



NOVATO FIRE DISTRICT BOARD OF DIRECTORS  
REGULAR BOARD MEETING AGENDA  
MARCH 6, 2024  
Time: 10:00 a.m.  
Location: Administrative Office and virtually via Zoom  
95 Rowland Way, Novato CA 94945  
Website: [www.novatofire.org](http://www.novatofire.org)

ATTENTION: This will be an in-person meeting of the Board of Directors due to the expiration of Executive Order N-29-20 on February 28, 2023, however, any interested member of the public may participate virtually and/or telephonically by utilizing the Zoom meeting information and/or the dial-in information printed on this agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, they should contact Jennifer Crayne at [jcrayne@novatofire.org](mailto:jcrayne@novatofire.org).

The Board meeting agenda and all supporting documents are available for public review at 95 Rowland Way, Novato, CA, 72 hours in advance of a scheduled board meeting. A fee will be charged for additional copies of board meeting documents. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodation is needed, please contact the District Administrative Services Manager as soon as possible, preferably at least two days prior to the meeting.

**ROLL CALL**

President Lj Silverman

Director William Davis  
Director Michael Hadfield

Zoom Conference Information  
Join at [Zoom.com](https://zoom.us)

Meeting ID: 232 811 1856  
Password: 959595

Join the Zoom meeting and then dial in if you need audio by telephone  
+1 669 900 6833 US (San Jose)

Join by telephone only:  
+1 669 900 6833 US (San Jose)

For clarity of discussion, the Public is requested to MUTE except:  
During Open Time for public expression item  
Public comment period on agenda items.  
You may use the “raise hand” zoom feature or press \*9 if connecting only by phone.

Director Bruce Goines  
Director Shane Francisco

**OPEN TIME FOR PUBLIC EXPRESSION**

*(Please observe a three-minute time limit.)*

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a lengthier presentation or Board consideration will be placed on the agenda for discussion at a future meeting.

**AGENDA ADJUSTMENTS**

**ASSOCIATION PRESIDENTS’ REPORT**

*This is an opportunity for the President, or designee, of each labor association to address the Board.*



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**DIRECTOR MATTERS**

*Directors may report on their activities and meetings.  
President may report to the Board on the Novato Fire Foundation.*

**CHIEF’S REPORT**

*The Fire Chief will report on District business activities and operations.*

**CONSENT CALENDAR ITEMS**

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any person.*

1. Regular Meeting Minutes 2.7.24
2. Special Meeting Minutes 2.27.24
3. Travel Authorization and Advance approval for Directors to attend the Fire Districts Association of California annual conference in Monterey, April 23-26, 2024
4. Ambulance Fee Debt Write-Off Due to Hardship  
The following accounts have submitted a written request for write-off consideration from the Board of Directors. The requests are claiming financial hardship.

▶ F23016503	\$1,250.80
▶ F23027216	\$1,174.04
▶ F23033488	\$3,388.46

**NEW BUSINESS**

1. Re-allocation of Assigned and Unassigned fund balances  
Board approval is requested to approve the Finance Committee’s recommendation to reallocate assigned and unassigned fund balances.
2. Rainy Day Fund- Committed Fund Balance  
Board approval is requested to accept the Finance Committee’s recommendation to leave the Rainy Day Fund Balance at its current level of \$5,071,552.
3. Resolution 2024-02 Designation of Applicant’s Agent Resolution – Cal OES Form 130.  
Board to consider adoption of Resolution 2024-02 designating the Fire Chief, Deputy Chief, and Finance Director as the District’s designated agents.
4. Other Post-Employment Benefits (OPEB) Pre-Funding Contribution 2023/24
  - a. Board approval is requested to accept Staff’s recommendation to fund the OPEB contribution for 2023/24 in the amount of \$1,186,754 and establish the OPEB Funding Policy to be 100% of the Actuarially Determined Contribution.



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- b. Increase the Health Insurance budget account 9308-1513 by \$186,754 by transferring this amount from Unassigned fund balance

5. Agreed Upon Procedures Engagement Letter – Ambulance Billings Calendar Year 2023

Board approval is requested to accept Staff's recommendation to perform the audit with a 3% sample size.

6. Agreed Upon Procedures Engagement Letter – Credit Card and Other Disbursements - Calendar Year 2023

Board approval is requested to accept Staff's recommendation to perform the audit with a 3% sample size.

### COMMITTEE REPORTS

*Directors may report on committee activities and meetings.*

1. MERA (Directors Silverman and Hadfield)
2. Finance Committee (Directors Davis and Goines)
3. Marin Wildfire Prevention Authority Board (Director Goines)
4. Facilities Committee (Silverman and Hadfield)

### FINANCIAL REPORTS

*Informational items for review. No action needed.*

1. Financial Reports, January 2024:
  - a. Revenues, Expenditures and Changes in Fund Balance Financial Report
  - b. Revenues and Expenditures Detail Financial Report
  - c. Vendor Summary Financial Report
  - d. MWPA Revenues and Expenditures
2. District Monthly Contracts Information

### INFORMATION

*Items of a general nature that the staff wishes to bring to the attention of the Board.*

1. Customer Surveys January 2024
2. MERA Update: February 2024
3. Upcoming meetings/events:
  - Strategic Planning Meeting 3/12-3/13
  - Regular Board Meeting 4/3/24
  - Facilities Committee Special Meeting 4/4/24
  - Retirement Luncheon Captain Black and B/C Freedman 4/8/24
  - FDAC Annual Conference 4/23-26 Monterey, Ca.



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4. Written Communications

**ADJOURNMENT**

**Association Presidents' Report**  
**(verbal report)**

**Directors' Matters  
(Verbal Report)**

**Chief's Report  
(verbal report)**

## **Consent Calendar Items Section**





Novato Fire District Board of Directors  
Regular Board Meeting Minutes  
February 7, 2024

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1 The meeting was called to order by President Silverman at 10:00 a.m.

2

3 **ROLL CALL**

4 Present: President Silverman, Directors Bill Davis, Mike Hadfield, Bruce Goines, and Shane  
5 Francisco

6

7 **STAFF MEMBERS PRESENT**

8 Fire Chief Bill Tyler, Deputy Chief Dicochea, ASM/Board Clerk Jennifer Crayne, Acting Fire  
9 Marshal Lynne Osgood, Administrative Assistant Kelley Penney, Administrative Assistant  
10 Grace Walraven, B/C Jeff Whittet, Fire Prevention Specialist Lauren Galli, Finance Director Joe  
11 Valenti, Contract/Purchasing Administrator Colleen Walraven, WMS Kyle Nicholes, EMS  
12 Billing Analyst Shannon Wager, and B/C Dan Peters.

13

14 **OTHERS PRESENT**

15 District Counsel Riley Hurd

16

17 **OPEN TIME FOR PUBLIC EXPRESSION**

18 None.

19

20 **AGENDA ADJUSTMENTS**

21 New Business item 1 was moved after item 5.

22

23 **ASSOCIATION PRESIDENTS' REPORT**

24 NSAS President Lauren Galli commented that the group is anticipating the review of the work-  
25 from-home policy. They are still anticipating hiring two new accounting positions, with one  
26 candidate progressing through their background. She thanked Chief Tyler and D/C Dicochea for  
27 the changes to the background process. Lauren noted that NSAS is grateful for being invited to  
28 participate in the Strategic Planning Meeting, as this was the first time doing so.

29 **DIRECTOR MATTERS**

30 Director Davis commented that he was impressed with the level of communication from the  
31 Chief during the recent storm event.

32 Director Hadfield reported attending Paint the Town Red and was pleased to see Paul Price  
33 receive Citizen of the Year. He was also happy to receive updates during the storm and  
34 impressed by how the crews handled the situation.

35 Director Francisco echoed the sentiments of Director Davis and Hadfield and was pleased to see  
36 how prepared we were for the storm event.

37 President Silverman noted that he appreciated the storm updates and excellent communication.

38

39 **CHIEF'S REPORT**

40 **Calendar Items:**

41 • Wednesday, February 7<sup>th</sup> Feb Monthly BOD Meeting

42 • Thursday, February 8<sup>th</sup> MWPA OPS Meeting



Novato Fire District Board of Directors  
Regular Board Meeting Minutes  
February 7, 2024

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- 43 • Monday, February 12 through 14<sup>th</sup> DEMOs and review of three county-wide RMS
- 44 Software Database Systems: First Due, Image Trend, ESO
- 45 • Monday, February 12<sup>th</sup>, 1:30 pm Wildfire Mitigation Alignment-Cal Fire Webinar
- 46 • Wednesday, February 14<sup>th</sup> C60 Knee Surgery
- 47 • Thursday, February 15<sup>th</sup> MWPA BOD Meeting
- 48 • Monday, February 19<sup>th</sup> Presidents Day-Office Closed
- 49 • Tuesday, February 20<sup>th</sup> Finance Committee Meeting
- 50 • Thursday, February 22<sup>nd</sup> MCFCA Meeting
- 51 • Wednesday, February 28<sup>th</sup> NFD OPS meeting
- 52 • Wednesday, March 6<sup>th</sup> March BOD Meeting

53 **Administrative Items:**

- 54 • **Strategic Planning Sessions** Jan 9<sup>th</sup> & 10<sup>th</sup> are complete. Thank you for your full
- 55 participation! I have received a draft of the plan from the consultants and D/C Dicochea
- 56 and I have reviewed it. I shared the draft with the Board and will send it out to all
- 57 personnel by Friday for comment.
- 58 • **B/C Listening Session #2:** D/C Dicochea and I participated in a second B/C Listening
- 59 Session. I am committed to continuing to build trust and coordination with the command
- 60 team. Many of the B/Cs spoke freely and candidly from their perspectives.
- 61 • **Beyond the Bell:** Our new internal newsletter has launched! I hope you had a chance to
- 62 see it. Lauren Galli is the newsletter coordinator- content photos and stories came in from
- 63 several employees. An external Newsletter is planned to be released in March.
- 64 • **MWPA Operations Chair and 23/24 Workplan:** I have been appointed the MWPA
- 65 OPS Chair for this year. Mill Valley City Manager Todd Cusimano is the co-chair.
- 66 • **Finance Division Update:** We have completed the selection process for a new payroll
- 67 system and a recommendation to proceed with implementation will be made at our next
- 68 BOD meeting in February. A significant amount of time and effort has gone into this
- 69 desperately needed program upgrade. We have a new accountant position in the
- 70 background process, we have reposted for the second position and are working to get new
- 71 candidates to interview. This is a priority. In addition, we have been investigating
- 72 discrepancies in vacation and other leave balances. We will share our findings with the
- 73 Finance Committee at their next meeting. I thank you for your patience in getting our
- 74 Finance Division the support they need to do their jobs with adequate staffing and
- 75 program support.
- 76 • **Paint the Town Red Employee of the Year recognition:** In attendance for NFD were
- 77 EOY Azar Mashintchian and her family, EOY Ryan Hamilton and his wife, Mike
- 78 Hadfield and his wife Allison, D/C John Dicochea, plus my wife Marie and I. We had a



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79 nice evening and meal as the City of Novato celebrated its 64<sup>th</sup> birthday. By comparison,  
80 NFD is 98 years young.

81 • **Personnel Ordinance & MOU-related committees:** D/C Dicochea and I met with legal  
82 counsel to create a proposal to send to both the NPFA & NFCOA related to contractual  
83 obligations for workgroups to update the personnel ordinance. We also discussed the  
84 creation of a Management/NFCOA workgroup on the existing practices section of the  
85 MOU as it relates to policy and practices. It is anticipated that both labor and general  
86 counsel will help take us through a workgroup process.

87 • **Grant writing for NFD:** We have signed a service agreement with Blackrock 3 and  
88 retired FC Tom Welch to start looking at available grants for NFD. Tom met with NFD  
89 Division heads this week to go over divisional and organizational needs and has created a  
90 draft list for our review and prioritization.

91 • **Neogov Employee Evaluation Program Upgrade:** We reviewed a new employee  
92 evaluation program and have asked them for additional information. We have been  
93 looking at various options to upgrade our programs and the Neogov system looks  
94 promising. Stay tuned.

95 • **Website** refresh project is well underway with training of staff. Anticipated launch is  
96 mid-March.

97 • **New Background Contractors** stood up- Gary Barner's contract ended.

98 • B/C Scott Freedman and Training Capt. Adam Black have announced their retirement in  
99 March.

100 • Training Captain and Deputy Fire Marshal Interviews are happening today

101 • David Schiavo successfully completed his Acting Captain test

102 **OPS: D/C Dicochea:**

103 • February Weekend Storm came in as advertised! NFD up staffed so we could be on forward foot.  
104 Strike team type 3 pre-position and swift water team stood up, two pickup trucks with two-person  
105 staff to help take storm surge calls out of the system. Flooding in the usual places-  
106 Armstrong/Cherry St, Cul de sacs off S Novato Blvd across from Pini Hardware (Lauren, Garden  
107 Joan,) approx. 70 calls after 3 pm and well into the early morning hours. Trees into powerlines,  
108 structures, vehicles, sheds carport blown over, roofs off mobile homes. A large tree fell on a fire  
109 engine. No injuries and limited damage. Creek to 1ft of action stage, just below the SMART  
110 tracks overpass.

111 • Deputy Chief Dicochea is joining the Board of Directors at the North Marin Community  
112 Services District this evening. They are very excited to have access to his time and talents  
113 supporting their programs, which John is passionate about.

114 **Training: B/C Barrett Smith**

115 • Hosting S270 class at station 62 this week

116 • Company Officer 2E in Classroom #1 completed

117 • 12-Month Probationary Exam for Woodward-Sollesnes. Complete and successful.



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- 118 • B/C Smith will be supporting the Marin County Fire B/C exam schedule for February  
119 14<sup>th</sup>-15<sup>th</sup>  
120 • After Action Review (AAR) of the Laurie Ct fire with A-Shift completed last week  
121 • Coordination with Osgood on upcoming classes for this spring  
122 • Meeting with Jerry Corda to discuss the June firing class

123 **EMS: B/C Dan Peters**

- 124 • NFD has received a proposed contract between Cal-JAC and Novato Fire Protection  
125 District on obtaining valuable internship experience for their Paramedic cadets. The Cal-  
126 Jac Paramedic Program has concluded the didactic portion of our second pre-  
127 apprenticeship Paramedic Academy, with the cadets scheduled to complete their clinical  
128 internships and begin their field internships this month, February. Both of their pre-  
129 apprenticeship programs, for Paramedic and EMT, have been extremely successful and  
130 have been very well received by the cadets, our clinical and field partners, and the partner  
131 departments.
- 132 • Currently, we are contacting departments that provide Advanced Life Support prehospital  
133 care and the vital continuity of care transport, to maximize a Paramedic cadet's training  
134 and success. They hope to continue the growth of our partnerships with fire departments  
135 throughout the Bay Area, including the Novato Fire Protection District. They propose that  
136 an internship contract between our two agencies would help fill the staffing void that is  
137 hamstringing California's fire departments while providing the valuable and necessary  
138 mentorship and skills practice that pre-apprenticeship provides cadets in training. A  
139 collaboration going forward would be instrumental, from their point of view, in their  
140 objective to recruit future classes of underrepresented candidates to help them get through  
141 the rigorous and costly application process that all candidates must complete to prepare  
142 them to join the fire service. They currently have cadets living in the Bay Area that need  
143 field internships. If possible, they would like them to complete their field internships with  
144 Novato Fire Protection District. We are reviewing the terms of the contract to see if this is  
145 feasible.
- 146 • Hosted a series of EMS classes on BH uses of Ketamine therapy

147 **Fire Prevention: B/C of Prevention FM Lynne Osgood**

- 148 • Met with VMS Manager to review MWPA 24/25 Project Plan and Budget  
149 • San Marin High School Career Fair  
150 • Guide Dogs for the Blind station visit.  
151 • Relay for Life/Heroes to Heroes medaling ceremony  
152 • More work on planning the end of MWPA work plan for next year  
153 • Reviewed sites where work is performed to assess current condition post-rainfall  
154  
155



Novato Fire District Board of Directors  
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156 **B/C Organizational Resources: Jeff Whittet**

- 157 • Assigned to Marin USAR/RTF Water Team 11 for Storms. XMR240016-01 CA-OES-
- 158 Pre-Position
- 159 • Completed many tasks on “Fresh Service” trouble ticket system for facility projects and
- 160 scheduling throughout the week.
- 161 • Roof Leak discovered in Station 62 Classroom. Romana Construction completed
- 162 necessary repairs to the classroom on 1/30/2024.
- 163 • Met with Lucas Bachman of Enterprise Fleet Division creating a 10-year replacement
- 164 plan for Novato Fire “Light Fleet”. Working on a proposal to be presented to the Board
- 165 soon.
- 166 • Gym Flooring for Admin delivered on 1/30. Contacted Integrity Construction regarding a
- 167 bid to remove old flooring and install new rubber flooring.
- 168 • UL Test for Aerial Ladder Truck completed 1/19. Ten-hour maintenance completed
- 169 1/25/2024 by C Shift.
- 170 • E61 light bar repair removed and ordered-less than \$1,000 in damages.
- 171 • All Other Units in Service.

172

173 **CONSENT CALENDAR ITEMS**

174 These items can be acted on in one consolidated motion or may be removed from the Consent  
175 Calendar and separately considered at the request of any person.

- 176 1. Minutes of Regular Board Meeting 1/3/24
- 177 2. Minutes of Special Board Meeting 1/9/24
- 178 3. Minutes of Special Board Meeting 1/10/24
- 179 4. 2024 Finance Committee Meeting Dates
- 180 5. Ambulance Fee Debt Write-Off Due to Hardship

181 Board approval is requested to approve a write-off of the designated ambulance billing  
182 accounts.

183 The following accounts have submitted a written request for write-off consideration from  
184 the Board of Directors. The requests are claiming financial hardship.

185	▶ F20003554-1	\$ 123.05
186	▶ F23002921	\$2,615.27
187	▶ F23014304	\$ 529.37

188 6. Bad Debt Write-Off – Uncollectible Novato Ambulance Billing Accounts

189 Board approval of staff’s recommendation to write off the designated multi-year  
190 uncollectible ambulance billing accounts totaling \$14,522.68.

191 There was no public comment.

192

193 M/s Hadfield/Goines to approve the Consent Calendar.

194 Motion carried: 5-0-0

195



Novato Fire District Board of Directors  
Regular Board Meeting Minutes  
February 7, 2024

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196 **NEW BUSINESS**

197 2. Payroll and HR Software Purchase

198 Staff recommends that the Board approve the purchase of new payroll and HR software to  
199 replace the current software.

200 FD Joe Valenti provided background information on the need to upgrade the current payroll  
201 software. After conducting an RFP for payroll and HR software, District staff selected UKG's  
202 software product, UKG Ready, which is the parent company of Telestaff. He noted that the time  
203 commitment for this project is 12 months after the contract review is complete.

204 There was no public comment.

205 M/s Hadfield/Francisco to approve the purchase of new payroll and HR software to replace the  
206 current software.

207 Motion carried: 5-0-0

208 3. Hiring of Consultants for New Payroll and HR Software Implementation.

- 209 • Consultant to review and negotiate UKG Agreements.
- 210 • Consultant to project manage software implementation and configuration.

211 Staff Recommends that the Board approve contracting with two (2) consultants to assist in the  
212 contract review and project management of new payroll and HR software.

213 FD Valenti noted that the scale and complexity of the payroll upgrade project inspired District  
214 staff to seek information from qualified software implementation consultants. After interviewing  
215 the two most qualified consultants, the recommendation is to hire Soft Resources for contract  
216 review and HCM Unlocked to manage the implementation of the software.

217  
218 There was no public comment.

219 M/s Davis/Silverman to approve contracting with two (2) consultants to assist in the contract  
220 review and project management of new payroll and HR software.

221 Motion carried: 5-0-0

222 4. Landscape Design Services for Administrative Building Backyard

223 Staff recommends the Board approve Carlile Macy's proposal for landscape design services for  
224 the District's Administrative Building backyard.

225 Chief Tyler discussed the need to re-landscape and improve the backyard space behind the  
226 Administration building. The cracked cement patio and lifted walkway have become a tripping  
227 hazard. Additionally, the number of employees has increased, and the lunchroom does not  
228 accommodate everyone, therefore the patio will provide additional space for breaks and lunches.

229 There was no public comment.

230 M/s Goines/Francisco to approve Carlile Macy's proposal for landscape design services for the  
231 District's Administrative Building backyard.





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Regular Board Meeting Minutes  
February 7, 2024

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232 Motion carried: 5-0-0

233

234 5. Extend the Term and Increase the Cost of MSA with Simpson Sheet Metal, Inc.

235 Staff recommends extending the term of the Simpson Sheet Metal (“Simpson”) MSA for HVAC  
236 maintenance and repairs to June 30, 2024. Staff also requests Board approve an increase to the  
237 contract amount from \$265,000 to \$300,000.

238 Chief Tyler reported that in November 2023, the primary HVAC system at Station 62 failed and  
239 had to be replaced. The \$81,000 cost brought the contract close to the do not exceed amount of  
240 \$265,000. The increase will bring the contract up to \$300,000. Director Hadfield asked if this is a  
241 multi-year contract. Chief Tyler confirmed this is a 3-year contract.

242 There was no public comment.

243 M/s Hadfield/Francisco to extend the term of the Simpson Sheet Metal (“Simpson”) MSA for  
244 HVAC maintenance and repairs to June 30, 2024, and approve an increase to the contract  
245 amount from \$265,000 to \$300,000.

246 Motion carried: 5-0-0

247 1. Resolution 2024-01, a Resolution of the Novato Fire Protection District Identifying  
248 Representatives for Board Members and the Fire Chief Should Such Members Become  
249 Unavailable.

250 Board to consider adopting Resolution 2024-01, a resolution of the Novato Fire Protection  
251 District identifying representatives for Board members and the Fire Chief should such members  
252 become unavailable.

253 Chief Tyler introduced Resolution 2024-01 and provided background information on the item.  
254 Each of the Board members were asked to provide a list with three names of people that would  
255 stand in for them if there was to be a major emergency. The succession list should be on file with  
256 the Clerk of the Board. These standby members would step in only if the board member of the  
257 Fire Chief were “unavailable” for service as defined under California Government Code Section  
258 8636. Each year in January a Resolution will be adopted to establish lines of succession for the  
259 Board and the Fire Chief. District Counsel Riley Hurd confirmed that the succession list can be  
260 updated as needed during the year.

- 261 • Standby members for President Silverman: Steve Metcho, Peter Bloom, and Ryan
- 262 Hensler
- 263 • Standby members for Director Hadfield: William Kleinecke, Malia Comstock, and
- 264 Robert Marshall
- 265 • Standby members for Director Francisco: None provided
- 266 • Standby members for Director Goines: Michael Landrum, Mike Ring, and David Gabriel
- 267 • Standby members for Director Davis: John Hansen, John Feld, and Steve Plocher



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- 268       • Standby members for Chief Tyler: Deputy Fire Chief, B/C- Director of Organizational  
269       Resources, and B/C of Training

270  
271 There was no public comment.

272 M/s Davis/Hadfield to adopt Resolution 2024-01, a resolution of the Novato Fire Protection  
273 District identifying representatives for Board members and the Fire Chief should such members  
274 become unavailable.

275 Roll call vote:

276 Ayes: Davis, Francisco, Goines, Hadfield, Silverman

277 Noes: None

278 Absent: None

279 Motion carried: 5-0-0

280

281 **COMMITTEE REPORTS**

282 Directors may report on committee activities and meetings.

- 283       1. MERA (Directors Silverman and Hadfield)- President Silverman reported that MERA is  
284       making substantial progress, equipment, generators, and towers are being installed.  
285       Motorola is installing at several locations. Nokia has installed several microwaves.  
286       2. Finance Committee (Directors Davis and Goines)- The Finance Committee will meet on  
287       February 20<sup>th</sup>.  
288       3. Marin Wildfire Prevention Authority Board (Director Goines)- Director Goines reported  
289       MWPA met on 1/18. The following items were discussed/approved:  
290       • New appointees on the Citizens Advisory Tax Committee  
291       • 9 different businesses eligible for quick contract work- preapproved contractors  
292       • Executive Director has authority up to \$200K for contract approval  
293       • Audit complete- no findings  
294       • Chief Tyler attended the last MWPA meeting. Director Goines thanked him for  
295       his presence at the meeting.  
296       4. Facilities Committee (Silverman and Hadfield)- the March 12<sup>th</sup> meeting conflicts with the  
297       Strategic Planning Meeting so it will be rescheduled.

298

299 **FINANCIAL REPORTS**

300 Informational items for review. No action needed.

- 301       1. Financial Reports, December 2023:  
302       a. Revenues, Expenditures and Changes in Fund Balance Financial Report  
303       b. Revenues and Expenditures Detail Financial Report  
304       c. Vendor Summary Financial Report  
305       d. MWPA Revenues and Expenditures  
306       2. District Monthly Contracts Information

307





Novato Fire District Board of Directors  
Regular Board Meeting Minutes  
February 7, 2024

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308 **INFORMATION**

309 Items of a general nature that the staff wishes to bring to the attention of the Board.

- 310 1. Customer Surveys December 2023  
311 2. MERA Update: January 2024  
312 3. Upcoming meetings/events:  
313 • Finance Committee Meeting 2/20/24  
314 • Regular Board Meeting 3/6/24  
315 • Facilities Committee Meeting 3/12/24 (reschedule TBD)  
316 • Strategic Planning Meeting 3/12-3/13/24  
317 4. Written Communications

318 ASM Crayne reminded the Board about the FDAC Annual Conference in Monterey on April 23-  
319 26.

320 Director Hadfield called attention to a positive comment on the Customer Survey.

321 *The Board entered into Closed Session at 11:46 am.*

322 **CLOSED SESSION**

323 1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

324 Government Code Section 54956.9(d)(2)

325 Significant exposure to litigation: 1 case  
326

327 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

328 Government Code section 54957(b)(1): Fire Chief  
329

330 *The Board returned to Open Session at 4:20 pm and reported no action was taken.*

331

332 **ADJOURNMENT**

333 There being no further business to conduct, President Silverman adjourned the meeting at  
334 4:20 pm.

335

336 Respectfully Submitted,

337

338 A handwritten signature in cursive script that reads "Jennifer Crayne".  
339

340 Jennifer Crayne, Clerk of the Board  
341  
342



Novato Fire District Board of Directors  
Special Board Meeting Minutes  
February 27, 2024

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1 The meeting was called to order by President Silverman at 1:03 pm

2

3 **ROLL CALL**

4 Present: President Silverman, Directors Bill Davis, Bruce Goines, and Mike Hadfield

5 Absent: Director Shane Francisco

6

7 **STAFF MEMBERS PRESENT**

8 Fire Chief Bill Tyler, Deputy Fire Chief John Dicochea, ASM/Board Clerk Jennifer Crayne, and

9 Finance Director Joe Valenti.

10

11 **OTHERS PRESENT**

12 Nate Kowalski

13

14 **OPEN TIME FOR PUBLIC EXPRESSION**

15 None.

16

17 *The Board entered Closed Session at 1:05 pm.*

18

19 **CLOSED SESSION**

20 1. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

21 Government Code Section 54956.9(d)(2)

22 Significant exposure to litigation: 1 case

23

24 *The Board returned to Open Session at 2:50 pm. No action was taken.*

25

26 **ADJOURNMENT**

27 There being no further business to conduct, President Silverman adjourned the meeting at

28 2:50 pm.

29

30

31 Respectfully submitted by,

A handwritten signature in black ink that reads "Jennifer Crayne".

35 Jennifer Crayne

36 Clerk of the Board



# Novato Fire District

## Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

**Date:** February 29, 2024

**Topic:** Travel Authorization and Advance for Fire Districts Association of California (FDAC) Annual Conference in Monterey, Ca., April 23-26, 2024.

### Recommendation

Board to consider the approval of travel authorization and advance for all Directors to attend the FDAC conference.

### Background

The FDAC provides education and networking opportunities for elected fire officials and fire departments. The conference will provide education regarding special district legislation, employment law, Brown Act updates and the roles and responsibilities of Fire District Directors.

### Financial Impact

The total cost for travel, hotel and the conference is approximately \$1,907 per Director, or \$7,628 total.

### Reviewed by:

\_\_\_\_\_ JC \_\_\_\_\_ Administration  
\_\_\_\_\_ EMS  
\_\_\_\_\_ Finance  
\_\_\_\_\_ Prevention  
\_\_\_\_\_ Human Resources  
\_\_\_\_\_ Operations

Approved by:

A handwritten signature in black ink, appearing to read "Bill Tyler".

Bill Tyler  
Fire Chief

**Attachments:** AD 49 Travel Authorization forms

**NOVATO FIRE PROTECTION DISTRICT**  
**Request for Travel Authorization and Advance**  
**(Use for Fire Chief, Deputy Fire Chief and BOD members)**  
**FC / DFC: Full BOD approval at BOD meeting if Out of State**  
**BOD Members: Full BOD meeting approval required for all travel**

Date: February 27, 2024Employee Name: Lj Silverman Position: Board President

Nature of trip (state the name of the convening authority or institution, the location, time and date of meeting. If available, attach agenda or course announcement).

