

# Novato Fire Protection District

Novato, California



Annual Comprehensive Financial Report  
For The Year Ended June 30, 2021





# Annual Comprehensive Financial Report

The Novato Fire District exists to care for, protect and serve our communities.

Issued by

**Finance Division**

**Joe Valenti, MBA, Finance Director**

**Jeanne Villa, Administrative Services Manager/IT**

**Dan Hom, CPA, Finance Consultant**

**Colleen Walraven, Procurement/Contract Administrator**

**Novato Fire Protection District**

**95 Rowland Way**

**Novato, CA 94945**

**Cover Photo: Kreativz**

NOVATO FIRE PROTECTION DISTRICT  
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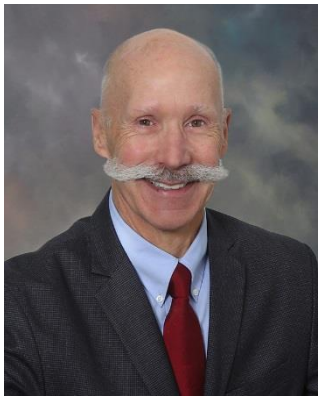
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NOVATO FIRE PROTECTION DISTRICT  
DIRECTORY OF OFFICIALS

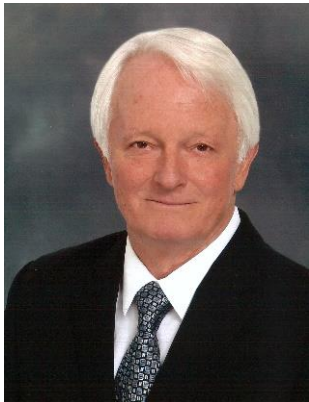
2021 Board of Directors



President Lj Silverman



Vice President William Davis



Secretary Bruce Goines



Director Shane Francisco



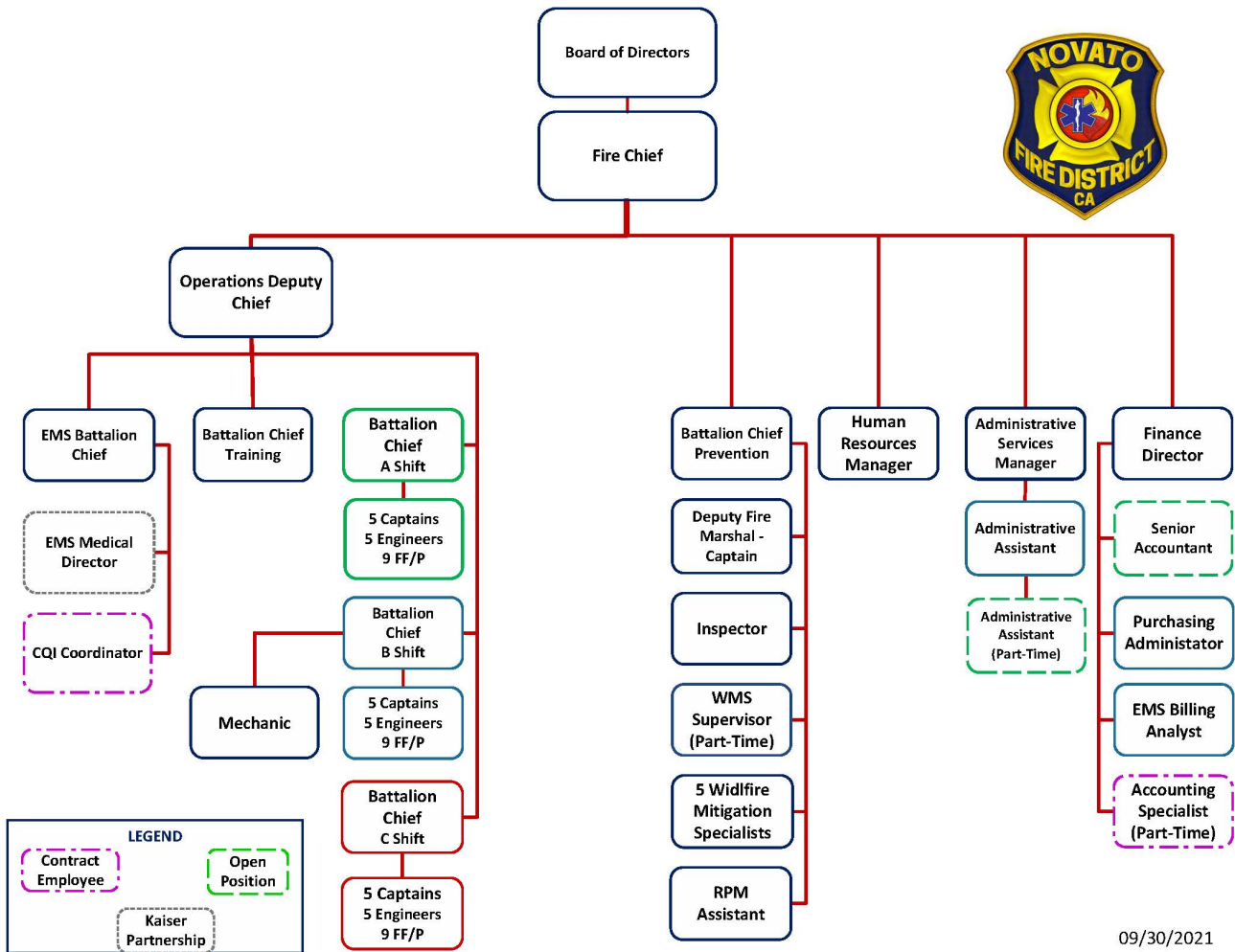
Director Michael Hadfield

NOVATO FIRE PROTECTION DISTRICT  
DIRECTORY OF OFFICIALS

Executive and Command Staff

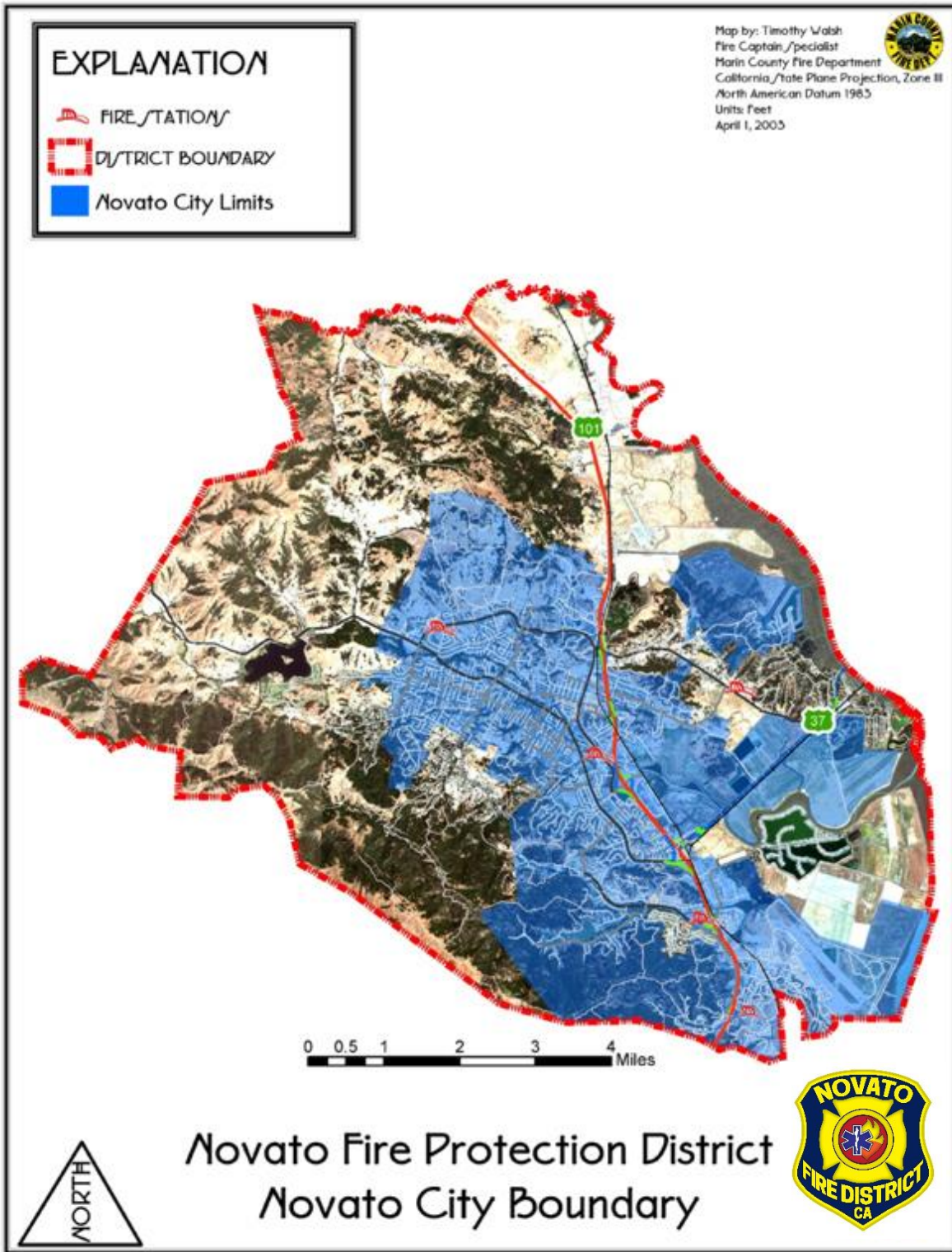
Fire Chief	Bill Tyler, CFO
Deputy Fire Chief	Gerald McCarthy
Battalion Chief, Fire Marshal	John Dicochea
Battalion Chief, Emergency Medical Services	Scott Freedman
Battalion Chief, Training Division	Erich Mesenburg
Battalion Chief, Operations:	
A Shift	Kyle Dague
B Shift	Jeffrey Whittet
C Shift	Acting Battalion Chiefs
Finance Director	Joe Valenti, MBA
Human Resources Manager	Gretchen Felciano
Administrative Services Manager/IT	Jeanne Villa

# NOVATO FIRE PROTECTION DISTRICT ORGANIZATION CHART



09/30/2021

# NOVATO FIRE PROTECTION DISTRICT DISTRICT MAP





NOVATO FIRE PROTECTION DISTRICT  
FIRE STATIONS AND FACILITIES



**Administration Building**  
95 Rowland Way



**Station 61**  
7025 Redwood Blvd



**Station 62**  
450 Atherton Avenue



**Station 63**  
65 San Ramon Way



**Station 64**  
319 Enfrente Drive



**Station 65**  
5 Bolling Drive



## NOVATO FIRE DISTRICT

95 ROWLAND WAY, NOVATO, CA 94945 415.878.2690 - FAX 415.878.2660  
WWW.NOVATOFIRE.ORG

April 6, 2022

Board of Directors  
Novato Fire Protection District  
95 Rowland Way  
Novato, CA 94945

Citizens of Novato Fire District and Members of the Board of Directors:

We are pleased to present the Annual Comprehensive Financial Report (ACFR) of Novato Fire Protection District (District) for the fiscal year ended June 30, 2021. This is the fourteenth consecutive ACFR prepared by the Fire Chief and the District's Finance Division.

District management is responsible for the accuracy of the information contained in this report, the adequacy of its disclosures, and the fairness of its presentation. District management believes this ACFR to be complete and reliable in all material respects. To provide a reasonable basis for making this representation, the District has established a comprehensive system of internal controls designed to protect District assets from loss, to identify and record transactions accurately, and to compile the information necessary to produce financial statements in conformity with Generally Accepted Accounting Principles (GAAP).

District financial statements have been audited by Maze and Associates; a firm of Certified Public Accountants licensed to practice in the State of California. The independent auditors expressed an opinion that the District financial statements for the fiscal year ended June 30, 2021, are fairly presented in conformity with GAAP in the United States. This is the most favorable conclusion and is commonly known as an "unmodified" or "clean" opinion. The independent auditors' report is presented as the first component of the financial section of this report.

# CARE PROTECT SERVE

The Management’s Discussion and Analysis (MD&A) narrative provides financial highlights and interprets the financial reports by analyzing trends and by explaining changes, fluctuations and variances in the financial data. The MD&A is also intended to disclose any known significant events or decisions that affect the financial condition of the District. The MD&A complements and should be read in conjunction with this letter of transmittal.

## **PROFILE OF NOVATO FIRE PROTECTION DISTRICT**

**Reporting Entity** - The Novato Fire Protection District is a separate governmental unit established on July 6, 1926, as an independent Special District of the State of California. The purpose of the District is to provide all-risk emergency and non-emergency services to the City of Novato and the surrounding unincorporated area. The City of Novato and surrounding unincorporated area is approximately 71 square miles with an estimated population of 66,000. A five-person Board of Directors elected by the citizens via district elections for four-year terms governs the District. The District’s legal authority and responsibilities are contained in the State of California Health and Safety Code under the “Fire Protection District Law of 1987.”

**Budgeting** - The District Annual Budget, adopted prior to July 1, provides the overall control of its revenues and expenses, including appropriations (budgeted expenses) on a line item basis and the means of financing them (budgeted revenues). The District accounting system produces monthly reports on expense activity that assist District and Division Managers to monitor their activities and programs. These reports are also reviewed by the Fire Chief, the Finance Director, and the Board of Directors to ensure budgetary compliance. The legal level of budgetary control is set at the object classification level. This level is presented as subtotals of revenue, salaries, and benefits, services and supplies, etc.

**Internal Controls** - As a recipient of federal, state, and county financial assistance, the District is responsible for ensuring that an adequate control structure is in place to comply with applicable laws and regulations related to those programs. This internal control structure is subject to periodic evaluation by the Fire Chief and District Finance staff.

In developing and evaluating the District accounting system, consideration is given to the adequacy of internal accounting controls. Internal accounting controls are designed to provide reasonable assurance regarding the safeguarding of assets against loss from unauthorized use or disposition, the accuracy and reliability of accounting data, and adherence to prescribed managerial policy. The concept of reasonable assurance recognizes that the cost of control should not exceed the benefits likely to be derived, and the cost-benefit analysis requires estimates and judgments by management.

**Services Provided** - The District maintains five fire stations and one administrative headquarters office building, all strategically located within the District. All five stations house full-time paid firefighters. The District staffs eight companies, including structure and wildland engines, a ladder truck, Advanced Life Support ambulances, command chief officer, rescue, and other support units.

Within the boundaries of the District are the US 101 Freeway and Highway 37 corridors, the Sonoma Marin Area Rail Transit (SMART) and Northern Pacific Railroad Authority, wildland areas, single and multi-family residential units, commercial and light industrial occupancies, a major research facility, hotels, a hospital, numerous convalescent/assisted living facilities, equestrian areas and open space areas including hiking trails. With such diversity, it is mandatory the District be equipped with proper apparatus and be appropriately staffed to handle all risk emergencies.

The total population serviced by the District exceeds 66,000. On business days, the population grows to include the personnel employed in the Novato Unified School District (Novato's largest employer), the City of Novato, Bio Marin, the Buck Center and other large employers located within the District.

The District's philosophy with regards to fire, medical, or hazardous material emergencies has been one of a strong, rapid deployment of appropriate resources to mitigate any emergency, as recognized by a Class 1 Insurance Service Office (ISO) rating. The District's goal is to maintain overall total response time of 8 minutes or less 90% of the time for all dispatched emergencies. Total response time is defined as the total time beginning when a 9-1-1 emergency call is answered to the time emergency responders arrive at the scene of an emergency. Under daily normal conditions, there are 20 full-time professional emergency responders who can be deployed for an emergency within the boundaries of the Novato Fire Protection District. In addition, the District serves as the primary Joint Emergency Operations Center (EOC) location for the City of Novato and the Novato Fire Protection District.

**Apparatus** - District fleet is made up of emergency vehicles and apparatus which must be kept in a constant state of readiness. Among these resources are five staffed (two reserve) Type I engines, three Type III (two staffed, one reserve) wildland engines, one ladder truck (105-foot aerial ladder), one medium duty rescue squad and two staffed, one cross-staffed (two reserve) Advanced Life Support transport ambulances. For rural responses, the District is equipped with one 2,078-gallon water tender with porta-tank.

The Type I and Type III engines all carry Advanced Life Support (ALS) emergency medical equipment, including oxygen, heart monitor/defibrillator units, and ALS medications and are staffed with three personnel, including at least one Firefighter/Paramedic. In addition, these vehicles are fully equipped to respond as needed to mitigate any emergency including fire, rescue, hazardous material spill, or vehicle accident.

The three Advanced Life Support ambulances are equipped to meet the needs of ALS paramedic service. In addition, the District maintains one reserve ambulance and a multi-casualty unit that can be placed (towed to the scene) into service. The District participates in a Joint Powers Agreement in the Marin County Hazardous Materials Response Team. Through the Homeland Security Grant process, the Team acquired a state-of-the-art emergency response vehicle for its Type I Hazardous Materials Team. The crew and vehicle provide assistance for a wide variety of calls, such as spills, abandoned chemicals, carbon monoxide emissions, natural gas leaks, household chemical issues, structure fires, pipeline ruptures, vehicle accidents involving tankers and industrial accidents. The apparatus is stocked with modern hazardous materials detection equipment, advanced life support supplies, and has a computer link to a hazardous materials information line.

The District participates in a Marin County Urban Search and Rescue Team. The team carries a complete complement of ropes, hardware, and rescue baskets for utilization in areas of high peaks and crevices or during earthquake operations or other natural disasters. It also carries an air compressor for various pneumatic tools. This unit meets the State Office of Emergency Services (OES) standards and has been certified as a medium rescue apparatus.

A comprehensive vehicle replacement plan has been implemented to maintain a state-of-the-art fleet. Based upon the frequency of use and mechanical status, apparatus are replaced in a timely fashion to ensure the highest levels of in-service vehicle availability.

**Executive Staff** - The Fire Chief oversees the general operations of the District in accordance with the policy direction prescribed by the Board of Directors. At present, the Fire Chief is supported by his executive staff, consisting of a Deputy Fire Chief, Battalion Chief/Fire Marshal, Battalion Chief/EMS Director, Battalion Chief/Training Officer, three Shift Battalion Chiefs, a Finance Director, a Human Resources Manager, and an Administrative Services Manager/IT.

The executive staff is responsible for five District functions: Operations, Emergency Medical Services, Training, Prevention, and Organizational Resources.

The Deputy Chief, who is also the Operations Chief, is responsible for the delivery of all risk emergency services to the citizens and public, overseeing the Training and Education Division, Emergency Medical Services (EMS) Division and the Operations Shift Battalion Chiefs.

The EMS Battalion Chief is responsible for the Emergency Medical Services Division which provides delivery of emergency medical services to the community. Kaiser Permanente provides an emergency physician to serve as the District Medical Director at no cost to the District.

The Battalion Chief/Fire Marshal is responsible for the Fire Prevention Division and manages the District's community risk reduction programs. He also oversees code compliance, exterior hazard abatement, fire investigations, and public education.

The Battalion Chief/Training Officer is responsible for the Training Division which provides training to firefighters, supports a safe work culture through a safety committee and enforces work place and emergency fire ground safety policies through a research and development committee; and ensures that all District personnel receive continuing education related to local, State, and Federal mandated training as well as training on contemporary fire service and EMS topics.

Shift Battalion Chiefs manage on-duty personnel assigned to the five fire stations. Additionally, each Shift Battalion Chief has program management responsibilities for programs including fleet management, facilities management, communications management, and special operations team management.

The Finance Director is responsible for financial functions of the District including financial statement reporting, maintaining general ledger, financial policies, systems and procedures, cash management, debt management, accounting and budgeting, EMS billing, accounts receivables/payables, and payroll.

The Human Resources Manager is responsible for managing personnel, medical, dental, vision, and life insurance benefits and Workers Compensation claims for current and retired employees.

The Administrative Services Manager/IT is responsible for managing the administrative office, front office staffing, preparing Board of Director materials, overseeing IT projects, providing help desk support, and assisting the Fire Chief.

## **ECONOMIC OUTLOOK**

With the lifting of COVID restrictions and reopening of schools and businesses, we have witnessed a sharp resurgence in the stock market and housing prices have soared to exorbitantly high levels not seen since the last housing bubble. The massive amount of government spending on economic relief and stimulus, combined with low interest rates and supply shortages, fueled asset prices to record levels over the past year, but most would agree this is not sustainable. Over the past 24 months the median house price in Marin County has increased by a staggering 28%. While that is great news for property taxes and homeowners' equity, it hurts low- and middle-income families and first-time home buyers whose mortgages become increasingly more expensive. The rapid rise in inflation has put pressure on the Federal Reserve to increase interest rates, which many policymakers believe will result in quarter to half percent (0.25% to 0.50%) increases at each of their six remaining meetings in 2022. As mortgage rates continue to rise, this is expected to slow growth in housing prices in over the next year or two, with prices increases expected to moderate over the remainder of 2022 as

inventory levels remain low and buyers rush in to purchase before rates go up even further. Forecasts for 2023 and beyond are mixed, but many signals are pointing to a potential flattening or decline in the market as the combination of high home prices and high mortgage rates price many buyers out of the market.

Inflation is also a concern for the District since it increases our operating costs. Over the past year and a half, the District has experienced cost increases across many categories of expenditures, including fuel, utilities, facilities repairs, and vehicle and equipment replacement. This requires us to closely monitor our expenditures to ensure costs do not exceed revenue.

During the year ended June 30, 2021, the District's MCERA (Marin County Employees' Retirement Association) pension plan achieved a record 32% return on plan assets, which decreased our employer contribution rates from 48% to 43% and increased the plan's funded ratio from 84% to 105%. We estimate this will reduce the District's pension contributions by approximately \$480,000 in fiscal year 2022-23. However, it's important to note that in the prior 2021-22 fiscal year the opposite was true as investment returns came in lower than expected and the discount rate was reduced from 7.00% to 6.75%. This increased the District's contribution rates by 1.55% and caused the Unfunded Actuarial Liability (UAL) to increase by over \$10 million. The annual valuation of our pension represents a snapshot in time of the long-term progress of a pension plan, however it assumes the plan achieves average investment returns of 6.75% every year for the next 20-30 years. Since this is unlikely to occur, it's important to understand expected future trends in the stock market, especially given the sensitivity of the District's future pension costs to investment returns. The stock market achieved extraordinary gains last year but is exhibiting increased volatility as investors become increasingly worried about rising interest rates, inflation, and more recently the global instability caused by the Russian invasion of Ukraine that began in February 2022.

With the housing and stock markets at all-time highs and volatility and risks increasing, it is important to be prepared in the event of any market declines. For this reason, the District has set aside a conservative amount of funds in reserve to proactively address any potential future cost increases, and remains committed to paying down any unfunded liabilities for retirement or post retiree health care benefits. We apply the same approach to funding our other reserves, which include apparatus, equipment, information technology, and facilities that enable our employees to perform their jobs safely and effectively while ensuring the highest level of service to our community. We will also continue to be fiscally responsible with the public funds entrusted to us by closely scrutinizing our expenditures and reviewing all areas where we can reduce costs and/or increase revenues.

**Debt Reduction** - The District paid off the lease on its ladder truck in fiscal year ending 2019 and is projecting to pay off the remaining debt on its Administration building and Station 64 by 2024.

**Long-term Financial Planning** – Periodically the District prepares multi-year projections of revenues and expenditures. Included in these projections are assumptions for property tax

growth, salaries, retirement, health care insurance and apparatus replacement. These projections are useful in assessing long term sustainability and budgeting. The Board's Finance Committee provides guidance and recommendations to the full Board of Directors on matters related to District financial management and governance.

**Marin Wildfire Prevention Authority (MWPA)** – Fiscal year 2020-21 marked the first full year of the District's participation in the JPA that was created with the passage of Measure C. Measure C was passed in March 2020 to fund proactive, state-of-the-art wildfire prevention and preparedness efforts. Measure C approved a parcel tax on all parcels of real property in Marin County within the defined boundary of the "Member Taxing Entities," starting in 2020-21 for a period of ten years. The parcel tax levies up to \$0.10 per building square foot (\$75 per multifamily unit) for ten years, providing \$19,300,000 annually, with annual inflation adjustments, independent citizen oversight/audits, and low-income senior exemptions. The revenues raised by this tax are used solely to plan, finance, implement, manage, own, and operate a multi-jurisdictional agency to prevent and mitigate wildfires in Marin County. With the passage of Measure C, a Joint Powers Agreement (JPA) among 17 member agencies covering most of Marin County created the Marin Wildfire Prevention Authority (MWPA) to coordinate fire prevention activities using Measure C funds. Funds will be used for fire protection and prevention services, including but not limited to:

- Vegetation management (Fuels reduction)
- Wildfire detection
- Evacuation plans and alerts
- Grants
- Public education
- Defensible space and fire-resistant structure evaluations
- Local and specific wildfire prevention efforts

## **AWARDS AND ACKNOWLEDGEMENTS**

Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Novato Fire Protection District for its comprehensive annual financial report for the fiscal year ended June 30, 2020. This was the thirteenth consecutive year that the Novato Fire Protection District has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to GFOA to determine its eligibility for another certificate.



The preparation of this report reflects the combined and dedicated effort of District staff. We especially want to recognize the Finance Division staff and the auditors for their contributions to provide complete and reliable information for the stewardship of public funds.

We would like to take this opportunity to express our thanks and sincere appreciation to the Board of Directors for their continued support and trust.

The Novato Fire District leadership and staff bring an effective combination of skills, experience and dedication to carry out the District's mission:

***The Novato Fire District Exists  
To Care For, Protect and Serve Our Communities.***

Sincerely,

Handwritten signature of Bill Tyler in blue ink.

Bill Tyler, CFO  
Fire Chief

Handwritten signature of Joe Valenti in blue ink.

Joe Valenti  
Finance Director



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**Novato Fire Protection District  
California**

For its Comprehensive Annual  
Financial Report  
For the Fiscal Year Ended

June 30, 2020

*Christopher P. Morrill*

Executive Director/CEO



ENGINE

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Financial Section

Photo credit: Jeanne Villa

## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Novato Fire Protection District  
Novato, California

### ***Report on Financial Statements***

We have audited the accompanying financial statements of the governmental activities and General Fund of the Novato Fire Protection District (District), California, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the Table of Contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the District as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and other Required Supplementary Information Section listed in the Table of Contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The Introductory Section and Statistical Section listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the basic financial statements

The Introductory and Statistical Sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

*Maze + Associates*

Pleasant Hill, California  
April 5, 2022



# **NOVATO FIRE DISTRICT**

95 ROWLAND WAY, NOVATO, CA 94945 415.878.2690 - FAX 415.878.2660  
WWW.NOVATOFIRE.ORG

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

The Management's Discussion and Analysis (MD&A) provides an overview of the District's financial activities for the fiscal year ended June 30, 2021. The MD&A describes the significant changes from the prior year that occurred in general operations and discusses the activities during the year for capital assets and long-term debt. The discussion concludes with a description of currently known conditions that are expected to impact the financial position of the District. The reader is encouraged to consider the information presented here in conjunction with the additional information furnished in the Letter of Transmittal.

## **FINANCIAL HIGHLIGHTS**

### **GOVERNMENT-WIDE**

- The District ended its fiscal year with a net position of \$23,649,879
- The total Program Expenses were \$31,280,352
- The total Program Revenues were \$4,845,921
- The total General Revenues were \$32,778,405
- The change in Net Position represents an increase of \$6,343,974 in revenues over expenses.

### **GENERAL FUND**

- The General Fund revenues exceeded expenditures by \$6,609,802.
- The actual resources received in the General Fund exceeded final budget by \$3,168,610, while actual expenditures were less than final budget by \$2,453,072.
- At the end of the fiscal year, unassigned fund balance for the General Fund was \$14,745,726 or 47% of General Fund expenditures.

## **ANNUAL REPORT OVERVIEW**

This annual report consists of a series of financial statements. The District's basic financial statements are comprised of three components: Government-wide financial statements, Fund financial statements and Notes to the basic financial statements. This report also contains supplementary information and statistical data in addition to the basic financial statements.

