



Novato Fire District Board of Directors
Special Board Meeting Minutes
January 10, 2024

1 The meeting was called to order by Director Hadfield at 9:00 a.m.
2 Meeting location: Marin Country Club 500 Country Club Drive Novato, CA 94949.

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4 **ROLL CALL**

5 Present: Directors Bill Davis, Shane Francisco, Bruce Goines, and Mike Hadfield
6 Absent: President Silverman

7
8 **STAFF MEMBERS PRESENT**

9 Chief Tyler, D/C Dicochea, Captain Bargiacchi, B/C Mesenburg, B/C Whittet, FD Valenti, Fire
10 Prevention Specialist Galli, FM Osgood, Engineer/Paramedic Godoy, ASM Crayne, Captain
11 Bernardini, FF/Medic Scott, B/C Freedman, EMS Billing Analyst Wager, IT Manager
12 Mashinchian, B/C Peters, FF/Medic Meyer, HR Manager Felciano, B/C Dague, FF/Medic
13 Larroque, Engineer/Paramedic Hamilton, and B/C Smith.

14
15 **OTHERS PRESENT**

16 Don Whittemore and Craig Fair of Mission Centered Solutions, Inc.

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18 **OPEN TIME FOR PUBLIC EXPRESSION**

19 None.

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21 **NEW BUSINESS**

22 1. Strategic Planning Meeting

23 District Staff and the Board of Directors will participate in a two-day strategic planning meeting
24 facilitated by Don Whittemore and Craig Fair of Mission-Centered Solutions, Inc.

25 NFD staff and Board directors participated in several exercises and discussions facilitated by
26 Don Whittemore and Craig Fair of Mission-Centered Solutions, Inc. The facilitators will capture
27 content from the meeting which will become the components of Novato Fire District's 3-year
28 strategic plan. The two-day meeting will be phase one, with phase 2 planned for March.

29
30 **ADJOURNMENT**

31 There being no further business to conduct, Director Hadfield adjourned the meeting at
32 3:10 pm.

33
34 Submitted by,

A handwritten signature in cursive script, appearing to read "Jennifer Crayne".

37 Jennifer Crayne, Clerk of the Board