FDAC Annual Conference April 23-26, 2024 Monterey, Ca.

Departure date: April 23, 2024Return date: April 26, 2024

## Estimated Costs:

**Transportation**

Air		\$0
District Vehicle	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Private Vehicle	<u>280 miles @</u>	<u>\$187.60</u>
Miscellaneous (parking, taxi, tolls, Airporter, etc.)		<u>\$50.00</u>
Taxi, bridge toll, parking.		

**Meals**4 days @ \$ 55.50 first and last day, \$74 all other days \$259.00**Lodging**3 nights @ \$ 270.00 (include tax) \$810.00**Registration**\$600.00Total \$1,907.00**For completion by Division Head**Funds Budgeted?  Yes  NoAccount # 9308-2028\_\_\_\_\_  
Signature\_\_\_\_\_  
Signature of Employee\_\_\_\_\_  
Signature of Board President

**NOVATO FIRE PROTECTION DISTRICT**  
**Request for Travel Authorization and Advance**  
**(Use for Fire Chief, Deputy Fire Chief and BOD members)**  
**FC / DFC: Full BOD approval at BOD meeting if Out of State**  
**BOD Members: Full BOD meeting approval required for all travel**

Date: February 27, 2024Employee Name: Shane Francisco Position: Board Director

Nature of trip (state the name of the convening authority or institution, the location, time and date of meeting. If available, attach agenda or course announcement).

FDAC Annual Conference April 23-26, 2024 Monterey, Ca.

Departure date: April 23, 2024Return date: April 26, 2024

## Estimated Costs:

**Transportation**

Air		\$0
District Vehicle	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Private Vehicle	<u>280 miles @</u>	<u>\$187.60</u>
Miscellaneous (parking, taxi, tolls, Airporter, etc.)		<u>\$50.00</u>
Taxi, bridge toll, parking.		

**Meals**4 days @ \$ 55.50 first and last day, \$74 all other days \$259.00**Lodging**3 nights @ \$ 270.00 (include tax) \$810.00**Registration**\$600.00Total \$1,907.00**For completion by Division Head**Funds Budgeted?  Yes  NoAccount # 9308-2028\_\_\_\_\_  
Signature\_\_\_\_\_  
Signature of Employee\_\_\_\_\_  
Signature of Board President

# NOVATO FIRE PROTECTION DISTRICT

## Request for Travel Authorization and Advance

**(Use for Fire Chief, Deputy Fire Chief and BOD members)**  
**FC / DFC: Full BOD approval at BOD meeting if Out of State**  
**BOD Members: Full BOD meeting approval required for all travel**

Date: February 27, 2024

Employee Name: Bruce Goines Position: Board Director

Nature of trip (state the name of the convening authority or institution, the location, time and date of meeting. If available, attach agenda or course announcement).

FDAC Annual Conference April 23-26, 2024 Monterey, Ca.

Departure date: April 23, 2024

Return date: April 26, 2024

Estimated Costs:

**Transportation**

Air		\$0
District Vehicle	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Private Vehicle	<u>280</u> miles @	\$187.60
Miscellaneous (parking, taxi, tolls, Airporter, etc.)		\$50.00
<u>Taxi, bridge toll, parking.</u>		

**Meals**

4 days @ \$ 55.50 first and last day, \$74 all other days \$259.00

**Lodging**

3 nights @ \$ 270.00 (include tax) \$810.00

**Registration**

\$600.00

Total \$1,907.00

**For completion by Division Head**

Funds Budgeted?  Yes  No

Account # 9308-2028

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Signature of Board President

# NOVATO FIRE PROTECTION DISTRICT

## Request for Travel Authorization and Advance

(Use for Fire Chief, Deputy Fire Chief and BOD members)

FC / DFC: Full BOD approval at BOD meeting if Out of State

BOD Members: Full BOD meeting approval required for all travel

Date: February 27, 2024

Employee Name: Bill Davis

Position: Board Director

Nature of trip (state the name of the convening authority or institution, the location, time and date of meeting. If available, attach agenda or course announcement).

FDAC Annual Conference April 23-26, 2024 Monterey, Ca.

Departure date: April 23, 2024

Return date: April 26, 2024

Estimated Costs:

**Transportation**

Air		\$0
District Vehicle	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Private Vehicle	<u>280</u> miles @	\$187.60
Miscellaneous (parking, taxi, tolls, Airporter, etc.)		\$50.00
<u>Taxi, bridge toll, parking.</u>		

**Meals**

4 days @ \$ 55.50 first and last day, \$74 all other days \$259.00

**Lodging**

3 nights @ \$ 270.00 (include tax) \$810.00

**Registration**

~~\$600.00~~ *no preconf. \$445*

Total ~~\$1,907.00~~ *\$1,752*

**For completion by Division Head**

Funds Budgeted?  Yes  No

Account # 9308-2028

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Signature of Board President

# 2024 FDAC Annual Conference

Education » Annual Conference » 2024 FDAC Annual Conference

 Register  Tell a Friend



4/23/2024 to 4/26/2024

**REGISTER**

**When:** Tuesday, April 23, 2024 - Friday, April 26, 2024

Online registration is available until: 4/12/2024

**Where:** Embassy Suites – Monterey Bay Seaside  
1441 Canyon Del Rey Blvd  
Seaside, California 93955  
United States

**Contact:** Mel Feltz  
staff@fdac.org  
9162312941

[« Go to Upcoming Event List](#)



## Preliminary Schedule

*\*session titles are subject to change, exact timing to be final soon!*

**Pre-Conference Tuesday, April 23<sup>rd</sup>** (12:30 pm - 4:45 pm)

AB1234

Preventing Workplace Harassment, Discrimination and Retaliation

**Day 1: Wednesday, April 24<sup>th</sup> Conference** (8:30 am - 6:00 pm)

Leading Firefighters Through Effective Communication, Engagement, and Psychological Safety

State Fire Officials Update

Retention & Recruitment

Employment Law Update

First Amendment Audit

Networking Reception

**Day 2: Thursday, April 25<sup>th</sup> Conference** (8:30 am - 5:00 pm)

WUI – Where is the California Fire Insurance Going?



State of EMS in California & Update from EMS Authority  
 Legislative Update & Potential Risks to CA Fire Service Funding  
 Riverside Case: Symons Publication  
 Firefighter Mental Fitness  
 District Funding  
 Conducting an Organizational Assessment  
 Drones & Their Effect on the Fire Service

**Day 3: Friday, April 26<sup>th</sup> Conference (8:30 am -11:00 am)**

What's Next Round Table  
 AI in the Fire Service

*Breakfast included Wed-Fri; Lunch included Wed-Thurs*



**Days of Networking  
w/Fire District  
Professionals**



**Innovative  
Sessions**



**Minutes of  
Content**



**Industry Service  
Providers at Your  
Fingertips**

**ONLINE REGISTRATION CLOSES FRIDAY, APRIL 12, 2024!**

The 2024 FDAC Annual Conference online registration is set to close Friday, April 12, 2024. You won't want to miss this solid educational event held in the beautiful Monterey Bay. This years' conference is focused on industry updates, finance, supporting local government fire district boards, and much more.

**PRE-CONFERENCE**

FDAC is offering additional sessions taking place on April 23, 2024. The Pre-Conference sessions are separate from the regular conference sessions and can be attended separately or in addition to the regular sessions.

**IN PERSON REGISTRATION**

If you are unable to register online, no worries, attendees will be able to register on-site at the conference registration desk located in the Grand Foyer of the Embassy Suites by Hilton Monterey Bay Seaside.



FDAC's hotel room block is open!

**Embassy Suites by Hilton Monterey Bay Seaside**  
1441 Canyon Del Rey, Seaside, CA 93955

Discounted Rate: \$244  
Deadline to Book Your Room: March 23, 2024

**Book Your Room**

You may also call 831-393-1115 and reference the Fire Districts Association of California to receive the discounted rates.



# Novato Fire District

## Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

**Date:** February 27, 2024

**Topic:** Ambulance Fee Debt Write Off Due to Hardship

### Recommendation

Board approval is requested to approve a write-off of the designated ambulance billing accounts.

### Background

The following accounts have submitted a written request for write-off consideration from the Board of Directors. The requests are claiming financial hardship.

▶ F23016503	\$1,250.80
▶ F23027216	\$1,174.04
▶ F23033488	\$3,388.46

### Financial Impact

There is a potential decrease of ambulance revenue by adding \$5,813.30 to the \$3,267.69 of prior approved hardship cases this calendar year. Total decrease in revenue due to hardship cases for calendar year 2023 was \$16,475.55.

### Reviewed by:

_____	Administration
<u>Sik</u>	EMS
_____	Finance
_____	Prevention
_____	Human Resources
_____	Operations

### Approved by:

Bill Tyler  
Fire Chief

**Attachments:** None

## **New Business Section**



**Novato Fire District**  
**Board of Directors**  
 Lj Silverman, President  
 Michael Hadfield, Vice President  
 Bruce Goines, Secretary  
 Director Shane Francisco, Director Bill Davis

**Date: February 29, 2024**

**Topic: Re-allocation of Assigned and Unassigned Fund Balances**

**Recommendation**

Board approval is requested to accept the Finance Committee’s recommendation to re-allocate Unassigned Fund Balance to Assigned Fund Balances as follows:

Fund Balance	Adjustment - Inc / (Dec)	Comments
SCBA	1,000,000	SCBAs due in 2028 (67)
EMS Capital Equip	543,000	Power loaders (5) & gurneys (5) \$450K 4 motorized stair chairs \$60K Pediatric restraint systems Narc boxes
Unemployment Insurance	-	Maximum liability - 4 potential claims @ \$23,400 per claim
Apparatus	2,977,000	Next 5 years apparatus replacement
Fire Facilities & Building	833,700	Future facilities projects
Management Info Sys	455,000	Future technological enhancements
Workers Comp Fund	(33,400)	Set at 100% of total estimated liability @ 80% confidence level
Protective Equipment	105,000	\$30,000 - Zoll/Autopulses will be out of service after May 2023 \$425,000 - 65 sets of new turnouts in January 2029 \$180,000 - Thermal imaging cameras (replacement of 3 per year @ \$50,000 per year for 5 years)
Compensated Absences	412,348	Set at 50% of total estimated liability
Retirement Unfunded Liability	600,000	20% of Unfunded Actuarial Liability
Retiree Health Benefits	782,156	Set at 200% of Actuarially Determined Contribution
Training Captain Pilot program	250,865	6 years of fully loaded Captain costs (3 2-year rotations)
Infrastructure Improvement Implementation	-	Soft costs support for infrastructure projects BC Org Resources (\$350K per year x 4 years)
Fire-based Dispatch	637,390	Cost increase for independently managed dispatch center and surge capacity (startup costs paid as lump sum)
PP-GEMT-IGT	-	Prefunded program and will be incorporated into budget
Debt Sinking Fund	-	Unpaid lease purchase payments on apparatus
<b>Assigned Fund Balances</b>	<b>8,563,059</b>	
Rainy Day Fund - Committed	-	Calculated annually based upon audited financials (2 months of operating expenses)
Restricted - MWPA	-	
Nonspendable Fund Balance	-	Prepaid items per audited financials
Unassigned Fund Balance	(8,563,059)	
<b>Total Fund Balances</b>	<b>-</b>	

**Background**

The Finance Committee met on February 20, 2024, and conducted a comprehensive review of each of the District’s fund balances. The Committee recommended the redistribution of \$8,563,059 from the Unassigned Fund Balance to the Assigned Fund Balances shown above to adjust each of those funds to the proposed amounts.

**Financial Impact**

None, other than to re-allocate funds between existing fund balances.

**Reviewed by:**

\_\_\_\_\_ Administration  
\_\_\_\_\_ EMS  
Joe Valenti Finance  
\_\_\_\_\_ Prevention  
\_\_\_\_\_ Human Resources  
\_\_\_\_\_ Operations

**Approved by:**

Bill Tyler

Bill Tyler  
Fire Chief

**Attachments:** Exhibit A – Reallocation of Fund Balances

**EXHIBIT A**

2/14/2024

Novato Fire Protection District  
Re-allocation of Fund Balances

Fund Balance	Audited Balance 6/30/2023	Adopted Budget 2023/24	Balance 7/1/2023	Budget Adjustment	Proposed	Adjustment - Inc / (Dec)	Comments
SCBA	-		-		1,000,000	1,000,000	SCBAs due in 2028 (67)
EMS Capital Equip	-	-	-		543,000	543,000	Power loaders (5) & gurneys (5) \$450K 4 motorized stair chairs \$60K Pediatric restraint systems Narc boxes
Unemployment Insurance	93,600		93,600		93,600	-	Maximum liability - 4 potential claims @ \$23,400 per claim
Apparatus	4,640,000	(2,900,000)	1,740,000		4,717,000	2,977,000	Next 5 years apparatus replacement
Fire Facilities & Building	4,700,000	(833,700)	3,866,300		4,700,000	833,700	Future facilities projects
Management Info Sys	1,151,500	(455,000)	696,500		1,151,500	455,000	Future technological enhancements
Workers Comp Fund	1,022,400		1,022,400		989,000	(33,400)	Set at 100% of total estimated liability @ 80% confidence level
Protective Equipment	481,800		481,800		586,800	105,000	\$30,000 - Zoll/Autopulses will be out of service after May 2023 \$425,000 - 65 sets of new turnouts in January 2029 \$180,000 - Thermal imaging cameras (replacement of 3 per year @ \$50,000 per year for 5 years)
Compensated Absences	1,258,038		1,258,038		1,670,386	412,348	Set at 50% of total estimated liability
Retirement Unfunded Liability	4,440,000		4,440,000		5,040,000	600,000	20% of Unfunded Actuarial Liability
Retiree Health Benefits	1,591,352		1,591,352		2,373,508	782,156	Set at 200% of Actuarially Determined Contribution
Training Captain Pilot program	1,187,500	(250,865)	936,635		1,187,500	250,865	6 years of fully loaded Captain costs (3 2-year rotations)
Infrastructure Improvement Implementation	1,400,000		1,400,000		1,400,000	-	Soft costs support for infrastructure projects BC Org Resources (\$350K per year x 4 years)
Fire-based Dispatch	581,162		581,162		1,218,552	637,390	Cost increase for independently managed dispatch center and surge capacity (startup costs paid as lump sum)
PP-GEMT-IGT	600,000				-	-	Prefunded program and will be incorporated into budget
Debt Sinking Fund	-		-		-	-	Unpaid lease purchase payments on apparatus
<b>Assigned Fund Balances</b>	<b>23,147,352</b>	<b>(4,439,565)</b>	<b>18,107,787</b>	<b>-</b>	<b>26,670,846</b>	<b>8,563,059</b>	
Rainy Day Fund - Committed	5,071,552		5,071,552		5,071,552	-	Calculated annually based upon audited financials (2 months of operating expenses)
Restricted - MWPA	327,204		327,204		327,204	-	
Nonspendable Fund Balance	31,593		31,593		31,593	-	Prepaid items per audited financials
Unassigned Fund Balance	16,585,345		16,585,345		8,022,286	(8,563,059)	
<b>Total Fund Balances</b>	<b>45,163,046</b>	<b>(4,439,565)</b>	<b>40,123,481</b>	<b>-</b>	<b>40,123,481</b>	<b>-</b>	
<b>Unassigned and Nonspendable</b>	<b>16,944,142</b>		<b>16,944,142</b>		<b>8,381,083</b>		
<b>Total Fund Balance Months of Budget \$35M</b>	<b>13.63</b>		<b>11.91</b>		<b>11.91</b>		<b>*Excludes Committed &amp; Restricted Funds</b>



# Novato Fire District

## Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

**Date: February 29, 2024**

**Topic: Rainy Day Fund – Committed Fund Balance**

### **Recommendation**

Board approval is requested to accept the Finance Committee’s recommendation to leave the Rainy Day Fund Balance at its current level of \$5,071,552.

### **Summary**

The Finance Committee met on February 20, 2024 to review the Rainy Day Fund Balance, as is required annually, and to consider whether to increase the Fund Balance or leave it unchanged. The Rainy Day fund is a Committed fund, which means it requires formal action by the Board of Directors to be modified and should only be used to provide the District with contingency funding in the following situations: (a) when actual District revenue is 15% or more below expected District revenue, or (b) when a state of emergency is declared. Any transfer from, or expenditure of, the Rainy Day Fund requires a unanimous vote. Any adjustment or replenishment of the Rainy Day Fund requires 3/5 affirmative votes.

Each year, the Finance Director is required to calculate the recommended balance in the Rainy Day Fund. The calculation is based on the most recent year-end audited financial statements and is equal to two months of actual salaries and benefits, services and supplies, and debt service for the previous fiscal year.

The Finance Director calculated the recommended balance of the Rainy Day Fund using the audited financial statements (Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Fund) for the year ended June 30, 2023 to be \$5,071,560. Since the current balance is \$5,071,552 there is no adjustment needed.

### **Financial Impact**

None

### **Reviewed by:**

_____	Administration
_____	EMS
_____ <i>Joe Valente</i>	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

A handwritten signature in blue ink, appearing to read "Bill Tyler", with a horizontal line extending to the right.

Bill Tyler  
Fire Chief

**Attachments:** Exhibit A – Calculation of Rainy Day Fund Balance



Calculation of Rainy Day Fund Balance

**EXHIBIT A**

	<b>6/30/2019</b>	<b>6/30/2020</b>	<b>6/30/2021</b>	<b>6/30/2022</b>	<b>6/30/2023</b>
Salaries and Benefits	23,527,429	23,108,627	23,463,729	25,461,702	24,902,884
Services and Supplies	3,880,347	3,828,948	3,572,217	4,389,664	4,968,854
Debt Service Principal	677,507	523,495	535,889	548,374	540,650
Debt Service Interest	<u>69,290</u>	<u>54,148</u>	<u>41,960</u>	<u>29,572</u>	<u>16,972</u>
Total	<u>28,154,573</u>	<u>27,515,218</u>	<u>27,613,795</u>	<u>30,429,312</u>	<u>30,429,360</u>
Two Months	4,692,429	4,585,870	4,602,299	5,071,552	5,071,560
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Rainy Day Fund - Calculated	<u><u>4,692,429</u></u>	<u><u>4,585,870</u></u>	<u><u>4,602,299</u></u>	<u><u>5,071,552</u></u>	<u><u>5,071,560</u></u>
Rainy Day Fund - Board	<u>4,199,942</u>	<u>4,585,870</u>	<u>4,585,870</u>	<u>4,585,870</u>	<u>5,071,552</u>
Adjustment	<u><u>-</u></u>	<u><u>385,928</u></u>	<u><u>-</u></u>	<u><u>485,682</u></u>	<u><u>8</u></u>



# Novato Fire District

## Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

**Date:** February 29, 2024

**Topic:** Resolution 2024-02 Designation of Applicant’s Agent Resolution – Cal OES Form 130

**Recommendation:**

Board to consider adoption of Resolution 2024-02 designating the Fire Chief, Deputy Chief, and Finance Director as the District’s designated agents.

**Background:**

The CAL OES Form 130 is filed every three years. A Designation of Applicant’s Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.

**Financial Impact:** None

**Reviewed by:**

- \_\_\_\_\_ JC \_\_\_\_\_ Administration
- \_\_\_\_\_ EMS
- \_\_\_\_\_ Finance
- \_\_\_\_\_ Prevention
- \_\_\_\_\_ Human Resources
- \_\_\_\_\_ Operations

Approved by:

Bill Tyler  
Fire Chief

**Attachments:** Resolution 2024-02 Designation of Applicant’s Agent Resolution-Cal OES Form 130



Cal OES ID No: \_\_\_\_\_

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE \_\_\_\_\_ OF THE \_\_\_\_\_  
 (Governing Body) (Name of Applicant)

THAT \_\_\_\_\_, OR  
 (Title of Authorized Agent)

\_\_\_\_\_, OR  
 (Title of Authorized Agent)

\_\_\_\_\_  
 (Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the \_\_\_\_\_,  
 (Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA),** under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the \_\_\_\_\_, a public entity established under the  
 (Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



**Please check the appropriate box below**

- This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): \_\_\_\_\_

Passed and approved this \_\_\_ day of \_\_\_\_\_, 20\_\_\_

\_\_\_\_\_  
 (Name and Title of Governing Body Representative)

\_\_\_\_\_  
 (Name and Title of Governing Body Representative)

\_\_\_\_\_  
 (Name and Title of Governing Body Representative)

**CERTIFICATION**

I, \_\_\_\_\_, duly appointed and \_\_\_\_\_ of  
 (Name) (Title)

\_\_\_\_\_, do hereby certify that the above is a true and  
 (Name of Applicant)

correct copy of a resolution passed and approved by the \_\_\_\_\_  
 (Governing Body)

of the \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_.  
 (Name of Applicant)

\_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Title)



# Novato Fire District

## Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

**Date: February 29, 2024**

**Topic: Other Post-Employment Benefits (OPEB) Pre-Funding Contribution 2023/24**

### Recommendation

- a. Board approval is requested to accept Staff's recommendation to fund the OPEB contribution for 2023/24 in the amount of \$1,186,754 and establish the OPEB Funding Policy to be 100% of the Actuarially Determined Contribution.
- b. Increase the Health Insurance budget account 9308-1513 by \$186,754 by transferring this amount from Unassigned fund balance

### Background

The District's OPEB Funding Policy of 100% of the Actuarially Determined Contribution (ADC) is based upon the OPEB Actuarial Valuation for the fiscal year ending June 30, 2023. The pre-funding contribution of \$1,186,754 would be made payable to CalPERS. The 2023/24 annual budget included as estimate of \$1,000,000 since the valuation had not been completed by the time the budget was adopted. Therefore, a budget adjustment of \$186,754 is required to fund 100% of the ADC.

### Financial Impact

By paying 100% of the ADC, the District's funds are fully invested throughout the year at the expected rate of return of 6.0%. This action will have a favorable impact on the District's financial statements as of June 30, 2024 as opposed to not making a pre-funding contribution at all, since the valuation return assumptions are based on full payment of the ADC which would reduce the Net OPEB liability under the provisions of GASB 75.

### Options

The District may choose to make a partial funding contribution of less than \$1,186,754, which would not result in the same return assumptions outlined in the actuarial valuation, or the District may choose the pay-go method and not make any pre-funding contribution at all. This would result in the most adverse effect on the District's financial statements since it would forgo the expected returns on investment which would result in a higher Net OPEB Liability than estimated in the valuation report.

### Reviewed by:

\_\_\_\_\_ Administration  
\_\_\_\_\_ EMS  
*Joe Valente* \_\_\_\_\_ Finance  
\_\_\_\_\_ Prevention  
\_\_\_\_\_ Human Resources  
\_\_\_\_\_ Operations

Approved by:

A handwritten signature in black ink, appearing to read "Bill Tyler", with a horizontal line extending to the right.

Bill Tyler  
Fire Chief

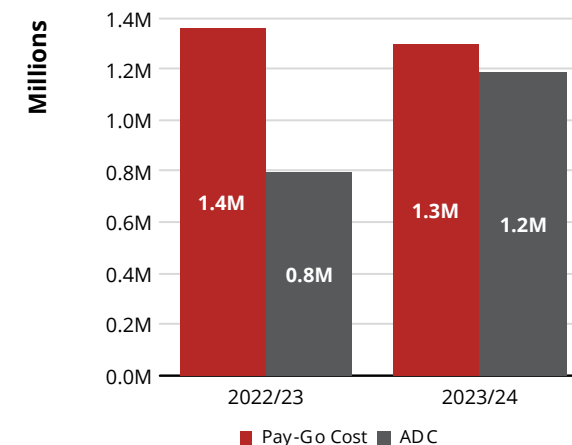
**Attachments:** Exhibit A: Excerpt from GASB 74/75 Valuation Report for Fiscal Year Ending June 30, 2023

# Actuarially Determined Contributions

Novato Fire Protection District Interim GASB 74/75 Valuation For Fiscal Year Ending June 30, 2023

	FY 2022/23		FY 2023/24	
Discount rate (Funding)	7.00%		6.00%	
Payroll growth factor used for amortization	3.50%		3.50%	
Actuarial cost method	Entry Age Normal Level % of Salary		Entry Age Normal Level % of Salary	
Amortization type	Level Dollar		Level Dollar	
Amortization period (years)	9		8	
Actuarial Accrued Liability (AAL) - beginning of year	\$	20,402,727	\$	22,944,557
Actuarial Value of Assets (AVA) - beginning of year		(17,225,472)		(17,821,068)
Unfunded AAL - beginning of year	\$	3,177,255	\$	5,123,489
Normal Cost	\$	287,860	\$	341,215
Amortization of Unfunded AAL		455,762		778,364
Total normal cost plus amortization	\$	743,622	\$	1,119,579
Interest to end of year		52,054		67,175
Actuarially Determined Contribution - Preliminary	\$	795,676	\$	1,186,754
Expected Benefit Payments		1,220,227		1,445,232
<b>Actuarially Determined Contribution - Final</b>	\$	<b>795,676</b>	\$	<b>1,186,754</b>

## Cash Vs Accrual Accounting



**Actuarially Determined Contribution (ADC)** is the target or recommended contribution to a defined benefit OPEB plan, which if paid on an ongoing basis, will provide sufficient resources to fund future costs for services to be earned and liabilities attributed to past services. This is typically higher than the pay-as-you-go cost because it includes recognition of employer costs expected to be paid in future accounting periods.

FY 2022/23 and FY 2023/24 Actuarially Determined Contributions are shown for the actual fiscal years and do not reflect the beginning of year measurement date. They are assumed to be paid at the end of the fiscal years.



# Novato Fire District

## Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

**Date:** February 29, 2024

**Topic:** Agreed Upon Procedures Engagement Letter – Ambulance Billings Calendar Year 2023

### Recommendation

Board approval is requested to accept Staff’s recommendation to perform the audit with a 3% sample size.

### Background

The objective of the agreed-upon procedures engagement is to determine the clerical accuracy of ambulance billing claims and to gain an understanding of the internal control environment over the District’s ambulance billing and related revenue collection cycles during the calendar year 2023. The 3% sample size equals 143 calls out of a total of 4,783.

### Financial Impact

The fee for an audit with a 3% sample size is \$9,000.

### Options

The Board may select a different sample size and related fee.

### Reviewed by:

_____	Administration
_____	EMS
_____ <i>Jac Valero</i>	Finance
_____	Prevention
_____	Human Resources
_____	Operations

Approved by:

Bill Tyler  
Fire Chief

**Attachments:** Maze & Associates AUP #2 Ambulance billing engagement letter





February 6, 2024

Joe Valenti  
Finance Director  
Novato Fire Protection District  
Finance Committee  
95 Rowland Way  
Novato, CA 94945

Dear Mr. Valenti:

We are pleased to confirm our understanding of the additional services we are to provide for the Novato Fire Protection District. This serves as an addendum to our engagement letter dated February 6, 2024, please refer to that contract for our general terms and conditions. The services we have been engaged to provide are outlined below.

We will apply the agreed-upon procedures listed below, which the District has specified, to ensure the validity, accuracy and completeness of the processes in place over disbursements and purchasing. This engagement is solely to assist the District in these areas. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

We reviewed the scope of services below in conjunction with the *Government Auditing Standards* and believe that they do not impinge upon our independence. Because the procedures below do not constitute an audit, we will not express an opinion on the validity, accuracy and completeness of processes in place over disbursements and purchasing. In addition, we have no obligation to perform any procedures beyond those listed below.

The procedures we will perform have been agreed to and are outlined below and the period under test will comprise the period of January 1, 2023 through December 31, 2023. We can of course increase or decrease the amount of work we perform, if you wish.

1. To gain an understanding of the internal control environment over the District's ambulance billing and collection cycles, including billings handled by the District on behalf of its customers.
2. We will select a sample of ambulance billings from each of the entity, as listed in Attachment A, to verify the internal control environment as we understand in Step #1. This step also includes testing of selected transactions for their accuracy, adequate support, review process, write-off procedures and eventual submittal of billing revenue to District customers, if applicable.

3. Based on work performed on Steps #1 and #2, we will provide the District findings and recommendations in written form. District management will decide if any recommendations are to be implemented by the District.

We will submit our report listing the procedures performed and our findings. This report will be intended solely for the information and use of the District and will not be intended for and should not be used by anyone other than the District's representatives. Our report will include a paragraph stating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The District is responsible for the presentation of the purchasing and disbursement process documentation and for selecting the criteria and determining that such criteria are appropriate for your purposes. The District's management is responsible for assuming all management responsibilities and for overseeing the services we provide by designating a qualified management-level employee to oversee the proposed procedures we provide. The District's management is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results of such services.

David Alvey is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

At the conclusion of our engagement, we will require a representation letter from management that, among other things, will confirm management's responsibility for the presentation of the purchasing and disbursement process documentation used in our testing.