### **GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The government-wide financial statements provide the reader with a longer term view of the District's finances as a whole and includes the Statement of Net Position and Statement of Activities. The manner of presentation is similar to a private sector business

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

### **(Continued)**

The Statement of Net Position presents information about the financial position of the District as a whole, including all its capital assets and long-term liabilities on the full accrual basis. Over time, increases or decreases in net position is one indicator in monitoring the financial health of the District.

The Statement of Activities provides information about all the District's revenues and expenses on the full accrual basis, with the emphasis on measuring net revenues or expenses of each specific program. This statement explains in detail the change in Net Position for the year.

All of the activities in the government-wide financial statements are principally supported by property taxes, ambulance service fees, and inspection fees. The government activities of the District include general government and interest on long-term debt.

The government-wide financial statements use the full accrual basis of accounting method which records revenues when earned and expenses at the time the liability is incurred, regardless of when the related cash flows take place.

The government-wide financial statements can be found on pages 13 to 14 of this report.

### **GOVERNMENTAL FUND FINANCIAL STATEMENTS**

The governmental fund financial statements provide more detailed information about the District's Governmental Fund, focusing primarily on the short-term activities of the organization. The Governmental Fund Financial Statements measure only current revenues and expenditures and fund balances, excluding capital assets, long-term debt and other long-term obligations.

All of the District's basic services are considered to be governmental activities. Novato Fire Protection District's services are supported by general District revenues such as property taxes, intergovernmental revenues (primarily state reimbursements for out of county incident responses and emergency medical transports), ambulance service fees, and inspection fees.

Government funds focus on how money flows into and out of the fund and the balance left at year-end available for spending. These funds are reported using an accounting method called the modified accrual method, which measures cash and all other financial assets that can readily be converted to cash. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is itemized in a reconciliation following the fund financial statements on page 16.

**Notes to the Basic Financial Statements:** The notes provide additional information that is essential to the reader for a full understanding of the data provided in the Government-wide and Fund Financial Statements.

**Other Information:** In addition to the Basic Financial Statements and accompanying notes, this report also presents certain Required Supplementary Information such as Budgetary Comparison Schedules and a Statistical Section, providing financial tables conforming to GASB 44 standard requirements and historical trend data on the District.

## FINANCIAL ACTIVITIES OF THE DISTRICT AS A WHOLE

This analysis focuses on the net position and changes in net position of the District’s Governmental Activities (Tables 1 and 2), as presented in the Government-Wide Statement of Net Position and Statement of Activities that follow:

Table 1  
Condensed Statement of Net Position  
As of June 30, 2021 and 2020  
(in thousands)

	Governmental Activities		
	2021	2020	Increase (decrease)
Current assets	\$ 33,820	\$ 27,047	\$ 6,773
Net capital assets	18,082	17,058	1,024
Total assets	51,902	44,105	7,797
Deferred outflows	14,204	11,492	2,712
Current liabilities	4,490	3,951	539
Non-current liabilities	36,717	31,413	5,304
Total liabilities	41,207	35,364	5,843
Deferred inflows	1,249	2,927	(1,678)
Net Position:			
Net investment in capital assets	16,504	14,944	1,560
Restricted	617	-	617
Unrestricted	6,529	2,362	4,167
<b>Total Net Position</b>	<b>\$ 23,650</b>	<b>\$ 17,306</b>	<b>\$ 6,344</b>

The following explains the major points impacting net position as shown in Table 1:

- Current assets increased by approximately \$6,773,000 or 25%, due primarily to the increase in cash and cash equivalents resulting from revenues exceeding expenditures.



- Net capital assets increased by approximately \$1,024,000 or 6% due primarily to acquisition of an ambulance and construction-in-progress of training tower (\$2,100,000) offset by depreciation for the year (\$1,225,000).
- Deferred outflows increased by approximately \$2,712,000 or 24%, due to an increase in the proportionate share of the collective deferred outflows allocated to the District (for experience, assumption changes, proportion changes, and contribution differences) and the difference between the District's actual contributions and proportionate share of collective employer contributions that will be recognized over the average future working life of all active and inactive members (\$2,645,000). There was also an increase in deferred outflows for OPEB, primarily due to a year-over-year increase in the District's OPEB contributions (\$67,000). These contributions were made subsequent to the June 30, 2020 measurement date and will be recognized as a reduction of the OPEB liability in the year ended June 30, 2022.
- Current liabilities increased by approximately \$539,000 or 14%, primarily due to an increase in accounts payable (\$227,000) and compensated absences (\$321,000) relative to the prior fiscal year.
- Non-current liabilities increased by approximately \$5,304,000 or 17%, due primarily to increases in Net Pension Liability (\$7,301,000) offset by decreases in Net OPEB Liability (\$1,515,000), notes and loan payable to bank (\$548,000).
- Deferred inflows decreased by approximately \$1,678,000 or 57%, due to a decrease in deferred inflows related to pension allocated to the District for experience, assumption changes, investment returns, proportion changes, and contribution differences (\$1,502,000), offset by an increase in deferred inflows related to OPEB for experience gains and investment gains in the GASB 75 report measurement period ending June 30, 2020 that will be recognized in future reporting periods (\$177,000).
- Net investment in capital assets increased by approximately \$1,560,000 or 10%, due primarily to a reduction in related debt (\$536,000) and an increase in net capital assets (\$1,024,000).
- Restricted net position increased by approximately \$617,000 due to unspent funds from the Marin Wildfire Prevention Authority.
- Unrestricted net position increased by approximately \$4,167,000, due to the change in net position (\$6,344,000) offset by an increase in net investment in capital assets (\$1,560,000) and restricted net position from Marin Wildfire Prevention Authority (\$617,000).

Table 2  
Condensed Statement of Activities  
For the Years Ended June 30, 2021 and 2020  
(in thousands)

	Governmental Activities		
	2021	2020	Increase (decrease)
<b>Expenses</b>			
Personnel	\$ 25,842	\$ 23,546	\$ 2,296
Material and services	4,174	3,931	243
Depreciation	1,225	1,207	18
Interest on debt	39	52	(13)
Total expenses	<u>31,280</u>	<u>28,736</u>	<u>2,544</u>
<b>Program revenues</b>			
Measure C revenue - MWPA	1,905	-	1,905
Charges for services	2,941	3,593	(652)
Total program revenues	<u>4,846</u>	<u>3,593</u>	<u>1,253</u>
Net program expense	26,434	25,143	1,291
<b>General revenues</b>			
Property taxes	\$ 29,419	\$ 28,061	\$ 1,358
Investment earnings	139	383	(244)
Grants	82	83	(1)
Miscellaneous	3,138	1,455	1,683
Total general revenues	<u>32,778</u>	<u>29,982</u>	<u>2,796</u>
Change in Net Position	6,344	4,839	1,505
Net Position - beginning of year	<u>17,306</u>	<u>12,467</u>	<u>4,839</u>
<b>Net Position - end of year</b>	<u>\$ 23,650</u>	<u>\$ 17,306</u>	<u>\$ 6,344</u>

The following describes the major points impacting the Statement of Activities as shown in Table 2:

- Personnel expenses increased by approximately \$2,296,000 or 10%, primarily due to increases in the net pension liability and related deferred inflows and outflows (\$3,154,000) and salaries and benefits (\$977,000) offset by a decrease in net OPEB liability and related deferred inflows and outflows (\$1,758,000).
- Material and services increased by approximately \$243,000 or 6%, primarily due to increases in MWPA expenses for vegetation management and home hardening matching grant program, offset by decreases in

District facilities repair and improvement costs, fire equipment & supplies, and parts & outside labor for vehicle maintenance.

- MWPA revenue increased by \$1,905,000 due to the initial participation in the Marin Wildfire Prevention Authority.
- Charges for services decreased by approximately \$652,000 or 18%, primarily due to decreases in OES reimbursements for out of county incidents (\$532,000), plan check fees (\$13,000), and GASB 34 adjustment for current year recognition of deferred revenue (\$82,000).
- Property taxes increased by \$1,358,000 or 5%, primarily due to increases in assessed real estate valuations and secured property taxes (\$878,000), special taxes (\$213,000), return of excess Educational Revenue Augmentation Fund (ERAF) contributions (\$30,000), and residuals from redevelopment agencies (\$192,000).
- Miscellaneous revenue increased by \$1,683,000 or 116%, primarily due to OES reimbursements (\$1,147,000) and an increase in the Intergovernmental Transfer Rate Range program federal matching funds (\$539,000) for Medi-Cal managed care transports.

## **FUND FINANCIAL STATEMENTS**

The fund financial statements provide detailed information about the District's general fund.

The fund financial statements provide a short-term view of the District's operations. They are reported using an accounting basis called modified accrual which reports cash and other short-term assets and liabilities (receivables and payables) that will soon be converted to cash or will soon be paid with cash.

As shown on page 17, the government fund balance increased by \$6,637,602. The increase was due primarily to higher than anticipated property tax and Measure C revenue combined with lower expenditures for services and supplies and delayed capital expenditures.

On page 18, there is reconciliation from the modified-accrual net change in fund balance reported in the Statement of Revenues, Expenditures and Changes in Fund Balance for the governmental fund to the full-accrual change in net position of the Statement of Activities.

## **GENERAL FUND BUDGETARY HIGHLIGHTS**

During the year there was a net increase in General Fund appropriations of approximately \$668,000 or 2%, between the original and final amended budget. The increase was primarily due to additional capital expenditures for the training tower (\$394,000), and the purchase of an ambulance and gurney (\$274,000) that was carried over from the prior fiscal year.

Significant variances between final amended budget and actual revenues included \$828,000 positive variance for property taxes, \$832,000 positive variance in charges for services (primarily due to higher than budgeted ambulance service revenue), and \$1,905,000 positive variance related to Measure C revenue for Marin Wildfire Prevention Authority (MWPA). Significant budget variances in expenditures included \$413,000 positive variance in services and supplies resulting from lower than budgeted facilities repair and improvement costs, consulting fees, and parts & outside labor for vehicle maintenance, and \$2,044,000 positive variance on capital outlay due to delayed capital expenditures.

Additional details comparing budget to actual are shown on page 50.

## CAPITAL ASSETS

As of June 30, 2021, the District had approximately \$18,082,000 in net capital assets.

Table 3  
Capital Assets  
As of June 30, 2021 and 2020  
(in thousands)

	Governmental Activities		
	2021	2020	Increase (decrease)
<b>Nondepreciable capital assets:</b>			
Land	\$ 3,028	\$ 3,028	\$ -
Construction in progress	2,156	310	1,846
Total nondepreciable capital assets	5,184	3,338	1,846
<b>Depreciable capital assets:</b>			
Buildings and improvements	20,178	20,179	(1)
Equipment	3,952	3,944	8
Apparatus and vehicles	8,392	8,453	(61)
Total depreciable capital assets	32,522	32,576	(54)
Less accumulated depreciation	(19,624)	(18,856)	(768)
<b>Capital Assets, net</b>	<b>\$ 18,082</b>	<b>\$ 17,058</b>	<b>\$ 1,024</b>

Capital assets purchased or acquired with an original cost of \$5,000 or more are reported at historical cost or estimated historical cost if actual historical cost is not available. Contributed capital assets are reported at fair market value as of the date contributed. Depreciation is a systematic approach to allocate the cost of capital assets over their estimated useful lives. The District has adopted a 30 year life for its buildings, 15 years for fire apparatus, 10 years for ambulances, 5 years for other motor vehicles, and 3-10 years for furniture, fixtures, and equipment. Additional details about capital assets are shown in Notes 1 and 3 in the financial statements.

## DEBT ADMINISTRATION

As of June 30, 2021, the District had approximately \$1,578,000 in outstanding debt (see Table 4).

Table 4  
Outstanding Debt  
As of June 30, 2021 and 2020  
(in thousands)

	Governmental Activities		
	2021	2020	Increase (decrease)
Notes payable	\$ 1,578	\$ 2,114	\$ (536)
<b>Total Debt</b>	<b>\$ 1,578</b>	<b>\$ 2,114</b>	<b>\$ (536)</b>

In 2013 the District borrowed \$2,135,000 to refinance the debt on the administration building, and in 2015 it borrowed \$3,000,000 to finance the construction of Station 64. The notes payable on the administration building and Station 64 are scheduled to be paid off in 2023 and 2024, respectively.

Additional details about long term debt are disclosed in Notes 4 and 5.

## ECONOMIC OUTLOOK

As we enter a new post-pandemic phase, with most COVID-related restrictions having been lifted and the economy fully reopened, we witnessed a rather dramatic rebound in the stock market combined with record high housing prices. This was fueled in part by a surge in pandemic-related government fiscal and monetary stimulus, supply chain and labor market shortages, and the Federal Reserve keeping interest rates at historic lows. These factors have contributed to a rapid rise in inflation, with prices increasing by 8% over the past 12 months, as measured by the Consumer Price Index (CPI) which includes such items as housing, gas, energy, food, and other consumer goods. These inflationary pressures spurred the Federal Reserve to raise rates by a quarter percent, and many economists expect the Fed to continue increasing rates between a quarter to half a percent at each of its meetings into next year. Despite rising rates, economists are still forecasting prices in Marin County will continue to increase, albeit at a slower pace, through the end of 2022 due to the tight housing supply and slow construction of new homes. Since Novato Fire District (“the District”) receives the bulk of its revenue from property taxes which are based on assessed values, any changes in real estate valuations can affect the District’s revenue. Changes in property values tend to lag changes in the job market and stock market, since these typically drive home buying activity.

The rise in inflation also affects the District’s financial outlook since it increases operating costs. Over the past year and a half, the District has experienced cost increases across many categories of expenditures, including fuel, utilities, facilities repairs, and vehicle and equipment replacement. With inflation and

borrowing costs on the rise, the District will continue to monitor expenditures to ensure costs do not exceed revenue and manage our funds in a fiscally responsible and prudent manner.

The stock market achieved extraordinary gains last year but is exhibiting increased volatility as investors become increasingly worried about rising interest rates, inflation, and global instability. Stock market returns have a significant impact on the valuation of the District's pension liability and post retiree healthcare benefits. With the stock market at all-time highs and volatility and risks increasing, it is important to be prepared in the event of a stock market decline. For this reason, the District maintains a conservative approach to funding its reserves, to ensure we have set aside adequate funds to provide for critical facilities and infrastructure needs, apparatus and equipment replacement, and paying down our pension and retiree health costs.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide our citizens, taxpayers and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the funds under its stewardship.

Please address any questions about this report or requests for additional financial information to the address on our letterhead.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Bill Tyler", with a long horizontal line extending to the right.

Bill Tyler, CFO  
Fire Chief

## **Basic Financial Statements**

NOVATO FIRE PROTECTION DISTRICT  
STATEMENT OF NET POSITION  
AS OF JUNE 30, 2021

	Governmental Activities
<b>ASSETS</b>	
CURRENT ASSETS	
Cash and cash equivalents (Note 2)	\$32,881,616
Receivables:	
Due from other governments	65,200
Ambulance service fees, net allowance for doubtful accounts of \$1,716,191	359,820
Property taxes	420,504
Prepaid items	92,382
Total current assets	33,819,522
NON-CURRENT ASSETS	
Land and construction-in-progress (Note 3)	5,184,145
Depreciable capital assets, net (Note 3)	12,897,990
Total non-current assets	18,082,135
Total assets	51,901,657
<b>DEFERRED OUTFLOWS</b>	
Deferred outflows related to pension (Note 8)	12,763,371
Deferred outflows related to OPEB (Note 9)	1,440,831
Total Deferred Outflows	14,204,202
<b>LIABILITIES</b>	
CURRENT LIABILITIES	
Accounts payable	467,882
Accrued expense	178,658
Interest payable	8,875
Notes and loan payable to bank (Note 4)	548,361
Compensated absences (Note 1)	3,106,232
Workers' compensation claims (Note 10)	180,053
Total current liabilities	4,490,061
NON-CURRENT LIABILITIES	
Notes and loan payable to bank (Note 4)	1,029,625
Workers' compensation claims (Note 10)	1,285,947
Net Pension liability (Note 8)	28,311,550
Net OPEB liability (Note 9)	6,089,725
Total non-current liabilities	36,716,847
Total liabilities	41,206,908
<b>DEFERRED INFLOWS</b>	
Deferred inflows related to pension (Note 8)	517,780
Deferred inflows related to OPEB (Note 9)	731,292
Total Deferred Inflows	1,249,072
<b>NET POSITION (Note 1)</b>	
Net investment in capital assets	16,504,149
Restricted	616,461
Unrestricted	6,529,269
Total net position	\$23,649,879

See accompanying notes to financial statements



NOVATO FIRE PROTECTION DISTRICT  
STATEMENTS OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2021

	<b>Governmental Activities</b>						
	Total	Emergency Medical Services	Prevention	Operations	Organizational Resources & Support	Training	Marin Wildfire Prevention Authority (MWPA)
<b>EXPENSES</b>							
Personnel	\$25,842,454	\$8,249,898	\$781,160	\$11,571,726	\$4,148,367	\$457,103	\$634,200
Material and services	4,173,997	317,920	49,835	168,006	3,056,333	43,859	538,044
Depreciation	1,224,995	97,616		177,401	948,185		1,793
Interest on debt and fiscal charges	38,906				38,906		
Total expenses	<u>31,280,352</u>	<u>8,665,434</u>	<u>830,995</u>	<u>11,917,133</u>	<u>8,191,791</u>	<u>500,962</u>	<u>1,174,037</u>
<b>PROGRAM REVENUES:</b>							
Measure C revenue - MWPA	1,904,640						1,904,640
Charges for services	<u>2,941,281</u>	<u>2,910,407</u>	<u>30,874</u>				
Net program expense (surplus)	<u>26,434,431</u>	<u>\$5,755,027</u>	<u>\$800,121</u>	<u>\$11,917,133</u>	<u>\$8,191,791</u>	<u>\$500,962</u>	<u>(\$730,603)</u>
<b>GENERAL REVENUES</b>							
Property taxes	29,419,313						
Investment earnings	139,051						
Grants not restricted to specific	81,618						
Miscellaneous	<u>3,138,423</u>						
Total general revenues	<u>32,778,405</u>						
Change in net position	6,343,974						
NET POSITION-BEGINNING OF THE YEAR	<u>17,305,905</u>						
NET POSITION-END OF THE YEAR	<u>\$23,649,879</u>						

See accompanying notes to financial statements

NOVATO FIRE PROTECTION DISTRICT  
BALANCE SHEET  
GOVERNMENTAL (GENERAL) FUND  
JUNE 30, 2021

**ASSETS**

Cash and cash equivalents (Note 2)	\$32,881,616
Receivables:	
Due from other government	65,200
Ambulance service fees, net allowance for doubtful accounts of \$1,716,191	359,820
Property taxes	420,504
Prepaid items	92,382
Total assets	\$33,819,522

**LIABILITIES**

Accounts payable	\$467,882
Accrued liabilities	178,658
Total liabilities	646,540

**DEFERRED INFLOWS OF RESOURCES**

Unavailable revenue	385,646
Total Deferred Inflows of Resources	385,646

**FUND BALANCE**

Nonspendable (Note 6)	92,382
Restricted - MWPA Program (Note 6)	616,461
Committed (Note 6)	4,585,870
Assigned (Note 6)	12,746,897
Unassigned	14,745,726
Total fund balance	32,787,336
Total liabilities, deferred inflows of resources and fund balance	\$33,819,522

See accompanying notes to financial statements

NOVATO FIRE PROTECTION DISTRICT  
 Reconciliation of the  
 GOVERNMENTAL (GENERAL) FUND - BALANCE SHEET  
 with the  
 STATEMENT OF NET POSITION  
 JUNE 30, 2021

Total fund balances reported on the governmental fund balance sheet	\$32,787,336
<p>Amounts reported for Governmental Activities in the Statement of Net Position are different from those reported in the Governmental Funds above because of the following:</p>	
Capital assets used in Governmental Activities are not current assets or financial resources and therefore are not reported in the Governmental Funds.	18,082,135
Ambulance service, property tax receivable and intergovernmental, that are not available to pay current period expenditures and therefore are deferred in the balance sheet.	385,646
Certain liabilities are not due and payable in the current period and therefore they are not reported in the Governmental Funds Balance Sheet.	
Notes payable	(1,577,986)
Interest payable	(8,875)
Compensated absences payable	(3,106,232)
Workers compensation claims	(1,466,000)
Deferred outflow related to pension	12,763,371
Net pension liability	(28,311,550)
Deferred inflow related to pension	(517,780)
Deferred outflow related to OPEB	1,440,831
Net OPEB liability	(6,089,725)
Deferred inflow related to OPEB	(731,292)
	\$23,649,879
NET POSITION OF GOVERNMENTAL ACTIVITIES	\$23,649,879

See accompanying notes to basic financial statements

NOVATO FIRE PROTECTION DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
GOVERNMENTAL (GENERAL) FUND  
FOR THE YEAR ENDED JUNE 30, 2021

REVENUES:

Property taxes	\$29,328,570
Measure C revenue - MWPA	1,904,640
Charges for services	3,132,226
Interest income	139,051
Intergovernmental	2,996,415
Miscellaneous	<u>223,626</u>
Total Revenues	<u>37,724,528</u>

EXPENDITURES:

Current:	
Public Safety	
Salaries and benefits	24,085,954
Services and supplies	4,110,261
Capital outlay	2,340,662
Debt service	
Principal	535,889
Interest and fiscal charges	<u>41,960</u>
Total Expenditures	<u>31,114,726</u>

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>6,609,802</u>
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OTHER FINANCING SOURCES

Proceeds from sale of capital assets	<u>27,800</u>
Total Other Financing Sources	<u>27,800</u>

NET CHANGE IN FUND BALANCE	6,637,602
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Fund balance at beginning of year	<u>26,149,734</u>
Fund balance at end of year	<u><u>\$32,787,336</u></u>

See accompanying notes to basic financial statements

NOVATO FIRE PROTECTION DISTRICT  
 Reconciliation of the  
 NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUND  
 with the  
 STATEMENT OF ACTIVITIES  
 FOR THE YEAR ENDED JUNE 30, 2021

The schedule below reconciles the Net Change in Fund Balances reported on the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balance, which measures only changes in current assets and current liabilities on the modified accrual basis, with the Change in Net Position of Governmental Activities reported in the Statement of Activities, which is prepared on the full accrual basis.

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$6,637,602

Amounts reported for governmental activities in the Statement of Activities are different because of the following:

Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is capitalized and allocated over their estimated useful lives and reported as depreciation expense.

The capital outlay expenditures are therefore added back to fund balance	2,340,662
Non-capitalized expenditures are reduced from fund balance	(91,536)
Depreciation expense is deducted from the fund balance	(1,224,995)

The amounts below included in the Statement of Activities do not provide or (require) the use of current financial resources and therefore are not reported as revenue or expenditures in governmental funds (net change):

Unavailable revenue	(100,202)
Compensated absences	(321,115)
Net OPEB liability and related deferred inflows and outflows	1,758,007
Workers' compensation claims	(39,700)
Net pension liability and related deferred inflows and outflows	(3,153,692)

Debt principal transactions reported in the governmental fund statement of revenue but not considered an operating activity in the statement of activities (but only as changes in liabilities)

Principal repayments on note payable	535,889
Change in interest payable on note payable	3,054

CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	<u><u>\$6,343,974</u></u>
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See accompanying notes to basic financial statements

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***Reporting Entity***

The Novato Fire Protection District (the District) is a separate governmental unit established July 6, 1926, as a special district of the State of California. The purpose of the District is to provide fire protection, emergency medical and related services to the City of Novato and the surrounding area. The City of Novato and surrounding area approximates 71 square miles with an estimated population of 65,000. A five-person Board of Directors elected by the citizens for four-year terms governs the District. The District’s legal authority and responsibilities are contained in the State of California Health and Safety Code under the “Fire Protection District Law of 1987.”

***Introduction***

The District’s financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

**BASIC FINANCIAL STATEMENTS  
GOVERNMENT-WIDE STATEMENTS**

The District’s basic financial statements include both government-wide (reporting the District as a whole) and fund financial statements.

In the government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities), the District’s activities are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The District’s net position is reported in two parts: (1) Net investment in capital assets, and (2) unrestricted net position.

The government-wide Statement of Activities reports both the gross and net cost of each of the District’s functions. The functions are supported by general government revenues (property taxes and intergovernmental revenues). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Operating grants include operating-specific and discretionary (either operating or capital) grants while capital grants reflect capital-specific grants.

The categories of governmental activities included in the statement of activities report expenses directly attributable to the functions indicated. The category “Operations” includes services for structural and wildland fire suppression, response to hazardous materials incidents, search and rescue, vehicle extrication and other emergency services. The category, “Organizational Support,” includes all expenses (including those incurred in support of other activities) not directly chargeable to another activity.

The government-wide focus is more on the sustainability of the District as an entity and the change in the District’s net position resulting from the current year’s activities.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**FUND FINANCIAL STATEMENTS**

The financial transactions of the District are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues and expenditures.

The District uses the following fund types:

**Governmental funds**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial positions (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental fund of the District:

**General fund** is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

**BASIS OF ACCOUNTING:**

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurement made regardless of the measurement focus applied.

**Accrual**

The governmental activities in the government-wide financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

**Modified accrual**

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e. both measurable and available. "Available" means collectible within the current period or within 60 days after year-end. Expenditures are generally recognized when the related liability is incurred. The exception to this general rule is that payments for general obligation long-term liabilities are recognized when due.

Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the government.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**FINANCIAL STATEMENT AMOUNTS**

**Cash and Cash Equivalents**

The District has defined cash and cash equivalents to include cash on hand, demand deposits, and short-term investments with its fiscal agent (County of Marin).

**Prepaid Items**

Payments to vendors that benefit future accounting periods are classified as prepaid items until charged to expenditures in the period benefited.

**Unavailable Revenue**

Unavailable revenue (in the fund financial statements) represents ambulance fees and property taxes earned during the year but not collected in time to be available to finance the current year's operations.

**Net Position**

Net position is the excess of all the District's assets and deferred outflows over all its liabilities and deferred inflow, regardless of fund. Net position is divided into three captions on the Statement of Net Position. These captions apply only to net position, which is determined at the Government-wide level and proprietary funds and are described below:

*Net Investment in Capital Assets*, describes the portion of net position which is represented by the current net book value of the District's capital assets, less the outstanding balance of any debt issued to finance these assets.

*Restricted* describes the portion of net position which is restricted as to use by the terms and conditions of agreements with outside parties, governmental regulations, laws or other restrictions which the District cannot unilaterally alter. These principally include developer fees received for use on capital projects, debt service requirements and funds restricted to low and moderate income purposes.

*Unrestricted* describes the portion of net position which is not restricted as to use.

**Fund Balance**

In the fund financial statements, fund balance for governmental funds is reported in classifications that comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purpose for which amounts in the funds can be spent. Governmental accounting principles provide that fund balance is reported in five components – nonspendable, restricted, committed, assigned and unassigned.



**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Nonspendable** – This component includes amount that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

**Restricted** – This component consists of amounts that have constraints placed on them either externally by third-parties (creditors, grantors, contributors, or laws or regulations of other governments) or by law through constitutional provisions or enabling legislations.

**Committed** – This component consists of amounts that can only be used only for the specific purposes determined by a formal action of the District’s Board highest level of decision-making authority. The District Board can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

**Assigned** – This component consists of amounts that are constrained by the District’s intent to be used for specific purposes, but are neither restricted nor committed. The authority for assigning fund balance is expressed by the Board of Directors, Fire Chief or their designee (Finance Director) as established in the District’s Fund Balance Policy.

**Unassigned** – This classification represents amounts that have not been restricted, committed or assigned to specific purposes within the General Fund.

The District’s policy is that committed and assigned fund balances are considered to have been spent first before unassigned fund balances are spent.

**Use of Estimates**

The basic financial statements have been prepared in conformity to generally accepted accounting principles and therefore include amounts based on informed estimates and judgments of management. Actual results could differ from those estimates.

**Capital Assets**

Contributed capital assets, donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are recorded at acquisition value. All other capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Capital assets are recorded if acquisition or construction costs exceed \$5,000. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

- Buildings 30 – 40 years
- Fire apparatus 15 – 20 years
- Ambulances 15 – 20 years
- Other vehicles 5 years
- Furniture, fixtures and equipment 3 – 10 years

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Compensated Absences**

The District accrues accumulated unpaid vacation and sick leave and associated employee- related costs when earned by the employee.

