenance of equipment	8,000
9308	2129	Election Expense	\$ 35,375
		Director vacancies - Elections	35,375
9308	2131	Books & Periodicals	\$ 500

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		Periodicals/reference books (National Fire/EMS Directory, Fire Engineering, MarinScope)	500
9308	2137	Document Reproduction	\$ 54,500
		A. Annual Service Contract for Copiers Admin	4,500
		B. Printing of new maps for all apparatus and stations	50,000
9308	2141	Computer Supplies	\$ 122,700
		A. I-Pads for EMS use (4 units + cases)	7,200
		B. Vanzebo Toner & printer Maintenance	20,000
		C. Hardware upgrades and repair	6,000
		D. Computer Replacement (40)	40,000
		E. Laser printers	5,000
		F. iPad Replacements	3,000
		G. iPhone Replacements	10,000
		H. Laptop Replacements	5,000
		I. Monitor Replacement	5,000
		J. UPS for all Station Computers	5,000
		K. Switches (4) POE with fiber connection	3,500
		L. New computer for EMS Batt Chief (Apple laptop + case + service)	3,000
		M. Misc. IT Supplies (hard drive, ram, tapes, ipad cover, iphone cover, Amazon, Staples, cables, UPS & battery for each pc @ each station, IT racks & organizer, mouse, keyboard, etc.)	10,000
9308	2151	Computer System Software	\$ 234,900
		A. Vector Solutions	8,800
		B. KnowBe4	3,000
		C. Personnel Exposure Report (PER)	1,500
		D. Veeam	6,000
		E. TeleStaff license renewal, upgrades, Gateway Mgr, training	30,000
		F. Exchange Server/O365	30,000
		G. Emergency Reporting Annual Service Fee	15,000
		H. New RMS Replacement	35,000
		I. Proof Point	7,000
		J. Wireless Access Point licensing/warranties	4,500
		K. Filemaker Pro Licenses	6,500

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		L. Cisco Vsphere	1,500
		M. Team Up	1,600
		N. Nixle Alerting Software	5,000
		O. Zoom	5,000
		P. Avenza Mapping	2,000
		Q. Misc. IT Software (Dameware SnagIT, DNSTwister, Network Solutions)	3,000
		R. New UKG Payroll Software	50,000
		S. Blue Beam software	2,500
		T. Fresh Service	11,000
		U. InformaCast VOIP Paging	1,000
		V. VOIP Cisco Software	5,000
9308	2164	Computer System Maintenance	\$ 401,450
		A. Apple Care (maintenance) 5 units	750
		B. Printer Maintenance & Repair	4,000
		C. Cisco Switch Support/Warranty	9,000
		D. Marin IT contract	130,000
		E. Firewall Update (7)	52,000
		F. Cyber Security	150,000
		G. Cisco ASA 5515 Firewalls support / warranties	12,000
		H. UPS Server room annual maintenance (Power Maintenance/S and J)	9,000
		I. Dell Physical server warranties	14,500
		J. Airwatch licenses, annually	1,200
		K. Trend Micro Renewal & Support	3,000
		L. Compellent Servers and San support/warranties	16,000
9308	2262	Hazardous Materials Prog	\$ 10,000
		Annual expense for participation in the Marin County Hazardous Materials JPA	10,000
9308	2268	Special Fire Equipment & Supplies	\$ 1,000
		Fire scene respirator protection	1,000
9308	2269	Property Tax Fee	\$ 338,150
		A. County of Marin property tax collection fee	274,000
		B. County of Marin special assessment collection fee	42,000
		C. LAFCO charge	22,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		D. County of Marin special assessment data fee	150
9308	2273	Empl Service & Recog	\$ 115,000
		A. Recruitment and Retention (R&R)	100,000
		B. Employee recognition	15,000
9308	2396	Facilities Prevent Maintenance	\$ 227,500
		A. Sta 62 Classroom Maintenance and Repair	5,000
		B. HVAC	65,000
		C. Landscaping	45,000
		D. Generators	11,000
		E. Carpet / tile cleaning	15,000
		F. Elevator	3,500
		G. Garage Doors	4,500
		H. Fire Spinkler systems	4,000
		I. Septic system	2,000
		J. Fire Extinguishers	3,000
		K. Janitorial Service	11,000
		L. Pest Control	10,000
		M. CUPA	3,500
		N. Vortex Victaulic Fire Suppression (Admin & Station 64): Bi-annual Inspections	5,000
		O. Water Dispensers (all sites)	4,500
		P. Sta 64 grease trap	4,000
		Q. Station 61 boiler prevent main	2,500
		R. annual monitoring fee (generators)	4,000
		S. Roof prevent main	25,000
9308	2397	Facilities Projects	\$ 398,000
		A. Ergonomic Work Station Adjustments (all sites): As needed	3,000
		B. Station 62 retaining wall	75,000
		C. Facility painting Station 63, 65, and Admin	100,000
		D. Admin Security Gate and fencing	200,000
		E. Station 63 Server Room Move	20,000
9308	2398	Facilities Repairs	\$ 107,500
		A. Appliances	6,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		B. Electrical	6,000
		C. Garage Doors	20,000
		D. Generators (all sites): Repairs	10,000
		E. Heating Ventilation Air Conditioning	30,000
		F. Landscaping	2,500
		G. Plumbing	15,000
		H. Roofing repairs	10,000
		I. Plymovent repairs	6,000
		J. S62: Septic Tank Repairs	2,000
9308	2399	Station Supplies	\$ 35,000
		Supplies used in the everyday maintenance of the fire stations	35,000
9308	2401	Memberships	\$ 42,175
		A. Government Finance Officers Association	150
		B. IAFC	275
		C. FDAC	750
		D. MCFCA Installation Event	1,500
		E. MC Fire Chiefs	10,000
		F. Novato Chamber of Commerce Dues, Honors Dinner, Paint the Town Red	2,000
		G. Firestrong Annual membership	1,500
		H. Marin Map Phase II	5,000
		I. Nor Cal Fire Mechanics (2 members)	500
		J. CA Fire Chiefs Membership	2,000
		K. Fire District Assoc FDAC	500
		L. CSDA	10,000
		M. Chamber of Commerce Novato	3,000
		N. Rowland Plaza Owners Association (Admin): Annual Fees for Operating Expenses	2,000
		O. Peloton membership	3,000
9308	2406	Payroll Service Charge	\$ 78,480
		A. Payroll processing, quarterly reports, W-2 reports, direct deposit activity, ADP training classes and miscellaneous bank charges	44,000
		B. UKG Ready Annual Service	30,480

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		C. WageWorks POP and FSA Annual and Monthly Fees	4,000
9308	2407	Office Supplies	\$ 54,900
		A. CA Labor Law Posters for all Stations and Admin	400
		B. Supplies for office use	27,000
		C. Customer survey forms - printing	1,800
		D. Records and archiving and shredding	4,000
		E. Lease/service contract for postage machine	2,700
		F. NFD Neopost Postage	13,000
		G. Printing envelopes, business cards, certificate covers	6,000
9308	2501	Gas, Oil & Grease Vehicles	\$ 256,200
		A. Clean and Paint Fuel Tanks at S61, S62, S64,S65	5,000
		B. Auto mileage and tolls (FastTrak fees)	3,000
		C. #2 Diesel fuel	100,000
		D. Gasoline	100,000
		E. Haz/Mat Disposal, motor oil, filters	1,500
		F. Service and Haz/Mat disposal of solvent tank	1,500
		G. BAAQMD - tank permits	3,500
		H. Fuel Tanks (S61, S62, S65): Quarterly Inspections, Maintenance and Repairs	35,000
		I. Small Engine Lubricants	1,200
		J. Small Engine Fuel (non-ethanol)	5,500
9308	2510	Out of County Logistics	\$ 12,000
		Food, lodging, fuel and miscellaneous for deployed resources	12,000
9308	2528	Central Dispatch	\$ 1,070,420
		ECC Fire-based Dispatch (Annual cost + 3.5% Admin fee + Startup cost annual payment + 2% interest on unpaid balance)	1,070,420
9308	2530	Emergency Operations Center	\$ 40,000
		Emergency Services Consultant Contract	40,000
9308	2533	Marin Emergency Radio Authority	\$ 181,000
		MERA operational cost	181,000
9308	2537	Radio & MDC Maintenance	\$ 80,270
		A. 5 Year RAWs Maintenance Contract	13,950

Organizational Resources and Support Services

Division	Account Code	Description	Amount
		B. Communication equipment repairs, replacement, parts, labor, and maintenance	15,000
		C. MDC Service Agreement with MCSO	33,000
		D. Big Rock Raws Maintenance	1,060
		E. Robin Hood Raws Maintenance	1,060
		F. VHF Radio annual programming & FCC Maint	15,000
		G. RACES (Radio Amateur Civil Emergency Service) EOC update	1,200
9308	2539	<u>Tablet Command</u>	\$ 34,000
		A. MDT / Tablet Command - Reserve iPads and Mounting Equipment	7,500
		B. MDT / Tablet Command - Annual Licenses and Subscription (25 licenses)	25,500
		C. MDT / Tablet Command / Telestaff staffing integration annual cost	1,000
9308	2713	<u>Legal Fees</u>	\$ 300,000
		District Counsel, Personnel, and Litigation fees.	300,000
9308	2717	<u>Audit & Accounting Fees</u>	\$ 35,250
		A. Annual audit	23,650
		B. Audit services - agreed upon procedures	5,000
		C. Government Finance Officers Association ACFR & PAFR fees	800
		D. ACFR statistics	1,000
		E. OPEB Actuarial Valuation Fees	2,500
		F. State Controller's Report	2,300
9308	2718	<u>Consulting Fees</u>	\$ 147,320
		A. Strategic Plan Consultant Support	30,000
		B. Pre-employment background and testing	50,000
		C. Workers Comp liaison	50,000
		D. Lexipol	7,320
		E. My Sidewalk	10,000
9308	2731	<u>Water</u>	\$ 44,000
		Costs charged by North Marin Water District for water usage	44,000
9308	2732	<u>Electricity</u>	\$ 184,000
		Costs charged by Pacific Gas & Electric for electricity & Gas usage.	184,000
9308	2736	<u>Garbage</u>	\$ 40,000
		Cost of Garbage and Trash Pickup (Special Pickups)	40,000

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	2737	Sewage	\$ 34,500
		Costs charged by Novato Sanitary District for sewer service	34,500
9308	2738	Telephone System	\$ 182,900
		A. Verizon Wireless	4,000
		B. Vcom Lease lines	45,000
		C. Alpha Pagers	2,400
		D. Satellite Phone Service	2,500
		E. Verizon Wireless & Router SIMS	60,000
		F. FirstNet & AT&T	23,000
		G. MIDAS from Marin.org (fiber optic to County)	18,000
		H. MIDAS Silver Peak Firewall	20,000
		I. Comcast/ATT DSL services	4,000
		J. Dish Satellite TV Services Admin	1,500
		K. Verizon Cardiac Monitor Lines	1,300
		L. Voxeo Aspect phones for Telestaff	1,200
9308		Total Organization Resources & Support Operating Budget	\$ 11,770,791

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	3301	<u>Debt Service - Principal Payments</u>	\$ 164,000
		Station 64 - Principal Payments	164,000
9308	3302	<u>Debt Service - Interest Payments</u>	\$ 1,558
		Station 64 - Interest Payments	1,558
9308		Total Organizational Resources & Support Debt Service Budget	\$ 165,558

Division	Account Code	Description	Amount
9308	4048	Building Facilities	\$ 2,080,000
		A. Paving of station 62 drill grounds and all parking areas	150,000
		B. upgrade cubicles to create more work areas	80,000
		C. Replace SCBA Refill Station	300,000
		D. EV Charging 2 per station & Admin	50,000
		E. Sewer extension	1,500,000
9308	4810	EMS Equipment	\$ 146,000
		A. Power Gurney	78,000
		B. New Chair stair Ferno/Stryker	68,000
9308	4815	Fire Suppression Equipment	\$ 2,750,000
		A. 1 Type 3 Engine	600,000
		B. 2 Type 1 Fire Engines	1,750,000
		C. 6 Light Fleet Vehicles	150,000
		3 Command vehicles (C60, B66, B63)	250,000
9308	4818	Exercise Equipment	\$ 26,000
		Replacement of 2 treadmills plus maintenance and Misc gym equipment	26,000
9308	4820	Ambulances	\$ 750,000
		2 Ambulance Remounts	750,000
9308	4880	Data Processing - Computers & Equipment	\$ 224,250
		A. MERA (fire station alerting)	100,000
		B. Fiber Internet at All Stations	50,000
		C. Internet Redundancy (Admin)	50,000
		D. Admin Conference Room Equipment Upgrade & Install	10,000
		E. UKG Ready Software Implementation	14,250
9308		Total Organizational Resources and Support Capital Budget	<u>\$ 5,976,250</u>

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	6810	<u>Rainy Day Fund</u> Rainy Day Fund minimum two months of expenditures	\$ 5,071,552
9308	6981	<u>EMS Capital Equipment Reserve</u> Funds for Emergency Medical Services equipment replacement	543,000
9308	6983	<u>Unemployment Insurance Reserve</u> The District is self-insured for unemployment insurance	93,600
9308	6984	<u>Apparatus Replacement</u> This reserve is maintained to insure that all apparatus and vehicles are replaced as per the District's Replacement Schedule	4,717,000
9308	6985	<u>Facility Capital Improvement</u> These funds are maintained to provide necessary funding for future construction of fire facilities	4,700,000
9308	6986	<u>Management Info Sys Reserve</u> Funds for management information systems due to technological enhancements	1,151,500
9308	6987	<u>Retirement Unfunded Liability</u> Funds are to provide for retirement unfunded liability	5,040,000
9308	6990	<u>Training Captain Pilot Program</u> Funds Training Captain position for three 2-year rotations	1,187,500
9308	6992	<u>Workers Comp Fund Reserve</u> Reserve for open self insured Workers Compensation claims	989,000
9308	6993	<u>Retiree Health Benefits Reserve</u> Funds are to provide future payment of retiree health benefits	2,373,508

Organizational Resources and Support Services

Division	Account Code	Description	Amount
9308	6995	<u>Debt Sinking Fund</u> Funds are to provide future principal payments on the unpaid apparatus lease purchase payments	-
9308	6996	<u>Protective Equipment Reserve</u> Funds are to provide for future replacement of personal protective equipment	1,586,800
9308		<u>Infrastructure Improvement Implementation</u> Soft costs support for infrastructure projects (\$350K per year x 4 years)	1,400,000
9308		<u>Fire-based Dispatch</u> Cost increase due to need for independently managed dispatch center and surge capacity (annual cost plus one-time operational costs)	1,218,552
9308	6999	<u>Compensated Absences</u> Funds are for unused sick leave, vacation and other leave	1,670,386
9308		Total Committed and Assigned Fund Balances	<u>\$ 31,742,398</u>

Division	Account Code	Description	Amount
9313	1003	Regular Staff Salaries	\$ 548,309
		A. Base salaries as designated by 2021/25 Memorandum of Understanding with Novato Professional Firefighters Association (NPFA) and 2020/25 MOU with Novato Fire Chief Officers' Association (NFCOA). (1 Battalion Chief and 1 Training Captain)	368,909
		B. 6 Fire Reserves plus addition of 6 more	179,400
9313	1019	CTO Pay	\$ 19,000
		A. As per District policy, CTO is reconciled at 96 hours per year.	19,000
9313	1020	Overtime - Callback	\$ 186,000
		A. Overtime pay is paid to uniformed personnel called back to shift duty when authorized by the Fire Chief or his designated representative, in order to maintain minimum staffing or due to unusual emergencies at time and one-half of the base rate.	186,000
9313	1023	Response Pay	\$ -
9313	1025	Vacation Pay	\$ 15,000
		A. Employees may cash out up to 50% of accrued vacation payable on June 30	15,000
9313	1026	Education Incentive	\$ 1,200
		MOU Education Incentives	1,200
9313	1402	Retirement	\$ 212,210
		A. Funds proposed for employee retirement contributions for Training Director-Battalion Chief and Training Captain Safety employer contribution of Tier 1 51.32% and education incentives to maximum 5%.	205,000
		B. Retirement on vacation cash out	7,210
9313	1404	FICA Medicare	\$ 9,000
		A. The District pays 1.45% to the Federal Government for its portion of FICA Medicare for all new employees hired after 6/1/86.	6,000
		B. Medicare on overtime and CTO on retirement	3,000
9313	1502	Life Insurance	\$ 1,000
		The District contributes \$12 or 50% whichever is greater of the life insurance premium per month.	1,000
9313	1510	Dental Insurance	\$ 7,350
		The District pays 100% of the dental insurance premium for all employees. Estimated 5% increase in premiums	7,350
9313	1513	Health Insurance	\$ 83,000

Training and Education

Division	Account Code	Description	Amount
		A. Effective 1/1/2023 estimated 10% increase. The District pays supplemental benefit allowance caps of 80% of Kaiser.	37,400
		B. Effective 1/1/2023 estimated 10% increase. The District pays 83.29% of medical insurance premiums for retirees with dependent coverage; 100% for retirees with no dependent coverage; maximum paid coverage for retired B/C 100% of Family Kaiser Plan.	39,600
		C. Retiree health savings plan	6,000
9313	1514	Vision Plan	\$ 1,000
		The District pays 100% of the vision insurance premium for all employees.	1,000
		Estimated 5% increase in premiums	
9313	1706	Deferred Compensation	\$ 15,323
		A. Per Memorandum of Understanding with Battalion Chief Officers Association, the District will contribute up to \$100 per month dollar for dollar match toward an employee's deferred compensation plan.	2,400
		B. Sick leave incentive paid quarterly into deferred compensation plan when sick leave is not used during a calendar quarter.	4,523
		C. Allowance for employees not participating in group medical	8,400
9313	2039	Schools and Seminars	\$ 83,700
		A. Career Development Guide-Based Courses	20,000
		B. Instructor, Contemporary Topic	20,000
		C. Conferences (Fresno TO, FDIC)	15,000
		D. Special Operations - Burn Permits e.t.c. BAAQMD	200
		E. Shift BC Continuing Education (Chief Officer Certification)	16,000
		F. Fire Control 3 Fixed Facilities Course. 6 members	12,000
		G. ISFSI, Sims U Share, additional memberships(no longer use evals.net)	500
9313	2040	Training Aids and Materials	\$ 15,000
		A. Vent training prop, Burn Room Construction / Maintenance / Creams	15,000
9313	2131	Books & Periodicals	\$ 1,100
		A. NWCG Supplies	500
		B. Station Libraries - Fire Engineering Texts	600
9313		Total Training Operating Budget	\$ 1,198,192

Training and Education



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 15, 2024

Topic: Contract Increase for Electrical Services

Recommendation

Staff recommends that Board approve an increase to the not-to-exceed amount of the contract with Fowler Electric Services, Inc. (“Fowler”) for as-needed electrical repairs and projects.

Background

The District conducted a formal solicitation in May 2022 for electrical services resulting in the award of a three-year contract set to term June 30, 2025 to Fowler. Since the award of the contract, the demand for professional electrical services has grown significantly and is expected to continue to grow in the coming year.

The increase in demand for electrical services can be attributed to:

1. Aging facilities ranging in age from 2 years to 58 years.
2. The addition of two (2) mobile classrooms since 2022.
3. The introduction of the Director of Organizational Resources position in the Fall of 2023 focusing more time on facilities upgrades and repairs.
4. Enhancements to District IT systems requiring additional data cabling.

Financial Impact

Since July 1, 2021, the spend on projects requiring an electrician have increased by forty-eight percent (48%) and this does not include the larger projects in excess of \$50,000 such as the generator installations in 2023 and the MERA radio upgrades in 2024.

Fiscal Year	Spend
2021-2022	\$38,512
2022-2023	\$41,695
2023-2024 (partial 7/1/23 – 5/15/24)	\$57,000

Staff requests an increase in the amount spent under this contract to \$100,000 from the term beginning June 6, 2024 through June 30, 2025.

Reviewed by:

Administration

EMS

Finance

Prevention

Human Resources

Operations

Approved by

Bill Tyler
Fire Chief

Attachments: *Amendment 2 to Schedule No. 1 of the MSA between Fowler Electric Services, Inc. and the Novato Fire Protection District*



AMENDMENT NO. 2

This second amendment ("Amendment No. 2") is issued pursuant to the Master Services Agreement ("Agreement") dated as of July 8, 2022 by and between the Novato Fire Protection District ("District"), and Fowler Electric Service, Inc. ("Contractor") together the parties ("Parties").

WHEREAS, the Parties previously entered into the above referenced Agreement for District to receive electrical services from Contractor ("Services" as set forth therein); and

WHEREAS, effective on June 6, 2024, the Parties have mutually agreed to amend certain terms and conditions of the Agreement to:

- **Extend the term.**
- **Update pricing & increase the contract amount.**
- **Update the Fee Schedule.**

NOW THEREFORE, in consideration of the mutual covenants and conditions stated herein, the Parties agree to amend the Agreement as set forth below and shall execute this Amendment No. 2 thereto, which shall be attached to and incorporated by reference into the Agreement.

1. Schedule No. 1, Section 4, "Term". The Parties wish to renew Schedule No. 1 for the first of two (2) optional twelve (12) month term renewals ending on June 30, 2025.
2. Schedule No. 1, Section 5, "Payment and Fees" is hereby amended to read as follows:

"The total authorized price under this Schedule will not exceed \$35,000 for the initial term, and shall not exceed \$150,000 through June 30, 2025. Exhibit B-1, "Fee Schedule" is attached hereto and incorporated herein."

Except as set forth in this Amendment No. 2 the Agreement shall remain unchanged and in full force and effect. If there is any inconsistency between the terms of this Amendment No. 1 and the terms of the Agreement, the terms of this Amendment No. 2 shall prevail.

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority have executed this Agreement as of the day, month and year written below.

	CONTRACTOR	DISTRICT
Signature:		
Printed Name:		
Title:		
Date (mm/dd/yyyy):		



District Doc # I100-070122_Sch1A2

EXHIBIT B-1
FEE SCHEDULE
To
SCHEDULE NO. 1

Labor Rates

Term: July 1, 2023 – June 30, 2024

Normal Business Hours: 7:00am to 3:30pm

Foreman Journeyman: \$150.00

Journeyman Electrician: \$150.00

Apprentice Electrician: \$110.00

Emergency Service and Overtime Rate

Double hourly rate

Minimum Charge

One (1) hour

Travel Time

Portal to Portal

Materials Cost:

Cost plus 12%

Permits:

District shall pull permits unless specifically requested of Contractor.

Term: July 1, 2024 – June 30, 2025

Normal Business Hours: 7:00am – 3:30pm	Rate
Foreman Journeyman	\$155.00/Hour
Journeyman Electrician	\$155.00/Hour
Apprentice Electrician	\$111.50/Hour
Emergency Service and Overtime Rate	Double Hourly Rate
Minimum Charge	One (1) Hour
Travel Time	Portal to Portal
Materials Cost	Cost Plus 12%
Permits: District shall pull permits unless specifically requested of Contractor	

(End)



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	CONTRACTOR	DISTRICT
Signature:		
Printed Name:		
Title:		
Date (mm/dd/yyyy):		



**EXHIBIT B-1
FEE SCHEDULE
To
SCHEDULE NO. 1**

Labor Rates

Term: July 1, 2023 – June 30, 2024

Normal Business Hours: 7:00am to 3:30pm

Foreman Journeyman: \$150.00
Journeyman Electrician: \$150.00
Apprentice Electrician: \$110.00

Emergency Service and Overtime Rate

Double hourly rate

Minimum Charge

One (1) hour

Travel Time

Portal to Portal

Materials Cost:

Cost plus 12%

Permits:

District shall pull permits unless specifically requested of Contractor.

Term: July 1, 2024 – June 30, 2025

Normal Business Hours: 7:00am – 3:30pm	Rate
Foreman Journeyman	\$155.00/Hour
Journeyman Electrician	\$155.00/Hour
Apprentice Electrician	\$111.50/Hour
Emergency Service and Overtime Rate	Double Hourly Rate
Minimum Charge	One (1) Hour
Travel Time	Portal to Portal
Materials Cost	Cost Plus 12%
Permits: District shall pull permits unless specifically requested of Contractor	

(End)



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 29, 2024

Topic: Enterprise Fleet Management Lease Agreement

Recommendation

Board approval is requested to accept staff's recommendation to contract with Enterprise Fleet Management (EFM) to implement a vehicle replacement plan and improve Novato Fire Light Vehicle Fleet.

Background

- 1) A large percentage of our current Light Vehicle Fleet is greater than 10 years old and lack new technology and available safety features including anti-lock braking, electronic stability control, and back up cameras.
- 2) Change "Hand me Down" model to better meet the fleet sizing needs of the district. Right Sized vehicles will reduce fuel consumption, and maintenance costs.
- 3) Increase employee Safety and improve CARB ACF Telematics compliance reporting via GeoTab T-Harness.
- 4) Improve fleet profile and replacement plan to better fit the needs of the fire district.

Financial Impact:

Initial Capital outlay for the first year of this contract would be approximately \$90,000 and would result in the replacement of 7 outdated and oversized vehicles in the first year. Anticipated savings for District over the next 10 years is estimated to be over \$230,000.

Reviewed by:

<u>JW JW</u>	Administration
_____	EMS
<u>CW / JV</u>	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

Bill Tyler
Fire Chief

Attachments:

- EFM Master Equity Lease Agreement.
- EFN Maintenance Management and Fleet Rental Agreement.
- EFM Full Maintenance Agreement.
- EFM Telematics Services Agreement.
- Fleet Planning Analysis

MASTER EQUITY LEASE AGREEMENT

This Master Equity Lease Agreement is entered into this _____ day of _____, 20____, by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor"), and the lessee whose name and address is set forth on the signature page below ("Lessee").

1. LEASE OF VEHICLES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the vehicles (individually, a "Vehicle" and collectively, the "Vehicles") described in the schedules from time to time delivered by Lessor to Lessee as set forth below ("Schedule(s)") for the rentals and on the terms and conditions set forth in this Agreement and in the applicable Schedule. References to this "Agreement" shall include this Master Equity Lease Agreement and the various Schedules and addenda to this Master Equity Lease Agreement, each of which are incorporated herein as part of a single, unitary Agreement. Lessor will, on or about the date of delivery of each Vehicle to Lessee, send Lessee a Schedule covering the Vehicle, which will include, among other things, a description of the Vehicle, the lease term and the monthly rental and other payments due with respect to the Vehicle. The terms contained in each such Schedule will be binding on Lessee unless Lessee objects in writing to such Schedule within ten (10) days after the date of delivery of the Vehicle covered by such Schedule. Lessor is the sole legal owner of each Vehicle. This Agreement is a lease only and Lessee will have no right, title or interest in or to the Vehicles except for the use of the Vehicles as described in this Agreement. This Agreement shall be treated as a true lease for federal and applicable state income tax purposes with Lessor having all benefits of ownership of the Vehicles. It is understood and agreed that Enterprise Fleet Management, Inc. or an affiliate thereof (together with any subservicer, agent, successor or assign as servicer on behalf of Lessor, "Servicer") may administer this Agreement on behalf of Lessor and may perform the service functions herein provided to be performed by Lessor.

2. TERM: The term of this Agreement ("Term") for each Vehicle begins on the date such Vehicle is delivered to Lessee (the "Delivery Date") and, unless terminated earlier in accordance with the terms of this Agreement, continues for the "Lease Term" as described in the applicable Schedule.

3. RENT AND OTHER CHARGES:

(a) Lessee agrees to pay Lessor monthly rental and other payments according to the Schedules, Open-End (Equity) Lease Rate Quotes, and this Agreement. The monthly payments will be in the amount listed as the "Total Monthly Rental Including Additional Services" on the applicable Schedule (with any portion of such amount identified as a charge for maintenance services under Section 4 of the applicable Schedule being payable to Lessor as agent for Enterprise Fleet Management, Inc.) and will be due and payable in advance on the first day of each month. Lessee agrees to pay Lessor interest charges, in connection with the acquisition of a Vehicle, for the period between the date Lessor issues payment to acquire such Vehicle and the date the Vehicle is delivered to Lessee. Such interest charges shall be included in each Schedule. If a Vehicle is delivered to Lessee on any day other than the first day of a month, monthly rental payments will begin on the first day of the next month. In addition to the monthly rental payments, Lessee agrees to pay Lessor a pro-rated rental charge for the number of days that the Delivery Date precedes the first monthly rental payment date. A portion of each monthly rental payment, being the amount designated as "Depreciation Reserve" on the applicable Schedule, will be considered as a reserve for depreciation and will be credited against the Delivered Price of the Vehicle for purposes of computing the Book Value of the Vehicle under Section 3(c). Lessee agrees to pay Lessor the "Total Initial Charges" set forth in each Schedule on the due date of the first monthly rental payment under such Schedule. Lessee agrees to pay Lessor the "Service Charge Due at Lease Termination" set forth in each Schedule at the end of the applicable Term (whether by reason of expiration, early termination or otherwise).

(b) In the event the Term for any Vehicle ends prior to the last day of the scheduled Term, whether as a result of a default by Lessee, a Casualty Occurrence or any other reason, the rentals and management fees paid by Lessee will be recalculated in accordance with the rule of 78's and the adjusted amount will be payable by Lessee to Lessor on the termination date.

(c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment after the end of the applicable Term (subject to Lessor's right to recoup any amounts Lessor would owe to Lessee under this Section 3(c) against any obligations of Lessee to Lessor under this Agreement). Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48) months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

(d) Any security deposit of Lessee will be returned to Lessee at the end of the applicable Term, except that the deposit will first be applied to and recouped against any losses and/or damages suffered by Lessor as a result of Lessee's breach of or default under this Agreement and/or to any other amounts then owed by Lessee to Lessor.

(e) Any rental payment or other amount owed by Lessee to Lessor which is not paid within twenty (20) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by applicable law (the "Default Rate").

(f) If Lessee fails to pay any amount due under this Agreement or to comply with any of the covenants contained in this Agreement, Lessor, Servicer or any other agent of Lessor may, at its option, pay such amounts or perform such covenants and all sums paid or incurred by Lessor in connection therewith will be repayable by Lessee to Lessor upon demand together with interest thereon at the Default Rate.

(g) Lessee's obligations to make all payments of rent and other amounts under this Agreement are absolute and unconditional and such payments shall be made in immediately available funds without setoff, counterclaim or deduction of any kind. Lessee acknowledges and agrees that neither any Casualty Occurrence to any Vehicle nor any defect, unfitness or lack of governmental approval in, of, or with respect to, any Vehicle regardless of the cause or consequence nor any breach by Enterprise Fleet Management, Inc. of any maintenance agreement between Enterprise Fleet Management, Inc. and Lessee covering any Vehicle regardless of the cause or consequence will relieve Lessee from the performance of any of its obligations under this Agreement, including, without limitation, the payment of rent and other amounts under this Agreement.

(h) In the event Lessor, Servicer or any other agent of Lessor arranges for rental vehicle(s) with a subsidiary or affiliate of Enterprise Holdings, Inc., Lessee shall be fully responsible for all obligations under any applicable rental agreement.

4. USE AND SURRENDER OF VEHICLES: Lessee agrees to allow only duly authorized, licensed and insured drivers to use and operate the Vehicles. Lessee agrees to comply with, and cause its drivers to comply with, all laws, statutes, rules, regulations and ordinances (including without limitation such federal, state and local laws, statutes, rules, regulations and ordinances governing autonomous vehicles and automated driving systems and any parts, components and products related thereto) and the provisions of all insurance policies affecting or covering the Vehicles or their use or operation. In connection with autonomous vehicles and automated driving systems and the parts, components and products related thereto, Lessee agrees to comply with all applicable guidance and professional standards issued, released or published by governmental and quasi-governmental agencies, including without limitation the federal guidance for automated vehicles published by the Department of Transportation and the Federal Automated Vehicle Policy issued by the U.S. Department of Transportation and the National Highway Traffic Safety Administration. Lessee agrees to keep the Vehicles free of all liens, charges and encumbrances. Lessee agrees that in no event will any Vehicle be used or operated for transporting hazardous substances or persons for hire, for any illegal purpose or to pull trailers that exceed the manufacturer's trailer towing recommendations. Lessee agrees that no Vehicle is intended to be or will be utilized as a "school bus" as defined in the Code of Federal Regulations or any applicable state or municipal statute or regulation. Lessee agrees not to remove any Vehicle from the continental United States without first obtaining Lessor's written consent. At the expiration or earlier termination of this Agreement with respect to each Vehicle, or upon demand by Lessor made pursuant to Section 14, Lessee at its risk and expense agrees to return such Vehicle to Lessor at such place and by such reasonable means as may be designated by Lessor. If for any reason Lessee fails to return any Vehicle to Lessor as and when required in accordance with this Section, Lessee agrees to pay Lessor additional rent for such Vehicle at twice the normal pro-rated daily rent. Acceptance of such additional rent by Lessor will in no way limit Lessor's remedies with respect to Lessee's failure to return any Vehicle as required hereunder.

5. COSTS, EXPENSES, FEES AND CHARGES: Lessee agrees to pay all costs, expenses, fees, charges, fines, tickets, penalties and taxes (other than federal and state income taxes on the income of Lessor) incurred in connection with the titling, licensing, registration, delivery, purchase, sale, rental, and Lessee's use or operation of the Vehicles. If Lessor, Servicer or any other agent of Lessor incurs any such costs or expenses, Lessee agrees to promptly reimburse Lessor for the same.

6. LICENSE AND CHARGES: Each Vehicle will be titled, registered and licensed in the name designated by Lessor at Lessee's expense. Certain other charges relating to the acquisition of each Vehicle and paid or satisfied by Lessor have been capitalized in determining the monthly rental, treated as an initial charge or otherwise charged to Lessee. Such charges have been determined without reduction for trade-in, exchange allowance or other credit attributable to any Lessor-owned vehicle.

7. REGISTRATION PLATES, ETC.: Lessee agrees, at its expense, to obtain in the name designated by Lessor all registration plates and other plates, permits, inspections and/or licenses required in connection with the Vehicles, except for the initial registration plates which Lessor will obtain at Lessee's expense. The parties agree to cooperate and to furnish any and all information or documentation, which may be reasonably necessary for compliance with the provisions of this Section or any federal, state or local law, rule, regulation or ordinance. Lessee agrees that it will not permit any Vehicle to be located in a state other than the state in which such Vehicle is then titled for any continuous period of time that would require such Vehicle to become subject to the titling, licensing and/or registration laws of such other state.

8. MAINTENANCE OF AND IMPROVEMENTS TO VEHICLES:

(a) Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Lessee will not make (or cause to be made) any alterations, upgrades, upfitting, additions or improvements (collectively, "Alterations") to any Vehicle which (i) could impact or impair the "motor vehicle safety" (as defined by the Motor Vehicle Safety Act) of the Vehicle, or (ii) could impact, impair, void or render unenforceable the manufacturer's warranty. Without the prior written consent of Lessor, Lessee will not make (or cause to be made) any Alterations to any Vehicle which (i) detracts, impairs, damages or alters the Vehicle's nature, purpose, economic value, remaining useful life, functionality, utility, software or controls, or (ii) subjects the Vehicle or any part or component of such Vehicle to any lien, charge or encumbrance. Any Alterations of any nature to a Vehicle are made at Lessee's sole cost, risk and liability, including without limitation, any such Alterations approved by, or made with the assistance or at the direction of Lessor. Any replacement parts added to any Vehicle shall be in at least as good an operating condition as the prior part before the replacement (assuming such part was, at the time of the replacement, in the condition required by the terms of this Agreement). Any Alterations to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4 and shall be free of any liens, charges or encumbrances; provided, however, Lessor shall have the right at any time to require Lessee to remove any such Alteration at Lessee's sole cost, expense and liability. In no event or instance shall the value of any Alterations be regarded as rent. Lessee and Lessor acknowledges and agrees that Lessor will not be required to make any repairs, replacements or Alterations of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any

expenditure whatsoever in connection with any such Vehicle(s) or this Agreement.

(b) Lessor and Lessee acknowledge and agree that if Section 4 of a Schedule includes a charge for maintenance, (i) the Vehicle(s) covered by such Schedule are subject to a separate maintenance agreement between Enterprise Fleet Management, Inc. and Lessee and (ii) Lessor shall have no liability or responsibility for any failure of Enterprise Fleet Management, Inc. to perform any of its obligations thereunder or to pay or reimburse Lessee for its payment of any costs and expenses incurred in connection with the maintenance or repair of any such Vehicle(s).

9. SELECTION OF VEHICLES AND DISCLAIMER OF WARRANTIES:

(a) LESSEE ACCEPTANCE OF DELIVERY AND USE OF EACH VEHICLE WILL CONCLUSIVELY ESTABLISH THAT SUCH VEHICLE IS OF A SIZE, DESIGN, CAPACITY, TYPE AND MANUFACTURE SELECTED BY LESSEE AND THAT SUCH VEHICLE IS IN GOOD CONDITION AND REPAIR AND IS SATISFACTORY IN ALL RESPECTS AND IS SUITABLE FOR LESSEE'S PURPOSE. LESSEE ACKNOWLEDGES THAT LESSOR IS NOT A MANUFACTURER OF ANY VEHICLE OR AN AGENT OF A MANUFACTURER OF ANY VEHICLE.