Our fee for this work is detailed in Attachment A. This estimate is based on our anticipation that the District will provide copies of all reports and that the District's personnel will be cooperative, and our assumption that unexpected circumstances will not be encountered during the engagement. Our estimate includes normal out-of-pocket costs, but excludes unusual items such as air travel, which will be billed at actual cost if incurred. If significant additional time is necessary we will discuss it with you prior to proceeding. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if the District account becomes thirty days or more overdue and may not be resumed until the District account is paid in full.

The documentation for this engagement is our property and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain documentation available to a federal agency providing oversight of direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the work, to resolve findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such documentation will be provided under the supervision of Maze & Associates personnel. Furthermore, upon request, we may provide copies of selected documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other government agencies. We will retain this documentation for seven years pursuant to state regulations. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting our work, we will contact the party(ies) contesting the finding for guidance prior to destroying the documentation.

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of additional services and the estimated fee. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate this opportunity to assist you and we believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return a full copy of this letter to us..

Yours very truly,

*Maze + Associates*

Maze & Associates

RESPONSE:

This letter correctly sets forth the understanding of the District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Sample Size Chosen by the District: Option \_\_\_\_\_

**ATTACHMENT A**

Name	Estimated Annual Number of Claims	Sample Size		
		Option 1 (10%)	Option 2 (5%)	Option 3 (3%)
Novato	4,783	478	239	143
<b>Total</b>	<b>4,783</b>	<b>478</b>	<b>239</b>	<b>143</b>
<b>Proposed Fee</b>		<b>\$19,300</b>	<b>\$12,350</b>	<b>\$9,000</b>



# Novato Fire District

## Board of Directors

Lj Silverman, President

Michael Hadfield, Vice President

Bruce Goines, Secretary

Director Shane Francisco, Director Bill Davis

**Date:** February 29, 2024

**Topic:** Agreed Upon Procedures Engagement Letter – Credit Card and Other Disbursements - Calendar Year 2023

### Recommendation

Board approval is requested to accept Staff’s recommendation to perform the audit with a 3% sample size.

### Background

The objective of the agreed-upon procedures engagement is to determine if the District is in compliance with the Purchasing, Credit Card and Check Writing policies and procedures for 2023 transactions. The 3% sample size equates to 117 transactions out of a total of 3,885.

### Financial Impact

The fee for an audit with a 3% sample size is \$4,800.

### Options

The Board may select a different sample size and related fee.

### Reviewed by:

_____	Administration
_____	EMS
_____ <i>Jac Valerant</i>	Finance
_____	Prevention
_____	Human Resources
_____	Operations

### Approved by:

Bill Tyler  
Fire Chief

**Attachments:** Maze & Associates AUP Disbursements engagement letter

February 6, 2024

Joe Valenti  
Finance Director  
Novato Fire Protection District  
Finance Committee  
95 Rowland Way  
Novato, CA 94945

Dear Mr. Valenti:

We are pleased to confirm our understanding of the additional services we are to provide for the Novato Fire Protection District. This serves as an addendum to our engagement letter dated February 6, 2024, please refer to that contract for our general terms and conditions. The services we have been engaged to provide are outlined below.

We will apply the agreed-upon procedures listed below, which the District has specified, to ensure the validity, accuracy and completeness of the processes in place over disbursements and purchasing. This engagement is solely to assist the District in these areas. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

We reviewed the scope of services below in conjunction with the *Government Auditing Standards* and believe that they do not impinge upon our independence. Because the procedures below do not constitute an audit, we will not express an opinion on the validity, accuracy and completeness of processes in place over disbursements and purchasing. In addition, we have no obligation to perform any procedures beyond those listed below.

The procedures we will perform have been agreed to and are outlined below and the period under test will comprise the period of January 1, 2023 through December 31, 2023. We can of course increase or decrease the amount of work we perform, if you wish.

1. To ensure the validity and accuracy of credit card transactions. The objective is to determine if proper documentation, patterns of purchase, validity of purchase are in accordance with the District's purchasing policy and credit card policy. The scope of the procedure is to include a sample from each individual cardholder.
2. To ensure completeness, accuracy and compliance with vendor contracts in accordance with the purchasing policy. This procedure will include verification of obtaining sufficient quotes or bids, vendor selection and Board approval.
3. To ensure the validity, accuracy and compliance with the check writing policy. This procedure is to include verification of proper approvals, adequate support documentation and compliance with authorized check signing process.

We will submit our report listing the procedures performed and our findings. This report will be intended solely for the information and use of the District and will not be intended for and should not be used by anyone other than the District's representatives. Our report will include a paragraph stating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The District is responsible for the presentation of the purchasing and disbursement process documentation and for selecting the criteria and determining that such criteria are appropriate for your purposes. The District's management is responsible for assuming all management responsibilities and for overseeing the services we provide by designating a qualified management-level employee to oversee the proposed procedures we provide. The District's management is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for the results of such services.

David Alvey is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

At the conclusion of our engagement, we will require a representation letter from management that, among other things, will confirm management's responsibility for the presentation of the purchasing and disbursement process documentation used in our testing.

Our fee for this work is detailed in Attachment A. This estimate is based on our anticipation that the District will provide copies of all reports and that the District's personnel will be cooperative, and our assumption that unexpected circumstances will not be encountered during the engagement. Our estimate includes normal out-of-pocket costs, but excludes unusual items such as air travel, which will be billed at actual cost if incurred. If significant additional time is necessary we will discuss it with you prior to proceeding. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if the District account becomes thirty days or more overdue and may not be resumed until the District account is paid in full.

The documentation for this engagement is our property and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain documentation available to a federal agency providing oversight of direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the work, to resolve findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such documentation will be provided under the supervision of Maze & Associates personnel. Furthermore, upon request, we may provide copies of selected documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other government agencies. We will retain this documentation for seven years pursuant to state regulations. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting our work, we will contact the party(ies) contesting the finding for guidance prior to destroying the documentation.

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of additional services and the estimated fee. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate this opportunity to assist you and we believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return a full copy of this letter to us.

Yours very truly,

*Maze + Associates*

Maze & Associates

RESPONSE:

This letter correctly sets forth the understanding of the District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Sample Size Chosen by the District: Option \_\_\_\_\_

**ATTACHMENT A**

<u>Type of Transactions</u>	<u>Number of Transactions in 2023 Calendar Year</u>	<u>Sample Size</u>		
		<u>Option 1 (10%)</u>	<u>Option 2 (5%)</u>	<u>Option 3 (3%)</u>
Credit Card	1,392	139	70	42
Other Disbursements	2,493	249	125	75
<b>Total</b>	<b>3,885</b>	<b>388</b>	<b>195</b>	<b>117</b>
<b>Proposed Fee</b>		<b>\$10,050</b>	<b>\$6,450</b>	<b>\$4,800</b>

## **Committee Reports Section**

1. MERA
2. Finance Committee
3. Marin Wildfire Prevention Authority Board
4. Facilities Committee



**Financial Reports Section**



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Novato Fire District  
Finance Division  
Revenues, Expenditures and Changes In  
Fund Balance Report – January 2024

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**TO:** Board of Directors *Bia*  
**FROM:** Senior Accountant Kerrigan  
**DATE:** February 27, 2024  
**RE:** Revenues, Expenditures and Changes in Fund Balance Report – January 2024

**Revenues**

The majority of the District's revenue is derived from property taxes. Property tax revenue is apportioned in two major installments, December and April. As of the January 31, 2024 report date, the District has received \$18,919,081.52 in property tax revenue. This represents 54.6% of the annual budgeted amounts.

Ambulance service fee revenue collections were \$2,891,555.05 which represents 99.7% of annual budgeted amounts.

**Expenditures**

Total salaries & fringe benefits for the period amounted to \$13,900,651.70 and represents 50.2% of annual budgeted amounts. Total services & supplies for the period amounted to \$3,151,288.08 which represents 44.2% of annual budgeted amounts. Total debt service for the period amounted to \$332,770.00 and represents 100% of annual budgeted amounts.

Total capital outlay for the period totaled \$702,988.44 or 16.8% of annual budget.

**Net Change in Fund Balance**

The net change in fund balance for the period ended January 31, 2024 is \$4,059,649.35.

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2023 to January 31, 2024**

Account Code	Month Ended Jan-31-2024	Year to Date Jan-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9001 · Current Secured	-	16,110,036.80	22,678,456.00	(6,568,419.20)	71.0%	22,678,456.00	(6,568,419.20)	71.0%
9002 · Current Unsecured	178,772.76	547,340.73	402,069.00	145,271.73	136.1%	402,069.00	145,271.73	136.1%
9004 · Prior Secured Redemptions	-	-	-	-	0.0%	-	-	0.0%
9006 · Prior Unsecured	3,012.51	24,470.39	21,187.00	3,283.39	115.5%	21,187.00	3,283.39	115.5%
9007 · Special Assessment	-	-	6,889,905.00	(6,889,905.00)	0.0%	6,889,905.00	(6,889,905.00)	0.0%
9041 · Supplemental Assessment Current	87,716.90	502,398.29	745,192.00	(242,793.71)	67.4%	745,192.00	(242,793.71)	67.4%
9042 · Supplemental Assessment Unsec	29,169.88	29,169.88	26,609.00	2,560.88	109.6%	26,609.00	2,560.88	109.6%
9043 · Supplemental Assessment Redemp.	532.83	145.72	16,230.00	(16,084.28)	0.9%	16,230.00	(16,084.28)	0.9%
9045 · Novato Hamilton RDA	-	-	1,482,644.00	(1,482,644.00)	0.0%	1,482,644.00	(1,482,644.00)	0.0%
9046 · Education Rev Augm Fund-Redist	-	1,584,994.98	2,165,271.00	(580,276.02)	73.2%	2,165,271.00	(580,276.02)	73.2%
9047 · Novato Downtown Redevelopment	-	120,524.73	212,290.00	(91,765.27)	56.8%	212,290.00	(91,765.27)	56.8%
<b>Sub-total Property Taxes</b>	<b>299,204.88</b>	<b>18,919,081.52</b>	<b>34,639,853.00</b>	<b>(15,720,771.48)</b>	<b>54.6%</b>	<b>34,639,853.00</b>	<b>(15,720,771.48)</b>	<b>54.6%</b>
9201 · Interest	349,222.23	652,083.19	156,920.00	495,163.19	415.6%	156,920.00	495,163.19	415.6%
<b>Sub-total Interest Income</b>	<b>349,222.23</b>	<b>652,083.19</b>	<b>156,920.00</b>	<b>495,163.19</b>	<b>415.6%</b>	<b>156,920.00</b>	<b>495,163.19</b>	<b>415.6%</b>
9280 · State Homeowners Prop Tax Reduc	27,649.71	27,649.71	78,954.00	(51,304.29)	35.0%	78,954.00	(51,304.29)	35.0%
9367 · Other State Aid, Grant	-	-	1,800,000.00	(1,800,000.00)	0.0%	1,800,000.00	(1,800,000.00)	0.0%
9483 · In-Lieu Housing	-	-	3,303.00	(3,303.00)	0.0%	3,303.00	(3,303.00)	0.0%
<b>Sub-total Intergovernmental</b>	<b>27,649.71</b>	<b>27,649.71</b>	<b>1,882,257.00</b>	<b>(1,854,607.29)</b>	<b>1.5%</b>	<b>1,882,257.00</b>	<b>(1,854,607.29)</b>	<b>1.5%</b>
9576 · CPR Class Fees	-	-	-	-	0.0%	-	-	0.0%
9925 · GEMT Revenue	-	-	-	-	0.0%	-	-	0.0%
9931 · Outside Agency Amb Bill Serv	-	-	-	-	0.0%	-	-	0.0%
9932 · Novato Ambulance Service Fees	439,314.63	2,891,555.05	2,900,000.00	(8,444.95)	99.7%	2,900,000.00	(8,444.95)	99.7%
9935 · Plan Checks	2,617.18	14,340.00	57,660.00	(43,320.00)	24.9%	57,660.00	(43,320.00)	24.9%
9938 · Elections	-	-	-	-	0.0%	-	-	0.0%
9945 · MERA & HazMat Admin Services	-	-	-	-	0.0%	-	-	0.0%
<b>Sub-total Charges for Services</b>	<b>441,931.81</b>	<b>2,905,895.05</b>	<b>2,957,660.00</b>	<b>(51,764.95)</b>	<b>98.2%</b>	<b>2,957,660.00</b>	<b>(51,764.95)</b>	<b>98.2%</b>

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2023 to January 31, 2024**

Account Code	Month Ended Jan-31-2024	Year to Date Jan-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
9250 · Parking Lot Rent	-	1,500.00	5,000.00	(3,500.00)	30.0%	5,000.00	(3,500.00)	30.0%
9930 · COVID-19 Relief Funds	-	-	-	-	0.0%	-	-	0.0%
9936 · Sale of Assets	-	-	-	-	0.0%	-	-	0.0%
9940 · Other Refunds/Reimbursements	5,432.48	38,880.27	-	38,880.27	0.0%	-	38,880.27	0.0%
9942 · OES Reimbursements	7,200.32	23,842.87	292,326.00	(268,483.13)	8.2%	292,326.00	(268,483.13)	8.2%
9943 · Health Premium Reimbursements	-	-	-	-	0.0%	-	-	0.0%
<b>Sub-total Other Revenue</b>	<b>12,632.80</b>	<b>64,223.14</b>	<b>297,326.00</b>	<b>(233,102.86)</b>	<b>21.6%</b>	<b>297,326.00</b>	<b>(233,102.86)</b>	<b>21.6%</b>
<b>Total Revenues</b>	<b>1,130,641.43</b>	<b>22,568,932.61</b>	<b>39,934,016.00</b>	<b>(17,365,083.39)</b>	<b>56.5%</b>	<b>39,934,016.00</b>	<b>(17,365,083.39)</b>	<b>56.5%</b>

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2023 to January 31, 2024**

Account Code	Month Ended Jan-31-2024	Year to Date Jan-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
1003 · Regular Staff Salaries	967,622.83	6,619,977.08	11,684,897.00	(5,064,919.92)	56.7%	11,684,897.00	(5,064,919.92)	56.7%
1019 · CTO Pay	69,970.86	200,090.67	725,700.00	(525,609.33)	27.6%	725,700.00	(525,609.33)	27.6%
1020 · Overtime - Callback	218,276.01	1,781,812.06	3,544,000.00	(1,762,187.94)	50.3%	3,544,000.00	(1,762,187.94)	50.3%
1021 · Out of Class Pay	366.48	16,391.80	12,000.00	4,391.80	136.6%	12,000.00	4,391.80	136.6%
1022 · Director Fees	3,000.00	15,800.00	24,000.00	(8,200.00)	65.8%	24,000.00	(8,200.00)	65.8%
1023 · Response Pay	-	497.54	7,000.00	(6,502.46)	7.1%	7,000.00	(6,502.46)	7.1%
1025 · Vacation Pay	10,035.36	11,619.96	330,000.00	(318,380.04)	3.5%	330,000.00	(318,380.04)	3.5%
1026 · Education Incentive	3,600.00	24,750.00	60,600.00	(35,850.00)	40.8%	60,600.00	(35,850.00)	40.8%
1027 · Executive Bonus	-	-	-	-	0.0%	-	-	0.0%
1402 · Retirement	425,845.99	2,712,943.22	5,268,000.00	(2,555,056.78)	51.5%	5,268,000.00	(2,555,056.78)	51.5%
1404 · FICA Medicare	17,708.22	129,971.20	240,200.00	(110,228.80)	54.1%	240,200.00	(110,228.80)	54.1%
1502 · Life Insurance	(734.91)	14,207.45	20,000.00	(5,792.55)	71.0%	20,000.00	(5,792.55)	71.0%
1510 · Dental Insurance	20,589.62	90,103.47	217,000.00	(126,896.53)	41.5%	217,000.00	(126,896.53)	41.5%
1512 · Flexible Savings Account	8,554.79	6,865.69	-	6,865.69	0.0%	-	6,865.69	0.0%
1513 · Health Insurance	(25,883.41)	1,197,252.30	3,437,400.00	(2,240,147.70)	34.8%	3,437,400.00	(2,240,147.70)	34.8%
1514 · Vision Plan	1,631.61	7,486.14	18,500.00	(11,013.86)	40.5%	18,500.00	(11,013.86)	40.5%
1517 · Administrative Allowance	1,987.50	13,012.50	18,000.00	(4,987.50)	72.3%	18,000.00	(4,987.50)	72.3%
1701 · Workers' Compensation	(5,013.24)	807,392.05	1,510,944.00	(703,551.95)	53.4%	1,510,944.00	(703,551.95)	53.4%
1702 · Unemployment Insurance	-	-	-	-	0.0%	-	-	0.0%
1703 · Physicals	-	14,010.34	25,000.00	(10,989.66)	56.0%	25,000.00	(10,989.66)	56.0%
1704 · Sick Leave Buyback	8,060.82	10,537.81	71,000.00	(60,462.19)	14.8%	71,000.00	(60,462.19)	14.8%
1705 · Admin Leave	-	-	-	-	0.0%	-	-	0.0%
1706 · Deferred Compensation	51,011.25	225,930.42	476,360.00	(250,429.58)	47.4%	476,360.00	(250,429.58)	47.4%
<b>Total Salaries and Benefits</b>	<b>1,776,629.78</b>	<b>13,900,651.70</b>	<b>27,690,601.00</b>	<b>(13,789,949.30)</b>	<b>50.2%</b>	<b>27,690,601.00</b>	<b>(13,789,949.30)</b>	<b>50.2%</b>

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2023 to January 31, 2024**

Account Code	Month Ended Jan-31-2024	Year to Date Jan-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2000 · Services & Supplies	1,060.87	1,137.10	-	1,137.10	0.0%	-	1,137.10	0.0%
2020 · Cal-OSHA Requirements	1,016.87	90,258.27	457,800.00	(367,541.73)	19.7%	457,800.00	(367,541.73)	19.7%
2021 · Clothing	4,543.53	5,975.68	4,140.00	1,835.68	144.3%	4,140.00	1,835.68	144.3%
2023 · COVID-19 Expenses	-	-	-	-	0.0%	-	-	0.0%
2024 · First Aid Supplies	15,509.19	150,196.06	194,000.00	(43,803.94)	77.4%	194,000.00	(43,803.94)	77.4%
2025 · Oxygen	770.42	2,361.04	6,840.00	(4,478.96)	34.5%	6,840.00	(4,478.96)	34.5%
2026 · Investigative Tools	-	267.03	2,000.00	(1,732.97)	13.4%	2,000.00	(1,732.97)	13.4%
2027 · Tool Replacement	94.41	22,349.12	10,000.00	12,349.12	223.5%	10,000.00	12,349.12	223.5%
2028 · Board Expense	-	1,500.00	17,000.00	(15,500.00)	8.8%	17,000.00	(15,500.00)	8.8%
2029 · Advertising	-	13,623.56	70,200.00	(56,576.44)	19.4%	70,200.00	(56,576.44)	19.4%
2034 · Outside Assistance	22,920.60	125,087.16	328,350.00	(203,262.84)	38.1%	328,350.00	(203,262.84)	38.1%
2036 · EMS Certification	-	-	-	-	0.0%	-	-	0.0%
2038 · CPR Materials	-	-	-	-	0.0%	-	-	0.0%
2039 · Schools and Seminars	9,494.07	28,510.09	98,300.00	(69,789.91)	29.0%	98,300.00	(69,789.91)	29.0%
2040 · Training Aids and Materials	104.00	1,038.21	42,600.00	(41,561.79)	2.4%	42,600.00	(41,561.79)	2.4%
2041 · Food	3,272.80	24,359.81	50,000.00	(25,640.19)	48.7%	50,000.00	(25,640.19)	48.7%
2042 · Extinguishing Agents	-	1,327.72	7,500.00	(6,172.28)	17.7%	7,500.00	(6,172.28)	17.7%
2049 · Conferences & Meetings	2,302.79	21,408.02	49,600.00	(28,191.98)	43.2%	49,600.00	(28,191.98)	43.2%
2050 · Equipment Testing	56.56	7,689.75	52,500.00	(44,810.25)	14.6%	52,500.00	(44,810.25)	14.6%
2059 · Liability & Property	5,917.00	219,456.19	230,000.00	(10,543.81)	95.4%	230,000.00	(10,543.81)	95.4%
2074 · School and Seminars	790.00	1,895.72	5,000.00	(3,104.28)	37.9%	5,000.00	(3,104.28)	37.9%
2087 · Parts & Outside Labor	8,027.28	102,028.95	300,000.00	(197,971.05)	34.0%	300,000.00	(197,971.05)	34.0%
2088 · Shop Supplies	935.66	4,391.59	5,000.00	(608.41)	87.8%	5,000.00	(608.41)	87.8%
2121 · Vegetation Mgmt	-	-	50,000.00	(50,000.00)	0.0%	50,000.00	(50,000.00)	0.0%
2129 · Election Expense	-	-	-	-	0.0%	-	-	0.0%
2131 · Books & Periodicals	334.16	571.69	6,385.00	(5,813.31)	9.0%	6,385.00	(5,813.31)	9.0%
2137 · Document Reproduction	-	1,208.38	4,000.00	(2,791.62)	30.2%	4,000.00	(2,791.62)	30.2%
2141 · Computer Supplies	2,201.61	9,273.91	157,400.00	(148,126.09)	5.9%	157,400.00	(148,126.09)	5.9%
2151 · Computer Software & Renewals	3,609.61	98,724.77	233,800.00	(135,075.23)	42.2%	233,800.00	(135,075.23)	42.2%
2164 · Computer System Maintenance	8,013.33	52,622.06	383,800.00	(331,177.94)	13.7%	383,800.00	(331,177.94)	13.7%
2262 · Hazardous Materials Prog	-	-	10,000.00	(10,000.00)	0.0%	10,000.00	(10,000.00)	0.0%
2268 · Special Fire Equipment & Suppl	3,542.39	29,732.60	76,000.00	(46,267.40)	39.1%	76,000.00	(46,267.40)	39.1%
2269 · Property Tax Fee	-	150,962.91	338,125.00	(187,162.09)	44.6%	338,125.00	(187,162.09)	44.6%
2273 · Employee Service & Recognition	118,337.39	139,550.60	366,200.00	(226,649.40)	38.1%	366,200.00	(226,649.40)	38.1%
2396 · Facilities Prevent Maintenance	12,418.24	99,407.83	200,199.00	(100,791.17)	49.7%	200,199.00	(100,791.17)	49.7%
2397 · Facilities Projects	22,322.99	67,383.24	644,500.00	(577,116.76)	10.5%	644,500.00	(577,116.76)	10.5%
2398 · Facilities Repair	109,890.94	352,094.03	152,800.00	199,294.03	230.4%	152,800.00	199,294.03	230.4%

**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2023 to January 31, 2024**

Account Code	Month Ended Jan-31-2024	Year to Date Jan-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
2399 · Station Supplies	3,188.86	19,973.84	30,000.00	(10,026.16)	66.6%	30,000.00	(10,026.16)	66.6%
2400 · Hydrants	-	-	18,000.00	(18,000.00)	0.0%	18,000.00	(18,000.00)	0.0%
2401 · Memberships	1,573.00	31,739.46	63,305.00	(31,565.54)	50.1%	63,305.00	(31,565.54)	50.1%
2406 · Payroll Service Charge	4,500.33	30,369.35	47,000.00	(16,630.65)	64.6%	47,000.00	(16,630.65)	64.6%
2407 · Office Supplies	5,063.16	27,211.39	60,700.00	(33,488.61)	44.8%	60,700.00	(33,488.61)	44.8%
2501 · Gas, Oil & Grease Vehicles	16,695.32	123,134.27	223,800.00	(100,665.73)	55.0%	223,800.00	(100,665.73)	55.0%
2510 · Out of County Logistics	-	2,812.23	10,000.00	(7,187.77)	28.1%	10,000.00	(7,187.77)	28.1%
2528 · Central Dispatch	-	288,934.00	578,000.00	(289,066.00)	50.0%	578,000.00	(289,066.00)	50.0%
2530 · Emergency Operations Center	-	825.00	37,500.00	(36,675.00)	2.2%	37,500.00	(36,675.00)	2.2%
2533 · Marin Emergency Radio Authority	-	181,130.00	181,000.00	130.00	100.1%	181,000.00	130.00	100.1%
2537 · Radio & MDC Maintenance	1,555.99	156,461.94	265,250.00	(108,788.06)	59.0%	265,250.00	(108,788.06)	59.0%
2539 · Tablet Command	25,426.63	25,671.83	32,000.00	(6,328.17)	80.2%	32,000.00	(6,328.17)	80.2%
2710 · Litigation Settlement	-	-	-	-	0.0%	-	-	0.0%
2713 · Legal Fees	25,650.76	110,817.51	300,000.00	(189,182.49)	36.9%	300,000.00	(189,182.49)	36.9%
2717 · Audit & Accounting Fees	460.00	17,380.82	44,925.00	(27,544.18)	38.7%	44,925.00	(27,544.18)	38.7%
2718 · Consulting Fees	15,074.45	78,743.87	240,420.00	(161,676.13)	32.8%	240,420.00	(161,676.13)	32.8%
2731 · Water	2,448.90	16,517.75	39,848.00	(23,330.25)	41.5%	39,848.00	(23,330.25)	41.5%
2732 · Electricity	28,854.15	102,819.05	166,980.00	(64,160.95)	61.6%	166,980.00	(64,160.95)	61.6%
2736 · Garbage	3,126.83	13,804.45	37,191.00	(23,386.55)	37.1%	37,191.00	(23,386.55)	37.1%
2737 · Sewage	8,559.10	17,118.20	33,206.00	(16,087.80)	51.6%	33,206.00	(16,087.80)	51.6%
2738 · Telephone System	13,584.02	79,430.03	166,900.00	(87,469.97)	47.6%	166,900.00	(87,469.97)	47.6%
<b>Total Services and Supplies</b>	<b>513,248.21</b>	<b>3,151,288.08</b>	<b>7,130,064.00</b>	<b>(3,978,775.92)</b>	<b>44.2%</b>	<b>7,130,064.00</b>	<b>(3,978,775.92)</b>	<b>44.2%</b>
3301 · Debt Service - Principal	164,000.00	325,000.00	325,000.00	-	100.0%	325,000.00	-	100.0%
3302 · Debt Service - Interest	3,116.00	7,770.00	7,762.00	8.00	100.1%	7,762.00	8.00	100.1%
<b>Total Debt Service</b>	<b>167,116.00</b>	<b>332,770.00</b>	<b>332,762.00</b>	<b>8.00</b>	<b>100.0%</b>	<b>332,762.00</b>	<b>8.00</b>	<b>100.0%</b>
4048 · Building Facilities	3,383.98	55,843.63	800,000.00	(744,156.37)	7.0%	800,000.00	(744,156.37)	7.0%
4810 · EMS Equipment	-	626,341.92	625,000.00	1,341.92	100.2%	-	626,341.92	0.0%
4815 · Fire Suppression Equipment	-	-	2,325,000.00	(2,325,000.00)	0.0%	2,325,000.00	(2,325,000.00)	0.0%
4818 · Exercise Equipment	19,470.39	20,802.89	33,700.00	(12,897.11)	61.7%	33,700.00	(12,897.11)	61.7%
4820 · Ambulances	-	-	575,000.00	(575,000.00)	0.0%	575,000.00	(575,000.00)	0.0%
4834 · Communication & Computer Equip	-	-	8,000.00	(8,000.00)	0.0%	8,000.00	(8,000.00)	0.0%
4880 · Computer & Hardware Equipment	-	-	447,000.00	(447,000.00)	0.0%	447,000.00	(447,000.00)	0.0%

Novato Fire Protection District  
 Revenues, Expenditures and Changes in Fund Balance  
 July 1, 2023 to January 31, 2024

Account Code	Month Ended Jan-31-2024	Year to Date Jan-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
Total Capital Outlay	22,854.37	702,988.44	4,813,700.00	(4,110,711.56)	14.6%	4,188,700.00	(3,485,711.56)	16.8%



**Novato Fire Protection District**  
**Revenues, Expenditures and Changes in Fund Balance**  
**July 1, 2023 to January 31, 2024**

Account Code	Month Ended Jan-31-2024	Year to Date Jan-31-2024	Revised Budget	Variance Over (Under)	Percent Revised Budget	Original Budget	Variance Over (Under)	Percent Original Budget
8500 · Intergovernmental Transfers	104,525.63	421,585.04	1,500,000.00	(1,078,414.96)	28.1%	1,500,000.00	(1,078,414.96)	28.1%
<b>Total Intergovernmental Transfers</b>	<b>104,525.63</b>	<b>421,585.04</b>	<b>1,500,000.00</b>	<b>(1,078,414.96)</b>	<b>28.1%</b>	<b>1,500,000.00</b>	<b>(1,078,414.96)</b>	<b>28.1%</b>
<b>Net Change in Fund Balance</b>	<b>(1,453,732.56)</b>	<b>4,059,649.35</b>	<b>(1,533,111.00)</b>	<b>5,592,760.35</b>		<b>(908,111.00)</b>	<b>4,967,760.35</b>	
<b>Budget Reconciliation</b>								
<b>Original Budget</b>				<u><b>(908,111.00)</b></u>				
<b>Revised Budget</b>				<u><b>(908,111.00)</b></u>				