In accordance with an agreement with the Novato Professional Firefighters Association, the District is obligated to provide the following compensated absence benefits:

Sick leave Shift employees of the District earn sick leave at 12 hours per month and may accumulate up to 2,912 hours. Day employees earn 8.5 hours per month. An employee’s accumulated sick leave may be applied toward retirement, or upon separation from the District, may be received in salary at 50% of the current hourly rate. Management has estimated that all of the total accrued sick leave payable is a current liability.

Vacations Shift personnel earn vacation shifts at a rate of 6 to 18 shifts per year, depending on length of service. Day personnel earn between 102 to 306 hours per year. The District allows members to rollover their annual vacation shifts to the following year and each employee may bank twice their annual vacation accrual. Management has estimated that all of the total accrued vacation payable will be redeemed within one year.

Compensatory time-off All District personnel may accumulate accrued overtime pay at one and one-half times their basic pay rate. Accumulated compensatory time is limited to 96 hours. Amounts in excess of 96 hours or time accumulated for over one year from the date earned are paid to the employee.

The following is a schedule of changes in compensated absences during the year:

Balance as of June 30, 2020	\$2,785,117
Increases during the year	1,627,830
Decreases during the year	<u>(1,306,715)</u>
Balance as of June 30, 2021	3,106,232
Less amount due within 1 year	<u>3,106,232</u>
Amount due after 1 year	<u><u>                    </u></u>

**NOVATO FIRE PROTECTION DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**For the Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position or balance sheet reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of *resources*, represents a consumption of net position or fund balance that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position or balance sheet reports a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position or fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

**Fair Value Measurements**

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities.

Level 2 inputs are inputs – other than quoted prices included within level 1 – that are observable for an asset or liability, either directly or indirectly.

Level 3 inputs are unobservable inputs for an asset or liability.

If the fair value of an asset or liability is measured using inputs from more than one level of the fair value hierarchy, the measurement is considered to be based on the lowest priority level input that is significant to the entire measurement.

**Workers' Compensation Claims**

A liability for workers compensation claims is shown on the Statement of Net Position. The short-term portion of the liability is estimated based on historical claims paid during the preceding year beginning September 1st through August 31st of the current year. Additional information is presented in Note 10.

**Encumbrances**

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrances outstanding at year-end are reported as assigned fund balance and do not constitute expenditures or liabilities.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Property Taxes**

The County of Marin levies taxes and places liens on real property as of January 1 on behalf of the District. Secured property taxes are due the following November 1 and March 1 and become delinquent April 10 and December 10, for the first and second installments, respectively. Unsecured property taxes are levied throughout the year.

In 1993, the District entered into an agreement (commonly known as the Teeter Plan) with the County of Marin. The Teeter Plan calls for the County to advance the District its share of the annual gross levy of secured property taxes and special assessments. In consideration, the District gives the County of Marin its rights to penalties and interest on delinquent property tax receivables and actual proceeds collected. The receivable on the balance sheet is for unsecured property taxes.

Special fire and paramedic tax charges are assessed by the District Board of Directors before September 1 and adopted by ordinance. These special tax charges are incorporated on property tax bills, and therefore are attached as an enforceable lien on real property located within the District.

**OPEB Liabilities, OPEB Expenses and Deferred Outflows/Inflows of Resources Related to OPEB** - For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District’s OPEB Plan and additions to/deductions from the OPEB Plan’s fiduciary net position have been determined on the same basis as they are reported by California Employers’ Retiree Benefit Trust (CERBT). For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

**NOTE 2 – CASH AND CASH EQUIVALENTS**

Cash and investments consisted of the following:

Cash with County Treasurer's Pool	\$30,064,965
Cash in banks, unrestricted	2,816,651
Total	\$32,881,616

The District maintains most of its cash in the County of Marin pooled investment fund for the purpose of increasing interest earnings through pooled investment activities. Interest earned on the investment pool is allocated quarterly to the participating funds using the daily cash balance of each fund. This pool, which is available for use by all funds, is displayed in the financial statements as “Cash and Cash Equivalents.”

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 2 – CASH AND CASH EQUIVALENTS (Continued)**

The County Pool includes both voluntary and involuntary participation from external entities. The State of California statutes require certain special districts and other governmental entities to maintain their cash surplus with the County Treasurer.

The County’s investment pool is not registered with the Securities and Exchange Commission as an investment company. Investments made by the Treasurer are regulated by the California Government Code and by the County’s investment policy. The objectives of the policy are in order of priority, safety, liquidity, yield, and public trust. The County has established a treasury oversight committee to monitor and review the management of public funds maintained in the investment pool in accordance with Article 6 Section 27131 of the California Government Code. The oversight committee and the Board of Supervisors review and approve the investment policy annually. The fair value of the District’s position of the pool is the same as the value of the pool shares. The County Treasurer prepares and submits a comprehensive investment report to the members of the oversight committee and the investment pool participants every month. The report covers the types of investments in the pool, maturity dates, par value, actual costs and fair value.

**INTEREST RATE RISK**

In accordance with its investment policy, the County manages its exposure to declines in fair values by limiting the weighted average maturity of its investment pool to 540 days, or 1.5 years. At June 30, 2021, the County’s investment pool had a weighted average maturity of 218 days

For purposes of computing weighted average maturity, the maturity date of variable rate notes is the length of time until the next reset date rather than the stated maturity date.

**CREDIT RISK**

State law and the County’s Investment Policy limits investments in commercial paper, corporate bonds, and medium term notes to the rating of “A” or higher as provided by Moody’s Investors Service or Standard & Poor’s Corporation. The County’s Investment Policy limits investments purchased by Financial Institution Investment Accounts, a type of mutual fund, to United States Treasury and Agency obligations with a credit quality rating of “AAA.” As of June 30, 2021, the Marin County Investment Pool’s Fund credit quality rating is AAAf.

**CONCENTRATION OF CREDIT RISK**

The following is a summary of the concentration of credit risk by investment type as a percentage of the fair value of the County’s investment pool at June 30, 2021.

Investment types in investment pool	Percent of portfolio
Federal Agency - Coupon	25%
Federal Agency - Discount	73%
Money Market Funds, Treasury Securities, Miscellaneous Securities and LAIF	2%
	100%

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 2 – CASH AND CASH EQUIVALENTS (Continued)**

**CUSTODIAL CREDIT RISK**

For investments and deposits held with safekeeping agents, custodial credit risk is the risk that, in the event of the failure of the counterparty, the County will not be able to recover the value of its investments or deposits that are in the possession of an outside party. At year end, the County's investment pool had no securities exposed to custodial credit risk. In the case of cash deposits, custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. As of June 30, 2021, the District's bank balance was \$2,814,301 and \$1,801,154 of that amount was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging or financial institution's trust department or agent, but not in the District's name.

**FAIR VALUE HIERARCHY**

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure fair value of the assets. Level 1 inputs are quoted prices in an active market for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs.

At June 30, 2021, the District's investment in the County Treasurer's Pool was an uncategorized input not defined as a Level 1, Level 2, or Level 3 input.

**LOCAL AGENCY INVESTMENT FUND**

The District is a participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The District reports its investment in LAIF at the fair value amount provided by LAIF, which is the same as the value of the pool share. The balance is available for withdrawal on demand, and is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset-backed securities, loans to certain state funds, and floating rate securities issued by federal agencies, government-sponsored enterprises, United States Treasury Notes and Bills, and corporations. At June 30, 2021, these investments matured in an average of 291 days.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 3 – CAPITAL ASSETS**

Capital assets activities for the year ended June 30, 2021, were as follows:

	Balance June 30, 2020	Additions	Dispositions/ Adjustments	Balance June 30, 2021
Nondepreciable capital assets:				
Land	\$3,028,295			\$3,028,295
Construction in progress	309,531	\$1,846,319		2,155,850
Total capital assets not being depreciated	3,337,826	1,846,319		5,184,145
Capital assets being depreciated:				
Buildings and building improvements	20,178,796		(\$991)	20,177,805
Furniture, fixtures and equipment	3,943,937	7,573		3,951,510
Fire apparatus and vehicles	8,452,990	395,234	(455,397)	8,392,827
Total capital assets being depreciated	32,575,723	402,807	(456,388)	32,522,142
Less accumulated depreciation for:				
Buildings and building improvements	10,561,047	594,202	(991)	11,154,258
Furniture, fixtures and equipment	3,405,177	155,835		3,561,012
Fire apparatus and vehicles	4,889,321	474,958	(455,397)	4,908,882
Total accumulated depreciation	18,855,545	1,224,995	(456,388)	19,624,152
Total depreciable assets	13,720,178	(822,188)		12,897,990
Governmental activity capital assets, net	\$17,058,004	\$1,024,131		\$18,082,135

**NOTE 4 – NOTES AND LOAN PAYABLE**

On December 16, 2003, real property located at 95 Rowland Way, Novato, was purchased for \$3,650,000. A loan of \$2,700,000 was secured with Bank of Marin to finance the purchase. The loan was due in December 2013, at a fixed rate of 3.5% per annum for the first 60 months, with monthly payments of \$12,202. After the fixed rate period, the rate was adjusted for the remaining 60 months to 0.25% in excess of the most current month's 5-year Treasury Constant Maturity. On May 5, 2013, the District refinanced the outstanding balance of this Note with a new Note which bears interest at 2.763% with a monthly repayment schedule that ends May 15, 2023.

On June 10, 2014, the District entered into an agreement with Bank of the West for a loan of \$3,000,000 to partially finance the construction of the District's Fire Station 64. This loan bears an interest rate of 1.9%. Semi-annual payments of the loan will be made on February 1 and August 1 of each year, beginning on February 1, 2015 and ending on August 1, 2024. This loan includes a 1% penalty if the loan is prepaid in the first two years.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 4 – NOTES AND LOAN PAYABLE (Continued)**

The following is a summary of the District’s future annual obligations:

Year ending June 30	Direct Borrowing		Total
	Principal	Interest	
2022	\$548,361	\$29,627	\$577,988
2023	540,611	16,405	557,016
2024	325,000	7,762	332,762
2025	164,014	1,555	165,569
Total obligation	1,577,986	55,349	1,633,335
Less amount due within 1 year	548,361	41,983	590,344
Amount due after 1 year	<u>\$1,029,625</u>	<u>\$13,366</u>	<u>\$1,042,991</u>

**CHANGES IN NOTE AND LOAN PAYABLE**

The following is a schedule of changes in note and loan payable during the year:

	Direct Borrowing
	Note payable
Balance as of June 30, 2020	\$2,113,875
Repayments	<u>(535,889)</u>
Balance as of June 30, 2021	1,577,986
Less amount due within 1 year	<u>(548,361)</u>
Amount due after 1 year	<u>\$1,029,625</u>

**NOTE 5 – CREDIT LINE**

The District utilizes a credit card with a credit limit of \$80,000. As of July 11, 2021 (the closest date to June 30, 2021), the available credit was approximately \$57,520. The interest rate is based on the prime rate identified in the Wall Street Journal, as described in the credit card agreement. At the end of the year, the interest rate was approximately 15.99%. The District routinely pays the credit card balance in full each month and therefore is not subject to interest charges.



**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 6 – FUND BALANCE**

The District’s fund balance is reported in classifications as described in Note 1. The following amounts are classified as nonspendable:

Prepaid items	\$92,382
	\$92,382

This component consists of amounts that have constraints placed on them either externally by third-parties (creditors, grantors, contributors, or laws or regulations of other governments) or by law through constitutional provisions or enabling legislation. At June 30, 2021, \$616,461 of fund balance was restricted to be used for purposes as established by the Marin Wildfire Prevention Authority (MWPA).

In September 2013, the District established a Rainy Day Fund. The establishment or modification of, or transfer to or from the Rainy Day Fund requires a unanimous decision by the Board of Directors. The Fund should be used to provide the District with contingency funding only in the following situations: (a) when actual District revenue is 15% or more below expected District revenue, or (b) when a state of emergency is declared by the District Board or the County of Marin for an area that includes any area within District boundaries. Such emergencies are non-routine and are not expected to occur frequently. The declaration of a state of emergency by either the District or the County of Marin is a non-routine action. The balance in the Rainy Day Fund as of June 30, 2021, is \$4,585,870 and is included in committed fund balance.

The following are assigned fund balances as of the balance sheet date:

Assigned for:	
EMS Capital Equipment Reserve	\$838,000
Unemployment Insurance	35,100
Management Information Systems	456,400
Apparatus and Equipment Replacement	2,665,000
Facility Capital Improvement	500,000
Retirement Unfunded Liability	3,500,000
Worker's Compensation Fund	998,410
Retiree Health Benefits	2,389,940
Protective Equipment Reserve	250,000
Compensated Absences	1,114,047
Total	\$12,746,897

**NOTE 7 – DEFERRED COMPENSATION PLAN**

District employees may defer a portion of their compensation under a District sponsored Deferred Compensation Plan created in accordance with Internal Revenue Code Section 457. Under this plan, participants are not taxed on the deferred portion of their compensation until distributed to them. Distributions may be made only at termination, retirement, death or in an emergency as defined by the Plan.

The laws governing deferred compensation plan assets require plan assets to be held by a Trust for the exclusive benefit of plan participants and their beneficiaries. Since assets held under these plans are not the District’s property and are not subject to District control, they have been excluded from these financial statements.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 8 – PENSION PLAN**

**Plan Description**

The District’s retirement plan is administered by the Marin County Employees’ Retirement Association (MCERA). All full-time and permanent part-time employees who work at least 75% of a full time position are eligible to participate.

MCERA is a cost-sharing multiple-employer retirement system governed by the 1937 Act of the California Government Code. MCERA acts as a common administrative and investment agent for defined benefit retirement plan for various local governmental agencies within the County of Marin. MCERA provides retirement, disability, and death benefits based on the employee’s years of service, age, and final compensation. Employees vest after five years of service and are eligible to receive retirement benefits after 10 years of service and having attained the age of 50, or 30 years of service (20 years for safety employees) regardless of age. Copies of MCERA’s annual financial reports, which include required supplementary information for each participant in the plan, may be obtained from the Marin County Employees’ Retirement Association, One McInnis Parkway, Suite 100, San Rafael, California 94903.

**FUNDING POLICY**

Participants are required to contribute a percentage of their annual covered salary. Contributions vary depending on the age and classification at hire date and range from 8.01% to 20.51% of covered payroll. The District is required to contribute the actuarially determined remaining amounts necessary to fund the benefits for its members averaging an additional 45.40% of covered payroll. The actuarial methods and assumptions used are those adopted by the Association’s Board of Retirement. Due to contractual arrangements, the District pays a portion of the required contribution for some plan members. The contribution requirements of the plan members are established by State statute and the employer contribution rates are determined by annual actuarial valuations.

The table below provides a summary of the key results during this reporting period.

<b>Summary of Results</b>		
Description	Measurement Date	
	6/30/2020	6/30/2019
Net Pension Liability	\$28,311,550	\$21,010,830
Deferred Inflows	305,050	2,019,607
Deferred Outflows	(8,193,883)	(5,549,823)
Additional Deferred Outflows - Actual FY 21 Contributions	(4,569,488)	(4,568,347)
Net Impact on Statement of Net Position	15,853,229	12,912,267
Pension Expense (\$ Amount)	7,549,414	6,387,453
Covered Payroll (\$Amount)	9,603,122	9,923,874
Pension Expense (% of Payroll)	78.61%	64.36%

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 8 – PENSION PLAN (Continued)**

**PROJECTION OF TOTAL PENSION LIABILITY AND NET PENSION LIABILITY**

Total Pension Liability (TPL) is the actuarial present value of projected benefit payments attributed to past periods of employee service. For the purposes of Governmental Accounting Standards Board Statement No. 68 (GASB 68), MCERA and the District have adopted a measurement date of June 30, 2020. The beginning of year measurement of TPL is based on the actuarial valuation as of June 30, 2019. The TPL at the end of the measurement year, June 30, 2020, is also measured as of the valuation date of June 30, 2019, and projected to June 30, 2020.

The Plan Fiduciary Net Position (FNP) is the fair or market value of assets. The FNP at the beginning of the year is based on the actuarial valuation as of June 30, 2019. The FNP at the end of the measurement year, June 30, 2020, is also measured as of the valuation date of June 30, 2019, and projected to June 30, 2020.

The Net Pension Liability (NPL) is the District liability for benefits provided through its defined benefit plan administered by MCERA. It is calculated by reducing the TPL by the FNP.

**ACTUARIAL ASSUMPTIONS**

The total pension liability as of June 30, 2020 was determined by an actuarial valuation as of June 30, 2019, using the following actuarial assumptions applied to all prior periods included in the measurement. The key assumptions in the valuation were:

- Inflation: 2.75%
- Salary increases: 3.00% plus merit component
- COLA increases:
  - 2.7% for those with a 4% COLA cap,
  - 2.6% for those with a 3% COLA cap, and
  - 1.9% for those with a 2% COLA cap
- Investment rate of return: 7.00% net of investment expense assumed
- Post-Retirement Mortality: Adopted CalPERS mortality tables projected generationally using Scale MP2017

During the measurement year, the Net Pension Liability (NPL) increased from approximately \$21 million as of June 30, 2019, to approximately \$28 million as of June 30, 2020. This amount is used for the purpose of reporting the District's share of NPL in the current reporting year, because the only MCERA GASB 67/68 report available at the time of the audit was that prepared as of June 30, 2020.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 8 – PENSION PLAN (Continued)**

**ASSET ALLOCATION POLICY AND EXPECTED LONG-TERM RATE OF RETURN**

The MCERA Board of Retirement has adopted an Investment Policy Statement (IPS), which provides the framework for the management of MCERA’s investments. The IPS establishes MCERA’s investment objectives and defines the principal duties of the Retirement Board, the custodian bank, and the investment managers. The asset allocation plan is an integral part of the IPS and is designed to provide an optimum and diversified mix of asset classes with return expectations to satisfy expected liabilities while minimizing risk exposure. MCERA currently employs external investment managers to manage its assets subject to the provisions of the policy. Plan assets are managed on a total return basis with a long term objective of achieving and maintaining a fully funded status for the benefits provided through the Plan. The following was the Retirement Board’s adopted asset allocation policy as of June 30, 2020:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	32%	4.90%
International Equity	22%	5.00%
Fixed Income	23%	0.50%
Public Real Assets	7%	3.20%
Real Estate	8%	4.00%
Private Equity	8%	6.25%
Total	<u>100%</u>	

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 8 – PENSION PLAN (Continued)**

**DETERMINATION OF DISCOUNT RATE**

The discount rate used to measure the Total Pension Liability was 7.00%. Related to the discount rate is the funding assumption that employees will continue to contribute to the plan at the required rates and employers will continue the historical and legally required practice of contributing to the plan based on an actuarially determined contribution, reflecting a payment equal to annual normal cost, a portion of the expected administrative expenses, an amortization payment for the extraordinary losses from 2009 amortized over a closed period (19 years remaining as of the June 30, 2019 actuarial valuation) and an amount necessary to amortize the remaining Unfunded Actuarial Liability as a level percentage of payroll over a closed period (11 years remaining as of the June 30, 2019 actuarial valuation).

A change in the discount rate would affect the measurement of the TPL. A lower discount rate results in a higher TPL and higher discount rates results in a lower TPL. Because the discount rate does not affect the measurement of assets, the percentage change in the NPL can be very significant for a relatively small change in the discount rate. A one percent decrease in the discount rate increases the TPL by approximately 11% and increases the NPL by approximately 47%. A one percent increase in the discount rate decreases the TPL by approximately 12% and decreases the NPL by approximately 256%.

The table below shows the sensitivity of the NPL to a one percent decrease and a one percent increase in the discount rate:

Description	1% Decrease 6.00%	Discount Rate 7.00%	1% Increase 8.00%
Total Pension Liability	\$215,385,043	\$190,676,774	\$170,322,934
Fiduciary Net Position	162,365,223	162,365,224	162,365,223
Net Pension Liability	<u>\$53,019,820</u>	<u>\$28,311,550</u>	<u>\$7,957,711</u>
Fiduciary Net Position as a Percentage of the Total Pension Liability	75.4%	85.2%	95.3%

**PENSION EXPENSE, DEFERRED OUTFLOWS AND INFLOWS OF PENSION RESOURCES**

The impact of experience gains or losses and assumption changes on the Total Pension Liability (TPL) are recognized in the proportionate share of the pension expense over the average expected remaining service life of all active and inactive members of the plan. As of the measurement date, this recognition period was 4 years.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 8 – PENSION PLAN (Continued)**

The following tables show the current balance and sources of deferred outflows and inflows related to the District’s defined benefit retirement plan, and the scheduled recognition of these deferred amounts:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$1,241,650	(\$52,767)
Changes in assumptions	630,855	
Changes in proportion	2,993,123	(252,283)
Changes in proportion and difference between District contributions and proportionate share of contributions	199,414	(212,730)
Actual FY 20-21 contributions (post measurement date)	4,569,488	
Net difference between projected and actual earnings on pension plan investments	3,128,841	
<b>Net Deferred Inflows and Outflows</b>	<b>12,763,371</b>	<b>(\$517,780)</b>

\$4,569,488 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2022. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year ended June 30	Annual Amortization
2022	\$1,855,727
2023	2,564,311
2024	2,139,685
2025	1,116,380
Total	<b>\$7,676,103</b>

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 8 – PENSION PLAN (Continued)**

For the year ended June 30, 2021, the District recognized a pension expense of \$7,549,414. The table below presents the sources of the pension expense.

<b>Operating Expenses</b>	
Service cost	\$3,949,197
Employee contributions	(1,911,907)
Contribution difference	256,723
Administrative expenses	284,972
Sub-total	<u>2,578,985</u>
<b>Financing Expenses</b>	
Interest cost	12,605,259
Expected return on assets	(11,103,107)
Sub-total	<u>1,502,152</u>
<b>Changes</b>	
Benefit changes	
Recognition of assumption changes	630,855
Recognition of liability gains and losses	433,310
Recognition of investment gains and losses	941,692
Change in Proportion	1,462,420
Sub-total	<u>3,468,277</u>
<b>Pension Expense</b>	<u><b>\$7,549,414</b></u>
<b>Pension Expense as % of Payroll</b>	<u><b>78.61%</b></u>

**NOTE 9 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS**

**PLAN DESCRIPTION**

In accordance with its agreement with the Novato Professional Firefighters Association, the District provides post-retirement health care benefits to its retirees through the Novato Fire Protection District Retiree Health Plan (Plan). The Plan is an agent multiple-employer plan for which audited financial statements are not available.

**ELIGIBILITY AND BENEFITS**

The following were eligibility and benefits as of the June 30, 2020 actuarial valuation:

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 9 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Continued)**

***Management and Administrative Support Staff***

Management and Administrative Support Staff retiring that terminate service and commence a retirement or disability are eligible, provided these employees have attained age 55 with ten years of service, and are enrolled in the healthcare plan upon retirement or disability. Members must be employed prior to July 1, 2009 to be eligible for tier 1. There is no minimum age requirement to be eligible to receive disability benefits, but the employee must have worked at least five years for the District. All members hired after January 1, 2005 are eligible for tier 2. Surviving spouses/domestic partners of eligible retirees are eligible for the mandated subsidy only. Surviving spouses/domestic partners of deceased active employees are eligible for the mandated subsidy only if the employee had attained age 55 with ten years of service.

For members under tier 1, the District will pay 100% of the premium for single coverage or 83.29% of the premium for two-person or family coverage. For members under tier 2, the District will pay the PEMHCA minimum after the retiree buys medical insurance through the District.

***Chief Officers Association***

Chief Officers Association members become eligible for retirement benefits by attaining age 50 with ten years of service, with no age requirement by attaining twenty years of service, or by continuing to work for the District until or beyond age 70. There are no age or service requirements for Safety group employees to be eligible to receive disability benefits.

Eligibility for tier 1 retiree health benefits requires an employee to have retired prior to January 1, 2011. Eligibility for tier 2 benefits requires an employee to have been hired prior to July 1, 2009 and retire after December 31, 2010. Eligibility for tier 3 retiree health benefits requires an employee to have been hired after June 30, 2009. For tier 3, the District will pay the PEMHCA minimum after the retiree buys medical insurance through the District. All tiers require the employee to be enrolled in the healthcare plan upon retirement or disability.

Tier 1 benefits for Chief Officers Association members are listed below:

Position District Pays for:	Medical	Dental	Vision
Fire Chief or Deputy Fire Chief (retired 1992 or later)	100% for retired member and dependents until the death of both parties	100% for retired member and spouse	100% for retired member and spouse
Fire Chief or Deputy Fire Chief (retired 1991 or earlier)	100% for retired member and dependents until the death of both parties	100% for retired member and spouse	0% of premium
Division Chief or Battalion Chief (retired 1992 or later)	100 % of Kaiser-Family rate or 83.29% of higher premium	100% for retired member and spouse	100% for retired member and spouse
Division Chief or Battalion Chief (retired 1992 or earlier)	100% of Kaiser Family rate or 83.29% of higher premium	100% for retired member and spouse	0% of premium



**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 9 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Continued)**

Beginning January 1, 2012, for those under tier 2, the Supplemental Retiree Benefit Allowance paid by the District will decrease by 2.00% until reaching a percentage of 82% for members retiring in 2020. The Supplemental Retiree Benefit Allowance paid by the District is fixed at the rate in effect the year in which the member retires. For example, in the year 2016 the Supplemental Retiree Benefit Allowance paid by the District for retired members will be 90%. Retired members are responsible for paying the difference between the cost of their selected medical insurance premium and the established Supplemental Benefit Allowance Cap. The following table provides the Supplemental Retiree Benefit Allowance percentage paid by the District for retired members medical insurance premiums beginning in 2010 through 2020, when the percentage of 82% is reached.

Year Beginning	% Paid by District
January 1, 2010	100%
January 1, 2011	100%
January 1, 2012	98%
January 1, 2013	96%
January 1, 2014	94%
January 1, 2015	92%
January 1, 2016	90%
January 1, 2017	88%
January 1, 2018	86%
January 1, 2019	84%
January 1, 2020	82%

Members under tier 3 may purchase medical insurance through the District in retirement and the District will pay the minimum contribution required under the PEMHCA law.

***Firefighters***

Firefighters retiring that terminate service and commence a retirement or disability are eligible. Member must retire prior to December 31, 2010 to be eligible for tier 1 benefits. Member must be employed prior to July 1, 2009 and retire after December 31, 2010 to be eligible for tier 2. Employees hired after June 30, 2009 are eligible for tier 3. Eligibility for all tiers requires the employee to be enrolled in the healthcare plan upon retirement or disability.

Surviving spouses/domestic partners of eligible retirees are eligible for the mandated subsidy only. Surviving spouses/domestic partners of deceased active employees are eligible for the mandated subsidy only if the employee had attained age 50 with ten years of service.

Under tier 1, eligible members retired prior to December 31, 2010, the District will pay 100% of single coverage or 83.29% of two person or family coverage.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 9 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Continued)**

Under tier 2, beginning January 1, 2011 the District will provide a Supplemental Retiree Benefit Allowance based upon a vesting formula. Each member shall fall into a category below based on current years of service as of July 1, 2010.

Current Years of Service as of July 1, 2010	Vesting Based
0-5	55%
5-10	60%
10-15	65%
15-20	70%
20-25	75%
25-30	80%

Each member shall accrue additional coverage at 0.75% for each year of service. This accrual will be in addition to the vesting base percentage described above. The sum of these two calculations shall be the total percentage of healthcare premium that is paid for by the District covering family, member and spouse or single of the Kaiser HMO Premium to a maximum of 80% on January 1, 2011, 75% on April 1, 2023 and 70% on April 1, 2028.

Members under tier 3 may purchase medical insurance through the District in retirement and the District will pay the minimum contribution required under the PEMHCA law.

For the year ended June 30, 2021, the District’s contributions to the Plan were \$1,194,970.