(b) LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY VEHICLE, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, IT BEING AGREED THAT ALL SUCH RISKS ARE TO BE BORNE BY LESSEE. THE VEHICLES ARE LEASED "AS IS," "WITH ALL FAULTS." All warranties made by any supplier, vendor and/or manufacturer of a Vehicle are hereby assigned by Lessor to Lessee for the applicable Term and Lessee's only remedy, if any, is against the supplier, vendor or manufacturer of the Vehicle.

(c) None of Lessor, Servicer or any other agent of Lessor will be liable to Lessee for any liability, claim, loss, damage (direct, incidental or consequential) or expense of any kind or nature, caused directly or indirectly, by any Vehicle or any inadequacy of any Vehicle for any purpose or any defect (latent or patent) in any Vehicle or the use or maintenance of any Vehicle or any repair, servicing or adjustment of or to any Vehicle, or any delay in providing or failure to provide any Vehicle, or any interruption or loss of service or use of any Vehicle, or any loss of business or any damage whatsoever and however caused. In addition, none of Lessor, Servicer or any other agent of Lessor will have any liability to Lessee under this Agreement or under any order authorization form executed by Lessee if Lessor is unable to locate or purchase a Vehicle ordered by Lessee or for any delay in delivery of any Vehicle ordered by Lessee.

(d) In no event shall Lessor, Servicer or any other agent of Lessor or their respective affiliates be liable for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages, lost profits or revenues or diminution in value, arising out of or relating to this Agreement, including, without limitation, any breach or performance of this Agreement, regardless of (i) whether such damages were foreseeable, (ii) whether or not Lessor, Servicer or any other agent of Lessor or their respective affiliates were advised of the possibility of such damages and/or (iii) the legal or equitable theory (contract, tort or otherwise) upon which a claim, action, cause of action, demand, lawsuit, arbitration, inquiry, proceeding or litigation is based, and notwithstanding the failure of any agreed or other remedy of its essential purpose.

10. RISK OF LOSS: Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date thirty (30) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

11. INSURANCE:

(a) Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability, and that Lessor will suffer immediate and irreparable harm if Lessee fails to comply with such obligations:

(i) Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below (Note - \$2,000,000 Combined Single Limit Bodily Injury and Property Damage per accident with No Deductible is required for each Vehicle capable of transporting more than 8 passengers):

<u>State of Vehicle Registration</u>	<u>Coverage</u>
Connecticut, Massachusetts, Maine, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont	\$1,000,000 Combined Single Limit Bodily Injury and Property Damage per accident - No Deductible
Florida	\$500,000 Combined Single Limit Bodily Injury and Property Damage per accident or \$100,000 Bodily Injury Per Person Per Accident, \$300,000 Per Accident and \$50,000 Property Damage per accident (100/300/50) - No Deductible
All Other States	\$300,000 Combined Single Limit Bodily Injury and Property Damage Per Accident or \$100,000 Bodily Injury Per Person Per Accident, \$300,000 Per Accident and \$50,000 Property Damage Per Accident (100/300/50) - No Deductible

(ii) Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of \$1,000 per accident - Collision and \$1,000 per accident - Comprehensive).

If the requirements of any governmental or regulatory agency exceed the minimums stated in this Agreement, Lessee must obtain and maintain the higher insurance requirements. Lessee agrees that each required policy of insurance will by appropriate endorsement or otherwise name Lessor and any other person or entity designated by Lessor as additional insureds and loss payees, as their respective interests may appear. Further, each such insurance policy must provide the following: (i) that the same may not be cancelled, changed or modified until after the insurer has given to Lessor, Servicer and any other person or entity designated by Lessor at least thirty (30) days prior written notice of such proposed cancellation, change or modification, (ii) that no act or default of Lessee or any other person or entity shall affect the right of Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns to recover under such policy or policies of insurance in the event of any loss of or damage to any Vehicle and (iii) that the coverage is "primary coverage" for the protection of Lessee, Lessor, Servicer, any other agent of Lessor and their respective successors and assigns notwithstanding any other coverage carried by Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns protecting against similar risks. Original certificates evidencing such coverage and naming Lessor, Servicer, any other agent of Lessor and any other person or entity designated by Lessor as additional insureds and loss payees shall be furnished to Lessor prior to the Delivery Date, and annually thereafter and/or as reasonably requested by Lessor from time to time. In the event of default, Lessee hereby appoints Lessor, Servicer and any other agent of Lessor as Lessee's attorney-in-fact to receive payment of, to endorse all checks and other documents and to take any other actions necessary to pursue insurance claims and recover payments if Lessee fails to do so. Any expense of Lessor, Servicer or any other agent of Lessor in adjusting or collecting insurance shall be borne by Lessee.

Lessee, its drivers, servants and agents agree to cooperate fully with Lessor, Servicer, any other agent of Lessor and any insurance carriers in the investigation, defense and prosecution of all claims or suits arising from the use or operation of any Vehicle. If any claim is made or action commenced for death, personal injury or property damage resulting from the ownership, maintenance, use or operation of any Vehicle, Lessee will promptly notify Lessor of such action or claim and forward to Lessor a copy of every demand, notice, summons or other process received in connection with such claim or action.

(b) Notwithstanding the provisions of Section 11(a) above: (i) if Section 4 of a Schedule includes a charge for physical damage waiver, Lessor agrees that (A) Lessee will not be required to obtain or maintain the minimum physical damage insurance (collision and comprehensive) required under Section 11(a) for the Vehicle(s) covered by such Schedule and (B) Lessor will assume the risk of physical damage (collision and comprehensive) to the Vehicle(s) covered by such Schedule; provided, however, that such physical damage waiver shall not apply to, and Lessee shall be and remain liable and responsible for, damage to a covered Vehicle caused by wear and tear or mechanical breakdown or failure, damage to or loss of any parts, accessories or components added to a covered Vehicle by Lessee without the prior written consent of Lessor and/or damage to or loss of any property and/or personal effects contained in a covered Vehicle. In the event of a Casualty Occurrence to a covered Vehicle, Lessor may, at its option, replace, rather than repair, the damaged Vehicle with an equivalent vehicle, which replacement vehicle will then constitute the "Vehicle" for purposes of this Agreement; and (ii) if Section 4 of a Schedule includes a charge for commercial automobile liability enrollment, Lessor agrees that it will, at its expense, obtain for and on behalf of Lessee, by adding Lessee as an additional insured under a commercial automobile liability insurance policy issued by an insurance company selected by Lessor, commercial automobile liability insurance satisfying the minimum commercial automobile liability insurance required under Section 11(a) for the Vehicle(s) covered by such Schedule. Lessor may at any time during the applicable Term terminate said obligation to provide physical damage waiver and/or commercial automobile liability enrollment and cancel such physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least ten (10) days prior written notice. Upon such cancellation, insurance in the minimum amounts as set forth in 11(a) shall be obtained and maintained by Lessee at Lessee's expense. An adjustment will be made in monthly rental charges payable by Lessee to reflect any such change and Lessee agrees to furnish Lessor with satisfactory proof of insurance coverage within ten (10) days after mailing of the notice. In addition, Lessor may change the rates charged by Lessor under this Section 11(b) for physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least thirty (30) days prior written notice.

12. INDEMNITY: To the extent permitted by state law, Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement. Nothing herein shall be deemed to affect the rights, privileges, and immunities of Lessee and the foregoing indemnity provision is not intended to be a waiver of any sovereign immunity afforded to Lessee pursuant to the law.

13. INSPECTION OF VEHICLES; ODOMETER DISCLOSURE; FINANCIAL STATEMENTS: Lessee agrees to accomplish, at its expense, all inspections of the Vehicles required by any governmental authority during the Term. Lessor, Servicer, any other agent of Lessor and any of their respective successors or assigns will have the right to inspect any Vehicle at any reasonable time(s) during the Term and for this purpose to enter into or upon any building or place where any Vehicle is located. Lessee agrees to comply with all odometer disclosure laws, rules and regulations and to provide such written and signed disclosure information on such forms and in such manner as directed by Lessor. Providing false information or failure to complete the odometer disclosure form as required by law may result in fines and/or imprisonment. Lessee hereby agrees to promptly deliver to Lessor such financial statements and other financial information regarding Lessee as Lessor may from time to time reasonably request.

14. DEFAULT; REMEDIES: The following shall constitute events of default ("Events of Default") by Lessee under this Agreement: (a) if Lessee fails to pay when due any rent or other amount due under this Agreement and any such failure shall remain unremedied for ten (10) days; (b) if Lessee fails to perform, keep or observe any term, provision or covenant contained in Section 11 of this Agreement; (c) if Lessee fails to perform, keep or observe any other term, provision or covenant contained in this Agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof is given by Lessor, Servicer or any other agent of Lessor to Lessee; (d) any seizure or confiscation of any Vehicle or any other act (other than a Casualty Occurrence) otherwise rendering any Vehicle unsuitable for use (as determined by Lessor); (e) if any present or future guaranty in favor of Lessor of all or any portion of the obligations of Lessee under this Agreement shall at any time for any reason cease to be in full force and effect or shall be declared to be null and void by a court of competent jurisdiction, or

if the validity or enforceability of any such guaranty shall be contested or denied by any guarantor, or if any guarantor shall deny that it, he or she has any further liability or obligation under any such guaranty or if any guarantor shall fail to comply with or observe any of the terms, provisions or conditions contained in any such guaranty; (f) the occurrence of a material adverse change in the financial condition, a going concern audit comment of Lessee or any guarantor, or if Lessee admits that it cannot pay its debts as they become due, makes an assignment for the benefit of creditors, is the subject of a voluntary or involuntary petition for bankruptcy, is adjudged insolvent or bankrupt, or a receiver or trustee is appointed for any portion of Lessee's assets or property; (g) if more than one (1) payment by Lessee to Lessor is returned by Lessee's bank for any reason within a twelve (12) month period; or (h) if Lessee or any guarantor is in default under or fails to comply with any other present or future agreement with or in favor of Lessor, Servicer of Lessor, or any direct or indirect subsidiary of Servicer of Lessor, Enterprise Holdings, Inc. or a subsidiary or affiliate of Enterprise Holdings, Inc.. For purposes of this Section 14, the term "guarantor" shall mean any present or future guarantor of all or any portion of the obligations of Lessee under this Agreement.

Upon the occurrence of any Event of Default, Lessor, without notice to Lessee, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c) shall be deemed to be \$0.00 and (ii) the calculations described in the first two sentences of Section 3(c) shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

15. ASSIGNMENTS: Lessor may from time to time assign, pledge or transfer this Agreement and/or any or all of its rights and obligations under this Agreement to any person or entity. Lessee agrees, upon notice of any such assignment, pledge or transfer of any amounts due or to become due to Lessor under this Agreement to pay all such amounts to such assignee, pledgee or transferee. Any such assignee, pledgee or transferee of any rights or obligations of Lessor under this Agreement will have all of the rights and obligations that have been assigned to it. Lessee's rights and interest in and to the Vehicles are and will continue at all times to be subject and subordinate in all respects to any assignment, pledge or transfer now or hereafter executed by Lessor with or in favor of any such assignee, pledgee or transferee, provided that Lessee shall have the right of quiet enjoyment of the Vehicles so long as no Event of Default under this Agreement has occurred and is continuing. Lessee acknowledges and agrees that the rights of any assignee, pledgee or transferee in and to any amounts payable by the Lessee under any provisions of this Agreement shall be absolute and unconditional and shall not be subject to any abatement whatsoever, or to any defense, setoff, counterclaim or recoupment whatsoever, whether by reason of any damage to or loss or destruction of any Vehicle or by reason of any defect in or failure of title of the Lessor or interruption from whatsoever cause in the use, operation or possession of any Vehicle, or by reason of any indebtedness or liability howsoever and whenever arising of the Lessor or any of its affiliates to the Lessee or to any other person or entity, or for any other reason.

Without the prior written consent of Lessor, Lessee may not assign, sublease, transfer or pledge this Agreement, any Vehicle, or any interest in this Agreement or in and to any Vehicle, or permit its rights under this Agreement or any Vehicle to be subject to any lien, charge or encumbrance. Lessee's interest in this Agreement is not assignable and cannot be assigned or transferred by operation of law. Lessee will not transfer or relinquish possession of any Vehicle (except for the sole purpose of repair or service of such Vehicle) without the prior written consent of Lessor.

16. MISCELLANEOUS: This Agreement contains the entire understanding of the parties. This Agreement may only be amended or modified by an instrument in writing executed by both parties. Lessor shall not by any act, delay, omission or otherwise be deemed to have waived any of its rights or remedies under this Agreement and no waiver whatsoever shall be valid unless in writing and signed by Lessor and then only to the extent therein set forth. A waiver by Lessor of any right or remedy under this Agreement on any one occasion shall not be construed as a bar to any right or remedy, which Lessor would otherwise have on any future occasion. If any term or provision of this Agreement or any application of any such term or provision is invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision will not be affected thereby. Without Lessor's prior written consent, Lessee shall not use or include Lessor's, Servicer's, any other agent of Lessor's names or trademarks orally or in writing in any media, customer lists or marketing materials. Giving of all notices under this Agreement will be sufficient if mailed by certified mail to a party at its address set forth below or at such other address as such party may provide in writing from time to time. Any such notice mailed to such address will be effective one (1) day after deposit in the United States mail, duly addressed, with certified mail, postage prepaid. Lessee will promptly notify Lessor of any change in Lessee's address. This Agreement may be executed in multiple counterparts (including facsimile and pdf counterparts), but the counterpart marked "ORIGINAL" by Lessor will be the original lease for purposes of applicable law. All of the representations, warranties, covenants, agreements and obligations of each Lessee under this Agreement (if more than one) are joint and several.

17. SUCCESSORS AND ASSIGNS; GOVERNING LAW: Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

18. NON-PETITION: Each party hereto hereby covenants and agrees that, prior to the date which is one year and one day after payment in full of all indebtedness

Initials: EFM _____ Customer _____

of Lessor, it shall not institute against, or join any other person in instituting against, Lessor any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other similar proceeding under the laws of the United States or any state of the United States. The provisions of this Section 18 shall survive termination of this Master Equity Lease Agreement.

19. NON-APPROPRIATION: Lessee's funding of this Agreement shall be on a Fiscal Year basis and is subject to annual appropriations. Lessor acknowledges that Lessee is a municipal corporation, is precluded by the County or State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future legislative bodies of the County or State to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the lease terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds. The parties further agree that should the County or State fail to appropriate such funds, the Lessor shall be paid all rentals due and owing hereunder up until the actual day of termination. In addition, Lessor reserves the right to be paid for any reasonable damages. These reasonable damages will be limited to the losses incurred by the Lessor for having to sell the vehicles on the open used car market prior to the end of the scheduled term (as determined in Section 3 and Section 14 of this Agreement).

IN WITNESS WHEREOF, Lessor and Lessee have duly executed this Master Equity Lease Agreement as of the day and year first above written.

LESSEE: _____	LESSOR: Enterprise FM Trust
Signature: _____	By: Enterprise Fleet Management, Inc. its attorney in fact
By: _____	Signature: _____
Title: _____	By: _____
Address: _____	Title: _____
_____	Address: _____
_____	_____
Date Signed: _____	Date Signed: _____

Initials: EFM _____ Customer _____

MAINTENANCE MANAGEMENT AND FLEET RENTAL AGREEMENT

This Agreement is entered into as of the _____ day of _____, by and between Enterprise Fleet Management, Inc., a Missouri corporation, doing business as "Enterprise Fleet Management" ("EFM"), and _____ (the "Company").

1. ENTERPRISE CARDS: EFM will provide the Company with an EFM Card for each vehicle, which EFM Card is an electronic card and is located on the Efleets mobile app and the efleets.com client website, for use in authorizing the payment of charges incurred in connection with the vehicle maintenance program (the "Program") for a vehicle. The Company agrees to be and shall be liable to EFM for all charges made by or for the account of the Company with the EFM Card (other than any charges which are the responsibility of EFM under the terms of this Agreement). EFM will invoice the Company for all such charges, and the Company agrees to and shall pay to EFM all invoiced amounts in accordance with the terms of this Maintenance Management and Fleet Rental Agreement (Agreement). EFM reserves the right, and the Company agrees and acknowledges that EFM shall have the right, to change the terms and conditions as set forth in this Agreement for the use of the EFM Card at any time. The EFM Card is and shall remain at all times the property of EFM, and EFM may revoke the Company's right to possess, access, or use the EFM Card at any time and for any reason. The EFM Card is non-transferable. EFM will provide a driver information packet (the "Packet") outlining the Maintenance Management Program. The Parties agree that the Maintenance Management Program is subject to the terms and conditions of the Packet.

2. VEHICLE REPAIRS AND SERVICE: EFM will provide purchase order control by telephone, electronic mail, or in writing authorizing charges for service, maintenance, or repairs exceeding \$125.00, which may change from time to time based on market conditions, or such other amount as may be established by EFM, in its sole discretion, from time to time under the Program. All charges for service, maintenance or repairs will be invoiced to EFM. Invoices will be reviewed by EFM for accuracy, proper application of any applicable manufacturer's warranty, application of potential discounts and unnecessary, unauthorized repairs.

Notwithstanding the above, in the event the repairs and service are the result of damage from an accident or other non-maintenance related cause (including glass claims), these matters will be referred to the Company's Fleet Manager. If the Company prefers that EFM handle the damage repair, the Company agrees to assign the administration of the matter to EFM. EFM will administer such claims in its discretion. The fees for this service will be up to \$125.00 per claim and the Company agrees to reimburse for repairs as outlined in this agreement. If the Company desires the assistance of EFM in recovering damage amounts from at fault third parties, a Vehicle Risk Management Agreement must be on file for the Company.

3. BILLING AND PAYMENT: All audited invoices paid by EFM on behalf of the Company will be consolidated and submitted to the Company on a single monthly invoice for the entire Company fleet covered under this Agreement. The Company is liable for, and will pay EFM within twenty (20) days after receipt of an invoice or statement for, all purchases invoiced to the Company by EFM, which were paid by EFM for or on behalf of the Company. EFM will be entitled to retain for its own account, and treat as being paid by EFM for purposes of this Agreement, any discounts it receives from a supplier with respect to such purchases which are based on the overall volume of business EFM provides to such supplier and not solely the Company's business.

4. RENTAL VEHICLES: The EFM Card allows the Company the option to arrange for a rental vehicle at a discounted rate with a subsidiary or affiliate of Enterprise Holdings, Inc. ("EHI") for a maximum of two (2) days without prior authorization from EFM. Extensions beyond two (2) days must be approved by EFM. The Company shall be fully responsible for all obligations under any rental agreement with a subsidiary or affiliate of EHI pursuant to this Agreement. All drivers of a rental vehicle must be at least twenty one (21) years of age unless otherwise required by law, hold a valid driver's license, be an employee of the Company and authorized by the Company through established reservation procedures and meet all other applicable requirements of the applicable subsidiary or affiliate of EHI. The Company will be provided a specific telephone number for use in arranging a rental vehicle described in this Section.

5. NO WARRANTY: The Company acknowledges that EFM does not perform maintenance or repair services on the Company's vehicles or any rental vehicles and any maintenance or repair services are to be performed by third parties. EFM MAKES NO REPRESENTATION OR WARRANTY WHATSOEVER OF ANY KIND, EXPRESS OR IMPLIED, WHETHER ARISING BY COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE WITH RESPECT TO PRODUCTS, REPAIRS OR SERVICES PROVIDED IN CONNECTION WITH THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE, QUALITY OR FITNESS FOR USE. Any defect in the performance of any product, repair or service will not relieve the Company from its obligations under this Agreement, including without limitation the payment to EFM of monthly invoices.

6. CANCELLATION: Either party may cancel any Card under this Agreement or this Agreement in its entirety at any time by giving thirty (30) days written notice to the other party. The cancellation of any Card or termination of this Agreement will not affect any rights or obligations under this Agreement, which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to such cancellation or termination. Upon such cancellation or termination, the Company shall immediately cease using or accessing the EFM Card. Notice to EFM regarding the cancellation of any Card shall specify the Card number and identify the Company's representative. EFM will exercise due care to prevent additional charges from being incurred once the Company has notified EFM of its desire to cancel any outstanding Card under this Agreement.

Initials: EFM _____ Company _____

7. NOTICES: Any notice or other communication under this Agreement shall be in writing and delivered in person, electronic mail or mailed postage prepaid by registered or certified mail or sent by express overnight delivery service with a nationally recognized carrier, to the applicable party at its address set forth on the signature page of this Agreement, or at such other address as any party hereto may designate as its address for communications under this Agreement by notice so given. Any such notice or communication sent by mail will be effective and deemed received three (3) days after deposit in the United States mail, duly addressed to the address for the Party set forth below, with registered or certified mail postage prepaid. Any such notice or communication sent by express overnight delivery service with a nationally recognized carrier will be effective and deemed received one (1) day after deposit with such delivery service, duly addressed, with delivery fees prepaid. The Company shall promptly notify EFM of any change in the Company's address.

8. FEES: EFM will charge the Company for the service under this Agreement \$ _____ per month per Card.

9. MISCELLANEOUS: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Company may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement is governed by the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and the Company have executed this Maintenance Management and Fleet Rental Agreement as of the day and year first above written.

COMPANY: _____

EFM: Enterprise Fleet Management, Inc.

Signature: _____

Signature: _____

By: _____

By: _____

Title: _____

Title: _____

Address: _____

Address: _____

Date Signed: _____

Date Signed: _____

Initials: EFM _____ Company _____

FULL MAINTENANCE AGREEMENT

This Full Maintenance Agreement (this "Agreement") is made and entered into this _____ day of _____, by Enterprise Fleet Management, Inc., a Missouri corporation ("EFM"), and _____ ("Lessee").

WITNESSETH

1. LEASE. Reference is hereby made to that certain Master Lease Agreement dated as of the _____ day of _____, 20____, by and between Enterprise FM Trust, a Delaware statutory trust, as lessor ("Lessor"), and Lessee, as lessee (as the same may from time to time be amended, modified, extended, renewed, supplemented or restated, the "Lease"). All capitalized terms used and not otherwise defined in this Agreement shall have the respective meanings ascribed to them in the Lease.

2. COVERED VEHICLES. This Agreement shall only apply to those vehicles leased by Lessor to Lessee pursuant to the Lease to the extent Section 4 of the Schedule for such vehicle includes a charge for maintenance (the "Covered Vehicle(s)").

3. TERM AND TERMINATION. The term of this Agreement ("Term") for each Covered Vehicle shall begin on the Delivery Date of such Covered Vehicle and shall continue until the last day of the "Term" (as defined in the Lease) for such Covered Vehicle unless earlier terminated as set forth below. Each of EFM and Lessee shall each have the right to terminate this Agreement effective as of the last day of any calendar month with respect to any or all of the Covered Vehicles upon not less than sixty (60) days prior written notice to the other party. The termination of this Agreement with respect to any or all of the Covered Vehicles shall not affect any rights or obligations under this Agreement which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to termination, and such rights and obligations shall continue to be governed by the terms of this Agreement.

4. VEHICLE REPAIRS AND SERVICE. EFM agrees that, during the Term for the applicable Covered Vehicle and subject to the terms and conditions of this Agreement, it will pay for, or reimburse Lessee for its payment of, all costs and expenses incurred in connection with the maintenance or repair of a Covered Vehicle. This Agreement does not cover, and Lessee will remain responsible for and pay for, (a) fuel, (b) oil and other fluids between changes, (c) tire or brake repair and replacement beyond what is allocated within the Lease Schedule, (d) washing, (e) repair of damage due to lack of maintenance or neglect by Lessee between scheduled services (including, without limitation, failure to maintain fluid levels), (f) maintenance or repair of, or damage caused by, any alterations, upgrades, upfitting, additions, improvements (collectively, "Alterations") or unauthorized replacement parts added to a Covered Vehicle or of any after-market components (this Agreement covers maintenance and repair only of the Covered Vehicles themselves and any factory-installed components and does not cover maintenance or repair of chassis alterations, add-on bodies (including, without limitation, step vans), software or other equipment (including, without limitation, lift gates, autonomous or automated vehicle equipment, components, parts or products, and PTO controls) which is installed or modified by a dealer, body shop, upfitter or anyone else other than the manufacturer of the Covered Vehicle, (g) any service and/or damage resulting from, related to or arising out of (1) an accident, a collision, theft, fire, freezing, vandalism, riot, explosion, other Acts of God, an object striking the Covered Vehicle, improper use of the Covered Vehicle (including, without limitation, driving over curbs, overloading, racing or other competition) or (2) Lessee's failure to maintain or use the Covered Vehicle as required by and in compliance with, (A) the Lease, (B) all laws, statutes, rules, regulations and ordinances (including without limitation such applicable federal, state and local laws, statutes, rules, regulations, ordinances, guidance and professional standards governing autonomous vehicles and automated driving systems and any parts, components and products related thereto) and (C) the provisions of all insurance policies affecting or covering the Covered Vehicles or their use or operation, (h) roadside assistance or towing for routine vehicle maintenance purposes unless the vehicle is inoperable, (i) mobile services, (j) the cost of loaner or rental vehicles beyond what is allocated within the Lease Schedule or (k) if the Covered Vehicle is a Vehicle with a manual transmission, such manual transmission clutch adjustment or replacement. Whenever it is necessary to have a Covered Vehicle serviced, Lessee agrees to have the necessary work performed by an authorized dealer of such Covered Vehicle or by a service facility acceptable to EFM. In every case, if the cost of such service will exceed \$125.00, which may change from time to time based on market conditions, Lessee or service provider must notify EFM and obtain EFM's authorization for such service and EFM's instructions as to where such service shall be made and the extent of service to be obtained. Lessee agrees to furnish an invoice for all service to a Covered Vehicle, accompanied by a copy of the shop or service order (odometer mileage must be shown on each shop or service order). EFM will not be obligated to pay for any unauthorized charges or those exceeding \$125.00, which may change from time to time based on market conditions, for one service on any Covered Vehicle unless Lessee has complied with the above terms and conditions. EFM will not have any responsibility to pay for any services in excess of the services recommended by the manufacturer, unless otherwise agreed to by EFM. Notwithstanding any other provision of this Agreement to the contrary, (a) all service performed within one hundred twenty (120) days prior to the last day of the scheduled "Term" (as defined in the Lease) for the applicable Covered Vehicle must be authorized by and have the prior consent and approval of EFM and any service not so authorized will be the responsibility of and be paid for by Lessee and (b) EFM is not required to provide or pay for any service to any Covered Vehicle beyond the contract mileage not to exceed 120,000 miles.

5. ENTERPRISE CARDS: EFM may, at its option, provide Lessee with an authorization card (the "EFM Card"), which is an electronic card located on the Efleets mobile app and the efleets.com client website, for use in authorizing the payment of charges incurred in connection with the maintenance of the Covered Vehicles. Lessee agrees to be liable to EFM for, and upon receipt of a monthly or other statement from EFM, Lessee agrees to promptly pay to EFM, all charges made by or for the account of Lessee with the EFM Card (other than any charges which are the responsibility of EFM under the terms of this Agreement). EFM reserves the right to change the terms and conditions for the use of the EFM Card at any time. The EFM Card remains the property of EFM and EFM may revoke Lessee's right to possess or use the EFM Card at any time. Upon the termination of this Agreement or upon the demand of EFM, Lessee shall immediately cease using or accessing the EFM Card. The EFM Card is non-transferable.

Initials: EFM _____ Lessee _____

6. PAYMENT TERMS. The amount of the monthly maintenance fee will be listed on the applicable Schedule and will be due and payable in advance on the first day of each month. If the first day of the Term for a Covered Vehicle is other than the first day of a calendar month, Lessee will pay EFM, on the first day of the Term for such Covered Vehicle, a pro-rated maintenance fee for the number of days that the Delivery Date precedes the first monthly maintenance fee payment date. Any monthly maintenance fee or other amount owed by Lessee to EFM under this Agreement which is not paid within twenty (20) days after its due date will accrue interest, payable upon demand of EFM, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate allowed by applicable law. The monthly maintenance fee set forth on each applicable Schedule allows the number of miles per month as set forth in such Schedule. Lessee agrees to pay EFM at the end of the applicable Term (whether by reason of termination of this Agreement or otherwise) an overmileage maintenance fee for any miles in excess of this average amount per month at the rate set forth in the applicable Schedule. EFM may, at its option, permit Lessor, as an agent for EFM, to bill and collect amounts due to EFM under this Agreement from Lessee on behalf of EFM.

7. NO WARRANTIES. Lessee acknowledges that EFM does not perform maintenance or repair services on the Covered Vehicles but rather EFM arranges for maintenance and/or repair services on the Covered Vehicles to be performed by third parties. EFM MAKES NO REPRESENTATION OR WARRANTY WHATSOEVER OF ANY KIND, EXPRESS OR IMPLIED, WHETHER ARISING BY COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE WITH RESPECT TO ANY EQUIPMENT, PRODUCTS, REPAIRS OR SERVICES PROVIDED FOR UNDER THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE OR QUALITY. ANY DEFECT IN THE PERFORMANCE OF ANY PRODUCT, REPAIR OR SERVICE WILL NOT RELIEVE LESSEE OF ITS OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING THE PAYMENT TO EFM OF THE MONTHLY MAINTENANCE FEES AND OTHER CHARGES DUE UNDER THIS AGREEMENT.

In no event shall EFM or its agents or their respective affiliates be liable for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages, lost profits or revenues or diminution in value, arising out of or relating to this agreement, including, without limitation, any breach or performance of this agreement, regardless of (i) whether such damages were foreseeable, (ii) whether or not EFM or its agents or their respective affiliates were advised of the possibility of such damages and/or (iii) the legal or equitable theory (contract, tort or otherwise) upon which a claim, action, cause of action, demand, lawsuit, arbitration, inquiry, proceeding or litigation is based, and notwithstanding the failure of any agreed or other remedy of its essential purpose.

8. LESSOR NOT A PARTY. Lessor is not a party to, and shall have no rights, obligations or duties under or in respect of, this Agreement.

9. NOTICES. Any notice or other communication under this Agreement shall be in writing and delivered in person, electronic mail or mailed postage prepaid by registered or certified mail or sent by express overnight delivery service with a nationally recognized carrier, to the applicable party at its address set forth on the signature page of this Agreement, or at such other address as any party hereto may designate as its address for communications under this Agreement by notice so given. Any such notice or communication sent by mail will be effective and deemed received three (3) days after deposit in the United States mail, duly addressed to the address for the Party set forth below, with registered or certified mail postage prepaid. Any such notice or communication sent by express overnight delivery service with a nationally recognized carrier will be effective and deemed received one (1) day after deposit with such delivery service, duly addressed, with delivery fees prepaid. The Lessee shall promptly notify EFM of any change in the Lessee's address.

10. MISCELLANEOUS. This Agreement embodies the entire Agreement between the parties relating to the subject matter hereof. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Lessee may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Missouri (without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and Lessee have executed this Full Maintenance Agreement as of the day and year first above written.

LESSEE: _____	EFM: Enterprise Fleet Management, Inc.
Signature: _____	Signature: _____
By: _____	By: _____
Title: _____	Title: _____
Address: _____	Address: _____
_____	_____
_____	_____
Date Signed: _____	Date Signed: _____

Initials: EFM _____ Lessee _____



TELEMATICS SERVICES AGREEMENT

As of this 14 day of February, 2024, (the "Effective Date") the parties below have agreed to the following Telematics Services Agreement (the "Agreement"), to be effective upon the later of the Effective Date of this Agreement and the effective dates of the following agreement(s) between the parties.

[select any or all that apply]

Master Equity Lease Agreement (with schedules), dated February 14, 2024.

Master Walkaway Lease Agreement (with schedules), dated _____, 20____.

WHEREAS, Enterprise Fleet Management, Inc. ("EFM") offers in-vehicle Telematics Device(s) (as defined below) from select partners and EFM is willing to make the Telematics Device available for purchase, installation and use by Customer, as defined below, consistent with the terms of this Agreement; and

WHEREAS, the undersigned (the "Customer") desires to purchase, have installed and use the Telematics Device in accordance with the terms of this Agreement;

WHEREAS, in connection with the Telematics Device, Customer will have to obtain wireless services and software services from third party service providers other than EFM; and

NOW THEREFORE, in consideration for the mutual promises contained herein, and for such other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree to the following.

1. Telematics Device Acknowledgement and Release. The Telematics Device(s) shall mean any systems, hardware, software and/or other components and services that enable the collection, generation and/or transmission of information about the condition and/or operation of the Vehicle (as defined below), driving activities or actions of the Vehicle driver, Vehicle locations traveled and mileage driven and/or other Vehicle mechanical and operational data (the "Telematics Data" or "Data"). Customer acknowledges that the functionality of Telematics Devices and types of Data generated or available may change. By its signature below, Customer acknowledges that the Telematic Device may include systems which utilize cellular telephone and/or radio signals to transmit Data and communication and, therefore, privacy of such Data cannot be guaranteed and is specifically disclaimed as a condition of this Agreement and as a condition to receiving the Telematics Device. **CUSTOMER RELEASES EFM AND ITS PARENT COMPANY AND AFFILIATES, THE OPERATOR OF THE TELEMATICS SYSTEM, THE APPLICABLE SOFTWARE PROVIDER(S), THE WIRELESS CARRIER(S) AND OTHER SUPPLIERS OF COMPONENTS AND/OR SERVICES AND THEIR RESPECTIVE EMPLOYEES, OFFICERS, DIRECTORS AND AGENTS FROM ANY DAMAGE (INCLUDING INCIDENTAL AND/OR CONSEQUENTIAL DAMAGES) TO PERSONS (INCLUDING WITHOUT LIMITATION CUSTOMER AND ANY DRIVER OR PASSENGER OF THE VEHICLE) OR PROPERTY ARISING FROM (I) THE INSTALLATION AND USE OF THE TELEMATICS DEVICE AND/OR (II) ANY FAILURE OF THE TELEMATICS DEVICE TO OPERATE PROPERLY.** Third party service providers are not agents or employees of EFM, and EFM shall have no liability or responsibility with respect to the acts or omissions of those parties.

2. Use, Access, Ownership and Storage of Telematics Data. Customer acknowledges that the Telematics Data may be collected, generated and transmitted and that Customer shall be entitled to access, use and disclose such Data in its sole discretion. Customer shall be considered the owner of all such Data. Customer retains ultimate and sole responsibility with regard to (i) the selection of categories of Data and establishment of parameters and criteria Customer wishes to receive through its utilization of a Telematics Device, (ii) the types of reports Customer wishes to receive based on the categories of Data and criteria and parameters Customer has selected, and (iii) the monitoring, usage and disclosure of such Data. By way of example, EFM may provide Customer a driver safety scorecard based on categories of Data and safety criteria and an overall scoring methodology selected by Customer; EFM will provide Customer reports strictly based on Customer's criteria and Customer will be solely responsible for interpreting and drawing conclusions from the reports, including whether, based on Customer's criteria, a driver is actually a safe driver or not, and Customer will be solely responsible for deciding what action, if any, should be taken regarding any particular drivers.

EFM's responsibility to Customer with respect to the Data shall be limited as follows: (i) to arrange for the storage of the Data, which may be stored in EFM's environment, an EFM affiliate's environment and/or in an unaffiliated third party subcontractor's environment; (ii) to provide access to the Data to Customer; and (iii) to provide reports to the Customer solely based on categories of Data and parameters identified and selected by Customer.

Customer agrees that EFM and its parent company and affiliates may:

- (A) Collect, access, use and/or disclose the Data for the following purposes: (a) to provide services to Customer; (b) to provide or offer additional products and services to Customer; (c) to check, maintain, diagnose, update or repair Customer's Vehicles; (d) to assist or support Customer with managing its vehicle fleet (e) to comply with any other request from Customer; and/or (f) to disclose the Data to a third party as is necessary to accomplish (a) through (e). If additional services are required, the parties may need to enter into a separate agreement;
- (B) Collect, access, use and/or disclose the Data to comply with the request or order of a governmental or law enforcement authority; and
- (C) Collect, access, use and/or disclose aggregated and anonymized Data for any purposes.

For clarity, no access and/or use of the Data by EFM or its parent company or affiliates shall impose on EFM, its parent company or affiliates any responsibility to monitor the Data or Customer's drivers and/or fleet for any purpose, including without limitation, for safety purposes, and Customer hereby releases and holds harmless EFM from any liability, claims or damages relating thereto. For purposes hereof, "monitor" means the process of reviewing, checking and/or evaluating the Data, whether over a period of time, as part of a regular review or otherwise.

3. Compliance with Privacy Laws; Notices and Consents. Customer agrees to comply with any and all federal, state and local laws, rules, and regulations pertaining to the collection, storage, protection, sharing and use of, and access to, the Telematics Data ("Laws"). Customer will also (a) provide notice to employees/drivers of a Vehicle equipped with a Telematics Device that such Vehicle is so equipped, resulting in the collection, use, sharing and storage of Data, and that such collection, use, sharing and/or storage may be undertaken by Customer, EFM or a third party; and (b) obtain driver consent to the collection, use, sharing and storage of such Data as described in this Agreement.

4. Vehicles. This Agreement shall only apply to those vehicles (i) leased to Customer by EFM or an affiliate of EFM in which EFM is servicer under such lease or (ii) owned by Customer, provided that Customer has a valid Master Walkaway or Equity Lease Agreement (with schedules) in force with EFM or an affiliate of EFM ((i) or (ii), a "Vehicle").

