



**NOVATO FIRE DISTRICT BOARD OF DIRECTORS
REGULAR BOARD MEETING AGENDA
APRIL 3, 2024**

Time: 10:00 a.m.

Location: Administrative Office and virtually via Zoom
95 Rowland Way, Novato CA 94945
Website: www.novatofire.org

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, however, any interested member of the public may participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jennifer Crayne at jcrayne@novatofire.org.

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 72 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

ROLL CALL

President Lj Silverman

Director William Davis
Director Michael Hadfield

Zoom Conference Information
Join at Zoom.com

Meeting ID: 232 811 1856
Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone
+1 669 900 6833 US (San Jose)

Join by telephone only:
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:
During Open Time for public expression item
Public comment period on agenda items.
You may use the "raise hand" zoom feature or press *9 if connecting only by phone.

Director Bruce Goines
Director Shane Francisco

OPEN TIME FOR PUBLIC EXPRESSION

(Please observe a three-minute time limit.)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

ASSOCIATION PRESIDENTS' REPORT

This is an opportunity for the President, or designee, of each labor association to address the Board.



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DIRECTOR MATTERS

*Directors may report on their activities and meetings.
President may report to the Board on the Novato Fire Foundation.*

CHIEF'S REPORT

The Fire Chief will report on District business activities and operations.

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.

1. Regular Meeting Minutes 3.6.24

PRESENTATION

Recognition of members' continuous years of service and dedication to the Novato Fire District.

- 10 Years of Service – Zanoni, Hamilton, Godoy
- 15 Years of Service – Larroque, Pace
- 20 Years of Service – Teldeschi, Brody, McGuinness
- 25 Years of Service - Sheline

NEW BUSINESS

1. Emergency Communications Center (ECC) / Fire-Based Dispatch Center Startup Costs Financing Option Recommendation

Staff recommends selecting the annual payment option offered by the County of Marin to finance the ECC / Fire-Based Dispatch Center startup costs with annual payments made over 15 years and a 2% amortized fee on the unpaid balance.

2. Concrete Retaining wall construction and repairs at Station 62

Board approval is requested to accept staff's recommendation to contract with Van Midde and Son Concrete to complete the construction of a new concrete retaining wall, repair a missing section of concrete, and install an additional drainage culvert system behind new classrooms.

3. Mechanic Shop Column Lift System Replacement

Staff recommends the Board approve the purchase of Steril KONI Mode ST 1085-3FWA Mobile Column Lifts per Quote #1696. Sourcewell Contract #:121223-SKI. Staff requests Board approval for funding in the amount of \$99,875.00 from Unassigned Fund Balance to Account #9308-4048 (Capital Expenditures for Building Facilities).



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4. Bank Signature Cards

Board approval is requested to accept Staff's recommendation to make the following revisions to the bank signature card listed below and direct the Finance Director to revise the necessary documents.

1. Account#XXX057 Bank of America Novato Fire District Operating Fund Signature Card
 - a. Remove Gerald McCarthy and Scott Freedman, Add Dan Peters and Mike Taul

5. Authorization of IGT Funds Transfer 2 of 4 to Department of Health Care Services (DHCS) for participation in the Public Provider Ground Emergency Medical Transportation (PP-GEMT) Program for CY 2024

District staff recommends sending the second of four payments for CY 2024 (invoice amount \$104,700.85) to DHCS as a voluntary contribution to the non-Federal share of Medi-Cal expenditures for purposes of Assembly Bill 1705.

6. Resolution 2024-03, Amendment to the Employment Agreement of Fire Chief, Bill Tyler

Board approval is requested to adopt resolution 2024-03 amending the Employment Agreement of Fire Chief Bill Tyler.

COMMITTEE REPORTS

Directors may report on committee activities and meetings.

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)
3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

FINANCIAL REPORTS

Informational items for review. No action needed.

1. Financial Reports, February 2024:
 - a. Revenues, Expenditures and Changes in Fund Balance Financial Report
 - b. Revenues and Expenditures Detail Financial Report
 - c. Vendor Summary Financial Report
 - d. MWPA Revenues and Expenditures

2. District Monthly Contracts Information

INFORMATION

Items of a general nature that the staff wishes to bring to the attention of the Board.

1. Customer Surveys February 2024
2. MERA Update: March 2024



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3. Upcoming meetings/events:

- Special Facilities Committee Meeting 4/4/24 at 9:00 am
- Retirement Luncheon Captain Black and B/C Freedman 4/8/24 at noon, S61
- FDAC Annual Conference 4/23-26 Monterey, Ca.
- Regular Board Meeting 5/1/24

4. Written Communications

ADJOURNMENT