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Novato Fire District  
Finance Division  
Revenues and Expenditures Detail Report  
January 2024

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**TO:** Board of Directors  
**FROM:** Senior Accountant Kerrigan  
**DATE:** February 27, 2024  
**RE:** Revenues and Expenditures Detail Report – January 2024

**Summary**

Revenues	\$	1,130,641.43
Expenditures		<u>2,584,373.99</u>
<b>Net Change in Fund Balance</b>	<b>\$</b>	<b>(1,453,732.56)</b>

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January 2024

Type	Date	Name	Source Name	Memo	Paid Amount
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>9002 · Current Unsecured</b>					
Deposit	01/02/2024	105250 0 LEVY		JA6049-002	4,013.64
Deposit	01/04/2024	105250 0 LEVY		JA6067-002	124,590.66
Deposit	01/24/2024	105250 0 LEVY		JA6071-002	44,116.75
Deposit	01/24/2024	105250 8 LEVY % 0		JA9071-012	547.45
Deposit	01/24/2024	105250 0 LEVY		JA6072-002	5,504.26
Total 9002 · Current Unsecured					178,772.76
<b>9006 · Prior Unsecured</b>					
Deposit	01/24/2024	105250 0 LEVY		JA6073-002	3,010.26
Deposit	01/24/2024	105250 8 LEVY % 0		JA6073-014	2.25
Total 9006 · Prior Unsecured					3,012.51
<b>9041 · Supplemental Assessment Current</b>					
Deposit	01/24/2024	105250 0 LEVY		JA6075-002	87,716.90
Total 9041 · Supplemental Assessment Current					87,716.90
<b>9042 · Supplemental Assessment Unsec</b>					
Deposit	01/24/2024	105250 0 LEVY		JA6077-002	15,441.40
Deposit	01/24/2024	105250 0 LEVY		JA6079-002	13,728.48
Total 9042 · Supplemental Assessment Unsec					29,169.88
<b>9043 · Supplemental Assessment Redemp.</b>					
Deposit	01/16/2024	105250 0 LEVY		JA6070-013	404.39
Deposit	01/16/2024	105250 0 % DLNQ PNLTY		JA6070-021	42.42
Deposit	01/16/2024	105250 0 % ADD PNLTY		JA6070-026	86.02
Total 9043 · Supplemental Assessment Redemp.					532.83
<b>9201 · Interest</b>					
Deposit	01/01/2024	MARIN COUNTY TAX COLLECTOR		Interest Allocation Entry	349,165.93
Deposit	01/31/2024	WestAmerica Bank		Jan Interest	0.41
Deposit	01/31/2024	WestAmerica Bank		Jan 2023 Lockbox Interest	37.84
General Journal	01/31/2024	WEST AMERICA BANK	WEST AMERICA BANK	Jan Interest	18.05
Total 9201 · Interest					349,222.23
<b>9280 · State Homeowners Prop Tax Reduc</b>					
Deposit	01/03/2024	105250 0 LEVY		JA6068-002	0.35
Deposit	01/03/2024	105250 0 LEVY		JA6068-006	32.22
Deposit	01/03/2024	105250 0 LEVY		JA6068-012	243.95
Deposit	01/03/2024	105250 0 LEVY		JA6068-018	27,271.47
Deposit	01/03/2024	105250 0 LEVY		JA6068-028	101.72
Total 9280 · State Homeowners Prop Tax Reduc					27,649.71

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January 2024

Type	Date	Name	Source Name	Memo	Paid Amount
<b>9932 · Novato Ambulance Service Fees</b>					
General Journal	01/01/2024			Reverse of GJE GJ 120123 -- N...	-3,586.87
Deposit	01/02/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA   HCCLAIMPMT	4,998.45
Deposit	01/02/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,786.87
Deposit	01/03/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	54,503.93
Deposit	01/04/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	5,580.99
General Journal	01/04/2024			VOID 807615206 Ameriben	3,130.35
Deposit	01/05/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	774.77
Deposit	01/08/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	996.51
Deposit	01/09/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA   HCCLAIMPMT	10,552.57
Deposit	01/09/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	5,802.63
Deposit	01/10/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	82,136.29
Check	01/11/2024	RESOLVE INSURANCE SYSTEMS	RESOLVE INSURANCE SYSTEMS	December 2023	-1,637.28
Sales Receipt	01/11/2024	BROWN, JOAN	BROWN, JOAN	EMS Ambulance Service Fees	75.00
Deposit	01/11/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	41,496.03
Deposit	01/12/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	843.77
Sales Receipt	01/16/2024	CIQ SOLUTIONS	CIQ SOLUTIONS	EMS Ambulance Service Fees	552.70
Sales Receipt	01/16/2024	Cigna	Cigna	EMS Ambulance Service Fees	297.54
Sales Receipt	01/16/2024	Cigna	Cigna	EMS Ambulance Service Fees	139.63
Sales Receipt	01/16/2024	KAISER PERMANENTE	KAISER PERMANENTE	EMS Ambulance Service Fees	1,220.76
Sales Receipt	01/16/2024	UMR	UMR	EMS Ambulance Service Fees	2,697.48
Sales Receipt	01/16/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	3,286.96
Sales Receipt	01/16/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	115.11
Sales Receipt	01/16/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,247.63
Sales Receipt	01/16/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	535.89
Sales Receipt	01/16/2024	MERITAIN	MERITAIN	EMS Ambulance Service Fees	3,169.37
Deposit	01/16/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA   HCCLAIMPMT	15,636.25
Deposit	01/16/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	41,353.67
Deposit	01/17/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	3,265.55
Deposit	01/18/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	3,269.71
Deposit	01/19/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,970.58
Sales Receipt	01/22/2024	MERITAIN	MERITAIN	EMS Ambulance Service Fees	182.43
Sales Receipt	01/22/2024	HUMANA	HUMANA	EMS Ambulance Service Fees	136.66
Sales Receipt	01/22/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	246.55
Sales Receipt	01/22/2024	WAYNE, JOSEPH	WAYNE, JOSEPH	EMS Ambulance Service Fees	150.00
Deposit	01/22/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	57,859.39
Deposit	01/23/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA   HCCLAIMPMT	14,491.22
Deposit	01/23/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	156.00
Check	01/24/2024	CANOPY HEALTH	CANOPY HEALTH	RUN #F22034759 / INS OVER ...	-960.27
Check	01/24/2024	CANOPY HEALTH	CANOPY HEALTH	RUN #23006682 / IN OVER PD ...	-467.50
Check	01/24/2024	HUMANA	HUMANA	RUN #F23029530 / INS OVER ...	-50.24
Sales Receipt	01/24/2024	KAISER PERMANENTE	KAISER PERMANENTE	EMS Ambulance Service Fees	501.25
Sales Receipt	01/24/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	6,603.03
Sales Receipt	01/24/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,764.16
Sales Receipt	01/24/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	117.55
Sales Receipt	01/24/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	388.62
Sales Receipt	01/24/2024	SHEET METAL WORKERS	SHEET METAL WORKERS	EMS Ambulance Service Fees	133.88
Deposit	01/24/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	30,114.66
General Journal	01/25/2024			Deposit	485.63

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
**January 2024**

Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/26/2024	ANTHEM BLUE CROSS	ANTHEM BLUE CROSS	RUN #F23024574 / INS MADE ...	-529.56
Check	01/26/2024	KAISER PERMANENTE refund	KAISER PERMANENTE refund	RUN #F23028567 / KAISER PD...	-3,028.85
Check	01/26/2024	PARTNERSHIP HEALTHPLAN OF CALIF...	PARTNERSHIP HEALTHPLAN OF CALIFO...	RUN #F23015129 / PD BY WR...	-1,129.02
Deposit	01/26/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA   HCCLAIMPMT	4,889.70
Deposit	01/26/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	9,534.02
Deposit	01/26/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	6,291.47
Deposit	01/29/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA   HCCLAIMPMT	1,568.43
Sales Receipt	01/29/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	1,176.19
Sales Receipt	01/29/2024	MUSIC, KYLE	MUSIC, KYLE	EMS Ambulance Service Fees	472.99
Sales Receipt	01/29/2024	AETNA cust.	AETNA cust.	EMS Ambulance Service Fees	118.24
Deposit	01/29/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	1,763.94
Check	01/30/2024	HUMANA HEALTH CARE PLANS	HUMANA HEALTH CARE PLANS	IPA SHOULD HV PD FOR DOS...	-315.38
Check	01/30/2024	CANOPY HEALTH	CANOPY HEALTH	CHARGES NO COVERED FOR...	-552.70
Sales Receipt	01/30/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	137.53
Sales Receipt	01/30/2024	EMBLEM HEALTH	EMBLEM HEALTH	EMS Ambulance Service Fees	111.14
Sales Receipt	01/30/2024	UMR_	UMR_	EMS Ambulance Service Fees	2,747.54
Sales Receipt	01/30/2024	UNITED HEALTHCARE_	UNITED HEALTHCARE_	EMS Ambulance Service Fees	529.57
Sales Receipt	01/30/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	3,394.96
Sales Receipt	01/30/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	2,609.16
Sales Receipt	01/30/2024	BLUE CROSS PAYMENT	BLUE CROSS PAYMENT	EMS Ambulance Service Fees	498.99
Deposit	01/30/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	227.60
Deposit	01/31/2024	DEPOSIT LOCKBOX		NORIDIAN N. CA   HCCLAIMPMT	2,568.35
Deposit	01/31/2024	DEPOSIT LOCKBOX		IN MAIL DEPOSIT	7,164.46
Total 9932 · Novato Ambulance Service Fees					439,314.63
<b>9935 · Plan Checks</b>					
Sales Receipt	01/03/2024	ZAHRAOUI, SAL	ZAHRAOUI, SAL	Permit/Plan Fee	65.18
Sales Receipt	01/03/2024	TONDU, TRAN	TONDU, TRAN	Commercial T.I. less than 3-10 ...	176.00
Sales Receipt	01/09/2024	Ameral, Steve	Ameral, Steve	Fire Alarm/Detection Systems	176.00
Sales Receipt	01/09/2024	SINCLAIR, RONALD	SINCLAIR, RONALD	Residential Fire Sprinkler	176.00
Sales Receipt	01/09/2024	IMMOOS, FRANK	IMMOOS, FRANK	Commercial T.I. less than 11-30...	352.00
Sales Receipt	01/17/2024	BAILEY, ROBERT	BAILEY, ROBERT	Fire Alarm/Detection Systems	264.00
Sales Receipt	01/18/2024	RIDER, RICHARD	RIDER, RICHARD	Fire Alarm/Detection Systems	264.00
Sales Receipt	01/18/2024	VINTHER, THEODORE	VINTHER, THEODORE	Commercial Fire Sprinklers Syst...	528.00
Sales Receipt	01/22/2024	RODRIGUEZ, PASCUAL	RODRIGUEZ, PASCUAL	Residential Fire Sprinkler	352.00
Sales Receipt	01/31/2024	FONTANA, DOMINIC	FONTANA, DOMINIC	Fire Alarm/Detection Systems	264.00
Total 9935 · Plan Checks					2,617.18
<b>9940 · Other Refunds/Reimbursements</b>					
Sales Receipt	01/16/2024	NORTH MARIN COMMUNITY SERVICES	NORTH MARIN COMMUNITY SERVICES	Other Refunds/Reimbursements	2,000.00
Check	01/18/2024	NOVATO FIRE FOUNDATION	NOVATO FIRE FOUNDATION	SHIRT REIMBURSEMENT / W...	-10.00
Sales Receipt	01/22/2024	AUTOMATED RECORDS COLLECTION	AUTOMATED RECORDS COLLECTION	Other Refunds/Reimbursements	15.00
Sales Receipt	01/22/2024	AUTOMATED RECORDS COLLECTION	AUTOMATED RECORDS COLLECTION	Other Refunds/Reimbursements	15.00
Sales Receipt	01/24/2024	STATE OF CALIFORNIA	STATE OF CALIFORNIA	Other Refunds/Reimbursements	1,039.00
Sales Receipt	01/29/2024	STATE OF CALIFORNIA	STATE OF CALIFORNIA	Other Refunds/Reimbursements	1,023.48
Sales Receipt	01/29/2024	TREASURER COUNTY OF MARIN	TREASURER COUNTY OF MARIN	Other Refunds/Reimbursements	450.00
Sales Receipt	01/31/2024	TREASURER COUNTY OF MARIN	TREASURER COUNTY OF MARIN	Other Refunds/Reimbursements	900.00

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Total 9940 · Other Refunds/Reimbursements					5,432.48
<b>9942 · OES Reimbursements</b>					
Sales Receipt	01/04/2024	STATE OF CALIFORNIA	STATE OF CALIFORNIA	OES Reimbursements	7,200.32
Total 9942 · OES Reimbursements					7,200.32
<b>9943 · Health Premium Reimbursements</b>					
General Journal	01/01/2024			Reverse of GJE GJ 123123 -- A...	-24,917.66
General Journal	01/01/2024			Accrue Dec MCERA Health Ins...	-14,140.14
Sales Receipt	01/04/2024	MCERA	MCERA	Health Premium Reimb.	24,917.66
Sales Receipt	01/04/2024	NOVATO FIRE PROTECTION DIST	NOVATO FIRE PROTECTION DIST	Health Premium	14,140.14
Deposit	01/10/2024	NOVATO FIRE PROTECTION DISTRICT		Health Premium Reimb.	14,494.40
Sales Receipt	01/18/2024	DEWITT, BRYCE	DEWITT, BRYCE	Health Premium	475.14
Deposit	01/29/2024	NOVATO FIRE DISTRICT		Health Insurance Premium	15,141.12
General Journal	01/31/2024			Accrue Jan MCERA Health Insu...	27,117.74
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-44,806.84
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-497.06
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-7,781.80
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-4,142.70
Total 9943 · Health Premium Reimbursements					0.00
Total Income					1,130,641.43
Gross Profit					1,130,641.43
<b>Expense</b>					
<b>1003 · Regular Staff Salaries</b>					
Check	01/09/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/2024 Payroll	731,931.09
Check	01/09/2024	LOPEZ,ANTHONY	LOPEZ,ANTHONY	Regular wages	5,636.85
General Journal	01/10/2024			01/15/24 Salaries	-731,931.09
General Journal	01/12/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/12/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/12/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	JOHNSON,ERIK D	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/12/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/12/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	LOPEZ,ANTHONY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/12/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	MURPHY III,WILL	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/12/2024	MYER,JARED	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/12/2024	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	PERRY,LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	PETERS,DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,636.85

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
**January 2024**

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/12/2024	PETERS,DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	01/12/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/12/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	WAGER,SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,225.45
General Journal	01/12/2024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/12/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/12/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	FLOAT HOLIDAY	526.16
General Journal	01/12/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,700.10
General Journal	01/12/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	Regular Earnings	1,052.32
General Journal	01/12/2024	GALLI,LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,600.00
General Journal	01/12/2024	OSGOOD,LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	01/12/2024	WADE,DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,454.32
General Journal	01/12/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/12/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	BLUE,FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	DAGUE,KYLE M	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	01/12/2024	DICOCHEA,JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,675.82
General Journal	01/12/2024	FLETCHER,DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	FREEDMAN,SCOTT R	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	01/12/2024	GODOY,RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/12/2024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/12/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/12/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,594.12
General Journal	01/12/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/12/2024	KISER,KEEF W	ADP PAYROLL IMPORT	Regular Earnings	1,296.06
General Journal	01/12/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	1,854.27
General Journal	01/12/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	01/12/2024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,372.66
General Journal	01/12/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/12/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,390.70

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
**January 2024**

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/12/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/12/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/12/2024	KEADY,TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,796.58
General Journal	01/12/2024	KISER,KEEF W	ADP PAYROLL IMPORT	WORKERS COMP	4,340.79
General Journal	01/12/2024	MCGARGILL,ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	4,536.43
General Journal	01/12/2024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	01/12/2024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	01/12/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	4,862.46
General Journal	01/12/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	Regular Earnings	6,308.75
General Journal	01/12/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	01/12/2024	TYLER,WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	9,929.92
General Journal	01/12/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	7,976.61
General Journal	01/12/2024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,001.71
General Journal	01/12/2024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	01/12/2024	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	Regular Earnings	748.00
General Journal	01/12/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	01/12/2024	BLACK,ADAM R	ADP PAYROLL IMPORT	Regular Earnings	6,710.24
General Journal	01/12/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	01/12/2024	TEMPLE-THOMPSON,DAVID	ADP PAYROLL IMPORT	Regular Earnings	264.00
Check	01/24/2024	WEINZIERL,KATHERINE	WEINZIERL,KATHERINE	Regular Earnings 1/15/23	748.00
General Journal	01/24/2024			VOID 11655 WEINZIERL	-748.00
Check	01/25/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 Payroll	666,460.65
General Journal	01/29/2024			01/31/24 Salaries	-666,460.65
General Journal	01/31/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/31/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/31/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	JOHNSON,ERIK D	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/31/2024	KARABETSOS,ELANEY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	KLEINSASSER,NATHANIEL R	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/31/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	LARSON,KEVIN D	ADP PAYROLL IMPORT	Regular Earnings	10,228.27
General Journal	01/31/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/31/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/31/2024	MYER,JARED	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/31/2024	PACE,JASON A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	PERRY,LUCAS S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	PETERS,DANIEL G	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	PETERS,DANIEL J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	01/31/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/31/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	Regular Earnings	5,636.85



**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
**January 2024**

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/31/2024	SWANSON, TYLER J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	WAGER, SHANNON M	ADP PAYROLL IMPORT	Regular Earnings	4,225.45
General Journal	01/31/2024	WILKOSZ, GABRIEL R	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	WOODWARD-SOLLESNES, KERRICK	ADP PAYROLL IMPORT	Regular Earnings	4,976.13
General Journal	01/31/2024	ZANONI, JASON A	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/31/2024	CONNER, JUSTIN	ADP PAYROLL IMPORT	Regular Earnings	5,700.10
General Journal	01/31/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	Regular Earnings	1,118.09
General Journal	01/31/2024	GALLI, LAUREN C	ADP PAYROLL IMPORT	Regular Earnings	3,600.00
General Journal	01/31/2024	OSGOOD, LYNNE	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	01/31/2024	WADE, DENISE D	ADP PAYROLL IMPORT	Regular Earnings	4,454.32
General Journal	01/31/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/31/2024	BARGIACCHI, ANTHONY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	BERNARDINI JR, MARIO L	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	BLANDON, MARVIN J	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	BLUE, FOREST H	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	BRODY, WILLIAM A	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	DAGUE, KYLE M	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	01/31/2024	DICOCHEA, JOHN S	ADP PAYROLL IMPORT	Regular Earnings	8,675.82
General Journal	01/31/2024	FLETCHER, DONALD M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	FREEDMAN, SCOTT R	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	01/31/2024	GODOY, RICHARD S	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/31/2024	GOODSPEED, CHRISTOPHER J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/31/2024	HAMILTON, RYAN J	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/31/2024	KEADY, TRISTAN G	ADP PAYROLL IMPORT	Regular Earnings	1,622.11
General Journal	01/31/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/31/2024	KISER, KEEF W	ADP PAYROLL IMPORT	Regular Earnings	1,609.35
General Journal	01/31/2024	LARKIN, GEOFFREY P	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	LEAR, KIRK M	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	LEMELIN, JEFF M	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	LESIK, KIMBERLY D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	MCGARGILL, ANDREW J	ADP PAYROLL IMPORT	Regular Earnings	1,882.26
General Journal	01/31/2024	MESENBURG, ERICH W	ADP PAYROLL IMPORT	Regular Earnings	7,822.16
General Journal	01/31/2024	MEZQUITA, DAVID	ADP PAYROLL IMPORT	Regular Earnings	5,372.66
General Journal	01/31/2024	PACHECO, NOLE D	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	PANNELL, JEFFREY S	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	PONTIUS, ROSWELL B	ADP PAYROLL IMPORT	Regular Earnings	6,003.25
General Journal	01/31/2024	SCHIAVO, DAVID A	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	SHELINE, BRIAN C	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	TAUL, MIKE S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	TELDESCHI, MARC R	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	VALUCH, OWEN E	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	WEHR, DONALD J	ADP PAYROLL IMPORT	Regular Earnings	5,636.85
General Journal	01/31/2024	ZAGARIS, NIKOLAUS S	ADP PAYROLL IMPORT	Regular Earnings	6,390.70
General Journal	01/31/2024	KEADY, TRISTAN G	ADP PAYROLL IMPORT	WORKERS COMP	4,768.59
General Journal	01/31/2024	KISER, KEEF W	ADP PAYROLL IMPORT	WORKERS COMP	4,027.50
General Journal	01/31/2024	MCGARGILL, ANDREW J	ADP PAYROLL IMPORT	WORKERS COMP	4,508.44
General Journal	01/31/2024	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	01/31/2024	FELCIANO, GRETCHEN M	ADP PAYROLL IMPORT	Regular Earnings	7,264.73
General Journal	01/31/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	Regular Earnings	4,862.46

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/31/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	Regular Earnings	6,308.75
General Journal	01/31/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	01/31/2024	TYLER,WILLIAM G	ADP PAYROLL IMPORT	Regular Earnings	9,929.92
General Journal	01/31/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	Regular Earnings	7,976.61
General Journal	01/31/2024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	Regular Earnings	4,001.71
General Journal	01/31/2024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	Regular Earnings	3,026.63
General Journal	01/31/2024	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	Regular Earnings	913.00
General Journal	01/31/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	01/31/2024	BLACK,ADAM R	ADP PAYROLL IMPORT	Regular Earnings	6,710.24
General Journal	01/31/2024	BRINEGAR,MAX M	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	01/31/2024	FITZPATRICK,DANIEL C	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	01/31/2024	GARCIA COVA,JOSE A	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	01/31/2024	PHILLIPS,RODERICK J	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	01/31/2024	SHERLEY,COLTEN L.	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	01/31/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	Regular Earnings	8,213.26
General Journal	01/31/2024	TEMPLE-THOMPSON,DAVID	ADP PAYROLL IMPORT	Regular Earnings	66.00
General Journal	01/31/2024	WEHR,RYAN J.	ADP PAYROLL IMPORT	Regular Earnings	66.00
Total 1003 · Regular Staff Salaries					967,622.83
<b>1019 · CTO Pay</b>					
Check	01/09/2024	LOPEZ,ANTHONY	LOPEZ,ANTHONY	CTO Paid 36 Hours	1,672.56
General Journal	01/12/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	CTO PAID	1,264.08
General Journal	01/12/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	CTO PAID	1,679.76
General Journal	01/12/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	CTO PAID	7,673.76
General Journal	01/12/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	OC CTO2 paid	1,925.64
General Journal	01/12/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	OC CTO2 paid	5,056.32
General Journal	01/12/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	OC CTO2 paid	639.48
General Journal	01/12/2024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	CTO PAID	1,111.50
General Journal	01/12/2024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	CTO PAID	790.88
General Journal	01/12/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	CTO PAID	1,731.21
General Journal	01/12/2024	TYLER,WILLIAM G	ADP PAYROLL IMPORT	CTO PAID	19,679.12
General Journal	01/12/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	CTO PAID	8,402.26
Check	01/13/2024	POWELL,KEVIN J	POWELL,KEVIN J	72 Hours CTO Cash Out	3,345.12
General Journal	01/13/2024			VOID 11654 POWELL	-3,345.12
General Journal	01/31/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	CTO PAID	1,687.32
General Journal	01/31/2024	LOPEZ,ANTHONY	ADP PAYROLL IMPORT	CTO PAID	1,672.56
General Journal	01/31/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	OC CTO2 paid	1,672.56
General Journal	01/31/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	CTO PAID	1,283.76
General Journal	01/31/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	CTO PAID	639.48
General Journal	01/31/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	CTO PAID	3,359.52
General Journal	01/31/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	OC CTO2 paid	1,682.32
General Journal	01/31/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	OC CTO2 paid	5,329.00
General Journal	01/31/2024	BLACK,ADAM R	ADP PAYROLL IMPORT	CTO PAID	1,017.77
Total 1019 · CTO Pay					69,970.86
<b>1020 · Overtime - Callback</b>					
Check	01/09/2024	LOPEZ,ANTHONY	LOPEZ,ANTHONY	Overtime	1,672.56
General Journal	01/12/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	O/T	3,345.12

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/12/2024	FONSECA,JUSTIN A	ADP PAYROLL IMPORT	O/T	1,476.36
General Journal	01/12/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	O/T	3,389.76
General Journal	01/12/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	O/T	1,687.32
General Journal	01/12/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	4,453.20
General Journal	01/12/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	01/12/2024	MURPHY III,WILL	ADP PAYROLL IMPORT	O/T	1,476.36
General Journal	01/12/2024	PERRY,LUCAS S	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	01/12/2024	PETERS,DANIEL G	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	01/12/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	O/T	1,476.36
General Journal	01/12/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	01/12/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	01/12/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	01/12/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	3,389.76
General Journal	01/12/2024	SIMONS,HUNTER Q	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	01/12/2024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	O/T	1,707.41
General Journal	01/12/2024	SWANSON,TYLER J	ADP PAYROLL IMPORT	O/T	1,687.32
General Journal	01/12/2024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	O/T	1,476.36
General Journal	01/12/2024	ZANONI,JASON A	ADP PAYROLL IMPORT	O/T	3,648.24
General Journal	01/12/2024	LOPEZ,ANTHONY	ADP PAYROLL IMPORT	Overtime Earnings	1,672.56
General Journal	01/12/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	O/T	559.55
General Journal	01/12/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	O/T	1,985.82
General Journal	01/12/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	O/T	7,614.72
General Journal	01/12/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	3,792.24
General Journal	01/12/2024	DAGUE,KYLE M	ADP PAYROLL IMPORT	O/T	2,320.92
General Journal	01/12/2024	GODOY,RICHARD S	ADP PAYROLL IMPORT	O/T	1,781.28
General Journal	01/12/2024	GOODSPEED,CHRISTOPHER J	ADP PAYROLL IMPORT	O/T	1,788.48
General Journal	01/12/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	O/T	3,663.36
General Journal	01/12/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	1,849.32
General Journal	01/12/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	01/12/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	01/12/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	01/12/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	2,320.92
General Journal	01/12/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	1,963.17
General Journal	01/12/2024	PANNELL,JEFFREY S	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	01/12/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	O/T	1,781.28
General Journal	01/12/2024	SCHIAVO,DAVID A	ADP PAYROLL IMPORT	O/T	1,679.76
General Journal	01/12/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	1,714.76
General Journal	01/12/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	01/12/2024	VALUCH,OWEN E	ADP PAYROLL IMPORT	O/T	3,807.36
General Journal	01/12/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	5,039.28
General Journal	01/12/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	O/T	5,711.04
General Journal	01/12/2024	SMITH,BARRETT A	ADP PAYROLL IMPORT	BC PM OT	2,707.74
General Journal	01/31/2024	BOWLDS,ARTHUR J	ADP PAYROLL IMPORT	O/T	5,853.96
General Journal	01/31/2024	CALLAHAN,CONNOR	ADP PAYROLL IMPORT	O/T	2,952.72
General Journal	01/31/2024	HAKENEN,AARON K	ADP PAYROLL IMPORT	O/T	6,779.52
General Journal	01/31/2024	KOPPERT,JAMES K	ADP PAYROLL IMPORT	O/T	3,374.64
General Journal	01/31/2024	LARROQUE,MARK L	ADP PAYROLL IMPORT	O/T	494.34
General Journal	01/31/2024	MCGUINNESS,MICHAEL J	ADP PAYROLL IMPORT	O/T	5,343.84
General Journal	01/31/2024	MEYER,GREGORY	ADP PAYROLL IMPORT	O/T	1,010.51