5. Purchase, Activation and Warranty. Customer shall pay EFM the standard price as set by EFM for each Telematics Device. Warranty terms and other terms and conditions shall be those as provided by the hardware and equipment manufacturer(s) and software licensor(s) at the time of installation. Customer acknowledges that EFM does not provide the software or hardware for the telematics services on the Vehicles, but rather EFM arranges for provision of the same by third parties. **EFM MAKES NO, AND EXPRESSLY DISCLAIMS EVERY, REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY PRODUCTS, REPAIRS OR SERVICES (INCLUDING ANY TELEMATICS SERVICES) PROVIDED FOR UNDER THIS AGREEMENT BY EFM OR THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT, COMPLIANCE WITH SPECIFICATIONS, AVAILABILITY, OPERATION, CONDITION, SUITABILITY, PERFORMANCE OR QUALITY. FURTHERMORE, EFM MAKES NO, AND EXPRESSLY DISCLAIMS EVERY, REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, THAT THE TELEMATICS DEVICE(S) WILL NOT BE SUBJECT TO EAVESDROPPERS, HACKERS, ATTACKS, VIRUS, INTERCEPTORS OR ANY SIMILAR THREAT. ANY DEFECT IN THE PERFORMANCE OF ANY PRODUCT, REPAIR OR SERVICE WILL NOT RELIEVE CUSTOMER OF ITS OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING THE PAYMENT TO EFM OF ANY CHARGES DUE UNDER THIS AGREEMENT OR ANY OTHER AGREEMENT BETWEEN THE PARTIES AND THEIR AFFILIATES.**

6. Training. The third party service provider shall provide Customer and its employees with training and support materials on the functionality and use of the Telematics Device(s). At all times, Customer shall utilize commercially reasonable efforts to adhere to the training and maintain the Telematics Device(s) in a good and safe operating condition (normal wear and tear excepted).

7. Wireless Service Provider and Agreement; Software Agreement; Termination. Customer shall execute a Wireless Service Agreement with a telecommunications carrier identified by EFM as a condition to the purchase and installation of the Telematics Devices. Customer shall also execute an on-line End User Software Agreement with a third party vendor identified by EFM that licenses to Customer the software necessary to support the use of the Telematics Devices. Customer acknowledges and agrees that EFM will have no liability or obligation with respect to any third party vendor or telecommunications carrier or any services provided by either, including, without limitation, any costs or expenses relating to any delay, failure or disruption of wireless services or software. Customer acknowledges that the Wireless Services Agreement and/or End User Software Agreement will provide for an ongoing, regular monthly charge, payable by Customer, for the use of the wireless services and software associated with the Telematics Devices by Customer. EFM shall not be a party to such Wireless Services Agreement or End User Software Agreements but termination of the same (for any reason) shall terminate this Agreement, unless otherwise agreed in writing by EFM. Termination of the agreement(s), as described above, with respect to the Vehicles and termination of this Agreement may terminate Customer's Wireless Services Agreement. Early termination of the Wireless Services Agreement may require Customer to pay an early termination fee or other charges. Customer agrees to provide EFM with prompt and complete notice of any termination of its Wireless Service Agreement and any other modifications to the same. This Agreement will terminate upon the earlier to occur of (i) written notice by EFM to Customer, or (ii) upon expiration or termination of all leases between Customer and EFM or an affiliate of EFM.

8. Indemnification. Customer warrants, represents, and agrees to defend, indemnify and hold EFM, its parent company, and its affiliates and their employees, officers, directors and managers ("EFM Indemnified Persons") harmless from and against any and all losses, damages, liabilities, suits, claims, demands, causes of action, government investigations, fines, penalties, costs and expenses (including, without limitation, attorneys' fees and expenses) ("Losses") which an EFM Indemnified Person(s) may incur by reason of the following: (a) Customer's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement or its Wireless Services Agreement or End User Software Agreement; (b) as a result of any loss, claim, damage, theft or destruction of any hardware or software, or related to or arising out of or in connection with the use, operation or condition of any of the Telematics Device(s) or Telematics Data; (c) any failure by Customer to provide any requisite disclosures or notice, or to obtain any consent or opt-out relating to the use of a Telematics Device or the collection and use of the Telematics Data pursuant to Section 3 of this Agreement or as may be required by applicable law; (d) any failure by Customer and/or its designated agents to properly access, monitor, use, secure or safeguard any Data; (e) any deliberate attack, interception, hack or interference with the Telematics Device(s) by any person, the result of which may allow such person to gain control of the Vehicle or unauthorized access to Data; and (f) any allegation or claim that an EFM Indemnified Person has or had a duty to monitor the Vehicles or Telematics Device(s) or duty to warn Customer or any other person, company or governmental authority with respect to Data obtained by the Telematics Device(s) or any similar claim.

EFM agrees to defend, indemnify and hold Customer harmless from and against any and all Losses which Customer may incur by reason of the following: (a) EFM's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement; and (b) any failure by EFM to comply with Laws applicable to EFM and the services provided by EFM to Customer under this Agreement.

The provisions of this Section 8 shall survive any expiration or termination of this Agreement.

9. Limitation of Liability. IN NO EVENT SHALL EFM, ITS PARENT COMPANY OR ANY OF THEIR AFFILIATES BE LIABLE FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, LOSS OF DATA, LOST PROFITS OR REVENUES OR DIMINUTION IN VALUE, ARISING OUT OF OR RELATING TO THIS AGREEMENT, REGARDLESS OF (A) WHETHER SUCH DAMAGES WERE FORESEEABLE, (B) WHETHER OR NOT IT WAS ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND (C) THE LEGAL OR EQUITABLE THEORY (CONTRACT, TORT OR OTHERWISE) UPON WHICH THE CLAIM IS BASED, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE.

10. Miscellaneous. All terms and conditions of the agreement(s) otherwise referenced herein shall continue in full force and effect and are hereby ratified and confirmed by the parties. The parties agree that this Agreement is the full and complete agreement between the parties with respect to the Telematics Device described herein and shall only be modified upon written agreement of both parties hereto. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Customer may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM, which shall be in EFM's sole discretion. Any provision of this Agreement may be amended, but only if such amendment is in writing and is signed by Customer and EFM. EFM may provide additional services related to this Agreement in the future, and the parties agree that if Customer elects such additional services, the parties will amend this Agreement related to such services.

This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Missouri (without reference to conflict of law principles).

IN WITNESS, the parties have executed this Agreement, as of the dates respectively provided below.

"ENTERPRISE FLEET MANAGEMENT, INC."

Customer Name: Transportation Operations Management Solutions

Signature: _____

Signature:  _____

By: _____

By: Lee Wilcox

Title: _____

Title: CFO

Address: _____

Address: 1917 Palomar Oaks Way

Suite 110

Carlsbad, CA 92008

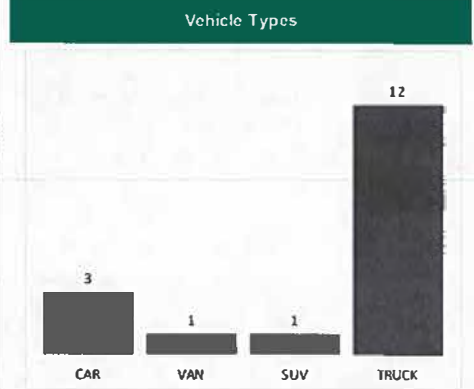
Date Signed: _____

Date Signed: February 14, 2024

Fleet Profile Fleet Replacement Schedule Replacement Criteria

Vehicle Type	# of Type	Average Age (years)	Average Annual Mileage	2024	2025	2026	2027	2028	Under-Utilized
Full-size Van-Passenger	1	16.3	1,410	1	0	0	0	0	0
Full Size SUV 4x2	1	7.2	900	0	1	0	0	0	0
Compact Pickup Quad 4x2	8	6.7	4,300	1	0	0	0	6	1
1/2 Ton Pickup Quad 4x2	1	12.3	6,500	1	0	0	0	0	0
1/2 Ton Pickup Quad 4x4	3	8.9	9,700	0	3	0	0	0	0
Electric Sedan	1	16.3	2,500	1	0	0	0	0	0
Electric Pickup	2	12.3	10,200	2	0	0	0	0	0
Totals/Averages	17	9.2	5,600	6	4	0	0	6	1

- Fiscal Year 2024 - 10 years old and older, or odometer over 100,000
- Fiscal Year 2025 - 8 years old and older, or odometer over 80,000
- Fiscal Year 2026 - 6 years old and older, or odometer over 60,000
- Fiscal Year 2027 - 4 years old and older, or odometer over 40,000
- Fiscal Year 2028 - Remaining Vehicles
- * Underutilized = Annual Mileage less than 1,000



Fleet Analyzed	17	Fleet Growth	-1.35%	Proposed Fleet	16	Fleet Costs Analysis	
Current Cycle	8.50	Annual Miles	6,000	Proposed Cycle	5.00	Fuel	23%
Current Maint.	\$48.33	Current MPG	13	Proposed Maint.	\$30.70	Maintenance	8%
MainL. Cents Per Mile	\$0.10	Leased MPG	16.25	Price/Gallon	\$4.00	Purchase	69%

Fiscal Year	Fleet Size	Annual Needs	Owned	Leased	Purchase	Lease*	Equity (Owned)	Equity (Leased)	Maintenance	Fuel	Fleet Budget	Net Cash
Average	17	2	17	0	\$5,523	0	0	0	9,899	29,297	127,876	0
'24	16	6	10	6	0	54,354	-43,438		8,010	27,095	46,022	81,654
'25	16	4	6	10	0	97,313	-61,243		7,183	25,631	68,864	58,812
'26	16	0	6	10	0	97,313	0		7,163	25,631	130,107	-2,431
'27	18	0	8	10	0	97,313	0		7,163	25,631	130,107	-2,431
'28	16	6	0	16	0	131,676	-61,538	-43,768	5,884	23,434	55,700	71,976
'29	16	6	0	16	0	131,676	0	-50,050	5,894	23,434	110,954	18,722
'30	16	4	0	16	0	131,676	0	0	5,894	23,434	161,004	-33,328
'31	16	0	0	16	0	131,676	0	0	5,894	23,434	161,004	-33,328
'32	16	0	0	16	0	131,676	0	-46,616	5,894	23,434	114,388	13,288
'33	16	6	0	16	0	131,676	0	-43,768	5,894	23,434	117,338	10,437

10 Year Savings*	\$230,733
Net Sustainable Impact*	\$5,598

* Lease Rates are conservative estimates
 ** Estimated Current Fleet Equity is based on the current fleet "right lessor" and can be adjusted after physical inspection
 Lease Maintenance costs are exclusive of tires unless noted on the lease rate quote.



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 29, 2024

Topic: Landscape Management Contract

Recommendation

Staff recommends contracting with Le Jardinier Landscape Management for landscape management services for all six (6) District sites for an initial twelve (12) month term.

Background

In March 2024, a competitive solicitation for landscape management services was publicly advertised in accordance with District policy mandating such action for contracts exceeding \$50,000. This approach not only enhances transparency but also opens the avenue for potential cost savings and improved service quality.

Four (4) C-27 licensed landscape contractors actively engaged in the solicitation process, including attending site visits. Subsequently, the District received bids from all of these contractors. The initial term of the contract is set for twelve (12) months, commencing on July 1, 2024, with the option for renewal for up to four (4) additional twelve (12) month terms. This framework ensures continuity and allows for a sustained partnership between the District and the chosen contractor.

Financial Impact

The comprehensive bid cost for landscape management is outlined in the attached master services agreement, Schedule No. 1. The cost for regular weekly maintenance is \$62,352 per year. This does not include semi-annual irrigation inspections and as-needed repairs, annual rough mows of the field at Station 62 and the annual weeding along Atherton Avenue in front of the station. The total estimated cost of the contract with these additional services result in a contract total not-to-exceed \$85,000 in the first year. Prior to performing any additional work, the contract requires the contractor to submit a written description of the work recommended with an estimate for labor, materials, equipment and time to complete.

Reviewed by:

<u>JW</u>	Administration
	EMS
<u>CW/JV</u>	Finance
	Prevention
	Human Resources
	Operations

Approved by:

Bill Tyler
Fire Chief

Attachment: MSA and Schedule No. 1 for landscape management services between Le Jardinier Landscape Management and the Novato Fire Protection District.



NOVATO FIRE PROTECTION DISTRICT

MASTER SERVICES AGREEMENT

THIS MASTER SERVICES AGREEMENT (“Agreement”) by and between the Novato Fire Protection District, a California Fire Protection District formed under the provisions of the California Fire Protection District Law of 1987 with its principal place of business located at 95 Rowland Way, Novato, CA 94945, a Special District in California (“District”) and Le Jardinier Landscape Management located at 936 7th Street, Suite B #305, Novato, CA 94945 (“Le Jardinier” or “Contractor”) (each a “Party”, and collectively the “Parties”), is effective on the date it is fully executed by both Parties (the “Effective Date”).

WHEREAS, the District desires to retain Contractor to work on a project or projects as defined by District and to provide certain professional services for such projects, and Contractor desires to be retained by District to perform such services for such project(s) subject to and in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the promises set forth below, and for other valuable consideration, the receipt of which is hereby acknowledged, the Parties agree as follows:

1. Prevailing Wages

Since District is a public agency, District’s public works projects are subject to compliance monitoring, and enforcement by the Department of Industrial Relations. The DIR required notice to contractors is attached hereto as **Exhibit A “Notice to Contractors and Subcontractors Regarding Public Works Projects”**. For public works projects in excess of twenty-five thousand dollars (\$25,000), Contractor shall, before commencement of work, give a payment bond to and approved by District.

2. Schedule

“Schedule” means the document executed by the Parties’ respective authorized representatives under this Agreement specifying the project and services as applicable, including, as appropriate, a delivery schedule, fees, and special terms applicable to the project and/or services. Contractor shall be responsible for any expenses unless otherwise provided for in an applicable Schedule. The Schedule shall also outline any products, items, documents or other deliverables to be provided by Contractor (“Deliverables”). All Schedules shall follow substantially the same form as **Exhibit B, “Schedule No. 1”**. Each such Schedule, whether executed contemporaneously with or subsequent to the Effective Date, shall be incorporated herein by reference. If there is a conflict between this Agreement and a Schedule, the terms contained in such Schedule shall control as to that Schedule. The terms of a Schedule will apply solely to that Schedule unless otherwise stated therein.

3. Performance of Services

Contractor shall perform landscape services set forth in this Agreement and in each Schedule (the “Services”) in accordance with the terms and conditions of this Agreement and the applicable Schedule. At the District’s request, Contractor shall provide District with information regarding the performance of the Services, including, but not limited to, progress and other operational reports, and an opportunity to inspect and review work in progress.

4. Acceptance, Change Control

If the Schedule does not state acceptance procedures for the Services or Deliverables then acceptance shall be based on District’s satisfaction (“Acceptance” or “Accepted”). Unless otherwise specified in an



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applicable Schedule, District may at any time request changes to a Schedule at no extra cost to District. Unless otherwise specified in an applicable Schedule, Contractor shall abide by any change control process.

5. Subcontractors and Personnel

Contractor may not subcontract any portion of the Services without District's written authorization within an applicable Schedule. If District permits subcontracting, Contractor shall remain fully liable for all acts and omissions of such subcontractors to the same extent such acts and omissions were performed by Contractor's employees, and all subcontractors will abide by the provisions of the Agreement as if they were Contractor.

6. Safety Requirements, Facilities Guidelines and Security Policies

If the Services are to be performed on District's premises, Contractor Personnel shall abide by District's safety requirements, facilities guidelines, and security policies.

7. Invoices and Payment

Contractor shall submit invoices to AccountsPayable@NovatoFire.org or to Novato Fire Protection District, 95 Rowland Way, Novato, CA 94945, Attn: Accounts Payable Department.

Progress invoices must contain the percentage of work performed, and a copy of the Certified Payroll Record for that period of time. Any invoice which does not include all required information is not valid.

District may withhold payment for disputed portions of an invoice until the dispute is resolved and Contractor shall not receive interest. Contractor shall continue to perform all of its obligations under the Agreement during any period in which District withholds any portion of Contractor's invoice. District will process payment for undisputed portions of an invoice within thirty (30) days after receipt. Contractor must invoice District within ninety (90) days of Services being performed or any expense being incurred. If Contractor does not timely submit an invoice then District has no liability for and will not pay such invoice.

8. Term and Termination

This Agreement shall commence as of the Effective Date and, unless sooner terminated as set forth herein, will continue until the later of (a) three (3) years after the Effective Date or (b) the completion and acceptance of all Services under all effective Schedules ("Term"). The District shall have the right to terminate this Agreement or any Schedule for any reason, at any time by giving written notice. Upon receipt of such notice, the Contractor shall not commit itself to any further expenditure of time or resources. The following Sections shall survive the termination of this Agreement: 9 (Proprietary Information and Confidentiality), 10 (Warranty), 11 (Indemnification), 23 (Entire Agreement of the Parties), and 24 (Notices).

In the event of termination for any reason other than the fault of the Contractor, the Contractor shall be compensated for Services actually rendered and accepted under this Agreement or any Schedule.

9. Proprietary Information and Confidentiality

All information gained by Contractor in performance of this Agreement shall be considered confidential and shall not be released by Contractor without District's prior written authorization. Contractor, its officers, employees, agents, or subcontractors, shall not, without written authorization from the District or



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unless requested by the District's Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the District. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives District notice of such court order or subpoena.

Contractor shall promptly notify District should Contractor, its officers, employees, agents, or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the District. District retains the right, but has no obligation, to represent Contractor and/or be present at any deposition, hearing, or similar proceeding. Contractor agrees to cooperate fully with District and to provide the opportunity to review any response to discovery requests provided by Contractor. However, District's right to review any such response does not imply or mean the right by District to control, direct, or rewrite said response.

10. Warranty

Contractor warrants and represents that: (a) its employees, partners, principals, directors, agents, representatives and authorized subcontractors ("Contractor Personnel") are legally able, properly trained and licensed as required to perform the Services; (b) Contractor has the proper skill and background to perform the Services set forth in each Schedule and that all Services will be performed in a timely, competent and professional manner in accordance with professional industry standards and as set forth in any such Schedule; and (c) all Work Product and Deliverables shall conform to the specifications in a Schedule or otherwise agreed to in writing by Contractor and District.

11. Indemnification

Contractor shall indemnify, defend and hold harmless the District and its officials, officers, employees, agents, and volunteers from and against any and all losses, liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state, or municipal law or ordinance, to the extent caused, in whole or in part, by the willful misconduct or negligent acts or omissions of Contractor or its employees, subcontractors, or agents by acts for which they could be held strictly liable, or by the quality or character of their work. The foregoing obligation of Contractor shall not apply when (1) the injury, loss of life, damage to property, or violation of law arises wholly from the gross negligence or willful misconduct of District or its officers, employees, agents, or volunteers and (2) the actions of Contractor or its employees, subcontractor, or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law. The indemnification provided in this Section "Indemnification" shall not be subject to the limitations on liability set forth in Section "Limitation of Liability" hereof.

12. Insurance

During the Term of this Agreement, Contractor shall, at its own cost and expense, obtain and maintain in full force and effect, the following insurance coverage:

- A. Workers' Compensation: As required by the State of California. If Contractor has employees, a copy of the certificate evidencing such insurance.
- B. Commercial General Liability for bodily injury and property damage including blanket contractual liability coverage and products and completed operations, with limits of not less than:



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\$1,000,000	Bodily Injury and Property Damage; Per Occurrence
\$2,000,000	Annual Aggregate, other than Products and Completed Operations
\$2,000,000	Annual Aggregate, Products and Completed Operations

C. Automobile Liability with limits of not less than one million dollars (\$1,000,000) per occurrence.

Contractor shall name District, its directors, officers, employees, and agents as additional insured by endorsement under the Commercial General Liability and Auto Liability policies. All policies will be primary and non-contributory and will waive all rights of subrogation against District. Contractor shall provide District with an unqualified thirty (30) days written notice of cancellation or material change in terms or conditions. Contractor will deliver to the District a Certificate(s) of Insurance that complies with the above requirements, concurrent with the delivery of this Agreement and shall deliver renewal Certificates as and when issued throughout the Term of this Agreement.

13. Assignability

The Parties agree that they shall not assign or transfer any interest in this Agreement nor the performance of any of their respective obligations hereunder, without the prior written consent of the other Party, and any unauthorized attempt to so assign this Agreement or any rights, duties or obligations arising hereunder shall be void and of no effect.

14. Nondiscrimination

Contractor shall not discriminate in any way against any person on the basis of age, sex, race, color, religion, ancestry, national origin, or disability in connection with, or related to, the performance of its duties and obligations under this Agreement.

15. No Third Party Beneficiaries

District and Contractor do not intend, by any provision of this Agreement, to create in any third party, any benefit or right owed by one Party, under the terms and conditions of this Agreement, to the other Party.

16. Independent Contractor

For the purposes, and for the duration, of this Agreement, Contractor, its officers, agents, and employees, shall act in the capacity of an Independent Contractor, and not act as employees of the District. Contractor and District expressly intend and agree that the status of Contractor, its officers, agents, and employees, be that of an Independent Contractor and not that of an employee of the District.

17. Waivers

The waiver by either Party of any breach or violation of any term, covenant, or condition of this Agreement, or of any ordinance, law, or regulation, shall not be deemed to be a waiver of any other term, covenant, condition, ordinance, law, or regulation, or of any subsequent breach or violation of the same or other term, covenant, condition, ordinance, law, or regulation. The subsequent acceptance by either Party of any fee, performance, or other consideration which may become due or owing under this Agreement, shall not be deemed to be a waiver of any preceding breach or violation by the other Party of any term, condition, or covenant of this Agreement, or any applicable law, ordinance, or regulation.

18. Undue Influence

Contractor declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the District in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial



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inducement. No officer or employee of the District will receive compensation, directly or indirectly, from Contractor, or from any officer, employee or agent of Contractor, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement.

19. No Benefit to Arise to Local Employees

No member, officer, or employee of District, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to this MSA during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or sub-contract, or the proceeds thereof, for work to be performed in connection with this MSA.

20. Licenses

At all times during the term of this Agreement, Contractor shall have in full force and effect, all licenses required of it by law for the performance of the Services.

The City of Novato ("City") Municipal Code (Section 14-18) requires that a business license is obtained when conducting any business activity within the City, even if the business is located outside of the City limits or if the business has a business license from another city.

21. Dispute Resolution

All claims, disputes, or any other matters in controversy between the Parties arising out of or in any way related to this Agreement shall first attempt to be resolved by informal telephone or written communication between the Parties. In the event that informal techniques do not resolve a dispute, the Parties agree that any dispute will be submitted to mediation, prior to pursuing any other remedies provided by law. The venue shall be in Marin County, California.

22. Attorney's Fees

In any action between the Parties arising out of or connected with this Agreement, including any arbitration proceeding, the prevailing party in such action shall be awarded, in addition to any damages, injunctions, or other relief, its costs and expenses, not limited to taxable costs, and reasonable attorney's fees.

23. Entire Agreement of the Parties

This Agreement and all effective Schedules supersede any and all Agreements, either oral or written, between the parties with respect to the rendering of services by Contractor for District and contains all of the representations, covenants, and Agreements between the parties with respect to the rendering of those services. Each party to this Agreement acknowledges that no representations, inducements, promises, or Agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not contained in this Agreement, and that no other Agreement, statement, or promise not contained in this Agreement will be valid or binding. Any modification of this Agreement shall be effective only if it is in writing signed by both parties.

24. Notices

All notices and other communications required or permitted to be given under this Agreement, including any notice of change of address, shall be in writing and given by personal delivery or deposited with the United States Postal Service, postage prepaid, addressed to the parties intended to be notified. Notice shall be deemed given as of the date of personal delivery or if mailed, upon the date of deposit with the United States Postal Service. Notice shall be given as follows:



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To District:

Contract Administrator
Novato Fire Protection District
95 Rowland Way
Novato, CA 94945
415-878-2690

To Contractor:

Franck Perdriel, Owner
Le Jardinier Landscape Management
936 7th Street, Ste B #305
Novato, CA 94945
415-385-3478

25. Breach

In case of a failure on the part of the Contractor to complete the Services within the specified time, or if Contractor otherwise breaches a term of this Agreement, the Agreement may be terminated by the District and the District shall in such event not thereafter pay or allow to the Contractor any compensation for any labor, supplies or materials furnished by Contractor; and the District may proceed to complete the Services by other means, and the Contractor shall be liable to the District for all loss or damage which it may suffer on account of the Contractor's breach.

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority have executed this Agreement as of the day, month and year written below.

	CONTRACTOR	DISTRICT
Signature:		
Printed Name:		
Title:		
Date (mm/dd/yyyy):		

(The remainder of this page has been intentionally left blank)



EXHIBIT A

Notice to Contractors and Subcontractors Regarding Public Works Projects

This is a Public Works Project. The California Department of Industrial Relations ("DIR") requires the Novato Fire Protection District ("District") to provide this notice to all contractors and subcontractors who bid or work on Public Works projects.

- No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code Section 1771.1(a)]: <http://www.dir.ca.gov/Public-Works/Contractors.html>
- No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code Section 1725.5.
- Public Works projects are subject to prevailing wages. The applicable wage rates are available at <http://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>.
- Every contractor will be required to secure the payment of workers compensation to his or her employees. Labor Code Section 1860.
- Prime contractors must post job site notices informing all employees of Prevailing Wage Law. Labor Code Section 1771.4.
- Contractors and subcontractors must furnish electronic certified payroll records (eCPR's) directly to the Labor Commissioner aka DLSE. Click on this link for reporting help. <http://www.dir.ca.gov/Public-Works/Certified-Payroll-Reporting.html>
- Pursuant to CIVIL CODE 9550 if a project is in excess of \$25,000 Contractor shall, before commencement of work, give a payment bond to and approved by District.
- Project is subject to the skilled and trained workforce requirement pursuant to Public Contract Code §2600. AB 2311.
- This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.



EXHIBIT B

SCHEDULE NO. 1

This Schedule No. 1 is issued pursuant to the Master Services Agreement dated July 1, 2024 (“Agreement”) by and between Novato Fire Protection District (“District”) and Le Jardinier Landscape Management (“Contractor”). Any term not otherwise defined herein, shall have the meaning ascribed to it in the Agreement.

1. PURPOSE

This Schedule describes the landscape maintenance services (as defined below under “Scope of Work”) to be provided by Contractor for District for services (“Services” as set forth in the Agreement).

2. PROJECT MANAGERS

District	Contractor
Jeff Whittet, Battalion Chief 415-310-6112 (cell) jwhittet@novatofire.org <u>Demonstration Gardens Only</u> Sarah Labberton, Vegetation Manager 415-858-9086 slabberton@novatofire.org	Franck Perdriel, Owner 415-385-3478 (cell) perdriel@aol.com

3. LOCATION OF SERVICES

The Services described in this Schedule No. 1 shall be provided at District locations in Novato, CA as listed below “[Site(s)].

Site	Address	Unique Characteristics
Station 61	7025 Redwood Boulevard	
Station 62	450 Atherton Avenue	Septic Mound & Open Field
Station 63	65 San Ramon Way	Residential Demonstration Garden
Station 64	319 Enfrente Drive	
Station 65	5 Bolling Circle	
Administrative Office	95 Rowland Way	Commercial Demonstration Garden

4. STATEMENT OF WORK

The maintenance of District sites requires professional knowledge of the full range of landscaping management. Contractor shall provide the following services: Irrigation management, pruning trees, shrubs, and ground coverings, edging, fertilization, soil deficiency remediation, weeding, weed abatement, hauling vegetation offsite, maintenance of walkways, sidewalks, driveways, and street gutters to be free of vegetation.

Irrigation systems operations includes the maintenance, adjustment, installation and repair of a variety of components, such as: irrigation controllers, valves, moisture sensing devices and sprinkler heads of a variety of manufactured brands and models.



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Contractor shall take all necessary safety precautions for the protection of its employees, District employees and the public using the facilities including but not limited to, use of signs, barricades, and traffic devices such as flashers and cones.

5. SCOPE OF WORK

A. General Requirements:

Contractor shall, throughout the duration of this Agreement, provide all personnel, equipment, tools, materials, supervision and other items and services necessary to perform landscape services. These services shall include, but are not limited to, mowing, edging, watering, weed control, aeration, fertilization, shrub care, turf care, irrigation maintenance, tree maintenance and general maintenance. All associated parking lots and walkways shall be maintained in a neat, clean, and orderly manner. These specifications indicate the minimum level of service and frequency deemed acceptable. It is intended that Contractor will schedule its operations to meet or exceed these requirements. This will include all management and preventative maintenance actions in addition to the specific tasks addressed in the Scope of Work.

- 1) **Frequency of General Maintenance:** Contractor shall provide maintenance services to all sites once per week.
- 2) **Hours of Operation:** Contractor shall maintain a telephone answering system, which, at a minimum, provides eight (8) hour a day, five (5) day a week coverage from the hours of 8:00am to 5:00pm, and ensures the ability to contact higher management for evening and weekend service requests.
- 3) **Response Time:** Contractor shall return calls or respond to emails within twenty-four (24) hours (equivalent to one (1) business day) to District regarding requests for service.
- 4) **Project Work:** District will submit a request for quote/bid for projects outside the scope of this Schedule No.1 as-needed.
- 5) **Storage of Equipment:** Contractor's equipment and materials shall not be stored on District property unless authorized by District. District will not be held responsible for Contractor's equipment, Contractor shall assume liability and responsibility for stored equipment.
- 6) **Debris Removal:** All vegetation debris created during Services will be removed from the sites on the same day that services are provided.
- 7) **Underground Utilities:** Special care shall be exercised by the Contractor during cultivation and excavation activities.
- 8) **Uniforms:** All Contractor personnel shall wear uniform shirts with the company name printed on them so that District staff can recognize the company on District premises.



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- 9) Contractor Vehicles: All vehicles working on roadways, parking lots and pedestrian paths shall have an operating flashing yellow light beacon to alert passersby of maintenance activities.

B. Landscape Maintenance Requirements

1) Lawn Care:

- i. Mowing: Contractor shall mow weekly during growing season and as needed during the remainder of the year. Grasscycling is permitted.
- ii. Edging: Contractor shall edge along sidewalks, curbs, and softscape twice a month during the growing season and as needed during the remainder of the year. Lawns will be kept away from trees in at least a six inch (6") radius from the trunks.
- iii. Fertilization: Once per year, 6 to 9 pounds of actual nitrogen per thousand square feet will be applied.
- iv. Weed Control: Limited to broadleaves abated through broadcast spraying of herbicides as needed.
- v. Aeration: Annually aerate lawns that show signs of compaction or water penetration problems.

2) Tree Care – Trees that are fifteen feet (15') or less are in scope.

- i. Pruning: Annually, Contractor shall prune trees. Low-hanging branches on trees and shrubs shall be pruned to maintain an eight foot (8') height clearance over all pathways and sidewalks and twelve feet (12') above roads. The branches shall be up to two inches (2") in diameter and that can be reached from the ground using loppers or pole saws.
- ii. Infestation/Disease: In the Spring and fall trees will be inspected for infestation and disease. Contractor will provide an estimate for treatment.
- iii. Fertilization: Annually, trees will be broadcast fertilized with a soluble nitrate fertilizer.
- iv. Staking and Guying: Twice per year in the spring and fall, the stakes and guys on trees will be inspected and adjusted or removed as necessary. Contractor will provide an estimate for replacement.

3) Groundcover Care

- i. Edging: Contractor shall edge groundcovers to prevent growth over hardscapes, curbs and formal borders.
- ii. Infestation/Disease: Infestations will be treated twice per year as needed including baiting snails and slugs.
- iii. Fertilization: Annually, Contractor shall apply 2 pounds of actual nitrogen per year, per 1,000 square feet depending on plant material.

4) Landscape Other than Lawns and Hardscapes: Inspect all of the following on a monthly basis:



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- i. Weeding: Broadleaf and grassy weeds shall be completely removed (including roots) from all landscape areas. Weeds shall be removed when first visible.
- ii. Pruning: All plants shall be pruned as needed year-round to maintain a healthy and natural appearance in the landscape.
- iii. Keeping Walkways Clear: Landscape plant pruning shall be performed as necessary year-round to maintain safe egress and visibility for walkways, driveways, and signage.
- iv. Defensible Space: Plant pruning shall be performed to maintain a minimum of five foot (5') defensible space around all buildings.
- v. Fertilization: All landscaped plants shall be fertilized one (1) time per year in the Fall. All areas shall be free of moisture at the time of fertilizing, then be thoroughly watered immediately after application. New plantings will be fertilized up to 4 times a year.
- vi. Dead Heading Flowers: Flowers will be dead headed as needed.

5) Mulch

- i. All landscape shall be mulched to discourage and reduce weeding.
- ii. All compost and mulch used in the Demonstration Gardens must be approved by the District Vegetation Manager.

6) Weed Control and Herbicides

- i. Contractor shall provide a completed Safety Data Sheet (SDS) for each hazardous substance provided to the District. This includes hazardous substances that are not directly included in the Contract, but are included in the goods or services provided by the Contractor to the District. The provision of the SDSs must be in accordance with the requirements of California Labor Code Sections 6380 through 6399, General Industry Safety Order Section 5194, and Title 8, California Code of Regulations. The SDSs for each substance must be sent to District contacts listed in this Schedule No. 1 under Section 2.
- ii. Contractor shall discuss herbicides in the Demonstration Gardens with the District's Vegetation Management Manager.
- iii. Contractor shall control the remaining balance of weeds with mechanical control methods.

7) Plant Health Care

- i. Contractor shall observe and report any pest or disease infestations on landscape plants to District.
- ii. All plant health care requiring additional materials such as but not limited to fertilizers, pesticides, beneficial insects, soil amendments, etc. shall be brought to the attention of the District.
- iii. Dead or dying plants in need of replacement shall be brought to the attention of the District.
- iv. New plants installed by Contractor shall have a one-year warranty.



District Doc # I267-070124

8) Septic Mound Vegetation Management

- i. The septic mound at Station 62 shall be kept clear of vegetation throughout the year. The monitoring wells and control valve boxes must remain accessible for septic monitoring at all times. Vegetation must be removed entirely from the mound. In addition to removing vegetation from mound, Contractor shall rake over surface after removing vegetation from mound.

9) Annual Rough Mow

- i. The open field to the East of Fire Station 62 shall be rough mowed once per year. District will schedule the mow with Contractor when the District is ready.
- ii. The hillside behind the station including the narrow strip along the front of the East side of the station along Atherton Avenue.

10) Additional Services

- i. Prior to performing any extra work, contractor shall prepare and submit a written description of the work recommended with an estimate of labor, materials, equipment and time to complete.
- ii. No additional work shall commence without the authorization of the District. The only exception shall be when a condition exists wherein there is imminent danger of injury to the public or damage to property, in which case verbal estimate and authorization may be used. Within twenty-four (24) hours after verbal authorization, the written estimate for Contract Administrator approval shall be prepared.

11) Out of Scope

The Courtyard at Station 63 is out of scope because this courtyard only has two (2) trees and they are greater than fifteen feet (15') high.

C. Pesticide Use Procedures

1) Contractor shall provide an official PCA recommendation for each pesticide to be used for each use scenario within the calendar year. Contractor shall follow all directives in the PCA recommendation, pesticide label(s), safety data sheets, and all other applicable laws and regulations. In addition to the mandatory PCA recommendation, each unique pesticide to be used for the first time within this Agreement will be reviewed by District prior to approval.

2) Contractors shall provide pesticide application signage. Signage shall be displayed in a manner that is reasonably visible to anyone who may enter the treatment site during the application. Contractor must coordinate this service with the District.

3) Contractor shall store, transport, handle, mix, and apply pesticides and fertilizers in a manner consistent with Federal, State, and local regulations. Contractor shall report and maintain records of pesticide applications in compliance with all Federal, State, and local regulations including the National Pollutant Discharge Elimination System (NPDES) permit



District Doc # I267-070124
requirements.

4) Contractor shall adhere to the pesticide label at all times including but not limited to following proper mixing procedures, wearing proper personal protective equipment (PPE), applying correct rates, applying in appropriate weather conditions, and following the Restricted Entry Interval.

5) Off target chemical spray drift and chemical spray drips and leaks shall not be tolerated. Spray equipment shall always be in good working order.

6) Contractor shall maintain a pesticide label "card" located on the backpack sprayer that denotes the product information including brand name, active ingredient, Environmental Protection Agency registration #, and signal word.

D. Irrigation Systems

Irrigation Systems will be tested twice a year in spring and summer. Automatic controllers shall be tested to the limits of the system. Controllers shall be set to water at night or early morning. Contractor shall make small repairs up to \$500 at each site. Any repairs exceeding \$500 per site will be brought to the attention of the District with an estimate for repair.

6. ACCEPTANCE OF SERVICES

The District's designated inspector ("Inspector") for the Services will contact the Contractor in the event that corrective actions are necessary. Contractor shall promptly respond to either written or oral requests by the Inspector for the corrective actions required to meet the Contract Specifications and Scope of Work.

7. NOISE ORDINANCE AND CONSTRUCTION HOURS

All construction including warming-up or servicing equipment, and any preparation for construction shall occur within the City of Novato noise ordinance hours Section 19.22.070. Work start and end times shall be Monday through Friday 7:00 a.m. to 6:00 p.m., Saturday 9:00 a.m. to 5:00 p.m., and prohibited on Sundays and the following holidays: New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

8. TERM

Services will begin on July 1, 2024 (the "Commencement Date") and end on June 30, 2025 (the "Completion Date") with the option to renew for four (4) twelve month terms. Notwithstanding the duration of the time between the Commencement Date and the Completion Date shown herein, Customer may terminate this Schedule at any time.