**Employees Covered by Benefit Terms** – Membership in the plan consisted of the following at June 30, 2020, the measurement date:

Active plan members	77
Inactive employees or beneficiaries currently receiving benefit payments	98
Inactive employees entitled to but not yet receiving benefit payments	-
Total	175

**Net OPEB Liability**

**Actuarial Methods and Assumptions** – The District’s net OPEB liability was measured as of June 30, 2020 and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation dated June 30, 2020. In the June 30, 2020 actuarial valuation, the entry-age actuarial cost method was used. The actuarial assumptions include a 7.0% discount rate assuming the District continues to fully fund for its retiree health benefits through the CERBT under investment Strategy 1 and a general inflation rate of 3.0%. Health care cost trend rate increase was assumed to be 6.50%. The unfunded actuarial liability is being amortized as a level-percent of payroll on a closed basis. The remaining amortization period at June 30, 2021 was ten years.

**NOVATO FIRE PROTECTION DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**For the Year Ended June 30, 2021**

**NOTE 9 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Continued)**

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-term expected real rate of return
CERBT		
Global Equity	59%	5.50%
Global Debt Securities	25%	2.35%
Inflation Assets	5%	1.50%
Commodities	3%	1.75%
REITs	8%	3.65%
Total	<u>100%</u>	

**Discount Rate** – The discount rate used to measure the total OPEB liability was 7%. The projection of cash flows used to determine the discount rate assumed that District contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan’s fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees and beneficiaries. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**Changes in Net OPEB Liability**

The changes in the Net OPEB Liability follows:

	Increase (Decrease)		
	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability/(Asset)
	(a)	(b)	(c) = (a) - (b)
Balance at June 30, 2020 (6/30/19 measurement date)	\$18,317,588	\$10,713,304	\$7,604,284
Changes Recognized for the Measurement Period:			
Service Cost	267,143	-	267,143
Interest on the total OPEB liability	1,264,414	-	1,264,414
Changes in benefit terms	-	-	-
Difference between expected and actual experience	(180,464)	-	(180,464)
Changes of assumptions	-	-	-
Contributions from the employer	-	2,215,862	(2,215,862)
Net investment income	-	655,206	(655,206)
Administrative expenses	-	(5,416)	5,416
Other expense	-	-	-
Benefit payments and refunds	(1,061,302)	(1,061,302)	-
Net Changes	<u>289,791</u>	<u>1,804,350</u>	<u>(1,514,559)</u>
Balance at June 30, 2021 (6/30/20 measurement date)	<u>\$18,607,379</u>	<u>\$12,517,654</u>	<u>\$6,089,725</u>

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 9 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Continued)**

Detailed information about the OPEB plan’s fiduciary net position is available in the separately issued plan financial report that may be obtained from the client. The benefit payments and refunds include implied subsidy benefit payments in the amount of \$1,061,302.

***Sensitivity of the Net OPEB Liability***

The following presents the net OPEB liability of the District, as well as what the District’s net OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (-1 percent) or 1-percentage-point higher (+1 percent) than the current discount rate:

Plan's Net OPEB Liability/(Asset)		
Discount Rate -1%	Current Discount	Discount Rate +1%
(6.00%)	Rate (7.00%)	(8.00%)
\$8,241,359	\$6,089,725	\$4,293,435

The following presents the net OPEB liability of the District, as well as what the District’s net OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1-percentage-point lower (-1 percent) or 1-percentage-point higher (+1 percent) than the current healthcare cost trend rate:

Plan's Net OPEB Liability/(Asset)		
Discount Rate -1%	Current Health Care Cost	Discount Rate +1%
(6.00% decreasing to	Trend Rates	(8.00% decreasing to
4.00%)	(7.00% decreasing to	6.00%)
	5.00%)	
\$4,017,673	\$6,089,725	\$8,580,952

***OPEB Expenses and Deferred Outflows/Inflows of Resources Related to OPEB***

For the year ended June 30, 2021, the District recognized OPEB Expense of \$1,514,559. As of fiscal year ended June 30, 2021, the District reported deferred outflows and inflows of resources related to OPEB from the GASB 75 actuarial report:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between actual and expected experience		(\$731,292)
Changes of assumptions	\$146,251	
Net difference between projected and actual earnings on OPEB plan investments	99,610	
Employer contributions made subsequent to the measurement date	1,194,970	
Total	\$1,440,831	(\$731,292)

The difference between projected OPEB plan investment earnings and actual earnings is amortized over a five-year period. The remaining gains and losses are amortized over the expected average remaining service life. The expected average remaining service life for the June 30, 2020 measurement period is two years.

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 9 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSION BENEFITS (Continued)**

\$1,194,970 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the OPEB liability in the year ended June 30, 2022. Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized as future OPEB expense as follows:

Measurement Period Ended June 30	Annual Amortization
2022	(\$249,237)
2023	(211,582)
2024	8,691
2025	(3,224)
2026	(30,079)
Total	<u>(\$485,431)</u>

**NOTE 10 – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts, loss or damage to assets, injuries to employees, and errors and omissions, for which the District carries commercial insurance or is self-insured up to a certain limit. During the years, the District maintained the following types of insurance: property (\$8,092,688 limit, \$1,000 deductible per occurrence), general liability (\$10,000,000 aggregate limit), auto (\$1,000,000 limit), workers' compensation (\$750,000 limit), management liability (\$10,000,000 aggregate limit, \$5,000 deductible), pollution (\$2,000,000 aggregate limit), cyber risk (\$1,000,000 aggregate limit), crime (\$2,000,000 deductible per occurrence), commercial excess liability insurance (\$20,000,000 aggregate limit).

Fire Districts Association of California – Fire Association Self Insurance System

Effective July 2014, the District joined the Fire Districts Association of California – Fire Association Self- Insurance System (the System) for Workers' Compensation coverage. The System is a public agency risk pool created pursuant to a joint powers agreement between the numerous member fire agencies. The System manages one pool for all member agencies. Each member pays an annual premium to the system based on the number of personnel, an estimated dollar amount of payroll and an experience factor. At fiscal year-end, when actual payroll expenditures are available, an adjustment to the year's annual premium is made. The System reinsures through the Local Agency Excess Workers' Compensation Authority (LAWCX), a joint powers authority, for claims in excess of \$500,000 for each insured event. The most recent condensed financial information (unaudited) for the System is as of June 30, 2020.

Total assets	\$68,748,993
Total liabilities	<u>48,785,427</u>
Fund equity	<u>\$19,963,566</u>
Total operating revenues	\$15,962,765
Total operating expenses	<u>13,679,702</u>
Operating income (loss)	2,283,063
Non-operating Income (loss)	<u>3,065,933</u>
Net income (loss)	<u>\$5,348,996</u>

**NOVATO FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
For the Year Ended June 30, 2021**

**NOTE 10 – RISK MANAGEMENT (Continued)**

There were no settlements in excess of the insurance coverage in any of the three prior fiscal years.

The following schedule presents the changes in the liability for workers' compensation claims:

Balance as of June 30, 2020	\$1,426,300
Change in provision for prior year claims	248,659
Claims paid during the year	(208,959)
Balance as of June 30, 2021	1,466,000
Less amount due within 1 year	(180,053)
Amount due after 1 year	\$1,285,947

At June 30, 2021, the District did not record a liability for outstanding claims other than workers' compensation, as it believes the claims were minimal.

**NOTE 11 – JOINT VENTURE**

The District entered into a Joint Powers Agreement in February 1998, establishing the Marin Emergency Radio Authority (the Authority). The Authority is responsible to acquire, construct, and improve a countywide emergency radio system. During the year ended June 30, 1999, the Authority issued Revenue Bonds to be used for the acquisition of the radio system. Of the \$27 million in Revenue Bonds, the District will be responsible for 4.894%, or approximately \$1.3 million. Each year through August 2020, approximately \$104,000 annual payments will be due to the Authority from the District. Including interest and principal, it is anticipated the District's total obligation over 20 years will be approximately two million dollars.

The financial statements of the Authority are available at the County of Marin office. The most recent condensed financial information for the Authority is presented below for the year ended June 30, 2021:

Total Assets and Deferred Outflows of Resources	\$56,184,863
Total Liabilities	31,372,301
Net Position	\$24,812,562
Total Revenues	\$8,746,208
Total Expenses	3,711,307
Net Increase (Decrease) in Net Position	\$5,034,901

**NOVATO FIRE PROTECTION DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**For the Year Ended June 30, 2021**

**NOTE 12 – COMMITMENTS AND CONTINGENCIES**

The District participates in several Federal grant programs. These programs are subject to audits performed by the District's independent accountants in accordance with the provisions of the Federal Single Audit Act as amended and applicable State requirements. In addition, these programs are subject to further examination by the grantors and the amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time. The District expects such amounts, if any, to be immaterial.

**Required Supplemental Information**



**NOVATO FIRE PROTECTION DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
For the Year Ended June 30, 2021**

**Schedule of the District's Proportionate Share of the Net Pension Liability  
Last 10 years\***

<b>Measurement Date</b>	<u><b>6/30/2020</b></u>	<u><b>6/30/2019</b></u>	<u><b>6/30/2018</b></u>	<u><b>6/30/2017</b></u>	<u><b>6/30/2016</b></u>	<u><b>6/30/2015</b></u>	<u><b>6/30/2014</b></u>
District's proportionate share	6.18%	5.75%	4.7318%	5.0038%	4.5644%	4.4996%	6.0754%
Proportionate share of total pension liability	\$190,676,774	\$169,951,159	\$133,991,325	\$134,352,856	\$117,607,594	\$111,107,282	\$137,047,192
Proportionate share of fiduciary net position	<u>162,365,224</u>	<u>148,940,329</u>	<u>118,362,292</u>	<u>115,901,028</u>	<u>95,792,937</u>	<u>93,676,482</u>	<u>122,032,482</u>
<b>Proportionate share of the net pension liability</b>	<u><b>\$28,311,550</b></u>	<u><b>\$21,010,830</b></u>	<u><b>\$15,629,033</b></u>	<u><b>\$18,451,828</b></u>	<u><b>\$21,814,657</b></u>	<u><b>\$17,430,800</b></u>	<u><b>\$15,014,710</b></u>
Plan fiduciary net position as a percentage of the total pension liability	85.15%	87.64%	88.34%	86.27%	81.45%	84.31%	89.04%
Covered payroll	\$9,511,866	\$9,511,866	\$9,182,914	\$9,186,610	\$9,078,616	\$8,567,206	\$8,759,278
Net pension liability as a percentage of covered payroll	297.64%	220.89%	170.20%	200.86%	240.29%	203.46%	171.41%

\* - The fiscal year ended June 30, 2015 was the first year of implementation, therefore no prior year information is shown.

**NOVATO FIRE PROTECTION DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
For the Year Ended June 30, 2021**

**Schedule of Contributions  
Novato Fire Protection District, a Cost-Sharing Defined Benefit Pension  
As of June 30  
Last 10 years, subject to available information  
(first year of implementation was Fiscal Year ended June 30, 2015)**

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contribution	\$4,569,488	\$4,568,347	\$4,763,387	\$4,595,700	\$4,659,905	\$4,848,895	\$4,604,649
Contributions in Relation to the Contractually required contribution	4,569,488	4,568,347	4,763,387	4,595,700	4,659,905	4,848,895	4,604,649
Contribution Deficiency/ (Excess)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Covered payroll	\$9,603,122	\$9,923,874	\$9,511,866	\$9,182,914	\$9,186,610	\$9,078,616	\$8,567,206
Contributions as a percentage of covered payroll	47.58%	46.03%	50.08%	50.05%	50.72%	53.41%	53.75%

**Notes to Schedule**

Valuation Date / Timing 6/30/2019 (for Contributions made in fiscal year FY 2020-2021)

**Key Methods and Assumptions Used to Determine Contribution Rates (for fiscal year 2020-21):**

Actuarial cost method	Entry Age Normal Cost Method
Amortization method	Level percentage of payroll with separate period for Extraordinary Actuarial Loss from 2009
Remaining Amortization period	Unfunded liability - 11 years / Extraordinary Actuarial Loss - 19 years
Asset valuation method	5-year smoothed market, 80% /120% corridor around market
Inflation	2.75%
Salary increases	3.00% plus merit component based on employee classification and years of service
Investment Rate of Return	7.25%
Retirement Age	Classic Tiers: Safety - 50-55, Miscellaneous - 55; PEPRAs Tiers: Safety - 57, Miscellaneous - 62
Healthy Mortality	CalPERS 2017 Post-Retirement Healthy Mortality rates, adjusted by 90% for Males (Miscellaneous and Safety), with the 15-year static projection used by CalPERS replaced by generational improvements from a base year of 2014 using Scale MP-2017
Disabled Mortality	CalPERS 2017 Disability Mortality rates (Non-Industrial rates for Miscellaneous members and Industrial Disability rates for Safety members), adjusted by 90% for Males and Females (Miscellaneous and Safety) with the 15-year static projection used by CalPERS replaced by generational improvements from a base year of 2014 using Scale MP-2017

**NOVATO FIRE PROTECTION DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
For the Year Ended June 30, 2021**

**Schedule of the District's Changes in Net OPEB Liability and Related Ratios  
Last 10 years\***

Measurement Date	<u>6/30/20</u>	<u>6/30/19</u>	<u>6/30/18</u>	<u>6/30/17</u>
<b>Total OPEB Liability</b>				
Service Cost	\$267,143	\$334,209	\$312,345	\$291,911
Interest	1,264,414	1,287,788	1,245,883	1,208,168
Differences between expected and actual experience	(180,464)	(1,161,809)		
Changes in assumptions		292,501		
Changes in benefits	(1,061,302)	(995,724)	(967,175)	(996,269)
<b>Net change in total OPEB liability</b>	<u>289,791</u>	<u>(243,035)</u>	<u>591,053</u>	<u>503,810</u>
<b>Total OPEB liability - beginning</b>	<u>18,317,588</u>	<u>18,560,623</u>	<u>17,969,570</u>	<u>17,465,760</u>
<b>Total OPEB liability - ending (a)</b>	<u>\$18,607,379</u>	<u>\$18,317,588</u>	<u>\$18,560,623</u>	<u>\$17,969,570</u>
<b>OPEB fiduciary net position</b>				
Contributions - employer	\$2,215,862	\$2,543,521	\$2,469,891	\$1,989,494
Contributions - employee				
Net investment income	655,206	594,812	526,229	572,838
Administrative expense	(5,416)	(4,444)	(3,712)	(2,876)
Other expense		(3,249)	(8,683)	
Benefit payments, including refunds of employee contributions	(1,061,302)	(995,724)	(967,175)	(996,269)
<b>Net change in plan fiduciary net position</b>	<u>1,804,350</u>	<u>2,134,916</u>	<u>2,016,550</u>	<u>1,563,187</u>
<b>Plan fiduciary net position - beginning</b>	<u>10,713,304</u>	<u>8,578,388</u>	<u>6,561,838</u>	<u>4,998,651</u>
<b>Plan fiduciary net position - ending (b)</b>	<u>\$12,517,654</u>	<u>\$10,713,304</u>	<u>\$8,578,388</u>	<u>\$6,561,838</u>
Net OPEB liability - ending (a)-(b)	<u>\$6,089,725</u>	<u>\$7,604,284</u>	<u>\$9,982,235</u>	<u>\$11,407,732</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>67.3%</u>	<u>58.5%</u>	<u>46.2%</u>	<u>36.5%</u>
Covered payroll	<u>\$9,639,710</u>	<u>\$9,214,313</u>	<u>\$9,195,604</u>	<u>\$8,685,000</u>
Net OPEB liability as a percentage of covered payroll	<u>63.2%</u>	<u>82.5%</u>	<u>108.6%</u>	<u>131.3%</u>

**Notes to schedule:**

\* - Fiscal year 2018 was the first year of implementation.

**NOVATO FIRE PROTECTION DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
For the Year Ended June 30, 2021**

**SCHEDULE OF CONTRIBUTIONS**

Last 10 years\*

<b>Fiscal Year Ended June 30,</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
Actuarially determined contribution	\$1,194,970	\$1,154,560	\$1,547,797	\$1,502,716
Contributions in relation to the actuarially determined contributions	<u>1,194,970</u>	<u>1,154,560</u>	<u>1,547,797</u>	<u>1,502,716</u>
Contribution deficiency (excess)	<u>                    </u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
Covered payroll	<u>\$9,603,122</u>	<u>\$9,639,710</u>	<u>\$9,214,313</u>	<u>\$9,195,604</u>
Contributions as a percentage of covered payroll				

**Notes to Schedule**

Valuation date: 6/30/2020

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level percentage of payroll basis
Remaining Amortization	10 years remaining as of June 30, 2020
Asset Valuation Method	Market Value Basis
Inflation	3% per annum
Payroll Growth	3.50%
Investment Rate of Return	7% per annum
Healthcare Cost-Trend Rates	3.5% to 5%
Mortality	The RPH-2014 Total Dataset Mortality Tables Projected Fully Generational using Scale MP-2014. Rates are assumed to have sufficient provisions or reasonably reflect future mortality improvements.

\* - Fiscal year 2018 was the first year of implementation.

NOVATO FIRE PROTECTION DISTRICT  
 BUDGETARY COMPARISON SCHEDULE - GENERAL FUND  
 FOR THE YEAR ENDED JUNE 30, 2021

	<u>Current Year Budget</u>		Revenue and Expenditures	Variance with Final Budget
	<u>Original</u>	<u>Final</u>		Positive (Negative)
<b>RESOURCES (Inflows):</b>				
Property taxes - secured and unsecured	\$28,501,064	\$28,501,064	\$29,328,570	\$827,506
Measure C revenue - MWPA			1,904,640	1,904,640
Charges for services	2,300,000	2,300,600	3,132,226	831,626
Interest income	376,932	376,932	139,051	(237,881)
Intergovernmental	2,085,224	2,802,322	2,996,415	194,093
Other	575,000	575,000	223,626	(351,374)
	<u>33,838,220</u>	<u>34,555,918</u>	<u>37,724,528</u>	<u>3,168,610</u>
<b>APPROPRIATIONS/EXPENDITURES (Outflows):</b>				
<b>Salaries and benefits</b>				
Emergency medical services	7,631,124	7,631,124	7,626,955	4,169
Prevention	967,214	967,214	703,532	263,682
Operations	10,993,096	10,993,096	10,733,440	259,656
Organizational resources and support	4,068,058	4,068,058	3,972,873	95,185
Training	422,475	422,475	426,929	(4,454)
MWPA			622,225	(622,225)
Total salaries and benefits	<u>24,081,967</u>	<u>24,081,967</u>	<u>24,085,954</u>	<u>(3,987)</u>
<b>Services and supplies:</b>				
Emergency medical services	294,225	294,225	317,920	(23,695)
Prevention	219,825	219,825	49,835	169,990
Operations	199,650	199,650	168,006	31,644
Organizational resources and support	3,714,944	3,714,944	2,992,597	722,347
Training	94,800	94,800	43,859	50,941
MWPA			538,044	(538,044)
Total services and supplies	<u>4,523,444</u>	<u>4,523,444</u>	<u>4,110,261</u>	<u>413,183</u>
<b>Capital outlay:</b>				
Organizational resources and support	3,716,500	4,384,539	2,212,752	2,171,787
MWPA			127,910	(127,910)
Total capital outlay	<u>3,716,500</u>	<u>4,384,539</u>	<u>2,340,662</u>	<u>2,043,877</u>
<b>Debt service:</b>				
Principal	535,866	535,866	535,889	(23)
Interest	41,982	41,982	41,960	22
Total debt service	<u>577,848</u>	<u>577,848</u>	<u>577,849</u>	<u>(1)</u>
Total Appropriations/Expenditures	<u>32,899,759</u>	<u>33,567,798</u>	<u>31,114,726</u>	<u>2,453,072</u>
<b>EXCESS REVENUE OVER (UNDER) APPROPRIATIONS</b>	<u>\$938,461</u>	<u>\$988,120</u>	<u>\$6,609,802</u>	<u>\$5,621,682</u>

**NOVATO FIRE PROTECTION DISTRICT**

**NOTES TO THE REQUIRED SUPPLEMENTAL INFORMATION  
FOR THE YEAR ENDED JUNE 30, 2021**

**1. BUDGETARY BASIS OF PRESENTATION**

The budget included in these financial statements represents the original budget and amendments approved by the Board of Directors. The budgetary basis is the modified accrual basis of accounting with encumbrances included as actual. Accordingly, for the purpose of comparing budgeted expenditures to actual amounts, prior and current year encumbrances have been integrated with the amounts shown on the Statement of Revenues, Expenditures, and Changes in Fund Balances.

Various reclassifications have been made to the actual amounts to conform to classifications included in the budget approved by the Board of Directors.

The legal level of budgetary control attributed to the Board of Directors is considered at the objective or natural classification level, presented as subtotals in the schedule of budget to actual (e.g., total revenue, total salaries and benefits, total services and supplies, etc.).



# Statistical Section

# NOVATO FIRE PROTECTION DISTRICT

## STATISTICAL SECTION

### Statistical Section Information

This part of the District Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the District's overall financial health. The detailed schedules presented in the Statistical Section are grouped into five sections pertaining to financial trends, revenue capacity, debt capacity, demographic and economic information and operating information. In contrast to the financial section, the statistical section information is not subject to independent audit.

**Financial Trends** – These schedules contain trend information to help the reader understand how the District's financial performance and well-being have changed over time:

1. Net Position by Component
2. Changes in Net Position
3. Fund Balances of Governmental Funds
4. Changes in Fund Balances of Governmental Funds
5. Expenditures by Function

**Revenue Capacity** – These schedules contain information to help the reader assess the District's most significant local revenue source, property tax:

1. General Revenues by Source
2. Assessed Value of Taxable Property
3. Secured Assessed Valuation
4. Assessed and Estimated Actual Value of Taxable Property
5. Property Tax Levies and Collections
6. Property Tax Rates, All Overlapping Governments
7. Principal Property Taxpayers

**Debt Capacity** – These schedules present information to help the reader assess the affordability of the District's current levels of outstanding debt and the District's ability to issue additional debt in the future:

1. Ratio of Outstanding Debt by Type
2. Computation of Direct and Overlapping Debt
3. Computation of Legal Bonded Debt Margin



# NOVATO FIRE PROTECTION DISTRICT

## STATISTICAL SECTION

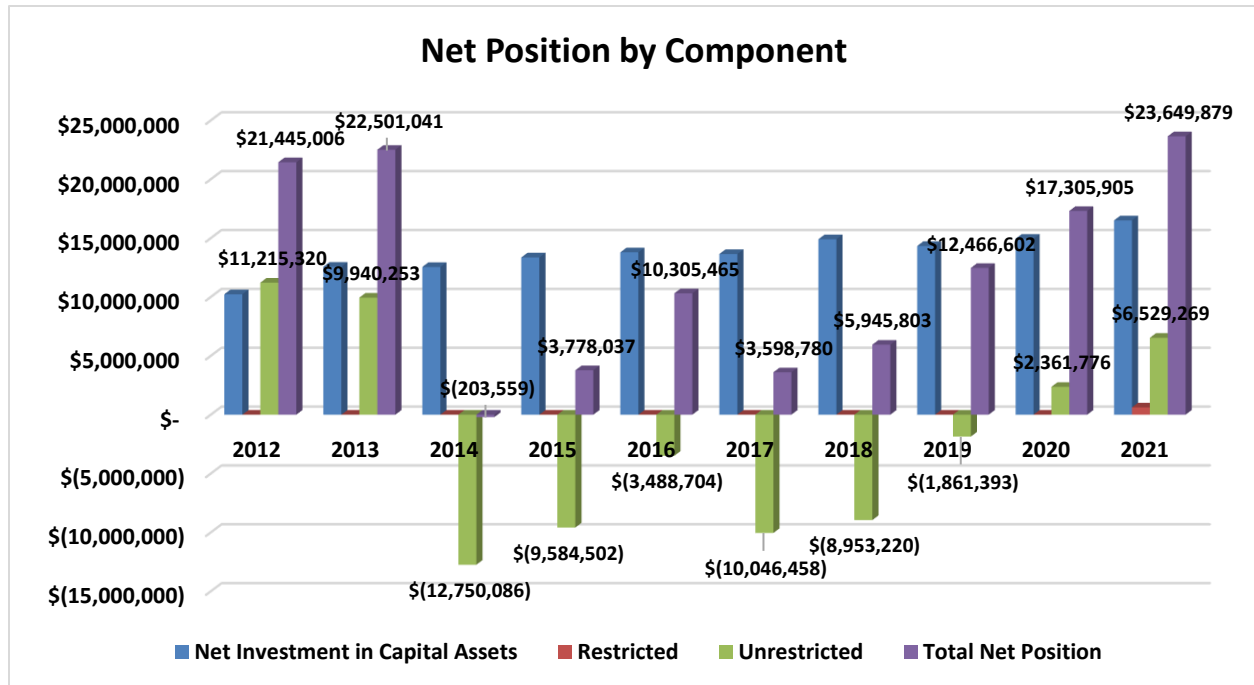
**Demographic and Economic Information** – These schedules offer demographic and economic indicators to help the reader understand the environment within which the District’s financial activities take place:

1. Demographic Statistics
2. Demographic and Economic Statistics
3. Principal Employers

**Operating Information** – These schedules contain data to help the reader understand how the information in the financial reports relates to the services the District provides and the activities it performs:

1. Apparatus Inventory
2. Full and Part-time Employees by Function
3. Comparative Annual Graph, Total Responses
4. Emergency Response Category Definitions
5. Emergency Responses by Incident Type
6. Emergency Response Detail Analysis
7. Average Incident Response Time
8. District Response Times
9. Call Frequency Analysis by Station
10. Call Frequency Analysis by Hour
11. Call Frequency Analysis by Month
12. Call Frequency Analysis by Type
13. Fire Prevention Division Activities
14. Fire Prevention Activity/Public Education
15. Personnel Training Hours, Chart
16. Personnel Training Hours, Detail
17. Service-Connected Illness/Injury Report

**Novato Fire Protection District  
Net Position by Component  
Last Ten Fiscal Years  
(Accrual Basis of Accounting)**



Fiscal Year Ended June 30	Net Investment in Capital Assets	Restricted	Unrestricted	Total Governmental Activities Net Position
2012	\$ 10,229,686	\$ -	\$ 11,215,320	\$ 21,445,006
2013	12,560,788	-	9,940,253	22,501,041
2014	12,546,527	-	(12,750,086)	(203,559)
2015	13,362,539	-	(9,584,502)	3,778,037
2016	13,794,169	-	(3,488,704)	10,305,465
2017	13,645,238	-	(10,046,458)	3,598,780
2018	14,899,023	-	(8,953,220)	5,945,803
2019	14,327,995	-	(1,861,393)	12,466,602
2020	14,944,129	-	2,361,776	17,305,905
2021	16,504,149	616,461	6,529,269	23,649,879

Note: Due to the implementation of GASB Statement 75 during the fiscal year ended June 30, 2018 and GASB Statements 68 and 71 during the fiscal year ended June 30, 2015, financial data shown for previous years have not been restated and may not be comparable.