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/31/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	O/T	615.15
General Journal	01/31/2024	PERRY,LUCAS S	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	01/31/2024	POARCH,DANIEL J.	ADP PAYROLL IMPORT	O/T	61.52
General Journal	01/31/2024	POWELL,KEVIN J	ADP PAYROLL IMPORT	O/T	1,672.56
General Journal	01/31/2024	RHOADES,ERIN N	ADP PAYROLL IMPORT	O/T	3,345.12
General Journal	01/31/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	O/T	5,017.68
General Journal	01/31/2024	SCOTT,NICOLE M	ADP PAYROLL IMPORT	O/T	3,919.41
General Journal	01/31/2024	SOLAR,DEVIN W	ADP PAYROLL IMPORT	O/T	69.69
General Journal	01/31/2024	WILKOSZ,GABRIEL R	ADP PAYROLL IMPORT	O/T	209.07
General Journal	01/31/2024	WOODWARD-SOLLESNES,KERRICK	ADP PAYROLL IMPORT	O/T	522.88
General Journal	01/31/2024	BARGIACCHI,ANTHONY D	ADP PAYROLL IMPORT	O/T	559.55
General Journal	01/31/2024	BERNARDINI JR,MARIO L	ADP PAYROLL IMPORT	O/T	2,487.29
General Journal	01/31/2024	BLANDON,MARVIN J	ADP PAYROLL IMPORT	O/T	5,750.70
General Journal	01/31/2024	BRODY,WILLIAM A	ADP PAYROLL IMPORT	O/T	1,896.12
General Journal	01/31/2024	DAGUE,KYLE M	ADP PAYROLL IMPORT	O/T	676.94
General Journal	01/31/2024	FREEDMAN,SCOTT R	ADP PAYROLL IMPORT	O/T	1,450.58
General Journal	01/31/2024	GODOY,RICHARD S	ADP PAYROLL IMPORT	O/T	1,076.19
General Journal	01/31/2024	HAMILTON,RYAN J	ADP PAYROLL IMPORT	O/T	915.84
General Journal	01/31/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	O/T	2,119.01
General Journal	01/31/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	O/T	3,359.52
General Journal	01/31/2024	LEAR,KIRK M	ADP PAYROLL IMPORT	O/T	2,404.31
General Journal	01/31/2024	LEMELIN,JEFF M	ADP PAYROLL IMPORT	O/T	5,891.88
General Journal	01/31/2024	LESIK,KIMBERLY D	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	01/31/2024	MESENBURG,ERICH W	ADP PAYROLL IMPORT	O/T	531.88
General Journal	01/31/2024	PACHECO,NOLE D	ADP PAYROLL IMPORT	O/T	4,481.58
General Journal	01/31/2024	PONTIUS,ROSWELL B	ADP PAYROLL IMPORT	O/T	426.77
General Journal	01/31/2024	SHELINE,BRIAN C	ADP PAYROLL IMPORT	O/T	5,039.28
General Journal	01/31/2024	TAUL,MIKE S	ADP PAYROLL IMPORT	O/T	1,918.44
General Journal	01/31/2024	TELDESCHI,MARC R	ADP PAYROLL IMPORT	O/T	3,517.14
General Journal	01/31/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	O/T	5,109.27
General Journal	01/31/2024	ZAGARIS,NIKOLAUS S	ADP PAYROLL IMPORT	O/T	1,903.68
General Journal	01/31/2024	WEHR,DONALD J	ADP PAYROLL IMPORT	OT CAPTAIN	1,896.24
General Journal	01/31/2024	WHITTET,JEFFREY J	ADP PAYROLL IMPORT	O/T	781.85
General Journal	01/31/2024	BLACK,ADAM R	ADP PAYROLL IMPORT	BC PM OT	3,836.88
General Journal	01/31/2024	NICHOLES,KYLE	ADP PAYROLL IMPORT	O/T	145.13
Total 1020 · Overtime - Callback					218,276.01
<b>1021 · Out of Class Pay</b>					
General Journal	01/12/2024	LARKIN,GEOFFREY P	ADP PAYROLL IMPORT	OUTOF CLASS CP	149.04
General Journal	01/31/2024	LARSON,KEVIN D	ADP PAYROLL IMPORT	OUTOFCLASS ENG	144.96
General Journal	01/31/2024	SALDANA,ANDREW P	ADP PAYROLL IMPORT	OUTOFCLASS ENG	72.48
Total 1021 · Out of Class Pay					366.48
<b>1022 · Director Fees</b>					
General Journal	01/31/2024	DAVIS,WILLIAM L	ADP PAYROLL IMPORT	BOARD MEMBERS	600.00
General Journal	01/31/2024	FRANCISCO,SHANE G.	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
General Journal	01/31/2024	GOINES, BRUCE F	ADP PAYROLL IMPORT	BOARD MEMBERS	1,000.00
General Journal	01/31/2024	HADFIELD,MICHAEL	ADP PAYROLL IMPORT	BOARD MEMBERS	600.00

**Novato Fire Protection District**  
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/31/2024	SILVERMAN, LOUIS	ADP PAYROLL IMPORT	BOARD MEMBERS	400.00
Total 1022 · Director Fees					3,000.00
<b>1025 · Vacation Pay</b>					
Check	01/09/2024	LOPEZ, ANTHONY	LOPEZ, ANTHONY	Vacation Leave Paid 108 hours	5,017.68
General Journal	01/31/2024	LOPEZ, ANTHONY	ADP PAYROLL IMPORT	VAC PAY TERM	5,017.68
Total 1025 · Vacation Pay					10,035.36
<b>1026 · Education Incentive</b>					
General Journal	01/12/2024	HAKENEN, AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/12/2024	KARABETSOS, ELANEY	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	KOPPERT, JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	LARROQUE, MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/12/2024	MCGUINNESS, MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	MURPHY III, WILL	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	01/12/2024	RHOADES, ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	SCOTT, NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/12/2024	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	SWANSON, TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	ZANONI, JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	BARGIACCHI, ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/12/2024	BERNARDINI JR, MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	01/12/2024	BLANDON, MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	BLUE, FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	FLETCHER, DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/12/2024	GOODSPEED, CHRISTOPHER J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	HAMILTON, RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	KEADY, TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	KISER, KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	LARKIN, GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	LEMELIN, JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/12/2024	LESIK, KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/12/2024	MCGARGILL, ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/12/2024	PACHECO, NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	PANNELL, JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	SCHIAVO, DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	SHELINE, BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	TAUL, MIKE S	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/12/2024	TELDESCHI, MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/12/2024	VALUCH, OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	WEHR, DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	ZAGARIS, NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/12/2024	BLACK, ADAM R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	HAKENEN, AARON K	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	KARABETSOS, ELANEY	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	KOPPERT, JAMES K	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/31/2024	LARROQUE, MARK L	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	MCGUINNESS, MICHAEL J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	MURPHY, WILLIAM	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	01/31/2024	RHOADES, ERIN N	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	SCOTT, NICOLE M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	SIMONS, HUNTER Q	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	SWANSON, TYLER J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	ZANONI, JASON A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	ALLMAN, MATTHEW	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	BARGIACCHI, ANTHONY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	BERNARDINI, JR, MARIO L	ADP PAYROLL IMPORT	EDU INCENTIVE	100.00
General Journal	01/31/2024	BLANDON, MARVIN J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	BLUE, FOREST H	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	FLETCHER, DONALD M	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	GOODSPEED, CHRISTOPHER J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	HAMILTON, RYAN J	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	KEADY, TRISTAN G	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	KEENA, JEFF T	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	KISER, KEEF W	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	LARKIN, GEOFFREY P	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	LEMELIN, JEFF M	ADP PAYROLL IMPORT	EDU INCENTIVE	50.00
General Journal	01/31/2024	LESIK, KIMBERLY D	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	MCGARGILL, ANDREW J	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	PACHECO, NOLE D	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	PANNELL, JEFFREY S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	SCHIAVO, DAVID A	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	SHELIN, BRIAN C	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	TAUL, MIKE S	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	TELDESCHI, MARC R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00
General Journal	01/31/2024	VALUCH, OWEN E	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	WEHR, DONALD J	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	ZAGARIS, NIKOLAUS S	ADP PAYROLL IMPORT	EDU INCENTIVE	25.00
General Journal	01/31/2024	BLACK, ADAM R	ADP PAYROLL IMPORT	EDU INCENTIVE	75.00

Total 1026 · Education Incentive

3,600.00

**1402 · Retirement**

Check	01/09/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/2024 PAYROLL	73,485.29
Check	01/09/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/2024 PAYROLL	8,374.68
Check	01/09/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/2024 PAYROLL	104,430.50
Check	01/09/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/2024 PAYROLL	18,842.03
Check	01/09/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/15/2024 PAYROLL	7,897.84
General Journal	01/10/2024			01/15/24 MCERA Contributions	-73,485.29
General Journal	01/10/2024			01/15/24 MCERA Contributions	-8,374.68
General Journal	01/10/2024			01/15/24 MCERA Contributions	-104,430.50
General Journal	01/10/2024			01/15/24 MCERA Contributions	-18,842.03
General Journal	01/10/2024			01/15/24 MCERA Contributions	-7,897.84
Check	01/10/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	12/31/23 Payroll	73,429.04
Check	01/10/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	12/31/23 Payroll	8,374.68

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
**January 2024**

Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/10/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	12/31/23 Payroll	104,272.06
Check	01/10/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	12/31/23 Payroll	18,842.02
Check	01/10/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	12/31/23 Payroll	7,897.85
Check	01/11/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	01/15/2024 PAYROLL	73,485.29
Check	01/11/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	01/15/2024 PAYROLL	8,374.68
Check	01/11/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	01/15/2024 PAYROLL	104,430.50
Check	01/11/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	01/15/2024 PAYROLL	18,842.03
Check	01/11/2024	STATE STREET BANK & TRUST CO	STATE STREET BANK & TRUST CO	01/15/2024 PAYROLL	7,897.84
Check	01/25/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 Payroll	71,483.04
Check	01/25/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 Payroll	8,374.68
Check	01/25/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 Payroll	104,351.34
Check	01/25/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 Payroll	18,842.03
Check	01/25/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 Payroll	7,897.84
General Journal	01/29/2024			01/31/24 MCERA Contributions	-71,483.04
General Journal	01/29/2024			01/31/24 MCERA Contributions	-8,374.68
General Journal	01/29/2024			01/31/24 MCERA Contributions	-104,351.34
General Journal	01/29/2024			01/31/24 MCERA Contributions	-18,842.03
General Journal	01/29/2024			01/31/24 MCERA Contributions	-7,897.84
Total 1402 · Retirement					425,845.99
<b>1404 · FICA Medicare</b>					
General Journal	01/12/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,114.09
General Journal	01/12/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	335.38
General Journal	01/12/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,881.88
General Journal	01/12/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	1,329.78
General Journal	01/12/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	49.05
General Journal	01/12/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	254.92
General Journal	01/12/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	16.37
General Journal	01/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,208.56
General Journal	01/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	328.70
General Journal	01/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	3,699.81
General Journal	01/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	915.01
General Journal	01/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	245.28
General Journal	01/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Medicare Tax	291.75
General Journal	01/31/2024	ADP PAYROLL IMPORT	ADP PAYROLL IMPORT	Employer Social Security Tax	37.64
Total 1404 · FICA Medicare					17,708.22
<b>1502 · Life Insurance</b>					
Check	01/09/2024	PROTECTIVE LIFE INSURANCE COMPA...	PROTECTIVE LIFE INSURANCE COMPANY	ACCT #730078	0.00
Check	01/10/2024	PROTECTIVE LIFE INSURANCE COMPA...	PROTECTIVE LIFE INSURANCE COMPANY	ACCT #730078	616.30
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB LIFE	740.43
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB LIFE	85.37
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB LIFE	999.31
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB LIFE	209.06
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB LIFE	36.19
Check	01/18/2024	PROTECTIVE LIFE INSURANCE COMPA...	PROTECTIVE LIFE INSURANCE COMPANY	DECEMBER STATEMENT	616.30
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-1,331.05
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-237.76

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
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Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-1,835.22
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-507.90
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-125.94
Total 1502 · Life Insurance					-734.91
<b>1510 · Dental Insurance</b>					
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB DENTAL	10,076.20
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB DENTAL	1,161.75
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB DENTAL	13,599.11
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB DENTAL	2,844.98
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB DENTAL	492.51
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-2,500.29
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-446.68
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-3,447.34
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-954.05
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-236.57
Total 1510 · Dental Insurance					20,589.62
<b>1512 · Flexible Savings Account</b>					
Check	01/03/2024	HCFSA 2023	ADP BENEFIT SERV		125.00
Check	01/04/2024	HCFSA 2023	ADP BENEFIT SERV		221.69
Check	01/05/2024	HCFSA 2023	ADP BENEFIT SERV		252.64
Check	01/08/2024	HCFSA 2023	ADP BENEFIT SERV		955.00
Check	01/09/2024	HCFSA 2023	ADP BENEFIT SERV		125.00
Check	01/09/2024	HCFSA 2023	ADP BENEFIT SERV		10.00
Check	01/10/2024	HCFSA 2023	ADP BENEFIT SERV		324.38
General Journal	01/10/2024				-2,115.75
Check	01/11/2024	HCFSA 2023	ADP BENEFIT SERV		9.30
Check	01/12/2024	HCFSA 2023	ADP BENEFIT SERV		523.00
Check	01/18/2024	HCFSA 2023	ADP BENEFIT SERV		1,306.34
Check	01/22/2024	HCFSA 2023	ADP BENEFIT SERV		125.00
Check	01/23/2024	HCFSA 2023	ADP BENEFIT SERV		1,515.00
Check	01/24/2024	HCFSA 2023	ADP BENEFIT SERV		231.02
Check	01/25/2024	HCFSA 2023	ADP BENEFIT SERV		3,994.75
Check	01/26/2024	HCFSA 2023	ADP BENEFIT SERV		845.33
Check	01/30/2024	HCFSA 2023	ADP BENEFIT SERV		87.09
Check	01/30/2024	HCFSA 2023	ADP BENEFIT SERV		20.00
Total 1512 · Flexible Savings Account					8,554.79
<b>1513 · Health Insurance</b>					
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	12/31/23 PYRL RHS	3,732.32
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	12/31/23 PYRL RHS	458.56
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	12/31/23 PYRL RHS	3,722.66
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	12/31/23 PYRL RHS	746.54
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	12/31/23 PYRL RHS	216.20
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/24 PYRL RHS	3,624.22
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/24 PYRL RHS	458.56



**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
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Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/24 PYRL RHS	3,759.92
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/24 PYRL RHS	854.64
Check	01/09/2024	MISSIONSQUARE - 803200	MISSIONSQUARE - 803200	01/15/24 PYRL RHS	216.20
Check	01/26/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 CalPERS Premium	88,195.68
Check	01/26/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 CalPERS Premium	10,168.61
Check	01/26/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 CalPERS Premium	119,031.17
Check	01/26/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 CalPERS Premium	24,901.70
Check	01/26/2024	NOVATO FIRE PROTECTION DIST.	NOVATO FIRE PROTECTION DIST.	01/31/24 CalPERS Premium	4,310.88
General Journal	01/29/2024			01/31/24 CalPERS	-88,195.68
General Journal	01/29/2024			01/31/24 CalPERS	-10,168.61
General Journal	01/29/2024			01/31/24 CalPERS	-119,031.17
General Journal	01/29/2024			01/31/24 CalPERS	-24,901.70
General Journal	01/29/2024			01/31/24 CalPERS	-4,310.88
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-14,396.44
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-2,571.91
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-19,849.43
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-5,493.32
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-1,362.13
Total 1513 · Health Insurance					-25,883.41
<b>1514 · Vision Plan</b>					
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB VISION	756.79
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB VISION	87.26
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB VISION	1,021.38
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB VISION	213.68
Check	01/18/2024	FRMS (FORMERLY FDAC EBA)	FRMS (FORMERLY FDAC EBA)	FEB VISION	36.99
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-159.71
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-28.53
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-220.20
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-60.94
General Journal	01/31/2024	Reclass insurance receipts	Reclass insurance receipts		-15.11
Total 1514 · Vision Plan					1,631.61
<b>1517 · Administrative Allowance</b>					
General Journal	01/12/2024	WAGER, SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	GALLI, LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25
General Journal	01/12/2024	WADE, DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	MEZQUITA, DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	CRAYNE, JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	FELCIANO, GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	MASHINTCHIAN, AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	WALRAVEN, COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	WALRAVEN, GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/12/2024	WEINZIERL, KATHERINE	ADP PAYROLL IMPORT	AFLAC INS	37.50

**Novato Fire Protection District**  
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Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/24/2024	WEINZIERL,KATHERINE	WEINZIERL,KATHERINE	AFLAC Allowance 1/15/24	37.50
General Journal	01/24/2024			VOID 11655 WEINZIERL	-37.50
General Journal	01/31/2024	WAGER,SHANNON M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	DOHERTY, JOSEPH	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	GALLI,LAUREN C	ADP PAYROLL IMPORT	AFLAC INS	56.25
General Journal	01/31/2024	WADE,DENISE D	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	MEZQUITA,DAVID	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	CRAYNE,JENNIFER	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	FELCIANO,GRETCHEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	KERRIGAN, BROOKE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	MASHINTCHIAN,AZAR	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	PENNEY, KELLEY A.	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	VALENTI, JOSEPH R	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	WALRAVEN,COLLEEN M	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	WALRAVEN,GRACE	ADP PAYROLL IMPORT	AFLAC INS	75.00
General Journal	01/31/2024	WEINZIERL,KATHERINE	ADP PAYROLL IMPORT	AFLAC INS	37.50
Total 1517 · Administrative Allowance					1,987.50
<b>1701 · Workers' Compensation</b>					
Check	01/03/2024	ATHENS INSURANCE SERVICES cust.	myMatrixx	Boals, Michael	14.21
Sales Receipt	01/04/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Sales Receipt	01/04/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Check	01/05/2024	ATHENS INSURANCE SERVICES cust.	Palo Alto Medical Foundation	Wawrzynski, Alexandra	85.60
Check	01/08/2024	Athens Managed Care	Athens Managed Care	Lupo, Louis	35.00
Sales Receipt	01/16/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Check	01/18/2024	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC0000000032443	2,192.00
Check	01/18/2024	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000032824	2,192.00
Check	01/18/2024	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000034439	76.93
Check	01/18/2024	ATHENS INSURANCE SERVICES, INC.	ATHENS INSURANCE SERVICES, INC.	INV #IVC00000000034002	25.82
Sales Receipt	01/18/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Sales Receipt	01/18/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Check	01/23/2024	ATHENS INSURANCE SERVICES cust.	Chris Ladd/Ladd Services Inc.	Eckstrom, Gary	9,000.00
Sales Receipt	01/24/2024	FIRE AGENCIES SELF INSURANCE SY...	FIRE AGENCIES SELF INSURANCE SYST...	Workers Comp	-3,238.30
Check	01/30/2024	ATHENS INSURANCE SERVICES cust.	Maximus Federal Services Inc	Brolan, Adam	345.00
Check	01/31/2024	ATHENS INSURANCE SERVICES cust.	Chris Ladd/Ladd Services Inc.	Eckstrom, Gary	450.00
Total 1701 · Workers' Compensation					-5,013.24
<b>1704 · Sick Leave Buyback</b>					
Check	01/09/2024	LOPEZ,ANTHONY	LOPEZ,ANTHONY	Sick Leave Paid 86.75 Hours	4,030.41
General Journal	01/31/2024	LOPEZ,ANTHONY	ADP PAYROLL IMPORT	SICK PAY TERM	4,030.41
Total 1704 · Sick Leave Buyback					8,060.82
<b>1706 · Deferred Compensation</b>					
General Journal	01/15/2024			Employer match - deferred comp	1,375.00
General Journal	01/15/2024			Employer match - deferred comp	250.00
General Journal	01/15/2024			Employer match - deferred comp	1,600.00
General Journal	01/15/2024			Employer match - deferred comp	650.00

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January 2024

Type	Date	Name	Source Name	Memo	Paid Amount
General Journal	01/15/2024			Employer match - deferred comp	100.00
General Journal	01/15/2024			Education Incentive/SL INC - de...	8,048.67
General Journal	01/15/2024			Education Incentive/SL INC - de...	1,382.93
General Journal	01/15/2024			Education Incentive/SL INC - de...	13,751.41
General Journal	01/15/2024			Education Incentive/SL INC - de...	2,580.31
General Journal	01/15/2024			Education Incentive/SL INC - de...	411.23
General Journal	01/15/2024			Medical Stipend - deferred comp	2,100.00
General Journal	01/15/2024			Medical Stipend - deferred comp	1,050.00
General Journal	01/15/2024			Medical Stipend - deferred comp	3,150.00
General Journal	01/15/2024			Medical Stipend - deferred comp	350.00
General Journal	01/15/2024			Medical Stipend - deferred comp	1,050.00
General Journal	01/31/2024			Employer match - deferred comp	1,375.00
General Journal	01/31/2024			Employer match - deferred comp	250.00
General Journal	01/31/2024			Employer match - deferred comp	1,650.00
General Journal	01/31/2024			Employer match - deferred comp	800.00
General Journal	01/31/2024			Employer match - deferred comp	100.00
General Journal	01/31/2024			Education Incentive/SL INC - de...	260.95
General Journal	01/31/2024			Education Incentive/SL INC - de...	197.09
General Journal	01/31/2024			Education Incentive/SL INC - de...	671.99
General Journal	01/31/2024			Education Incentive/SL INC - de...	856.67
General Journal	01/31/2024			Education Incentive/SL INC - de...	0.00
General Journal	01/31/2024			Medical Stipend - deferred comp	2,100.00
General Journal	01/31/2024			Medical Stipend - deferred comp	1,050.00
General Journal	01/31/2024			Medical Stipend - deferred comp	3,150.00
General Journal	01/31/2024			Medical Stipend - deferred comp	350.00
General Journal	01/31/2024			Medical Stipend - deferred comp	350.00
Total 1706 · Deferred Compensation					51,011.25
<b>2000 · Services &amp; Supplies</b>					
General Journal	01/01/2024			Credit card payment double pai...	22,434.93
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Statement Date 12/12/23-01/11/...	-21,374.06
Total 2000 · Services & Supplies					1,060.87
<b>2020 · Cal-OSHA Requirements</b>					
Check	01/18/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV718067	474.84
Check	01/18/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV719607	134.39
Check	01/30/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #INV729991	407.64
Total 2020 · Cal-OSHA Requirements					1,016.87
<b>2021 · Clothing</b>					
Check	01/11/2024	CROWN TROPHY	CROWN TROPHY	Inv 39784 / Name bars	538.97
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Galls	200.27
Check	01/18/2024	CROWN TROPHY	CROWN TROPHY	INV #39892 / LABBERTON NA...	43.40
Check	01/18/2024	SONOMA DESIGN APPAREL	SONOMA DESIGN APPAREL	INV #89502 / BOARD SHIRTS	621.94
Check	01/24/2024	IRVINE & JACHENS, INC	IRVINE & JACHENS, INC	INV #4495 / ENGINEER PARA...	1,547.82
Check	01/24/2024	IRVINE & JACHENS, INC	IRVINE & JACHENS, INC	INV #4494 / BADGES	1,727.52

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Sales Receipt	01/24/2024	DICOCHEA, JOHN	DICOCHEA, JOHN	REIMB FOR FLAT BADGE WIT...	-136.39
Total 2021 · Clothing					4,543.53
<b>2024 · First Aid Supplies</b>					
Check	01/11/2024	FERNO WASHINGTON, INC.	FERNO WASHINGTON, INC.	Inv 929322 / Pro Pac Zoll Adapter	528.45
Check	01/11/2024	FERNO WASHINGTON, INC.	FERNO WASHINGTON, INC.	Late fee	7.93
Check	01/11/2024	STRYKER SALES, LLC	STRYKER SALES, LLC	Inv 9205193936	415.18
Check	01/11/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	Inv 85178691	1,181.44
Check	01/11/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	Inv 85199841	2,658.50
Check	01/11/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	3% 30 on Inv 85199841	-79.76
Check	01/18/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85197279	341.79
Check	01/18/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85197279 / 3% ON NET 30	-10.25
Check	01/18/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85197280	478.48
Check	01/18/2024	BOUND TREE MEDICAL, LLC	BOUND TREE MEDICAL, LLC	INV #85197280 / 3% ON NET 30	-14.35
Check	01/18/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #67451634	206.63
Check	01/18/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #67387251	911.40
Check	01/18/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #67037018	1,822.80
Check	01/18/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1378542	1,263.40
Check	01/18/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1393852	1,651.37
Check	01/24/2024	MEDLINE INDUSTRIES, LP	MEDLINE INDUSTRIES, LP	INV #2301015562	96.89
Check	01/24/2024	MEDLINE INDUSTRIES, LP	MEDLINE INDUSTRIES, LP	INV #2300880218	2,015.28
Check	01/30/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1394653	321.30
Check	01/31/2024	HENRY SCHEIN, INC	HENRY SCHEIN, INC	INV #68522681	545.43
Check	01/31/2024	LIFE ASSIST, INC.	LIFE ASSIST, INC.	INV #1399877	33.81
Check	01/31/2024	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #3895299	258.01
Check	01/31/2024	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #3894441	875.46
Total 2024 · First Aid Supplies					15,509.19
<b>2025 · Oxygen</b>					
Check	01/11/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	Inv 0028964833 / S61	236.41
Check	01/11/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	Inv 0028919406 / S61	191.19
Check	01/11/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	Inv 0028964861 / S64	122.63
Check	01/26/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0029030534	114.52
Check	01/26/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	INV #0029030533	105.67
Total 2025 · Oxygen					770.42
<b>2027 · Tool Replacement</b>					
Check	01/30/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #269153 / SHOP	94.41
Total 2027 · Tool Replacement					94.41
<b>2034 · Outside Assistance</b>					
Check	01/04/2024	NELSON CONNECTS	NELSON CONNECTS	INV #6439393	1,914.80
Check	01/11/2024	ASTON CARTER INC	ASTON CARTER INC	ADM00652059 / WE 12-2-23	1,200.00
Check	01/11/2024	ASTON CARTER INC	ASTON CARTER INC	ADM00661448 / WE 12-16-23	1,200.00
Check	01/11/2024	ASTON CARTER INC	ASTON CARTER INC	ADM00668430 / WE 12-23-23	1,200.00
Check	01/18/2024	MEAGHAN CARROLL	MEAGHAN CARROLL	DECEMBER STATEMENT	1,479.00
Check	01/18/2024	KATIE GROSSMAN BSN, RN	KATIE GROSSMAN BSN, RN	INV #51 / NOVEMBER STATE...	3,811.20

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
**January 2024**

Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/18/2024	KATIE GROSSMAN BSN, RN	KATIE GROSSMAN BSN, RN	INV #52 / DECEMBER STATE...	3,811.20
Check	01/18/2024	NELSON CONNECTS	NELSON CONNECTS	INV #6440367	1,914.80
Check	01/24/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00672589 / PD ENDI...	960.00
Check	01/24/2024	ASTON CARTER INC	ASTON CARTER INC	INV #ADM00674609 / PD ENDI...	1,600.00
Check	01/30/2024	NELSON CONNECTS	NELSON CONNECTS	INV #6441396 / WK ENDING 1/...	1,914.80
Check	01/30/2024	NELSON CONNECTS	NELSON CONNECTS	INV #6440865 / WK ENDING 1/...	1,914.80
Total 2034 · Outside Assistance					22,920.60
<b>2039 · Schools and Seminars</b>					
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AFSS / City of Woodland	411.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Grand Sierra Resort	98.42
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	FDIC Conference	1,275.00
Check	01/18/2024	CAL FIRE	CAL FIRE	INV #CF-FADO1B0656	3,220.00
Check	01/18/2024	GODOY,RICHARD S	GODOY,RICHARD S	COMPANY OFFICER 2B CLASS	350.00
Check	01/18/2024	MEYER, GREG	MEYER, GREG	COMPANY OFFICER 2A CLASS	425.00
Check	01/18/2024	MEYER, GREG	MEYER, GREG	COMPANY OFFICER 2B CLASS	350.00
Check	01/18/2024	SANTA ROSA JUNIOR COLLEGE/ACCO...	SANTA ROSA JUNIOR COLLEGE/ACCOU...	INV #AR24-00808 / FIRE 290 P...	1,829.65
Check	01/18/2024	SOLAR,DEVIN W	SOLAR,DEVIN W	REIMBURSEMENT 2B CLASS	350.00
Check	01/18/2024	WILKOSZ,GABRIEL R	WILKOSZ,GABRIEL R	S230 AND S231 CLASSES	340.00
Check	01/24/2024	WALRAVEN, COLLEEN employee	WALRAVEN, COLLEEN employee	REIMBURSEMENT FOR NEG...	75.00
Check	01/24/2024	SOLAR,DEVIN W	SOLAR,DEVIN W	REIMBURSEMENT FOR S230/...	340.00
Check	01/30/2024	BARGIACCHI, ANTHONY employee	BARGIACCHI, ANTHONY employee	HAZMAT IC CLASS 23-0543 C...	80.00
Check	01/30/2024	WILKOSZ,GABRIEL R	WILKOSZ,GABRIEL R	COMPANY OFFICER 2B	350.00
Total 2039 · Schools and Seminars					9,494.07
<b>2040 · Training Aids and Materials</b>					
General Journal	01/31/2024			Use Tax Q4 Dec 2023	94.00
General Journal	01/31/2024			Use Tax Q4 Dec 2023	10.00
Total 2040 · Training Aids and Materials					104.00
<b>2041 · Food</b>					
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Peet's	65.60
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Rustic Bakery	58.30
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Marin Coffee Roasters	25.90
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Rustic Bakery	48.93
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Marin Coffee Roasters	25.90
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Michael's Sourdough	48.77
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Hopmonk	-29.11
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Sourdough & Co	120.94
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Hopmonk	2,175.24
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Carmen's La Hazienda	81.70
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Panera	71.95
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Safeway	500.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Jersey Mike's Subs	30.36
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Panera Bread	48.32
Total 2041 · Food					3,272.80