9. PRICING

Contractor shall be compensated as set forth herein for work performed in accordance with the Scope of Work. All other work shall be considered additional and shall be approved by the District prior to commencement of work.

Prices shall not increase during the first year of this Schedule No. 1. District requires documented proof of cost increases prior to any price adjustment. A price increase shall not exceed the CPI for the San Francisco Bay Area. A minimum of 30-days advance notice in writing is required to secure such adjustment. No retroactive price adjustments will be considered.



District Doc # I267-070124

The total authorized price under this Schedule No. 1 shall not exceed \$85,000. (**Exhibit B-1, “Fee Schedule”**).

Contractor shall submit invoices to District’s Accounts Payable department by email to AccountsPayable@NovatoFire.org.

Payment may be withheld until the Certified Payroll Records are received by District.

In the event of any inconsistency between the terms of this Schedule and the terms of the Agreement, this Schedule shall prevail in all respects.

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority have executed this Schedule as of the day, month and year written below.

	CONTRACTOR	DISTRICT
Signature:		
Printed Name:		
Title:		
Date (mm/dd/yyyy):		

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EXHIBIT B-1
FEE SCHEDULE
To
SCHEDULE NO. 1

I. Rates are valid July 1, 2024 – June 30, 2025

A. Labor Rates

Title	Hourly Rate
Maintenance Manager	\$85
Maintenance Crew Leader	\$75
Maintenance Gardener	\$65
Maintenance Pest Control Operator	\$85
Maintenance Emergency Call Out	\$195
Extra Work Laborer	\$65
Extra Work Foreman	\$85
Water Management Irrigation Specialist	\$95
Water Management Sr. Irrigation Specialist	\$125

B. Maintenance Rates

Location	Monthly Rate
Administrative Office: 95 Rowland Way	\$866
Station 61: 7025 Redwood Boulevard	\$866
Station 62: 450 Atherton Avenue	\$866
Station 63: 65 San Ramon Way	\$866
Station 64: 319 Enfrente Drive	\$866
Station 65: 5 Bolling Circle	\$866
Monthly Total	\$5,196
Annual Total	\$62,352

C. Annual rough mow at Station 62 (Open field east of station): \$3,400 per mow

D. Annual rough mow at Station 62 (Hillside behind station): \$3,400 per mow

E. Semi-annual irrigation inspections: \$800 per occurrence/ per site

F. Annual weeding on Atherton Avenue in front of Station 62: \$1,200 per mow

G. Materials cost: Cost plus 20%



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 29, 2024

Topic: Vegetation Management Contract Extension and Increase.

Recommendation

Staff recommends that the Board approve to extend the contract term and increase the contract amount for one (1) vegetation management agreement under the Vegetation Management program and the MWPA program.

1. Forster Kroeger Landscape Maintenance Inc.

Background

Since March 1, 2024, the majority of contracting for vegetation management projects has been through MWPA's contracting process; however, there is a budget for vegetation management in the NFD Prevention budget. Any project using funds from that budget will have to go through an NFD contract.


A formal solicitation was published under Invitation to Bid 01-22 ("ITB 01-22) in January 2022. Ten (10) bids were received and evaluated. In addition to costs, the bids were evaluated using a set of qualifications including types of services offered, a minimum number of years of experience providing tree and/or landscaping services, licensing, the contractor's Department of Industrialization ("DIR") registration and commitment to pay prevailing wages on the District's projects, etc.

Financial Impact

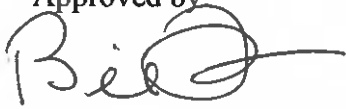
For projects using funds from the NFD prevention budget, the projects will not exceed \$50,000 within a fiscal year. For all MWPA projects, MWPA reimburses the District for the amounts invoiced under these contracts. There have been Board approved increases to the contracts since their execution in February 2022. The new term date for the above referenced contracts is June 30, 2025. This will increase the contract amount by \$300,000.

Contractor Name	Requested Not-to-Exceed Amount Effective June 5, 2024
Forster Kroeger Landscape Maintenance Inc.	\$1,623,000

Reviewed by:

_____	Administration
_____	EMS
CW/JV	Finance
	Prevention
_____	Human Resources
_____	Operations

Approved by:



Bill Tyler
Fire Chief



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 30, 2024

Topic: Fuel Delivery Contract

Recommendation

Board approval is requested to approve Staff's recommendation to renew the fuel delivery Master Services Agreement (MSA) with North Bay Petroleum for one (1) twelve (12) month term as allowed by the MSA.

Background

In April 2021, a public solicitation was conducted and North Bay Petroleum was awarded a three-year initial-term MSA. The end of the initial term is June 30, 2024. The MSA allows for two (2) consecutive twelve (12) month renewal terms at which time North Bay Petroleum has the option to increase their margin.

Financial Impact

The U.S. Energy Information Administration (EIA) predicts that gasoline and diesel prices will decrease between 2024 and 2025. Diesel is estimated to decrease by about 2% and gasoline is estimated to decrease by 4%.

Based on the District's increased fuel consumption and the increase in fuel costs since the commencement of the Agreement on July 1, 2021, the District has spent an estimated \$457,268 for fuel delivery services under the Agreement. The not-to-exceed amount of the current three-year agreement was underestimated in 2021 at \$330,000. To make up for the underestimate and taking into consideration that the District's consumption will likely remain flat and fuel prices will decrease over the next fiscal year, Staff recommends increasing the total contract amount from \$330,000 to \$647,268.

Fiscal Year	Spend	Increase Percentage from Previous Year
FY 21-22	\$140,334	
FY 22-23	\$142,844	1.8%
FY 23-24 (annualized estimate)	\$174,090	21.8%
Total	\$457,268	
FY 24-25	\$190,000	e9.1%
Total	\$647,268	

Reviewed by:

<u>JW</u>	Administration
	EMS
<u>CW / JV</u>	Finance
	Prevention
	Human Resources
	Operations

Approved by:



Bill Tyler
Fire Chief



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 31, 2024

Topic: LAWCX's JPA for Worker's Compensation Insurance Renewal through FRMS Membership

Recommendation

Board approval is requested to accept Staff's recommendation to renew the Local Agency Worker's Compensation Excess ("LAWCX") Joint Powers Authority ("JPA") for the Worker's Compensation insurance policy as a covered member of Fire Risk Management Services ("FRMS"). The coverage period ends on July 1, 2024.

Background

In 2014, the District entered into a JPA with FASIS, in part, to attain access to their Worker's Compensation insurance program. The initial contract expired on June 30, 2017. The District has renewed the contract for one (1) year terms since July 1, 2017. On July 1, 2023, FASIS and The Fire District's Association of California Employment Benefits Association (FDAC-EBA) consolidated to form Fire Risk Management Services ("FRMS"). On April 5, 2023, the District's Board authorized the participation in and approval of the amended and restated JPA to allow members of FDAC EBA to join FRMS.

Financial Impact

The annual premium for 2024/25 is \$1,571,788. The next quarterly invoice is expected to be received in July 2024 in the amount of \$392,947. The premium decreased by \$221,642 or 12% from fiscal year 2023/24 when the annual premium was \$1,793,430. This decrease is primarily due to an 18% decrease in FRMS's estimated payroll for the District, from \$15.2 million to \$12.4 million. We believe there is an error in the calculations used by FRMS which may be due to how they factor down overtime to determine regular wages, since they explained they do not apply a premium to that portion of pay that is in excess of regular wages. FRMS derives their budget estimates from the prior two years' actual payroll, which is higher than their current estimates. Ultimately, we expect the final annual contribution will be closer to the prior year's contribution of \$1,793,430, with a potential increase of 3%-5% to account for wage increases and a 3.1% increase in the Ex-Mod factor resulting from higher claims. The Experience Modification factor ("Ex-Mod") for 2024/25 increased by 3.1% from 1.132 to 1.167. An Ex-Mod of 1.0 is considered industry average. A factor higher than 1.0 indicates that claims or losses were higher than average which causes premiums to rise, and conversely a factor of less than 1.0 indicates claims or losses were below average which results in lower premiums.

After the fiscal year ends, FRMS adjusts for any differences between the District's budgeted payroll used to determine the contribution amount and compares that to the quarterly payroll reports the Districts submits to FRMS. The quarterly payroll reports contain actual wages, overtime and the number of employees broken out by Safety and Clerical. FRMS will invoice the District if there is any additional amount due or issue a refund if money is owed back to the District.

Premiums paid are partially offset by reimbursement checks we receive from Athens Administrators, which cover two-thirds of the claimant's salary the first year while on 4850 temporary disability, and after the first year pays the full salary directly to the claimant.

Reviewed by:

_____	Administration
_____	EMS
_____ JV _____	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:



Bill Tyler
Fire Chief

Attachments: None



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 29, 2024

Topic: Contract Increase for Plumbing Services

Recommendation

Staff recommends that Board approve an increase to the not-to-exceed amount of the contract with Marin H2O, Inc. ("Marin H2O") for as-needed plumbing repairs.

Background

The District conducted a solicitation for plumbing services in May 2023 for plumbing services resulting in the award of a three-year contract to Marin H2O which terms on June 30, 2026. Marin H2O has been a steady partner with the District since 2020 and has stood out amongst other plumbers for their quick responsiveness.

Financial Impact

Staff requests an increase in the amount of this contract to \$100,000 for the period beginning July 1, 2023 through June 30, 2025.

- Initial Term: July 1, 2023 – June 30, 2024: Not-to-Exceed \$50,000.
- First Renewal Term: July 1, 2024 – June 30, 2025: Not-to-Exceed \$50,000.

Staff has spent \$38,764 to date through May 28, 2024 on the current contract terming June 30, 2024.

Reviewed by:

<u> </u> JW	Administration
<u> </u>	EMS
<u> </u> CW / JV	Finance
<u> </u>	Prevention
<u> </u>	Human Resources
<u> </u>	Operations

Approved by:

Bill Tyler
Fire Chief

Attachments: *Amendment 1 to Schedule No. 1 of the MSA between Marin H2O, Inc. and the Novato Fire Protection District*



AMENDMENT NO. 1

This first amendment (“Amendment No. 1”) is issued pursuant to the Master Services Agreement (“Agreement”) dated as of July 1, 2023 by and between the Novato Fire Protection District (“District”), and Marin H2O, Inc. (“Contractor”) together the parties (“Parties”).

WHEREAS, the Parties previously entered into the above referenced Agreement for District to receive from Contractor fire protection engineering consulting services (“Services” as set forth therein); and

WHEREAS, effective on the last date signed below, the Parties have mutually agreed to amend certain terms and conditions of the Agreement to:

- **Extend the term.**
- **Allow for two (2) renewal terms.**
- **Increase the rates.**

NOW THEREFORE, in consideration of the mutual covenants and conditions stated herein, the Parties agree to amend the Agreement as set forth below and shall execute this Amendment No. 1 thereto, which shall be attached to and incorporated by reference into the Agreement.

1. Exhibit A, Schedule No. 1, Section 7, “Term” is hereby amended to read as follows:

“Services will begin on July 1, 2022 (The “Commencement Date”) and end on June 30, 2025 (the “Completion Date”). Notwithstanding the duration of the time between the Commencement Date and the Completion Date shown herein, District may terminate Schedule No. 1 at any time.”

2. Exhibit A, Schedule No. 1, Section 8, “Payment and Fees” is hereby amended to read as follows:

“The total authorized price under this Schedule No. 1 will not exceed \$50,000 from July 1, 2023 through June 30, 2024 (the “Initial Term”). Upon written agreement by the Parties, this Schedule No. 1 may be renewed for two (2) twelve (12) months terms [(the “Renewal Term(s))]. The first Renewal Term begins July 1, 2024 and end June 30, 2025 and shall not exceed \$50,000.

Contractor shall submit invoices to AccountsPayable@NovatoFire.org.”

3. Exhibit B-1, “Fee Schedule” is hereby amended to add fees for the renewal term July 1, 2024 – June 30, 2025.

Except as set forth in this Amendment No. 1 the Agreement shall remain unchanged and in full force and effect. If there is any inconsistency between the terms of this Amendment No. 1 and the terms of the Agreement, the terms of this Amendment No. 1 shall prevail.



District Doc # I187-070123S1A1

IN WITNESS WHEREOF, the Parties hereto, each acting under due and proper authority have executed this Agreement as of the day, month and year written below.

	CONTRACTOR	DISTRICT
Signature:		
Printed Name:		Bill Tyler
Title:		Fire Chief
Date (mm/dd/yyyy):		

EXHIBIT B-1

**FEE SCHEDULE
To
SCHEDULE NO. 1**

Pricing is valid from July 1, 2023 through June 30, 2024

Labor Rate Per Hour: \$165.00

Minimum Service Call: \$330.00 (2 hours)

Emergency Rate Per Hour: \$240/00 per hour + \$250.00 one-time emergency onsite fee.

Trip Charge: No charge

Mileage: None

Pricing is valid from July 1, 2024 through June 30, 2025

Labor Rate Per Hour: \$185.00

Minimum Service Call: \$370.00 (2 hours)

Emergency Rate Per Hour: \$277.50 per hour + \$250.00 one-time emergency onsite fee.

Trip Charge: No charge

Mileage: None



Novato Fire District

Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

Date: May 28, 2024

Topic: Renewal of IT Support Services Contract with Marin IT

Recommendation

Board approval is requested to accept the Staff's recommendation to renew the IT Support Services contract for another twelve (12) months with Marin IT for a total cost of \$155,000.

Background

Since 2013, Marin IT's services have augmented the District's IT department and provided support and maintenance of the District's existing IT infrastructure.

Marin IT will continue to assist the District's IT Department with special projects such as support with conducting ongoing systems analysis, proactive planning for IT infrastructure needs, and proactive budget planning.

Software and Hardware Reseller Services. Marin IT has an agreement with the California Department of General Services ("DGS") under California Multiple Award Schedule ("CMAS") which provides Marin IT access to numerous IT suppliers and products at a government discount. Using Marin IT as a software and hardware reseller for the District saves on these IT costs because Marin IT passes along discounts not otherwise available to the District from other IT suppliers.

Other Services:

- Administrative Services (Networks, Servers, VOIP, Virtual Environment etc.)
- Hardware Purchases (switches, controllers, firewalls, Wi-Fi access points, etc.)
- Network Monitoring and Security
- Subscription maintenance (quoted individually)
- Security Intrusion testing and reporting
- MERA Project
- Cyber Security

Financial Impact

The IT department plans to implement additional cyber security measures in fiscal year 2024/2025 and plans to use Marin IT for assistance. Projects not listed in the attached quote will be quoted separately.

SERVICE	FEE TYPE	FEE
Services: <ul style="list-style-type: none"> • Network Monitoring • VOIP Support • Network Support • Virtual Environment Support • Anti-Virus Support • Maintenance Agreements/Subscriptions 	Estimated	\$95,720.00
Managed Services (Cyber Security Testing)	Estimated	\$6,000.00
Projects (Cyber Security):		
Virtual Environment Host Upgrade	Estimated	\$13,888.80
Wireless Upgrade	Estimated	\$15,607.20
VPN/Internal Firewall Upgrade	Estimated	\$9,129.25
Cloud DR/Backup Software Licensing	Estimated	\$5,677.82
Total Annual Fees (includes tax)	Not-to-Exceed	\$155,000.00

Reviewed by:

_____	Administration
_____	EMS
<u>CW / JV</u>	Finance
_____	Prevention
_____	Human Resources
<u>AM</u>	Information Technology
_____	Operations

Approved by:



Bill Tyler
Fire Chief

Attachment: Marin IT Quote 2024-004493v2



System Maintenance-2024 to 2025

Quote #2024-004493 v2

Prepared For:

Novato Fire Department

Azar Mashintchian
95 Rowland Way
Novato, CA 94945

P: (415) 878-2631

E: amashintchian@novatofire.org

Prepared by:

Marin IT

David Cooper
366 Bel Marin Keys Blvd
Novato, CA 94949

P: 415-842-3250

E: coop@marinit.com

Date Issued:

05.24.2024

Expires:

06.14.2024

VM Hosts

Description	Price	Qty	Ext. Price
<p>210-AZDS VM Hosts - Dell PowerEdge R450 Rack Server</p> <ul style="list-style-type: none"> FRONT STORAGE : Chassis with up to 4x3.5" Drives Chassis Configuration : 3.5" Chassis with up to 4 Hard Drives (SAS/SATA) 2 CPU Processor : Intel® Xeon® Silver 4309Y 2.8G, 8C/16T, 10.4GT/s, 12M Cache, Turbo, HT (105W) DDR4-2666 Additional Processor : Intel® Xeon® Silver 4309Y 2.8G, 8C/16T, 10.4GT/s, 12M Cache, Turbo, HT (105W) DDR4-2666 Memory Capacity : (4) 32GB RDIMM, 3200MT/s, Dual Rank, 16Gb BASE x8 RAID Configuration : C3, RAID 1 for 2 HDDs or SSDs (Matching Type/Speed/Capacity) RAID/Internal Storage Controllers : Front PERC H355 Front Load Hard Drives : (2) 480GB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 3.5in HYB CARR, 1 DWPD Power Supply : Dual, Hot-Plug, Power Supply Fully Redundant (1+1), 700W MM HLAC (ONLY FOR 200-240Vac) Titanium Additional Network Cards : Broadcom 5719 Quad Port 1GbE BASE-T Adapter, PCIe Low Profile, V2, FIRMWARE RESTRICTIONS APPLY Additional Network Cards : Broadcom 57412 Dual Port 10GbE SFP+ Adapter, PCIe Low Profile Optics & Cables for Network Cards : (2) Dell Networking, Cable, SFP+ to SFP+, 10GbE, Copper Twinax Direct Attach Cable, 3 Meter Internal SD Module : 2x 32GB microSDHC/SDXC Card IDSDM Card Reader : IDSDM Card Reader Rack Rails : ReadyRails™ Static Rails for 2/4-post Racks Services: Extended Service : ProSupport and Next Business Day Onsite Service, 60 Month(s) 	\$6,944.40	2	\$13,888.80
Subtotal:			\$13,888.80



Wireless Upgrade

Description	Price	Qty	Ext. Price
Arista C-230 4x4+2x2 tri radio 802.11ax (WiFi 6) access point with internal antennas	\$482.16	30	\$14,464.80
Arista Cognitive Cloud SW Subscription License for 1-Month for 1 x Wireless Access Point	\$20.16	30	\$604.80
Arista AP mount kit for flat surface installation (wall, hard ceiling) for all APs	\$17.92	30	\$537.60
Subtotal:			\$15,607.20

VPN / Internal Firewall

Description	Price	Qty	Ext. Price
Firewall Hardware			
FPR1120-NGFW-K9 Cisco Firepower 1120 NGFW Appliance, 1U	\$2,894.08	2	\$5,788.16
CON-SSSNT-FRP11209 SOLN SUPP 8X5XNBD Cisco Firepower 1120 NGFW Appliance, 1U	\$527.00	2	\$1,054.00
FPR1120T-TM Cisco FPR1120 Threat Defense Threat and Malware License	\$0.00	2	\$0.00
L-FPR1120T-TM-1Y Cisco FPR1120 Threat Defense Threat and Malware 1Y Subs	\$1,101.67	2	\$2,203.34
SF-F1K-TD7.2.5-K9 Cisco Secure Firewall TD 7.2.5 SW for FPR1000 appliances	\$0.00	2	\$0.00
FPR1K-RM-SSD200- Cisco Firepower 1K Series 200GB for FPR-1120/1140	\$0.00	2	\$0.00
FPR1K-RM-ACY-KIT Cisco Firepower 1K Series Accessory Kit for FPR-1120/1140	\$0.00	2	\$0.00
FPR1000-ASA Cisco Firepower 1000 Standard ASA License	\$0.00	2	\$0.00
FPR-LTP-QR-LBL Cisco Firepower QR Label - Internal Use Only	\$0.00	2	\$0.00
CAB-AC AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	\$0.00	2	\$0.00
Remote Access - Any Connect License			
L-AC-PLS-LIC= Secure Client Advantage Term License, Total Unique Users	\$0.00	25	\$0.00
L-AC-PLS-1Y-S1 Cisco AnyConnect Plus License, 1YR, 25-99 Users	\$3.35	25	\$83.75
Subtotal:			\$9,129.25



Services

Description	Price	Qty	Ext. Price
<p>Network monitoring:</p> <ul style="list-style-type: none"> • Network traffic analysis (Net-flow application visibility) • Bandwidth utilization • Real time network mapping • Monitor devices / up-time • Backup configuration(s) • Modify configuration(s) as required <p>Will provide access to Novato Fire Staff to view network status, Net-flow, network map, bandwidth utilization</p> <p>Pricing based on estimated thirty (30) devices - Charges will be based on actual number of devices being monitored.</p> <p>30@22.50=\$675.00 monthly</p>	\$675.00	12	\$8,100.00
<p>VOIP System Support:</p> <ul style="list-style-type: none"> • Moves adds changes (MAC) • Support / troubleshoot issues as required - Carrier (dial tone) in the event of downtime • Support / troubleshoot issues as required - Cisco CUCM / Unity Connections • Support / troubleshoot issues as required - Singlewire / Informacast • Semi annual software upgrades <p>Equipment included but not limited to:</p> <ul style="list-style-type: none"> • Cisco UCS (VOIP) servers • Voice gateways • Telephone handsets <p>Based on 32 hours annually</p>	\$4,640.00	1	\$4,640.00
<p>Network System Support:</p> <ul style="list-style-type: none"> • Moves adds changes (MAC) - VLAN reconfiguration as required • Support / troubleshoot issues as required - Telco / carrier in the event of downtime, internet connection(s) MIDAS, etc • Support / troubleshoot issues as required - Coordination w/network vendors • Semi annual software upgrades <p>Equipment included but not limited to:</p> <p>Data switches</p> <ul style="list-style-type: none"> • Routers (Data and VoIP) • Firewalls - Currently Cisco ASA • Wireless Controller (WLC) • Wireless access points <p>Based on 32 hours annually</p>	\$4,640.00	1	\$4,640.00



Services

Description	Price	Qty	Ext. Price
Virtual Environment Support: <ul style="list-style-type: none"> Support / troubleshoot issues as required - VM Host Machines Support / troubleshoot issues as required - Compellent SAN / Storage Assist with hardware troubleshooting / coordination w/hardware vendors as required Semi annual software upgrades - VM Hosts Semi annual software upgrades - Compellent SAN / Storage <p>Equipment included but not limited to:</p> <ul style="list-style-type: none"> Compellent SAN / Storage device VM Hosts - Server hardware ISCSI Data Switch Overland backup / Tape library <p>Based on 32 hours annually</p>	\$4,640.00	1	\$4,640.00
Trend Micro Support as required - Based on 2 hours per month / 24 Hours per year	\$125.00	24	\$3,000.00
Maintenance Agreements / Subscriptions to be quoted individually: <ul style="list-style-type: none"> Cisco contracts #201115060-\$6500, #204817795 & 205954542-\$3500 & 203213191-\$500 Dell Support- DV35Z23 (Server: NFD-ESX03) & DV36Z23 (Server: NFD-ESX04) Hosted Veeam Cloud backup-\$4500 VMWare-\$4500 Compellent-\$16000 Microsoft Office 365 (After Mail Migration)-\$24500, billed monthly, amount could fluctuate Standard SSL-\$300 Trend Micro-\$3000 Datto-\$7000.00, billed monthly, amount can fluctuate 	\$70,300.00	1	\$70,300.00
Subtotal:			\$95,320.00

Managed Services

Description	Recurring	Price	Qty	Ext. Recurring	Ext. Price
Qualys Security Intrusion Testing Setup and reporting - two semi-annual scans <ul style="list-style-type: none"> Build Intrusion/friendly-hack module Deploy and run test - adjust as needed Run full intrusion test, provide report with recommended adjustments 	\$0.00	\$1,500.00	2	\$0.00	\$3,000.00
Installation & Configuration of new WAN equipment - Six (6) locations @ \$1,000.00	\$1,000.00	\$0.00	6	\$6,000.00	\$0.00
Recurring Subtotal:				\$6,000.00	
Subtotal:				\$3,000.00	



Cloud DR / Backup - Software Licensing

Description	Price	Qty	Ext. Price
Hosted - Veeam Cloud Connect Backup - 1 Year term Protection against: <ul style="list-style-type: none"> • Accidental/Malicious deletion • Data load or sync issues • Insider threats • Ransomware • Fully encrypted backups in flight and at rest • Provider accreditations meet many compliance needs 	\$4,500.00	1	\$4,500.00
Bundle for 11:11 DRaaS for Zerto			
Reserved CPU (per GHz), RAM (per GB) & Reserved Accelerated Storage (Per GB) - Billed Monthly	\$273.30	1	\$273.30
Public IP Addresses - 1 Usable - Billed Monthly	\$6.51	1	\$6.51
11:11 DRaaS for Zerto - Standard License (Per VM) - Billed Monthly	\$52.06	6	\$312.36
Standard Set up fee - One Time Charge	\$585.65	1	\$585.65
Subtotal:			\$5,677.82

Quote Summary	Amount
VM Hosts	\$13,888.80
Wireless Upgrade	\$15,607.20
VPN / Internal Firewall	\$9,129.25
Services	\$95,320.00
Managed Services	\$3,000.00
Cloud DR / Backup - Software Licensing	\$5,677.82
Subtotal:	\$142,623.07
Estimated Tax:	\$5,409.85
Total:	\$148,032.92

Recurring Expenses Summary	Amount
Managed Services	\$6,000.00
Recurring Subtotal:	\$6,000.00
Estimated Tax:	\$510.00
Recurring Total:	\$6,510.00

Prices: Quoted product pricing is valid for thirty (30) days assuming product availability, and does not include applicable taxes and freight. Buyer agrees to pay reasonable shipping charges and all applicable taxes (excluding income taxes). Services include only those items specified in the quotation. Additional services may be provided at Marin IT's then standard billing rates.

Payment: Payment shall be made within 30 days of the date of invoice. If any invoice is not paid when due, interest will be added to and payable on all overdue amounts at 18 percent per year, or the maximum percentage allowed under applicable laws, whichever is less. Buyer shall pay all costs of collection, including without limitation, reasonable attorney fees.

Warranties: Product warranties, if any, are provided by the manufacturer or publisher of the products. MARIN IT, INC. MAKES NO WARRANTIES, EITHER



EXPRESS, IMPLIED, OR STATUTORY, INCLUDING BUT NOT LIMITED TO, THE IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, WHATSOEVER. ALL SERVICES AND DELIVERABLES ARE PROVIDED ON AN "AS IS" BASIS.

Limitation of Liability: CUSTOMER AGREES THAT THE LIABILITY OF MARIN IT FOR DIRECT DAMAGES RELATED TO ANY PRODUCT OR SERVICE ARISING UNDER THESE TERMS AND CONDITIONS, WHETHER IN CONTRACT, TORT, OR OTHERWISE, WILL NOT EXCEED THE NET AMOUNT PAID TO MARIN IT BY CUSTOMER FOR THAT PRODUCT OR SERVICE WHICH IS THE SUBJECT OF THE CLAIM. MARIN IT SHALL IN NO EVENT BE LIABLE FOR ANY INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES OF ANY NATURE, EVEN IF MARIN IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NEITHER PARTY MAKES ANY REPRESENTATION OR WARRANTY AS TO ANY THIRD PARTY INFORMATION OR PRODUCTS PROVIDED TO EACH OTHER, ALL OF WHICH ARE PROVIDED, SOLD OR LICENSED "AS IS," AND THE PARTIES AGREE TO LOOK SOLELY TO THE WARRANTIES AND REMEDIES, IF ANY, PROVIDED BY THE THIRD PARTY.

Acceptance

Marin IT

Novato Fire Department

David Cooper

Signature / Name

05/24/2024

Date

Azar Mashintchian

Signature / Name

Initials

Date

Committee Reports Section

1. MERA
2. Finance Committee
3. Marin Wildfire Prevention Authority Board
4. Facilities Committee

Financial Reports Section



Novato Fire District

Finance Division

Revenues, Expenditures and Changes In Fund Balance Report – April 2024

TO: Board of Directors *Bia*
FROM: Senior Accountant Kerrigan
DATE: May 28, 2024
RE: Revenues, Expenditures and Changes in Fund Balance Report – April 2024

Revenues

The majority of the District's revenue is derived from property taxes. Property tax revenue is apportioned in two major installments, December and April. As of the April 30, 2024 report date, the District has received \$31,623,273.69 in property tax revenue. This represents 91.3% of the annual budgeted amounts.

Ambulance service fee revenue collections were \$4,117,588.38 which represents 142.0% of annual budgeted amounts.

Expenditures

Total salaries & fringe benefits for the period amounted to \$22,156,266.05 and represents 80.0% of annual budgeted amounts. Total services & supplies for the period amounted to \$4,375,734.44 which represents 61.4% of annual budgeted amounts. Total debt service for the period amounted to \$332,770.00 and represents 100% of annual budgeted amounts.

Total capital outlay for the period totaled \$815,504.54 or 19.5% of annual budget.

Net Change in Fund Balance

The net change in fund balance for the period ended April 30, 2024 is \$10,279,872.35.

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to April 30, 2024

Account Code	Month Ended Apr-30-2024	Year to Date Apr-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9001 · Current Secured	9,084,102.62	21,398,456.59	22,678,456.00	(1,279,999.41)	94.4%	22,678,456.00	(1,279,999.41)	94.4%
9002 · Current Unsecured	-	547,340.73	402,069.00	145,271.73	136.1%	402,069.00	145,271.73	136.1%
9004 · Prior Secured Redemptions	-	-	-	-	0.0%	-	-	0.0%
9006 · Prior Unsecured	-	24,470.39	21,187.00	3,283.39	115.5%	21,187.00	3,283.39	115.5%
9007 · Special Assessment	2,760,496.60	6,556,179.43	6,889,905.00	(333,725.57)	95.2%	6,889,905.00	(333,725.57)	95.2%
9041 · Supplemental Assessment Current	58,654.60	612,301.90	745,192.00	(132,890.10)	82.2%	745,192.00	(132,890.10)	82.2%
9042 · Supplemental Assessment Unsec	-	29,169.88	26,609.00	2,560.88	109.6%	26,609.00	2,560.88	109.6%
9043 · Supplemental Assessment Redemp.	471.13	1,457.42	16,230.00	(14,772.58)	9.0%	16,230.00	(14,772.58)	9.0%
9045 · Novato Hamilton RDA	-	-	1,482,644.00	(1,482,644.00)	0.0%	1,482,644.00	(1,482,644.00)	0.0%
9046 · Education Rev Augm Fund-Redist	748,377.64	2,333,372.62	2,165,271.00	168,101.62	107.8%	2,165,271.00	168,101.62	107.8%
9047 · Novato Downtown Redevelopment	-	120,524.73	212,290.00	(91,765.27)	56.8%	212,290.00	(91,765.27)	56.8%
Sub-total Property Taxes	12,652,102.59	31,623,273.69	34,639,853.00	(3,016,579.31)	91.3%	34,639,853.00	(3,016,579.31)	91.3%
9201 · Interest	329,666.89	981,863.35	156,920.00	824,943.35	625.7%	156,920.00	824,943.35	625.7%
Sub-total Interest Income	329,666.89	981,863.35	156,920.00	824,943.35	625.7%	156,920.00	824,943.35	625.7%
9280 · State Homeowners Prop Tax Reduc	-	27,649.71	78,954.00	(51,304.29)	35.0%	78,954.00	(51,304.29)	35.0%
9367 · Other State Aid, Grant	2,594,952.54	2,594,952.54	1,800,000.00	794,952.54	144.2%	1,800,000.00	794,952.54	144.2%
9483 · In-Lieu Housing	-	-	3,303.00	(3,303.00)	0.0%	3,303.00	(3,303.00)	0.0%
Sub-total Intergovernmental	2,594,952.54	2,622,602.25	1,882,257.00	740,345.25	139.3%	1,882,257.00	740,345.25	139.3%
9576 · CPR Class Fees	-	-	-	-	0.0%	-	-	0.0%
9925 · GEMT Revenue	-	-	-	-	0.0%	-	-	0.0%
9931 · Outside Agency Amb Bill Serv	-	-	-	-	0.0%	-	-	0.0%
9932 · Novato Ambulance Service Fees	371,506.11	4,117,588.38	2,900,000.00	1,217,588.38	142.0%	2,900,000.00	1,217,588.38	142.0%
9935 · Plan Checks	1,584.00	18,124.00	57,660.00	(39,536.00)	31.4%	57,660.00	(39,536.00)	31.4%
9938 · Elections	-	-	-	-	0.0%	-	-	0.0%
9945 · MERA & HazMat Admin Services	-	-	-	-	0.0%	-	-	0.0%
Sub-total Charges for Services	373,090.11	4,135,712.38	2,957,660.00	1,178,052.38	139.8%	2,957,660.00	1,178,052.38	139.8%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to April 30, 2024

Account Code	Month Ended Apr-30-2024	Year to Date Apr-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9250 · Parking Lot Rent	1,915.00	8,745.00	5,000.00	3,745.00	174.9%	5,000.00	3,745.00	174.9%
9930 · COVID-19 Relief Funds	-	-	-	-	0.0%	-	-	0.0%
9936 · Sale of Assets	-	-	-	-	0.0%	-	-	0.0%
9940 · Other Refunds/Reimbursements	30.00	82,397.23	-	82,397.23	0.0%	-	82,397.23	0.0%
9942 · OES Reimbursements	-	140,180.37	292,326.00	(152,145.63)	48.0%	292,326.00	(152,145.63)	48.0%
9943 · Health Premium Reimbursements	-	-	-	-	0.0%	-	-	0.0%
Sub-total Other Revenue	1,945.00	231,322.60	297,326.00	(66,003.40)	77.8%	297,326.00	(66,003.40)	77.8%
Total Revenues	15,951,757.13	39,594,774.27	39,934,016.00	(339,241.73)	99.2%	39,934,016.00	(339,241.73)	99.2%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to April 30, 2024

Account Code	Month Ended Apr-30-2024	Year to Date Apr-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
1003 · Regular Staff Salaries	964,407.26	9,480,330.89	11,684,897.00	(2,204,566.11)	81.1%	11,684,897.00	(2,204,566.11)	81.1%
1019 · CTO Pay	16,774.56	287,527.92	725,700.00	(438,172.08)	39.6%	725,700.00	(438,172.08)	39.6%
1020 · Overtime - Callback	255,108.82	2,547,928.95	3,544,000.00	(996,071.05)	71.9%	3,544,000.00	(996,071.05)	71.9%
1021 · Out of Class Pay	2,336.00	20,143.68	12,000.00	8,143.68	167.9%	12,000.00	8,143.68	167.9%
1022 · Director Fees	2,400.00	22,400.00	24,000.00	(1,600.00)	93.3%	24,000.00	(1,600.00)	93.3%
1023 · Response Pay	-	497.54	7,000.00	(6,502.46)	7.1%	7,000.00	(6,502.46)	7.1%
1025 · Vacation Pay	-	60,310.65	330,000.00	(269,689.35)	18.3%	330,000.00	(269,689.35)	18.3%
1026 · Education Incentive	3,650.00	36,000.00	60,600.00	(24,600.00)	59.4%	60,600.00	(24,600.00)	59.4%
1027 · Executive Bonus	-	-	-	-	0.0%	-	-	0.0%
1402 · Retirement	211,890.53	3,979,780.20	5,268,000.00	(1,288,219.80)	75.5%	5,268,000.00	(1,288,219.80)	75.5%
1404 · FICA Medicare	17,802.10	183,481.65	240,200.00	(56,718.35)	76.4%	240,200.00	(56,718.35)	76.4%
1502 · Life Insurance	(1,320.30)	11,793.96	20,000.00	(8,206.04)	59.0%	20,000.00	(8,206.04)	59.0%
1510 · Dental Insurance	21,508.09	152,563.51	217,000.00	(64,436.49)	70.3%	217,000.00	(64,436.49)	70.3%
1512 · Flexible Savings Account	369.56	6,104.49	-	6,104.49	0.0%	-	6,104.49	0.0%
1513 · Health Insurance	1,413,235.91	3,314,007.71	3,624,154.00	(310,146.29)	91.4%	3,437,400.00	(123,392.29)	96.4%
1514 · Vision Plan	1,727.33	12,482.14	18,500.00	(6,017.86)	67.5%	18,500.00	(6,017.86)	67.5%
1517 · Administrative Allowance	1,987.50	18,975.00	18,000.00	975.00	105.4%	18,000.00	975.00	105.4%
1701 · Workers' Compensation	434,888.43	1,653,623.02	1,510,944.00	142,679.02	109.4%	1,510,944.00	142,679.02	109.4%
1702 · Unemployment Insurance	-	3,079.96	-	3,079.96	0.0%	-	3,079.96	0.0%
1703 · Physicals	126.00	31,101.30	25,000.00	6,101.30	124.4%	25,000.00	6,101.30	124.4%
1704 · Sick Leave Buyback	-	8,106.79	71,000.00	(62,893.21)	11.4%	71,000.00	(62,893.21)	11.4%
1705 · Admin Leave	-	-	-	-	0.0%	-	-	0.0%
1706 · Deferred Compensation	48,825.49	326,026.69	476,360.00	(150,333.31)	68.4%	476,360.00	(150,333.31)	68.4%
Total Salaries and Benefits	3,395,717.28	22,156,266.05	27,877,355.00	(5,721,088.95)	79.5%	27,690,601.00	(5,534,334.95)	80.0%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to April 30, 2024