Source: Novato Fire Protection District audited financial statements

**Novato Fire Protection District  
Changes in Net Position  
Last Ten Fiscal Years  
(Accrual Basis of Accounting)**

	<u>Fiscal Year Ended June 30</u>				
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
<b>Expenses</b>					
Governmental Activities					
Public Safety					
Emergency Medical Services	\$ 6,134,622	\$ 5,989,297	\$ 6,825,460	\$ 6,751,698	\$ 4,745,677
Prevention	721,211	903,791	1,030,362	1,013,766	776,513
Operations	10,695,745	9,666,919	12,395,749	6,467,037	7,196,023
Organizational Resources & Support	5,222,395	5,821,370	6,491,194	6,706,078	8,191,531
Training	605,719	477,324	259,977	185,094	342,627
Marin Wildfire Prevention Authority	-	-	-	-	-
Interest on long term debt	124,200	100,698	91,586	189,738	115,486
<b>Total Governmental Activities Expenses</b>	<u>23,503,892</u>	<u>22,959,399</u>	<u>27,094,328</u>	<u>21,313,411</u>	<u>21,367,857</u>
<b>Program Revenues</b>					
Governmental Activities					
Charges for services					
Emergency Medical Services	2,336,029	2,385,637	2,402,208	2,303,330	2,395,121
Prevention	43,803	53,377	56,437	45,118	52,586
Operations	89,631	266,420	290,304	414,107	1,277,761
Organizational Resources & Support	79,376	77,839	294,510	127,959	139,656
Training	3,780	2,220	2,550	2,220	2,430
Marin Wildfire Prevention Authority	-	-	-	-	-
Capital grants and contributions					
Organizational Resources & Support	222,668	1,050,570	36,800	32,414	27,862
<b>Total Governmental Activities Program Revenues</b>	<u>2,775,287</u>	<u>3,836,063</u>	<u>3,082,809</u>	<u>2,925,148</u>	<u>3,895,416</u>
<b>Net (Expense) / Revenue</b>					
Governmental Activities Net (Expense) / Revenue	<u>(20,728,605)</u>	<u>(19,123,336)</u>	<u>(24,011,519)</u>	<u>(18,388,263)</u>	<u>(17,472,441)</u>
<b>General Revenues and Other Changes in Net Position</b>					
Governmental Activities					
Property taxes	19,958,352	19,998,893	21,560,994	22,103,053	23,712,159
Investment earnings	52,838	29,602	29,114	28,330	29,950
Grants not restricted to specific programs	94,786	91,247	90,076	88,388	86,993
Miscellaneous	51,024	59,629	158,529	150,088	170,767
<b>Total Governmental Activities General Revenues</b>	<u>20,157,000</u>	<u>20,179,371</u>	<u>21,838,713</u>	<u>22,369,859</u>	<u>23,999,869</u>
<b>Changes in Net Position</b>					
Governmental Activities Changes in Net Position	<u>\$ (571,605)</u>	<u>\$ 1,056,035</u>	<u>\$ (2,172,806)</u>	<u>\$ 3,981,596</u>	<u>\$ 6,527,428</u>

Note: Due to the implementation of GASB Statement 75 during the fiscal year ended June 30, 2018 and GASB Statements 68 and 71 during the fiscal year ended June 30, 2015, financial data shown for previous years have not been restated and may not be comparable.

**(Continued)**

Source: Novato Fire Protection District audited financial statements

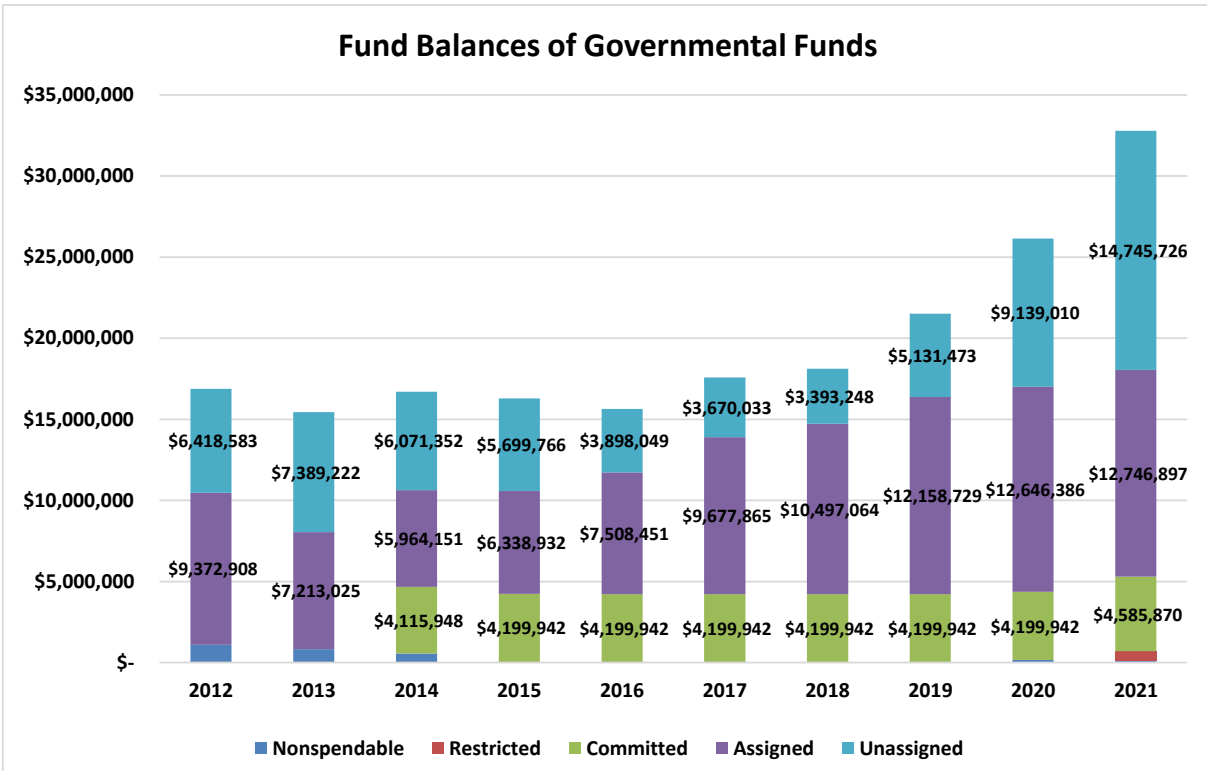
**Novato Fire Protection District**  
**Changes in Net Position**  
**Last Ten Fiscal Years**  
**(Accrual Basis of Accounting)**

<b>(Continued)</b>	<b><u>Fiscal Year Ended June 30</u></b>				
	<b><u>2017</u></b>	<b><u>2018</u></b>	<b><u>2019</u></b>	<b><u>2020</u></b>	<b><u>2021</u></b>
<b>Expenses</b>					
Governmental Activities					
Public Safety					
Emergency Medical Services	\$ 7,736,712	\$ 8,188,867	\$ 6,368,609	\$ 7,813,641	\$ 8,665,434
Prevention	1,268,089	1,238,213	712,260	1,121,206	830,995
Operations	10,644,531	10,319,208	9,540,105	11,296,443	11,917,133
Organizational Resources & Support	7,326,320	8,161,289	8,224,269	7,980,675	8,152,885
Training	401,821	353,590	409,670	472,640	500,962
Marin Wildfire Prevention Authority	-	-	-	-	1,174,037
Interest on long term debt	97,736	79,334	66,252	51,635	38,906
Total Governmental Activities Expenses	<u>27,475,209</u>	<u>28,340,501</u>	<u>25,321,165</u>	<u>28,736,240</u>	<u>31,280,352</u>
<b>Program Revenues</b>					
Governmental Activities					
Charges for services					
Emergency Medical Services	2,793,548	2,606,996	3,172,859	3,017,070	2,910,407
Prevention	37,813	30,946	33,688	44,304	30,874
Operations	835,655	1,642,352	583,339	532,053	-
Organizational Resources & Support	110,861	250,415	105,002	-	-
Training	2,265	1,290	-	-	-
Marin Wildfire Prevention Authority	-	-	-	-	1,904,640
Capital grants and contributions					
Organizational Resources & Support	70,722	-	-	-	-
Total Governmental Activities Program Revenues	<u>3,850,864</u>	<u>4,531,999</u>	<u>3,894,888</u>	<u>3,593,427</u>	<u>4,845,921</u>
<b>Net (Expense) / Revenue</b>					
Governmental Activities Net (Expense) / Revenue	<u>(23,624,345)</u>	<u>(23,808,502)</u>	<u>(21,426,277)</u>	<u>(25,142,813)</u>	<u>(26,434,431)</u>
<b>General Revenues and Other Changes in Net Position</b>					
Governmental Activities					
Property taxes	25,009,489	25,684,707	27,021,252	28,060,993	29,419,313
Investment earnings	55,464	133,664	267,947	383,197	139,051
Grants not restricted to specific programs	84,983	84,756	84,043	82,915	81,618
Miscellaneous	164,000	252,398	573,834	1,455,011	3,138,423
Total Governmental Activities General Revenues	<u>25,313,936</u>	<u>26,155,525</u>	<u>27,947,076</u>	<u>29,982,116</u>	<u>32,778,405</u>
<b>Changes in Net Position</b>					
Governmental Activities Changes in Net Position	<u>\$ 1,689,591</u>	<u>\$ 2,347,023</u>	<u>\$ 6,520,799</u>	<u>\$ 4,839,303</u>	<u>\$ 6,343,974</u>

Note: Due to the implementation of GASB Statement 75 during the fiscal year ended June 30, 2018 and GASB Statements 68 and 71 during the fiscal year ended June 30, 2015, financial data shown for previous years have not been restated and may not be comparable.

Source: Novato Fire Protection District audited financial statements

**Novato Fire Protection District  
Fund Balances of Governmental Funds  
Last Ten Fiscal Years  
(Modified Accrual Basis of Accounting)**



Fiscal Year Ended June 30	Nonspendable	Restricted	Committed	Assigned	Unassigned	Total General Fund
2012	\$ 1,096,551	\$ -	\$ -	\$ 9,372,908	\$ 6,418,583	\$ 16,888,042
2013	833,644	-	-	7,213,025	7,389,222	15,435,891
2014	553,400	-	4,115,948	5,964,151	6,071,352	16,704,851
2015	42,277	-	4,199,942	6,338,932	5,699,766	16,280,917
2016	26,110	-	4,199,942	7,508,451	3,898,049	15,632,552
2017	26,778	-	4,199,942	9,677,865	3,670,033	17,574,618
2018	21,004	-	4,199,942	10,497,064	3,393,248	18,111,258
2019	21,063	-	4,199,942	12,158,729	5,131,473	21,511,207
2020	164,396	-	4,199,942	12,646,386	9,139,010	26,149,734
2021	92,382	616,461	4,585,870	12,746,897	14,745,726	32,787,336

Source: Novato Fire Protection District audited financial statements

**Novato Fire Protection District**  
**Changes in Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(Modified Accrual Basis of Accounting)**

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
<b>Revenues</b>					
Property taxes	\$ 19,947,983	\$ 19,999,008	\$ 21,561,012	\$ 22,094,132	\$ 23,714,256
MWPA revenue	-	-	-	-	-
Charges for services	2,707,045	2,506,149	2,552,768	2,426,304	2,530,794
Interest income	52,838	29,603	29,114	28,330	29,950
Intergovernmental	307,825	1,084,338	116,552	88,540	1,494,065
Miscellaneous	147,064	362,140	557,145	648,779	69,315
Total Revenues	<u>23,162,755</u>	<u>23,981,238</u>	<u>24,816,591</u>	<u>25,286,085</u>	<u>27,838,380</u>
<b>Expenditures</b>					
Current - Public Safety:					
Salaries and benefits	18,918,682	18,761,842	19,277,383	20,233,344	22,115,300
Services and supplies	3,116,900	2,787,996	2,956,533	3,451,166	3,605,967
Decrease in market value of loan collateral	-	170,777	-	-	-
Capital outlay	1,563,488	4,310,712	684,160	4,144,519	1,835,124
Debt service:					
Principal	290,843	2,623,735	583,269	725,357	820,213
Interest	124,200	100,698	91,586	162,441	118,861
Total Expenditures	<u>24,014,113</u>	<u>28,755,760</u>	<u>23,592,931</u>	<u>28,716,827</u>	<u>28,495,465</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(851,358)</u>	<u>(4,774,522)</u>	<u>1,223,660</u>	<u>(3,430,742)</u>	<u>(657,085)</u>
<b>Other Financing Sources (Uses)</b>					
Issuance of debt from capital lease transaction	341,694	1,101,832	-	-	-
Issuance of debt	-	2,135,691	-	3,000,000	-
Sales of assets	33,220	84,848	45,300	6,808	8,720
Total Other Financing Sources (Uses)	<u>374,914</u>	<u>3,322,371</u>	<u>45,300</u>	<u>3,006,808</u>	<u>8,720</u>
Net Change in Fund Balances	<u>\$ (476,444)</u>	<u>\$ (1,452,151)</u>	<u>\$ 1,268,960</u>	<u>\$ (423,934)</u>	<u>\$ (648,365)</u>
Debt Service as a Percentage of Noncapital Expenditures	1.8%	11.1%	2.9%	3.6%	3.5%

**(Continued)**

Source: Novato Fire Protection District audited financial statements

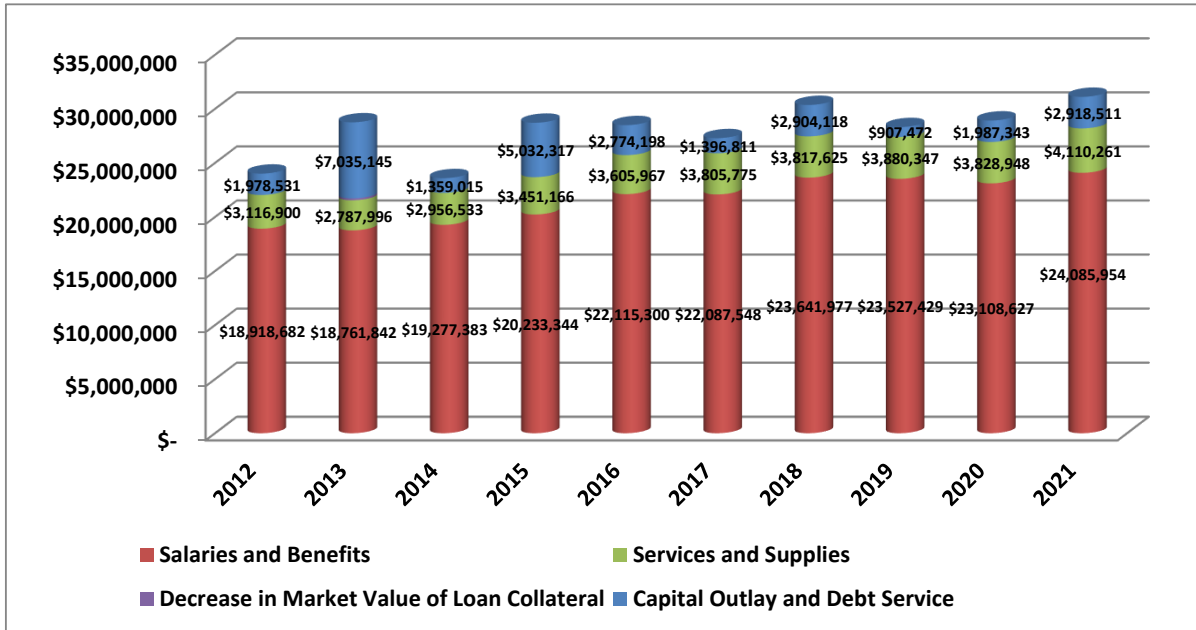
**Novato Fire Protection District**  
**Changes in Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(Modified Accrual Basis of Accounting)**

(Continued)

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
<b>Revenues</b>					
Property taxes	\$ 25,009,486	\$ 25,664,354	\$ 27,024,922	\$ 28,032,082	\$ 29,328,570
MWPA revenue	-	-	-	-	1,904,640
Charges for services	2,998,025	3,007,521	3,174,787	3,070,287	3,132,226
Interest income	55,464	133,664	267,947	383,197	139,051
Intergovernmental	1,107,589	1,940,145	1,136,282	1,880,692	2,996,415
Miscellaneous	47,772	39,360	107,184	189,287	223,626
Total Revenues	<u>29,218,336</u>	<u>30,785,044</u>	<u>31,711,122</u>	<u>33,555,545</u>	<u>37,724,528</u>
<b>Expenditures</b>					
Current - Public Safety:					
Salaries and benefits	22,087,548	23,641,977	23,527,429	23,108,627	24,085,954
Services and supplies	3,805,775	3,817,625	3,880,347	3,828,948	4,110,261
Decrease in market value of loan collateral	-	-	-	-	-
Capital outlay	577,193	2,149,621	160,675	1,409,700	2,340,662
Debt service:					
Principal	718,550	672,113	677,507	523,495	535,889
Interest	101,068	82,384	69,290	54,148	41,960
Total Expenditures	<u>27,290,134</u>	<u>30,363,720</u>	<u>28,315,248</u>	<u>28,924,918</u>	<u>31,114,726</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>1,928,202</u>	<u>421,324</u>	<u>3,395,874</u>	<u>4,630,627</u>	<u>6,609,802</u>
<b>Other Financing Sources (Uses)</b>					
Issuance of debt from capital lease transaction	-	-	-	-	-
Issuance of debt	-	-	-	-	-
Sales of assets	13,864	115,316	4,075	7,900	27,800
Total Other Financing Sources (Uses)	<u>13,864</u>	<u>115,316</u>	<u>4,075</u>	<u>7,900</u>	<u>27,800</u>
Net Change in Fund Balances	<u>\$ 1,942,066</u>	<u>\$ 536,640</u>	<u>\$ 3,399,949</u>	<u>\$ 4,638,527</u>	<u>\$ 6,637,602</u>
Debt Service as a Percentage of Noncapital Expenditures	3.1%	2.7%	2.7%	2.1%	2.0%

Source: Novato Fire Protection District audited financial statements

**Novato Fire Protection District  
Expenditures By Function  
Last Ten Fiscal Years  
(Modified Accrual Basis of Accounting)**

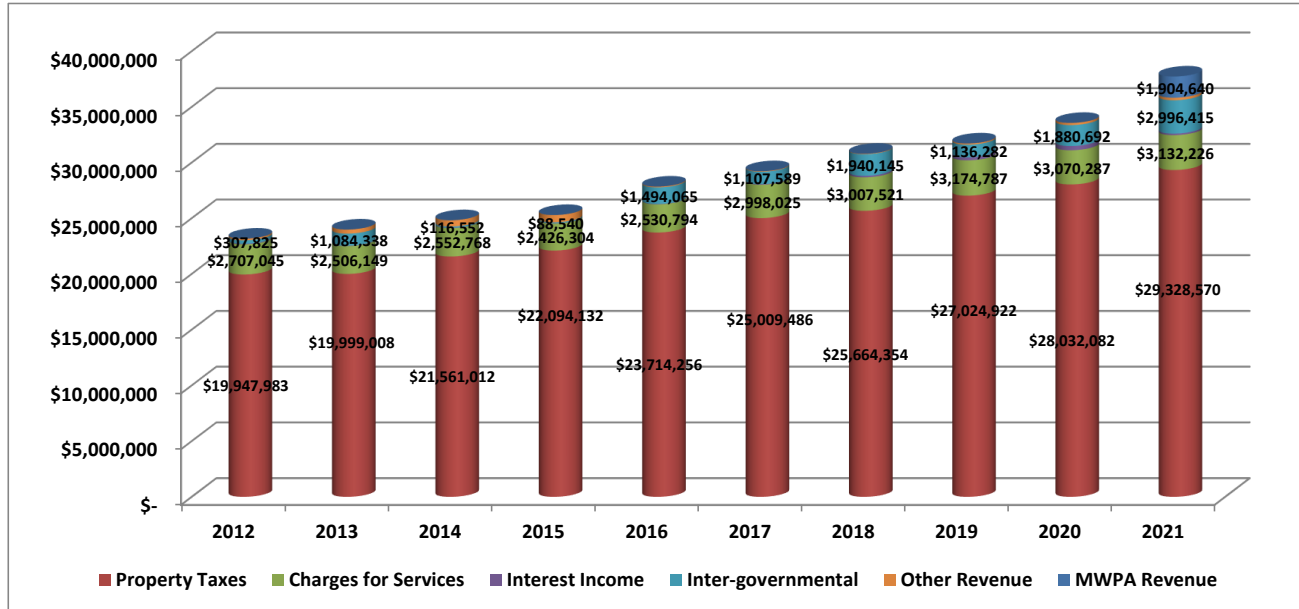


Fiscal Year Ended June 30	Salaries and Benefits	Services and Supplies	Decrease in Market Value of Loan Collateral	Capital Outlay and Debt Service	Total
2012	\$ 18,918,682	\$ 3,116,900	-	\$ 1,978,531	\$ 24,014,113
2013	18,761,842	2,787,996	\$ 170,777	7,035,145	28,755,760
2014	19,277,383	2,956,533	-	1,359,015	23,592,931
2015	20,233,344	3,451,166	-	5,032,317	28,716,827
2016	22,115,300	3,605,967	-	2,774,198	28,495,465
2017	22,087,548	3,805,775	-	1,396,811	27,290,134
2018	23,641,977	3,817,625	-	2,904,118	30,363,720
2019	23,527,429	3,880,347	-	907,472	28,315,248
2020	23,108,627	3,828,948	-	1,987,343	28,924,918
2021	24,085,954	4,110,261	-	2,918,511	31,114,726

Source: Novato Fire Protection District audited financial statements



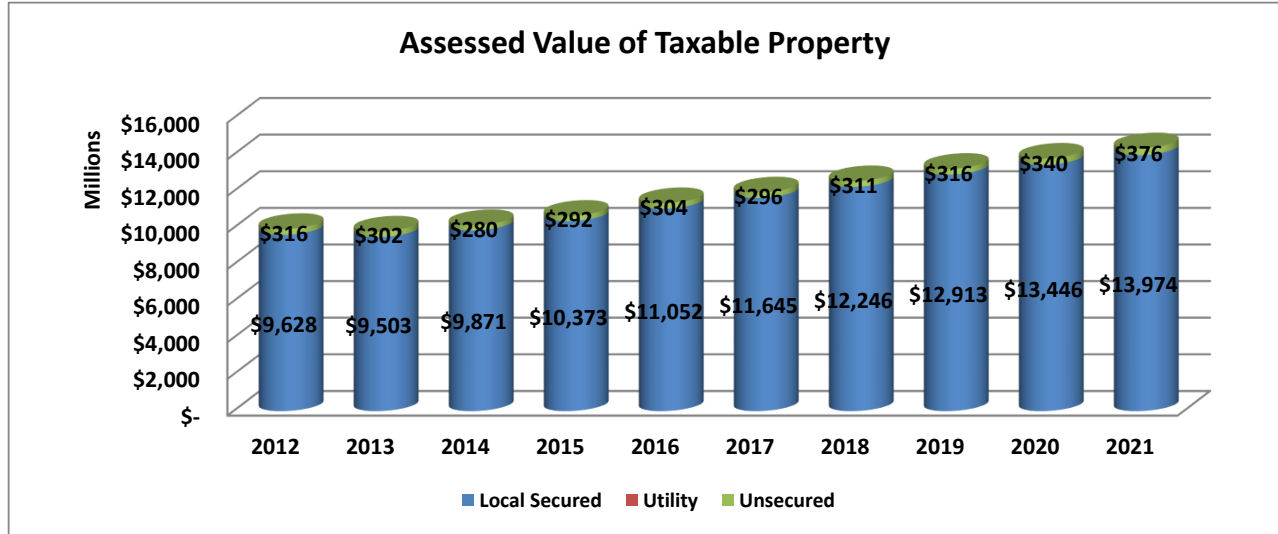
**Novato Fire Protection District  
General Revenues By Source  
Last Ten Fiscal Years  
(Modified Accrual Basis of Accounting)**



Fiscal Year Ended June 30	Property Taxes	MWPA Revenue	Charges for Services	Interest Income	Inter- governmental	Other Revenue	Total
2012	\$ 19,947,983	\$ -	\$ 2,707,045	\$ 52,838	\$ 307,825	\$ 147,064	\$ 23,162,755
2013	19,999,008	-	2,506,149	29,603	1,084,338	362,140	23,981,238
2014	21,561,012	-	2,552,768	29,114	116,552	557,145	24,816,591
2015	22,094,132	-	2,426,304	28,330	88,540	648,779	25,286,085
2016	23,714,256	-	2,530,794	29,950	1,494,065	69,315	27,838,380
2017	25,009,486	-	2,998,025	55,464	1,107,589	47,772	29,218,336
2018	25,664,354	-	3,007,521	133,664	1,940,145	39,360	30,785,044
2019	27,024,922	-	3,174,787	267,947	1,136,282	107,184	31,711,122
2020	28,032,082	-	3,070,287	383,197	1,880,692	189,287	33,555,545
2021	29,328,570	1,904,640	3,132,226	139,051	2,996,415	223,626	37,724,528

Source: Novato Fire Protection District audited financial statements

**Novato Fire Protection District  
Assessed Value of Taxable Property  
Last Ten Fiscal Years**

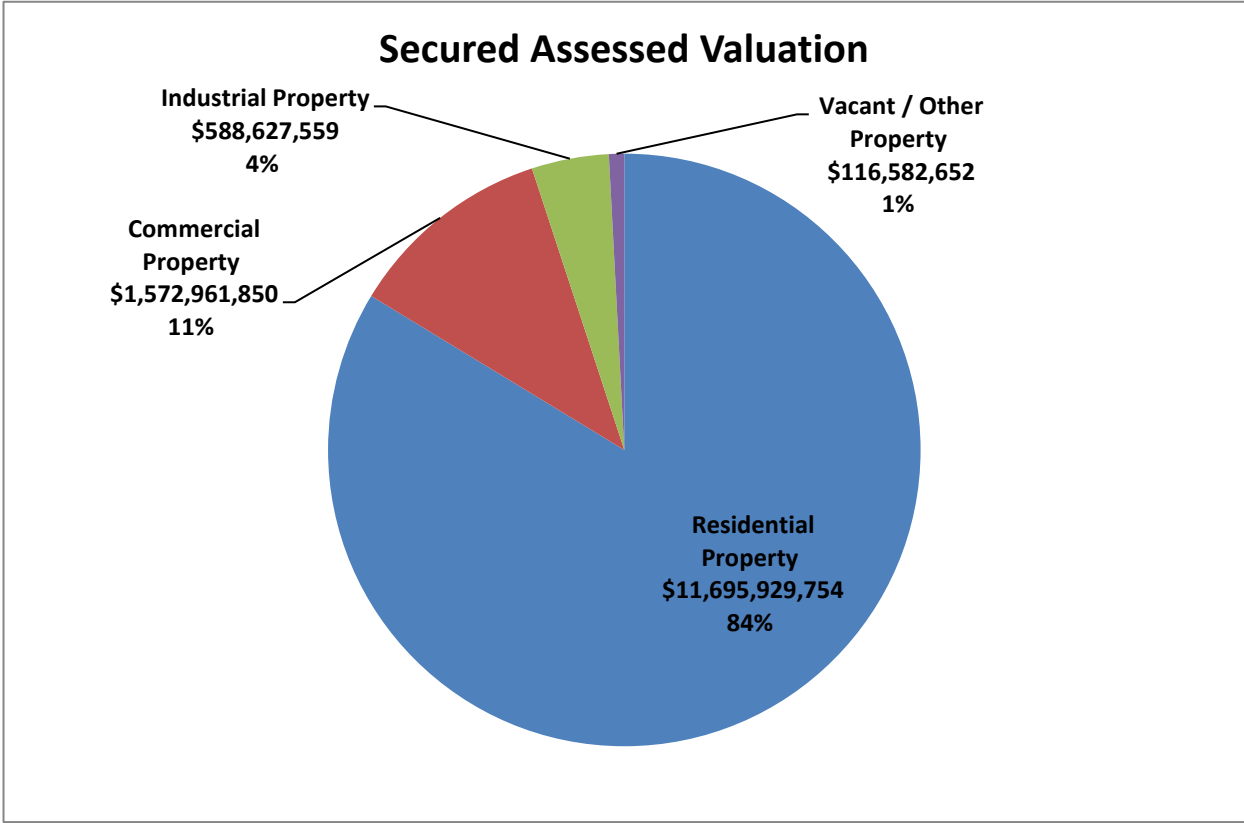


Fiscal Year	Local Secured	Utility	Unsecured	Total Assessed Value	Total Direct Tax Rate (1)
2012	\$ 9,627,705,724	\$ 1,571,094	\$ 315,996,135	\$ 9,945,272,953	1.00%
2013	9,503,198,165	950,235	301,852,222	9,806,000,622	1.00%
2014	9,870,803,727	950,235	279,698,868	10,151,452,830	1.00%
2015	10,372,806,854	950,235	292,302,642	10,666,059,731	1.00%
2016	11,051,799,730	950,235	304,389,514	11,357,139,479	1.00%
2017	11,645,412,221	950,215	296,124,588	11,942,487,024	1.00%
2018	12,245,631,575	950,235	311,062,207	12,557,644,017	1.00%
2019	12,912,786,811	1,753,150	316,296,883	13,230,836,844	1.00%
2020	13,445,809,875	1,753,150	339,762,188	13,787,325,213	1.00%
2021	13,974,101,815	1,753,150	375,835,600	14,351,690,565	1.00%

(1) California cities do not set their own direct tax rate. The state constitution establishes the tax rate at 1.00% and allocates a portion of that amount by an annual calculation, to all taxing entities within a tax rate area.