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
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Type	Date	Name	Source Name	Memo	Paid Amount
<b>2049 · Conferences &amp; Meetings</b>					
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Clarion Events	1,275.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CFPI.ORG	790.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	South West	237.79
Total 2049 · Conferences & Meetings					2,302.79
<b>2050 · Equipment Testing</b>					
Check	01/30/2024	BARGIACCHI, ANTHONY employee	BARGIACCHI, ANTHONY employee	SCBA TESTING SUPPLIES	56.56
Total 2050 · Equipment Testing					56.56
<b>2059 · Liability &amp; Property</b>					
Check	01/04/2024	GLATFELTER CLAIMS MANAGEMENT	GLATFELTER CLAIMS MANAGEMENT	LIABILITY DEDUCTIBLE / CLAI...	5,000.00
Check	01/18/2024	ARTHUR J. GALLAGHER & CO INS BRO...	ARTHUR J. GALLAGHER & CO INS BROK...	INV #4987146 / INS FOR NEW ...	917.00
Total 2059 · Liability & Property					5,917.00
<b>2074 · School and Seminars</b>					
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	CAFireMechanics	790.00
Total 2074 · School and Seminars					790.00
<b>2087 · Parts &amp; Outside Labor</b>					
Check	01/11/2024	CAPITOL CLUTCH & BRAKE, INC	CAPITOL CLUTCH & BRAKE, INC	Inv 1806295 / U8	1,387.15
Check	01/11/2024	DIEGO TRUCK REPAIR, INC	DIEGO TRUCK REPAIR, INC	Inv 68112 / U6	500.00
Check	01/11/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	Inv 177302 / U3	288.80
Check	01/11/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	Inv 177649 / U11	86.73
Check	01/11/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	Inv 177650 / U41	1,150.37
Check	01/11/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	Inv 177709 / U11	719.01
Check	01/11/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	CR04431 / Credit fro Inv 177302	-288.80
Check	01/11/2024	VALLEY POWER SYSTEMS, INC.	VALLEY POWER SYSTEMS, INC.	Inv J42000 / Tiburon 12	450.69
Check	01/11/2024	VALLEY POWER SYSTEMS, INC.	VALLEY POWER SYSTEMS, INC.	Inv J41967 / Tiburon 12	3.05
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Darryl Stellway	95.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	27.43
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	123 Security Products	67.93
Check	01/18/2024	CAPITOL CLUTCH & BRAKE, INC	CAPITOL CLUTCH & BRAKE, INC	INV #1807072 / U7	171.61
Check	01/18/2024	MARIN COUNTY FORD	MARIN COUNTY FORD	INV #76793 FOW / U24	83.09
Check	01/18/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #268122 / U3	63.62
Check	01/18/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #268068 / U8	8.30
Check	01/18/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #268066 / U8	8.30
Check	01/18/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #268211 / U8	102.87
Check	01/18/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #267780 / U27	9.33
Check	01/18/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #267070 / U17	28.68
Check	01/18/2024	PETERSON TRUCKS, INC.	PETERSON TRUCKS, INC.	INV #279301R / U8	18.90
Check	01/24/2024	PROFESSIONAL SALES AND SERVICE,...	PROFESSIONAL SALES AND SERVICE, LC	INV #30822 / U6	862.31
Check	01/30/2024	HI-TECH E.V.S. INC.	HI-TECH E.V.S. INC.	INV #177891 / U3	1,517.33
Check	01/30/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #268811 / U5	106.04
Check	01/30/2024	NAPA AUTO PARTS	NAPA AUTO PARTS	INV #268780 / U3	32.31
Check	01/30/2024	PROFESSIONAL SALES AND SERVICE,...	PROFESSIONAL SALES AND SERVICE, LC	INV #30886 / U6	527.23

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Total 2087 · Parts & Outside Labor					8,027.28
<b>2088 · Shop Supplies</b>					
Check	01/11/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	Inv 0028965005 / S62	33.08
Check	01/11/2024	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	Inv 0028495521 / S62	32.16
Check	01/26/2024	CINTAS	CINTAS	STATEMENT DATE 12/31/2023	340.74
Check	01/30/2024	WINZER CORPORATION	WINZER CORPORATION	INV #1756842 / SHOP SUPPLI...	529.68
Total 2088 · Shop Supplies					935.66
<b>2131 · Books &amp; Periodicals</b>					
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	83.20
Check	01/18/2024	THOMSON REUTERS - WEST	THOMSON REUTERS - WEST	INV #849591145	250.96
Total 2131 · Books & Periodicals					334.16
<b>2141 · Computer Supplies</b>					
Check	01/04/2024	VANZEBO LASER, LLC	VANZEBO LASER, LLC	INV #101394	2,148.35
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	-249.54
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	130.15
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	172.65
Total 2141 · Computer Supplies					2,201.61
<b>2151 · Computer Software &amp; Renewals</b>					
Check	01/11/2024	TRITECH SOFTWARE SYSTEMS	TRITECH SOFTWARE SYSTEMS	Inv 400463 / Inv 11 of 12	1,320.00
Check	01/11/2024	LANGUAGE LINE SERVICES, INC.	LANGUAGE LINE SERVICES, INC.	Inv 11192343	123.05
Check	01/11/2024	TRIZETTO PROVIDER SOLUTIONS	TRIZETTO PROVIDER SOLUTIONS	3T0Z122300 / 12/23	121.26
Check	01/11/2024	ZOLL DATA SYSTEMS INC	ZOLL DATA SYSTEMS INC	INV00162384	473.75
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Zoom	40.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Zoom	149.90
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Google	396.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TeamUp	129.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	TeamUp / International Fee	2.58
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	DNSTWISTER	34.99
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	DNSTWISTER / International Fee	0.70
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	DropBox	119.88
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Apple.com / recurring	19.99
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Apple.com / recurring	0.99
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Apple.com / recurring	11.99
Check	01/18/2024	STRATOGUARD, LLC	STRATOGUARD, LLC	INV #T07-12556	509.76
Check	01/18/2024	TRIZETTO PROVIDER SOLUTIONS	TRIZETTO PROVIDER SOLUTIONS	INV #3T0Z012400	124.84
Check	01/31/2024	UKG KRONOS SYSTEMS LLC	UKG KRONOS SYSTEMS LLC	INV #12192660	30.93
Total 2151 · Computer Software & Renewals					3,609.61
<b>2164 · Computer System Maintenance</b>					
Check	01/04/2024	MARIN IT, INC	MARIN IT, INC	INV #2023-122131	270.00
Check	01/24/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-25553	2,100.00
Check	01/24/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-25554	250.00
Check	01/24/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-25544	562.25

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
**January 2024**

Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/24/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-122170	1,829.58
Check	01/24/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-122272	687.50
Check	01/26/2024	MARIN IT, INC	MARIN IT, INC	INV #2023-254429	2,021.50
Check	01/30/2024	MARIN IT, INC	MARIN IT, INC	INV #2024-122356	292.50
Total 2164 · Computer System Maintenance					8,013.33
<b>2268 · Special Fire Equipment &amp; Suppl</b>					
Check	01/11/2024	GRAINGER	GRAINGER	Inv 9939774627	26.26
Check	01/11/2024	SIGN DYNAMICS	SIGN DYNAMICS	Inv 9084 / B66 lettering and stri...	444.43
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Traffic Safety Store	667.80
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Rescue Tech 1	979.25
Check	01/31/2024	ALLSTAR FIRE EQUIPMENT, INC.	ALLSTAR FIRE EQUIPMENT, INC.	INV #253157	1,424.65
Total 2268 · Special Fire Equipment & Suppl					3,542.39
<b>2273 · Employee Service &amp; Recognition</b>					
Check	01/04/2024	GRAIL LLC	GRAIL LLC	INV #ENT322113023 / GALLER...	41,536.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AllAboutChallengeCoins	739.13
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Crumbl Cookie	100.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Starbucks	150.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	San Marin Flowers	97.65
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Novato Paint the Town Red	250.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Novato Paint the Town Red	250.00
Check	01/26/2024	L. N. CURTIS & SONS	L. N. CURTIS & SONS	INV #PINV866022 / DECON W...	74,800.25
Check	01/26/2024	SOLUTION-SUITE	SOLUTION-SUITE	INV #2222 / PETERS PHOTO ...	189.88
Check	01/30/2024	CROWN TROPHY	CROWN TROPHY	INV #39929 / EOY PLAQUES	224.48
Total 2273 · Employee Service & Recognition					118,337.39
<b>2396 · Facilities Prevent Maintenance</b>					
Check	01/04/2024	ATCO	ATCO	INV #76997 / ADMIN	65.00
Check	01/04/2024	ATCO	ATCO	INV #77039 / ADMIN	117.70
Check	01/04/2024	ATCO	ATCO	INV #76980 / S61	65.00
Check	01/04/2024	ATCO	ATCO	INV #76975 / S61	80.25
Check	01/04/2024	ATCO	ATCO	INV #77017 / S62	65.00
Check	01/04/2024	ATCO	ATCO	INV #78611 / S62	80.25
Check	01/04/2024	ATCO	ATCO	INV #77006 / S63	65.00
Check	01/04/2024	ATCO	ATCO	INV #77009 / S63	80.60
Check	01/04/2024	ATCO	ATCO	INV #76978 / S64	65.00
Check	01/04/2024	ATCO	ATCO	INV #76910 / S64	69.55
Check	01/04/2024	ATCO	ATCO	INV #76932 / S65	65.00
Check	01/04/2024	ATCO	ATCO	INV #76928 / S65	80.25
Check	01/04/2024	QUENCH USA, Inc	QUENCH USA, Inc	INV #INV06789413	644.09
Check	01/11/2024	MARIN BUILDING MAINTENANCE, INC.	MARIN BUILDING MAINTENANCE, INC.	Inv 1974 / Dec 2023 Janitorial	850.00
Check	01/11/2024	TK ELEVATOR	TK ELEVATOR	Inv 3007682283 / 1-1-24 - 6-30-24	2,414.30
Check	01/18/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #294082 / S63	507.00
Check	01/18/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #294080 / S64	510.00
Check	01/18/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #294079 / S65	468.00
Check	01/18/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #294071 / S62	806.00



**Novato Fire Protection District**  
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Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/18/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #294083 / S61	611.00
Check	01/18/2024	CAGWIN & DORWARD	CAGWIN & DORWARD	INV #294084 / ADMIN	600.00
Check	01/18/2024	PETERSON MECHANICAL, INC.	PETERSON MECHANICAL, INC.	INV #26260 / COMPLETED BOI...	805.00
Check	01/18/2024	SEBASTOPOL CONST. DBA L.J. CONST...	SEBASTOPOL CONST. DBA L.J. CONSTR...	INV #062415	1,000.00
Check	01/24/2024	ATCO	ATCO	INV #82391 / S61	65.00
Check	01/24/2024	ATCO	ATCO	INV #82392 / S61	80.25
Check	01/24/2024	ATCO	ATCO	INV #82342 / S62	65.00
Check	01/24/2024	ATCO	ATCO	INV #82343 / S62	80.25
Check	01/24/2024	ATCO	ATCO	INV #82408 / S63	65.00
Check	01/24/2024	ATCO	ATCO	INV #82409 / S63	80.60
Check	01/24/2024	ATCO	ATCO	INV #82317 / S64	65.00
Check	01/24/2024	ATCO	ATCO	INV #82319 / S64	69.55
Check	01/24/2024	ATCO	ATCO	INV #82301 / S65	65.00
Check	01/24/2024	ATCO	ATCO	INV #82302 / S65	80.25
Check	01/24/2024	ATCO	ATCO	INV #82378 / ADMIN	65.00
Check	01/24/2024	ATCO	ATCO	INV #82376 / ADMIN	117.70
Check	01/24/2024	BAY ALARM	BAY ALARM	INV #21118360	595.65
Check	01/31/2024	MARIN BUILDING MAINTENANCE, INC.	MARIN BUILDING MAINTENANCE, INC.	INV #2083	810.00
Total 2396 · Facilities Prevent Maintenance					12,418.24
<b>2397 · Facilities Projects</b>					
Check	01/11/2024	VAN MIDDE & SON CONCRETE	VAN MIDDE & SON CONCRETE	Inv 14822 / Culvert S62	18,500.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	277.89
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Home Depot	101.26
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Home Depot	2,277.56
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Home Depot	1,166.28
Total 2397 · Facilities Projects					22,322.99
<b>2398 · Facilities Repair</b>					
Check	01/04/2024	INTEGRITY CONSTRUCTION MAINTEN...	INTEGRITY CONSTRUCTION MAINTENAN...	INV #121945 / S61 SHOWER	9,885.00
Check	01/04/2024	SIMPSON SHEET METAL, INC	SIMPSON SHEET METAL, INC	INV #86748	79,787.00
Check	01/11/2024	DAVIS SIGN CO.	DAVIS SIGN CO.	Inv 37571 / Replaced parking si...	481.08
Check	01/11/2024	INTEGRITY CONSTRUCTION MAINTEN...	INTEGRITY CONSTRUCTION MAINTENAN...	Inv 121957 / Failed ballast S65	2,084.17
Check	01/11/2024	JONES GARAGE DOOR CO., INC.	JONES GARAGE DOOR CO., INC.	Inv 50368 / S65 Aux Board	887.00
Check	01/11/2024	MARIN H2O, INC.	MARIN H2O, INC.	Inv 98315 / S61 urinal repair	330.00
Check	01/18/2024	INTEGRITY CONSTRUCTION MAINTEN...	INTEGRITY CONSTRUCTION MAINTENAN...	INV #121891	4,647.52
Check	01/18/2024	LEETE GENERATORS	LEETE GENERATORS	INV #55847	694.30
Check	01/18/2024	ZOLL MEDICAL CORPORATION	ZOLL MEDICAL CORPORATION	INV #3871899	2,062.15
Check	01/24/2024	INTEGRITY CONSTRUCTION MAINTEN...	INTEGRITY CONSTRUCTION MAINTENAN...	INV #121991 / S62 GUTTER M...	3,711.00
Check	01/24/2024	INTEGRITY CONSTRUCTION MAINTEN...	INTEGRITY CONSTRUCTION MAINTENAN...	INV #121989 / S61 ROOF LEAK	571.81
Check	01/24/2024	INTEGRITY CONSTRUCTION MAINTEN...	INTEGRITY CONSTRUCTION MAINTENAN...	INV #121994 / S65 DOOR MAI...	1,422.91
Check	01/30/2024	INTEGRITY CONSTRUCTION MAINTEN...	INTEGRITY CONSTRUCTION MAINTENAN...	INV #121781 / REVISED 1/22/24	3,162.00
Check	01/31/2024	MARIN H2O, INC.	MARIN H2O, INC.	INV #98399 / S65 TOILET REP...	165.00
Total 2398 · Facilities Repair					109,890.94
<b>2399 · Station Supplies</b>					
Check	01/04/2024	GRAINGER	GRAINGER	INV #9931944806 / S61	228.08

**Novato Fire Protection District**  
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Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/04/2024	GRAINGER	GRAINGER	INV #9925208515 / S65	307.75
Check	01/04/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3554797847 / S61	193.23
Check	01/04/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3554797850 / S61	122.27
Check	01/04/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3555270036 / S61	368.86
Check	01/04/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3555632311 / S62	99.25
Check	01/11/2024	GRAINGER	GRAINGER	Inv 9939774627	89.98
Check	01/11/2024	GRAINGER	GRAINGER	Inv 9939774627	239.10
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	33.19
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	143.40
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	23.16
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	150.17
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	48.81
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	525.15
Check	01/18/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3555632310 / S61	172.69
Check	01/26/2024	GRAINGER	GRAINGER	INV #9945885300 / S63	409.28
Check	01/26/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3557299988 / S64	34.49
Total 2399 · Station Supplies					3,188.86
<b>2401 · Memberships</b>					
Check	01/04/2024	ROWLAND PLAZA OWNER'S ASSN	ROWLAND PLAZA OWNER'S ASSN	1Q24 RENT	788.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	IAFC	310.00
Check	01/18/2024	CALPELRA	CALPELRA	MEMBER 2023-2024	380.00
Check	01/26/2024	MMANC	MMANC	INV #9295 / MEMBERSHIP RE...	95.00
Total 2401 · Memberships					1,573.00
<b>2406 · Payroll Service Charge</b>					
Check	01/04/2024	WAGWORKS, INC.	WAGWORKS, INC.	INV #INV6004702	180.42
General Journal	01/10/2024	WestAmerica Bank	WestAmerica Bank	Bank Charge	14.95
Check	01/11/2024	ADP	ADP	Inv 648060764 / PE 11/6/23	1,236.24
Check	01/11/2024	ADP	ADP	Inv 650200306 / Payroll Svcs	2,472.12
General Journal	01/16/2024	WestAmerica Bank	WestAmerica Bank	Bank Charge	112.08
Check	01/30/2024	WAGWORKS, INC.	WAGWORKS, INC.	INV #6111842	192.06
Check	01/31/2024	WAGWORKS, INC.	WAGWORKS, INC.	INV #INV6116868	292.46
Total 2406 · Payroll Service Charge					4,500.33
<b>2407 · Office Supplies</b>					
Check	01/04/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3555270033 / ADMIN	491.90
Check	01/04/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3555270035 / ADMIN	287.17
Check	01/04/2024	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	INV #00002W5W60503	5.22
Check	01/11/2024	A and P MOVING, INC.	A and P MOVING, INC.	Inv 4064878 Nov 2023	52.80
Check	01/11/2024	A and P MOVING, INC.	A and P MOVING, INC.	Inv 4065112 Dec 2023	81.80
Check	01/11/2024	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	Inv 00002W5W60513	11.89
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	100.54
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	26.56
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Staples	26.03
Check	01/18/2024	INLAND BUSINESS SERVICES	INLAND BUSINESS SERVICES	INV #IN3891610	371.80
Check	01/18/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3555632309 / ADMIN	122.84

**Novato Fire Protection District**  
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Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/18/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3555632308 / ADMIN	139.38
Check	01/18/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3556396609 / ADMIN	258.72
Check	01/18/2024	ULINE, INC	ULINE, INC	INV #172476233	611.62
Check	01/26/2024	QUADIENT FINANCE USA, Inc	QUADIENT FINANCE USA, Inc	DECEMBER POSTAGE	1,000.00
Check	01/26/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3557299981 / ADMIN	65.52
Check	01/26/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3557299985 / EMS BILLING	159.64
Check	01/26/2024	STAPLES BUSINESS ADVANTAGE	STAPLES BUSINESS ADVANTAGE	INV #3557299982 / HR	935.30
Check	01/30/2024	VALENTI, JOSEPH R	VALENTI, JOSEPH R	REIMBURSEMENT FOR 1099-...	91.12
Check	01/31/2024	INLAND BUSINESS SERVICES	INLAND BUSINESS SERVICES	INV #IN3942784	223.31
Total 2407 · Office Supplies					5,063.16
<b>2501 · Gas, Oil &amp; Grease Vehicles</b>					
Check	01/04/2024	MATT AND JEFF'S CAR WASH	MATT AND JEFF'S CAR WASH	10/01-11/30	140.96
Check	01/11/2024	GRAINGER	GRAINGER	Inv 9939774627	182.32
Check	01/11/2024	SAFETY-KLEEN SYSTEMS, INC.	SAFETY-KLEEN SYSTEMS, INC.	Inv 93441449 Parts Washer	296.38
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	City of Emeryville	17.50
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Fastrak	50.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	AccuformNMC	174.00
Check	01/18/2024	NORTH BAY PETROLEUM	NORTH BAY PETROLEUM	DECEMBER FUEL	14,939.16
Check	01/24/2024	ARMOUR PETROLEUM	ARMOUR PETROLEUM	INV #WO-26197 / ANNUAL AIR...	888.00
Check	01/26/2024	FASTRAK INVOICE PROCESSING DEPT	FASTRAK INVOICE PROCESSING DEPT	INV #I712411329314 / B61	7.00
Total 2501 · Gas, Oil & Grease Vehicles					16,695.32
<b>2537 · Radio &amp; MDC Maintenance</b>					
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	See's Candies	110.00
Check	01/31/2024	MARIN COUNTY TAX COLLECTOR	MARIN COUNTY TAX COLLECTOR	DECEMBER 2023 RADIO SHO...	1,445.99
Total 2537 · Radio & MDC Maintenance					1,555.99
<b>2539 · Tablet Command</b>					
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	732.36
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Amazon	112.80
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Costco	678.67
Check	01/24/2024	SOUTHERN MARIN FIRE PROTECTION ...	SOUTHERN MARIN FIRE PROTECTION DI...	INV #23-24-32 / FY24 TABLET ...	23,902.80
Total 2539 · Tablet Command					25,426.63
<b>2713 · Legal Fees</b>					
Check	01/24/2024	AALR&R PROF CORP.	AALR&R PROF CORP.	INV #702840	10,113.18
Check	01/24/2024	RILEY F. HURD III	RILEY F. HURD III	INV #2380194 / DECEMBER L...	2,317.50
Check	01/26/2024	VAN DERMYDEN MAKUS LAW CORP	VAN DERMYDEN MAKUS LAW CORP	INV #28632 / SAFETY COMPLI...	7,723.30
Check	01/26/2024	VAN DERMYDEN MAKUS LAW CORP	VAN DERMYDEN MAKUS LAW CORP	INV #28662 / INVESTIGATION ...	5,496.78
Total 2713 · Legal Fees					25,650.76
<b>2717 · Audit &amp; Accounting Fees</b>					
Check	01/11/2024	GOVERNMENT FINANCE OFFICERS AS...	GOVERNMENT FINANCE OFFICERS ASS...	Inv 00017934 / ACFR 2023	460.00

**Novato Fire Protection District**  
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Type	Date	Name	Source Name	Memo	Paid Amount
Total 2717 · Audit & Accounting Fees					460.00
<b>2718 · Consulting Fees</b>					
Check	01/04/2024	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2023-02-79 / HANGER #7	200.00
Check	01/04/2024	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2023-02-83 / 440 SCHOO...	200.00
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Ayawaska	155.45
Check	01/18/2024	CLEMENTI, MARK A., PH.D.	CLEMENTI, MARK A., PH.D.	INV #09-01-23 (2) / ETHAN PA...	774.00
Check	01/18/2024	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-03 / 826 STATE ...	200.00
Check	01/18/2024	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-02 / 208 VINTAGE	200.00
Check	01/18/2024	DONALD D. DAMMEN, P.E., LLC	DONALD D. DAMMEN, P.E., LLC	INV #2024-02-01 / 1700 MARION	200.00
Check	01/18/2024	MISSION-CENTERED SOLUTIONS, INC	MISSION-CENTERED SOLUTIONS, INC	STRATEGIC PLANNING	11,545.00
Check	01/26/2024	TO THE POINT POLYGRAPH	TO THE POINT POLYGRAPH	INV #468 / FARRIS, SANTOS, ...	1,600.00
Total 2718 · Consulting Fees					15,074.45
<b>2731 · Water</b>					
Check	01/04/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4272001 / S62	524.92
Check	01/04/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1839301 / S63	64.46
Check	01/04/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1708601 / S61	90.56
Check	01/04/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1708501 / S61	773.15
Check	01/04/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #958102 / S62	324.83
Check	01/04/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1825601 / S62	90.56
Check	01/24/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1833302	90.56
Check	01/24/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #4297601	174.47
Check	01/24/2024	NORTH MARIN WATER DIST.	NORTH MARIN WATER DIST.	ACCT #1833202	315.39
Total 2731 · Water					2,448.90
<b>2732 · Electricity</b>					
Check	01/11/2024	PG&E	PG&E	2886168221-0 / S61	685.71
Check	01/11/2024	PG&E	PG&E	2375449117-5 / S62	879.09
Check	01/11/2024	PG&E	PG&E	6093478999-5 / Admin	309.62
Check	01/11/2024	PG&E	PG&E	8167658955-9 / S63	339.84
Check	01/11/2024	PG&E	PG&E	8783705711-3 / Admin	2,976.71
Check	01/11/2024	PG&E	PG&E	2844501557-2 / S61	2,937.32
Check	01/11/2024	PG&E	PG&E	2333782453-8 / S62	2,684.36
Check	01/11/2024	PG&E	PG&E	8209325619-4 / S63	855.24
Check	01/18/2024	PG&E	PG&E	ACCT #0554263785-4 / S65	2,751.46
Check	01/18/2024	PG&E	PG&E	ACCT #4566474349-4 / S64 TR...	12,287.06
Check	01/31/2024	PG&E	PG&E	ACCT #2375449117-5 / S62	794.02
Check	01/31/2024	PG&E	PG&E	ACCT #2886168221-0 / S61	907.21
Check	01/31/2024	PG&E	PG&E	ACCT #6093478999-5 / ADMIN	446.51
Total 2732 · Electricity					28,854.15
<b>2736 · Garbage</b>					
Check	01/04/2024	RECOLOGY	RECOLOGY	INV #82274	468.09
Check	01/11/2024	RECOLOGY	RECOLOGY	ACCT #1810872028 / S64	355.43
Check	01/11/2024	RECOLOGY	RECOLOGY	ACCT #1810291104 / S65	355.43
Check	01/11/2024	RECOLOGY	RECOLOGY	ACCT #1810135095 / S62	618.51

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
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Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/11/2024	RECOLOGY	RECOLOGY	ACCT #1812348993 / ADMIN	355.43
Check	01/11/2024	RECOLOGY	RECOLOGY	ACCT #1812424737 / S63	355.43
Check	01/11/2024	RECOLOGY	RECOLOGY	ACCT #1812254100 / S61	618.51
Total 2736 · Garbage					3,126.83
<b>2737 · Sewage</b>					
Check	01/24/2024	NOVATO SANITARY DISTRICT	NOVATO SANITARY DISTRICT	FY 2023/24 SEWER SVC CHA...	8,559.10
Total 2737 · Sewage					8,559.10
<b>2738 · Telephone System</b>					
Check	01/04/2024	MARIN.ORG	MARIN.ORG	INV #2292 / MIDAS NETWORK	3,977.70
Check	01/11/2024	AT&T MOBILITY	AT&T MOBILITY	Inv 991004252X01042024	270.94
Check	01/11/2024	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	Inv 00081520231231	103.95
Check	01/11/2024	VERIZON WIRELESS	VERIZON WIRELESS	9952858510 / Nov29-Dec28 2023	32.70
Check	01/11/2024	VERIZON WIRELESS	VERIZON WIRELESS	9952858509 / Nov29-Dec28 2023	2,167.47
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	American Messaging	138.53
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Comcast Business	296.92
General Journal	01/11/2024	CARD SERVICE CENTER	CARD SERVICE CENTER	Dish Network	76.10
Check	01/18/2024	AT&T MOBILITY	AT&T MOBILITY	INV #287332054555X01102024	196.89
Check	01/18/2024	AT&T MOBILITY	AT&T MOBILITY	INV #287305249834X01102024	2,898.11
Check	01/18/2024	AT&T	AT&T	ACCT #234341-73600390	120.48
Check	01/18/2024	AT&T	AT&T	ACCT #248134-26905632	8.86
Check	01/24/2024	VERIZON WIRELESS	VERIZON WIRELESS	INV #9953306555	805.22
Check	01/24/2024	VCOM SOLUTIONS, INC.	VCOM SOLUTIONS, INC.	INV #00081520240112	2,490.15
Total 2738 · Telephone System					13,584.02
<b>3301 · Debt Service - Principal</b>					
Check	01/26/2024	BMO BANK NATIONAL ASSOCIATION	BMO BANK NATIONAL ASSOCIATION	INV #000001733536 / PRINCIP...	164,000.00
Total 3301 · Debt Service - Principal					164,000.00
<b>3302 · Debt Service - Interest</b>					
Check	01/26/2024	BMO BANK NATIONAL ASSOCIATION	BMO BANK NATIONAL ASSOCIATION	INV #000001733536 / INTEREST	3,116.00
Total 3302 · Debt Service - Interest					3,116.00
<b>4048 · Building Facilities</b>					
Check	01/04/2024	HCD	HCD	S62 MODULAR / DECAL CCL9...	340.00
Check	01/04/2024	HCD	HCD	S62 MODULAR / DECAL CCL9...	340.00
Check	01/04/2024	LEETE GENERATORS	LEETE GENERATORS	INV #55715 / ADMIN GENERA...	741.58
Check	01/04/2024	LEETE GENERATORS	LEETE GENERATORS	INV #55717 / S62 GENERATOR	595.10
Check	01/04/2024	LEETE GENERATORS	LEETE GENERATORS	INV #55716 / S61 GENERATOR	629.69
Check	01/04/2024	LEETE GENERATORS	LEETE GENERATORS	INV #55731 / S65 GENERATOR	737.61
Total 4048 · Building Facilities					3,383.98
<b>4818 · Exercise Equipment</b>					

**Novato Fire Protection District**  
**Revenues and Expenditures Detail**  
 January 2024

Type	Date	Name	Source Name	Memo	Paid Amount
Check	01/18/2024	REP FITNESS	REP FITNESS	INV #INV312031	19,470.39
Total 4818 · Exercise Equipment					19,470.39
Total Expense					2,479,848.36
Net Ordinary Income					-1,349,206.93
<b>Other Income/Expense</b>					
<b>Other Expense</b>					
<b>8500 · Intergovernmental Transfers</b>					
Check	01/11/2024	DEPARTMENT OF HEALTH CARE SERV...	DEPARTMENT OF HEALTH CARE SERVIC...	IGT EFT PYMT CY2023	104,525.63
Total 8500 · Intergovernmental Transfers					104,525.63
Total Other Expense					104,525.63
Net Other Income					-104,525.63
<b>Net Income</b>					<b>-1,453,732.56</b>



Novato Fire District  
Finance Division  
Vendor Summary  
January 2024

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**TO:** Board of Directors  
**FROM:** Senior Accountant Kerrigan  
**DATE:** February 27, 2024  
**RE:** Vendor Summary – January 2024

Payments to all vendors during January 2024 totaled \$4,880,075.57.