Account Code	Month Ended Apr-30-2024	Year to Date Apr-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2000 · Services & Supplies	-	703.64	-	703.64	0.0%	-	703.64	0.0%
2020 · Cal-OSHA Requirements	10,146.03	141,939.79	457,800.00	(315,860.21)	31.0%	457,800.00	(315,860.21)	31.0%
2021 · Clothing	215.10	6,343.55	4,140.00	2,203.55	153.2%	4,140.00	2,203.55	153.2%
2023 · COVID-19 Expenses	-	-	-	-	0.0%	-	-	0.0%
2024 · First Aid Supplies	19,353.65	180,421.28	194,000.00	(13,578.72)	93.0%	194,000.00	(13,578.72)	93.0%
2025 · Oxygen	759.21	4,170.37	6,840.00	(2,669.63)	61.0%	6,840.00	(2,669.63)	61.0%
2026 · Investigative Tools	83.97	351.00	2,000.00	(1,649.00)	17.6%	2,000.00	(1,649.00)	17.6%
2027 · Tool Replacement	5,867.50	28,782.39	10,000.00	18,782.39	287.8%	10,000.00	18,782.39	287.8%
2028 · Board Expense	-	7,364.10	17,000.00	(9,635.90)	43.3%	17,000.00	(9,635.90)	43.3%
2029 · Advertising	3,760.00	22,560.72	70,200.00	(47,639.28)	32.1%	70,200.00	(47,639.28)	32.1%
2034 · Outside Assistance	14,536.00	169,393.96	328,350.00	(158,956.04)	51.6%	328,350.00	(158,956.04)	51.6%
2036 · EMS Certification	-	-	-	-	0.0%	-	-	0.0%
2038 · CPR Materials	-	-	-	-	0.0%	-	-	0.0%
2039 · Schools and Seminars	16,130.08	65,050.60	98,300.00	(33,249.40)	66.2%	98,300.00	(33,249.40)	66.2%
2040 · Training Aids and Materials	2,069.40	7,884.29	42,600.00	(34,715.71)	18.5%	42,600.00	(34,715.71)	18.5%
2041 · Food	4,689.53	37,481.34	50,000.00	(12,518.66)	75.0%	50,000.00	(12,518.66)	75.0%
2042 · Extinguishing Agents	-	1,327.72	7,500.00	(6,172.28)	17.7%	7,500.00	(6,172.28)	17.7%
2049 · Conferences & Meetings	2,390.17	33,315.54	49,600.00	(16,284.46)	67.2%	49,600.00	(16,284.46)	67.2%
2050 · Equipment Testing	8,614.65	19,578.96	52,500.00	(32,921.04)	37.3%	52,500.00	(32,921.04)	37.3%
2059 · Liability & Property	-	224,588.19	230,000.00	(5,411.81)	97.6%	230,000.00	(5,411.81)	97.6%
2074 · School and Seminars	-	1,895.72	5,000.00	(3,104.28)	37.9%	5,000.00	(3,104.28)	37.9%
2087 · Parts & Outside Labor	16,076.30	139,167.57	300,000.00	(160,832.43)	46.4%	300,000.00	(160,832.43)	46.4%
2088 · Shop Supplies	233.39	6,257.19	5,000.00	1,257.19	125.1%	5,000.00	1,257.19	125.1%
2121 · Vegetation Mgmt	-	-	50,000.00	(50,000.00)	0.0%	50,000.00	(50,000.00)	0.0%
2129 · Election Expense	-	-	-	-	0.0%	-	-	0.0%
2131 · Books & Periodicals	234.00	1,114.04	6,385.00	(5,270.96)	17.4%	6,385.00	(5,270.96)	17.4%
2137 · Document Reproduction	-	1,208.38	4,000.00	(2,791.62)	30.2%	4,000.00	(2,791.62)	30.2%
2141 · Computer Supplies	701.39	15,021.29	157,400.00	(142,378.71)	9.5%	157,400.00	(142,378.71)	9.5%
2151 · Computer Software & Renewals	25,522.54	145,357.13	233,800.00	(88,442.87)	62.2%	233,800.00	(88,442.87)	62.2%
2164 · Computer System Maintenance	27,571.83	94,394.73	383,800.00	(289,405.27)	24.6%	383,800.00	(289,405.27)	24.6%
2262 · Hazardous Materials Prog	-	10,918.00	10,000.00	918.00	109.2%	10,000.00	918.00	109.2%
2268 · Special Fire Equipment & Suppl	23,857.51	55,933.85	76,000.00	(20,066.15)	73.6%	76,000.00	(20,066.15)	73.6%
2269 · Property Tax Fee	135,796.14	286,759.05	338,125.00	(51,365.95)	84.8%	338,125.00	(51,365.95)	84.8%
2273 · Employee Service & Recognition	15,706.96	157,301.39	366,200.00	(208,898.61)	43.0%	366,200.00	(208,898.61)	43.0%
2396 · Facilities Prevent Maintenance	12,252.01	131,755.25	200,199.00	(68,443.75)	65.8%	200,199.00	(68,443.75)	65.8%
2397 · Facilities Projects	60,530.71	139,014.44	644,500.00	(505,485.56)	21.6%	644,500.00	(505,485.56)	21.6%
2398 · Facilities Repair	1,544.25	376,784.50	152,800.00	223,984.50	246.6%	152,800.00	223,984.50	246.6%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to April 30, 2024

Account Code	Month Ended Apr-30-2024	Year to Date Apr-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2399 · Station Supplies	2,159.02	28,333.49	30,000.00	(1,666.51)	94.4%	30,000.00	(1,666.51)	94.4%
2400 · Hydrants	-	-	18,000.00	(18,000.00)	0.0%	18,000.00	(18,000.00)	0.0%
2401 · Memberships	3,123.72	35,123.18	63,305.00	(28,181.82)	55.5%	63,305.00	(28,181.82)	55.5%
2406 · Payroll Service Charge	2,460.90	43,840.14	47,000.00	(3,159.86)	93.3%	47,000.00	(3,159.86)	93.3%
2407 · Office Supplies	5,465.80	41,981.15	60,700.00	(18,718.85)	69.2%	60,700.00	(18,718.85)	69.2%
2501 · Gas, Oil & Grease Vehicles	17,540.27	185,608.08	223,800.00	(38,191.92)	82.9%	223,800.00	(38,191.92)	82.9%
2510 · Out of County Logistics	-	2,845.43	10,000.00	(7,154.57)	28.5%	10,000.00	(7,154.57)	28.5%
2528 · Central Dispatch	48,155.66	481,556.64	578,000.00	(96,443.36)	83.3%	578,000.00	(96,443.36)	83.3%
2530 · Emergency Operations Center	-	2,370.64	37,500.00	(35,129.36)	6.3%	37,500.00	(35,129.36)	6.3%
2533 · Marin Emergency Radio Authority	-	181,130.00	181,000.00	130.00	100.1%	181,000.00	130.00	100.1%
2537 · Radio & MDC Maintenance	11,765.42	182,741.69	265,250.00	(82,508.31)	68.9%	265,250.00	(82,508.31)	68.9%
2539 · Tablet Command	212.35	25,884.18	32,000.00	(6,115.82)	80.9%	32,000.00	(6,115.82)	80.9%
2710 · Litigation Settlement	-	-	-	-	0.0%	-	-	0.0%
2713 · Legal Fees	19,822.93	194,815.49	300,000.00	(105,184.51)	64.9%	300,000.00	(105,184.51)	64.9%
2717 · Audit & Accounting Fees	11.27	17,520.00	44,925.00	(27,405.00)	39.0%	44,925.00	(27,405.00)	39.0%
2718 · Consulting Fees	4,397.00	111,855.87	240,420.00	(128,564.13)	46.5%	240,420.00	(128,564.13)	46.5%
2731 · Water	2,718.04	22,567.88	39,848.00	(17,280.12)	56.6%	39,848.00	(17,280.12)	56.6%
2732 · Electricity	15,419.92	152,091.78	166,980.00	(14,888.22)	91.1%	166,980.00	(14,888.22)	91.1%
2736 · Garbage	-	19,504.29	37,191.00	(17,686.71)	52.4%	37,191.00	(17,686.71)	52.4%
2737 · Sewage	-	17,118.20	33,206.00	(16,087.80)	51.6%	33,206.00	(16,087.80)	51.6%
2738 · Telephone System	13,942.30	114,706.34	166,900.00	(52,193.66)	68.7%	166,900.00	(52,193.66)	68.7%
Total Services and Supplies	555,836.92	4,375,734.44	7,130,064.00	(2,754,329.56)	61.4%	7,130,064.00	(2,754,329.56)	61.4%
3301 · Debt Service - Principal	-	325,000.00	325,000.00	-	100.0%	325,000.00	-	100.0%
3302 · Debt Service - Interest	-	7,770.00	7,762.00	8.00	100.1%	7,762.00	8.00	100.1%
Total Debt Service	-	332,770.00	332,762.00	8.00	100.0%	332,762.00	8.00	100.0%
4048 · Building Facilities	101,129.77	156,973.40	800,000.00	(643,026.60)	19.6%	800,000.00	(643,026.60)	19.6%
4810 · EMS Equipment	-	626,341.92	625,000.00	1,341.92	100.2%	-	626,341.92	0.0%
4815 · Fire Suppression Equipment	-	-	2,325,000.00	(2,325,000.00)	0.0%	2,325,000.00	(2,325,000.00)	0.0%
4818 · Exercise Equipment	2,138.33	26,341.22	33,700.00	(7,358.78)	78.2%	33,700.00	(7,358.78)	78.2%
4820 · Ambulances	1,355.94	5,848.00	575,000.00	(569,152.00)	1.0%	575,000.00	(569,152.00)	1.0%
4834 · Communication & Computer Equip	-	-	8,000.00	(8,000.00)	0.0%	8,000.00	(8,000.00)	0.0%
4880 · Computer & Hardware Equipment	-	-	447,000.00	(447,000.00)	0.0%	447,000.00	(447,000.00)	0.0%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to April 30, 2024

Account Code	Month Ended Apr-30-2024	Year to Date Apr-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
Total Capital Outlay	104,624.04	815,504.54	4,813,700.00	(3,998,195.46)	16.9%	4,188,700.00	(3,373,195.46)	19.5%

Novato Fire Protection District
Revenues, Expenditures and Changes in Fund Balance
July 1, 2023 to April 30, 2024

Account Code	Month Ended Apr-30-2024	Year to Date Apr-30-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
8500 · Intergovernmental Transfers	104,700.85	1,634,626.89	1,500,000.00	134,626.89	109.0%	1,500,000.00	134,626.89	109.0%
Total Intergovernmental Transfers	104,700.85	1,634,626.89	1,500,000.00	134,626.89	109.0%	1,500,000.00	134,626.89	109.0%
Net Change in Fund Balance	11,790,878.04	10,279,872.35	(1,719,865.00)	11,999,737.35		(908,111.00)	11,187,983.35	
Budget Reconciliation								
Original Budget			<u><u>(908,111.00)</u></u>					
Revised Budget			<u><u>(908,111.00)</u></u>					



Novato Fire District

Finance Division

Revenues and Expenditures Detail Report

April 2024

TO: Board of Directors
FROM: Senior Accountant Kerrigan
DATE: May 28, 2024
RE: Revenues and Expenditures Detail Report – April 2024

Summary

Revenues	\$ 15,951,757.13
Expenditures	<u>4,160,879.09</u>
Net Change in Fund Balance	\$ 11,790,878.04

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Ordinary Income/Expense					
Income					
9001 · Current Secured					
General Journal	04/12/2024	105250 0 LEVY		JA6087-002	8,955,893.80
General Journal	04/23/2024	105250 0 LEVY		JA6098-002	124,195.19
General Journal	04/23/2024	105250 0 LEVY		JA6097-002	4,013.63
Total 9001 · Current Secured					9,084,102.62
9007 · Special Assessment					
General Journal	04/12/2024	105250 0 LEVY		JA6087-009	2,760,496.60
Total 9007 · Special Assessment					2,760,496.60
9041 · Supplemental Assessment Current					
General Journal	04/17/2024	105250 0 LEVY		JA6091-002	58,654.60
Total 9041 · Supplemental Assessment Current					58,654.60
9043 · Supplemental Assessment Redemp.					
General Journal	04/17/2024	105250 0 LEVY		JA6092-013	345.38
General Journal	04/17/2024	105250 0 % DLNQ PNLT		JA6092-021	36.36
General Journal	04/17/2024	105250 0 % ADD PNLT		JA6092-026	89.39
Total 9043 · Supplemental Assessment Redemp.					471.13
9046 · Education Rev Augm Fund-Redist					
General Journal	04/25/2024	105250 0 LEVY		JA6094-002	748,377.64
Total 9046 · Education Rev Augm Fund-Redist					748,377.64
9201 · Interest					
Deposit	04/01/2024	MARIN COUNTY TREASU...		Interest 2024 3rd Qtr	329,608.24
Deposit	04/30/2024			Interest	0.33
Deposit	04/30/2024			Interest	41.05
Deposit	04/30/2024			Interest	17.27
Total 9201 · Interest					329,666.89
9250 · Parking Lot Rent					
Sales Receipt	04/08/2024	NOVATO TOYOTA	NOVATO TOYOTA	Parking lot rent	1,915.00
Total 9250 · Parking Lot Rent					1,915.00
9367 · Other State Aid, Grant					
Sales Receipt	04/30/2024	PARTNERSHIP HEALTHPL...	PARTNERSHIP HEALT...	CY 2022 VOLUNTARY RATE RA...	2,594,952.54
Total 9367 · Other State Aid, Grant					2,594,952.54
9932 · Novato Ambulance Service Fees					
Deposit	04/01/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	19,882.31
Deposit	04/02/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	18,636.48

**Novato Fire Protection District
Revenues and Expenditures Detail
April 2024**

Type	Date	Name	Source Name	Memo	Paid Amount
Deposit	04/03/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	22,390.06
Sales Receipt	04/04/2024	NORTH COAST TRUST FU...	NORTH COAST TRUS...	EMS Ambulance Service Fees	1,329.60
Sales Receipt	04/04/2024	NORTH COAST TRUST FU...	NORTH COAST TRUS...	EMS Ambulance Service Fees	1,234.97
Sales Receipt	04/04/2024	USAA PAYMENT	USAA PAYMENT	EMS Ambulance Service Fees	143.01
Sales Receipt	04/04/2024	AETNA cust.	AETNA cust.	EMS Ambulance Service Fees	123.23
Sales Receipt	04/04/2024	APWU INSURANCE	APWU INSURANCE	EMS Ambulance Service Fees	117.90
Sales Receipt	04/04/2024	Cigna	Cigna	EMS Ambulance Service Fees	124.51
Deposit	04/04/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	3,905.25
Deposit	04/05/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	20,433.71
Deposit	04/08/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	17,267.36
Sales Receipt	04/09/2024	AETNA cust.	AETNA cust.	EMS Ambulance Service Fees	143.36
Sales Receipt	04/09/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	713.37
Sales Receipt	04/09/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	119.30
Sales Receipt	04/09/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,293.28
Sales Receipt	04/09/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	802.51
Sales Receipt	04/09/2024	PETERSON, SUSAN	PETERSON, SUSAN	EMS Ambulance Service Fees	200.00
Deposit	04/09/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	51,863.35
Deposit	04/09/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	16,934.73
Deposit	04/10/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	7,410.50
Deposit	04/11/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	9,780.01
Deposit	04/11/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	3,465.12
Deposit	04/12/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	142.47
Sales Receipt	04/15/2024	DIZON, RONALDO	DIZON, RONALDO	EMS Ambulance Service Fees	50.00
Deposit	04/15/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	25,025.72
Deposit	04/16/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	21,417.15
Deposit	04/16/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	6,395.29
Deposit	04/17/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	2,793.49
Deposit	04/18/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	15,135.59
Deposit	04/18/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	6,284.90
Deposit	04/22/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	7,826.86
Deposit	04/22/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	5,509.97
Deposit	04/23/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	11,763.08
Deposit	04/24/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	432.16
Check	04/25/2024	KAISER FOUNDATION HE...	KAISER FOUNDATION ...	RUN #F23034137-4 / PT WAS O...	-4,693.80
Sales Receipt	04/25/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	2,305.91
Sales Receipt	04/25/2024	HUMANA	HUMANA	EMS Ambulance Service Fees	1,393.15
Sales Receipt	04/25/2024	KAISER PERMANENTE	KAISER PERMANENTE	EMS Ambulance Service Fees	1,542.00
Deposit	04/25/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	146.58
Deposit	04/26/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	2,899.56
Sales Receipt	04/29/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,266.58
Sales Receipt	04/29/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	3,312.38
Sales Receipt	04/29/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,055.59
Sales Receipt	04/29/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	1,040.20
Sales Receipt	04/29/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,243.22
Deposit	04/29/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	843.80
Deposit	04/29/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA I HCCLAIMPMT	12,051.72
Check	04/30/2024	ARNAUD, SARA	ARNAUD, SARA	RUN #F23034479 / PT PD IS NO...	-624.16
Check	04/30/2024	KAISER FOUNDATION HE...	KAISER FOUNDATION ...	RUN #F24003534 / PT HAS MEDI...	-3,632.46
Check	04/30/2024	THE RAWLING COMPANY	THE RAWLING COMP...	RUN #F23022779 / WORK COMP...	-1,040.20

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/30/2024	THE RAWLING COMPANY	THE RAWLING COMP...	RUN #F23034137-4 / WORK CO...	-4,693.80
Sales Receipt	04/30/2024	MERITAIN	MERITAIN	EMS Ambulance Service Fees	985.38
Sales Receipt	04/30/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	2,187.00
Sales Receipt	04/30/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,271.42
Deposit	04/30/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	48,555.44
Total 9932 · Novato Ambulance Service Fees					371,506.11
9935 · Plan Checks					
Sales Receipt	04/16/2024	TYMA, WILLIAM	TYMA, WILLIAM	Residential Fire Sprinkler	352.00
Sales Receipt	04/23/2024	VEZMAR, NICK	VEZMAR, NICK	Fire Alarm/Detection Systems	264.00
Sales Receipt	04/29/2024	FONTANA, DOMINIC	FONTANA, DOMINIC	Fire Alarm/Detection Systems	176.00
Sales Receipt	04/29/2024	DEMARTINI, RONALD	DEMARTINI, RONALD	Fire Alarm/Detection Systems	264.00
Sales Receipt	04/29/2024	YOUNG, DARREN	YOUNG, DARREN	Fire Alarm/Detection Systems	264.00
Sales Receipt	04/30/2024	MARTIN, ADAM	MARTIN, ADAM	Fire Alarm/Detection Systems	264.00
Total 9935 · Plan Checks					1,584.00
9940 · Other Refunds/Reimbursements					
Sales Receipt	04/11/2024	VAZIRI LAW GROUP	VAZIRI LAW GROUP	Other Refunds/Reimbursements	15.00
Sales Receipt	04/30/2024	LAW OFFICES OF ARASH ...	LAW OFFICES OF ARA...	Other Refunds/Reimbursements	15.00
Total 9940 · Other Refunds/Reimbursements					30.00
9943 · Health Premium Reimbursements					
General Journal	04/01/2024			Reverse of GJE GJ 033124 -- Acc...	-27,117.74
Sales Receipt	04/08/2024	DEWITT, BRYCE	DEWITT, BRYCE	Health Premium	475.14
Sales Receipt	04/08/2024	MCERA	MCERA	Health Premium Reimb.	27,117.74
Deposit	04/10/2024	NOVATO FIRE PROTECTI...		Health Premium Reimbursement	15,469.82
General Journal	04/30/2024			Accrue Apr MCERA Health Insura...	27,418.76
General Journal	04/30/2024			Accrue Apr Health Insurance Pre...	14,194.16
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-45,107.86
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-497.06
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-7,781.80
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-4,171.16
Total 9943 · Health Premium Reimbursements					0.00
Total Income					15,951,757.13
Gross Profit					15,951,757.13
Expense					
1003 · Regular Staff Salaries					
Check	04/09/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/15/2024 Payroll	703,093.80
Check	04/10/2024	PACE, JASON	PACE, JASON	PPE 4/15/24	5,636.85
General Journal	04/10/2024			VOID 11723 Pace, Jason	-5,636.85
General Journal	04/10/2024			04/15/24 Salaries	-703,093.80
General Journal	04/15/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	04/15/2024	FARRIS,CHAD	ADP PAYROLL IMPORT	Regular Earnings	4,976.13

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/15/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	04/15/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	KLEINSASSER,NATHANIE...	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	04/15/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/15/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	MULLEN,SEANN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	04/15/2024	MYER,JARED	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	04/15/2024	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	2,818.43
General Journal	04/15/2024	PACK,ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	04/15/2024	PERRY,LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	PETERS,DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	PETERS,DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	04/15/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	04/15/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	VANLEUVEN,JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	WAGER,SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,225.45
General Journal	04/15/2024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	WOODWARD-SOLLESNES...	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	04/15/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/15/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	Regular Earnings	1,446.94
General Journal	04/15/2024	GALLI,LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,600.00
General Journal	04/15/2024	OSGOOD,LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	04/15/2024	WADE,DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,454.32
General Journal	04/15/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/15/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	DAGUE,KYLE M	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	04/15/2024	DICOCHA,JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,675.82
General Journal	04/15/2024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	GODOY,RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/15/2024	GOODSPEED,CHRISTOPH...	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/15/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/15/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,622.11
General Journal	04/15/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/15/2024	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/15/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	1,882.26
General Journal	04/15/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	04/15/2024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,372.66
General Journal	04/15/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/15/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	04/15/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/15/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/15/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,768.59
General Journal	04/15/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	4,508.44
General Journal	04/15/2024	TYLER,WILLIAM G	ADP PAYROLL IMPORT	REG	5,362.16
General Journal	04/15/2024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	04/15/2024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	04/15/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	4,862.46
General Journal	04/15/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	Regular Earnings	6,308.75
General Journal	04/15/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	04/15/2024	TYLER,WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	10,227.81
General Journal	04/15/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	7,976.61
General Journal	04/15/2024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,001.71
General Journal	04/15/2024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	04/15/2024	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	Regular Earnings	165.00
General Journal	04/15/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	04/15/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,710.24
General Journal	04/15/2024	BRINEGAR,MAX M	ADP PAYROLL IMPORT	Regular Earnings	88.00
General Journal	04/15/2024	FITZPATRICK,DANIEL C	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	04/15/2024	GARCIA COVA,JOSE A	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	04/15/2024	PHILLIPS,RODERICK J	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	04/15/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	04/15/2024	TEMPLE-THOMPSON,DAVID	ADP PAYROLL IMPORT	Regular Earnings	242.00
General Journal	04/15/2024	WEHR,RYAN J.	ADP PAYROLL IMPORT	Regular Earnings	66.00
Check	04/23/2024	PACE, JASON	PACE, JASON	Wages PPE 4/15/24	0.00
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/2024 Payroll	687,202.06
General Journal	04/25/2024			03/31/24 Salaries	-687,202.06
General Journal	04/30/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	04/30/2024	FARRIS,CHAD	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	04/30/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	04/30/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	KLEINSASSER,NATHANIE...	ADP PAYROLL IMPORT	Regular Earnings	5,307.19

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/30/2024	KOPPERT, JAMES K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	LARROQUE, MARK L	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	LARSON, KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	MCGUINNESS, MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/30/2024	MEYER, GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	MULLEN, SEANN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	04/30/2024	MYER, JARED	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	04/30/2024	PACE, JASON A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	PACK, ETHAN K.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	04/30/2024	PERRY, LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	PETERS, DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	PETERS, DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	04/30/2024	POARCH, DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	04/30/2024	POWELL, KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	RHOADES, ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	SALDANA, ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	SCOTT, NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	SOLAR, DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	SWANSON, TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	VANLEUVEN, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	WAGER, SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,225.45
General Journal	04/30/2024	WILKOSZ, GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	WOODWARD-SOLLESNES...	ADP PAYROLL IMPORT	Regular Earnings	5,307.19
General Journal	04/30/2024	ZANONI, JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/30/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	GALLI, LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,600.00
General Journal	04/30/2024	OSGOOD, LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	04/30/2024	WADE, DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,454.32
General Journal	04/30/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/30/2024	BARGIACCHI, ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	BLANDON, MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	BLUE, FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	BRODY, WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	DAGUE, KYLE M	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	04/30/2024	DICOCHEA, JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,675.82
General Journal	04/30/2024	FLETCHER, DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	GODOY, RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/30/2024	GOODSPEED, CHRISTOPH...	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/30/2024	HAMILTON, RYAN J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/30/2024	KEADY, TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,622.11
General Journal	04/30/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/30/2024	KISER, KEEF W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	LARKIN, GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	LEAR, KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	LEMELIN, JEFF M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	LESIK, KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	MCGARGILL, ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	1,882.26

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/30/2024	MESENBURG, ERICH W	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	04/30/2024	MEZQUITA, DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,372.66
General Journal	04/30/2024	PACHECO, NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	PANNELL, JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	PONTIUS, ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	04/30/2024	SCHIAVO, DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	SHELINE, BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	SMITH, BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	04/30/2024	TELDESCHI, MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	VALUCH, OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	WEHR, DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	04/30/2024	ZAGARIS, NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	04/30/2024	KEADY, TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,768.59
General Journal	04/30/2024	MCGARGILL, ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	4,508.44
General Journal	04/30/2024	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	04/30/2024	FELCIANO, GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	04/30/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	4,862.46
General Journal	04/30/2024	MASHINTCHIAN, AZAR	ADP PAYROLL IMPORT	Regular Earnings	6,308.75
General Journal	04/30/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	04/30/2024	TYLER, WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	10,227.81
General Journal	04/30/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	7,976.61
General Journal	04/30/2024	WALRAVEN, COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,001.71
General Journal	04/30/2024	WALRAVEN, GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	04/30/2024	WEINZIERL, KATHERINE	ADP PAYROLL IMPORT	Regular Earnings	352.00
General Journal	04/30/2024	WHITTET, JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	04/30/2024	BERNARDINI JR, MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,710.24
General Journal	04/30/2024	BRINEGAR, MAX M	ADP PAYROLL IMPORT	Regular Earnings	77.00
General Journal	04/30/2024	FITZPATRICK, DANIEL C	ADP PAYROLL IMPORT	Regular Earnings	99.00
General Journal	04/30/2024	GARCIA COVA, JOSE A	ADP PAYROLL IMPORT	Regular Earnings	77.00
General Journal	04/30/2024	PHILLIPS, RODERICK J	ADP PAYROLL IMPORT	Regular Earnings	77.00
General Journal	04/30/2024	TAUL, MIKE S	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	04/30/2024	WEHR, RYAN J.	ADP PAYROLL IMPORT	Regular Earnings	77.00
Total 1003 · Regular Staff Salaries					964,407.26
1019 · CTO Pay					
General Journal	04/15/2024	KOPPERT, JAMES K	ADP PAYROLL IMPORT	CTO PAID	3,374.64
General Journal	04/15/2024	RHOADES, ERIN N	ADP PAYROLL IMPORT	OC CTO2 paid	1,672.56
General Journal	04/15/2024	LESIK, KIMBERLY D	ADP PAYROLL IMPORT	OC CTO2 paid	639.48
General Journal	04/15/2024	PONTIUS, ROSWELL B	ADP PAYROLL IMPORT	OC CTO2 paid	1,632.84
General Journal	04/30/2024	LESIK, KIMBERLY D	ADP PAYROLL IMPORT	CTO PAID	2,557.92
General Journal	04/30/2024	TELDESCHI, MARC R	ADP PAYROLL IMPORT	CTO PAID	5,115.84
General Journal	04/30/2024	PONTIUS, ROSWELL B	ADP PAYROLL IMPORT	OC CTO2 paid	1,781.28
Total 1019 · CTO Pay					16,774.56
1020 · Overtime - Callback					
General Journal	04/15/2024	PETERS, DANIEL J	ADP PAYROLL IMPORT	BC PM OT	1,353.87
General Journal	04/15/2024	CALLAHAN, CONNOR	ADP PAYROLL IMPORT	O/T	524.88

Novato Fire Protection District
Revenues and Expenditures Detail
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/15/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	O/T	30.76
General Journal	04/15/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	O/T	3,374.64
General Journal	04/15/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	O/T	1,129.92
General Journal	04/15/2024	LARSON,KEVIN D	ADP PAYROLL IMPORT	O/T	1,706.04
General Journal	04/15/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	5,343.84
General Journal	04/15/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	522.68
General Journal	04/15/2024	MYER,JARED	ADP PAYROLL IMPORT	O/T	1,574.64
General Journal	04/15/2024	PERRY,LUCAS S	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	04/15/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	O/T	1,476.36
General Journal	04/15/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	04/15/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	04/15/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	04/15/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	3,389.76
General Journal	04/15/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/15/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	O/T	3,374.64
General Journal	04/15/2024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/15/2024	WOODWARD-SOLLESNES...	ADP PAYROLL IMPORT	O/T	3,149.28
General Journal	04/15/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	BC PM OT	10,637.55
General Journal	04/15/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	O/T	1,842.12
General Journal	04/15/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	O/T	279.77
General Journal	04/15/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	O/T	3,807.36
General Journal	04/15/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	O/T	1,910.88
General Journal	04/15/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	1,896.12
General Journal	04/15/2024	GODOY,RICHARD S	ADP PAYROLL IMPORT	O/T	2,003.94
General Journal	04/15/2024	GOODSPEED,CHRISTOPH...	ADP PAYROLL IMPORT	O/T	1,788.48
General Journal	04/15/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	O/T	5,495.04
General Journal	04/15/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	4,006.86
General Journal	04/15/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	04/15/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/15/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	04/15/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	701.11
General Journal	04/15/2024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	O/T	46.49
General Journal	04/15/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	11,422.08
General Journal	04/15/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	O/T	1,679.76
General Journal	04/15/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	O/T	222.66
General Journal	04/15/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	04/15/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	04/15/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	2,118.28
General Journal	04/15/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	5,711.04
General Journal	04/15/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	6,719.04
General Journal	04/15/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	O/T	168.71
General Journal	04/15/2024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	O/T	214.02
General Journal	04/15/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	O/T	568.62
General Journal	04/15/2024	NICHOLAS,KYLE	ADP PAYROLL IMPORT	O/T	145.13
General Journal	04/15/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	O/T	1,838.51
General Journal	04/15/2024	TEMPLE-THOMPSON,DAVID	ADP PAYROLL IMPORT	O/T	115.50
General Journal	04/15/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OT DAY CAPT	1,896.12
General Journal	04/30/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/30/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	O/T	30.76

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/30/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	O/T	3,389.76
General Journal	04/30/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	O/T	3,374.64
General Journal	04/30/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	5,343.84
General Journal	04/30/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/30/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	O/T	3,208.32
General Journal	04/30/2024	PACE,JASON A	ADP PAYROLL IMPORT	O/T	6,690.24
General Journal	04/30/2024	PETERS,DANIEL G	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/30/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/30/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	5,017.68
General Journal	04/30/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/30/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	3,389.76
General Journal	04/30/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/30/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	O/T	35.15
General Journal	04/30/2024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	04/30/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	O/T	1,197.08
General Journal	04/30/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	O/T	3,684.24
General Journal	04/30/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	O/T	9,518.40
General Journal	04/30/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	O/T	3,821.76
General Journal	04/30/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	1,896.12
General Journal	04/30/2024	DAGUE,KYLE M	ADP PAYROLL IMPORT	O/T	967.05
General Journal	04/30/2024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	04/30/2024	GODOY,RICHARD S	ADP PAYROLL IMPORT	O/T	4,675.86
General Journal	04/30/2024	GOODSPEED,CHRISTOPH...	ADP PAYROLL IMPORT	O/T	1,788.48
General Journal	04/30/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	O/T	1,526.40
General Journal	04/30/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	1,849.32
General Journal	04/30/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	04/30/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	04/30/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	1,353.87
General Journal	04/30/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	7,614.72
General Journal	04/30/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	1,679.76
General Journal	04/30/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	5,039.28
General Journal	04/30/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	O/T	1,547.28
General Journal	04/30/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	4,316.49
General Journal	04/30/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	3,807.36
General Journal	04/30/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	1,679.76
General Journal	04/30/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	O/T	3,807.36
General Journal	04/30/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	OT DAY CAPT	3,792.48
General Journal	04/30/2024	GOODSPEED,CHRISTOPH...	ADP PAYROLL IMPORT	OT ENGINEER	5,365.44
General Journal	04/30/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	BC PM OT	5,995.71
General Journal	04/30/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	O/T	224.94
General Journal	04/30/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	O/T	71.08
General Journal	04/30/2024	NICHOLAS,KYLE	ADP PAYROLL IMPORT	O/T	169.31
General Journal	04/30/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	O/T	430.34
General Journal	04/30/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OT DAY CAPT	1,896.12
Total 1020 · Overtime - Callback					255,108.82
1021 · Out of Class Pay					
Check	04/10/2024	PACE, JASON	PACE, JASON	PPE 4/15/24	144.96

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/10/2024			VOID 11723 Pace, Jason	-144.96
General Journal	04/15/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	OUTOFCLASS ENG	144.96
General Journal	04/15/2024	LARSON,KEVIN D	ADP PAYROLL IMPORT	OUTOFCLASS ENG	212.91
General Journal	04/15/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	OUTOFCLASS ENG	131.37
General Journal	04/15/2024	PACE,JASON A	ADP PAYROLL IMPORT	OUTOFCLASS ENG	144.96
General Journal	04/15/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	OUTOFCLASS ENG	72.48
General Journal	04/15/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	OUTOFCLASS ENG	138.92
General Journal	04/15/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	OUTOF CLASS CP	76.56
General Journal	04/15/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	OUTOF CLASS CP	298.08
General Journal	04/15/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	OUTOF CLASS CP	149.04
General Journal	04/15/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	OUTOF CLASS CP	149.04
General Journal	04/15/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	OUTOFCLASS ENG	144.96
Check	04/23/2024	PACE, JASON	PACE, JASON	OOO Pay PPE 4/15/24	0.00
General Journal	04/30/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	OUTOF CLASS CP	298.08
General Journal	04/30/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	OUTOF CLASS CP	76.56
General Journal	04/30/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	OUTOF CLASS CP	298.08
Total 1021 · Out of Class Pay					2,336.00
1022 · Director Fees					
General Journal	04/15/2024	FRANCISCO,SHANE G.	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	04/15/2024	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	600.00
General Journal	04/15/2024	HADFIELD,MICHAEL	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	04/15/2024	SILVERMAN,LOUIS	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	04/30/2024	DAVIS,WILLIAM L	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	04/30/2024	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	200.00
General Journal	04/30/2024	HADFIELD,MICHAEL	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	04/30/2024	SILVERMAN,LOUIS	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
Total 1022 · Director Fees					2,400.00
1026 · Education Incentive					
General Journal	04/15/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/15/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/15/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	04/15/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/15/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	04/15/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/15/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00

Novato Fire Protection District
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April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/15/2024	GOODSPEED,CHRISTOPH...	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	KISER,KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/15/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/15/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/15/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/15/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/15/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	04/15/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/30/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/30/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/30/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	04/30/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/30/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	04/30/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/30/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/30/2024	GOODSPEED,CHRISTOPH...	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	KISER,KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	04/30/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/30/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/30/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/30/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	04/30/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	04/30/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	04/30/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
Total 1026 · Education Incentive					3,650.00
1402 · Retirement					
Check	04/09/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/15/24 Payroll	77,111.71
Check	04/09/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/15/24 Payroll	8,888.89
Check	04/09/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/15/24 Payroll	98,019.13
Check	04/09/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/15/24 Payroll	22,153.44
Check	04/09/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/15/24 Payroll	7,935.94
General Journal	04/10/2024			04/15/24 MCERA Contributions	-77,111.71
General Journal	04/10/2024			04/15/24 MCERA Contributions	-8,888.89
General Journal	04/10/2024			04/15/24 MCERA Contributions	-98,019.13
General Journal	04/10/2024			04/15/24 MCERA Contributions	-22,153.44
General Journal	04/10/2024			04/15/24 MCERA Contributions	-7,935.94
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	78,418.36
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	8,724.62
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	97,795.30
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	19,016.31
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	7,935.94
General Journal	04/25/2024			03/31/24 MCERA Contributions	-78,418.36
General Journal	04/25/2024			03/31/24 MCERA Contributions	-8,724.62
General Journal	04/25/2024			03/31/24 MCERA Contributions	-97,795.30
General Journal	04/25/2024			03/31/24 MCERA Contributions	-19,016.31
General Journal	04/25/2024			03/31/24 MCERA Contributions	-7,935.94
Check	04/26/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	78,418.36
Check	04/26/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	8,724.62
Check	04/26/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	97,795.30
Check	04/26/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	19,016.31
Check	04/26/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 Payroll	7,935.94
Total 1402 · Retirement					211,890.53
1404 · FICA Medicare					
General Journal	04/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,240.88
General Journal	04/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	344.93
General Journal	04/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,747.17
General Journal	04/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	979.34
General Journal	04/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	87.31
General Journal	04/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	277.51
General Journal	04/15/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	52.99
General Journal	04/30/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,196.40
General Journal	04/30/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	302.54
General Journal	04/30/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	323.95