Sources: County of Marin Department of Finance and California Municipal Statistics, Inc

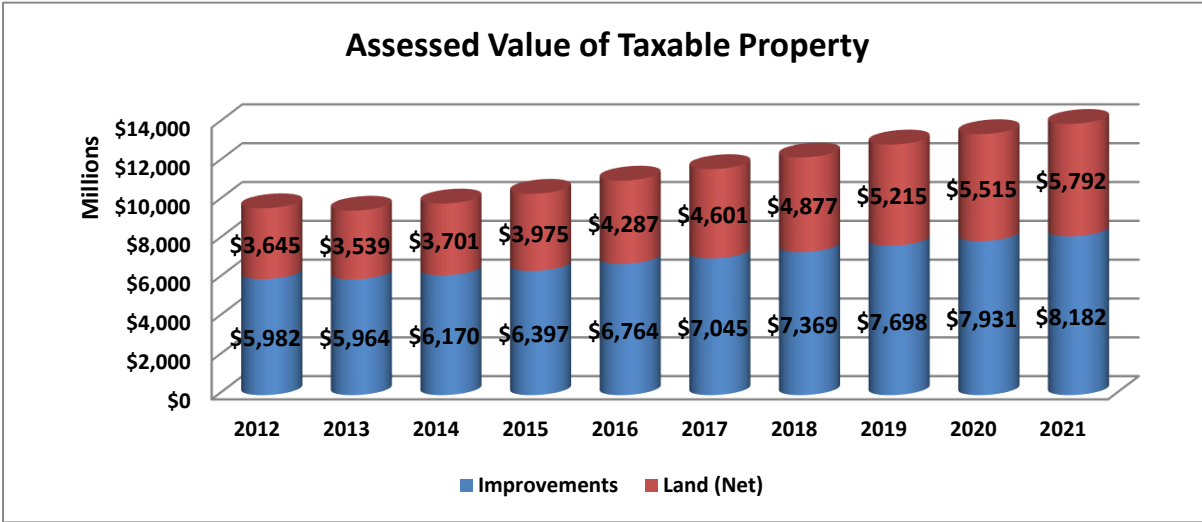
**Novato Fire Protection District  
Secured Assessed Valuation  
Fiscal Year 2020 - 2021**



Residential Property	Commercial Property	Industrial Property	Vacant / Other Property	Total Secured Property
\$ 11,695,929,754	\$ 1,572,961,850	\$ 588,627,559	\$ 116,582,652	\$ 13,974,101,815

Source: California Municipal Statistics, Inc

**Novato Fire Protection District  
Assessed and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years**



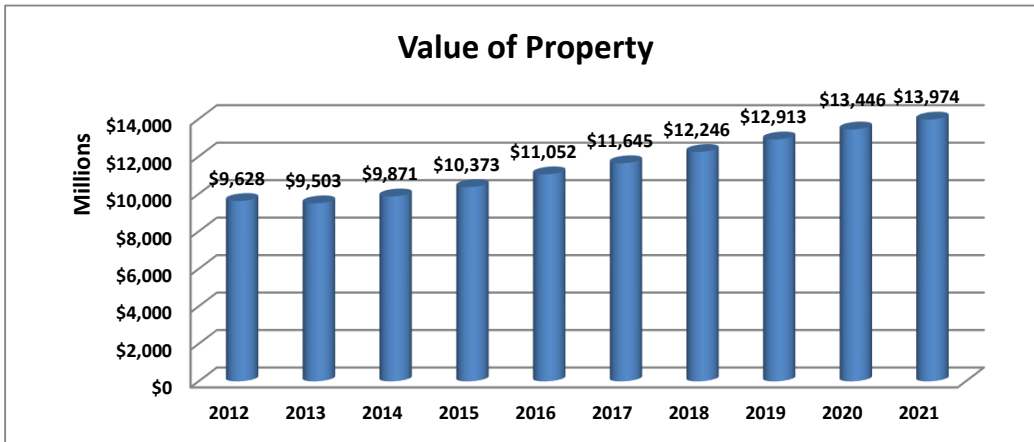
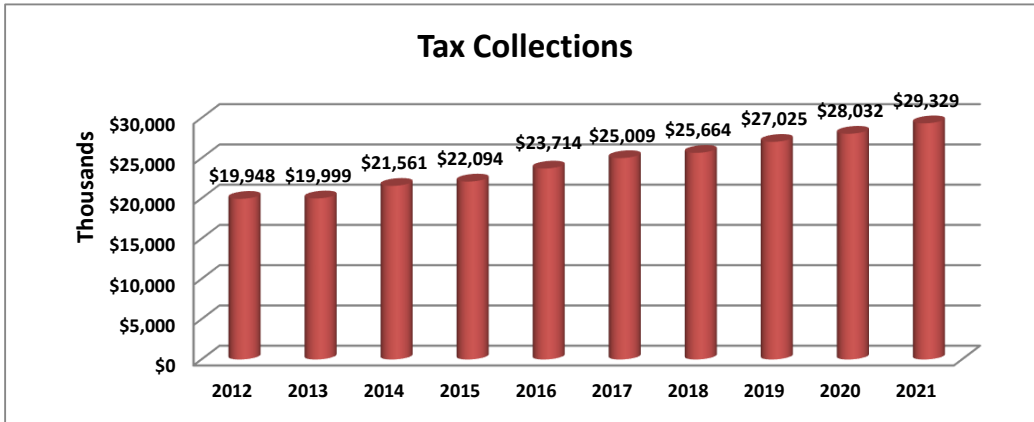
Fiscal Year	Land	Improvements	Other	Exemptions	Total Secured Assessed Value
2012	\$ 4,126,115,560	\$ 5,873,572,572	\$ 108,857,458	\$ (480,839,866)	\$ 9,627,705,724
2013	4,049,270,620	5,851,311,686	112,761,491	(510,145,632)	9,503,198,165
2014	4,243,415,593	6,058,929,869	111,081,433	(542,623,168)	9,870,803,727
2015	4,515,448,549	6,284,088,146	113,391,720	(540,121,561)	10,372,806,854
2016	4,825,660,635	6,627,468,943	136,934,016	(538,263,864)	11,051,799,730
2017	5,146,349,757	6,885,338,406	159,267,367	(545,543,309)	11,645,412,221
2018	5,453,666,843	7,195,020,734	173,611,589	(576,667,591)	12,245,631,575
2019	5,801,958,198	7,455,020,053	242,849,171	(587,040,611)	12,912,786,811
2020	6,115,937,851	7,671,368,020	259,880,891	(601,376,887)	13,445,809,875
2021	6,424,214,724	7,883,715,106	298,211,838	(632,039,853)	13,974,101,815

Fiscal Year	Total Secured Assessed Value	Utility	Unsecured Property	Total Assessed Value	Estimated Market Value (1)
2012	\$ 9,627,705,724	\$ 1,571,094	\$ 315,996,135	\$ 9,945,272,953	\$ 9,945,272,953
2013	9,503,198,165	950,235	301,852,222	9,806,000,622	9,806,000,622
2014	9,870,803,727	950,235	279,698,868	10,151,452,830	10,151,452,830
2015	10,372,806,854	950,235	292,302,642	10,666,059,731	10,666,059,731
2016	11,051,799,730	950,235	304,389,514	11,357,139,479	11,357,139,479
2017	11,645,412,221	950,215	296,124,588	11,942,487,024	11,942,487,024
2018	12,245,631,575	950,235	311,062,207	12,557,644,017	12,557,644,017
2019	12,912,786,811	1,753,150	316,296,883	13,230,836,844	13,230,836,844
2020	13,445,809,875	1,753,150	339,762,188	13,787,325,213	13,787,325,213
2021	13,974,101,815	1,753,150	375,835,600	14,351,690,565	14,351,690,565

Sources: County of Marin Department of Finance and California Municipal Statistics, Inc

(1) The State Constitution requires property to be assessed at one hundred percent of the most recent purchase price, plus an increment of no more than two percent annually, plus any local over-rides. These values are considered to be market values.

**Novato Fire Protection District  
Property Tax Levies and Collections  
Last Ten Fiscal Years**

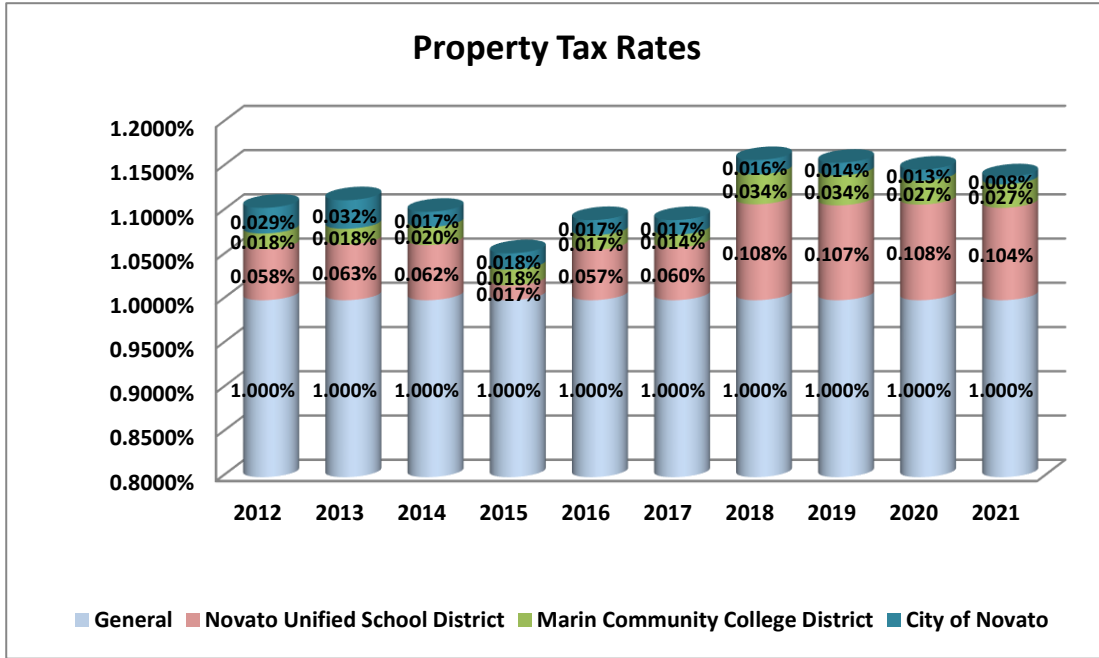


Fiscal Year Ended June 30	Total Tax Levy	Current Tax Collections	Percent of Levy Collected	Value of Property Subject to Local Tax Rate
2012	\$ 19,947,983	\$ 19,947,983	100.0%	\$ 9,627,705,724
2013	19,999,008	19,999,008	100.0%	9,503,198,165
2014	21,561,012	21,561,012	100.0%	9,870,803,727
2015	22,094,132	22,094,132	100.0%	10,372,806,854
2016	23,714,256	23,714,256	100.0%	11,051,799,730
2017	25,009,486	25,009,486	100.0%	11,645,412,221
2018	25,664,354	25,664,354	100.0%	12,245,631,575
2019	27,024,922	27,024,922	100.0%	12,912,786,811
2020	28,032,082	28,032,082	100.0%	13,445,809,875
2021	29,328,570	29,328,570	100.0%	13,974,101,815

Note: In 1993, the District entered into an agreement (commonly known as the Teeter Plan) with the County of Marin. Under the Teeter Plan, the District receives 100% of the secured property taxes billed each year without regard to delinquencies. In consideration, the District gives the County of Marin its rights to penalties and interest on delinquent property tax receivables and actual proceeds collected.

Sources: County of Marin Auditor Controller and California Municipal Statistics, Inc

**Novato Fire Protection District  
Property Tax Rates  
All Overlapping Governments  
Last Ten Fiscal Years**



	<b>General</b>	<b>Novato Unified School District</b>	<b>Marin Community College District</b>	<b>City of Novato</b>	<b>Total</b>
2012	1.0000%	0.0579%	0.0175%	0.0290%	1.1044%
2013	1.0000%	0.0629%	0.0178%	0.0323%	1.1130%
2014	1.0000%	0.0623%	0.0204%	0.0172%	1.0999%
2015	1.0000%	0.0167%	0.0180%	0.0183%	1.0530%
2016	1.0000%	0.0568%	0.0165%	0.0173%	1.0906%
2017	1.0000%	0.0596%	0.0142%	0.0168%	1.0906%
2018	1.0000%	0.1084%	0.0338%	0.0162%	1.1584%
2019	1.0000%	0.1072%	0.0339%	0.0142%	1.1553%
2020	1.0000%	0.1081%	0.0269%	0.0126%	1.1476%
2021	1.0000%	0.1044%	0.0265%	0.0080%	1.1389%

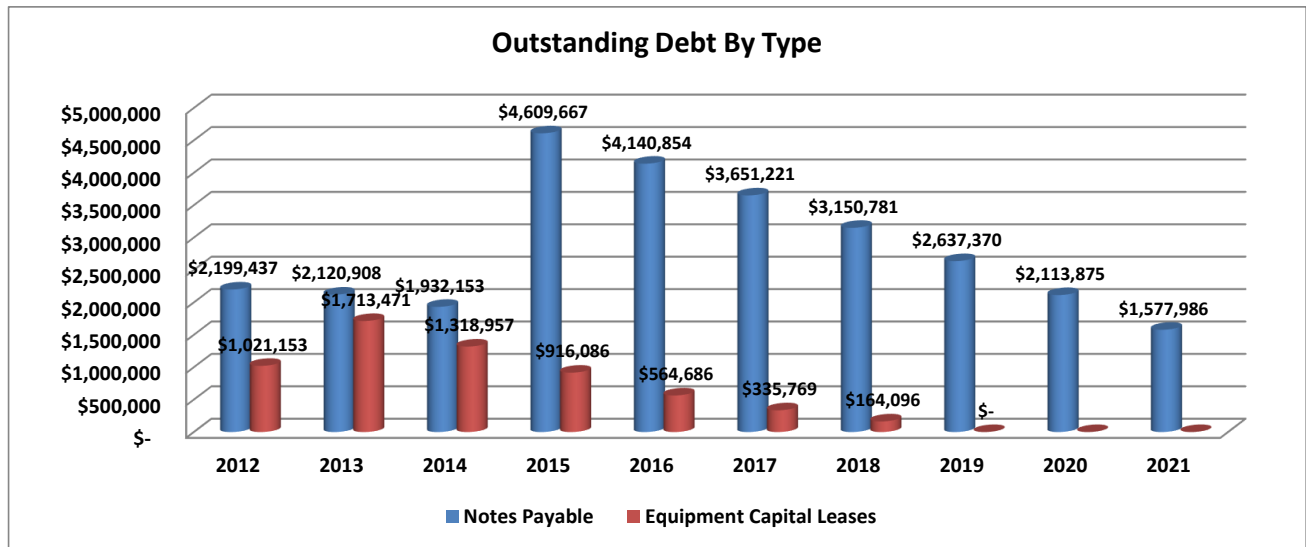
Source: California Municipal Statistics, Inc

**Novato Fire Protection District  
Principal Property Taxpayers  
Current Year and Nine Years Ago**

Property Taxpayer	Fiscal Year 2020/2021			Fiscal Year 2011/2012		
	Assessed Valuation	Rank	Percent of Assessed Valuation	Assessed Valuation	Rank	Percent of Assessed Valuation
Bio Marin Pharmaceutical Inc.	\$ 391,526,107	1	2.80%	\$ 99,605,057	2	1.03%
KW Hamilton Landing LLC	115,000,000	2	0.82%	-		0.00%
Novato - 777 San Marin Drive LLC	82,000,000	3	0.59%	-		0.00%
Professional Investors Security Funds	69,889,583	4	0.50%	17,055,311	19	0.18%
JCC Cal Properties LLC	69,432,563	5	0.50%	56,959,977	5	0.59%
Steven J. Scarpa Trust	61,561,455	6	0.44%	64,495,580	4	0.67%
Contesta Novato Investors LLC	51,968,216	7	0.37%	-		0.00%
Hamilton Marketplace LLC	48,415,266	8	0.35%	-		0.00%
Professional Financial Investors	41,582,143	9	0.30%	-		0.00%
HSRE-PCMS Rowland Plaza Mob LLC	37,484,999	10	0.27%	-		0.00%
OF 11 Scripps Summit Sole M LLC	34,170,610	11	0.24%	-		0.00%
Condiotti Enterprises Inc.	33,736,455	12	0.24%	27,842,207	8	0.29%
CH Realty VII/R San Francisco P	32,252,400	13	0.23%	-		0.00%
Sutter Health	31,231,189	14	0.22%	42,660,608	7	0.44%
Karen Pell 2011 Trust	29,300,000	15	0.21%	-		0.00%
Novato Fair Shopping Center LLC	28,838,788	16	0.21%	24,432,601	11	0.25%
Redwood Landfill Inc.	27,737,772	17	0.20%	26,590,902	10	0.28%
DPW Woodside Diablo LP	25,500,000	18	0.18%	-		0.00%
Whole Foods Market Cal Inc.	24,241,320	19	0.17%	-		0.00%
ARV Assisted Living Inc.	22,888,937	20	0.16%	-		0.00%
Novato FF Property LLC	-		0.00%	132,000,000	1	1.37%
Hamilton Marin LLC	-		0.00%	89,354,275	3	0.93%
Downtown Novato Investors LLC	-		0.00%	49,247,598	6	0.51%
Debra Pell	-		0.00%	26,700,000	9	0.28%
Lexington Wood Hollow	-		0.00%	23,700,000	12	0.25%
BPG-Rock Rowland LLC	-		0.00%	23,644,710	13	0.25%
Bayview Ignacio LLC	-		0.00%	22,591,596	14	0.23%
Safeway Inc.	-		0.00%	20,705,882	15	0.22%
CA-Woodside Office Center Office	-		0.00%	19,000,000	16	0.20%
Nave Bros.	-		0.00%	18,788,357	17	0.20%
Costco Wholesale Corp.	-		0.00%	18,403,921	18	0.19%
Novato Redwood Properties Inc.	-		0.00%	16,778,646	20	0.17%
<b>Total</b>	<b>\$ 1,258,757,803</b>		<b>9.00%</b>	<b>\$ 820,557,228</b>		<b>8.53%</b>

Source: California Municipal Statistics, Inc

**Novato Fire Protection District  
Ratio of Outstanding Debt By Type  
Last Ten Fiscal Years**



Fiscal Year	Equipment		Total Primary Government	Total Personal Income	Percentage of		Per Capita
	Notes Payable	Capital Leases			Personal Income	Total Population	
2012	\$ 2,199,437	\$ 1,021,153	\$ 3,220,590	\$ 2,735,553,480	0.12%	64,460	\$ 49.96
2013	2,120,908	1,713,471	3,834,379	2,881,513,712	0.13%	64,592	59.36
2014	1,932,153	1,318,957	3,251,110	2,897,470,800	0.11%	65,100	49.94
2015	4,609,667	916,086	5,525,753	3,042,658,176	0.18%	65,847	83.92
2016	4,140,854	564,686	4,705,540	3,276,350,100	0.14%	67,290	69.93
2017	3,651,221	335,769	3,986,990	3,383,117,346	0.12%	67,011	59.50
2018	3,150,781	164,096	3,314,877	3,509,172,933	0.09%	67,047	49.44
2019	2,637,370	-	2,637,370	3,615,138,894	0.07%	66,511	39.65
2020	2,113,875	-	2,113,875	3,721,381,146	0.06%	66,003	32.03
2021	1,577,986	-	1,577,986	3,942,439,336	0.04%	65,738	24.00

Sources: Novato Fire Protection District audited financial statements and California Department of Finance



**Novato Fire Protection District  
Computation of Direct and Overlapping Debt  
June 30, 2021**

2020 / 21 Assessed Valuation                      \$ 14,351,690,565

	<b>Total Debt</b>	<b>Percentage</b>	<b>District's Share</b>
	<b>6/30/2021</b>	<b>Applicable (1)</b>	<b>of Debt</b>
			<b>6/30/2021</b>
<b><u>OVERLAPPING TAX AND ASSESSMENT DEBT</u></b>			
Marin Community College District	\$ 450,805,000	16.635%	\$ 74,991,412
Sonoma County Joint Community College District	356,205,000	0.012%	42,745
Novato Unified School District	240,230,000	99.997%	240,222,793
Petaluma City Joint Union High School District	42,885,000	0.081%	34,737
Marin Healthcare District	365,855,000	0.0002%	732
City of Novato	4,226,213	100.000%	4,226,213
City of Novato Community Facilities District No. 1	7,908,170	100.000%	7,908,170
City of Novato Community Facilities District No. 1994-1	5,898,332	100.000%	5,898,332
City of Novato Community Facilities District No. 2002-1	5,900,000	100.000%	5,900,000
City of Novato Community Facilities District No. 2014-1	236,743	100.000%	236,743
Novato Sanitary District Assessment District No. 2000-1	300,000	100.000%	300,000
Bel Marin Keys Community Services District Community Facilities District No. 2001-1	929,139	100.000%	929,139
Marin County Open Space Assessment Districts	146,927	100.000%	146,927
Marin Emergency Radio Authority Parcel Tax Obligations	29,715,000	16.625%	4,940,119
<b>TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT</b>			<b>\$ 345,778,062</b>
<b><u>DIRECT AND OVERLAPPING GENERAL FUND DEBT</u></b>			
Marin County General Fund Obligations	\$ 79,172,060	16.625%	\$ 13,162,355
Marin County Pension Obligations	70,500,000	16.625%	11,720,625
Marin Community College District General Fund Obligations	12,540,834	16.635%	2,086,168
Petaluma Joint Union High School District Certificates of Participation	4,270,000	0.081%	3,459
City of Novato General Fund Obligations	212,772	100.000%	212,772
City of Novato Pension Obligation Bonds	13,586,066	100.000%	13,586,066
<b>Novato Fire Protection District Notes Payable</b>	<b>1,577,986</b>	<b>100.000%</b>	<b>1,577,986</b>
Marin County Transit District Authority General Fund Obligations	24,072	16.625%	4,002
<b>TOTAL DIRECT AND OVERLAPPING GENERAL FUND DEBT</b>			<b>\$ 42,353,433</b>
<b><u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency):</u></b>	<b>\$ 32,985,000</b>	<b>100.000%</b>	<b>\$ 32,985,000</b>
<b>TOTAL DIRECT DEBT</b>			<b>\$ 1,577,986</b>
<b>TOTAL OVERLAPPING DEBT</b>			<b>\$ 419,538,509</b>
<b>COMBINED TOTAL DEBT</b>			<b>\$ 421,116,495 (2)</b>

(1) The percentage of overlapping debt applicable to the District is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping District's assessed value that is within the boundaries of the Fire Protection District divided by the overlapping District's total taxable assessed value.

(2) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

**RATIOS TO 2020 / 21 ASSESSED VALUATION**

Total Overlapping Tax and Assessment Debt	2.41%
<b>Total Direct Debt (\$1,577,986)</b>	<b>0.01%</b>
Combined Total Debt	2.93%

**RATIOS TO REDEVELOPMENT SUCCESSOR AGENCY INCREMENTAL VALUATION (\$1,069,002,634):**

Total Overlapping Tax Increment Debt	3.09%
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Source: California Municipal Statistics, Inc

**Novato Fire Protection District  
Computation of Legal Bonded Debt Margin  
June 30, 2021**

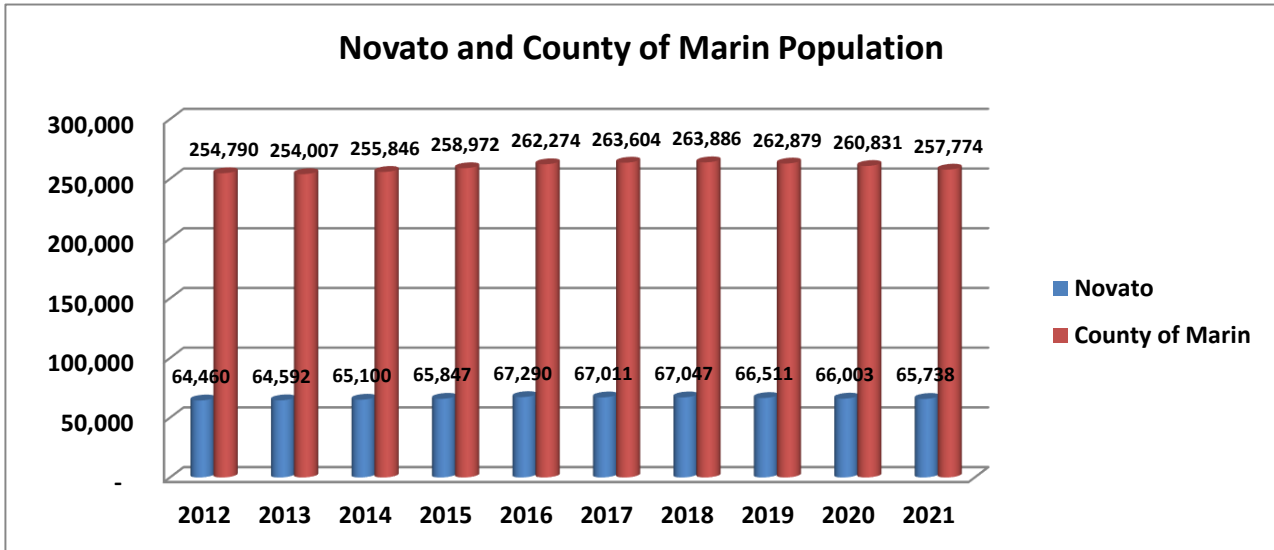
Gross Assessed Valuation	\$ 14,351,690,565
Debt Margin Ratio (1)	3.75%
Debt Margin	<u>\$ 538,188,396</u>
Less: Outstanding General Obligations	<u>-</u>
Legal Bonded Debt Margin	<u><u>\$ 538,188,396</u></u>

<u>Fiscal Year</u>	<u>Debt Limit</u>	<u>Total Net Debt Applicable to Limit</u>	<u>Legal Debt Margin</u>	<u>Total Net Debt Applicable to the Limit as Percentage of Debt Limit</u>
2012	\$ 372,947,736	\$ -	\$ 372,947,736	0.00%
2013	367,725,023	-	367,725,023	0.00%
2014	380,679,481	-	380,679,481	0.00%
2015	399,977,240	-	399,977,240	0.00%
2016	425,892,730	-	425,892,730	0.00%
2017	447,843,263	-	447,843,263	0.00%
2018	470,911,651	-	470,911,651	0.00%
2019	496,156,382	-	496,156,382	0.00%
2020	517,024,695	-	517,024,695	0.00%
2021	538,188,396	-	538,188,396	0.00%

(1) California Government Code, Section 43605 sets the debt limit at 15%. The Code section was enacted when assessed valuations were based on 25% of full market value. This has since changed to 100% of full market value. Thus, the limit shown is 3.75% (one-fourth the limit of 15%).