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2024

	Jan 24	Jul '23 - Jan 24
49ER COMMUNICATIONS	0.00	123,320.82
4IMPRINT, INC	0.00	4,171.74
A and P MOVING, INC.	134.60	398.60
AALR&R PROF CORP.	10,113.18	52,302.76
AARP HEALTH CARE OPTIONS	0.00	116.15
ABELL, GREGORY	0.00	1,000.00
ABLE TIRE & BRAKE INC	0.00	18,200.54
ABRUZZO, JOE	0.00	1,000.00
ACE ELECTRIC SERVICE	0.00	1,206.73
ACKENHEIL, ERIN	1,575.50	1,575.50
ADP	3,708.36	26,656.67
ADP PAYROLL IMPORT	21,310.71	150,940.75
AIR EXCHANGE, INC.	0.00	997.67
ALERT-ALL CORP.	0.00	1,936.72
ALL STAR RENTS	0.00	593.87
ALLEN, DAVE	0.00	2,500.00
ALLEN, MARK	0.00	500.00
ALLIANCE LAUNDRY SYSTEMS DISTRIBUTION LLC	0.00	18,087.53
ALLMAN, MATTHEW	12,056.50	108,898.76
ALLSTAR FIRE EQUIPMENT, INC.	1,424.65	50,583.11
ALTER, JENNIFER	0.00	3,500.00
ANDRES, JULIA	0.00	1,000.00
ANTHEM BLUE CROSS	529.56	529.56
ANZALONE, MARY	1,342.60	1,342.60
APACHE SIGNS	0.00	286.44
APOSTOL, ANDREA	0.00	2,500.00
ARGOS, TOM	0.00	2,500.00
ARIMURA, CHAD	3,000.00	3,000.00
ARMOUR PETROLEUM	888.00	22,706.71
ARNAL, AMADEO	0.00	1,000.00
ARTHUR J. GALLAGHER & CO INS BROKER OF CA	917.00	214,456.19
ARTHUR, TOM	0.00	1,000.00
ASCENSUS	0.00	2,250.00
ASTON CARTER INC	6,160.00	33,080.00
AT&T	129.34	1,981.43
AT&T MOBILITY	3,547.38	23,611.35
ATCO	1,797.20	7,306.50
ATHENS INSURANCE SERVICES, INC.	4,486.75	13,909.54
AUTHORIZE.NET	0.00	128.10
AUTO WORLD	0.00	119.62
AVERY, LORI	0.00	300.00
AVIVA DESIGN	0.00	1,336.00
BAILEY, DIANE	2,500.00	2,500.00
BALL, DAVID	2,500.00	2,500.00
BANK OF THE WEST	0.00	165,654.00
BARAN, MADELYN	0.00	2,500.00
BARBE, LISA	3,225.00	3,225.00
BARDEN, JAMES	0.00	860.11
BARGIACCHI, ANTHONY employee	136.56	9,172.00
BARGIACCHI, ANTHONY D	14,050.50	99,406.70
BARKSDALE, ALIA	0.00	1,000.00
BARRY, SEAN	1,000.00	1,000.00
BARTLEY, CAROL	0.00	1,000.00
BAUER COMPRESSORS, INC.	0.00	759.31
BAY ALARM	595.65	4,548.71
BAY CITIES MOLD INSPECTIONS SERVICES, INC	0.00	9,916.00
BEACH, ANNA	0.00	2,000.00
BEALES, JENNIFER	0.00	1,000.00
BEASLEY, BETTY	0.00	500.00
BEDELL, JASON	2,031.50	2,031.50
BEHM, JOANN	0.00	856.50
BELL, MELISA	2,451.00	2,451.00
BERG, ADELE	0.00	1,000.00
BERGO, MARK	0.00	1,000.00
BERLING, ROBERT	2,153.45	2,153.45
BERNARDINI JR, MARIO L	20,663.91	145,981.40



**Novato Fire Protection District**  
**Vendor Summary**  
 January 2024

	Jan 24	Jul '23 - Jan 24
BETTS TRUCK PARTS & SERVICE	0.00	1,443.32
BICKMORE	0.00	3,200.00
BIG BEAR FIRE EXTINGUISHER CO. INC	0.00	2,363.05
BLACK,ADAM R	18,425.13	124,080.17
BLAIR, CHRISTINA	1,000.00	1,000.00
BLANDON,MARVIN J	26,196.82	141,819.46
BLOUNT,YVETTE	3,346.80	36,973.51
BLUE CROSS - ANTHEM	0.00	312.59
BLUE SHIELD OF CALIFORNIA	0.00	726.29
BLUE,FOREST H	12,881.40	116,484.21
BMO BANK NATIONAL ASSOCIATION	167,116.00	167,116.00
BOBBITT, ELISABETH_	0.00	610.09
BONSIGNORE, MICHELLE	0.00	1,000.00
BORDA, HUGO	0.00	2,500.00
BOUND TREE MEDICAL, LLC	4,555.85	36,362.13
BOURDET, KATHRYN LUNDBURG	0.00	1,000.00
BOWLDS,ARTHUR J	20,472.78	110,754.98
BREACHING TECHNOLOGIES INC	0.00	2,291.38
BRINEGAR,MAX M	66.00	830.50
BRODY,WILLIAM A	24,790.16	131,247.87
BROOKS, PIPER	724.00	724.00
BROWNSTEIN CONSTRUCTION, INC	0.00	71,238.00
BUCK'S SAW SERVICE, INC	0.00	432.73
BUELL,GRACE S	0.00	28,709.34
BUGOS, KATHY	675.00	675.00
BUILD WITH ROBOTS, INC	0.00	360.00
BUREAU VERITAS NORTH AMERICA, INC.	0.00	2,890.00
BURTON'S FIRE APPARATUS	0.00	551.09
BURTON, ALAN	0.00	3,500.00
BUSHORE, TARA	0.00	2,500.00
BUTLER'S UNIFORMS	0.00	57.79
BUTLER, ANTHONY	2,500.00	3,500.00
BWS DISTRIBUTORS	0.00	1,175.16
BYERS, PAMELA	0.00	350.00
CA DEPT OF TAX AND FEE ADMINISTRATION	0.00	8.12
CAGAN, DANIELLE	0.00	2,500.00
CAGWIN & DORWARD	9,809.50	71,121.57
CAHILL, DANIEL	500.00	500.00
CAHOON, LADD	0.00	937.50
CAL FIRE	3,220.00	4,045.00
CALIF SPECIAL DISTRICT ASSOC	0.00	9,275.00
CALIF STATE FIREFIGHTERS' ASSN	0.00	595.00
CALIFORNIA MUNICIPAL STATISTICS, INC.	0.00	1,080.00
CALLAHAN,CONNOR	12,904.98	121,711.91
CALPELRA	380.00	380.00
CaIPERS	0.00	462,868.98
CAMPAS, SHAWN	0.00	800.00
CAMPOS, LILLY	0.00	2,322.28
CAMPOS, LILLY_	0.00	2,322.28
CAMPWAY'S TRUCK ACCESSORY WORLD	0.00	15,199.16
CANIHAN, BILL	0.00	1,000.00
CANOPY HEALTH	1,980.47	1,980.47
CAPF	0.00	5,664.00
CAPITOL CLUTCH & BRAKE, INC	1,558.76	3,576.69
CARBAJAL, KYLE	0.00	1,187.48
CARD SERVICE CENTER	0.00	167,152.19
CARLSON, BRIAN	0.00	1,000.00
CAVALLERO, DONALD KEN	0.00	2,500.00
CAVALLERO, KEN.	0.00	845.00
CHACKO, JOSEPH	0.00	1,000.00
CHAMPAGNE, PAULA	0.00	6,169.70
CHAMPUS TRICARE refund	0.00	7.44
CHANG, GARY	0.00	1,000.00
CHEDA ACRES HOA_	0.00	1,215.00
CHO, JANET	0.00	1,000.00
CHRISTENSEN, EVAN	0.00	1,000.00

**Novato Fire Protection District  
Vendor Summary  
January 2024**

	Jan 24	Jul '23 - Jan 24
CINTAS	340.74	1,514.40
CITY OF NOVATO	0.00	1,091.50
CLEMENTI, MARK A., PH.D.	774.00	4,644.00
CLINE, LAUREN	0.00	120.00
COHEN, LESLIE ANN	0.00	700.00
COLE, SARAH	1,000.00	1,000.00
COMYN, ROBERT	2,500.00	2,500.00
CONCERN	0.00	19,877.00
CONNER, JUSTIN	11,400.20	85,165.33
CONSERVATION CORPS NORTH BAY	13,302.11	119,880.67
COOK, CHRIS	0.00	1,000.00
COOK, JOHN	0.00	500.00
COOK, WILLIAM	1,000.00	1,000.00
COOPER, TOM	2,364.00	2,364.00
COTIVITI	0.00	-1,040.20
COTRELL, JENAY	800.00	800.00
COVIDIEN SALES, LLC	0.00	12,748.75
COYLE, CAROL	0.00	1,000.00
COYNE, GABRIELLA	925.00	925.00
CRANDALL ROOFING, INC	0.00	26,928.20
CRAWFORD, GAIL	0.00	175.00
CRAYNE, JENNIFER	15,790.96	104,073.22
CREAMS DISMANTLING, INC.	0.00	750.00
CRITICAL CONTROL	0.00	39,925.70
CROFTS, ARTHUR	1,000.00	1,000.00
CROSSFIT NOVATO	0.00	4,800.00
CROWN TROPHY	806.85	3,427.02
CSW/STUBER-STROEH, INC.	0.00	12,757.00
CUDDY, ROBERT & JULIA	0.00	1,000.00
CURTICE, CINDY	0.00	1,125.00
DADNIA, MOJGAN	0.00	1,000.00
DAGUE, KYLE M	18,642.18	153,878.53
DAHLSTROM, REBECCA	0.00	298.50
DAILY-DOHRMANN, ANGELA M	0.00	1,040.20
DALE, WILLIAM	0.00	500.00
DANNEHL, DENNIS	0.00	897.78
DATERS, KC	0.00	2,500.00
DAVIS SIGN CO.	744.12	1,333.32
DAVIS, WILLIAM L	600.00	3,000.00
DCS TESTING & EQUIPMENT, INC.	0.00	14,507.00
DEGABRIELE, CHRIS	1,000.00	1,000.00
DEGRAFF, THEODORE KRIEG	0.00	1,100.00
DEL TORRE, ROBERT	0.00	2,500.00
DELL MARKETING L.P.	0.00	261.37
DELL MARKETING L.P.*	0.00	5,321.00
DELUXE BUSINESS SYS	0.00	100.84
DEPARTMENT OF HEALTH CARE SERVICES	104,525.63	241,701.63
DEPARTMENT OF INDUSTRIAL RELATIONS	0.00	225.00
DERRY, JAMES	0.00	3,353.44
DESJARDINS, SHARON_	1,000.00	1,000.00
DHCS	0.00	144,366.53
DICOCHEA, JOHN S	17,351.64	133,830.36
DIEGO TRUCK REPAIR, INC	500.00	2,867.73
DISTRICT AUXILIARY SERVICES FOUNDATION	0.00	225.00
DOHERTY, JOSEPH	2,846.57	20,699.47
DOLKAS, MATT	0.00	1,000.00
DONALD D. DAMMEN, P.E., LLC	1,000.00	11,200.00
DORRANCE, LINDA	1,000.00	1,000.00
DRAGONETTE, MARK & LYNN	0.00	3,500.00
DREWS, DAVID	0.00	1,750.00
DU MEE, MEGHAN	0.00	3,316.99
DUBOIS, APRIL	0.00	1,254.25
EBERHART, KATHIE	0.00	393.75
EDDINGS, DENISE	0.00	2,500.00
EDWARDS & SONS EQUIPMENT SERVICE, INC.	0.00	636.17
EMPLOYMENT DEVELOPMENT DEPT	0.00	2,269.70

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2024

	Jan 24	Jul '23 - Jan 24
EMS LOGIK	0.00	33,639.02
ENJAIAN, DONNA	209.31	209.31
ENVIRONMENTAL & LUBRICATION SOLUTIONS	0.00	1,327.72
ESHOFF, MARTY	0.00	1,000.00
ESO SOLUTIONS, INC.	0.00	14,535.80
ESPARZA, DANTE	2,500.00	2,500.00
Everbridge, Inc.	0.00	5,000.00
FANFELLE, JEFF	2,500.00	2,500.00
FARESH, HAL	0.00	1,000.00
FARINARO,STEVEN F	0.00	209.00
FARNSWORTH, JAY	478.19	478.19
FASTRAK INVOICE PROCESSING DEPT	7.00	21.00
FASTSIGNS	0.00	4,324.22
FELCIANO,GRETCHEN M	15,470.34	103,547.10
FERGUSON, NICK	0.00	1,000.00
FERN, CAROL	0.00	1,000.00
FERNANDEZ, MEGHAN DUFF	0.00	960.00
FERNO WASHINGTON, INC.	536.38	536.38
FIEDZIUSZKO, GEORGE	190.00	190.00
FIRE APPARATUS SOLUTIONS	0.00	306.19
FIRE FACILITIES	0.00	14,405.61
FITZPATRICK,DANIEL C	66.00	682.00
FLANTZ, ANITA	1,781.00	1,781.00
FLETCHER,DONALD M	12,931.40	104,588.37
FONSECA,JUSTIN A	11,428.62	59,381.82
FORST, ANNE	0.00	3,260.50
FORSTER & KROEGER LANDSCAPE MAINT. INC	0.00	575,920.00
FOSTER, CINDY	0.00	2,500.00
FOWLER ELECTRIC SERVICES INC.	0.00	199,115.25
FRANCISCO,SHANE G.	400.00	1,800.00
FREEDMAN,SCOTT R	17,094.90	118,576.34
FREEMAN, PATRICIA_	800.00	800.00
FRESHWORKS INC.	0.00	10,079.95
FRMS-FIRE RISK MANAGEMENT SERVICES	0.00	888,793.50
FRMS (FORMERLY FDAC EBA)	33,276.11	167,225.13
FRY, LOUIS	0.00	1,000.00
FTS FOREST TECHNOLOGY SYSTEMS LTD.	0.00	2,300.20
FURNANZ, DAVID L	0.00	2,500.00
GABRIEL, DAVID.	0.00	1,000.00
GALLI, JIM	0.00	2,045.85
GALLI, LAUREN	0.00	270.99
GALLI,LAUREN C	7,312.50	51,687.50
GAMMON, GREG	0.00	1,000.00
GAO, DONGFEN	0.00	387.50
GARCIA COVA,JOSE A	66.00	682.00
GARY BARNER INVESTIGATIVE SERVICES	0.00	10,032.00
GASSON, DIANE_	0.00	1,590.00
GAUCK, HEATHER DAISY	0.00	1,000.00
GEDNEY, MICHAEL	0.00	337.50
Gemini Legal Support, Inc.	0.00	502.56
GENASYS	0.00	50,042.50
GEORGESON, SASHA	1,000.00	1,000.00
GHAZZAGH, CAMERON	0.00	1,255.94
GIBBONS, DINA	0.00	440.00
GIBSON, RANDY	0.00	500.00
GILL, TOM	0.00	273.00
GILLES. PAUL	0.00	2,450.00
GLATFELTER CLAIMS MANAGEMENT	5,000.00	5,000.00
GLOYSTEIN, LINDA	0.00	975.00
GODOY,RICHARD S	15,213.97	119,801.07
GOINES, BRUCE F	1,000.00	4,800.00
GONZALEZ, MARCIA	0.00	2,500.00
GOODRICH, RON	0.00	125.00
GOODSPEED,CHRISTOPHER J	13,844.98	139,108.92
GOVERNMENT FINANCE OFFICERS ASSOC.	460.00	460.00
GOVERNMENTJOBS.COM	0.00	7,926.40

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2024

	Jan 24	Jul '23 - Jan 24
GRADY, LORRAINE	939.07	939.07
GRAIL LLC	41,536.00	41,536.00
GRAINGER	1,482.77	9,895.79
GRANICUS	0.00	3,060.00
GRANT WRITING USA	0.00	465.00
GRAVES, CAROL	0.00	1,061.50
GRAY, DANIEL	0.00	220.50
GRUMET, JEANNE	0.00	2,500.00
GUEHRING, DANA	0.00	1,000.00
GUERRERO, CAROLIN	0.00	1,950.00
H AND S ASSOCIATES	0.00	1,662.50
HABITAT CORRIDOR PROJECT	0.00	18,800.00
HADFIELD,MICHAEL	600.00	3,200.00
HAKENEN,AARON K	21,592.98	90,135.18
HALL, RON	0.00	897.81
HAM, JONATHAN	0.00	1,000.00
HAMILTON,RYAN J	16,685.70	129,856.83
HANSEN, ZOE	0.00	1,024.50
HARNEY, NOAH	0.00	1,000.00
HARTQUIST, KAREN	900.00	900.00
HATCHER, MARION	0.00	2,500.00
HAYMAN REFRIGERATION & AIR CONDITIONING HCD	0.00	556.63
HEALTH NET OF CA REFUNDS	680.00	680.00
Hear To You, LLC	0.00	113.54
HEIDA, GRETA	0.00	5,100.00
HEIM, HARRY	0.00	420.00
HENRY SCHEIN, INC	0.00	500.00
HENSLEY, JOHN	3,486.26	7,174.46
HERNANDEZ, CAROLINA	0.00	1,000.00
HI-TECH E.V.S. INC.	0.00	2,242.00
HODGE, CHRIS	3,473.44	16,128.38
HOLDEN, CINDY	0.00	2,500.00
HOLLAND, LESLIE	375.00	2,228.00
HOLLAND, STANLEY	0.00	2,500.00
HOWELL, SYDNEY	0.00	1,000.00
HUGHES, POLLY ST JOHN	0.00	1,000.00
HUMANA HEALTH CARE PLANS	0.00	2,500.00
HURLEY, ERIN	315.38	1,242.38
INGA, GLADYS	0.00	2,500.00
INLAND BUSINESS SERVICES	0.00	975.00
INTEGRITY CONSTRUCTION MAINTENANCE, INC.	595.11	2,250.11
INTEGRITY SHRED, LLC	25,484.41	77,841.67
INTERSTATE BATTERY	0.00	195.00
IRVINE & JACHENS, INC	0.00	2,958.47
IZUNO, LAURA	3,275.34	3,275.34
JACKSON, SUSAN	0.00	1,000.00
JAMES, STEPHANIE	0.00	2,500.00
JEANSON, ROGER	2,500.00	3,500.00
JOHNSON CONTROLS FIRE PROTECTION LP	0.00	1,000.00
JOHNSON, BRIAN	0.00	2,973.54
JOHNSON,ERIK D	0.00	1,000.00
JONES GARAGE DOOR CO., INC.	9,952.26	56,490.61
JORDAN, MEG	887.00	6,303.75
JORGENSEN COMPANY	0.00	1,000.00
JOSS, LAURA	0.00	1,690.00
KAISER FOUNDATION HEALTH PLAN.	0.00	1,000.00
KAISER PERMANENTE- OHSS	0.00	7,524.85
KAISER PERMANENTE refund	0.00	2,922.00
KARABETSOS,ELANEY	3,028.85	3,028.85
KATIE GROSSMAN BSN, RN	11,373.70	48,953.68
KAUFMAN, ALAN	7,622.40	27,969.80
KEADY,TRISTAN G	0.00	1,000.00
KEEHN, TED	12,881.40	95,767.35
KEENA, JEFF	1,000.00	1,000.00
KEENA, JEFF T	0.00	1,960.00
	16,074.83	132,372.46

**Novato Fire Protection District**  
**Vendor Summary**  
 January 2024

	Jan 24	Jul '23 - Jan 24
KELLOGG, DON	0.00	2,338.07
KELLY, DEBORAH	0.00	300.00
KENWOOD FENCE COMPANY, INC.	0.00	13,255.38
KERRIGAN, BROOKE	11,606.13	70,855.65
KIOSK CREATIVE LLC	6,965.90	55,962.97
KIRKBRIDE, JOE	0.00	600.34
KISER,KEEF W	11,373.70	81,865.66
KLAWUHN, MELISSA	0.00	1,266.00
KLEINSASSER,NATHANIEL R	9,952.26	107,680.20
KLUNK, DARLENE	0.00	2,500.00
KNOWBE4	0.00	8,499.15
KOA, DANNY	0.00	2,454.73
KOENIG, LOUISE	0.00	2,997.50
KONIK MD, ZITA	0.00	900.00
KOPPERT,JAMES K	18,072.98	142,709.30
KOZAK, MICHEL	0.00	6,950.00
KRAKAUER, WILLY	0.00	1,000.00
KRUSINSKI, PATRICIA	2,258.67	4,606.46
KUMAR, SIMMI	1,000.00	1,000.00
KURRASCH, JULIET	0.00	1,000.00
L. N. CURTIS & SONS	75,817.12	112,424.96
LA, HANK	0.00	2,500.00
LABBERTON,SARAH	10,150.00	67,576.27
LAMBOY, MANUEL	0.00	1,400.00
LANCASTER, KAI	2,610.00	2,610.00
LANDIES, ANDREW	0.00	1,000.00
LANE, JAMES	0.00	271.34
LANGUAGE LINE SERVICES, INC.	123.05	123.05
LARA, PETER	0.00	447.50
LARKIN, GEOFFREY employee	0.00	1,754.40
LARKIN,GEOFFREY P	18,191.78	139,263.94
LARROQUE, MARK	0.00	385.00
LARROQUE,MARK L	11,918.04	123,372.02
LARSEN, KLAUS.	0.00	2,500.00
LARSON, KEITH	0.00	1,000.00
LARSON,KEVIN D	16,010.08	104,110.63
LAW, TODD	0.00	107.00
LAZURE, ALAN	760.28	760.28
LEAR, KIRK	0.00	1,790.00
LEAR,KIRK M	15,350.57	118,116.53
LECLERC, MARC	0.00	100.00
LEECH, DAVE	0.00	1,000.00
LEETE GENERATORS	3,398.28	7,727.76
LEMELIN,JEFF M	18,773.28	118,255.76
LEONARDI AUTO ELEC., INC.	0.00	4,567.55
LEPORTE, TENNESSEE	2,500.00	2,500.00
LESIK,KIMBERLY D	18,047.24	123,299.16
LEXIPOL LLC	0.00	9,053.92
LI, JINCHENG	0.00	250.00
LIFE ASSIST, INC.	3,269.88	46,802.10
LIFFMANN, ROBIN	2,500.00	2,500.00
LINGNER, SCOTT	0.00	2,500.00
LONSON, MARY JAYNE	0.00	937.50
LOPEZ,ANTHONY	36,060.12	114,820.08
LOSHIN, SUSAN	2,500.00	2,500.00
LU, MICHELLE	0.00	1,000.00
LYONS, ROBERT	300.00	300.00
MACDOUGALL,JAMES	7,560.00	53,138.88
MACIOCI, LINDA	0.00	975.00
MADOLE, JOHN W	0.00	3,623.04
MAH, CINDY	725.00	725.00
MANOS, MICHELE	1,000.00	1,000.00
MARCONI, BRUNO	2,500.00	2,500.00
MARIANNE'S PAINTING	0.00	4,075.00
MARIN BUILDING MAINTENANCE, INC.	1,660.00	11,010.00
MARIN COUNTY FORD	83.09	3,475.31

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MARIN COUNTY OAK CREEK CONDO HOA	0.00	1,500.00
MARIN COUNTY SHERIFF'S OFFICE	0.00	433,077.11
MARIN COUNTY TAX COLLECTOR	1,445.99	40,553.18
MARIN EMERGENCY RADIO AUTHORITY	0.00	181,130.00
MARIN EMS AGENCY	0.00	780.00
MARIN H2O, INC.	495.00	8,381.02
MARIN INDEPENDENT JOURNAL	0.00	322.16
MARIN IT, INC	8,013.33	62,769.50
MARIN VINYL WRAPS	0.00	75.96
MARIN.ORG	3,977.70	11,967.57
MARQUEZ, JOHN G.	0.00	430.00
MARSHALL,PHOEBE D	7,560.00	49,640.00
MARTINEZ, CARLOS	0.00	625.00
MARY ANN RECHTFERTIG	1,000.00	1,000.00
MASHINTCHIAN, AZAR EE	0.00	814.43
MASHINTCHIAN,AZAR	12,767.50	95,558.36
MATHESON TRI-GAS INC	835.66	4,623.02
MATT AND JEFF'S CAR WASH	140.96	1,343.53
MAURO, JAMES	0.00	1,000.00
MAZE & ASSOCIATES	0.00	16,052.00
MAZZEI CHEVROLET	0.00	39,422.36
MCCARTHY,GERALD J	0.00	-39.48
MCCOMAS, MARK	0.00	2,500.00
MCCROSKEY, JAYNCE	0.00	1,000.00
MCGARGILL,ANDREW J	12,931.40	90,519.80
MCGILL, JENNIFER	0.00	1,862.50
MCGUINNESS,MICHAEL J	21,903.54	151,454.33
MCKISSACK, CATHY	0.00	1,930.00
MCLAUGHLIN, PATRICIA	0.00	525.00
MEAGHAN CARROLL	1,479.00	12,858.00
MEDLINE INDUSTRIES, LP	2,112.17	10,850.19
MedRisk Inc.	0.00	1,452.61
MELLO, BARBARA	2,500.00	2,500.00
MERITAGE MEDICAL NETWORK_	0.00	487.50
MEROFF, DON	0.00	2,500.00
MESENBURG,ERICH W	18,497.12	170,416.87
MEYER, GREG	775.00	775.00
MEYER,GREGORY	13,956.77	102,505.97
MEZQUITA,DAVID	10,895.32	76,825.15
MIKOW, JOSSLYN	2,500.00	2,500.00
MILLER, BARBARA_	269.50	269.50
MILLER, DAVID	0.00	1,000.00
MILLERICK, LINDA	0.00	225.00
MISSION-CENTERED SOLUTIONS, INC	11,545.00	23,090.00
MISSIONSQUARE - 803200	17,789.82	114,258.54
MMANC	95.00	95.00
MOCIUN, MELANIE	0.00	827.50
MONTGOMERY, AMANDA	2,500.00	2,500.00
MOROZUMI, LEILA & DAMIEN	0.00	2,186.86
MORSE, LYN	0.00	1,807.50
MUELLER, JAMES	0.00	1,000.00
MUHLY, SOONWON	2,500.00	2,500.00
MUNICIPAL EMERGENCY SERVICES, INC.	0.00	56,945.38
MURPHY III,WILL	6,552.49	94,538.80
MURPHY, VICTORIA	0.00	2,500.00
MURPHY, WILLIAM	5,691.28	5,691.28
MYER,JARED	9,952.26	95,300.31
MYR, CHERYL	2,500.00	2,500.00
MYSIDEWALK, INC.	0.00	13,390.00
NANNERY, JOSEPH	0.00	1,000.00
NAPA AUTO PARTS	453.86	4,974.66
NATIX	0.00	16,727.92
NAZARIAN, CYRUS	0.00	1,000.00
NEILL, ELIZABETH	0.00	1,934.25
NEILL,ELIZABETH	6,816.68	46,789.13
NELSON CONNECTS	7,659.20	43,900.43