Novato Fire Protection District
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	04/30/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,879.65
General Journal	04/30/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	981.74
General Journal	04/30/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	98.90
General Journal	04/30/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	253.06
General Journal	04/30/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	35.73
Total 1404 · FICA Medicare					17,802.10
1502 · Life Insurance					
Check	04/10/2024	PROTECTIVE LIFE INSUR...	PROTECTIVE LIFE INS...	STATEMENT DATE 3/25/24	619.52
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - LIFE	760.26
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - LIFE	87.65
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - LIFE	1,026.06
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - LIFE	214.66
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - LIFE	37.16
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-1,340.19
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-239.42
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-1,847.82
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-511.38
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-126.80
Total 1502 · Life Insurance					-1,320.30
1510 · Dental Insurance					
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - DENTAL	10,404.68
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - DENTAL	1,199.62
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - DENTAL	14,042.43
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - DENTAL	2,937.72
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - DENTAL	508.57
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-2,500.29
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-446.68
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-3,447.34
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-954.05
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-236.57
Total 1510 · Dental Insurance					21,508.09
1512 · Flexible Savings Account					
Check	04/01/2024	HCFSAs 2023	ADP BENEFIT SERV		160.00
Check	04/02/2024	HCFSAs 2023	ADP BENEFIT SERV		169.76
Check	04/02/2024	HCFSAs 2023	ADP BENEFIT SERV		15.00
Check	04/04/2024	HCFSAs 2023	ADP BENEFIT SERV		208.33
Check	04/05/2024	HCFSAs 2023	ADP BENEFIT SERV		34.79
General Journal	04/10/2024				-2,772.49
Check	04/10/2024	HCFSAs 2023	ADP BENEFIT SERV		15.00
Check	04/11/2024	HCFSAs 2023	ADP BENEFIT SERV		123.50
Check	04/12/2024	HCFSAs 2023	ADP BENEFIT SERV		15.00
Check	04/15/2024	HCFSAs 2023	ADP BENEFIT SERV		1,980.88
Check	04/17/2024	HCFSAs 2023	ADP BENEFIT SERV		345.00
Check	04/19/2024	HCFSAs 2023	ADP BENEFIT SERV		243.33

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/22/2024	HCFSA 2023	ADP BENEFIT SERV		1,976.22
Check	04/23/2024	HCFSA 2023	ADP BENEFIT SERV		50.00
Check	04/23/2024	HCFSA 2023	ADP BENEFIT SERV		10.00
Check	04/24/2024	HCFSA 2023	ADP BENEFIT SERV		202.00
General Journal	04/25/2024				-2,772.49
Check	04/26/2024	HCFSA 2023	ADP BENEFIT SERV		182.15
Check	04/29/2024	HCFSA 2023	ADP BENEFIT SERV		128.89
Check	04/30/2024	HCFSA 2023	ADP BENEFIT SERV		54.69
Total 1512 · Flexible Savings Account					369.56
1513 · Health Insurance					
Check	04/10/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/15/24 PYRL RHS	4,105.66
Check	04/10/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/15/24 PYRL RHS	458.56
Check	04/10/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/15/24 PYRL RHS	3,543.72
Check	04/10/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/15/24 PYRL RHS	854.64
Check	04/10/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/15/24 PYRL RHS	216.20
Check	04/10/2024	CALPERS - FINANCIAL RE...	CALPERS - FINANCIAL...	OPEB CERBT CONTRIBUTION F...	1,186,754.00
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	90,192.32
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	10,398.82
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	121,725.91
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	25,465.45
Check	04/24/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	4,408.48
Check	04/25/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/30/24 PYRL RHS	4,005.66
Check	04/25/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/30/24 PYRL RHS	458.56
Check	04/25/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/30/24 PYRL RHS	3,543.72
Check	04/25/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/30/24 PYRL RHS	854.64
Check	04/25/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 80...	04/30/24 PYRL RHS	216.20
General Journal	04/25/2024			03/31/24 Salaries	-90,192.32
General Journal	04/25/2024			03/31/24 Salaries	-10,398.82
General Journal	04/25/2024			03/31/24 Salaries	-121,725.91
General Journal	04/25/2024			03/31/24 Salaries	-25,465.45
General Journal	04/25/2024			03/31/24 Salaries	-4,408.48
Check	04/30/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	90,192.32
Check	04/30/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	10,398.82
Check	04/30/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	121,725.91
Check	04/30/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	25,465.45
Check	04/30/2024	NOVATO FIRE PROTECTI...	NOVATO FIRE PROTE...	04/30/24 CalPERS Premium	4,408.48
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-14,493.16
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-2,589.19
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-19,982.78
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-5,530.22
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-1,371.28
Total 1513 · Health Insurance					1,413,235.91
1514 · Vision Plan					
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - VISION	791.03
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - VISION	91.20

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - VISION	1,067.59
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - VISION	223.34
Check	04/18/2024	FRMS (FORMERLY FDAC ...	FRMS (FORMERLY FD...	MAY 2024 - VISION	38.66
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-159.71
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-28.53
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-220.20
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-60.94
General Journal	04/30/2024	Reclass insurance receipts	Reclass insurance recei...		-15.11
Total 1514 · Vision Plan					1,727.33
1517 · Administrative Allowance					
General Journal	04/15/2024	WAGER, SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	GALLI, LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25
General Journal	04/15/2024	WADE, DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	MEZQUITA, DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	FELCIANO, GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	MASHINTCHIAN, AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	WALRAVEN, COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	WALRAVEN, GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/15/2024	WEINZIERL, KATHERINE	ADP PAYROLL IMPORT	AFLAC INS	37.50
General Journal	04/30/2024	WAGER, SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	GALLI, LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25
General Journal	04/30/2024	WADE, DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	MEZQUITA, DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	FELCIANO, GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	MASHINTCHIAN, AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	WALRAVEN, COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	WALRAVEN, GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	04/30/2024	WEINZIERL, KATHERINE	ADP PAYROLL IMPORT	AFLAC INS	37.50
Total 1517 · Administrative Allowance					1,987.50
1701 · Workers' Compensation					
Check	04/02/2024	ATHENS INSURANCE SER...	UNISOURCE DISCOVE...	Boals, Michael	232.17
Check	04/03/2024	ATHENS INSURANCE SER...	Randy Gibson, L.Ac.	Brolan, Adam	294.28
Check	04/03/2024	ATHENS INSURANCE SER...	Randy Gibson, L.Ac.	Brolan, Adam	294.28
Check	04/03/2024	Gemini Legal Support, Inc.	Gemini Legal Support, I...	Brolan, Adam	2.92
Sales Receipt	04/08/2024	FIRE AGENCIES SELF INS...	FIRE AGENCIES SELF ...	Workers Comp	-3,238.30

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/10/2024	FRMS-FIRE RISK MANAG...	FRMS-FIRE RISK MAN...	INV #FRMS-2023-0110-4 / WORK...	444,396.75
Sales Receipt	04/11/2024	FIRE AGENCIES SELF INS...	FIRE AGENCIES SELF ...	Workers Comp	-3,238.30
Check	04/17/2024	ATHENS INSURANCE SER...	Athens Insurance Servic...	Goodspeed, Chris	18.00
Check	04/18/2024	ATHENS INSURANCE SER...	ATHENS INSURANCE ...	INV #35358	2,130.00
Check	04/23/2024	ATHENS INSURANCE SER...	UNISOURCE DISCOVE...	Boals, Michael	236.25
Check	04/23/2024	ATHENS INSURANCE SER...	UNISOURCE DISCOVE...	Boals, Michael	224.99
Check	04/26/2024	ATHENS INSURANCE SER...	myMatrixx	Boals, Michael	11.99
Sales Receipt	04/30/2024	FIRE AGENCIES SELF INS...	FIRE AGENCIES SELF ...	Workers Comp	-3,238.30
Sales Receipt	04/30/2024	FIRE AGENCIES SELF INS...	FIRE AGENCIES SELF ...	Workers Comp	-3,238.30
Total 1701 · Workers' Compensation					434,888.43
1703 · Physicals					
Check	04/18/2024	PREFERRED ALLIANCE, I...	PREFERRED ALLIANC...	INV #0194960-IN	126.00
Total 1703 · Physicals					126.00
1706 · Deferred Compensation					
General Journal	04/15/2024			Employer match - deferred comp	1,425.00
General Journal	04/15/2024			Employer match - deferred comp	250.00
General Journal	04/15/2024			Employer match - deferred comp	1,550.00
General Journal	04/15/2024			Employer match - deferred comp	725.00
General Journal	04/15/2024			Employer match - deferred comp	100.00
General Journal	04/15/2024			Education Incentive/SL INC - defe...	6,800.53
General Journal	04/15/2024			Education Incentive/SL INC - defe...	1,450.67
General Journal	04/15/2024			Education Incentive/SL INC - defe...	10,285.69
General Journal	04/15/2024			Education Incentive/SL INC - defe...	3,362.65
General Journal	04/15/2024			Education Incentive/SL INC - defe...	1,290.20
General Journal	04/15/2024			Medical Stipend - deferred comp	1,750.00
General Journal	04/15/2024			Medical Stipend - deferred comp	1,050.00
General Journal	04/15/2024			Medical Stipend - deferred comp	2,800.00
General Journal	04/15/2024			Medical Stipend - deferred comp	350.00
General Journal	04/15/2024			Medical Stipend - deferred comp	350.00
General Journal	04/15/2024			Medical Stipend - deferred comp	350.00
General Journal	04/15/2024			Medical Stipend - deferred comp	350.00
General Journal	04/15/2024			Medical Stipend - deferred comp	350.00
General Journal	04/30/2024			Employer match - deferred comp	1,375.00
General Journal	04/30/2024			Employer match - deferred comp	250.00
General Journal	04/30/2024			Employer match - deferred comp	1,550.00
General Journal	04/30/2024			Employer match - deferred comp	650.00
General Journal	04/30/2024			Employer match - deferred comp	100.00
General Journal	04/30/2024			Education Incentive/SL INC - defe...	924.61
General Journal	04/30/2024			Education Incentive/SL INC - defe...	361.36
General Journal	04/30/2024			Education Incentive/SL INC - defe...	2,568.11
General Journal	04/30/2024			Education Incentive/SL INC - defe...	856.67
General Journal	04/30/2024			Education Incentive/SL INC - defe...	0.00
General Journal	04/30/2024			Medical Stipend - deferred comp	2,100.00
General Journal	04/30/2024			Medical Stipend - deferred comp	1,050.00
General Journal	04/30/2024			Medical Stipend - deferred comp	2,800.00
General Journal	04/30/2024			Medical Stipend - deferred comp	350.00
General Journal	04/30/2024			Medical Stipend - deferred comp	350.00

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Total 1706 · Deferred Compensation					48,825.49
2000 · Services & Supplies					
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MARCH 12 - APRIL 10, 2024 CC ...	0.00
Total 2000 · Services & Supplies					0.00
2020 · Cal-OSHA Requirements					
Check	04/12/2024	ALLSTAR FIRE EQUIPMEN...	ALLSTAR FIRE EQUIP...	INV #254707	1,036.50
Check	04/12/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV795457	801.31
Check	04/12/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV807651	104.82
Check	04/12/2024	MUNICIPAL EMERGENCY ...	MUNICIPAL EMERGEN...	INV #IN2029118	6,647.32
Check	04/30/2024	ALLSTAR FIRE EQUIPMEN...	ALLSTAR FIRE EQUIP...	INV #255167 / FIRE EAGLE AIR ...	1,556.08
Total 2020 · Cal-OSHA Requirements					10,146.03
2021 · Clothing					
Check	04/23/2024	CROWN TROPHY	CROWN TROPHY	INV #40424 / NAME TAGS FOR ...	215.10
Total 2021 · Clothing					215.10
2024 · First Aid Supplies					
Check	04/12/2024	BOUND TREE MEDICAL, L...	BOUND TREE MEDICA...	INV #85270345	1,399.10
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #49081441	1,466.70
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #76240187	939.65
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #76240314	1,985.20
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #76536044	633.64
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #76536375	629.30
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #76379349	450.69
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #75517857	533.07
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #75724862	43.03
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #75517856	578.78
Check	04/12/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #75790530	277.07
Check	04/12/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1410252	346.12
Check	04/12/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1415646	503.96
Check	04/12/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1420115	84.72
Check	04/12/2024	STRYKER SALES, LLC	STRYKER SALES, LLC	INV #9205611569	907.49
Check	04/12/2024	VIPER EMR	VIPER EMR	INV #1034	610.91
Check	04/12/2024	ZOLL MEDICAL CORPORA...	ZOLL MEDICAL CORP...	INV #3937416	1,503.37
Check	04/12/2024	ZOLL MEDICAL CORPORA...	ZOLL MEDICAL CORP...	INV #3936270	656.60
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	PETERS / EMSLOGIK	620.00
Check	04/30/2024	BOUND TREE MEDICAL, L...	BOUND TREE MEDICA...	INV #85308475	1,399.10
Check	04/30/2024	BOUND TREE MEDICAL, L...	BOUND TREE MEDICA...	INV #85308475 / 3% ON NET 30	-41.97
Check	04/30/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #80615962	2,480.31
Check	04/30/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1426356	401.40
Check	04/30/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1426026	564.74
Check	04/30/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1426140	349.26
Check	04/30/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1426518	31.41

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Total 2024 · First Aid Supplies					19,353.65
2025 · Oxygen					
Check	04/02/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS I...	INV #0029459398 / S64	128.34
Check	04/02/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS I...	INV #0029459371 / S61	237.41
Check	04/18/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS I...	INV #0029529115	133.88
Check	04/30/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS I...	INV #0029571329 / S61 OXYGEN	170.20
Check	04/30/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS I...	INV #0029571356 / S64 OXYGEN	89.38
Total 2025 · Oxygen					759.21
2026 · Investigative Tools					
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	OSGOOD / APPLE.COM / RECU...	11.99
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	OSGOOD / APPLE.COM / RECU...	0.99
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	OSGOOD / APPLE.COM / RECU...	70.99
Total 2026 · Investigative Tools					83.97
2027 · Tool Replacement					
Check	04/12/2024	MUNICIPAL MAINTENANC...	MUNICIPAL MAINTEN...	INV #020774	4,296.55
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MEZQUITA / AMAZON / SHOP T...	215.42
Check	04/23/2024	ULINE, INC	ULINE, INC	INV #175889332 / SHOP TOOLS	1,355.53
Total 2027 · Tool Replacement					5,867.50
2029 · Advertising					
Check	04/18/2024	GRANICUS	GRANICUS	INV #182528	3,060.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	FELCIANO / MAILCHIMP / NEWS...	20.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	FELCIANO / TEMPLEPUBLIC / F...	495.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	FELCIANO / WOMEN IN FIRE / J...	185.00
Total 2029 · Advertising					3,760.00
2034 · Outside Assistance					
Check	04/02/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00699044	1,200.00
Check	04/10/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00701706 / PD ENDIN...	1,200.00
Check	04/10/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00704320 / PD ENDIN...	1,600.00
Check	04/10/2024	SOFTRESOURCES	SOFTRESOURCES	INV #5109	5,600.00
Check	04/18/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00710552 / PD ENDIN...	1,200.00
Check	04/18/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00707766 / PD ENDIN...	1,600.00
Check	04/18/2024	MARIN EMS AGENCY	MARIN EMS AGENCY	INV #090519-3 / PETERS, VENL...	300.00
Check	04/18/2024	MEAGHAN CARROLL	MEAGHAN CARROLL	MARCH STATEMENT	1,836.00
Total 2034 · Outside Assistance					14,536.00
2039 · Schools and Seminars					
Check	04/02/2024	MEYER,GREGORY	MEYER,GREGORY	COMPANY OFFICER 2D	425.00
Check	04/02/2024	SWANSON, TYLER	SWANSON, TYLER	COMPANY OFFICER 2A, 2B, 2C,...	3,520.00
Check	04/18/2024	MYER,JARED	MYER,JARED	CLASSES: 2A, 2B, 2C, 2E, S-290...	3,520.00
Check	04/18/2024	NOZZLE FORWARD LLC	NOZZLE FORWARD LLC	INV #36241 / NOZZLE FORWAR...	6,620.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BLACK / RENT-A-JOHN / NOZZL...	830.00

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/25/2024	WALRAVEN, COLLEEN em...	WALRAVEN, COLLEE...	NIGP COURSE "CONTRACT MG...	356.00
Check	04/30/2024	FDAC FIRE DISTRICTS AS...	FDAC FIRE DISTRICTS...	INV #200001855 / DICOCHEA FD...	450.00
Check	04/30/2024	HAMILTON, RYAN	HAMILTON, RYAN	TRANSPORTATION AT FDIC CO...	409.08
Total 2039 · Schools and Seminars					16,130.08
2040 · Training Aids and Materials					
Check	04/02/2024	NOVATO BUILDERS SUPP...	NOVATO BUILDERS S...	INV #2403-054681 / TRAINING P...	52.47
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / AMAZON / TEXT ...	270.52
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / AMAZON / TEXT ...	496.06
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / NORTH BAY GAS...	104.14
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / AMAZON / TEXT ...	1,146.21
Total 2040 · Training Aids and Materials					2,069.40
2041 · Food					
Check	04/18/2024	BARGIACCHI, ANTHONY ...	BARGIACCHI, ANTHO...	TRAINING MEAL	48.62
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BLACK / ACTIVE CULTURE / TR...	30.82
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	DICOCHEA / COSTCO / RETURN	-38.99
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	DICOCHEA / TARGET / FOOD F...	18.85
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	DICOCHEA / COSTCO / FOOD F...	105.88
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	DICOCHEA / COSTCO / FOOD F...	407.43
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	DICOCHEA / COSTCO / FOOD F...	64.77
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	DICOCHEA / LA HACIENDA / CR...	252.53
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	DICOCHEA / PEETS / COFFEE F...	29.95
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	FELCIANO / PANERA / LUNCH F...	115.75
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	FELCIANO / PANERA / BFAST F...	107.95
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	PACHECO / MI PUEBLO / FOOD ...	35.53
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WHITTET / COSTCO / FOOD FO...	43.01
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WHITTET / MARIN COFFEE RO...	116.54
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WHITTET / MARIN COFFEE RO...	18.40
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	PETERS / DONUT WORKS / OP...	45.22
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	PETERS / PANERA / NEW HIRE ...	89.87
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / SAFEWAY / COF...	29.58
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / COSTCO / STRAT PL...	94.44
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / MARIN COFFEE ROA...	433.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / TARGET / OFC PART...	17.37
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / COSTCO / FOOD FO...	144.04
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / LA HACIENDA / RETI...	2,109.24
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / COSTCO / RETIREME...	24.99
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	SMITH / MI PUEBLO / TRAINING ...	94.74
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MESENBURG / SAFEWAY / ACC...	250.00
Total 2041 · Food					4,689.53
2049 · Conferences & Meetings					
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	DAGUE / BEST WESTERN / STR...	181.61
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WAGER / TAXI / AIRPORT TRAN...	33.09
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WAGER / TAXI / AIRPORT TRAN...	43.09
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WAGER / PLANET HOLLYWOO...	405.90

Novato Fire Protection District
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Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TYLER / PEPPERMILL CAFE / C...	28.82
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TYLER / PEPPERMILL / CONF F...	22.03
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TYLER / PEPPERMILL / CONF F...	6.95
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TYLER / PANDA EXPRESS / CO...	9.22
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TYLER / PEPPERMILL / FUEL F...	87.11
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TYLER / PEPPERMILL / CONF F...	6.95
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / SOUTHWEST / GR...	230.97
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / SOUTHWEST / KW...	230.97
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / CFED / RHOADES ...	446.25
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / CFED / KWS REGIS...	446.25
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / SOUTHWEST / RH...	210.96
Total 2049 · Conferences & Meetings					2,390.17
2050 · Equipment Testing					
Check	04/12/2024	BAUER COMPRESSORS, I...	BAUER COMPRESSO...	INV #0000319607	3,329.27
Check	04/12/2024	MUNICIPAL EMERGENCY ...	MUNICIPAL EMERGEN...	INV #IN2020838	3,455.61
Check	04/12/2024	MUNICIPAL EMERGENCY ...	MUNICIPAL EMERGEN...	INV #IN2030086	1,612.77
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / OHD / SCBA TESTI...	217.00
Total 2050 · Equipment Testing					8,614.65
2087 · Parts & Outside Labor					
Check	04/02/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE I...	INV #680856 / U4	228.18
Check	04/02/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE I...	INV #681230 / U17	579.14
Check	04/02/2024	ACE ELECTRIC SERVICE	ACE ELECTRIC SERVI...	INV #15512 / U20	274.40
Check	04/02/2024	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #77769FOW / U16	542.86
Check	04/10/2024	BUCK'S SAW SERVICE, INC	BUCK'S SAW SERVIC...	INV #103158 / U20 GENERATOR	2,875.24
Check	04/10/2024	BUCK'S SAW SERVICE, INC	BUCK'S SAW SERVIC...	INV #103213 / CREDIT U20 GEN...	-1,347.57
Check	04/12/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #277611 / U8	19.03
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / AMAZON / TRAIN...	57.36
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / TARGET / VEHIC...	13.99
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MEZQUITA / GOLIGHT / U31	100.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MEZQUITA / AMAZON / U4	50.86
Check	04/23/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE I...	INV #681800 / U42	1,234.80
Check	04/23/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE I...	INV #681532 / U23	42.60
Check	04/23/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE I...	INV #681756 / U6	427.31
Check	04/23/2024	ABLE TIRE & BRAKE INC	ABLE TIRE & BRAKE I...	INV #681733 / U5 REAR TRUCK ...	5,327.03
Check	04/23/2024	BUCK'S SAW SERVICE, INC	BUCK'S SAW SERVIC...	INV #103158 / U20	2,875.24
Check	04/23/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV805978 / U39	272.72
Check	04/23/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #178473 / U7	1,117.69
Check	04/23/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #178548 / U14	252.18
Check	04/23/2024	HANSEL FORD	HANSEL FORD	INV #374609C / U6	100.00
Check	04/23/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #280327 / U6	325.42
Check	04/23/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #280009 / U51	49.88
Check	04/23/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #279816 / U51	48.13
Check	04/23/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #279817 / U51	94.89
Check	04/23/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #279665 / U19	63.62
Check	04/23/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #280008 / CREDIT U51	-37.61

Novato Fire Protection District
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Check	04/23/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #280330 / CREDIT FOR INV ...	-162.71
Check	04/23/2024	WATTCO	WATTCO	INV #63696 / U39	48.57
Check	04/25/2024	BEARINGS & HYDRAULICS	BEARINGS & HYDRAU...	INV #IP79321 / U51 FORKLIFT	317.80
Check	04/25/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #280650 / U51	285.25
Total 2087 · Parts & Outside Labor					16,076.30
2088 · Shop Supplies					
Check	04/12/2024	CINTAS	CINTAS	MARCH STATEMENT	156.08
Check	04/12/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #279390 / SHOP SUPPLIES /...	16.77
Check	04/23/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS I...	INV #0029459543 / SHOP SUPPL...	34.52
Check	04/25/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #281348 / SHOP SUPPLIES	26.02
Total 2088 · Shop Supplies					233.39
2131 · Books & Periodicals					
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	OSGOOD / NFPA / CLASS TEXT...	180.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WAGER / PWW / EMS BILLING ...	54.00
Total 2131 · Books & Periodicals					234.00
2141 · Computer Supplies					
Check	04/02/2024	VANZEBO LASER, LLC	VANZEBO LASER, LLC	INV #101458	388.38
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MASHINTCHIAN / DELL	137.79
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MASHINTCHIAN / AMAZON / IT ...	175.22
Total 2141 · Computer Supplies					701.39
2151 · Computer Software & Renewals					
Check	04/02/2024	UKG KRONOS SYSTEMS ...	UKG KRONOS SYSTE...	INV #12221456	28.86
Check	04/10/2024	TRITECH SOFTWARE SYS...	TRITECH SOFTWARE ...	INV #407419	1,071.00
Check	04/10/2024	ZOLL DATA SYSTEMS INC	ZOLL DATA SYSTEMS ...	INV #INV00170368	473.75
Check	04/12/2024	UKG KRONOS SYSTEMS ...	UKG KRONOS SYSTE...	INV #12196085	22,298.76
Check	04/18/2024	LANGUAGE LINE SERVIC...	LANGUAGE LINE SER...	INV #11263012	104.45
Check	04/18/2024	STRATOGUARD, LLC	STRATOGUARD, LLC	INV #T07-12883	509.76
Check	04/18/2024	TRIZETTO PROVIDER SO...	TRIZETTO PROVIDER ...	INV #3T0Z042400	114.53
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / ZOOM	149.90
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / ZOOM	40.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / ZOOM	149.90
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MASHINTCHIAN / TEAMUP	129.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MASHINTCHIAN / TEAMUP INTE...	2.58
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MASHINTCHIAN / GOOGLE GSU...	430.06
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TYLER / APPLE.COM / RECURRI...	19.99
Total 2151 · Computer Software & Renewals					25,522.54
2164 · Computer System Maintenance					
Check	04/02/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-122437	15,969.33
Check	04/02/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-25697	250.00
Check	04/02/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-25703	2,021.50
Check	04/12/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-123038	3,995.00

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Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/12/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-123093	3,321.00
Check	04/12/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-123084	292.50
Check	04/12/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-25721	575.25
Check	04/18/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-122819	292.50
Check	04/18/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-25663	562.25
Check	04/25/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-122819	292.50
Total 2164 · Computer System Maintenance					27,571.83
2268 · Special Fire Equipment & Suppl					
Check	04/02/2024	GRAINGER	GRAINGER	INV #9056572994	5.23
Check	04/02/2024	NOVATO BUILDERS SUPP...	NOVATO BUILDERS S...	INV #2403-055007 / FIRE EQUIP...	73.41
Check	04/12/2024	MUNICIPAL EMERGENCY ...	MUNICIPAL EMERGEN...	INV #IN2021552	7,828.01
Check	04/18/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV800645	14,894.18
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	OSGOOD / PINI / PREVENTION ...	21.35
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / E62 STO...	103.47
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / E62 STO...	52.18
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / APPARA...	72.54
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / E62 STO...	61.90
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / E63 SAL...	97.26
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / E61 SAL...	97.26
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / E62 SAL...	194.10
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / E65 SAL...	162.10
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / E64 SAL...	194.52
Total 2268 · Special Fire Equipment & Suppl					23,857.51
2269 · Property Tax Fee					
General Journal	04/12/2024	105250 0 LEVY		JA6039-002	7,526.12
General Journal	04/12/2024	105250 0 LEVY		JA6086-002	128,270.02
Total 2269 · Property Tax Fee					135,796.14
2273 · Employee Service & Recognition					
Check	04/02/2024	CROWN TROPHY	CROWN TROPHY	INV #40323 / BERNARDINI NAM...	38.05
Check	04/02/2024	SOLUTION-SUITE	SOLUTION-SUITE	INV #2407 / DICOCHEA/SMITH P...	379.75
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	FELCIANO / AMAZON / GIFT FO...	43.40
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / AMAZON / RETIREME...	44.35
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / COSTCO / RETIREME...	97.55
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / SAN MARIN FLOWER...	81.45
Check	04/25/2024	CROWN TROPHY	CROWN TROPHY	INV #40431 / LARROQUE/LARKI...	28.21
Check	04/30/2024	BROWNSTEIN CONSTRU...	BROWNSTEIN CONST...	INV #31 / S62 SOLO RESCUE W...	14,994.20
Total 2273 · Employee Service & Recognition					15,706.96
2396 · Facilities Prevent Maintenance					
Check	04/02/2024	LEETE GENERATORS	LEETE GENERATORS	INV #56053	385.00
Check	04/02/2024	MARIN BUILDING MAINT...	MARIN BUILDING MAI...	INV #2372	2,045.00
Check	04/02/2024	QUENCH USA, Inc	QUENCH USA, Inc	INV #07255430	678.81
Check	04/10/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #326357 / S61	611.00

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Check	04/10/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #326355 / S62	806.00
Check	04/10/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #326356 / S63	507.00
Check	04/10/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #326354 / S64	510.00
Check	04/10/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #326353 / S65	468.00
Check	04/10/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #326358 / ADMIN	600.00
Check	04/10/2024	MARIN H2O, INC.	MARIN H2O, INC.	INV #98693 / SERVER ROOM LE...	1,764.94
Check	04/12/2024	SIMPSON SHEET METAL, ...	SIMPSON SHEET MET...	INV #46447 / S61 RADIO ROOM ...	390.00
Check	04/18/2024	ATCO	ATCO	INV #99030 / S61	65.00
Check	04/18/2024	ATCO	ATCO	INV #99031 / S61	80.25
Check	04/18/2024	ATCO	ATCO	INV #99082 / S62	65.00
Check	04/18/2024	ATCO	ATCO	INV #99083 / S62	80.25
Check	04/18/2024	ATCO	ATCO	INV #98608 / S63	65.00
Check	04/18/2024	ATCO	ATCO	INV #98607 / S63	80.60
Check	04/18/2024	ATCO	ATCO	INV #99043 / S64	69.55
Check	04/18/2024	ATCO	ATCO	INV #99019 / S65	65.00
Check	04/18/2024	ATCO	ATCO	INV #99017 / S65	80.25
Check	04/18/2024	ATCO	ATCO	INV #99067 / ADMIN	65.00
Check	04/18/2024	ATCO	ATCO	INV #99066 / ADMIN	117.70
Check	04/18/2024	BAY ALARM	BAY ALARM	INV #21326849	606.68
Check	04/18/2024	MARIN H2O, INC.	MARIN H2O, INC.	INV #98703 / S63 PLUMBING	525.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	PACHECO / PINI / STATION SUP...	14.75
Check	04/25/2024	HYDROPOINT DATA SYST...	HYDROPOINT DATA S...	INV #152210 / WEATHERTRAK	235.00
Check	04/30/2024	AIR EXCHANGE, INC.	AIR EXCHANGE, INC.	INV #91611982	311.81
Check	04/30/2024	AIR EXCHANGE, INC.	AIR EXCHANGE, INC.	INV #91611984	260.00
Check	04/30/2024	AIR EXCHANGE, INC.	AIR EXCHANGE, INC.	INV #91611983	699.42
Total 2396 · Facilities Prevent Maintenance					12,252.01
2397 · Facilities Projects					
Check	04/02/2024	BROWNSTEIN CONSTRU...	BROWNSTEIN CONST...	INV #26 / TRAINING TOWER RE...	13,198.00
Check	04/02/2024	BROWNSTEIN CONSTRU...	BROWNSTEIN CONST...	INV #27 / ADMIN REORGANIZAT...	1,500.00
Check	04/02/2024	MARIANNE'S PAINTING	MARIANNE'S PAINTING	INV #2422 / S65 DOOR REPLAC...	3,150.00
Check	04/02/2024	JONES GARAGE DOOR C...	JONES GARAGE DOO...	INV #50416 / S65 DOOR REPAIR	1,520.00
Check	04/02/2024	MARIN H2O, INC.	MARIN H2O, INC.	INV #98660 / TRAINING TOWER ...	2,113.48
Check	04/02/2024	SEBASTOPOL CONST. DB...	SEBASTOPOL CONST...	INV #062449	4,700.00
Check	04/18/2024	CARLILE - MACY	CARLILE - MACY	INV #202403051 / REV 1	3,732.50
Check	04/18/2024	MARIANNE'S PAINTING	MARIANNE'S PAINTING	INV #23110 / S61 WINDOWS	448.00
Check	04/18/2024	SIMPSON SHEET METAL, ...	SIMPSON SHEET MET...	INV #46491	585.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	FLECTCHER / S64 SHOWER HE...	75.94
Check	04/30/2024	MARIN H2O, INC.	MARIN H2O, INC.	INV #98725 / S62 WATER HEATER	18,945.29
Check	04/30/2024	SIMPSON SHEET METAL, ...	SIMPSON SHEET MET...	INV #46564	912.50
Check	04/30/2024	VAN MIDDE & SON CONC...	VAN MIDDE & SON CO...	INV #14983	9,650.00
Total 2397 · Facilities Projects					60,530.71
2398 · Facilities Repair					
Check	04/02/2024	BAY ALARM	BAY ALARM	INV #21284349	606.68
Check	04/02/2024	MARIN H2O, INC.	MARIN H2O, INC.	INV #98659 / S63 URINAL REPAIR	521.72
Check	04/23/2024	MARIN H2O, INC.	MARIN H2O, INC.	INV #98724 / ADMIN PLUMBING	415.85

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Total 2398 · Facilities Repair					1,544.25
2399 · Station Supplies					
Check	04/02/2024	GRAINGER	GRAINGER	INV #9056572994	387.40
Check	04/02/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #3562005126 / S65	-55.32
Check	04/02/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #485119 / S61	36.73
Check	04/02/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #487111 / S61	75.84
Check	04/02/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #489323 / S61	34.98
Check	04/02/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #495001 / S61	42.28
Check	04/10/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #3562469869 / S61	447.16
Check	04/10/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #3562469870 / S61	46.81
Check	04/12/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #6001053710 / S65	100.67
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	ZAGARIS / AMAZON / STATION ...	86.23
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	ZAGARIS / AMAZON / STATION ...	84.20
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MESENBERG / PINI / STATION ...	66.15
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	HAMILTON / AMAZON / S63 SUP...	162.94
Check	04/23/2024	BARGIACCHI, ANTHONY ...	BARGIACCHI, ANTHO...	REIMBURSEMENT FOR STATIO...	55.11
Check	04/23/2024	GRAINGER	GRAINGER	INV #9062489639 / S63 SUPPLIES	587.84
Total 2399 · Station Supplies					2,159.02
2401 · Memberships					
Check	04/02/2024	PINI HARDWARE INC.	PINI HARDWARE INC.	INV #494862 / ADMIN	47.72
Check	04/02/2024	UNITED PHOENIX FIREFI...	UNITED PHOENIX FIR...	INV #1592 / ANNUAL MEMBERS...	1,500.00
Check	04/18/2024	ROWLAND PLAZA OWNE...	ROWLAND PLAZA OW...	2Q24	1,576.00
Total 2401 · Memberships					3,123.72
2406 · Payroll Service Charge					
Check	04/02/2024	WAGWORKS, INC.	WAGWORKS, INC.	INV #6349324	192.06
General Journal	04/10/2024	WestAmerica Bank	WestAmerica Bank	Bank Charge	14.95
General Journal	04/16/2024	WestAmerica Bank	WestAmerica Bank	Bank Charge	87.46
Check	04/18/2024	ADP	ADP	INV #657678996	1,212.00
Check	04/18/2024	ADP	ADP	INV #657679616	2,506.20
Check	04/18/2024	ADP	ADP	INV #800000305525 / DD1 CREDIT	-1,749.65
Check	04/30/2024	WAGWORKS, INC.	WAGWORKS, INC.	INV #INV6477166	197.88
Total 2406 · Payroll Service Charge					2,460.90
2407 · Office Supplies					
Check	04/02/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #3562005123 / ADMIN	291.81
Check	04/02/2024	UNITED PARCEL SERVICE	UNITED PARCEL SER...	INV #00002W5W60104	13.90
Check	04/02/2024	UNITED PARCEL SERVICE	UNITED PARCEL SER...	INV #00002W5W60094	25.67
Check	04/02/2024	A and P MOVING, INC.	A and P MOVING, INC.	INV #4065663	54.80
Check	04/02/2024	INLAND BUSINESS SERVI...	INLAND BUSINESS SE...	INV #IN4069247	732.74
Check	04/18/2024	INTEGRITY SHRED, LLC	INTEGRITY SHRED, LLC	INV #156230	45.00
Check	04/18/2024	SAFEGUARD BUSINESS S...	SAFEGUARD BUSINE...	INV #9004438773	967.72
Check	04/18/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #6001053720 / ADMIN	80.49
Check	04/18/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #6001053718 / ADMIN	202.73
Check	04/18/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #6001053712 / ADMIN	73.71