Sources: County of Marin Department of Finance and California Municipal Statistics, Inc

**Novato Fire Protection District  
Demographic Statistics  
Last Ten Fiscal Years**

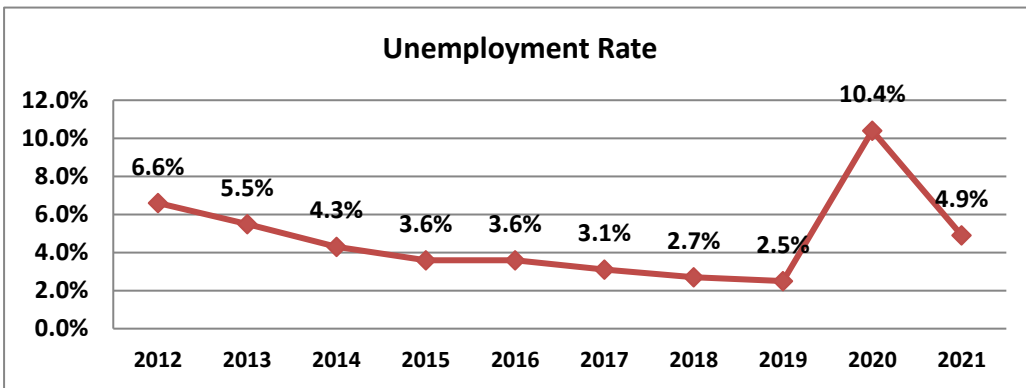
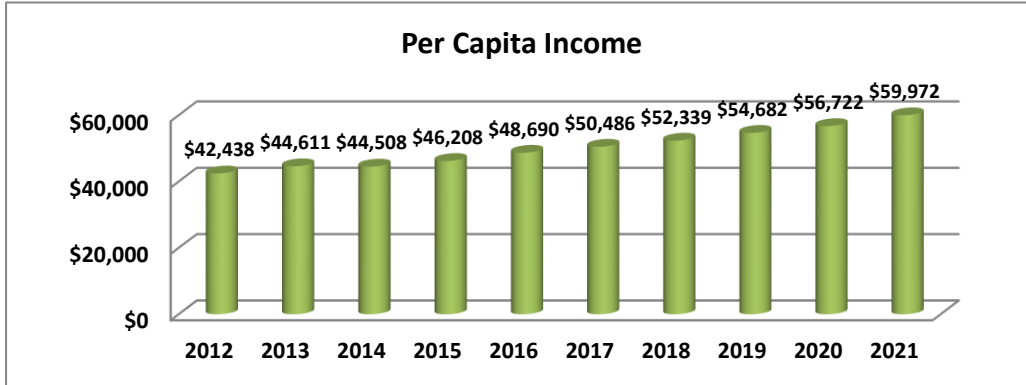


Fiscal Year	City of Novato Population	Unincorporated Population (1)	Total Population	% Change	County of Marin	% of County
2012	52,447	12,013	64,460	0.3%	254,790	25.3%
2013	52,554	12,038	64,592	0.2%	254,007	25.4%
2014	52,967	12,133	65,100	0.8%	255,846	25.4%
2015	53,575	12,272	65,847	1.1%	258,972	25.4%
2016	54,749	12,541	67,290	2.2%	262,274	25.7%
2017	54,522	12,489	67,011	-0.4%	263,604	25.4%
2018	54,551	12,496	67,047	0.1%	263,886	25.4%
2019	54,115	12,396	66,511	-0.8%	262,879	25.3%
2020	53,702	12,301	66,003	-0.8%	260,831	25.3%
2021	53,486	12,252	65,738	-0.4%	257,774	25.5%

(1) Estimated

Source: California Department of Finance

**Novato Fire Protection District  
Demographic and Economic Statistics  
Last Ten Fiscal Years**



<u>Fiscal Year</u>	<u>Total Population</u>	<u>Total Personal Income</u>	<u>Per Capita Income</u>	<u>Unemployment Rate</u>
2012	64,460	\$ 2,735,553,480	\$ 42,438	6.6%
2013	64,592	2,881,513,712	44,611	5.5%
2014	65,100	2,897,470,800	44,508	4.3%
2015	65,847	3,042,658,176	46,208	3.6%
2016	67,290	3,276,350,100	48,690	3.6%
2017	67,011	3,383,117,346	50,486	3.1%
2018	67,047	3,509,172,933	52,339	2.7%
2019	66,511	3,636,954,502	54,682	2.5%
2020	66,003	3,743,822,166	56,722	10.4%
2021	65,738	3,942,439,336	59,972	4.9%

Sources: California Department of Finance and Employment  
Development Department

**Novato Fire Protection District  
Principal Employers  
Current Year and Nine Years Ago**

Employer	Fiscal Year 2019/2020			Fiscal Year 2011/2012		
	Number of Employees	Rank	Percent of	Number of Employees	Rank	Percent of
			Total Employment			Total Employment
BioMarin Pharmaceuticals	1,005	1	3.55%	785	3	2.89%
Novato Unified School District	803	2	2.83%	854	2	3.14%
2K/Visual Concepts Entertainment	660	3	2.33%	290	6	1.07%
Bradley Electric	342	4	1.21%			0.00%
Costco Wholesale	316	5	1.12%	279	8	1.03%
Novato Community Hospital	304	6	1.07%	338	4	1.24%
City of Novato	290	7	1.02%			0.00%
Ultragenyx Pharmaceutical	275	8	0.97%			0.00%
Novato Healthcare Center	233	9	0.82%			0.00%
Fireman's Fund				896	1	3.29%
Target Store				291	5	1.07%
Brayton Purcell				290	7	1.07%
Safeway Stores				263	9	0.97%
<b>Total</b>	<b>4,228</b>		<b>14.92%</b>	<b>4,286</b>		<b>15.77%</b>

Data for Fiscal Year 2020/21 was not available.

Sources: City of Novato and Employment Development Department

**Novato Fire Protection District  
Apparatus Inventory  
Fiscal Year 2020-2021**

The District utilizes a variety of apparatus to respond to a diverse range of emergency situations, as well as vehicles for use by administrative staff. Type 1 engines are housed at all five of the District stations; a Ladder Truck is housed at Station 64. Two Type 1 engines are kept in reserve and are stationed at Station 61 and Station 62. Type 1 engines respond to all types of emergency operations, including commercial and residential fires, medical calls, hazardous material calls, and wildland/urban interface fires.

The District inventory includes three Type 3 engines equipped for off road capability, all of which respond to wildland fires. For an independent water source, the District uses a Water Tender. The Truck Company cross-staffs a 105-foot aerial ladder truck and a Type 1 engine. Of the five ambulances, three are kept in service daily, with two in reserve. The reserve ambulances are housed at Stations 61 and 63. Specialty apparatus includes a medium duty Rescue Unit.

The Fire Chief drives an SUV capable of responding “Code 3” when a life or property emergency exists. The three shift Battalion Chiefs and the Battalion Chiefs of Training and EMS Divisions have pickups that are equipped as command vehicles, outfitted to run emergency incident command operations.

The Fire Loss Management Division utilizes several SUVs for inspections, investigations, and fire response. There are two pool vehicles (a hybrid car and a 12-passenger van) utilized by all staff for administrative needs.

District Apparatus Inventory by Station:

Station 61: Type 1 engine, Ambulance, Water Tender, 1 Reserve Type 3 engine, B/C Command Vehicle, Reserve Type 1 Engine, Reserve Ambulance.

Station 62: Type 1 Engine, 1 Ambulance, 1 Reserve Type 1 Engine, 1 Reserve Command Pickup.

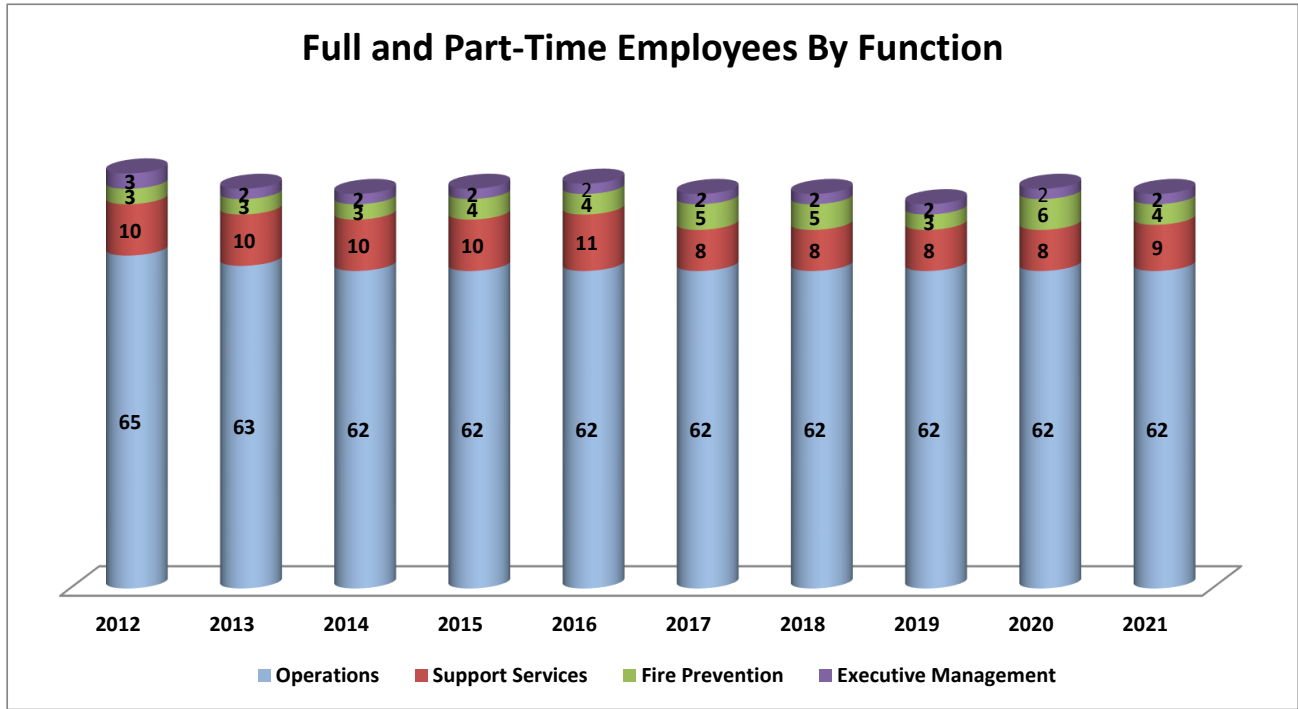
Station 63: Type 1 engine, Type 3 engine, 1 Reserve Ambulance, Off Road Utility

Station 64: Type 1 engine, Aerial Ladder Truck

Station 65: Type 1 engine, Type 3 engine, 1 Ambulance, Medium Duty Rescue Unit, Off Road Utility

*Source: District Mechanics Bureau*

**Novato Fire Protection District  
Full-time and Part-time Employees By Function  
Last Ten Fiscal Years**

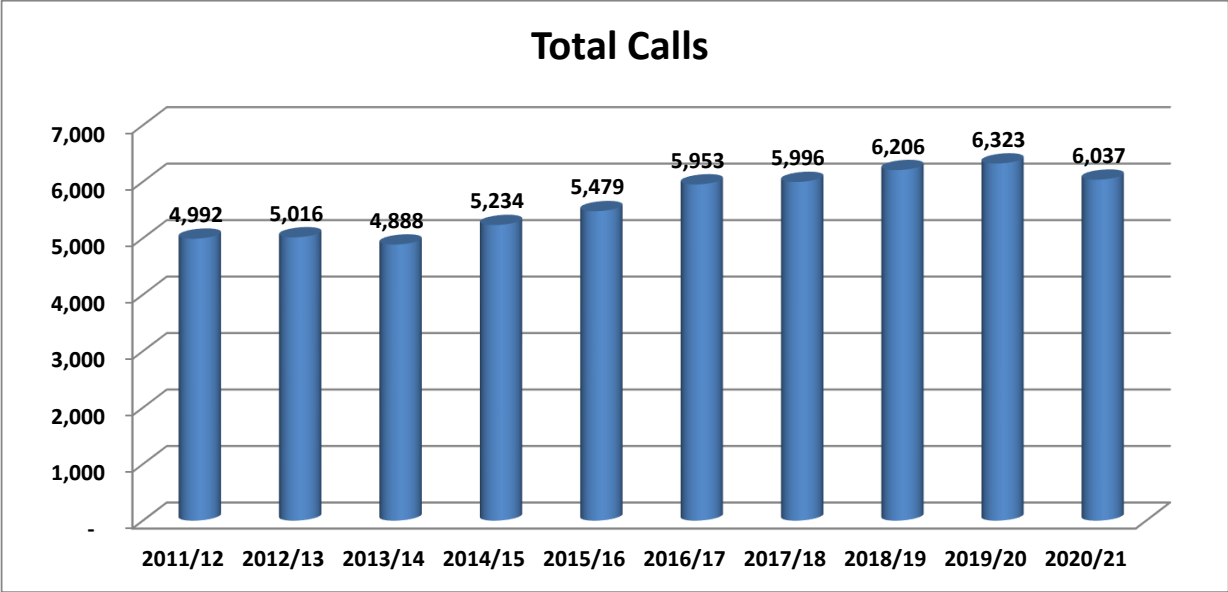


**Fiscal Year Ended June 30**

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Public Safety:										
Executive Management	3	2	2	2	2	2	2	2	2	2
Operations	65	63	62	62	62	62	62	62	62	62
Fire Prevention	3	3	3	4	4	5	5	3	6	4
Support Services	10	10	10	10	11	8	8	8	8	9
Total Public Safety	<u>81</u>	<u>78</u>	<u>77</u>	<u>78</u>	<u>79</u>	<u>77</u>	<u>77</u>	<u>75</u>	<u>78</u>	<u>77</u>

Source: Annual Budgets - funded positions

**Novato Fire Protection District  
Comparative Annual Graph - Total Responses  
Last Ten Fiscal Years**



<u>Fiscal Year</u>	<u>Total Calls</u>
2011/12	4,992
2012/13	5,016
2013/14	4,888
2014/15	5,234
2015/16	5,479
2016/17	5,953
2017/18	5,996
2018/19	6,206
2019/20	6,323
2020/21	6,037

Source: District NFIRS database, Emergency Reporting Systems



## **Novato Fire Protection District Emergency Response Category Definitions**

**Fire, Explosion:** This category includes fire responses, even if the fire has been extinguished upon arrival. This category also includes combustion explosions with no resulting fire. Examples of this category include structure fires, rubbish fires, dumpster fires and vehicle fires.

**Over-Pressure/Rupture:** This category includes vessels or containers that suffer failure or near failure due to extreme pressure from either an outside source, such as direct heating, or internally due to a cooling system failure or over-filling, such as a propane tank. Examples of this category also include explosions from bombs, dynamite or similar explosives.

**Rescue/EMS Call:** This category includes all medical aids, illness and heart attacks, as well as traffic accidents and missing persons.

**Hazardous Condition Standby:** This category includes Hazardous Materials incidents; electrical wire arcing; suspected drug labs; or situations where there is a perceived problem that may prove to be a potential emergency.

**Service Call:** This category includes incidents for persons in distress, such as a lock-in or lock-out of a vehicle or dwelling creating an emergency situation or critical need, and smoke or odor problems. This category would also include moving units from one station to another to provide area coverage.

**Good Intent Call:** This category includes incidents that are cleared prior to arrival, such as a medical aid where the injured party has left the scene, or the initial information indicated that there were injuries and upon arrival no persons were injured. This category may also include calls where the informant has mistaken steam for smoke.

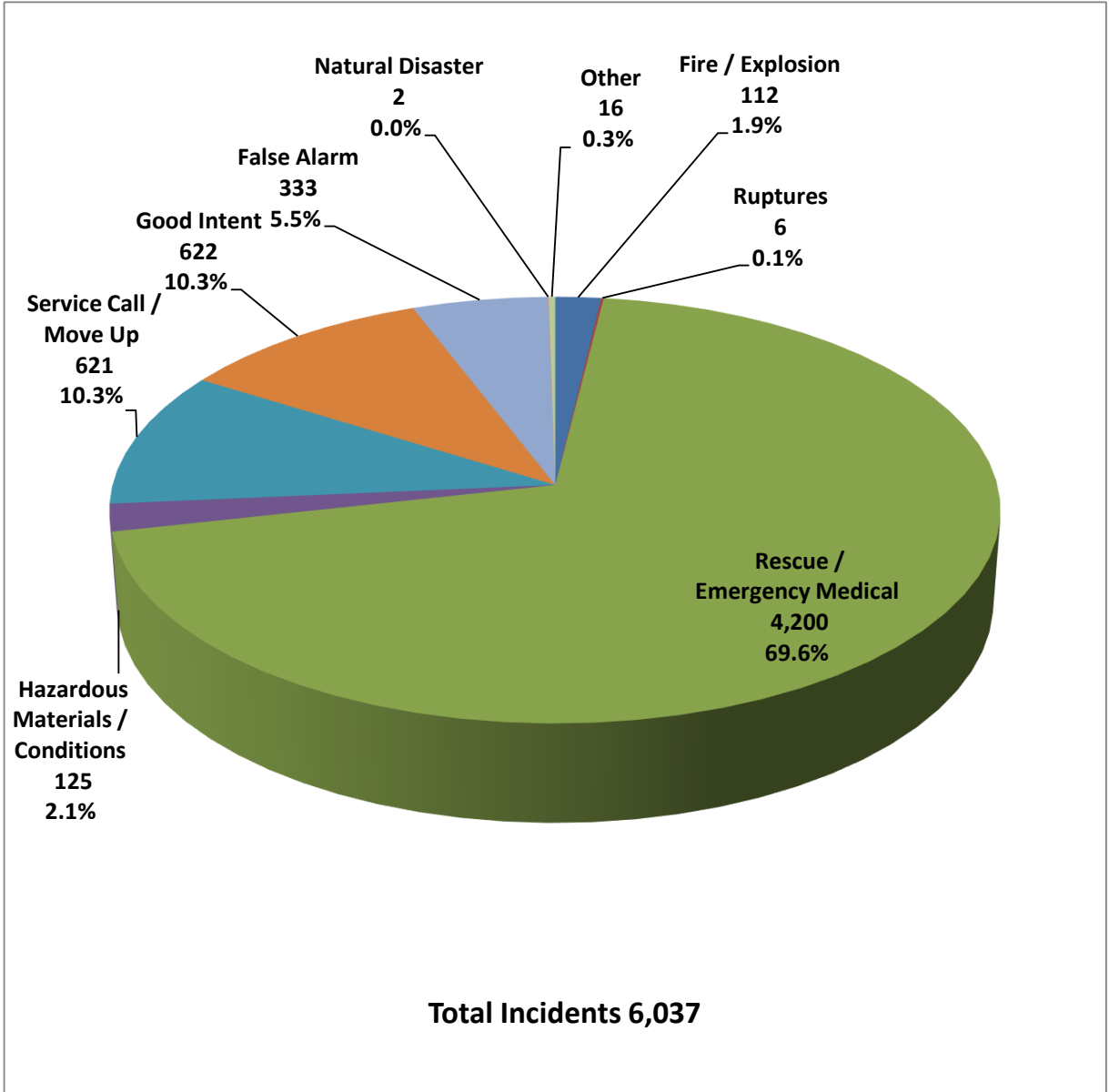
**False Alarm:** Some examples of the incidents in this category are malicious mischief calls, system malfunctions and the accidental tripping of an interior alarm sensor or device.

**Natural Disaster:** This category includes incidents that are not normal occurrences, such as earthquakes, lightning strikes, hurricanes and other weather or natural events.

**Other:** This includes citizen complaints and reports of fire code or ordinance violations.

*SOURCE: Operations Department, Novato Fire Protection District*

**Novato Fire Protection District  
Emergency Responses by Incident Type  
Fiscal Year 2020-2021**



Source: District NFIRS database, Emergency Reporting Systems

**Novato Fire Protection District  
Emergency Response Detail Analysis  
Fiscal Year 2020-2021**

Incident Code	Category / Description	Total Incidents	Total Dollar Loss	Acres Burned
<b>Fire / Explosion</b>				
100	Fire, other	9	\$ -	-
111	Building fire	19	2,465,602	-
112	Fires in structures other than in a building	1	-	-
113	Cooking fire, confined to container	5	350	-
114	Chimney or flue fire, confined to chimney or flue	2	-	-
118	Trash or rubbish fire, contained	3	-	-
121	Fire in mobile home used as fixed residence	1	-	-
130	Mobile property (vehicle) fire, other	1	-	-
131	Passenger vehicle fire	21	34,500	-
135	Aircraft fire	1	-	-
137	Camper or recreational vehicle (RV) fire	1	-	-
140	Natural vegetation fire, other	12	-	-
142	Brush, or brush and grass mixture fire	11	1,000	13.01
143	Grass fire	12	4,429	4.13
150	Outside rubbish fire, other	2	-	-
151	Outside rubbish, trash or waste fire	3	-	-
152	Garbage dump or sanitary landfill fire	1	-	-
154	Dumpster or other outside trash receptacle fire	4	-	-
160	Special outside fire, other	1	-	-
163	Outside gas or vapor combustion explosion	1	-	-
173	Cultivated trees or nursery stock fire	1	-	-
<b>Total Fire / Explosion</b>		<b>112</b>	<b>2,505,881</b>	<b>17.14</b>
<b>Over-Pressure / Rupture</b>				
200	Overpressure rupture, explosion, overheat other	1	-	-
240	Explosion (no fire), other	2	-	-
251	Excessive heat, scorch burns with no ignition	3	-	-
<b>Total Over-Pressure / Rupture</b>		<b>6</b>	<b>-</b>	<b>-</b>

(Continued)

**Novato Fire Protection District  
Emergency Response Detail Analysis  
Fiscal Year 2020-2021**

(Continued)

Incident Code	Category / Description	Total Incidents	Total Dollar Loss	Acres Burned
<b>Rescue / EMS Call</b>				
311	Medical assist, assist EMS crew	10	-	-
320	Emergency medical service, other (conversion only)	8	-	-
321	EMS call, excluding vehicle accident with injury	3,926	1,000	-
322	Vehicle accident with injuries	165	-	-
323	Motor vehicle/pedestrian accident (MV Ped)	12	-	-
324	Motor vehicle accident with no injuries	72	-	-
342	Search for person in water	2	-	-
350	Extrication, rescue, other	1	-	-
353	Removal of victim(s) from stalled elevator	1	-	-
361	Swimming/recreational water areas rescue	1	-	-
365	Watercraft rescue	1	-	-
381	Rescue or EMS standby	1	-	-
<b>Total Rescue / EMS Call</b>		<b>4,200</b>	<b>1,000</b>	<b>-</b>
<b>Hazardous Condition</b>				
400	Hazardous condition, other	18	-	-
410	Flammable gas or liquid condition, other	1	-	-
411	Gasoline or other flammable liquid spill	6	-	-
412	Gas leak (natural gas or LPG)	22	-	-
413	Oil or other combustible liquid spill	1	-	-
420	Toxic condition, other	3	-	-
422	Chemical spill or leak	3	-	-
424	Carbon monoxide incident	12	-	-
440	Electrical wiring/equipment problem, other	16	-	-
441	Heat from short circuit (wiring), defective/worn	6	10,045	-
442	Overheated motor	6	-	-
443	Light ballast breakdown	1	-	-
444	Power line down	14	-	-
445	Arcing, shorted electrical equipment	10	-	-
451	Biological Hazard, Confirmed or Suspected	2	-	-
460	Accident, potential accident, other	1	-	-
461	Building or structure weakened or collapsed	2	-	-
462	Aircraft standby	1	-	-
<b>Total Hazardous Condition</b>		<b>125</b>	<b>10,045</b>	<b>-</b>

(Continued)

**Novato Fire Protection District  
Emergency Response Detail Analysis  
Fiscal Year 2020-2021**

(Continued)

Incident Code	Category / Description	Total Incidents	Total Dollar Loss	Acres Burned
<b>Service Call</b>				
500	Service Call, other	19	-	-
510	Person in distress, other	16	-	-
511	Lock-out	20	-	-
512	Ring or jewelry removal	2	-	-
520	Water problem, other	22	-	-
521	Water evacuation	3	-	-
522	Water or steam leak	18	-	-
531	Smoke or odor removal	12	-	-
540	Animal problem, other	1	-	-
541	Animal problem	1	-	-
542	Animal rescue	4	8,000	-
550	Public service assistance, other	32	-	-
551	Assist police or other governmental agency	15	-	-
552	Police matter	13	-	-
553	Public service	56	-	-
554	Assist invalid	354	-	-
555	Defective elevator, no occupants	1	-	-
561	Unauthorized burning	2	-	-
571	Cover assignment, standby, moveup	30	-	-
<b>Total Service Call</b>		<b>621</b>	<b>8,000</b>	<b>-</b>
<b>Good Intent</b>				
600	Good intent call, other	36	-	-
611	Dispatched & canceled en route	322	-	-
621	Wrong location	3	-	-
622	No incident found on arrival at dispatch address	85	-	-
631	Authorized controlled burning	1	-	-
641	Vicinity alarm (incident in other location)	1	-	-
650	Steam, other gas mistaken for smoke, other	4	-	-
651	Smoke scare, odor of smoke	131	-	-
652	Steam, vapor, fog or dust thought to be smoke	16	-	-
653	Barbecue, tar kettle	11	-	-
661	EMS call, party transported by non-fire agency	1	-	-
671	Hazmat release investigation w/ no hazmat	10	-	-
672	Biological Hazard Investigation, None Found	1	-	-
<b>Total Good Intent</b>		<b>622</b>	<b>-</b>	<b>-</b>

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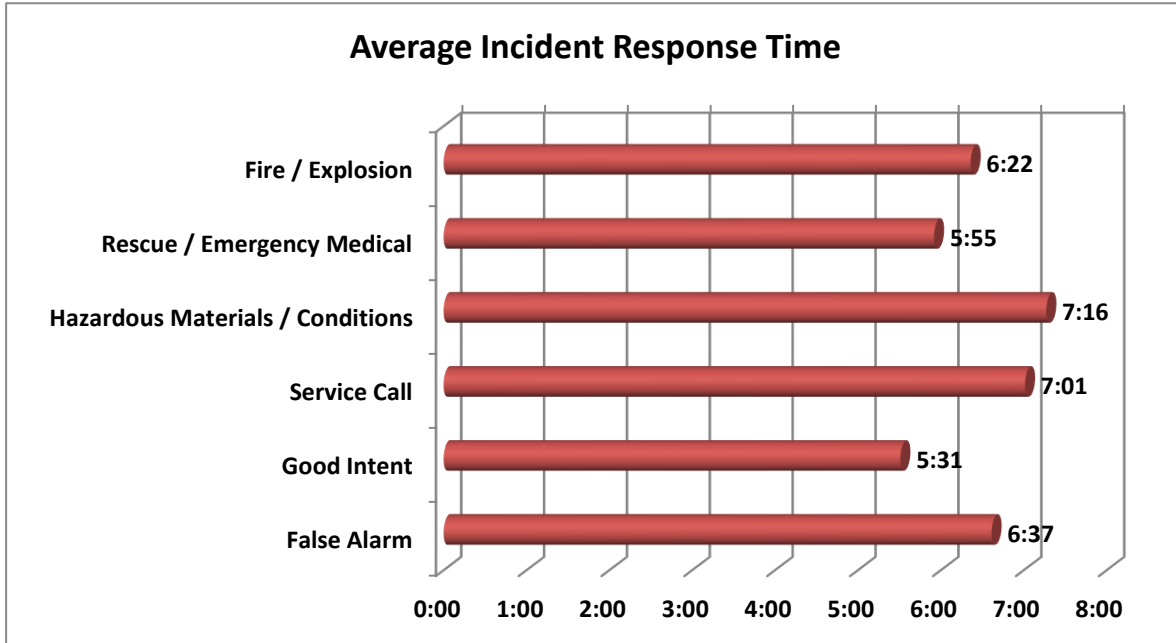
**Novato Fire Protection District  
Emergency Response Detail Analysis  
Fiscal Year 2020-2021**

(Continued)

Incident Code	Category / Description	Total Incidents	Total Dollar Loss	Acres Burned
<b>False Alarm</b>				
700	False alarm or false call, other	31	-	-
710	Malicious, mischievous false call, other	4	-	-
711	Municipal alarm system, malicious false alarm	6	-	-
714	Central station, malicious false alarm	2	-	-
715	Local alarm system, malicious false alarm	6	-	-
730	System malfunction, other	18	-	-
731	Sprinkler activation due to malfunction	4	-	-
733	Smoke detector activation due to malfunction	49	-	-
734	Heat detector activation due to malfunction	3	-	-
735	Alarm system sounded due to malfunction	54	-	-
736	CO detector activation due to malfunction	25	-	-
740	Unintentional transmission of alarm, other	39	-	-
741	Sprinkler activation, no fire - unintentional	5	-	-
742	Extinguishing system activation	1	-	-
743	Smoke detector activation, no fire - unintentional	34	-	-
744	Detector activation, no fire - unintentional	2	-	-
745	Alarm system sounded, no fire - unintentional	43	-	-
746	Carbon monoxide detector activation, no CO	7	-	-
<b>Total False Alarm</b>		<b>333</b>	<b>-</b>	<b>-</b>
<b>Natural Disaster</b>				
813	Wind storm, tornado/hurricane assessment	2	-	-
<b>Total Natural Disaster</b>		<b>2</b>	<b>-</b>	<b>-</b>
<b>Other</b>				
900	Special type of incident, other	13	-	-
911	Citizen complaint	3	-	-
<b>Total Other</b>		<b>16</b>	<b>-</b>	<b>-</b>
<b>Grand Total</b>		<b>6,037</b>	<b>\$ 2,524,926</b>	<b>17.14</b>