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NEWELL, ROBERT	637.00	637.00
NICHOLAS, KYLE	8,030.42	53,637.76
NIXON, LUC	0.00	459.00
NORCAL FPO	0.00	230.00
NORTH BAY PETROLEUM	14,939.16	111,687.57
NORTH BAY RESTAURANT SERVICES	0.00	2,029.00
NORTH MARIN WATER DIST.	2,448.90	17,635.02
NOVA-RO	0.00	1,500.00
NOVATO BUILDERS SUPPLY	0.00	2,532.54
NOVATO CHAMBER OF COMMERCE	0.00	3,810.00
NOVATO CHEVROLET	0.00	37,696.81
NOVATO CHEVROLET, INC.	0.00	629.56
NOVATO FIRE FOUNDATION	10.00	10.00
NOVATO FIRE PROTECTION DIST.	2,075,952.53	15,048,652.66
NOVATO SANITARY DISTRICT	8,559.10	17,118.20
NUREDDIN, ADLI	0.00	1,000.00
OGNEVA, ROZANNA	2,500.00	2,500.00
OHARA, MARY	656.50	656.50
OKAWA, AYA	0.00	2,500.00
OLDS, EMMA	0.00	500.00
OLIVE GARDEN HOMEOWNER ASSOCIATION	0.00	1,500.00
OLIVER WORLDCLASS LABS	0.00	6,693.54
OSBORN, ROSS	0.00	1,000.00
OSBORNE, ROSS	833.00	833.00
OSGOOD, LYNNE	0.00	491.78
OSGOOD, LYNNE	16,426.52	118,227.03
OVERPAYMENT RECOVERY SERVICES	0.00	563.55
PACE, JASON A	11,273.70	90,822.30
PACHECO VALLE WOODS HOA	0.00	1,500.00
PACHECO VILLA HOA	0.00	1,500.00
PACHECO, NOLE D	19,276.15	148,683.34
PACIFIC COAST CONCEPTS	0.00	3,074.21
PACK, ETHAN	0.00	1,221.67
PACK, ETHAN K.	0.00	1,303.50
PADRICK, BONNIE	1,428.00	1,428.00
PANAKEIA	0.00	8,250.00
PANNELL, JEFFREY S	14,683.22	111,233.83
PAPPAS, CHRISTINE	3,500.00	3,500.00
PARKHAVEN HOA	0.00	1,500.00
PARTNERSHIP HEALTHPLAN OF CALIFORNIA	1,129.02	1,129.02
PATTERSON, DIANE	0.00	1,000.00
PAYNE, FRED	0.00	350.00
PEARCE, JEFF	2,490.72	2,490.72
PENNEY, KELLEY A.	6,203.26	43,422.82
PERRY, LUCAS employee	0.00	223.00
PERRY, LUCAS S	14,618.82	111,444.14
PERSONAL EXPOSURE REPORTING	0.00	650.00
PETERS, DAN employee	0.00	986.15
PETERS, GEOFFREY	0.00	341.91
PETERS, JERRY	914.00	914.00
PETERS, DAN J	0.00	84,476.76
PETERS, DANIEL G	14,618.82	99,997.13
PETERS, DANIEL J	16,426.52	50,620.70
PETERSON MECHANICAL, INC.	805.00	1,345.00
PETERSON TRUCKS, INC.	18.90	1,225.29
PETERSON, STEVEN	0.00	1,250.00
PFEIFFER, ERICH & JUTTA	2,500.00	2,500.00
PG&E	28,854.15	114,959.76
PHILLIPS, RODERICK J	66.00	891.00
PINI HARDWARE INC.	0.00	1,796.82
PINNACLE TRAINING SYSTEMS	0.00	10,752.34
PLACEK, JOSEPH	0.00	2,500.00
PLEASANT VALLEY 44 HOMEOWNERS ASSOC	0.00	1,500.00
POARCH, DANIEL J.	11,490.14	60,165.61
POGORZELSKI, STACEY	0.00	512.50
PONTIUS, ROSWELL B	15,896.87	106,856.38

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PORTMAN, JANET	0.00	1,000.00
POWELL,KEVIN J	19,636.50	141,803.63
PRECISION CRANE SERVICE INC	0.00	3,320.00
PREFERRED ALLIANCE, INC	0.00	336.00
PRICE, TONI	0.00	1,072.00
PROFESSIONAL SALES AND SERVICE, LC	1,389.54	1,905.43
PROMES, WILLIAM	1,095.51	1,095.51
PROSPECT PLACE HOMEOWNERS ASSOCIATION	0.00	1,500.00
PROTECTIVE LIFE INSURANCE COMPANY	1,232.60	2,995.37
PUBLIC EMPLOYEE BENEFIT PLAN	0.00	943.75
QUADIENT FINANCE USA, Inc	1,000.00	9,501.23
QUADIENT LEASING USA, INC.	0.00	981.40
QUENCH USA, Inc	644.09	1,932.27
R&M QUALITY WINDOWS AND DOORS	0.00	61,104.00
R.J. MARX, INC.	0.00	3,434.85
RACICH, RICK	0.00	2,399.85
RAMAMURTHY, ANAND	0.00	1,000.00
RAMSEY, DIANE	0.00	2,500.00
RANAWEERA, DEEPIKA	0.00	957.50
RAWSON, DEBORAH	1,000.00	1,000.00
RAY'S CATERING	0.00	9,207.85
RECOLOGY	3,126.83	21,780.67
REP FITNESS	19,470.39	19,470.39
RESOLVE INSURANCE SYSTEMS	1,637.28	7,059.62
REULAY INC	0.00	4,800.00
REYES VASQUEZ, MAGDALI UDIEL	0.00	1,040.20
REYES, ANTHONY	0.00	1,000.00
REYES, THERESA	0.00	2,500.00
REYES, VERONICA	0.00	200.00
RHOADES,ERIN N	18,013.94	114,423.49
RICHARDSON, MAUREEN_	0.00	500.00
RILEY F. HURD III	2,317.50	40,125.00
ROE, LINDA	0.00	605.22
ROSA, MELISSA	0.00	787.50
ROSSI, KEVIN	1,406.32	1,406.32
ROTH, RON	0.00	1,054.00
ROTZ, BARBARA	0.00	325.00
ROUDEBUSH, ROB	0.00	2,446.75
ROWLAND PLAZA OWNER'S ASSN	788.00	1,576.00
ROY'S SEWER SERVICE, INC.	0.00	850.00
ROYCE, SUSAN	0.00	528.50
RUBEN, ANNE	0.00	2,500.00
RUDOLPH, MISTY	0.00	1,000.00
RUS, REGINA	800.00	800.00
RUSSO, DAN employee	0.00	1,741.93
RUSSO,DANIEL	7,782.30	53,697.09
RWRSRL TRUST	518.17	518.17
RYAN, KATHLEEN.	0.00	527.00
SABER, RICK	0.00	1,000.00
SACRAMENTO METROPOLITAN FIRE DISTRICT	0.00	6,011.62
SAFETY-KLEEN SYSTEMS, INC.	296.38	733.60
SAHAGUN,BRYAN S	0.00	2,499.75
SALDANA,ANDREW P	19,708.98	132,607.34
SAMPSON, LIZ	0.00	1,935.50
SAN MARIN FLOWERS	0.00	1,030.76
SANTA ROSA JUNIOR COLLEGE/ACCOUNTING	1,829.65	2,188.65
SANTA ROSA UNIFORM	0.00	2,494.02
SARGENT, ROSS	0.00	275.00
SASS, KAREN	0.00	2,500.00
SHELLER, PAUL	0.00	604.70
SCHIAVO,DAVID A	18,042.74	134,552.18
SCHIFFMAN, RICHARD	0.00	1,606.50
SCHILLING, SUSAN	381.00	381.00
SCHLOESSER, KATHLEEN	0.00	900.00
SCHMITZ, MARY	0.00	550.00
SCHNEBECK, MIKE	2,450.00	2,450.00



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SCOTT'S PPE RECON, INC.	0.00	26,996.10
SCOTT, DANA F	0.00	1,454.00
SCOTT,NICOLE M	18,732.87	127,772.82
SCUITTO, DONNA	0.00	1,000.00
SEAL, GREG	0.00	1,000.00
SEAVER, KEVEN	860.00	1,860.00
SEBASTOPOL BEAR.& HYD.CO.,INC	0.00	241.75
SEBASTOPOL CONST. DBA L.J. CONSTRUCTION	1,000.00	2,000.00
SEFAC USA, Inc.	0.00	4,977.35
SEGAL, OLGA	1,000.00	1,000.00
SELINSKY, CHERYL	0.00	2,500.00
SEQUOIA ECOLOGICAL CONSULTING INC	0.00	40,715.35
SESHARDRI, HARISH	0.00	1,000.00
SEVERAID, MATT	0.00	1,799.22
SEVIERI, MATTHEW	0.00	700.00
SEWALL, BOB	0.00	1,000.00
SHEA, NICOLE	0.00	2,500.00
SHELINE,BRIAN C	18,077.74	124,502.80
SHER, LARRY	0.00	175.00
SHERLEY,COLTEN L.	66.00	1,435.50
SHERON, MADELINE	0.00	2,500.00
SHIRKEY, MARK	0.00	2,784.00
SIERING, THOMAS	0.00	3,271.32
SIGN DYNAMICS	444.43	3,086.03
SILVERMAN,LOUIS	400.00	4,000.00
SIMONS,HUNTER Q	14,718.82	70,712.07
SIMPSON SHEET METAL, INC	79,787.00	136,986.00
SIMPSON, FAYE	0.00	1,000.00
SKARICH, WILLIAM	0.00	3,084.85
SMITH, BARBARA -	0.00	1,000.00
SMITH, PETER	1,000.00	1,000.00
SMITH,BARRETT A	19,134.26	136,206.10
SNAP-ON INDUSTRIAL-SACRAMENTO	0.00	14,389.77
SOLAR,DEVIN W	13,740.80	115,591.70
SOLUTION-SUITE	189.88	2,848.14
SOMERSTON HEIGHTS HOME OWNER'S ASSOC	0.00	1,500.00
SONOMA-MARIN ARBORISTS, INC.	0.00	271,562.56
SONOMA DESIGN APPAREL	621.94	621.94
SONOMA MEDIA INVESTMENTS, LLC	0.00	1,236.00
SONSINO, DANIEL	2,075.00	2,450.00
SORENSEN, RANDY	1,265.63	1,265.63
SORENSEN, RANDY	0.00	2,500.00
SOUTHERN MARIN FIRE PROTECTION DISTRICT	23,902.80	23,902.80
SPELMAN, BRIAN	0.00	864.50
SPENCER, NANCY	1,600.00	1,600.00
SPORTS WORKS	0.00	1,332.50
SQUELLATI, LAURA	0.00	2,500.00
STAILEY, REGAN	0.00	2,500.00
STAPLES BUSINESS ADVANTAGE	3,451.26	17,047.93
STAPLETON, BRAD	0.00	300.00
STAR CREEK LAND STEWARDS, INC.	0.00	27,675.00
STATE FIRE TRAINING	0.00	100.00
STATE STREET BANK & TRUST CO	425,845.99	2,712,943.22
STATION AUTOMATION, INC.	0.00	2,976.75
STEPHAN, CHRISTINA D	1,487.00	1,487.00
STEVENSON, KEITH	0.00	0.00
STEVENSON, KEITH.	2,500.00	2,500.00
STRATOGUARD, LLC	509.76	3,553.20
STREICH, ROBERT	0.00	750.00
STRICKFADEN, CHARLIE	0.00	330.00
STROEBE, CAROLYN	0.00	994.89
STRYKER SALES CORP.	0.00	575.40
STRYKER SALES, LLC	415.18	1,429.89
SWANSON, TYLER J	13,061.02	109,656.85
SWEENY, MARILYN	0.00	500.00
SWENSON, KRISTIN	1,000.00	1,000.00

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SWEZY, MICHAEL	0.00	173.07
SWEZY, MICHAEL	0.00	45,173.07
SWIG, MAUREEN	1,000.00	1,000.00
SYMMES, LYNN	870.00	870.00
TABORYSKI, LARISSA	600.00	600.00
TAKAZONO, RYLAN	0.00	2,500.00
TAPKEN, JENNIFER	0.00	2,500.00
TARGETSOLUTIONS LEARNING, LLC	0.00	7,440.00
TAUL, MICHAEL	0.00	1,093.04
TAUL, MIKE S	27,852.60	124,577.76
TECHSMITH	0.00	55.98
TEETER & SCHACHT	0.00	692.23
TELDESCHI, MARC employee	0.00	320.00
TELDESCHI, MARC R	18,366.98	121,713.73
TELEFLEX LLC	0.00	4,725.12
TEMPLE-THOMPSON, DAVID	330.00	4,103.00
TEVINI, EMIL	0.00	394.99
THE PROFESSIONAL TREE CARE CO.	0.00	111,200.00
THOMPSON, BERNADETTE T	2,500.00	2,500.00
THOMPSON, JENNIFER	0.00	175.00
THOMPSON, JOHN	0.00	150.00
THOMSON REUTERS - WEST	250.96	250.96
THOW, MARGARET W.	0.00	2,500.00
TK ELEVATOR	2,414.30	4,691.94
TO THE POINT POLYGRAPH	1,600.00	1,600.00
TOMASINI, SACHA	0.00	1,000.00
TRITECH SOFTWARE SYSTEMS	1,320.00	9,240.00
TRIZETTO PROVIDER SOLUTIONS	246.10	840.42
TROTT, LISA	0.00	3,967.56
TUFF SHED, INC	0.00	4,453.94
TYLER, WILLIAM employee	0.00	370.50
TYLER, WILLIAM G	39,538.96	158,698.00
UKG KRONOS SYSTEMS LLC	30.93	16,413.96
ULINE, INC	611.62	27,128.01
UNISOURCE DISCOVERY	0.00	703.52
UNITED HEALTHCARE - RECOVERY SERVICES	0.00	1,248.82
UNITED PARCEL SERVICE	17.11	306.75
UYESUGI, BRIAN	0.00	2,500.00
VALENTI, JOSEPH R	24,596.60	121,330.42
VALLEY POWER SYSTEMS, INC.	453.74	27,440.59
VALUCH, OWEN E	16,638.76	144,693.88
VAN DERMYDEN MAKUS LAW CORP	13,220.08	35,141.41
VAN EPPS, CLARK	825.00	825.00
VAN MIDDE & SON CONCRETE	18,500.00	18,500.00
VANZEBO LASER, LLC	2,148.35	4,946.55
VCOM SOLUTIONS, INC.	2,594.10	19,865.87
VEREB, TERI	0.00	1,000.00
VERIZON WIRELESS	3,005.39	27,916.20
VERNON, ELIZABETH	800.00	800.00
VILLAGE MARIN MEADOWS HOA	0.00	1,500.00
VOGEE, KIM	0.00	1,750.00
VORRISSES, PETER	1,000.00	1,000.00
VOSBURG, ROGER	0.00	1,525.00
WADE, DENISE employee	0.00	55.86
WADE, DENISE D	9,058.64	63,410.48
WAGER, SHANNON M	8,600.90	60,206.30
WAGeworks, INC.	664.94	1,747.46
WALKER, JEANNE	0.00	2,500.00
WALRAVEN, COLLEEN employee	75.00	719.03
WALRAVEN, GRACE employee	0.00	6,281.72
WALRAVEN, COLLEEN M	8,153.42	57,805.18
WALRAVEN, GRACE	6,203.26	24,813.04
WALSH, JOHN_	257.50	257.50
WATTCO	0.00	141.77
WEBSTER, MONIQUE	242.00	879.50
WEHR, DONALD J	23,368.49	159,630.00

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WEHR,RYAN J.	66.00	1,666.50
WEINSTEIN, LINDSEY	0.00	600.00
WEINZIERL,KATHERINE	2,521.50	2,521.50
WELTE, CARL	600.00	600.00
WestAmerica Bank	88.78	619.74
WESTERN EXTERMINATOR COMPANY	0.00	875.00
WESTERN EXTRICATION SPECIALISTS, INC.	0.00	565.70
WHITE, NORMAN	600.00	600.00
WHITE, STEVEN employee	0.00	108.21
WHITTET,JEFFREY J	17,208.37	147,926.27
WILKOSZ, JOHN	1,000.00	1,000.00
WILKOSZ,GABRIEL R	12,172.77	104,396.38
WILLIAMS SCOTSMAN, INC.	0.00	88,177.47
WILLIAMS, ALLISON	0.00	700.00
WILLIAMS, LAURIE	0.00	2,500.00
WILSON-HWANG, MAUREEN	1,000.00	1,000.00
WILSON, IAN	0.00	859.50
WILSON, JOANNA	0.00	640.00
WINTER, IRIS	0.00	2,500.00
WINZER CORPORATION	529.68	2,639.59
WITZEL, RON	0.00	1,000.00
WITZEL, RON-	0.00	1,000.00
WOJTKOWIAK, MARCUS	0.00	1,000.00
WOMACK, CRAIG	0.00	1,000.00
WOODWARD-SOLLESNES,KERRICK	11,951.50	93,841.22
WRIGHT, GEOFFREY	0.00	1,000.00
YANCEY, JANELLE	0.00	2,500.00
YEE, JOHN_	0.00	2,500.00
YEE, LANE	1,591.04	2,516.04
YOUNG, ALTON	0.00	942.33
YOUNG, CHANTAL PHILIPONA	0.00	1,000.00
ZAGARIS,NIKOLAUS S	20,446.12	105,921.76
ZANIN, MAURIZIA_	0.00	525.00
ZANKO, LINDA	0.00	925.00
ZANONI,JASON A	15,704.74	102,056.18
ZEICHNER, ALAN	0.00	2,000.00
ZIEMER, LAURIE	0.00	2,500.00
ZOLL DATA SYSTEMS INC	473.75	3,338.91
ZOLL MEDICAL CORPORATION	7,319.92	640,368.61
<b>TOTAL</b>	<b><u>4,880,075.57</u></b>	<b><u>36,054,985.69</u></b>

**Novato Fire Protection District**  
**MWPA Revenues and Expenditures**  
 July 2023 through January 2024

	9901 MWPA Core	9902 MWPA D-Space	9903 MWPA Local Mitigation	Total Measure C Special Revenue Fund
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
9940 · Other Refunds/Reimbursements	0.00	0.00	0.00	0.00
9950 · Measure C	-0.01	29,000.00	0.00	28,999.99
<b>Total Income</b>	<b>-0.01</b>	<b>29,000.00</b>	<b>0.00</b>	<b>28,999.99</b>
<b>Gross Profit</b>	<b>-0.01</b>	<b>29,000.00</b>	<b>0.00</b>	<b>28,999.99</b>
<b>Expense</b>				
1003 · Regular Staff Salaries	154,202.87	239,706.85	0.00	393,909.72
1020 · Overtime - Callback	477.80	134.99	0.00	612.79
1021 · Out of Class Pay	0.00	385.50	0.00	385.50
1025 · Vacation Pay	173.07	0.00	0.00	173.07
1404 · FICA Medicare	11,923.57	15,997.69	0.00	27,921.26
1502 · Life Insurance	-121.39	-318.87	0.00	-440.26
1510 · Dental Insurance	-272.37	1,263.25	0.00	990.88
1513 · Health Insurance	-1,516.66	32,833.71	0.00	31,317.05
1514 · Vision Plan	-17.31	111.02	0.00	93.71
1517 · Administrative Allowance	2,100.00	5,175.00	0.00	7,275.00
1706 · Deferred Compensation	9,926.91	8,090.14	0.00	18,017.05
2020 · Cal-OSHA Requirements	0.00	434.00	0.00	434.00
2027 · Tool Replacement	0.00	1,717.91	0.00	1,717.91
2029 · Advertising	53,921.05	0.00	0.00	53,921.05
2034 · Outside Assistance	0.00	0.00	0.00	0.00
2039 · Schools and Seminars	0.00	2,141.93	0.00	2,141.93
2041 · Food	0.00	30.16	0.00	30.16
2049 · Conferences & Meetings	5,613.98	0.00	0.00	5,613.98
2087 · Parts & Outside Labor	804.78	7,799.39	0.00	8,604.17
2121 · Vegetation Mgmt	793,757.23	184,864.07	542,315.85	1,520,937.15
2141 · Computer Supplies	0.00	0.00	0.00	0.00
2151 · Computer Software & Renewals	0.00	42.71	0.00	42.71
2268 · Special Fire Equipment & Suppl	33,124.30	1,593.86	0.00	34,718.16
2273 · Employee Service & Recognition	0.00	3.50	0.00	3.50
2397 · Facilities Projects	43.39	0.00	0.00	43.39
2399 · Station Supplies	0.00	423.00	0.00	423.00
2501 · Gas, Oil & Grease Vehicles	0.00	143.00	0.00	143.00
2718 · Consulting Fees	-29,000.00	0.00	0.00	-29,000.00
2738 · Telephone System	459.73	1,423.89	0.00	1,883.62
4815 · Fire Suppression Equipment	0.00	80,163.05	0.00	80,163.05
4880 · Computer & Hardware Equipment	0.00	1,466.69	0.00	1,466.69
<b>Total Expense</b>	<b>1,035,600.95</b>	<b>585,626.44</b>	<b>542,315.85</b>	<b>2,163,543.24</b>
<b>Net Ordinary Income</b>	<b>-1,035,600.96</b>	<b>-556,626.44</b>	<b>-542,315.85</b>	<b>-2,134,543.25</b>
<b>Net Income</b>	<b>-1,035,600.96</b>	<b>-556,626.44</b>	<b>-542,315.85</b>	<b>-2,134,543.25</b>

## Fire Chief's Report: Contract Administration

Executed Contracts

3/6/2024 Board of Director's Meeting

CONTRACTOR NAME	DCM	Cost	Term	DESCRIPTION	CODE
<b>PROFESSIONAL SERVICES</b>					
JLD Investigations	Felciano/Dicochea	NTE \$50,000	2/8/24 - 6/30/25	Pre-employment background investigation svcs.	N
Johnson Controls	Whittet	\$2,681	2/15/2024	Sprinkler head installation for new Admin closet.	N
Chuck Wise	Freedman	\$5,500	2/14/24 - 2/15/24	Radio installations in vehicles.	N
Maze & Associates	Valenti	\$27,000	3/1/24 - 2/28/25	Annual audit of basic financials, MOIC, ACR & State Controller's Report.	N
Simpson Sheet-Metal	Whittet	\$300,000	4/15/19 - 6/30/24	Contract extension for HVAC maint and repairs.	Amend
SoftResources	Valenti	\$10,000	2/15/24 - May 2024	UKG Ready contracts review.	N
Carlile Macy	Whittet	NTE \$55,873	2/15/24 - 12/31/24	Landscape Architect Design services for Admin backyard.	N
DCS Testing & Equipment	Whittet	NTE \$16,546.25	8/12/24 - 8/16/24	Annual hose and ground ladder testing.	N
Marianne's Painting	Whittet	NTE \$3,150	2/26/24 - 3/29/24	Door replacement and door repairs at S65.	N
Nelson Connects	Felciano/Crayne	NTE \$50,000	2/27/24 - 2/26/25	Temporary and Augmented staffing services.	N
<b>GOODS</b>					
49er Communications	Freedman	\$10,618	2/23/2024	Radios not offered on the NASP coop agreement.	N
<b>PIGGYBACK</b>					
Staples Advantage - Office Furniture	Crayne	Only if used	2/19/24 - 12/4/27	Office furniture. Sourcewell coop agreement.	R
Enterprise Rent-A-Car	Whittet	Only if used	10/20/20 - 2/28/25	Auto rentals. GSA coop agreement.	R
<b>RFP/ITB/RFQ</b>					
Landscape Management	Whittet	TBD	7/1/24 - 6/30/27	Landscape management services for all 6 sites.	N/A
HVAC Maintenance	Whittet	TBD	7/1/24 - 6/30/27	HVAC maintenance services for all 6 sites.	N/A
<b>OTHER</b>					
Cal-JAC	Peters	No cost	2/22/24 - 12/31/25	Field training for paramedic students	N

**Public Works/Non-Public Works Project Codes**

E=Emergency, **SRM**=Scheduled Purchase/Repair/Maintenance/Upgrade, **R**=Contract Renewal

**N**=New Contract/New RFP, **CO**=Change Order, **Amend**=Amendment

## **Information Section**



# Novato Fire District

## Customer Satisfaction Surveys

### January 2024

**To:** Board of Directors  
**From:** Bill Tyler, Fire Chief  
**Date:** February 26, 2024  
**Re:** Customer Service Satisfaction Survey Program

**Reviewed by:**   
 \_\_\_\_\_  
 Fire Chief Bill Tyler

Results for the Customer Service Satisfaction Survey forms sent out for the month of January 2024 are as follows:

Type of Call	Surveys Sent Out		Surveys Received		Strongly Agree		Agree		Disagree		Strongly Disagree	
	#	%	#	%	#	%	#	%	#	%	#	%
Medical	81	26%	21	100%	21	100%	0	0%	0	0%	0	0%
Fire/CO2	3	33%	1	100%	1	100%	0	0%	0	0%	0	0%
Public Service/ Other	16	13%	2	100%	2	100%	0	0%	0	0%	0	0%
<b>Totals</b>	<b>100</b>	<b>24%</b>	<b>24</b>	<b>100%</b>	<b>24</b>	<b>100%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0%</b>

100% percent of the customer surveys received reflected positive ratings.

#### Customer Survey — Additional Comments

“PG&E also came out (hot water heater). Both companies were great!!”

“I have had assistance from the Novato Fire District on several occasions. They have always responded immediately and resolved my issues. They are very competent, professional, and reassuring. They are the BEST!”

“Great guys – excellent service”

“My first personal experience and I was very happy with the rapid response and thorough review.”

“Many thanks for both kindness and efficiency.”

“Pleased to have truck and EMTs here – wondering if there is charge – through Kaiser”

“All the Fire District personnel who came were all very professional and compassionate to my husband and I, especially Jason. Thank you so very much for your exemplary service to the community. – Wayne and Eva Richards”

“The Novato Fire Department was so excellent in dealing with me and my daughter during her febrile seizure. They calmed me down and made me feel better. They recognized that while I wasn’t the one having the medical emergency, that I was also in need of help. THANK YOU!!!!”

"I'm still alive!"

"Thank you for your prompt assistance. The EMTs arrived quickly and were able to help out immediately."

"Worst day of my life... my son could not be resuscitated. All emergency personnel were great but that day is a blur."

"They were great! Super sweet, helpful and professional of course. Thank you to them all for helping my mom Sandra Chavez, who some of them know. My mom's 911 history is big (like we call because of her). Thank you! Amazing team!!"

"I strongly appreciate having the quick response by Novato Fire Department and the sense of safety I have always felt each time I requested assistance. Thank you very much."

"Awesome folks!"

"The paramedics were great!"

"The NFD did an outstanding job putting out the fire. The Chief explained everything to me. Their quick response was outstanding. <3 NFD"





## NEXT GENERATION PROJECT February 2024 Governing Board UPDATE:

**Construction:**

Construction is completing in the next week on all MERA sites, with focus moving to punch list items.

**Network:**

Motorola continues to install their network equipment at the 9 sites in Bid Package #3 and #4.

**Microwave:**

Nokia crews are busy installing microwave equipment at all 18 sites.

**Training:**

Marin County DPW staff from the Communications Division attended technician training, with more on the way. Public Safety Dispatch Center Staff attended Motorola training on dispatch console administration and operations. Staff from several MERA agencies attended Motorola subscriber (End User) training on the new mobile and portable radios.

**Connectivity:**

Connectivity for the Public Safety Dispatch Centers outside of the EOF has been completed and being tested this week.

**Cutover:**

Next Gen radios from MERA’s final order have begun to arrive. MERA and Motorola staff met on Monday to work on a Cutover Plan for later this year that will include:

- Mobile and Portable radios (Approx. 3,000 radios)
- Dispatch Centers
- Fire Station Alerting
- Volunteer Pagers
- Providing new Next Gen radio programming.



Muir Beach shelter being lifted into place.



GPS antennas at Coyote Peak.



Train the Trainer underway.

Questions? Please direct all inquiries to MERA’s Deputy Executive Officer of the Next Gen Project,  
Dave Jeffries at [dave@jeffriespsc.com](mailto:dave@jeffriespsc.com).



CITY COUNCIL 2024

JAMES COLEMAN, MAYOR (DIST. 4)  
EDDIE FLORES, VICE MAYOR (DIST. 5)  
MARK ADDIEGO, MEMBER (DIST. 1)  
FLOR NICOLAS, MEMBER (DIST. 3)  
MARK NAGALES, MEMBER (DIST. 2)

SHARON RANALS, CITY MANAGER

## FIRE DEPARTMENT

February 21, 2024

Novato Fire District  
Chief Bill Tyler  
95 Rowland Way  
Novato, CA 94945

Dear Chief Tyler:

On behalf of the South San Francisco Fire Department, I would like to thank you and your agency for the outstanding professionalism and assistance provided to one of our off-duty Paramedic Firefighters on Tuesday, February 20<sup>th</sup>.

Your personnel consistently represent your agency with the highest of standards, and this incident was no different.

Our Paramedic Firefighter was returning home from shift when he was involved in a severe vehicle accident. There is no doubt that the excellent level of care provided by your personnel helped him have the positive outcome we are appreciating today.

Please share our gratitude.

Respectfully,

Jess Magallanes  
Fire Chief

**PERSONNEL ON CALL**

<b>Name</b>	<b>Personnel Rank</b>	<b>Role(s)</b>	<b>Apparatus</b>
Allman, Matthew	Engineer		E64
Blandon, Marvin J	Captain		E65
Dague, Kyle M	Battalion Chief		B64
Fonseca, Justin	FF/PM		E65
Hamilton, Ryan J	Engineer		M65
Lesik, Kimberly D	Captain		E64
Pannell, Jeffrey S	Engineer		E65
Solar, Devin	FF/PM		M65
Swanson, Tyler	FF/PM		E64

Member Making Report (Captain Marvin J Blandon): \_\_\_\_\_

Incident Reviewer (Battalion Chief Kyle M Dague): \_\_\_\_\_