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April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/18/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #6001053715 / ADMIN	163.38
Check	04/18/2024	UNITED PARCEL SERVICE	UNITED PARCEL SER...	INV #00002W5W60124	13.03
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TAUL / AMAZON / OFFICE SUPP...	355.02
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TAUL / STAPLES / OFFICE SUP...	71.08
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BLACK / UPS STORE / SHIPPIN...	126.79
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	FELCIANO / AMAZON / OFFICE ...	71.44
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / AMAZON / OFFIC...	38.93
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / STAPLES / JOB F...	3.78
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / AMAZON / STATI...	18.38
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / TARGET / OFC PART...	30.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / AMAZON / PENS FOR...	18.42
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / STAPLES / CERTS F...	172.39
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / COSTCO / RETIREME...	85.43
Check	04/23/2024	QUADIENT FINANCE USA,...	QUADIENT FINANCE U...	MARCH POSTAGE	1,500.00
Check	04/30/2024	FASTSIGNS	FASTSIGNS	INV #105-116760 / OFFICE DOO...	102.86
Check	04/30/2024	STAPLES BUSINESS ADV...	STAPLES BUSINESS A...	INV #6001334971 / ADMIN	197.08
Check	04/30/2024	UNITED PARCEL SERVICE	UNITED PARCEL SER...	INV #00002W5W60144	9.22
Total 2407 · Office Supplies					5,465.80
2501 · Gas, Oil & Grease Vehicles					
Check	04/02/2024	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-26546	346.50
Check	04/02/2024	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-26545	346.50
Check	04/02/2024	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-26543	346.50
Check	04/02/2024	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-26544	346.50
Check	04/02/2024	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-26568	268.33
Check	04/12/2024	NORTH BAY PETROLEUM	NORTH BAY PETROLE...	MARCH 2024 FUEL	14,820.46
Check	04/12/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #278743 / SHOP SUPPLIES	260.19
Check	04/12/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #278744 / SHOP SUPPLIES	65.43
Check	04/18/2024	BAY AREA AIR QUALITY M...	BAY AREA AIR QUALI...	INV #T169002	536.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	TAUL / ROTTEN ROBBIE / GAS ...	103.86
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / FASTRAK	50.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	CRAYNE / FASTRAK	50.00
Total 2501 · Gas, Oil & Grease Vehicles					17,540.27
2528 · Central Dispatch					
Check	04/18/2024	MARIN COUNTY SHERIFF'...	MARIN COUNTY SHER...	INV #12469 / APRIL DISPATCH	48,155.66
Total 2528 · Central Dispatch					48,155.66
2537 · Radio & MDC Maintenance					
Check	04/10/2024	49ER COMMUNICATIONS	49ER COMMUNICATIO...	INV #75648	395.00
Check	04/12/2024	FTS FOREST TECHNOLO...	FTS FOREST TECHNO...	INV #INV42570 / FINAL YEAR OF...	2,300.20
Check	04/25/2024	49ER COMMUNICATIONS	49ER COMMUNICATIO...	INV #74776	9,070.22
Total 2537 · Radio & MDC Maintenance					11,765.42
2539 · Tablet Command					
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WHITTET / AMAZON / TABLET C...	17.06

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WHITTET / AMAZON / TABLET C...	195.29
Total 2539 · Tablet Command					212.35
2713 · Legal Fees					
Check	04/23/2024	VAN DERMYDEN MAKUS ...	VAN DERMYDEN MAK...	INV #29638 / LEGAL FEES	1,126.50
Check	04/30/2024	AALR&R PROF CORP.	AALR&R PROF CORP.	INV #711037 / LEGAL FEES	13,101.43
Check	04/30/2024	RILEY F. HURD III	RILEY F. HURD III	INV #2381276	5,595.00
Total 2713 · Legal Fees					19,822.93
2717 · Audit & Accounting Fees					
Check	04/25/2024	CA DEPT OF TAX AND FE...	CA DEPT OF TAX AND...	PENALTY OWED	11.27
Total 2717 · Audit & Accounting Fees					11.27
2718 · Consulting Fees					
Check	04/02/2024	CLEMENTI, MARK A., PH.D.	CLEMENTI, MARK A., ...	INV #03-01-24 / FARRIS	774.00
Check	04/02/2024	CLEMENTI, MARK A., PH.D.	CLEMENTI, MARK A., ...	INV #03-15-24 / VANLEUVEN, M...	1,548.00
Check	04/02/2024	TO THE POINT POLYGRA...	TO THE POINT POLYG...	INV #495 / SANTOS	1,150.00
Check	04/12/2024	LYNX TECHNOLOGIES	LYNX TECHNOLOGIES	INV #10131	525.00
Check	04/25/2024	DONALD D. DAMMEN, P.E....	DONALD D. DAMMEN, ...	INV #2024-02-16 / SAN MARIN P...	200.00
Check	04/25/2024	DONALD D. DAMMEN, P.E....	DONALD D. DAMMEN, ...	INV #2024-02-17 / 715 SUTRO AVE	200.00
Total 2718 · Consulting Fees					4,397.00
2731 · Water					
Check	04/02/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #4291201 / S64	51.01
Check	04/02/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #4188801 / S65	90.56
Check	04/02/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #4188701 / S65	581.38
Check	04/02/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #703502 / S64	90.56
Check	04/02/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #703402 / S64	306.81
Check	04/12/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #692801 / S63	194.76
Check	04/12/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #1839301 / S63	64.46
Check	04/25/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #4272001 / S62	366.14
Check	04/25/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #958102 / S62	341.80
Check	04/25/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #1825601 / S62	90.56
Check	04/30/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #1708501 / S61	449.44
Check	04/30/2024	NORTH MARIN WATER DI...	NORTH MARIN WATE...	ACCT #1708601 / S61	90.56
Total 2731 · Water					2,718.04
2732 · Electricity					
Check	04/02/2024	PG&E	PG&E	ACCT #8167658955-9 / S63	197.94
Check	04/02/2024	PG&E	PG&E	ACCT #2375449117-5 / S62	274.83
Check	04/02/2024	PG&E	PG&E	ACCT #6093478999-5 / ADMIN	241.78
Check	04/02/2024	PG&E	PG&E	ACCT #2886168221-0 / S61	928.39
Check	04/10/2024	PG&E	PG&E	ACCT #8209325619-4 / S63	875.73
Check	04/10/2024	PG&E	PG&E	ACCT #8783705711-3 / ADMIN	3,420.61
Check	04/10/2024	PG&E	PG&E	ACCT #2333782456-8 / S62	2,625.08
Check	04/10/2024	PG&E	PG&E	ACCT #2844501557-2 / S61	3,040.76

Novato Fire Protection District
Revenues and Expenditures Detail
April 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	04/12/2024	PG&E	PG&E	ACCT #0554263785-4 / S65	2,880.57
Check	04/12/2024	PG&E	PG&E	ACCT #4566474349-4 / S64	934.23
Total 2732 · Electricity					15,419.92
2738 · Telephone System					
Check	04/02/2024	MARIN.ORG	MARIN.ORG	INV #2425	3,981.42
Check	04/02/2024	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #11906220240326	139.38
Check	04/02/2024	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520240331	103.95
Check	04/12/2024	AT&T MOBILITY	AT&T MOBILITY	INV #287305249834X04102024	3,072.60
Check	04/12/2024	AT&T MOBILITY	AT&T MOBILITY	INV #991004252X04042024	147.96
Check	04/12/2024	AT&T	AT&T	ACCT #248 134-2690 563 2	8.86
Check	04/12/2024	AT&T	AT&T	ACCT #234 341-7360 039 0	120.48
Check	04/12/2024	VERIZON BUSINESS	VERIZON BUSINESS	INV #9960279551	2,208.81
Check	04/18/2024	AT&T MOBILITY	AT&T MOBILITY	INV #287332054555X04102024	146.29
Check	04/18/2024	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520240412	2,478.88
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MASHINTCHIAN / AMERICAN M...	138.56
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MASHINTCHIAN / COMCAST BU...	317.94
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MASHINTCHIAN / DISH	76.10
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MASHINTCHIAN / ROADPOST	200.22
Check	04/23/2024	VERIZON WIRELESS	VERIZON WIRELESS	INV #9960730257	800.85
Total 2738 · Telephone System					13,942.30
4048 · Building Facilities					
Check	04/12/2024	STERTIL-KONI	STERTIL-KONI	INV #178722 / SHOP LIFTS	99,875.00
Check	04/18/2024	ROMANA INC	ROMANA INC	INV #20245	1,250.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	BERNARDINI / PINI / CLASSRO...	4.77
Total 4048 · Building Facilities					101,129.77
4818 · Exercise Equipment					
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WHITTET / ROGUE / ADMIN GY...	1,237.23
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	WHITTET / ROGUE / ADMIN GY...	901.10
Total 4818 · Exercise Equipment					2,138.33
4820 · Ambulances					
Check	04/10/2024	LARSON, KEVIN employee	LARSON, KEVIN emplo...	AMBULANCE INSPECTIONS TR...	1,254.94
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MEZQUITA / HIGH FLYING FOO...	9.54
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MEZQUITA / UNITED / AMBULA...	53.00
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MEZQUITA / UBER / AIRPORT T...	21.81
Check	04/18/2024	CARD SERVICE CENTER	CARD SERVICE CENT...	MEZQUITA / EDDIE GEORGES / ...	16.65
Total 4820 · Ambulances					1,355.94
Total Expense					4,056,178.24
Net Ordinary Income					11,895,578.89
Other Income/Expense					

**Novato Fire Protection District
Revenues and Expenditures Detail
April 2024**

Type	Date	Name	Source Name	Memo	Paid Amount
Other Expense					
8500 · Intergovernmental Transfers					
Check	04/10/2024	DHCS	DHCS	PP-GEMT IGT CY 2024 Invoice 2 ...	104,700.85
Total 8500 · Intergovernmental Transfers					104,700.85
Total Other Expense					104,700.85
Net Other Income					-104,700.85
Net Income					11,790,878.04



Novato Fire District
Finance Division
Vendor Summary
April 2024

TO: Board of Directors
FROM: Senior Accountant Kerrigan
DATE: May 28, 2024
RE: Vendor Summary – April 2024

Payments to all vendors during April 2024 totaled \$6,427,475.30.

**Novato Fire Protection District
Vendor Summary
April 2024**

	Apr 24	Jul '23 - Apr 24
49ER COMMUNICATIONS	9,465.22	135,388.34
4IMPRINT, INC	0.00	4,171.74
A and P MOVING, INC.	54.80	590.50
AALR&R PROF CORP.	13,101.43	99,498.27
AARP HEALTH CARE OPTIONS	0.00	116.15
ABELL, GREGORY	0.00	1,000.00
ABLE TIRE & BRAKE INC	7,839.06	30,825.02
ABRUZZO, JOE	0.00	1,000.00
ABRUZZO, NANCY	2,349.50	2,349.50
ACE ELECTRIC SERVICE	274.40	1,826.13
ACKENHEIL, ERIN	0.00	1,575.50
ADAMS, TAMRA	0.00	1,000.00
ADP	1,968.55	38,434.78
ADP PAYROLL IMPORT	21,419.71	215,139.15
AIR EXCHANGE, INC.	1,271.23	4,968.55
ALERT-ALL CORP.	0.00	1,936.72
ALL STAR RENTS	0.00	593.87
ALLEN, DAVE	0.00	2,500.00
ALLEN, MARK	0.00	500.00
ALLIANCE LAUNDRY SYSTEMS DISTRIBUTION LLC	0.00	18,087.53
ALLMAN, MATTHEW	17,582.86	153,089.16
ALLSTAR FIRE EQUIPMENT, INC.	2,592.58	90,417.91
ALTER, JENNIFER	0.00	3,500.00
ANDRES, JULIA	0.00	1,000.00
ANSARI, BIBI	376.88	376.88
ANTHEM BLUE CROSS	0.00	983.33
ANZALONE, MARY	0.00	1,342.60
APACHE SIGNS	0.00	286.44
APOSTOL, ANDREA	0.00	2,500.00
ARGOS, TOM	0.00	2,500.00
ARIMURA, CHAD	0.00	3,000.00
ARMOUR PETROLEUM	1,654.33	36,914.36
ARNAL, AMADEO	0.00	1,000.00
ARNAUD, SARA	624.16	624.16
ARTHUR J. GALLAGHER & CO INS BROKER OF CA	0.00	219,588.19
ARTHUR, TOM	0.00	1,000.00
ASCENSUS	0.00	2,250.00
ASTON CARTER INC	6,800.00	51,800.00
AT&T	129.34	2,369.45
AT&T MOBILITY	3,548.21	34,435.04
ATCO	833.60	9,937.30
ATHENS INSURANCE SERVICES, INC.	2,130.00	25,268.49
AUTHORIZE.NET	0.00	154.60
AUTO WORLD	0.00	119.62
AUTOWORLD	0.00	131.32
AVENZA MAPS	0.00	1,199.88
AVERY, LORI	0.00	300.00
AVIVA DESIGN	0.00	1,336.00
BAILEY, DIANE	0.00	2,500.00
BALDWIN, BRUCE	0.00	1,000.00
BALL, DAVID	0.00	2,500.00
BANK OF THE WEST	0.00	165,654.00
BARAN, MADELYN	0.00	2,500.00
BARBE, LISA	0.00	3,225.00
BARDEN, JAMES	0.00	860.11
BARGIACCHI, ANTHONY employee	103.73	9,698.89
BARGIACCHI, ANTHONY D	13,211.17	144,116.09
BARKSDALE, ALIA	0.00	1,000.00
BARONE, SCHERRIE LEONA	0.00	1,000.00
BAROSKO, MARK	0.00	575.00
BARRY, SEAN	0.00	1,000.00
BARTLEY, CAROL	0.00	1,000.00
BAUER COMPRESSORS, INC.	3,329.27	4,088.58
BAY ALARM	1,213.36	6,357.72
BAY AREA AIR QUALITY MGMT DIST	536.00	1,226.00
BAY CITIES MOLD INSPECTIONS SERVICES, INC	0.00	9,916.00

Novato Fire Protection District
Vendor Summary
April 2024

	<u>Apr 24</u>	<u>Jul '23 - Apr 24</u>
BEACH, ANNA	0.00	2,000.00
BEALES, JENNIFER	0.00	1,000.00
BEARINGS & HYDRAULICS	317.80	471.40
BEASLEY, BETTY	0.00	500.00
BEDELL, JASON	0.00	2,031.50
BEHM, JOANN	0.00	856.50
BELL, MELISA	0.00	2,451.00
BERG, ADELE	0.00	1,000.00
BERGO, MARK	0.00	1,303.50
BERLING, ROBERT	0.00	2,153.45
BERNARDINI JR,MARIO L	17,412.72	208,773.18
BERTOTTI, KIM	0.00	3,206.50
BEST WESTERN	0.00	4,169.10
BETTS TRUCK PARTS & SERVICE	0.00	1,443.32
BICKMORE	0.00	3,200.00
BIG BEAR FIRE EXTINGUISHER CO. INC	0.00	2,363.05
BLACK, ADAM employee	0.00	0.00
BLACK,ADAM R	0.00	185,461.76
BLAIR, CHRISTINA	0.00	1,000.00
BLANDON,MARVIN J	26,157.16	218,387.26
BLOUNT,YVETTE	4,479.00	49,394.86
BLUE CROSS - ANTHEM	0.00	427.18
BLUE CROSS OF CALIFORNIA-	0.00	552.70
BLUE SHIELD OF CALIFORNIA	0.00	726.29
BLUE,FOREST H	18,614.04	168,982.29
BMO BANK NATIONAL ASSOCIATION	0.00	167,116.00
BOBBITT, ELISABETH_	0.00	610.09
BONSIGNORE, MICHELLE	0.00	1,000.00
BORDA, HUGO	0.00	2,500.00
BORDLEY, LISA	0.00	370.00
BOUND TREE MEDICAL, LLC	2,756.23	43,374.70
BOURDET, KATHRYN LUNDBURG	0.00	1,000.00
BOWLDS,ARTHUR J	12,946.26	146,248.64
BREACHING TECHNOLOGIES INC	0.00	2,291.38
BREMER, KATHLEEN	0.00	1,000.00
BRINEGAR,MAX M	165.00	1,215.50
BRODY,WILLIAM A	16,573.64	180,968.79
BROOKS, PIPER	0.00	724.00
BROWNSTEIN CONSTRUCTION, INC	29,692.20	100,930.20
BUCK'S SAW SERVICE, INC	4,402.91	4,835.64
BUELL,GRACE S	0.00	28,709.34
BUGOS, KATHY	0.00	675.00
BUILD WITH ROBOTS, INC	0.00	360.00
BUREAU VERITAS NORTH AMERICA, INC.	0.00	2,890.00
BURTON'S FIRE APPARATUS	0.00	551.09
BURTON, ALAN	0.00	3,500.00
BUSHORE, TARA	0.00	2,500.00
BUTLER'S UNIFORMS	0.00	57.79
BUTLER, ANTHONY	0.00	3,500.00
BWS DISTRIBUTORS	0.00	1,175.16
BYERS, PAMELA	0.00	350.00
CA DEPT OF TAX AND FEE ADMINISTRATION	11.27	19.39
CAGAN, DANIELLE	0.00	2,500.00
CAGWIN & DORWARD	3,502.00	170,820.57
CAHILL, DANIEL	0.00	500.00
CAHOON, LADD	0.00	2,853.23
CAL FIRE	0.00	4,045.00
CALIF SPECIAL DISTRICT ASSOC	0.00	9,275.00
CALIF STATE FIREFIGHTERS' ASSN	0.00	595.00
CALIFORNIA MUNICIPAL STATISTICS, INC.	0.00	1,080.00
CALLAHAN,CONNOR	11,139.26	161,944.91
CALPELRA	0.00	380.00
CaIPERS	0.00	462,868.98
CALPERS - FINANCIAL REPORTING	1,186,754.00	1,186,754.00
CAMPAS, SHAWN	500.00	1,300.00
CAMPOS, LILLY	0.00	2,322.28

Novato Fire Protection District
Vendor Summary
April 2024

	<u>Apr 24</u>	<u>Jul '23 - Apr 24</u>
CAMPOS, LILLY_	0.00	2,322.28
CAMPWAY'S TRUCK ACCESSORY WORLD	0.00	15,199.16
CANIHAN, BILL	0.00	1,000.00
CANOPY HEALTH	0.00	1,980.47
CAPF	0.00	5,664.00
CAPITOL CLUTCH & BRAKE, INC	0.00	5,516.72
CARBAJAL, KYLE	0.00	1,187.48
CARD SERVICE CENTER	19,832.43	229,119.69
CARLILE - MACY	3,732.50	7,075.00
CARLSON, BRIAN	0.00	1,000.00
CARLUCCI, BECKY	0.00	600.00
CAVALLERO, DONALD KEN	0.00	2,500.00
CAVALLERO, KEN.	0.00	845.00
CAVENEY, BRIAN	2,500.00	2,500.00
CENTRAL MARIN FIRE	0.00	450.00
CHACKO, JOSEPH	0.00	1,000.00
CHAMPAGNE, PAULA	0.00	6,169.70
CHAMPUS TRICARE refund	0.00	7.44
CHANG, GARY	0.00	1,000.00
CHEDA ACRES HOA_	0.00	1,215.00
CHO, JANET	0.00	1,000.00
CHRISTENSEN, EVAN	0.00	1,000.00
CHUCK WISE EVS	0.00	5,180.00
CINTAS	156.08	2,020.99
CITY OF NOVATO	0.00	1,091.50
CITY OF NOVATO - FINANCE DIV	157,621.96	157,621.96
CLARIS INTERNATIONAL, INC.	0.00	6,181.00
CLEMENTI, MARK A., PH.D.	2,322.00	6,966.00
CLINE, LAUREN	0.00	120.00
COHEN, LESLIE ANN	0.00	700.00
COLE, SARAH	0.00	1,000.00
COLEMAN, KRISTY	0.00	1,662.25
COMYN, ROBERT	0.00	2,500.00
CONCERN	0.00	19,877.00
CONNER, JUSTIN	12,981.40	126,150.99
CONSERVATION CORPS NORTH BAY	0.00	151,873.87
COOK, CHRIS	0.00	1,000.00
COOK, JOHN	0.00	500.00
COOK, NATHAN	1,000.00	1,000.00
COOK, WILLIAM	0.00	1,000.00
COOPER, TOM	0.00	2,364.00
CORNER, GLENN	1,345.17	1,345.17
COSTELLO, HEATHER	0.00	100.00
COTIVITI	0.00	-1,040.20
COTRELL, JENAY	0.00	800.00
COVIDIEN SALES, LLC	0.00	12,748.75
COX, BRITTA	2,000.00	2,000.00
COYLE, CAROL	0.00	1,000.00
COYNE, GABRIELLA	0.00	950.00
CRANDALL ROOFING, INC	0.00	26,928.20
CRAWFORD, GAIL	0.00	175.00
CRAYNE,JENNIFER	14,679.46	148,147.10
CREAMS DISMANTLING, INC.	0.00	1,200.00
CRITICAL CONTROL	0.00	39,925.70
CROFTS, ARTHUR	0.00	1,000.00
CROSSFIT NOVATO	0.00	4,800.00
CROWN TROPHY	281.36	5,016.07
CSW/STUBER-STROEH, INC.	0.00	12,757.00
CUDDY, ROBERT & JULIA	0.00	1,000.00
CULLEN, KEVIN	0.00	2,000.00
CURTICE, CINDY	0.00	1,125.00
DADNIA, MOJGAN	0.00	1,000.00
DAGUE,KYLE M	16,611.37	209,660.00
DAHLSTROM, REBECCA	0.00	298.50
DAILY-DOHRMANN, ANGELA M	0.00	1,040.20
DALE, WILLIAM	0.00	500.00

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DANNEHL, DENNIS	0.00	1,370.28
DATERS, KC	0.00	2,500.00
DAVIS SIGN CO.	0.00	1,333.32
DAVIS,WILLIAM L	200.00	4,000.00
DCS TESTING & EQUIPMENT, INC.	0.00	14,507.00
DEGABRIELE, CHRIS	0.00	1,000.00
DEGRAFF, THEODORE KRIEG	0.00	1,100.00
DEL TORRE, ROBERT	0.00	2,500.00
DELFINO, KEN	375.00	375.00
DELL MARKETING L.P.	0.00	261.37
DELL MARKETING L.P.*	0.00	9,031.22
DELUXE BUSINESS SYS	0.00	100.84
DEPARTMENT OF HEALTH CARE SERVICES	0.00	241,701.63
DEPARTMENT OF INDUSTRIAL RELATIONS	0.00	225.00
DERRY, JAMES	0.00	3,353.44
DESJARDINS, SHARON_	0.00	1,000.00
DHCS	104,700.85	1,357,408.38
DICOCEA,JOHN S	17,351.64	185,885.28
DIEGO TRUCK REPAIR, INC	0.00	2,867.73
DISTRICT AUXILLARY SERVICES FOUNDATION	0.00	250.00
DOHERTY, JOSEPH	1,596.94	34,303.47
DOLKAS, MATT	0.00	1,000.00
DONALD D. DAMMEN, P.E., LLC	400.00	14,400.00
DORRANCE, LINDA	0.00	1,000.00
DRACOPOULOS, ROXANNE	0.00	300.00
DRAGONETTE, MARK & LYNN	0.00	3,500.00
DREWS, DAVID	0.00	1,750.00
DU MEE, MEGHAN	0.00	3,316.99
DUBOIS, APRIL	0.00	1,254.25
DURFEE, BRENT	0.00	475.00
EBERHART, KATHIE	0.00	393.75
EDDINGS, DENISE	0.00	2,500.00
EDWARDS & SONS EQUIPMENT SERVICE, INC.	0.00	636.17
ELENA MAUL	0.00	2,134.50
ELGORT, DAVID	0.00	2,500.00
EMPLOYMENT DEVELOPMENT DEPT	0.00	5,349.66
EMS LOGIK	0.00	33,639.02
ENJAIAN, DONNA	0.00	209.31
ENVIRONMENTAL & LUBRICATION SOLUTIONS	0.00	1,327.72
ESHOFF, MARTY	0.00	1,000.00
ESO SOLUTIONS, INC.	0.00	14,535.80
ESPARZA, DANTE	0.00	2,500.00
ESRI, INC	0.00	1,535.00
Everbridge, Inc.	0.00	5,000.00
FANFELLE, JEFF	0.00	2,500.00
FARESH, HAL	0.00	1,000.00
FARINARO,STEVEN F	0.00	209.00
FARNSWORTH, JAY	0.00	478.19
FARRIS,CHAD	9,952.26	9,952.26
FASTRAK INVOICE PROCESSING DEPT	0.00	28.00
FASTSIGNS	102.86	4,517.67
FDAC FIRE DISTRICTS ASSOCIATION OF CA	450.00	2,595.00
FELCIANO,GRETCHEN M	14,679.46	147,585.48
FENIMORE, JAN	0.00	2,500.00
FERGUSON, NICK	0.00	1,000.00
FERN, CAROL	0.00	1,000.00
FERNANDEZ, MEGHAN DUFF	0.00	960.00
FERNO WASHINGTON, INC.	0.00	536.38
FERRER, GIULIANA	0.00	900.00
FIEDZIUSZKO, GEORGE	0.00	190.00
FIRE APPARATUS SOLUTIONS	0.00	306.19
FIRE FACILITIES	0.00	14,405.61
FITZPATRICK,DANIEL C	165.00	1,067.00
FLANTZ, ANITA	0.00	1,781.00
FLETCHER,DONALD M	14,849.84	147,219.45
FONSECA,JUSTIN A	10,013.78	92,298.98

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FORST, ANNE	0.00	3,260.50
FORSTER & KROEGER LANDSCAPE MAINT. INC	3,200.00	579,120.00
FORSTER PUMP & WELL	0.00	360.00
FOSTER, CINDY	0.00	2,500.00
FOWLER ELECTRIC SERVICES INC.	0.00	207,974.25
FRANCISCO,SHANE G.	200.00	2,400.00
FREEDMAN, SCOTT R. employee	0.00	0.00
FREEDMAN,SCOTT R	0.00	175,144.52
FREEMAN, PATRICIA	0.00	800.00
FREEMAN, PATRICIA_	0.00	800.00
FRESHWORKS INC.	0.00	10,079.95
FRMS-FIRE RISK MANAGEMENT SERVICES	444,396.75	1,777,587.00
FRMS (FORMERLY FDAC EBA)	34,375.97	267,913.79
FRY, LOUIS	0.00	1,000.00
FTS FOREST TECHNOLOGY SYSTEMS LTD.	2,300.20	4,600.40
FURNANZ, DAVID L	0.00	2,500.00
GABRIEL, DAVID.	0.00	1,000.00
GALLAGHER BENEFIT SERVICES, INC	0.00	18,590.00
GALLI, JIM	0.00	2,045.85
GALLI, LAUREN	0.00	270.99
GALLI,LAUREN C	7,312.50	73,625.00
GAMMON, GREG	0.00	1,000.00
GAO, DONGFEN	0.00	387.50
GARCIA COVA,JOSE A	143.00	1,111.00
GARY BARNER INVESTIGATIVE SERVICES	0.00	10,032.00
GASSON, DIANE_	0.00	1,590.00
GATES, DORIS	0.00	770.00
GAUCK, HEATHER DAISY	0.00	1,000.00
GEBELE, ALEXANDRA	1,000.00	3,500.00
GEDNEY, MICHAEL	0.00	337.50
Gemini Legal Support, Inc.	2.92	505.48
GENASYS	0.00	50,042.50
GENTILE, ERIC	0.00	1,550.00
GEORGESON, SASHA	0.00	1,000.00
GHAZZAGH, CAMERON	0.00	1,255.94
GIBBONS, DINA	0.00	440.00
GIBSON, RANDY	0.00	500.00
GILL, TOM	0.00	273.00
GILLES. PAUL	0.00	2,450.00
GLATFELTER CLAIMS MANAGEMENT	0.00	5,000.00
GLOYSTEIN, LINDA	0.00	975.00
GODOY,RICHARD S	18,686.30	171,747.92
GOINES, BRUCE F	800.00	6,800.00
GONZALEZ, MARCIA	0.00	2,500.00
GOODRICH, RON	0.00	125.00
GOODSPEED,CHRISTOPHER J	20,998.90	205,096.77
GORENFELD, SUZANNE	0.00	1,000.00
GOVERNMENT FINANCE OFFICERS ASSOC.	0.00	460.00
GOVERNMENTJOBS.COM	0.00	7,926.40
GRADY, LORRAINE	0.00	939.07
GRAIL LLC	0.00	51,271.00
GRAINGER	980.47	12,850.15
GRANICUS	3,060.00	9,180.00
GRANT WRITING USA	0.00	465.00
GRAVES, CAROL	0.00	1,061.50
GRAY, DANIEL	0.00	220.50
GRUMET, JEANNE	0.00	2,500.00
GUEHRING, DANA	0.00	1,000.00
GUERRERO, CAROLIN	0.00	1,950.00
H AND S ASSOCIATES	0.00	1,662.50
HABITAT CORRIDOR PROJECT	0.00	18,800.00
HADFIELD,MICHAEL	600.00	4,600.00
HAKENEN,AARON	0.00	3,923.43
HAKENEN,AARON K	14,813.46	135,211.14
HALL, RON	0.00	897.81
HALLSTROM, BIRGITTA	2,500.00	2,500.00

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HAM, JONATHAN	0.00	1,000.00
HAMILTON, RYAN	409.08	409.08
HAMILTON,RYAN J	19,281.06	187,202.97
HANSEL FORD	100.00	100.00
HANSEN, ZOE	0.00	1,024.50
HARAN, SREED	0.00	387.50
HARNEY, NOAH	0.00	1,000.00
HARTQUIST, KAREN	0.00	900.00
HATCHER, MARION	0.00	2,500.00
HAVEL, MELISSA	0.00	2,500.00
HAYMAN REFRIGERATION & AIR CONDITIONING	0.00	2,225.81
HCD	0.00	680.00
HEALTH NET OF CA REFUNDS	0.00	113.54
HEALTH PLAN OF SAN JOAQUIN	0.00	946.92
Hear To You, LLC	0.00	5,100.00
HEIDA, GRETA	0.00	420.00
HEIM, HARRY	0.00	500.00
HENRY SCHEIN, INC	10,017.44	20,410.32
HENSLEY, JOHN	0.00	1,000.00
HERNANDEZ, CAROLINA	0.00	2,242.00
HI-TECH E.V.S. INC.	1,369.87	25,143.32
HIGHIET, CATHY	2,500.00	2,500.00
HODGE, CHRIS	0.00	2,500.00
HOLDEN, CINDY	0.00	2,228.00
HOLLAND, LESLIE	0.00	2,500.00
HOLLAND, STANLEY	0.00	1,000.00
HOM, GILBERT	0.00	3,200.00
HOMEOWNERS AT LAUREL CREEK INC	0.00	1,500.00
HOWELL, SYDNEY	0.00	1,000.00
HUGHES, POLLY ST JOHN	0.00	2,500.00
HUMANA HEALTH CARE PLANS	0.00	1,557.76
HUMPHREY, VIVIAN	0.00	755.00
HURLEY, ERIN	0.00	2,500.00
HUSER, SANDRA	300.00	300.00
HYDROPOINT DATA SYSTEMS, INC.	235.00	235.00
IAFC MEMBERSHIP	0.00	260.00
IBS OF NORTH BAY	0.00	1,000.25
ICKOVIC, LEO	0.00	1,882.00
INGA, GLADYS	0.00	975.00
INLAND BUSINESS SERVICES	732.74	3,206.16
INTEGRITY CONSTRUCTION MAINTENANCE, INC.	0.00	84,460.21
INTEGRITY SHRED, LLC	45.00	323.50
INTERSTATE BATTERY	0.00	2,958.47
IRVINE & JACHENS, INC	0.00	3,275.34
IZUNO, LAURA	0.00	1,000.00
JACKSON, SUSAN	0.00	2,500.00
JAMES, STEPHANIE	0.00	3,500.00
JD SERVICES	0.00	1,800.00
JEANSON, ROGER	0.00	1,000.00
JERNIGAN, LINDA	0.00	3,066.08
JLD INVESTIGATIONS, INC.	0.00	2,925.00
JOHNSON CONTROLS FIRE PROTECTION LP	0.00	5,672.48
JOHNSON, BRIAN	0.00	1,000.00
JOHNSON,ERIK D	0.00	85,785.68
JONES GARAGE DOOR CO., INC.	1,520.00	9,036.75
JORDAN, MEG	0.00	1,000.00
JORGENSEN COMPANY	0.00	3,370.00
JOSS, LAURA	0.00	1,000.00
KAISER FOUNDATION HEALTH PLAN.	4,693.80	12,218.65
KAISER FOUNDATION HEALTHPLAN	3,632.46	8,563.30
KAISER PERMANENTE- OHSS	0.00	2,922.00
KAISER PERMANENTE refund	0.00	3,028.85
KAISER SENIOR ADVANTAGE	0.00	1,739.97
KALEY, STEPHANIE	0.00	3,500.00
KARABETSOS,ELANEY	11,373.70	83,074.78
KATIE GROSSMAN BSN, RN	0.00	35,592.20

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KAUFMAN, ALAN	0.00	1,000.00
KEADY,TRISTAN G	12,881.40	134,411.55
KEEHN, TED	0.00	3,500.00
KEENA, JEFF	0.00	2,985.00
KEENA, JEFF T	17,962.68	183,062.72
KELLOGG, DON	0.00	2,338.07
KELLY, DEBORAH	0.00	300.00
KENNEDY, CHRIS	0.00	2,500.00
KENWOOD FENCE COMPANY, INC.	0.00	13,255.38
KERRIGAN, BROOKE	9,874.92	100,480.41
KIM, YEONWON	0.00	1,242.50
KIOSK CREATIVE LLC	16,327.80	89,160.33
KIRKBRIDE, JOE	0.00	600.34
KISER,KEEF W	11,373.70	115,986.76
KLAWUHN, MELISSA	0.00	1,266.00
KLEINSASSER,NATHANIEL R	10,614.38	150,324.22
KLINGENSMITH, ARTHUR	0.00	1,000.00
KLUNK, DARLENE	0.00	2,500.00
KNOWBE4	0.00	8,499.15
KOA, DANNY	0.00	2,454.73
KODAMA, RYAN	1,000.00	1,000.00
KOENIG, LOUISE	0.00	2,997.50
KONIK MD, ZITA	1,000.00	1,900.00
KOPPERT,JAMES K	21,592.58	200,447.84
KOZAK, MICHEL	0.00	6,950.00
KRAKAUER, WILLY	0.00	1,000.00
KRUSINSKI, PATRICIA	0.00	4,606.46
KUMAR, SIMMI	0.00	1,000.00
KURRASCH, JULIET	0.00	1,000.00
KUZMA, BILL	0.00	1,000.00
L. N. CURTIS & SONS	16,073.03	132,793.90
LA, HANK	0.00	2,500.00
LABBERTON,SARAH	10,150.00	98,026.27
LAMBOY, MANUEL	0.00	1,400.00
LANCASTER, KAI	0.00	2,610.00
LANDIES, ANDREW	0.00	1,000.00
LANE, JAMES	0.00	271.34
LANGUAGE LINE SERVICES, INC.	104.45	466.20
LARA, PETER	0.00	447.50
LARKIN, GEOFFREY employee	0.00	1,754.40
LARKIN,GEOFFREY P	18,340.82	194,202.82
LARROQUE, MARK	0.00	385.00
LARROQUE,MARK L	12,851.70	160,577.54
LARSEN, KLAUS.	0.00	2,500.00
LARSON, KEITH	0.00	1,000.00
LARSON, KEVIN employee	1,254.94	1,254.94
LARSON,KEVIN D	13,192.65	143,831.44
LAW, TODD	0.00	107.00
LAZURE, ALAN	0.00	760.28
LEAR, JENNIFER	600.00	600.00
LEAR, KIRK	0.00	2,130.00
LEAR,KIRK M	16,291.38	166,990.67
LECLERC, MARC	0.00	100.00
LEDOC, LISA	0.00	515.00
LEECH, DAVE	0.00	1,000.00
LEETE GENERATORS	385.00	10,432.76
LEMELIN, JEFF employee	0.00	121.38
LEMELIN,JEFF M	12,881.40	164,623.10
LEONARDI AUTO ELEC., INC.	0.00	5,257.71
LEPORTE, TENNESSEE	0.00	2,500.00
LESIK,KIMBERLY D	18,047.24	177,440.88
LEXIPOL LLC	0.00	9,053.92
LI, JINCHENG	0.00	250.00
LIDDELL, TATIANA	2,500.00	2,500.00
LIFE ASSIST, INC.	2,281.61	50,012.08
LIFFMANN, ROBIN	0.00	2,500.00

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LINGNER, SCOTT	0.00	2,500.00
LITTLE, ROBERT	0.00	2,735.30
LOBER, MARK	0.00	549.20
LONSON, MARY JAYNE	0.00	937.50
LOPEZ,ANTHONY	0.00	96,790.02
LOSHIN, SUSAN	0.00	2,500.00
LOUGHRAN, JOELLEN	0.00	2,500.00
LU, MICHELLE	0.00	1,000.00
LUA, MARTHA	1,212.50	2,425.00
LUNDGREN, CARL	0.00	2,024.50
LYNX TECHNOLOGIES	525.00	525.00
LYONS, ROBERT	0.00	300.00
MACDONALD, KAREN	0.00	1,730.89
MACDOUGALL,JAMES	7,782.30	79,230.88
MACIOCI, LINDA	0.00	975.00
MADOLE, JOHN W	0.00	3,623.04
MAH, CINDY	0.00	725.00
MANNING, STEVENS	0.00	525.00
MANOS, MICHELE	0.00	1,000.00
MARCONI, BRUNO	0.00	2,500.00
MARIANNE'S PAINTING	3,598.00	7,673.00
MARIN BUILDING MAINTENANCE, INC.	2,045.00	13,865.00
MARIN COUNTY FORD	542.86	4,560.33
MARIN COUNTY HAZARDOUS MATERIALS JPA	0.00	10,918.00
MARIN COUNTY OAK CREEK CONDO HOA	0.00	1,500.00
MARIN COUNTY SHERIFF'S OFFICE	48,155.66	625,699.75
MARIN COUNTY TAX COLLECTOR	0.00	40,553.18
MARIN EMERGENCY RADIO AUTHORITY	0.00	181,130.00
MARIN EMS AGENCY	300.00	2,555.00
MARIN H2O, INC.	24,286.28	37,329.52
MARIN INDEPENDENT JOURNAL	0.00	432.32
MARIN IT, INC	27,571.83	104,542.17
MARIN VINYL WRAPS	0.00	75.96
MARIN.ORG	3,981.42	15,948.99
MARQUEZ, JOHN G.	0.00	430.00
MARSHALL,PHOEBE D	7,560.00	72,320.00
MARTINEZ, CARLOS	0.00	625.00
MARY ANN RECHTFERTIG	0.00	1,000.00
MASHINTCHIAN, AZAR EE	0.00	814.43
MASHINTCHIAN,AZAR	13,161.15	139,315.67
MATHESON TRI-GAS INC	793.73	6,531.19
MATT AND JEFF'S CAR WASH	0.00	1,343.53
MAURO, JAMES	0.00	1,000.00
MAZE & ASSOCIATES	0.00	16,052.00
MAZZEI CHEVROLET	0.00	39,422.36
MAZZINA, ANTHONY	1,630.50	1,630.50
MCCARTHY,GERALD J	0.00	-39.48
MCCOMAS, MARK	0.00	2,500.00
MCCROSKEY, JAYNCE	0.00	1,000.00
MCGARGILL,ANDREW J	12,931.40	129,314.00
MCGILL, JENNIFER	0.00	1,862.50
MCGUINNESS,MICHAEL J	22,925.55	219,968.24
MCKISSACK, CATHY	0.00	1,930.00
MCLAUGHLIN, PATRICIA	0.00	525.00
MEAGHAN CARROLL	1,836.00	17,703.00
MEDLINE INDUSTRIES, LP	0.00	11,531.78
MedRisk Inc.	0.00	1,452.61
MEDWASTE MANAGEMENT LLC	0.00	1,786.85
MEECHAM, WILL	0.00	1,000.00
MELLO, BARBARA	0.00	2,500.00
MERITAGE MEDICAL NETWORK_	0.00	487.50
MEROFF, DON	0.00	2,500.00
MESENBURG,ERICH W	17,699.30	224,651.06
MEYER, GREG	0.00	775.00
MEYER,GREGORY	13,893.94	143,252.43
MEZQUITA,DAVID	10,941.81	109,557.60

