



Novato Fire District Board of Directors
Special Board Meeting Minutes
January 9, 2024

1 The meeting was called to order by President Silverman at 10:00 a.m.
2 Meeting location: Marin Country Club 500 Country Club Drive Novato, CA 94949

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4 **ROLL CALL**

5 President Silverman, Directors Bill Davis, Shane Francisco, Bruce Goines, and Mike Hadfield

6
7 **STAFF MEMBERS PRESENT**

8 Chief Tyler, D/C Dicochea, Captain Bargiacchi, B/C Mesenburg, B/C Whittet, FD Valenti, Fire
9 Prevention Specialist Galli, FM Osgood, Engineer/Paramedic Godoy, ASM Crayne, Captain
10 Bernardini, FF/Medic Scott, B/C Freedman, EMS Billing Analyst Wager, IT Manager
11 Mashintchian, B/C Peters, FF/Medic Meyer, HR Manager Felciano, B/C Dague, FF/Medic
12 Larroque, and Engineer/Paramedic Hamilton.

13
14 **OTHERS PRESENT**

15 Don Whittemore and Craig Fair of Mission Centered Solutions, Inc.

16
17 **OPEN TIME FOR PUBLIC EXPRESSION**

18 None.

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20 **NEW BUSINESS**

21 1. Authorization of IGT Funds Transfer 1 of 4 to Department of Health Care Services (DHCS)
22 for participation in the Public Provider (PP) Ground Emergency Medical Transportation
23 (GEMT) Program for CY 2024 (aka PP-GEMT IGT Program)

24 District staff recommends sending the first of four payments for CY 2024 (invoice amount
25 \$104,525.63) to DHCS so that the program achieves full participation from funding entities
26 required to obtain the maximum Federal funds match to realize maximum reimbursements for
27 Managed Care (MC) and Fee-For-Service (FFS) transports.

28 Finance Director Joe Valenti noted this is payment 1 of 4 scheduled for the 2024 calendar year.
29 Director Davis inquired about participation in the program from other agencies. FD Valenti
30 noted it is looking positive; however, the participation list has not been released yet.

31 There was no public comment.

32 M/s Goines/David to approve sending the first of four payments for CY 2024 (invoice amount
33 \$104,525.63) to DHCS so that the program achieves full participation from funding entities
34 required to obtain the maximum Federal funds match to realize maximum reimbursements for
35 Managed Care (MC) and Fee-For-Service (FFS) transports.

36 Motion carried: 5-0-0

37 2. Strategic Planning Meeting

38 District Staff and the Board of Directors will participate in a two-day strategic planning meeting
39 facilitated by Don Whittemore and Craig Fair of Mission-Centered Solutions, Inc.



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40 NFD staff and Board directors participated in several exercises and discussions facilitated by
41 Don Whittmore and Craig Fair of Mission-Centered Solutions, Inc. The facilitators will capture
42 content from the meeting which will become the components of Novato Fire District's 3-year
43 strategic plan. The two-day meeting will be phase one, with phase 2 planned for March. Note:
44 due to illness, President Silverman left the meeting early.

45
46 **ADJOURNMENT**

47 There being no further business to conduct, Director Hadfield adjourned the meeting at
48 5:00 pm.

49
50 Submitted by,

A handwritten signature in black ink that reads "Jennifer Crayne".

53 Jennifer Crayne, Clerk of the Board