Source: District NFIRS database, Emergency Reporting Systems

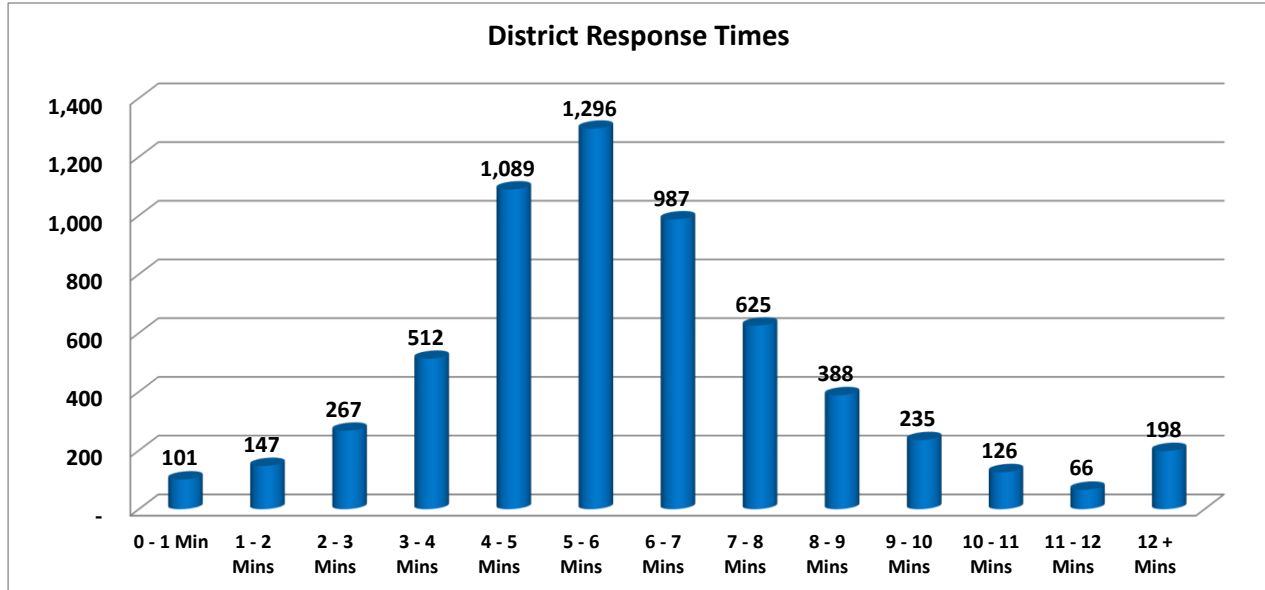
**Novato Fire Protection District  
Average Incident Response Time  
Fiscal Year 2020-2021**



Incident Type	Average Response Time Minutes
Fire / Explosion	6:22
Rescue / Emergency Medical	5:55
Hazardous Materials / Conditions	7:16
Service Call	7:01
Good Intent	5:31
False Alarm	6:37

Source: District NFIRS database, Emergency Reporting Systems

**Novato Fire Protection District  
District Response Times  
Fiscal Year 2020-2021**



Incident Type	0 - 1 Min	1 - 2 Mins	2 - 3 Mins	3 - 4 Mins	4 - 5 Mins	5 - 6 Mins	6 - 7 Mins	7 - 8 Mins	8 - 9 Mins	9 - 10 Mins	10 - 11 Mins	11 - 12 Mins	12 + Mins	Total
Fire / Explosion	3	3	3	12	17	27	16	8	10	1	2	2	8	112
Ruptures	-	-	-	-	1	2	1	2	-	-	-	-	-	6
Rescue / Emergency														
Medical	43	64	153	365	886	987	693	426	241	148	79	30	85	4,200
Hazardous Materials / Conditions	4	-	1	8	7	23	23	12	18	10	6	5	8	125
Service Call	12	12	13	28	76	105	114	87	54	42	19	12	47	621
Good Intent	24	64	79	76	76	72	72	48	31	19	16	10	35	622
False Alarm	4	3	18	23	26	80	66	41	33	14	4	7	14	333
Natural Disaster	-	-	-	-	-	-	-	-	1	1	-	-	-	2
Other	11	1	-	-	-	-	2	1	-	-	-	-	1	16
<b>Total</b>	<b>101</b>	<b>147</b>	<b>267</b>	<b>512</b>	<b>1,089</b>	<b>1,296</b>	<b>987</b>	<b>625</b>	<b>388</b>	<b>235</b>	<b>126</b>	<b>66</b>	<b>198</b>	<b>6,037</b>

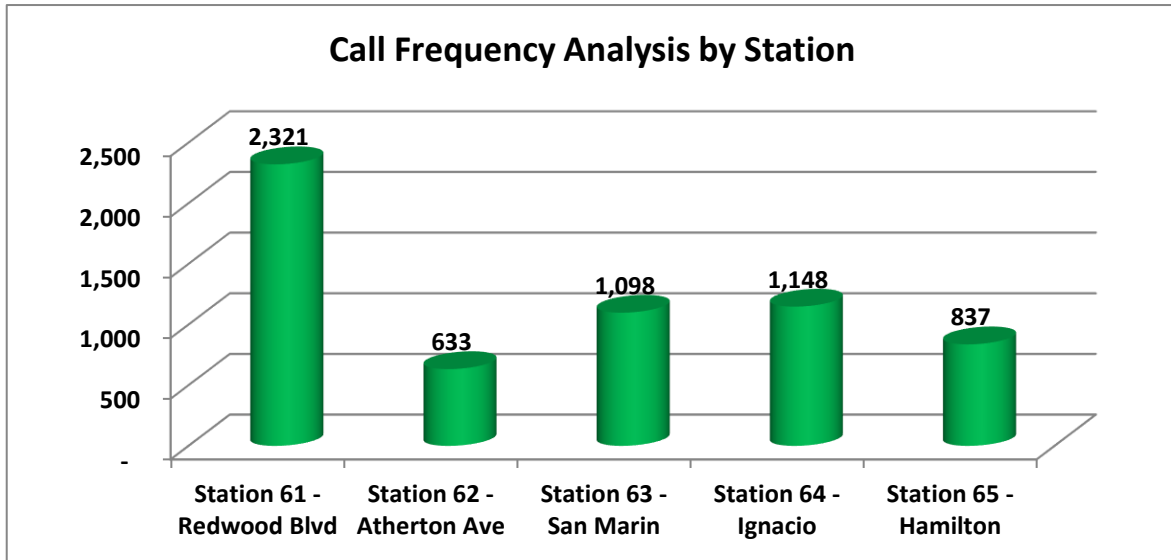
Mutual aid responses to areas outside Novato Fire Protection District are included

District objective is to respond to 80% of all calls within 8 minutes.

Source: District NFIRS database, Emergency Reporting Systems



**Novato Fire Protection District  
Call Frequency Analysis by Station  
Fiscal Year 2020-2021**

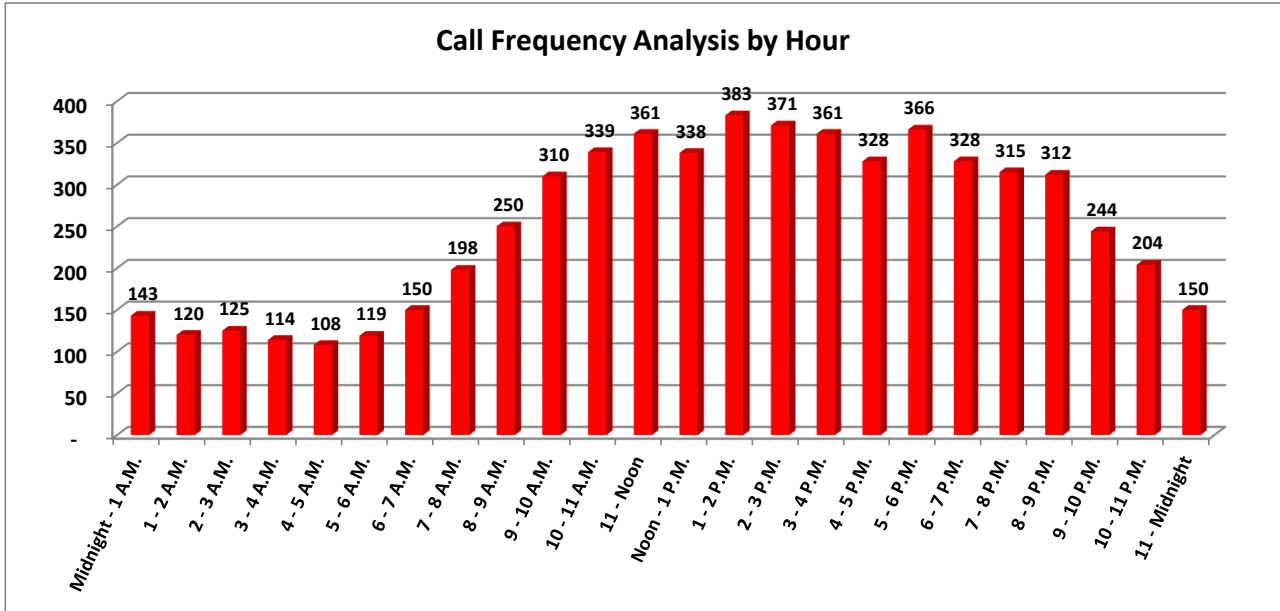


Station Location	Total Calls	% of Total
Station 61 - Redwood Blvd *	2,321	38.4%
Station 62 - Atherton Ave	633	10.5%
Station 63 - San Marin	1,098	18.2%
Station 64 - Ignacio	1,148	19.0%
Station 65 - Hamilton	837	13.9%
<b>Total</b>	<b>6,037</b>	<b>100.0%</b>

\* Station 61 is centrally located near Novato's downtown area and covers a large portion of the residentially populated zones. It is the largest station in terms of staffing and apparatus, including an ambulance and an engine company, and therefore has a proportionally higher call volume.

*Source: District NFIRS database, Emergency Reporting Systems*

**Novato Fire Protection District  
Call Frequency Analysis by Hour  
Fiscal Year 2020-2021**

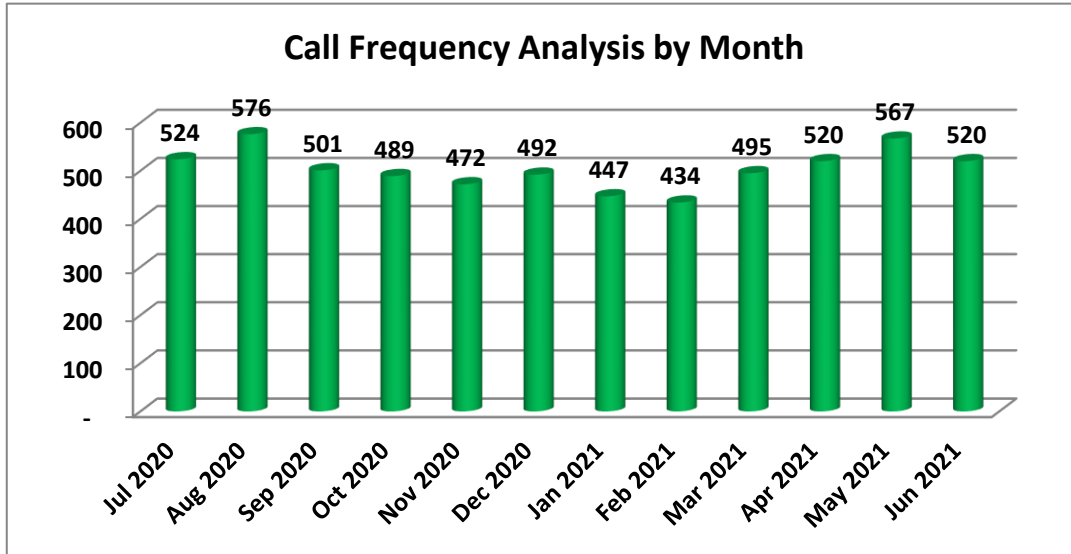


Hour	Number of Calls	% of Total	Hour	Number of Calls	% of Total
Midnight - 1 A.M.	143	2.37%	Noon - 1 P.M.	338	5.60%
1 - 2 A.M.	120	1.99%	1 - 2 P.M.	383	6.34%
2 - 3 A.M.	125	2.07%	2 - 3 P.M.	371	6.15%
3 - 4 A.M.	114	1.89%	3 - 4 P.M.	361	5.98%
4 - 5 A.M.	108	1.79%	4 - 5 P.M.	328	5.43%
5 - 6 A.M.	119	1.97%	5 - 6 P.M.	366	6.06%
6 - 7 A.M.	150	2.48%	6 - 7 P.M.	328	5.43%
7 - 8 A.M.	198	3.28%	7 - 8 P.M.	315	5.22%
8 - 9 A.M.	250	4.14%	8 - 9 P.M.	312	5.17%
9 - 10 A.M.	310	5.14%	9 - 10 P.M.	244	4.04%
10 - 11 A.M.	339	5.62%	10 - 11 P.M.	204	3.38%
11 - Noon	361	5.98%	11 - Midnight	150	2.48%
			<b>Total</b>	<b>6,037</b>	<b>100.00%</b>

Call volume is generally higher from 7:00 A.M. to 10:00 P.M., when people are awake, working, or traveling.

Source: District NFIRS database, Emergency Reporting Systems

**Novato Fire Protection District  
Call Frequency Analysis by Month  
Fiscal Year 2020-2021**

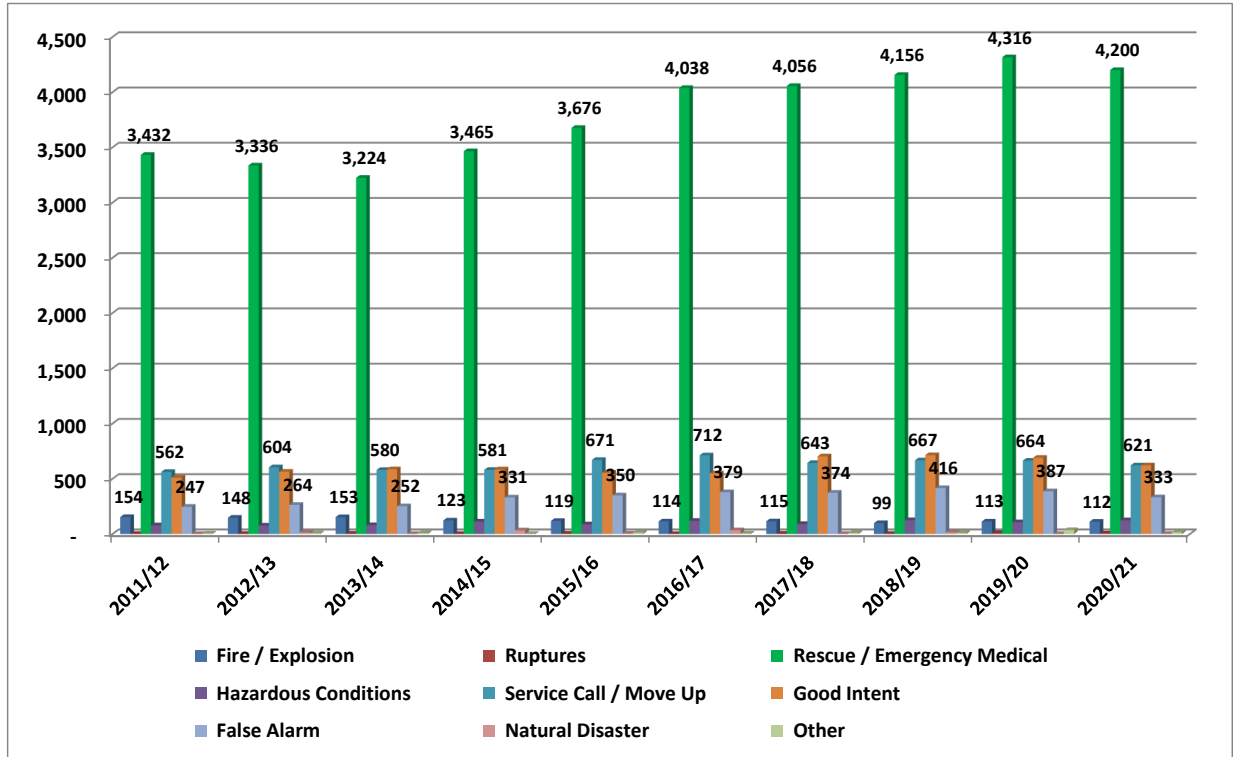


Month	Total Calls	% of Total
Jul 2020	524	8.68%
Aug 2020	576	9.54%
Sep 2020	501	8.30%
Oct 2020	489	8.10%
Nov 2020	472	7.82%
Dec 2020	492	8.15%
Jan 2021	447	7.40%
Feb 2021	434	7.19%
Mar 2021	495	8.20%
Apr 2021	520	8.61%
May 2021	567	9.39%
Jun 2021	520	8.61%
<b>Total</b>	<b><u>6,037</u></b>	<b><u>100.00%</u></b>

Data includes mutual aid calls.

Source: District NFIRS database, Emergency Reporting Systems

## Novato Fire Protection District Call Frequency Analysis by Type Last Ten Fiscal Years



Fiscal Year	Fire / Explosion	Ruptures	Rescue / Emergency Medical	Hazardous Materials / Conditions	Service Call / Move Up	Good Intent	False Alarm	Natural Disaster	Other	Total
2011/12	154	2	3,432	79	562	510	247	1	5	4,992
2012/13	148	2	3,336	77	604	564	264	14	7	5,016
2013/14	153	3	3,224	81	580	586	252	1	8	4,888
2014/15	123	1	3,465	113	581	585	331	33	2	5,234
2015/16	119	3	3,676	88	671	555	350	4	13	5,479
2016/17	114	1	4,038	120	712	550	379	34	5	5,953
2017/18	115	3	4,056	91	643	703	374	1	10	5,996
2018/19	99	2	4,156	126	667	714	416	15	11	6,206
2019/20	113	9	4,316	107	664	690	387	1	36	6,323
2020/21	112	6	4,200	125	621	622	333	2	16	6,037

Source: District NFIRS database, Emergency Reporting Systems

**Novato Fire Protection District  
Fire Prevention Division Activities  
Fiscal Year 2020-2021**

<b>Inspections and Investigations</b>	<b>Number</b>	<b>Hours</b>
Code Compliance	15	30
R1/R2 Inspections	400	2877
Construction Inspections	489	1467
Fire Investigations	28	532
Plan Review	544	544
CFC Permits	10	20
<b>Total:</b>	<b>1486</b>	<b>5470</b>

<b>Weed Abatement</b>	<b>Number</b>	<b>Hours</b>
Vegetation/Weed/Hazard Complaints Investigated and Closed	20	40
Complimentary Vegetation Evaluations	2248	3372
FireWise Inspections/Evaluations/Presentations	12	24
<b>Total:</b>	<b>2280</b>	<b>3412</b>

<b>Grand Total:</b>	<b>3766</b>	<b>8882</b>
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*Source: Fire Prevention Division, Emergency Reporting System database*

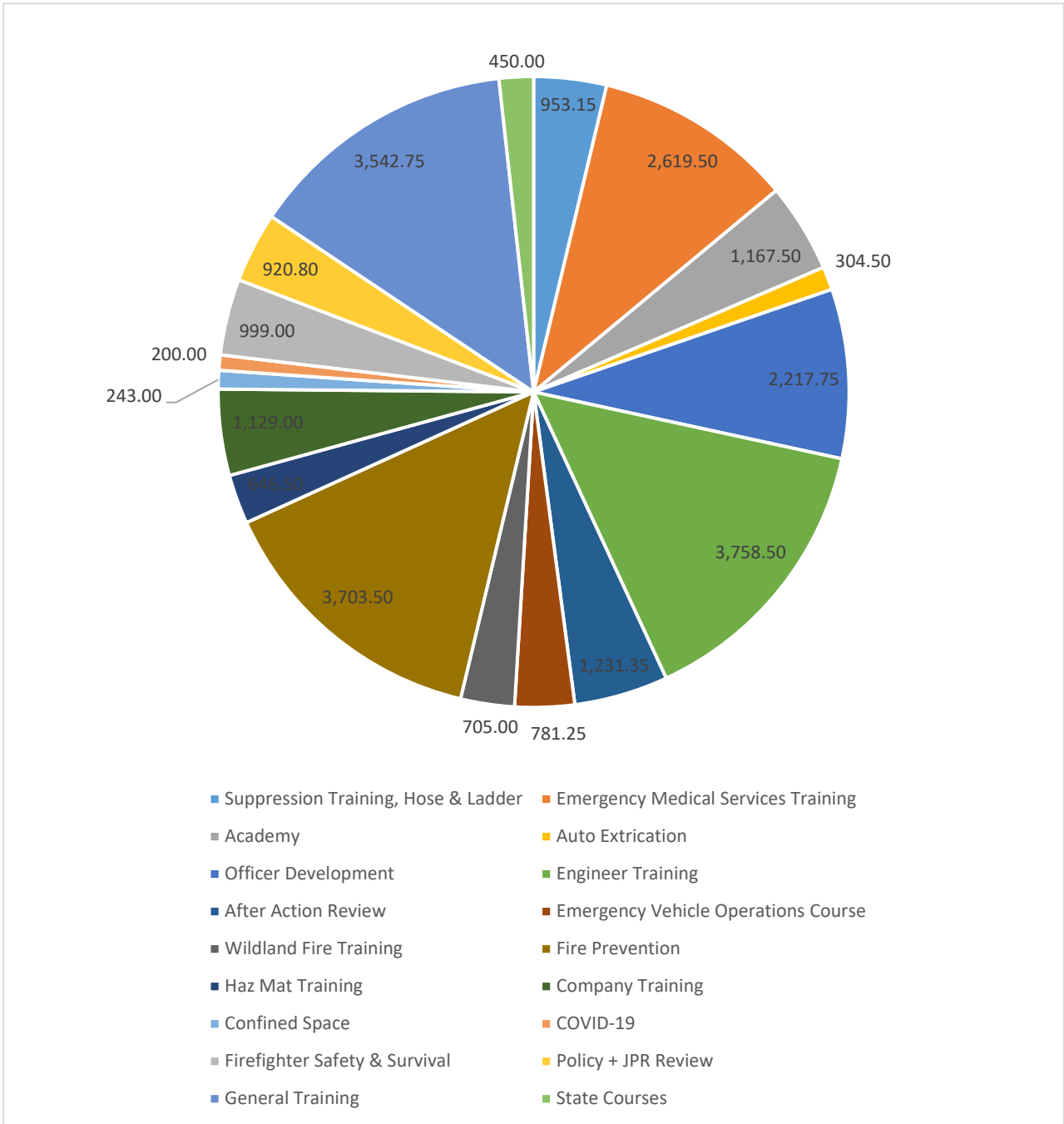
**Novato Fire Protection District  
Fire Prevention Activity/Public Education  
Fiscal Year 2020-2021**

<b>Category</b>	<b>Class Hours</b>	<b>Est. Number of Citizens Instructed</b>
Safety House	0	0
Youth Fire Setter Intervention	0	0
Fire Extinguisher Training	0	0
Evacuation Drills	0	0
School Programs*	0	>2,000
Special Events*	2	>6,000
Station Tours	7	200
Electronic Board Messaging	112	>2,000
School Inspection	51	Unknown
Social Media*	>100	>20,000

\*Large events, attendance estimated

*Source: Fire Prevention Division, Emergency Reporting System database*

**Novato Fire Protection District  
Personnel Training Hours Chart  
Fiscal Year 2020-2021**



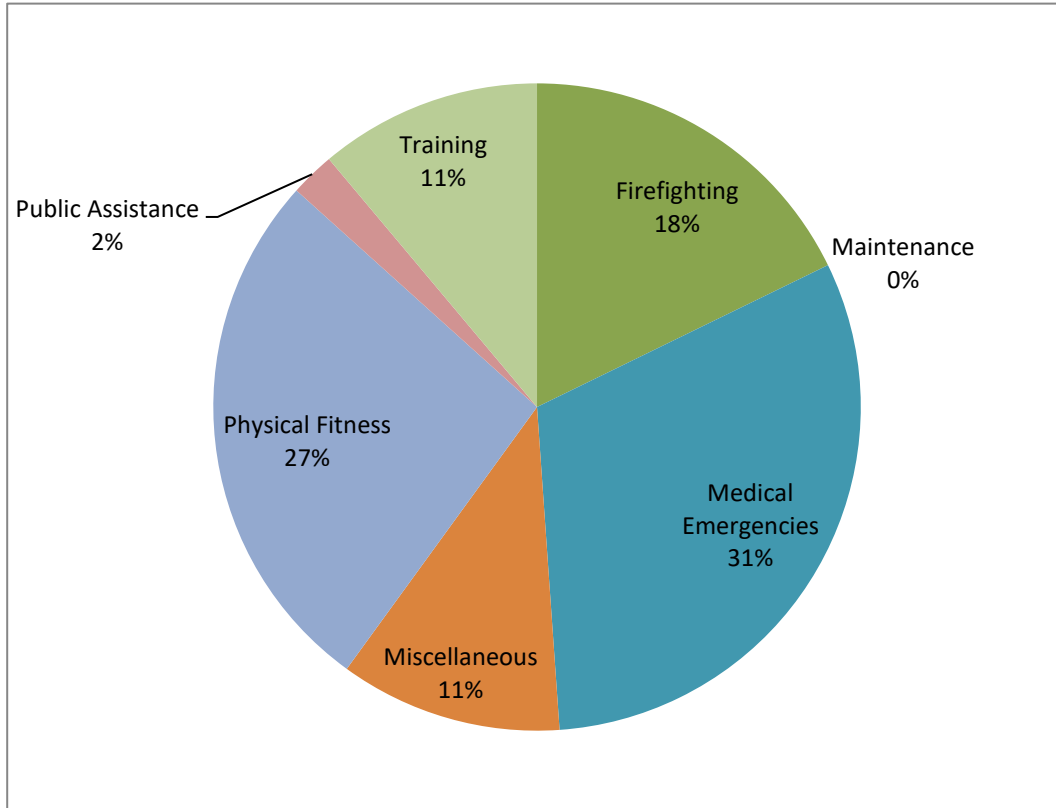
Source: Vector Solutions Database

**Novato Fire Protection District  
Personnel Training Hours Detail  
Fiscal Year 2020-2021**

<b>Training Code</b>	<b>Training Description</b>	<b>Training Hours</b>
1	Suppression Training, Hose & Ladder	953.15
2	Emergency Medical Services Training	2,619.50
3	Academy	1,167.50
4	Auto Extrication	304.50
5	Officer Development	2,217.75
6	Engineer Training	3,758.50
7	After Action Review	1,231.35
8	Emergency Vehicle Operations Course	781.25
9	Wildland Fire Training	705.00
10	Fire Prevention	3,703.50
11	Haz Mat Training	646.50
12	Company Training	1,129.00
13	Confined Space	243.00
14	COVID-19	200.00
15	Firefighter Safety & Survival	999.00
16	Policy + JPR Review	920.80
17	General Training	3,542.75
18	State Courses	450.00
<b>Total Hours</b>		<b>25,573.05</b>



**Novato Fire Protection District  
Service-Connected Illness/Injury Report  
Fiscal Year 2020-2021**



<b>Type of Activity</b>	<b>Number</b>	<b>% of Total</b>
Firefighting	8	18%
Maintenance	0	0%
Medical Emergencies	14	31%
Miscellaneous	5	11%
Physical Fitness	12	27%
Public Assistance	1	2%
Training	5	11%
<b>Total</b>	<b>45</b>	<b>100%</b>

*Data from Personnel Workers Compensation files.*