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MIKOW, JOSSLYN	0.00	2,500.00
MILLER, BARBARA_	0.00	269.50
MILLER, DAVID	0.00	1,000.00
MILLERICK, LINDA	0.00	225.00
MILLINER, JAMIE	0.00	1,000.00
MISSION-CENTERED SOLUTIONS, INC	0.00	23,090.00
MISSIONSQUARE - 803200	18,257.56	176,659.50
MMANC	0.00	95.00
MOCIUN, MELANIE	0.00	827.50
MONTGOMERY, AMANDA	0.00	2,500.00
MOROZUMI, LEILA & DAMIEN	0.00	2,186.86
MORRIS, NANCY POLLACK	2,500.00	2,500.00
MORSE, LYN	0.00	1,807.50
MSI LITHO	0.00	1,619.65
MUELLER, JAMES	0.00	1,000.00
MUHLY, SOONWON	0.00	2,500.00
MULLEN,SEANN	11,273.70	11,273.70
MUNICIPAL EMERGENCY SERVICES, INC.	19,543.71	76,489.09
MUNICIPAL MAINTENANCE EQUIPMENT	4,296.55	4,296.55
MURPHY III,WILL	0.00	94,538.80
MURPHY, LISA	437.50	437.50
MURPHY, VICTORIA	0.00	2,500.00
MURPHY, WILLIAM	14,022.70	44,778.64
MVP MEDIA NETWORK	0.00	349.00
MYER,JARED	15,709.02	135,336.60
MYR, CHERYL	362.50	2,862.50
MYSIDEWALK, INC.	0.00	13,390.00
NANNERY, JOSEPH	0.00	1,000.00
NAPA AUTO PARTS	1,054.31	8,327.46
NATIX	0.00	22,950.74
NAZARIAN, CYRUS	0.00	1,000.00
NEILL, ELIZABETH	0.00	1,959.44
NEILL,ELIZABETH	6,874.37	67,296.86
NELSON CONNECTS	0.00	49,644.83
NEWELL, ROBERT	0.00	637.00
NICHOLAS,KYLE	7,874.72	77,810.29
NIXON, JACK	425.00	425.00
NIXON, LUC	0.00	459.00
NORCAL FPO	0.00	230.00
NORDIAN MEDICARE JE PART B RFNDS (NO CA)	0.00	1,078.47
NORTH BAY PETROLEUM	14,820.46	154,308.14
NORTH BAY RESTAURANT SERVICES	0.00	2,029.00
NORTH MARIN WATER DIST.	2,718.04	23,685.15
NOVA-RO	0.00	1,500.00
NOVATO BUILDERS SUPPLY	341.77	5,080.86
NOVATO CHAMBER OF COMMERCE	0.00	3,810.00
NOVATO CHEVROLET	0.00	37,696.81
NOVATO CHEVROLET, INC.	0.00	629.56
NOVATO FIRE FOUNDATION	0.00	10.00
NOVATO FIRE PROTECTION DIST.	2,546,830.69	23,521,414.19
NOVATO SANITARY DISTRICT	0.00	17,118.20
NOZZLE FORWARD LLC	6,620.00	6,620.00
NUREDDIN, ADLI	0.00	1,000.00
OGNEVA, ROZANNA	0.00	2,500.00
OHARA, MARY	0.00	656.50
OKAWA, AYA	0.00	2,500.00
OLDS, EMMA	0.00	500.00
OLIVE GARDEN HOMEOWNER ASSOCIATION	0.00	1,500.00
OLIVER WORLDCLASS LABS	0.00	6,693.54
OSBORN, ROSS	0.00	1,000.00
OSBORNE, ROSS	0.00	833.00
OSGOOD, LYNNE	0.00	491.78
OSGOOD,LYNNE	16,426.52	167,506.59
OVERPAYMENT RECOVERY SERVICES	0.00	563.55
PACE, JASON	5,781.81	5,781.81
PACE,JASON A	15,290.48	127,514.31

Novato Fire Protection District
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	<u>Apr 24</u>	<u>Jul '23 - Apr 24</u>
PACHECO VALLE WOODS HOA	0.00	1,500.00
PACHECO VILLA HOA	0.00	1,500.00
PACHECO,NOLE D	31,868.20	231,041.50
PACIFIC COAST CONCEPTS	2,848.88	6,058.04
PACK, ETHAN	0.00	1,221.67
PACK,ETHAN K.	9,952.26	11,255.76
PACKARD, DOMINIQUE LEGNITTO	0.00	2,082.50
PADRICK, BONNIE	0.00	1,428.00
PANAKEIA	0.00	8,250.00
PANNELL,JEFFREY S	13,003.46	153,673.72
PAPPAS, CHRISTINE	0.00	3,500.00
PARILLE, ANN	0.00	2,500.00
PARKHAVEN HOA	0.00	1,500.00
PARTNERSHIP HEALTHPLAN OF CALIFORNIA	0.00	29,566.20
PATTERSON, DIANE	0.00	1,000.00
PAUL, JON	0.00	901.25
PAYNE, FRED	0.00	350.00
PEARCE, JEFF	0.00	2,490.72
PENNEY, KELLEY A.	6,203.26	62,032.60
PERMANENTE MEDICAL GROUP INC	0.00	3,179.00
PERRY, LUCAS employee	0.00	223.00
PERRY,LUCAS S	14,618.82	155,614.21
PERSONAL EXPOSURE REPORTING	0.00	650.00
PETERS, BRUCE	0.00	2,500.00
PETERS, DAN employee	0.00	986.15
PETERS, GEOFFREY	0.00	341.91
PETERS, JERRY	0.00	914.00
PETERS,DAN J	0.00	84,476.76
PETERS,DANIEL G	12,946.26	140,508.47
PETERS,DANIEL J	17,780.39	111,353.93
PETERSON MECHANICAL, INC.	0.00	2,920.00
PETERSON TRUCKS, INC.	0.00	1,225.29
PETERSON, STEVEN	0.00	1,250.00
PFEIFFER, ERICH & JUTTA	0.00	2,500.00
PG&E	15,419.92	164,232.49
PHILLIPS,RODERICK J	143.00	1,254.00
PINI HARDWARE INC.	237.55	2,339.97
PINNACLE TRAINING SYSTEMS	0.00	14,803.30
PLACEK, JOSEPH	0.00	2,500.00
PLEASANT VALLEY 44 HOMEOWNERS ASSOC	0.00	1,500.00
POARCH,DANIEL J.	11,428.62	93,015.10
POGORZELSKI, STACEY	0.00	512.50
POLASKI, STEVEN	0.00	2,500.00
PONTIUS,ROSWELL B	15,788.24	153,925.00
PORTMAN, JANET	0.00	1,000.00
POWELL, KEVIN	0.00	340.00
POWELL,KEVIN J	16,363.86	202,640.03
PRECISION CRANE SERVICE INC	0.00	3,320.00
PREFERRED ALLIANCE, INC	126.00	462.00
PRICE, TONI	0.00	1,072.00
PROFESSIONAL SALES AND SERVICE, LC	0.00	1,905.43
PROMES, WILLIAM	0.00	1,095.51
PROSPECT PLACE HOMEOWNERS ASSOCIATION	0.00	1,500.00
PROTECTIVE LIFE INSURANCE COMPANY	619.52	4,847.49
PUBLIC EMPLOYEE BENEFIT PLAN	0.00	943.75
QUADIENT FINANCE USA, Inc	1,500.00	14,001.23
QUADIENT LEASING USA, INC.	0.00	1,472.10
QUAIL HOLLOW MEADOW HOA	0.00	1,500.00
QUENCH USA, Inc	678.81	2,619.53
R&M QUALITY WINDOWS AND DOORS	0.00	61,104.00
R.J. MARX, INC.	0.00	3,434.85
RACICH, RICK	0.00	2,399.85
RADWAN, NAEEMEH	0.00	500.00
RAMAMURTHY, ANAND	0.00	1,000.00
RAMSEY, DIANE	0.00	2,500.00
RANAWEERA, DEEPIKA	0.00	957.50

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RATTO, BOBBY	2,500.00	2,500.00
RAWSON, DEBORAH	0.00	1,000.00
RAY'S CATERING	0.00	9,207.85
RECOLOGY	0.00	27,480.51
REP FITNESS	0.00	19,470.39
RESCUE TECHNOLOGY	0.00	294.50
RESOLVE INSURANCE SYSTEMS	0.00	8,561.80
REULAY INC	0.00	4,800.00
REYES VASQUEZ, MAGDALI UDIEL	0.00	1,040.20
REYES, ANTHONY	0.00	1,000.00
REYES, THERESA	0.00	2,500.00
REYES, VERONICA	0.00	200.00
RHOADES,ERIN N	21,359.06	168,465.31
RICHARDSON, MAUREEN_	0.00	500.00
RILEY F. HURD III	5,595.00	54,075.00
ROE, LINDA	0.00	605.22
ROGAN, ARLENE	1,000.00	1,000.00
ROMANA INC	1,250.00	1,250.00
ROSA, MELISSA	0.00	787.50
ROSSI, KEVIN	0.00	1,406.32
ROTH, RON	0.00	1,054.00
ROTZ, BARBARA	0.00	325.00
ROUDEBUSH, ROB	0.00	2,446.75
ROWLAND PLAZA OWNER'S ASSN	1,576.00	3,152.00
ROY'S SEWER SERVICE, INC.	0.00	850.00
ROYCE, SUSAN	0.00	528.50
RUBEN, ANNE	0.00	2,500.00
RUDOLPH, MISTY	0.00	1,000.00
RUS, REGINA	0.00	800.00
RUSSO, DAN employee	0.00	4,657.46
RUSSO,DANIEL	7,810.48	77,184.89
RWRSRL TRUST	0.00	518.17
RYAN, KATHLEEN.	0.00	527.00
SAAME, KIMBERLY	1,880.00	1,880.00
SABER, RICK	0.00	1,000.00
SACRAMENTO METROPOLITAN FIRE DISTRICT	0.00	6,011.62
SAFEGUARD BUSINESS SYSTEMS	967.72	967.72
SAFETY-KLEEN SYSTEMS, INC.	0.00	1,266.41
SAHAGUN,BRYAN S	0.00	2,499.75
SALDANA,ANDREW P	16,430.30	180,056.56
SAMPSON, LIZ	0.00	1,935.50
SAN MARIN FLOWERS	0.00	1,030.76
SANCHEZ VALLE HOA	0.00	1,500.00
SANTA ROSA JUNIOR COLLEGE/ACCOUNTING	0.00	2,188.65
SANTA ROSA UNIFORM	0.00	2,494.02
SARGENT, ROSS	0.00	275.00
SASS, KAREN	0.00	2,500.00
SCHAEFER, BART	1,000.00	1,000.00
SHELLER, PAUL	0.00	604.70
SCHIAVO,DAVID A	20,602.58	191,389.28
SCHIFFMAN, RICHARD	0.00	1,606.50
SCHILLING, SUSAN	0.00	381.00
SCHLOESSER, KATHLEEN	0.00	900.00
SCHMITZ, MARY	0.00	550.00
SCHNEBECK, MIKE	0.00	2,450.00
SCOTT'S PPE RECON, INC.	0.00	27,478.60
SCOTT, DANA F	0.00	1,454.00
SCOTT, MARY ANN	2,500.00	2,500.00
SCOTT,NICOLE M	18,203.22	183,371.16
SCUITTO, DONNA	0.00	1,000.00
SEAL, GREG	0.00	1,000.00
SEAVER, KEVEN	0.00	1,860.00
SEBASTOPOL BEAR.& HYD.CO.,INC	0.00	241.75
SEBASTOPOL CONST. DBA L.J. CONSTRUCTION	4,700.00	6,700.00
SEFAC USA, Inc.	0.00	4,977.35
SEGAL, OLGA	0.00	1,000.00

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SELINSKY, CHERYL	0.00	2,500.00
SEQUOIA ECOLOGICAL CONSULTING INC	0.00	40,715.35
SESHARDRI, HARISH	0.00	1,000.00
SEVERAID, MATT	0.00	1,799.22
SEVIERI, MATTHEW	0.00	700.00
SEWALL, BOB	0.00	1,000.00
SHEA, NICOLE	0.00	2,500.00
SHELINE,BRIAN C	19,722.50	186,224.94
SHENOY, RAMONA	0.00	650.00
SHER, LARRY	0.00	175.00
SHERLEY,COLTEN L.	0.00	2,271.50
SHERON, MADELINE	0.00	2,500.00
SHIRKEY, MARK	0.00	2,784.00
SIERING, THOMAS	0.00	3,271.32
SIGN DYNAMICS	0.00	3,086.03
SILVERMAN,LOUIS	600.00	5,600.00
SIMONS,HUNTER Q	14,718.82	118,553.65
SIMPSON SHEET METAL, INC	1,887.50	140,515.50
SIMPSON, FAYE	0.00	1,000.00
SKARICH, GAIL	0.00	3,078.59
SKARICH, WILLIAM	0.00	3,084.85
SKIBOLA, VLADO	0.00	950.00
SKYHAWK PHOTOGRAPHY	0.00	1,700.00
SMITH, BARBARA -	0.00	1,000.00
SMITH, NICOLA	0.00	2,500.00
SMITH, PAUL	0.00	900.00
SMITH, PETER	0.00	1,000.00
SMITH,BARRETT A	27,829.15	203,711.73
SNAP-ON INDUSTRIAL-SACRAMENTO	0.00	14,389.77
SOFTRESOURCES	5,600.00	5,600.00
SOLAR,DEVIN W	11,273.70	153,554.32
SOLUTION-SUITE	379.75	3,227.89
SOMERSTON HEIGHTS HOME OWNER'S ASSOC	0.00	1,500.00
SONOMA-MARIN ARBORISTS, INC.	0.00	271,562.56
SONOMA DESIGN APPAREL	0.00	1,335.62
SONOMA MEDIA INVESTMENTS, LLC	0.00	1,648.00
SONSINO, DANIEL	0.00	2,450.00
SORENSEN, RANDY	0.00	1,479.13
SORENSEN, RANDY	0.00	2,500.00
SOUTHERN COUNTIES LUBRICANTS, LLC	0.00	2,331.18
SOUTHERN MARIN FIRE PROTECTION DISTRICT	0.00	24,123.44
SPELMAN, BRIAN	0.00	864.50
SPENCER, NANCY	0.00	1,600.00
SPERO, MATT	0.00	1,750.00
SPORTS WORKS	0.00	3,077.50
SQUELLATI, LAURA	0.00	2,500.00
STAILEY, REGAN	0.00	2,500.00
STAPLES BUSINESS ADVANTAGE	1,773.79	25,116.09
STAPLETON, BRAD	0.00	300.00
STAR CREEK LAND STEWARDS, INC.	0.00	27,675.00
STATE FIRE TRAINING	0.00	100.00
STATE STREET BANK & TRUST CO	0.00	2,712,943.22
STATION AUTOMATION, INC.	0.00	2,976.75
STEPHAN, CHRISTINA D	0.00	1,487.00
STERTIL-KONI	99,875.00	99,875.00
STEVENSON, KEITH	0.00	0.00
STEVENSON, KEITH.	0.00	2,500.00
STRATOGUARD, LLC	509.76	5,082.48
STREICH, ROBERT	0.00	750.00
STRICKFADEN, CHARLIE	0.00	330.00
STROEBE, CAROLYN	0.00	994.89
STROM, MICHAEL R	0.00	2,500.00
STRYKER SALES CORP.	0.00	575.40
STRYKER SALES, LLC	907.49	2,337.38
SULLIVAN, CHRISTINA	1,447.50	1,447.50
SWANSON, TYLER	3,520.00	3,520.00

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SWANSON, TYLER J	14,783.49	150,140.55
SWEENEY, MARILYN	0.00	500.00
SWENSON, KRISTIN	0.00	1,000.00
SWEZY, MICHAEL	0.00	173.07
SWEZY, MICHAEL	0.00	45,173.07
SWIG, MAUREEN	0.00	1,000.00
SWYSTUN, KAITLYN	693.36	693.36
SYMMES, LYNN	0.00	870.00
TABORYSKI, LARISSA	0.00	600.00
TAKAZONO, RYLAN	0.00	3,252.74
TAPKEN, JENNIFER	0.00	2,500.00
TARGETSOLUTIONS LEARNING, LLC	0.00	7,440.00
TAUL, MICHAEL	0.00	1,093.04
TAUL, MIKE S	18,845.37	212,877.15
TAYLOR, GRIFFIN	0.00	1,000.00
TECHSMITH	0.00	55.98
TEETER & SCHACHT	0.00	692.23
TELDESCHI, MARC employee	0.00	320.00
TELDESCHI, MARC R	24,482.01	194,160.58
TELEFLEX LLC	0.00	4,725.12
TEMPLE-THOMPSON, DAVID	357.50	5,274.50
TEVINI, EMIL	0.00	394.99
TEVIS, JESSICA	0.00	1,000.00
THE PROFESSIONAL TREE CARE CO.	0.00	111,200.00
THE RAWLING COMPANY	5,734.00	5,734.00
THOMPSON, BERNADETTE T	0.00	5,000.00
THOMPSON, JENNIFER	0.00	175.00
THOMPSON, JOHN	0.00	150.00
THOMSON REUTERS - WEST	0.00	250.96
THOW, MARGARET W.	0.00	2,500.00
TK ELEVATOR	0.00	4,691.94
TO THE POINT POLYGRAPH	1,150.00	5,450.00
TOMASINI, SACHA	0.00	1,000.00
TOVAR, MOLLIE	1,000.00	1,000.00
TRITECH SOFTWARE SYSTEMS	1,071.00	12,702.00
TRIZETTO PROVIDER SOLUTIONS	114.53	1,289.15
TROTT, LISA	0.00	3,967.56
TUFF SHED, INC	0.00	4,453.94
TURINI, CAROL	0.00	500.00
TYLER, WILLIAM employee	0.00	370.50
TYLER, WILLIAM G	25,817.78	224,235.46
UKG KRONOS SYSTEMS LLC	22,327.62	46,416.46
UL LLC (UNDERWRITERS LABORATORIES)	0.00	2,290.00
ULINE, INC	1,355.53	28,483.54
UNISOURCE DISCOVERY	693.41	1,396.93
UNITED HEALTH CARE	0.00	819.57
UNITED HEALTHCARE - RECOVERY SERVICES	0.00	1,248.82
UNITED HEALTHCARE INSURANCE COMPANY	0.00	103.07
UNITED PARCEL SERVICE	61.82	401.65
UNITED PHOENIX FIREFIGHTERS CHARITIES	1,500.00	1,500.00
UPS_	0.00	48.55
UYESUGI, BRIAN	387.50	2,887.50
VALENTI, JOSEPH R	16,103.22	169,640.08
VALLEY POWER SYSTEMS, INC.	0.00	27,440.59
VALUCH, OWEN E	22,349.80	206,032.24
VAN DERMYDEN MAKUS LAW CORP	1,126.50	57,993.88
VAN EPPS, CLARK	0.00	825.00
VAN MIDDE & SON CONCRETE	9,650.00	28,150.00
VANLEUVEN, JUSTIN	11,273.70	11,273.70
VANZEBO LASER, LLC	388.38	5,334.93
VCOM SOLUTIONS, INC.	2,722.21	27,790.29
VENEZIA, DONNA	0.00	1,000.00
VEREB, TERI	0.00	1,000.00
VERIZON BUSINESS	2,842.09	2,842.09
VERIZON WIRELESS	800.85	36,011.71
VERNON, ELIZABETH	0.00	800.00

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VILLAGE MARIN MEADOWS HOA	0.00	1,500.00
VIPER EMR	610.91	610.91
VOGEE, KIM	0.00	1,750.00
VORRISSES, PETER	0.00	1,000.00
VOSBURG, ROGER	0.00	1,525.00
WADE, DENISE employee	0.00	55.86
WADE, DENISE D	9,058.64	90,586.40
WAGER, SHANNON	0.00	285.38
WAGER, SHANNON M	8,600.90	86,009.00
WAGEWORKS, INC.	389.94	2,329.46
WAGNER, JAMES	0.00	2,432.00
WALKER, JEANNE	0.00	3,500.00
WALRAVEN, COLLEEN employee	356.00	1,075.03
WALRAVEN, GRACE employee	0.00	6,281.72
WALRAVEN, COLLEEN M	8,367.44	82,479.46
WALRAVEN, GRACE	6,203.26	43,422.82
WALSH, JOHN_	0.00	257.50
WARMERDAM, BRIGID	0.00	2,500.00
WATTCO	48.57	1,873.94
WEBSTER, MONIQUE	0.00	879.50
WEHR, DONALD J	19,871.54	221,464.88
WEHR, RYAN J.	143.00	2,095.50
WEINSTEIN, LINDSEY	0.00	600.00
WEINZIERL, KATHERINE	592.00	3,798.00
WELTE, CARL	0.00	600.00
WestAmerica Bank	102.41	908.21
WESTERN EXTERMINATOR COMPANY	0.00	875.00
WESTERN EXTRICATION SPECIALISTS, INC.	0.00	565.70
WHITE, NORMAN	0.00	600.00
WHITE, STEVEN employee	0.00	108.21
WHITTET, JEFFREY J	23,061.93	219,958.00
WILKOSZ, JOHN	0.00	1,000.00
WILKOSZ, GABRIEL R	14,618.82	144,323.77
WILLIAMS SCOTSMAN, INC.	0.00	88,177.47
WILLIAMS, ALLISON	0.00	700.00
WILLIAMS, JANE	0.00	180.00
WILLIAMS, LAURIE	0.00	2,500.00
WILSON-HWANG, MAUREEN	0.00	1,000.00
WILSON, IAN	0.00	859.50
WILSON, JOANNA	0.00	640.00
WINTER, IRIS	0.00	2,500.00
WINZER CORPORATION	0.00	2,842.31
WITZEL, RON	0.00	1,000.00
WITZEL, RON-	0.00	1,000.00
WOJTKOWIAK, MARCUS	0.00	1,000.00
WOMACK, CRAIG	0.00	1,000.00
WONG, ABBY	0.00	1,185.00
WOODHILL WEST HOA	0.00	1,500.00
WOODWARD-SOLLESNES, KERRICK	13,763.66	133,636.81
WRIGHT, GEOFFREY	0.00	1,000.00
YANCEY, JANELLE	0.00	2,500.00
YEE, JOHN_	0.00	2,500.00
YEE, LANE	0.00	2,516.04
YOUNG, ALTON	850.00	1,792.33
YOUNG, CHANTAL PHILIPONA	0.00	1,000.00
ZAGARIS, NIKOLAUS S	16,638.76	150,127.00
ZANIN, MAURIZIA_	0.00	525.00
ZANKO, LINDA	0.00	925.00
ZANONI, JASON A	13,253.58	139,688.78
ZAVISLAK, RAYMOND	0.00	240.00
ZEICHNER, ALAN	0.00	2,000.00
ZIEMER, LAURIE	0.00	2,500.00
ZOLL DATA SYSTEMS INC	473.75	4,763.32
ZOLL MEDICAL CORPORATION	2,159.97	642,528.58
ZUCKER, HANK	0.00	233.75

Novato Fire Protection District
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	<u>Apr 24</u>	<u>Jul '23 - Apr 24</u>
TOTAL	<u>6,427,475.30</u>	<u>53,757,387.79</u>

Novato Fire Protection District
MWPA Revenues and Expenditures
 July 2023 through April 2024

	9901 MWPA Core	9902 MWPA D-Space	9903 MWPA Local Mitigation	Total Measure C Special Revenue Fund
Ordinary Income/Expense				
Income				
9940 · Other Refunds/Reimbursements	999,830.97	0.00	0.00	999,830.97
9950 · Measure C	0.00	595,514.61	566,514.61	1,162,029.22
Total Income	999,830.97	595,514.61	566,514.61	2,161,860.19
Gross Profit	999,830.97	595,514.61	566,514.61	2,161,860.19
Expense				
1003 · Regular Staff Salaries	204,202.91	342,210.54	0.00	546,413.45
1020 · Overtime - Callback	535.49	263.24	0.00	798.73
1021 · Out of Class Pay	0.00	690.56	0.00	690.56
1025 · Vacation Pay	173.07	0.00	0.00	173.07
1404 · FICA Medicare	15,780.17	23,018.30	0.00	38,798.47
1502 · Life Insurance	-175.34	-361.10	0.00	-536.44
1510 · Dental Insurance	-389.08	3,199.02	0.00	2,809.94
1513 · Health Insurance	-2,194.10	58,351.27	0.00	56,157.17
1514 · Vision Plan	-24.78	263.13	0.00	238.35
1517 · Administrative Allowance	3,000.00	7,425.00	0.00	10,425.00
1706 · Deferred Compensation	12,653.82	11,925.63	0.00	24,579.45
2020 · Cal-OSHA Requirements	0.00	434.00	0.00	434.00
2027 · Tool Replacement	0.00	1,717.91	0.00	1,717.91
2029 · Advertising	87,118.41	0.00	0.00	87,118.41
2034 · Outside Assistance	0.00	157,621.96	0.00	157,621.96
2039 · Schools and Seminars	0.00	2,141.93	0.00	2,141.93
2041 · Food	0.00	30.16	0.00	30.16
2049 · Conferences & Meetings	5,613.98	0.00	0.00	5,613.98
2087 · Parts & Outside Labor	804.78	7,880.82	0.00	8,685.60
2121 · Vegetation Mgmt	885,939.62	216,857.27	687,489.17	1,790,286.06
2141 · Computer Supplies	149.90	0.00	0.00	149.90
2151 · Computer Software & Renewals	1,535.00	42.71	0.00	1,577.71
2268 · Special Fire Equipment & Suppl	4,124.30	1,640.06	228.95	5,993.31
2273 · Employee Service & Recognition	0.00	3.50	0.00	3.50
2397 · Facilities Projects	43.39	0.00	0.00	43.39
2399 · Station Supplies	0.00	423.00	0.00	423.00
2407 · Office Supplies	0.00	3,169.93	0.00	3,169.93
2501 · Gas, Oil & Grease Vehicles	0.00	143.00	0.00	143.00
2718 · Consulting Fees	0.00	0.00	0.00	0.00
2738 · Telephone System	1,597.01	1,423.89	40.24	3,061.14
4815 · Fire Suppression Equipment	0.00	80,281.00	0.00	80,281.00
4880 · Computer & Hardware Equipment	0.00	1,466.69	0.00	1,466.69
Total Expense	1,220,488.55	922,263.42	687,758.36	2,830,510.33
Net Ordinary Income	-220,657.58	-326,748.81	-121,243.75	-668,650.14
Net Income	-220,657.58	-326,748.81	-121,243.75	-668,650.14

Fire Chief's Report: Contract Administration

Executed Contracts

6/5/2024 Board of Director's Meeting

CONTRACTOR NAME	DCM	Cost	Term	DESCRIPTION	CODE
PROFESSIONAL SERVICES					
Cagwin & Dorward	Whittet	\$1,816	4/29/24-5/3/24	Irrigation repairs.	SRM
Marin IT	Mashintchian	\$14,969	5/6/24-5/31/24	Move IT Equipment out of Laundry Room	N
Vallejo Fire Extinguisher Service	Woodward-Sollesnes	\$6,000	7/1/24-6/30/25	Hydrostatic testing of oxygen tanks	R
Valley Power Systems	Whittet/Mezquita	\$70,000	7/1/23-6/30/25	Warranty and repair work on apparatus.	R
Katie Grossman, RN	Peters	\$55,080	6/1/24-5/31/25	EMS Educator	R
Peterson Mechanical	Whittet	\$52,000	7/1/24-6/30/25	HVAC Maintenance & Repairs	N
Marianne's Painting	Whittet	\$7,470	5/17/24-5/31/24	Painting of Admin Lobby & Restrooms	N
Hi-Tech EVS, Inc.	Whittet/Mezquita	\$70,000	7/1/24-6/30/25	Apparatus repairs and build services	R
Fowler Electric	Mashintchian	\$2,795	5/16/2024	New data cabling installation at Admin	N
Don Dammen, P.E., LLC	Osgood	\$50,000	7/1/22-6/30/25	Fire Protection Engineering Consultant	R
Fowler Electric	Whittet	\$4,456	5/20/24-6/14/24	Parking lot lights replacement - S62	N
Fowler Electric	Whittet	\$17,245	5/20/24-6/30/25	Grounding rod installs for MERA radios	N
Kiosk Creative, LLC	Osgood/Galli	\$110,000	7/1/24-6/30/25	MWPA advertising campaign program	R
Kiosk Creative, LLC	Osgood	\$45,905	5/1/24-6/30/24	District newsletter.	N
GOODS & SOFTWARE					
Marin IT	Mashintchian	\$ 2,798	5/14/25-5/13/25	Cisco Smartnet Premium	R
Marin IT	Mashintchian	\$ 328	5/7/2024	Cisco System SWSS Upgrade	N
Avenza	Mashintchian	\$ 1,200	6/4/24-6/3/25	Avenza Pro Subscription - 12 maps	R
Vector Solutions	Taul	\$8,800	7/1/24-6/30/25	LMS Premier Membership	R
BlueBeam	Osgood	\$595	4/23/24-3/24/25	REVV. Construction software.	R
4-Imprint	Osgood	\$2,884	5/20/2024	Public Ed	N
PIGGYBACK					
N/A					
RFP/ITB/RFQ					
Landscape Management	Whittet	TBD	7/1/24 - 6/30/27	Landscape management services for all 6 sites.	
OTHER					
N/A					

Public Works/Non-Public Works Project Codes

E=Emergency, **SRM**=Scheduled Purchase/Repair/Maintenance/Upgrade, **R**=Contract Renewal

N=New Contract/New RFP, **CO**=Change Order, **Amend**=Amendment

Information Section



Novato Fire District

Customer Satisfaction Surveys

April 2024

To: Board of Directors
From: Bill Tyler, Fire Chief
Date: May 28, 2024
Re: Customer Service Satisfaction Survey Program

Reviewed by: 
 Fire Chief Bill Tyler

Results for the Customer Service Satisfaction Survey forms sent out for the month of April 2024 are as follows:

Type of Call	Surveys Sent Out		Surveys Received		Strongly Agree		Agree		Disagree		Strongly Disagree	
	#	%	#	%	#	%	#	%	#	%	#	%
Medical	77	22%	17	100%	17	100%	0	0%	0	0%	0	0%
Fire/CO2	7	14%	1	100%	1	100%	0	0%	0	0%	0	0%
Public Service/ Other	16	31%	5	100%	5	100%	0	0%	0	0%	0	0%
Totals	100	23%	23	100%	23	100%	0	0%	0	0%	0	0%

100% percent of the customer surveys received reflected positive ratings.

Customer Survey — Additional Comments

“Outstanding and timely response from the first interaction to last at the ER. First responders were calm, knowledgeable, compassionate. We are grateful. Thank you.”

“I have had to use an ambulance to be transported to NCH in the past several months. The person answering my calls was calm and professional. The ambulance arrived quickly and all the staff were friendly, up-beat and professional. I am deeply thankful for everyone who helped me. You guys are great!”

“The paramedics put my mind at ease that I wasn’t dying, just having a vertigo issue for the first time. Our paramedics are the best. Thank you.”

“The team that came to help was here very quickly. Each person was patient, empathetic and knowledgeable. They understood the situation immediately and took the right course of action. They really helped make a difficult situation manageable for me. Thank you!”

“Always professional”

“Everyone was professional and comforting. Four stars!”

“Very polite and real pro crew”

“Thank you for your prompt and helpful service at a time of great stress. It was also good to learn about your lift service if it becomes necessary.”

“They need to practice starting IVs. Missed my vein 5 times.”

“Many, many thanks”

“Great service”

“Did a good job!”

“I appreciate that the Fire Dept. came out to rescue a cat in a tree. They were kind and friendly. Of course, they are not a cat rescue service. The cat got spooked when the rescuer tried to reach him and jumped possibly 60ft. It was awful to see but kitty seemed okay afterward. I wonder if a net might help in a similar scenario. Thanks! One more thing: I called the non-emergency number. It was Sunday. I was instructed to call 911. Just so you know I would never call 911 unless life threatening.”



NEXT GENERATION PROJECT

May 2024 Governing Board UPDATE:

Construction:

Construction is complete on all MERA sites and Punch List and Change Orders are being reviewed for Bid Package 3 and Bid Package 4 sites.

Radio Network:

Motorola has completed network installation at all sites. System optimization is scheduled to be completed by the end of May 2024.

TVSS work is complete at Civic Center, Dollar Hill, and Tiburon sites and is in progress for San Pedro, Big Rock, and Mill Valley.

Microwave:

Nokia is currently finishing path testing and punch list items. All sites will be reviewed by Motorola, Federal Engineering, and Marin County Radio Shop by mid-May 2024.

Fire Station Alerting:

RedCloud has assigned a project team and installation is underway. Wiring will begin on May 6th, 2024, lasting 4-5 weeks. Functionality testing by Mach Alert is scheduled to begin in mid-July 2024. Reps from Hexagon, Mach Alert, Motorola, and MERA meet regularly to ensure project progress.

Connectivity:

Motorola testing report for network connectivity has been received by MERA and is being reviewed. Novato Fire Protection District is installing FSA links at all 5 stations. For areas with limited coverage, Cradlepoints are being set up for system access. Federal Engineering is working with Marin IT on the closeout of network pilot project.

Cutover:

Cutover schedule provided by Motorola anticipates cutover to begin in September/October 2024. The process will require each agency to move over to new talk group templates and new frequencies, stepping away from the existing Gen 1 System. Cutover Plan specifics have been updated following the recent meeting in April 2024. MERA will also be replacing Marin County's Volunteer Paging Network with new technology. New equipment will be installed in all Dispatch Centers prior to final cutover creating a smooth transition.

Honoring Dave Jeffries:

On Tuesday, May 14th, at 6 PM, the Novato City Council will honor former Novato Police Captain Dave Jeffries.

Please join us at this meeting to recognize and celebrate Dave's many years of public safety and emergency management service. After the formal presentation, one of Dave's Incident Management teammates is organizing a casual gathering at a local downtown establishment. This will be a relaxed and informal opportunity to honor Dave. No RSVP is required.



May 24 2024

Bill Tyler
Novato Fire Protection District
95 Rowland Way
Novato, CA 94945-5001

Thank you!

Dear Fire Chief Tyler,

Thank you for your recent gift of a one-hour station tour and NFD soft cooler, water bottle and sunglasses, we received on May 3, 2024, in support of our second annual fundraiser, **Brunch, Bubbles and Bocce**. We are truly honored by your generous support!

Fire Chief Bill Tyler, your support means a lot to us, as it enables North Marin Community Services to be a trusted, comprehensive resource that local people can turn to. Thank you for helping us provide stability, safety, and relief to those in need.

Our services help strengthen the fabric of our community as a whole and make a tremendous difference in the lives of those we serve. Thank you again for your gift Fire Chief Bill Tyler, and for your partnership in helping to create a stronger community with opportunities for all.

Sincerely,



Cheryl Paddack
Chief Executive Officer



Stephanie Williams
Director of Development

Board of Directors

President

Jim Correa

Vice President

Isaac Munene

Treasurer

Dr. Uday Wagle

Secretary

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Erika Erickson

Dr. Gina Fromer

Karen Dillon Gifford

Jennifer Goldfinger

Cathy Janigian

Heather Johnson

Cris Jones

Alberto Lopez

Rafelina Maglio

Karen Smail Poksay

Dr. Kate Shillock

Chief Executive Officer

Cheryl Paddack

Chief Financial Officer

Vanshika Nachnani

North Marin Community Services is a 501(c)3 non-profit charity, tax ID# 94-1735064. Your donation is tax-deductible to the extent of the law, as no goods or services were received in exchange for your donation.